

St. Leonard Day Care, St. Leonard's Hall, High Street, Brington,  
Cambs. PE28 5AD  
Tel: 01832 710020



## ANNUAL REPORT FROM THE TRUSTEES OF ST LEONARDS DAY CARE (CHARITY No 292118) FOR YEAR ENDED AUGUST 2021

We are Trustees of St. Leonard's Day Care, Brington, Cambridgeshire, known as St Leonards, Brington. We see our role as ensuring that the aims and standards of St Leonards, Brington are maintained.

The aims of St Leonards, Brington are to enhance the development and education of children 2-11 years of age, by encouraging parents to understand and provide for the needs of their children through community groups, offering appropriate play, education and care facilities, family learning and extended hours groups, ensuring that such groups offer opportunities for all children whatever their race, culture or religion.

Children are accepted from as young as two years old as the setting is registered for Funded 2s. The staff run a breakfast club, an after-school club and a holiday club, all of which are very successful.

We are now in our 6<sup>th</sup> year of offering extended hours, wrap around care and opening for 50 weeks of the year. This is continuing to have a positive effect on the numbers of children on our register as parents, both in our local community and increasingly further afield, enjoy the benefits of our flexible approach to childcare.

The improvement is due to our excellent pre-school leader and dedicated staff, who have worked very hard again this year to continually improve the level of care and education they provide to our children and to ensure they provide a safe and happy environment for all our age groups.

As with the previous year the challenge of Covid-19 meant that St Leonards was obliged to close at the end of January until mid-February 2021 due to positive cases amongst the staff and children. We were also obliged to close the after-school club from January to March 2021 inclusive due to the high number of cases in the school and requirement for children to remain in their bubbles. The manager of St Leonards, now in her second year, has continued to provide a high level of care to the children and support to the parents and ensured that the setting remains a safe and healthy place for children to play and learn and for staff to work. We, as trustees, continue to work closely with the Committee and staff of St Leonards to ensure they maintain the high standards expected. We attend meetings and receive regular copies of the minutes. We have seen and approved the audited accounts for the current year and as usual we have complete confidence in our auditors, bookkeeper and treasurer in their ability to handle our finances in an effective and economic way.

### CURRENT HOLDING TRUSTEES:-

Mrs. Sally Rawlinson  
Mrs. Janet Button  
Mrs. Joy Burn  
Mr. Michael O'Callaghan

February 2022

# St Leonard's Pre-School and Out of School Club

## August 2021 Monthly Accounts for the Year ending 31st August 2021

	See note number	Year ending 31/08/2021 Cumulative YTD £	Full Yr ended 31st August 2020 £
INCOME			
Fees	3	48,601.89	49,842.43
Educational grants	2	64,354.80	64,658.65
		<u>112,956.69</u>	<u>114,501.08</u>
Hall hire		200.00	552.14
Utilities & Insurance Credits		2,271.99	12.82
Donations		0.00	8,430.50
Grant for garden		0.00	0.00
Fundraising		719.80	506.84
Bank interest		6.51	20.63
Uniform		0.00	0.00
Tax Refund/Other	5		0.00
Staff training/HMRC Job Ret Scheme re Covid 19		7,822.07	29,506.05
Dinner Money		6.22	2,092.35
Total		<u>123,983.28</u>	<u>155,622.41</u>
EXPENDITURE			
Salaries	4	101,206.23	105,031.59
Staff training		1,357.00	265.00
Utilities		2,378.15	3,406.76
Hall Running & Repairs		2,963.38	1,306.18
Equipment & Resources		11,404.18	3,024.70
Insurance		3,838.14	0.00
Food -Pre-Sch. & OOSC		2,656.36	2,344.60
Dinner Money		0.00	1,670.85
Professional fees & payroll costs		2,050.56	1,093.59
Office supplies		506.55	1,371.22
Gifts		145.90	607.98
Sundries, Advertising & Uniform		0.00	327.54
Out of school club		0.00	33.06
Visits		90.74	712.50
External Fundraising		0.00	0.00
		<u>128,597.19</u>	<u>121,195.57</u>
(DEFICIT)/SURPLUS FOR THE YEAR		(4,613.91)	34,426.84
ACCUMULATED SURPLUS B/FWD		71,079.87	36,653.03
ACCUMULATED SURPLUS C/FWD		<u>66,465.96</u>	<u>71,079.87</u>
REPRESENTED BY			
Barclays Current Account		51,010.31	55,392.66
Cash		238.74	476.81
Float		20.00	20.00
COIF at cost	5	4,853.60	4,853.60
Barclays savings account		<u>10,343.31</u>	<u>10,336.80</u>
		<u>66,465.96</u>	<u>71,079.87</u>

# St Leonard's Pre-School and Out of School Club

August 2021 Monthly Accounts for the Year ending 31st August 2021

## Notes to the accounts

### 1 Basis of preparation

Following the format of previous years, these accounts are prepared on a cash basis and consequently show cash inflow/outflows, not profit & loss.

		Year ending 31/08/2021 Cumulative YTD £	Full Yr Ended 31st August 2020 £
2	Educational grants		
	EYAF	0.00	5,119.61
	NEFS	64,354.80	59,539.04
	Cambridgeshire CC	0.00	0.00
		<u>64,354.80</u>	<u>64,658.65</u>
3	Fees		
	Pre-School	37,548.88	30,392.31
	Mums & Tots	0.00	0.00
	Gifts & Visits	0.00	0.00
	Out Of School Club	11,053.01	19,450.12
		<u>48,601.89</u>	<u>49,842.43</u>
4	Salaries		
	Total Salaries	97,428.96	101,614.96
	Pensions	3,777.27	3,416.63
	Out Of School Club		
		<u>101,206.23</u>	<u>105,031.59</u>
5	COIF	The market value of the 95.85 COIF Charities Investment Fund Accumulation units as at 30 September 2020 - £18,748.84 Accumulation units as at 23rd Sept 2021 - £22,173.92 which is an increase of £3,425.08	
6			
	Balance on Fee A/C	-773.00	
	Overpaid	1867.01	
	Unpaid	1069.01	



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
St Leonard's Pre School

On accounts for the year  
ended

31/08/2021

Charity no  
(if any)

Set out on pages

2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

31/01/2022

Name:

Julie Petley

Relevant professional  
qualification(s) or body  
(if any):

Address:

5 Pickering

Molesworth

PE28 0QD

**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

No Concerns found during my examination of the accounts.