



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/02/2021
01/02/2021

Period start date To
Period end date 31/01/2022

Charity name: Steeple View Community Association

Charity registration number: 292116

Objectives and Activities (A) To promote the benefits of the inhabitants of the area of benefit without distinction of sex or political, religious, or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advise and provide facilities in the interest of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.

(B) To establish or to secure the establishment of a community centre and to maintain and manage, or to cooperate with any local statutory authority in the maintenance and management of, such a centre for activities promoted by the association and its constituent bodies.

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	We continue to provide a community hall as a resource for the benefit of residents of the area However, the covid 19 pandemic has seriously impacted both the offer and availability of the hall for the period of this report.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The pre school has offered hot meals, with the support of the community association. Once a month KICC and the community association provide a 3 course hot meal for the over 50 residents. Every 6 weeks we provide a family hot lunch on a Saturday afternoon. This has been funded by the lottery funding for 1 year.

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the charity commissions guidance of public benefit in managing the activities of the charity. It was confirmed that the community association had operated within covid 19 health and safety risk assessment guidelines.
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
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Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Provided a place for the community</p> <p>Kept the hall open for the preschool children</p> <p>Made the garden accessible for the pre school</p> <p>Subsidised preschool which is struggling to pay full rent</p> <p>Community kitchen and prayer group is subsidised by the community association</p> <p>Christmas childrens party is funded by Swan Housing Association and the community association</p> <p>Our funders are Basildon Council Swan Housing Association and the Lottery Fund.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	£18,397 on 31/012021
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The trustees decided to lower the reserve level from £14,500 to £10,000 this was agreed as we are fully up to date with all payment bills.
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	The charity has its own constitution
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Steepleview Community Association
Other name the charity uses	Memorial Hall
Registered charity number	292116

Charity's principal address	Steepleview Memorial Hall Willowfield, Steepleview , Laindon. Essex SS15 4EQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	E G FRANKLIN	CHAIRMAN		TRUSTEES OF STEEPLEVIEW ASSOCIATION
2	MRS C S FRANKLIN	SECRETARY		DITTO
3				
4	MISS V L MUNDAY	TREASURER		DITTO
5				
6	MRS S BLAKE	COMMITTEE MEMBER		DITTO
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Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
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Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

EGFRANKLIN

Full name(s)

ERNEST GEORGE FRANKLIN

**Position (eg
Secretary, Chair, etc)**

CHAIRMAN

Date

17/10/2022