



Trustees' Annual Report for the period

Period start date

From

Period end date

To

Day
01
Month
02
Year
2020

Day
31
Month
01
Year
2021

Section A

Reference and administration details

Charity name

Steeple View Community Association

Other names charity is known by

292116

Registered charity number (if any)

Charity's principal address

Steeple View Memorial Hall

Willowfields, Steeple View,

Laindon, Essex

Postcode

SS15 4EQ

Names of the charity trustees who manage the charity

Trustee name
Office (if any)
Dates acted if not for whole year

TAR

Name of person (or body) entitled to appoint trustee (if any)

Mr Ernest George Franklin
Chair

1

Mrs Carol Susan Franklin
Secretary

2

Ms Vicky Louise Munday
Treasurer

3

Mrs Susan Blake

4

10

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13

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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name

Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser

Name

Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Association

Trustee selection methods
(eg. appointed by, elected by)

Elected

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

(A) to promote the benefit of the inhabitants of the area of benefit without distinction of sex or of political, religious, or other opinions by associating the local authorities, voluntary organisations and inhabitants in

a common effort to advise and provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants. (B) to establish or to secure the establishment of a community centre and to maintain and manage, or to co-operate with any local statutory authority in the maintenance and management of, such a centre for activities promoted by the association and its constituent bodies.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

We continue to provide a community hall as a resource for the benefit of residents of the area.

However, the COVID 19 pandemic has seriously impacted both the offer and availability of the hall for the period of this report.

Due to Government restrictions introduced for public safety, the pre-school was the only group that was able to use the hall during the time indicated above; they were providing a public service in staying open for children of key workers.

It has become clearer through the work of the pre-school in the pandemic, that some families were struggling to feed their children. The pre-school has offered hot meals, with the support of the Community Association. A new fridge-freezer has been purchased for the kitchen with a view to supporting the local residents further, as the pandemic recedes.

The Steepleview Committee have worked towards the public health requirement (PB1) as far as pandemic restrictions have allowed.

As the majority of our activities were suspended during the pandemic, our monthly reporting for this period, has been limited; however, we held an extra-ordinary committee meeting on 18 February 2021, via zoom. It was confirmed that the Community Association had operated within COVID 19 Health & Safety risk assessment guidelines.

The trustees have had regard to the Charity Commission's guidance on public benefit in managing the activities of the charity.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

- Provided a place for the community to use
- Kept the hall open for the local pre-school children
- Made the garden accessible for the pre-school
- Subsidised Pre-school which is struggling to pay the full rent

Section E

Financial review

Brief statement of the charity's policy on reserves

The Charity has decided that the appropriate level of reserve is no less than £14,500. This was agreed when the charity was set up. The committee continues to review and discuss the reserve level on an ongoing basis.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

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Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

E G Franklin

	Position (eg Secretary, Chair, etc)
CHAIR	
23/11/21	
	Date

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds				
	Treasurer account	11,363	-	-
	Deposit account	1,993	-	-
	Reserves account	5,011	-	-
	Petty cash	30	-	-
	Total cash funds	18,397	-	-
	(agree balances with receipts and payments account(s))			



	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets				
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets				
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use				
	Electronic gates	Unrestricted	11,147	-
	Ramps & speed signs	Unrestricted	1,400	-
	CCTV	Unrestricted	498	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities				
			-	-
			-	-
			-	-
			-	-
			-	-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	E.G. FRANKLIN	16/07/2021
	C.S. FRANKLIN	16/07/2021

South East Essex Primary Mini Soccer League

Financial Statements

For the 2020/21 Season

South East Essex Primary Mini Soccer League
Income & Expenditure Account
For the 2020/21 Season

	2020/21	2019/20
<u>Income</u>		
Fines	1,145.00	810.00
Registrations	435.00	8,420.00
Transfers		-
Interest	<u>368.51</u>	<u>367.50</u>
Total income	1,948.51	9,597.50
<u>Expenditure</u>		
Expenses	460.00	339.57
Raffle prizes		300.00
Printing, postage & stationery		392.00
Computers & software		81.44
Committee expenses		250.00
Honorarium	500.00	500.00
ECFA affiliation fees		41.00
Accountancy fees	200.00	200.00
Meeting venue	200.00	200.00
Refund registration fees		85.00
Donations		-
Cup final expenses	<u></u>	<u>600.00</u>
Total expenditure	1,360.00	2,989.01
Surplus for the year	<u><u>588.51</u></u>	<u><u>6,608.49</u></u>

South East Essex Primary Mini Soccer League
Balance Sheet
For the 2020/21 Season

	2020/21	2019/20
Assets		
Cash at bank	52,933.12	52,344.61
	52,933.12	52,344.61
<u>Equity</u>		
Opening reserves	52,344.61	45,736.12
Surplus for the year	588.51	6,608.49
Closing Reserves	52,933.12	52,344.61

Approved by: Treasurer
 Secretary

Accountants Report
To the Committee of South East Essex Primary Mini Soccer League
For the 2020/21 Season

In accordance with your instructions we have compiled these unaudited accounts from the accounting records, information and explanations supplied by the Committee.

..... Date:

Syigma
 Chartered Accountants
 1 Sopwith Crescent
 Wickford
 Essex
 SS11 8YU