



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From Period start date 31 March 2021 To Period end date 19 April 2022

Charity name: Hatton Musical Theatre Society

Charity registration number: 291998

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>The object of the Society is to educate the public in the dramatic and operatic arts, to further the development of public appreciation and taste in the said arts by the presentation of dramatic and operatic works of cultural and educative value and to assist and further such charitable institutions and charitable purposes as The Executive Committee from time to time determine.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>"Elf The Musical" October 2021 "Movies, Musicals and More" April 2022.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>Trustees ensure activities reflect public benefit which includes performances and Charitable fundraising for nominated third party charitable organisations.</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
	Para 1.38	

Contribution made by volunteers		
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>We produced two first rate performances – Elf the Musical which was rewarded a NODA – Accolade of Excellence and Movies, Musicals &amp; More. A huge thanks to Jack and all the cast, creative and technical teams behind these two productions. The production weeks witnessed times of true family spirit when everyone rallied around supporting each other to get the job done</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		



## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>Carried forward fund at the end of financial period £11,013.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Our aim is to hold enough reserve to pay for essential spends (insurance) and pay for the immediate expenses for the societies the next production (Hall hire etc.)</b>
Amount of reserves held	Para 1.22	<b>As per cash balance</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>N/A</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	<b>Constitutional document dated 22<sup>nd</sup> April 2015</b>
How is the charity constituted? (e.g <a href="#">unincorporated association</a> , <a href="#">CIO</a> )	Para 1.25	<b>Unincorporated Association</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>The Society is managed by an Executive Committee elected at the Annual General Meeting consisting of the following Officers, namely: Chairman, Vice-Chairman, Treasurer, Secretary and Five Members.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Hatton Musical Theatre Society
Other name the charity uses	Hatton Musical Theatre
Registered charity number	291998
Charity's principal address	16 Fairholme Road Ashford Surrey TW15 2LH

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Nigel Smith	Chairman		
2	Aileen Smith	Secretary		
3	Ayse Dogan-Winter	Treasurer		
4	Sarah Saragoudas	Vice Chairman		
5	Holly Gilbert	Committee Member		
6	Tara Cimino	Committee Member		
7	Sophie Smith	Committee Member		
8	Ellie MacMahon	Committee Member		
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A
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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Ayse Dogan-Winter	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	10/2/2023	



**HATTON MUSICAL THEATRE SOCIETY**  
**Charity registration number: 291998**

**ACCOUNTS FOR THE PERIOD ENDED 19 APRIL 2022**

**Statement of financial activities**

	<i>Period ended 19 April 2022</i>		<i>Year ended 31 March 2021</i>	
	Unrestricted Funds		Unrestricted Funds	
	£	£	£	£
<b>Income &amp; endowments from:</b>				
Donations and legacies		6,780.16		6,769.14
Charitable activities		18,482.29		436.98
Other		2,356.96		2,342.19
Investments		0.19		0.78
<b>Total</b>		<b>27,619.60</b>		<b>9,549.09</b>
<b>Expenditure on:</b>				
Charitable activities	21,585.19		1,055.49	
Other	2,920.47		5,589.73	
<b>Total</b>		<b>24,505.66</b>		<b>6,645.22</b>
<b>Net movement in funds</b>		<b>3,113.94</b>		<b>2,903.87</b>
<b>Reconciliation of funds:</b>				
Total unrestricted funds brought forward		7,899.38		4,995.51
<b>Total unrestricted funds carried forward</b>		<b>11,013.32</b>		<b>7,899.38</b>
<b>Balance Sheet</b>				
<b>Current and net assets</b>				
Bank and cash		11,013.32		7,899.38
<b>The funds of the charity</b>				
Unrestricted funds		11,013.32		7,899.38

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF HATTON MUSICAL THEATRE SOCIETY (CHARITY NUMBER: 291998) ON THE ACCOUNTS FOR THE PERIOD ENDED 19 APRIL 2022**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 19/04/2022.

**Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached, aside from the matters noted below.

- The Trustees have decided to extend the accounting period to 19 April 2022 from 31 March 2022 in order to give a true and fair view on a receipts and payments basis of the period under review.
- The previous year's accounts were not required to be examined and are included here for comparison basis only.



Antony Doggwiler  
Independent examiner  
Date: 13<sup>th</sup> February 2023

**HATTON MUSICAL THEATRE SOCIETY**  
**Charity registration number: 291998**

**ACCOUNTS FOR THE PERIOD ENDED 19 APRIL 2022**

**Statement of financial activities**

	<i>Period ended 19 April 2022</i>		<i>Year ended 31 March 2021</i>	
	Unrestricted Funds		Unrestricted Funds	
	£	£	£	£
<b>Income &amp; endowments from:</b>				
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<b>Balance Sheet</b>				
<b>Current and net assets</b>				
Bank and cash		11,013.32		7,899.38
<b>The funds of the charity</b>				
Unrestricted funds		11,013.32		7,899.38



HATTON MUSICAL THEATRE													
Year Ended 19 April 2022													
EXPENDITURE	Elf			Kipps			Admin			INCOME			
	£	MMM	£	£	MMM	£	£	Admin	Total	£	Elf	MMM	
	£	£	£	£	£	£	£	£	£	£	£	£	Total
	£	£	£	£	£	£	£	£	£	£	£	£	£
Hire of Halls	2,068.89		825.60	314.72					3,209.21				18,197.71
MD Expenses	2,250.00								2,250.00				935.00
Costumes	1,797.66								1,797.66				5,320.00
Producer's Expenses	800.00		350.00						1,150.00				0.00
Publicity	987.78		287.00						1,274.78				351.56
Orchestra	1,055.00								1,055.00				100.00
Props	83.94		30.00						113.94				754.00
Scenery	633.74								633.74				1,039.21
Score Hire	835.00								835.00				112.19
Royalties	2,867.89								3,367.89				491.31
Sound & Light	3,000.00		252.00						3,252.00				33.85
ATG Costs	1,762.92								1,762.92				0.19
DVD	515.00								515.00				284.58
Bar & Raffle			385.46						385.46				0.00
Postage	176.22								176.22				0.00
Photography			100.00						100.00				0.00
Music cost			116.83						116.83				0.00
Card Reader								177.60	177.60				0.00
Front of House Shirts								134.28	134.28				0.00
Website charges								345.17	345.17				0.00
NODA Membership								235.00	235.00				0.00
Welcome Gifts			11.16						11.16				0.00
Refund of Ticket - Hurray								490.00	490.00				0.00
Chaperone Training								40.00	40.00				0.00
Committee Insurance								181.80	181.80				0.00
NODA Insurance								895.00	895.00				0.00
	18,834.04	2,358.05	814.72					2,498.85	24,505.66			19,832.45	27,619.60
												6,042.22	1,744.93
													0.00

Surplus / (Deficit)

998.41 3,684.17 (814.72) (753.92)

Net (Deficit)/Surplus

3,113.94

Control