



Friends of Lethbridge Annual General Meeting 2024

Chairs Report

16th October 2024

The last 12 months has been another busy year as our first full year as co-chairs.

As the Treasurers report will detail, through our fundraising activities we have raised a total profit of £19K from events during the 2023/2024 academic year.

Our Christmas Bazaar was a huge success, raising over £1840.51. With the amount of mulled wine and baileys hot chocolate we sold, and the amount of beanbag 'snow' that had to be vacuumed up, it's clear that everyone enjoyed themselves. Santas grotto gets bigger and better with each year and is a clear hit with all. We had some incredible prizes in our raffle ranging from manicure treatments to a golden retriever experience. A special thanks to Laura Burgoyne for arranging the hampers as always. The bazaar is no small task, and the team all do an amazing job making it look easy!

Martene Davidson continued to do a fantastic job in her final year arranging the Christmas card event, in collaboration with APFS raising commission on orders. Thank you to the teachers and TAs who help facilitate this activity, we appreciate that it's not always what you want to be doing in October!

The Mother's Day event this year was again a full school event. Another real team effort at play, working till the late hours to pre-wrap & organise 500 gifts for everyone's significant female in the children's lives.

Cat Bunce organised a 'gingerbread activity' on our second year of holding a Father's Day event. All the children enjoying creating their special design to take home to their significant male figure in their life.

The preloved uniform continues to be a monster of a task to control, especially with the mountains of generous donations we receive, but Zoe Van Vliet has led on arranging various uniform sales throughout the year. A storage solution continues to be a significant challenge, maybe a creative solution can be found this year.

Both the KS2 and Yr6 leavers disco were held as usual and the children all fully enjoyed dancing, buying sweets, having their nails painted and making those seminal memories of social events at primary school.

The Summer Fete 2024 was a (thankfully) sunny day during which we raised an amazing £3279.87! With a true team-approach, it felt incredibly relaxed for such a huge event. We really can't thank everyone enough for all the sterling efforts put in on organising, setting up, running (and tidying after!) on the day. The event was opened with the return of the Fun Run for a second year running (no pun intended). The route once again snaked around Old Town Gardens and ended in the Rec created a great energetic start to the day. Our wonderful volunteers continued to support our usual BBQ & Bar, as well as several other stalls throughout the event. The magician, Magical Mark Mayhem, continued to be a huge hit with the kids and adults alike.

July 2024 saw the departure of our long-standing previous chair Ria Walega, who has been instrumental throughout her years of being involved with FoL, ensuring that funds continue to be raised for our kids. Ria, we really can't thank you enough for all you have done for FoL and the incredible support you have given us in our 'chair handover year'.

A huge thank you to all the team, especially Zoe Van Vliet, our secretary, and Laura Burgoyne, our hard-working treasurer & our hamper coordinator!

Other thanks include:

All the staff in the school office who deal with the mountains of requests and work we end up creating them to support our events – Thank you Pete Hellier, Jackie Messenger and Tracey Owen.

Our teacher contact – Karen Kidd

Kevin Lee, the school caretaker who helps facilitate requirement for our events.

All the teachers, TAs and other support staff who help provide/distribute and create fund raising items.

The senior leadership team, who allow us to operate the Friends group within the school and support us at every event (there are many schools who do not have such a supportive SLT!)

Last but not least the adults and children who donate their money, making all of it worthwhile.

Over the last academic year, we have helped to fund many wonderful resources, including the well loved STEM workshops, Fathers day gingerbreads and topping up the Nationwide grant for the KS2 playground, planter benches and communication boards for both playgrounds.

We still have a very healthy balance in the bank and have discussed a list of items the school would like us to fund this year, including a visiting Pantomime performance and £500 spending to each class.

Being part of a PTA can be incredibly time-consuming, and occasionally stressful, but organising events for FoL is always rewarding. At present, we continue to be a relatively small number of volunteers representing a large parent cohort for Lethbridge and we continue to do an amazing job staying enthusiastic and dedicated to our events – we would strongly encourage new parents to come along and see what we do.

Here's to the new academic year!

Vicky Gilbert & Amy Derham – Co-Chairs



Friends of Lethbridge
Lethbridge Primary School
Lethbridge Road
Swindon
SN1 4BY
Charity Number: 291895

FRIENDS OF LETHBRIDGE – TREASURER’S REPORT 1ST OCTOBER 2023 – 30TH SEPTEMBER 2024

CHARITY ACCOUNTS

The financial year for Friends of Lethbridge (FoL) runs from 1st October to 30th September. The Annual Treasurer’s Report has been compiled based on the guidelines issued by the Charity Commission. The attached supporting Charity Accounts, presented for the Financial Year 2023/2024, have been prepared on a receipts and payments basis and have also been compiled in accordance with the guidelines issued by the Charity Commission.

OBJECTIVES OF FRIENDS OF LETHBRIDGE

The main objective of Friends of Lethbridge is to raise money via fundraising events. The money raised is then given back into Lethbridge Primary School in a manner that will benefit the widest possible range of children attending the school. This is achieved by providing the school and the children with extra resources and activities which otherwise may have proved difficult to fund from the school’s own budget.

ACCOUNT OVERVIEW

The opening balance of the community account was £17,486.85 on 1st October 2023 and the closing balance was £24,411.36 on 31st September 2024. The opening balance of the premium account was £1,717.60 on 1st September 2022 and the closing balance was £1,755.08 on 31st September 2024. Total income for the year was £31,941.28 and total expenditure was £24,979.29.

SUMMARY OF MAIN FUNDRAISING ACTIVITIES

We were pleased to be able to arrange the following main events below:

Term	Activity	Total	2022-2023 Comparison
Winter	Christmas Cards	£290.33	£404.00 (received Nov 23)
Winter	Christmas Bazaar	£1,840.51	£2,319.66
Spring	KS2 Disco	£738.41	£571.58
Spring	Easter Hunt	£56.77	N/A
Summer	10K	£3,512.45	£1,776.32
Summer	Summer Fete	£3,279.87	£3,067.55
Summer	Hydra	£905.34	£1,739.37
Ongoing	Uniform Sales	£90.25	£120.62
Total		£10,713.93	

We have had a mix of profits compared to last year, with the 10K and Summer Fete being our most successful events. The continuing cost of living crisis is likely to be a reason we didn’t raise quite as much at some of our events this year, however we are delighted with how well all the events have gone.

OTHER INCOME

Here is a breakdown of the other sources of income to the FoL bank account:

Source	Total
Bags2School	£170.00
Easy Fundraising	£149.18
Parent's Employer Donation	£925.00
Tobias Robins Photography Promotion	£380.00
Glamorose Cake Sale	£49.00
Lizzy Bakes Cake Sale	£30.00
Nationwide Grant	£6,232.00
Misc	£40.00
Total	£7,975.18

We were very pleased to be awarded a grant from Nationwide Building Society to use towards the work the school wished to undertake in the playgrounds (canopy, planters/benches and communication boards). We also benefitted from generous donations from parent's employers. We are grateful for the local businesses that worked with us to provide cakes and photography sessions to our parents and children, with a share of takings gifted to FoL.

Expenditure

There were a number of costs incurred throughout the year as listed below:

Event	Total
School Donations	£12,393.15
Christmas Games	£49.80
Mother's Day Wrap	£51.69
Father's Day Gingerbread Men	£259.90
Year 6 Leavers Disco	£320.45
Parentkind Membership	£153.00
Misc	£113.01
Total	£13,341.00

Friends of Lethbridge were delighted to hold several events this academic year for the children during school time, namely the Christmas Games, Mother's Day Wrap, Father's Day Gingerbread decorating and Year 6 Leavers Disco.

Here is a breakdown of the school donations this year:

Event	Total
Year 6 Leavers Books	£586.22
Canopy in KS2 Playground	£9,712.41
Hardwood Planters/Benches	£624.52
Communication Boards	£1,470.00
Total	£12,393.15

Regular Giving in our Barclays Premium Account has continued again this year with the £1 donation coming in each month.

FUNDS AVAILABLE FOR 2024/2025

The opening balance in the Community Account as of 1st October 2024 is £24,411.36.

The opening balance in the Business Premium Account as of 1st October 2024 is £1,755.08.

FUTURE SPENDING

Following the AGM, the Friends of Lethbridge Committee will take part in discussions with the school's senior leadership team regarding the contributions to the school for the forthcoming financial year.

GENERAL

Friends of Lethbridge would like to thank everyone who has supported us in our fundraising this year. We will continue to seek alternative methods of fundraising and providing support to the children of Lethbridge Primary School.



Friends of Lethbridge Primary School **Charity Accounts** **Financial Year 01/10/2023 to 30/09/2024**

Receipts and Payments

Receipts

	<u>2023/2024</u>	<u>2022/2023</u>
Income received from Fundraising Event Activities	£24,557.62	£22,484.25
Regular Giving (Premium Account)	£12.00	£12.00
Regular Giving Account Interest	£25.48	£11.20
Miscellaneous income	£7,346.18	£848.96
Total Receipts	£31,941.28	£23,356.51

Payments

Donation to school for Specific Activities/Purchases	£12,393.15	£14,555.62
Fundraising Activities Expenditure	£12,320.13	£11,170.01
Miscellaneous exp	£113.01	£228.04
PTA Membership Fee	£153.00	£140.00
Total Payments	£24,979.29	£26,093.67

Net Receipts / (Net Payments)	£6,961.99	-£2,737.16
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Profit (excluding donation to school)	£19,355.14	£11,818.46
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Balance at year beginning 1st October	£19,204.45	£21,941.61
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Balance at year ending 30th September	£26,166.44	£19,204.45
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Barclays Bank Accounts Reconciliation

Community Account Balance as at 30th September	£24,411.36	£17,486.85
Business Premium Account Balance as at 30th September	£1,755.08	£1,717.60

Registered Charity No: 291895



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's
report on the accounts**

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

FRIENDS OF LETTBRIDGE PRIMARY SCHOOL

**On accounts for the year
ended**

30/9/24

**Charity no
(if any)**

291895

Set out on pages

4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/09/24.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

27/7/25

Name:

ANDREW HOLBROOK

**Relevant professional
qualification(s) or body
(if any):**

Address:

4 THE RIDGE, BUNSDON, WILTS SN26 7AD

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.