

**Report & Accounts  
for the year ended  
31st MARCH 2021**



**1st BURNHAM AND HITCHAM SCOUT GROUP**

<b>Trustees : ex-Officio - Appointment</b>		<b>Name</b>	
		<b>Appointments as of 31/03/21</b>	<b>Notes</b>
Group Chair		Katie Mole	
Group Secretary		Michael Calvert	
Group Treasurer		Vikas Saini	
Group Scout Leader		Pupsi Phull	
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Scout Leader		Marcus Comfort	
Cub Scout Leader (Greybrother)		Lynda Kelley	
Cub Scout Leader (Jacala)			
Beaver Scout Leader (Maple)		Jo Ford	
Beaver Scout Leader (Wolverine)		Jennie Phelan	
Trustee		Sharon Owen	
Trustee		James Ingram	
Trustee		Mary Jenkins	
Trustee		Bruce Snelling	

<b>TRUSTEES - Elected</b>	<b>Name</b>
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<b>TRUSTEES: Nominated</b>	<b>Name</b>
Representing Beaver Scout Leader (Maple)	
Representing Beaver Scout Leader (Wolverine)	Jennie Phelan
Representing Cub Scout Leader (Jacala)	Mary Stanton
Representing Cub Scout Leader (Greybrother)	Sharon Owen
Representing Scout Leader	

<b>TRUSTEES: Co-opted</b>	<b>Name</b>
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**BANKERS**

Lloyds Bank  
123 High Street, Slough, SL1 1DH

**OTHER**

Group / Registration Number with Scout Association	13339
Charity Registration Number	291701
Contact Name and Address	Vikas Saini, 18 Francis Way, Cippenham, Berkshire, SL1 5PJ

## Trustees Annual Report for the year ended 31st March 2021

### MAJOR ACTIVITIES AND ACHIEVEMENTS IN THE YEAR

All sections have been very active providing a wide range of activities and experiences for the children.

We have 104 boys and girls on the roll with girls present in all sections. We currently have a significant number of young people of Scouting age on our waiting list. Despite all the other distractions for our young people, Scouting still remains popular.

#### Transport

The minibus usage was reduced significantly due to COVID-19 restrictions. We are confident that going forward its usage will continue to benefit the scouting community and support our activities.

#### Fundraising

Fundraising efforts from the group totalled over £1,036 from textile recycling and the sale of calendars. At all these events parental support is a necessity and we need to keep actively fundraising to help raise funds to provide for the varied programme we want to lay on for the children. We have lots of ideas, but need parents to come forward, to make them a success.

A Gift Aid claim was made to HMRC for all the subscriptions paid by parents and this generated a payment to us of £1,336.

Subs are £39 per term and £31.52 of this covers the running costs of the group and insurance. The remaining £7.48 goes towards the cost for the materials needed for weekly section meetings. As you can see from the accounts, fundraising, grants and gift aid are so important, it has allowed us to subsidise the cost of activities by £1,599 this year. Without fundraising and gift aid, parents would have been asked to pay an additional £15 per Beaver/Cub/Scout.

The surplus of £20,023 in our accounts comes from the Group taking advantage of various grants available due to the COVID-19 pandemic, without which, we would have had a £3,463 deficit. Last year we had a surplus of £9,009.

COVID-19 has meant outdoor activities could not take place. Restrictions during the year also significantly reduced use of the Scout Hut resulting in a deferral of planned capital projects. This has led to an increase in cash balances from £28,603 in 2020 to £50,917 in 2021. The Group intends to use these funds during the year for its planned capital projects and for outdoor activities, once restrictions allow.

#### Scout Hut

The Scout Hut was not used for events during the year due to COVID-19 restrictions.

#### Camps and activities

All sections remained active throughout the year. COVID-19 restrictions meant camping activities were not possible and the Scout Hut could not be used for face-to-face Scouting activities, however, all sections were able to continue delivering regular activities by moving online. We are ever thankful for Leader, helpers and parents for their efforts to run such a varied and exciting programme during the exceptionally difficult circumstances faced during the year.

#### Subscriptions

No changes to subscriptions since September 2018. Capitation and fixed costs have increased during this period and therefore there is a requirement to increase subscriptions to cover this shortfall. Subscriptions are collected via OSM for a 2.95% fee.

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The Group is a trust established under its rules which are common to all Scout Groups and Districts.

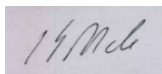
Trustees are appointed in accordance with the Policy, Organisation & Rules of The Scout Association.

The accounts have been drawn up on the receipts and payments basis which is consistent with the previous year.

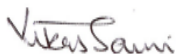
**The accounts have been created from the electronic banking records for each of the sections and the respective leaders' records. When able to, the sections' physical receipts and printed bank statements will be checked against the accounts submitted.**

**The group bank accounts' printed statements and receipts have been Independently Examined.**

Approved by the trustees on 04th September 2021 and signed on their behalf by:



Mrs K Mole - Chair



Mr V Saini - Treasurer

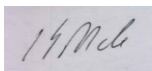
**Statement of Assets & Liabilities**  
**31st MARCH 2021**

	<b>This Year General Total £</b>	<b>This Year Restricted Total £</b>	<b>This Year Total Total £</b>	<b>Previous Year General Total £</b>	<b>Previous Year Restricted Total £</b>	<b>Previous Total Total £</b>
<b>MONETARY ASSETS</b> Cash, Bank and similar funds						
<b>Bank Deposit Accounts -</b>						
Group Account	10,787.18	1,845.00	12,632.18	1,000.00	0.00	1,000.00
Group Savings	36,208.07	548.00	36,756.07	21,112.82	548.00	21,660.82
Scout Troop Account	429.58	0.00	429.58	3,547.00	0.00	3,547.00
Greybrother Pack Account	154.58	0.00	154.58	1,149.43	0.00	1,149.43
Jacala Pack Account	0.00	0.00	0.00	0.00	0.00	0.00
Maple Beavers Account	306.42	0.00	306.42	406.89	0.00	406.89
Wolverine Beavers Account	285.30	0.00	285.30	428.79	0.00	428.79
Cash in Hand	406.92	0.00	406.92	409.86	0.00	409.86
	<b>£48,578.05</b>	<b>£2,393.00</b>	<b>£50,971.05</b>	<b>£28,054.79</b>	<b>£548.00</b>	<b>£28,602.79</b>
Land and Building			250,000.00			250,000.00
Motor vehicles and trailers			10,000.00			12,000.00
Furniture, fixtures and fittings			5,000.00			5,000.00
Camping equipment			20,000.00			20,000.00
			<b>£285,000.00</b>			<b>£287,000.00</b>

**Receipts & Payments Account Summary  
for the year ended  
31st MARCH 2021**

	Curent Year Total £	Restricted Funds £	Total £	Previous Year Total £
Total receipts for the year (see page 4)	£32,907.23	£1,845.00	£34,752.23	£55,401.83
Total payments for the year (see page 5)	£12,383.97	£0.00	£12,383.97	£46,393.14
Net receipts for the year	£20,523.26	£1,845.00	£22,368.26	£9,008.69
Cash, bank and similar funds brought forward 31/03/2020	£28,602.79	£0.00	£28,602.79	
Cash, bank and similar funds brought forward 31/03/2020, plus 2020/2021 receipts			£50,971.05	
Cash, bank and similar funds 31/03/2021			£50,971.05	
			£0.00	

Approved by the trustees on 04th September 2021 and signed on their behalf by:



Mrs K Mole - Chair



Mr V Saini - Treasurer

**Receipts for the year ended  
31st MARCH 2021**

	This year General Funds £	This year Restricted Funds £	This year Total £	Previous Year General Total £	Previous Year Restricted Total £	Previous Year Total £
MEMBERSHIP SUBSCRIPTIONS including capitation	9,556.83	0.00	9,556.83	13,678.44	0.00	13,678.44
	<u>9,556.83</u>	<u>0.00</u>	<u>9,556.83</u>	<u>13,678.44</u>	<u>0.00</u>	<u>13,678.44</u>
INVESTMENT INCOME RECEIVED						
Bank Interest	7.02	0.00	7.02	117.74	0.00	117.74
	<u>7.02</u>	<u>0.00</u>	<u>7.02</u>	<u>117.74</u>	<u>0.00</u>	<u>117.74</u>
DONATIONS AND GRANTS						
Burnham Parish Council	0.00	0.00	0.00	0.00	548.00	548.00
Scout Association	0.00	0.00	0.00	0.00	0.00	0.00
COVID-19 Grants	21,854.00	1,845.00	23,699.00			
Miscellaneous	0.00	0.00	0.00	52.00	2,675.00	2,727.00
	<u>21,854.00</u>	<u>1,845.00</u>	<u>23,699.00</u>	<u>52.00</u>	<u>3,223.00</u>	<u>3,275.00</u>
ACTIVITIES						
Camp/Activity Fees - Maple Beavers Colony	0.00	0.00	0.00	830.00	0.00	830.00
Camp/Activity Fees - Wolverine Beavers Colony	0.00	0.00	0.00	545.00	0.00	545.00
Camp Fees - Jacala Cub Pack	0.00	0.00	0.00	2,467.00	0.00	2,467.00
Camp Fees - Greybrother Cub Pack	75.00	0.00	75.00	7,782.50	0.00	7,782.50
Camp Fees - Scout Troop	185.00	0.00	185.00	8,011.56	0.00	8,011.56
Outings / trips - Jacala	903.50	0.00	903.50	170.00	0.00	
Outings / trips - Maple Beaver Colony	0.00	0.00	0.00	250.00	0.00	250.00
Outings / trips - Wolverine Beaver Colony	0.00	0.00	0.00	320.32	0.00	320.32
Outings / trips - Greybrother Cub Pack	28.32	0.00	28.32	313.00	0.00	313.00
Outings / trips - Scout Troop	(2,075.00)	0.00	(2,075.00)	884.00	0.00	884.00
Indoor Activities - Wolverine	0.00	0.00	0.00	0.00	0.00	0.00
Indoor Activities - Maple	0.00	0.00	0.00	75.14	0.00	75.14
Indoor Activities - Greybrother Cub Pack	0.00	0.00	0.00	0.00	0.00	0.00
Group Activities	0.00	0.00	0.00	623.00	0.00	623.00
	<u>(883.18)</u>	<u>0.00</u>	<u>(883.18)</u>	<u>22,289.24</u>	<u>0.00</u>	<u>22,289.24</u>
FUND RAISING (gross)						
Bag packing	0.00	0.00	0.00	1,530.95	0.00	1,530.95
Swimathon	0.00	0.00	0.00	739.00	0.00	739.00
Burnham Christmas Evening	0.00	0.00	0.00	225.18	0.00	225.18
Book sale	0.00	0.00	0.00	216.97	0.00	216.97
Donkey Derby	0.00	0.00	0.00	0.00	0.00	0.00
Easy Fundraising	0.00	0.00	0.00	141.59	0.00	141.59
Sale of textiles	254.25	0.00	254.25	173.40	0.00	173.40
Miscellaneous	781.61	0.00	781.61	0.00	0.00	0.00
	<u>1,035.86</u>	<u>0.00</u>	<u>1,035.86</u>	<u>3,249.30</u>	<u>0.00</u>	<u>3,249.30</u>
OTHER INCOME						
Income tax recovered on subscriptions (Gift Aid)	1,336.70	0.00	1,336.70	12,286.61	0.00	12,286.61
	<u>1,336.70</u>	<u>0.00</u>	<u>1,336.70</u>	<u>12,286.61</u>	<u>0.00</u>	<u>12,286.61</u>
SUNDRY RECEIPTS						
Use of Minibus by others	0.00	0.00	0.00	350.00	0.00	350.00
Use of hut	0.00	0.00	0.00	40.00	0.00	40.00
Use of equipment by others	0.00	0.00	0.00	0.00	0.00	0.00
Badges, woggles, uniform	0.00	0.00	0.00	115.50	0.00	115.50
Loans Received	0.00	0.00	0.00	0.00	0.00	0.00
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>505.50</u>	<u>0.00</u>	<u>505.50</u>
<b>TOTAL RECEIPTS FOR YEAR</b>	<b>32,907.23</b>	<b>1,845.00</b>	<b>£34,752.23</b>	<b>£52,178.83</b>	<b>£3,223.00</b>	<b>£55,401.83</b>

**Payments for the year ended  
31st MARCH 2021**

	This year General Funds £	This year Restricted Funds £	This year Total £	Previous General Funds £	Previous Restricted Funds £	Previous Total £
<b>PREMISES</b>						
Rates	0.00	0.00	0.00	0.00	0.00	0.00
Light and Heat and Water	523.77	0.00	523.77	558.70	0.00	558.70
Buildings and Contents Insurance	720.34	0.00	720.34	664.02	0.00	664.02
Keys and locks	0.00	0.00	0.00	22.78	0.00	22.78
Boiler servicing and repairs	0.00	0.00	0.00	204.00	0.00	204.00
Repairs and renewals	35.00	0.00	35.00	0.00	0.00	0.00
Fire Extinguisher Service	0.00	0.00	0.00	59.63	0.00	59.63
	<u>1,279.11</u>	<u>0.00</u>	<u>1,279.11</u>	<u>1,509.13</u>	<u>0.00</u>	<u>1,509.13</u>
<b>TRANSPORT</b>						
Insurance	717.50	0.00	717.50	682.10	0.00	682.10
Road Tax	265.00	0.00	265.00	260.00	0.00	260.00
Servicing & MOT	148.70	0.00	148.70	148.50	0.00	148.50
Minor items for minibus & trailer	150.00	0.00	150.00	0.00	0.00	0.00
Cost of fuel	0.00	0.00	0.00	57.80	0.00	57.80
	<u>1,281.20</u>	<u>0.00</u>	<u>1,281.20</u>	<u>1,148.40</u>	<u>0.00</u>	<u>1,148.40</u>
<b>ACTIVITIES</b>						
Camp/Activity Costs - Maple Beaver Colony	27.50	0.00	27.50	449.60	0.00	449.60
Camp/Activity Costs - Wolverine Beaver Colony	0.00	0.00	0.00	491.83	0.00	491.83
Camp Costs - Greybrother Cub Pack	1,014.00	0.00	1,014.00	6,864.33	0.00	6,864.33
Camp Costs - Jacala Cub Pack	0.00	0.00	0.00	3,877.12	0.00	3,877.12
Camp Costs - Scout Troop	175.80	0.00	175.80	11,828.23	0.00	11,828.23
Indoor activities - Maple Beaver Colony	216.44	0.00	216.44	413.11	0.00	413.11
Indoor activities - Wolverine Beaver Colony	389.84	0.00	389.84	457.45	0.00	457.45
Indoor activities - Greybrother Cub Pack	223.43	0.00	223.43	343.38	0.00	343.38
Indoor activities - Jacala Cub Pack	154.89	0.00	154.89	111.12	0.00	111.12
Indoor / local activities - Scout Troop	221.00	0.00	221.00	171.87	0.00	171.87
Trips / outings - Maple Beaver Colony	0.00	0.00	0.00	1,748.13	0.00	1,748.13
Trips / outings - Wolverine Beaver Colony	49.80	0.00	49.80	184.00	0.00	184.00
Trips / outings - Greybrother Cub Pack	0.00	0.00	0.00	1,101.97	0.00	1,101.97
Trips / outings - Jacala Cub Pack	9.90	0.00	9.90	572.10	0.00	572.10
Trips / outings - Scout Troop	0.00	0.00	0.00	1,268.38	0.00	1,268.38
Group Activities	0.00	0.00	0.00	439.99	0.00	439.99
	<u>2,482.61</u>	<u>0.00</u>	<u>2,482.61</u>	<u>30,322.61</u>	<u>0.00</u>	<u>30,322.61</u>
<b>FUND RAISING EXPENSES</b>						
Expenses at Burnham Carnival	0.00	0.00	0.00	0.00	0.00	0.00
Burnham Christmas evening	0.00	0.00	0.00	20.00	0.00	20.00
Other	0.00	0.00	0.00	60.00	0.00	60.00
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>80.00</u>	<u>0.00</u>	<u>80.00</u>
<b>ADMIN / ESTABLISHMENT EXPENSES</b>						
Envelopes, stationery items, postage, photocopying etc	31.69	0.00	31.69	508.90	0.00	508.90
AGM Refreshments	0.00	0.00	0.00	436.84	0.00	436.84
Kitchen and cleaning supplies	5.30	0.00	5.30	0.00	0.00	0.00
Phone calls, broadband and annual line rental in advance	221.47	0.00	221.47	327.90	0.00	327.90
	<u>208.46</u>	<u>0.00</u>	<u>208.46</u>	<u>1,273.64</u>	<u>0.00</u>	<u>1,273.64</u>
<b>TRUSTEES EXPENSES</b>						
Capitation Fee for Leaders and helpers	0.00	0.00	0.00	0.00	0.00	0.00
Training expenses	0.00	0.00	0.00	0.00	0.00	0.00
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>PURCHASE OF CAPITAL EQUIPMENT</b>						
Gazebos	0.00	0.00	0.00	0.00	0.00	0.00
Tents	0.00	0.00	0.00	0.00	3,313.69	3,313.69
Trailer and Straps	0.00	0.00	0.00	0.00	0.00	0.00
Miscellaneous small items	67.50	0.00	67.50	605.42	0.00	605.42
	<u>67.50</u>	<u>0.00</u>	<u>67.50</u>	<u>605.42</u>	<u>3,313.69</u>	<u>3,919.11</u>
<b>SUNDRY PAYMENTS</b>						
Capitation	5,629.14	0.00	5,629.14	6,250.00	0.00	6,250.00
Online Scout Manager subscriptions	0.00	0.00	0.00	157.15	0.00	157.15
Presents for leavers	0.00	0.00	0.00	64.11	0.00	64.11
Purchase of badges, woggles, scarves etc.	1,406.45	0.00	1,406.45	1,473.00	0.00	1,473.00
Shield (award) & engraving	0.00	0.00	0.00	0.00	0.00	0.00
Flowers	0.00	0.00	0.00	0.00	0.00	0.00
	<u>7,065.09</u>	<u>0.00</u>	<u>7,065.09</u>	<u>8,140.25</u>	<u>0.00</u>	<u>8,140.25</u>
<b>TOTAL PAYMENTS FOR YEAR</b>	<b>£12,383.97</b>	<b>£0.00</b>	<b>£12,383.97</b>	<b>£43,079.45</b>	<b>£3,313.69</b>	<b>£46,393.14</b>

## Receipts & Payments Account Summary

	This Year Total £	Previous Year Total £
Total receipts for the year	34,752.23	55,401.83
Total payments for the year	12,383.97	46,393.14
Net receipts for the year	22,368.26	9,008.69
Cash, bank and similar funds brought forward	28,602.79	
<b>Cash, bank and similar funds carried forward</b>	<b>£50,971.05</b>	

### Receipts for the year ending 31/3/2020

	£	£
MEMBERSHIP SUBSCRIPTIONS	9,556.83	13,678.44
INVESTMENT INCOME RECEIVED	7.02	117.74
DONATIONS AND GRANTS	23,699.00	3,275.00
ACTIVITIES	-883.18	22,289.24
FUND RAISING (gross)	1,035.86	3,249.30
OTHER INCOME	1,336.70	12,286.61
SUNDRY RECEIPTS	0.00	505.50
<b>TOTAL RECEIPTS FOR YEAR</b>	<b>£34,752.23</b>	<b>£55,401.83</b>

### Payments for the year ended 31/3/2020

	£	£
PREMISES	1,279.11	1,509.13
TRANSPORT	1,281.20	1,148.40
ACTIVITIES	2,482.61	30,322.61
FUND RAISING EXPENSES	0.00	80.00
ADMIN / ESTABLISHMENT EXPENSES	208.46	1,273.64
TRUSTEES EXPENSES	0.00	0.00
PURCHASE OF CAPITAL EQUIPMENT	67.50	3,919.11
SUNDRY PAYMENTS	7,065.09	8,140.25
<b>TOTAL PAYMENTS FOR YEAR</b>	<b>£12,383.97</b>	<b>£46,393.14</b>

### Statement of Assets & Liabilities at 31/3/17

	£	£
MONETARY ASSETS Cash, Bank and similar funds	50,971.05	28,602.79
NON-MONETARY ASSETS	285,000.00	287,000.00

## 01/04/2020 - 31/03/2021

### Income

	2021	2020
Total receipts for the year	34,752	55,402
Less: COVID-19 Grants	-23,699	0
<b>Receipts from operating activities</b>	<b>11,053</b>	<b>55,402</b>

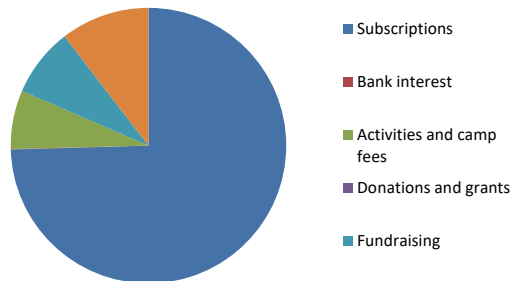
#### Represented by

	2021	2020
Subscriptions	9,557	13,678
Bank interest	7	118
Activities and camp fees	-883	22,289
Donations and grants	0	3,275
Fundraising	1,036	3,249
Gift aid	1,337	12,287
Sundry receipts	0	506
	<b>11,053</b>	<b>55,402</b>

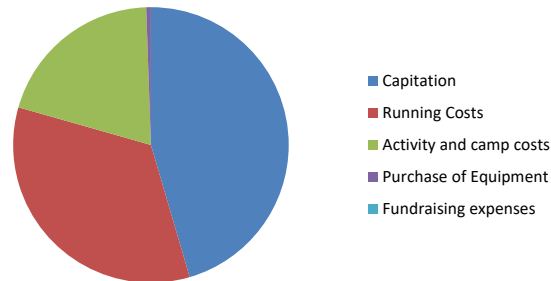
### Outgoings

	2021	2020
Capitation	5,629	6,250
Running Costs	4,205	5,821
Activity and camp costs	2,483	30,323
Purchase of Equipment	68	3,919
Fundraising expenses	0	80
	<b>12,384</b>	<b>46,393</b>

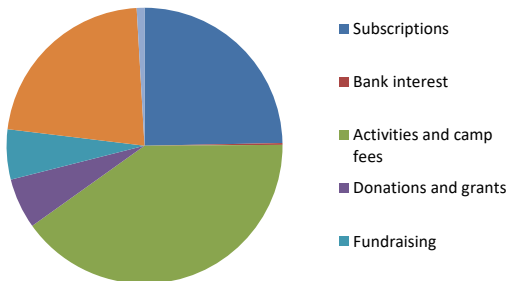
**Income 2021**



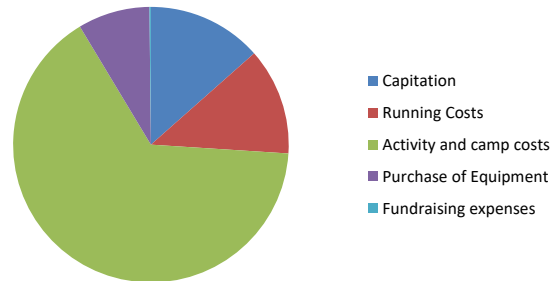
**Outgoings 2021**



**Income 2020**



**Outgoings 2020**





**Independent examiner's report to the Trustees of 1<sup>st</sup> Burnham and Hitcham Scout Group**

I report to the trustees on my examination of the accounts of 1<sup>st</sup> Burnham and Hitcham Scout Group for the year ended 31<sup>st</sup> March 2021.

**Responsibilities and basis of report**

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011('the Act').

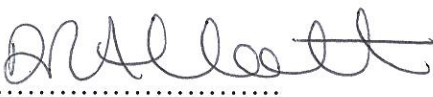
I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:.....

Name: Delia Allott F.C.C.A

Date: 21<sup>st</sup> September 2021