



Scouts

Oxfordshire

OXFORDSHIRE COUNTY SCOUT COUNCIL

Registration Number: 291693
Annual Report and Accounts
for the Year Ended 31st March 2024

OXFORDSHIRE COUNTY SCOUT COUNCIL
Annual Report and Accounts for the Year Ended 31st March 2024

Administrative Information

The Oxfordshire County Scout Council (c/o The County office, Bicester Innovation Centre, Commerce House, Telford Road, Bicester, OX26 4LD) is registered with the Charity Commission (Registration Number 291693). The charity was registered with the Charity Commission on 30th April 1985.

The Oxfordshire County Scout Council's governing documents are those of The Scout Association. They consist of a Royal Charter dated 4th January 1912 and supplemental Royal Charters in 1949, 1959, 1967 and 1991, which in turn give authority to the Bye Laws of the Association, and The Policy, Organisation and Rules of The Scout Association. The Oxfordshire County Scout Council is a trust established under its rules, which are common to all Scouts.

Members of the Trustee Board who held office during the year

Ex-officio members

County Chairman	Philip Earl	
County Commissioner	Wendy Tatham	
County Youth Commissioner	Ashley Falkner	(resigned 1 st January 2024)
County Treasurer {	Ben Smith	(resigned 6 th September 2023)
	Bill Khan	(appointed 27 th February 2024)

Members elected by the County Scout Council

Marcus Goodwin	George Ryall
Andrew Hindle	Rebecca Stanworth (resigned 6 th September 2023)
Katharine Murkett	James Wynne

Members nominated by the County Commissioner

Sarah Joyner	David Parry-Jones (resigned 6 th September 2023)
John May OBE DL	Martin Richards
Kirsten Phipps-Get	

Agents and Advisors

Banks: Barclays Bank plc, Oxford City Branch, PO Box 333, Oxford OX1 3HS

Auditors: Wenn Townsend, Chartered Accountants and Registered Auditors, 30 St. Giles, Oxford OX1 3LE

Structure, Governance and Management

The Oxfordshire County Scout Council is led by the County Commissioner, who is appointed by The Scout Association. The County Commissioner is supported by: (1) the County Team, comprising the County Youth Commissioners, Deputy County Commissioners, Assistant County Commissioners, Deputy County Youth Commissioners, County Advisors, County Scouters and the County Scout Council and (2) the County Trustee Board.

All appointments are made in accordance with the Policy, Organisation and Rules of The Scout Association.

Trustees' Responsibilities

The Trustees' responsibilities include keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity to enable them to ensure that the financial statements comply with the Charities Act 2011. They are responsible for safeguarding the charity's assets and hence for taking reasonable steps for the prevention and detection of fraud and breaches of law and regulation. They are responsible for the preparation of the financial statements for each financial

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year that represent a fair and true record of the charity's incoming resources and application of resources during the year and its state of affairs at the end of the year. In preparing these financial statements they must:

- select suitable accounting policies and apply them consistently.
- make judgements and estimates that are reasonable and prudent.
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements.
- prepare financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue its operation.

The Trustees are appointed by and accountable to Oxfordshire County Scout Council in accordance with the Policy, Organisation and Rules of The Scout Association, which are given authority through The Scout Association's Royal Charter and bylaws.

Principal risks and uncertainties

The Trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the trust and are satisfied that systems are in place to mitigate their exposure to major risks.

Objectives and Activities

The purpose of the Oxfordshire County Scout Council, within the Policy, Organisation and Rules of The Scout Association, is to provide leadership, advice and support for the Scout Districts in the County and through them for the Scout Groups, Explorer Scouts Units and Scout Network Units in Oxfordshire. The Council members confirm that they have referred to the guidance contained in the Charity Commission's guidance on public benefit when reviewing the aims and objectives of the Council and in planning future activities.

Achievements and Performance

Scouting was provided for 6,373 young people in the County, supported by 2,124 adult volunteers. This is a small decrease in young people numbers from last year (and overall).

The Trustee Board has met four times during the year. The Trustee Board receives regular reports to support its governance activities including on financial, compliance and risk matters as well as updates on progress that the County Management Team is making with the wider delivery of Scouting across the County. The Trustees have reviewed the charity's reserve policy and has designated funds to support and develop the County in accordance with its development plan and to meet its objectives.

Groups and Districts continue to flourish and provide high quality Scouting for the young people of Oxfordshire, week in week out. Volunteers are stretched in all areas of the County, with an increased focus on governance responsibilities and, in particular, training and monitoring of volunteers to ensure that they are following the rules of the Scouts. This is coupled with work to support 'Transformation', a significant development of how Scouting operates nationally, and the introduction of a new national membership management system anticipated for late 2024.

Further information on what's been happening within the County is given in the annual review of Oxfordshire Scouting for 2023/24.

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Review of Financial Activities and Affairs

The audited accounts follow this report, and we confirm that these accounts comply with statutory requirements.

The charity received income relating to programme and activities in the year of £248,855. This is significantly higher than the previous year primarily due to the income recognised from the attendance of a unit of 40 from the County at the four-yearly World Scout Jamboree (£177,167).

Total income during the year was £421,554 and £404,562 was expended resulting in net income of £16,992. A gain on investments of £28,832 resulted in an overall surplus for the year of £45,824.

The Reserves Policy of the Charity is to maintain unrestricted funds in the General Fund, which equates to 9 months expenditure of approximately £125,000 for the ongoing costs of supporting and administering the Charity. The free reserves (excluding designated funds) at 31st March 2024 were £354,826.

Fundraising

Oxfordshire County Scout Council organise events and carry out fundraising activities in order to generate funds for the charity. The charity does not use professional fundraisers or involve commercial participators. There have been no complaints about fundraising during the year.

The charity has due regard to the Code of Fundraising Practice in the UK.

All the charity's marketing activities are undertaken directly to ensure that it is not unreasonably persistent or intrusive. Marketing materials contain clear details of how to unsubscribe to future communications and care is taken to limit the level of communications being sent out.

This report was approved by the Trustees on 10 September 2024.



Philip Earl
Trustee

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Independent Auditor's Report to the Trustees of Oxfordshire County Scout Council

Opinion

We have audited the financial statements of Oxfordshire County Scout Council for the year ended 31st March 2024, which comprise the Statement of Financial Activities, the Balance Sheet and notes to the financial statements, including a summary of significant policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31st March 2024, and of its incoming resources and of its
- application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements, or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

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Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement the trustees are responsible for the preparation of financial statements which give a true and fair view, and for such internal control as the trustees determined is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

As explained more fully in the trustees' responsibilities statement the trustees are responsible for the preparation of financial statements which give a true and fair view, and for such internal control as the trustees determined is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 145 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but it is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The specific procedures for this engagement and the extent to which these are capable of detecting irregularities, including fraud is detailed below:

- Enquiry of management and those charged with governance around actual and potential litigation and claims.
- Reviewing minutes of meetings of those charged with governance.
- Reviewing financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations.
- Performing audit work over the risk of management override of controls, including testing of journal entries and other adjustments for appropriateness, evaluating the business rationale of significant transactions outside the normal course of business and reviewing accounting estimates for bias.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

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Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Wenn Townsend

Wenn Townsend
Statutory Auditor
30 St Giles
Oxford

Wenn Townsend is eligible to act as auditor in terms of section 1212 of the Companies Act 2016.

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OXFORDSHIRE COUNTY SCOUT COUNCIL
STATEMENT OF FINANCIAL ACTIVITIES
Year ended 31st March 2024

	Note	Unrestricted and Total 2023/24 £	Unrestricted and Total 2022/23 £
Income			
Donations and Legacies	5	-	2,301
Charitable Activities			
- Membership Fees		135,093	115,928
- Programme and Activities	6	248,855	110,487
Investments		10,387	10,171
Other Income	8	27,219	27,803
Total Income		421,554	266,690
Expenditure			
Expenditure from Charitable Activities			
Programme and Activities	6	(253,967)	(116,035)
Adult Support	7	(11,688)	(29,488)
Other Expenses from General Funds	9	(138,907)	(142,687)
Total Expenditure		(404,562)	(288,210)
Net Income/(Expenditure) before Gain/(Loss) on Investments		16,992	(21,520)
Net Gain/(Loss) on Investments	12	28,832	(13,471)
Net Movement in Funds		45,824	(34,991)
Reconciliation of Funds			
Total Funds Brought Forward at 1st April 2023		405,350	440,341
Total Funds Carried Forward at 31st March 2024		451,174	405,350

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OXFORDSHIRE COUNTY SCOUT COUNCIL
Balance Sheet as at 31st March 2024

	Note	31 March 2024		31 March 2023	
		£	£	£	£
Fixed Assets					
Tangible Assets	11		22,541		24,577
Investments	12		347,354		318,522
			<u>369,895</u>		<u>343,099</u>
Current Assets					
Debtors	13	30,873		156,407	
Cash at Bank and in Hand					
General Fund Current Accounts		216,240		74,577	
COIF Charities Deposit Fund		29,878		19,492	
Gang Show Bank and Cash		31,592		12,549	
		<u>308,583</u>		<u>263,025</u>	
Current Liabilities					
Creditors: amounts falling due within one year	14	(227,304)		(200,774)	
Net Current Assets			81,279		62,251
Net Assets			<u>451,174</u>		<u>405,350</u>
Reserves					
Unrestricted	16		354,826		272,211
Designated					
Marston Hall	16		20,000		20,000
County Camp	16		15,000		15,000
Jamboree	16		39,515		39,592
International Expeditions	16		984		984
County Development Plan	16		-		42,675
Gang Show	16		20,849		14,888
			<u>451,174</u>		<u>405,350</u>

The financial statements were approved by the Trustees on 10 September 2024 and signed on their behalf by



Philip Earl
Trustee

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OXFORDSHIRE COUNTY SCOUT COUNCIL
Notes to the Accounts for the year ended 31st March 2024

1. Accounting Policies

The following accounting policies have been used consistently in dealing with items which the Trustees consider material in relation to the accounts.

Basis of Preparation and Assessment of Going Concern

The Financial Statements of the Charity have been prepared under the historical cost convention with the exception of investments which are included at market value. The Financial Statements have been prepared in accordance with all applicable accounting standards, FRS 102, the Statement of Recommended Practice (SORP), the Charities Act 2011. The charity constitutes a public benefit entity as defined by FRS 102. The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income

All income is included in the Statement of Financial Activities (SOFA) when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. No credit is taken for either general or gift aid donations until they are actually received. The amount credited to the income and expenditure account in respect of gift aid donations does include the amount of income tax recoverable in respect of income actually received. Legacies are included when the amount has been determined and paid. Grant income is recognised as receivable subject to fulfilment of any associated conditions. Where conditions have been met or are likely to be met, grant income is recognised in full. Investment income is recognised when it is receivable.

Expenditure

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with use of the resources. The charity is not registered for VAT and all expenditure includes VAT wherever applicable. Charitable activity costs are those costs incurred directly in support of expenditure on the objects of the Charity.

Governance costs are those incurred in connection with administration of the Charity and compliance with constitutional and statutory requirements. Grants payable are included when the recipient has a reasonable expectation that they will receive a grant and when any conditions attached to the grant are fulfilled.

Investments

Investments are included in the accounts at market value. Realised gains/(losses) are those arising between the sale of an investment and its value at the beginning of the year. Unrealised gains/(losses) are those arising where the investment is still held but the value has changed.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid after taking account of any trade discounts due.

Creditors

Creditors and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligations can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

Volunteer Time

A significant contribution is made by volunteers throughout the year and the value of these donated services are not reflected in the accounts.

Cash and Cash Equivalents

Cash and cash equivalents comprise cash in hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

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1. Accounting Policies - Continued

Depreciation

Depreciation is calculated using the following rates and bases which are appropriate to the useful lives of the assets and their residual value:

Equipment	Reducing balance 15%
Equipment - Climbing Wall & Motor Vehicle	Straight line 20%

Fund Accounting

A general fund which the Trustees may use for the furtherance of the objects of the charity at their discretion.

Marston Hall is designated for use by 10th Oxford Scout Group. The other designated funds are for the use their title suggests.

2. Expenditure before Gains on Investments

	2023/24	2022/23
	£	£
Auditors' Remuneration	3,730	3,870
Depreciation	2,036	2,115

3. Wages and Salaries

The average number of employees during the year was 3 (2023: 3).

No employee was paid more than £60,000 during the year.

4. Trustee Remuneration

No expenses were paid to any Trustee during the year (2023: £nil).

5. Donations and Legacies

	2023/24	2022/23
	£	£
Donations	-	2,301
Total	-	2,301

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6. Programme and Activities

	2023/24	2023/24	2023/24	2022/23	2022/23	2022/23
	Income	Expenditure	Net Expenditure	Income	Expenditure	Net Expenditure
	£	£	£	£	£	£
Sectional	29,823	23,675	(6,148)	35,780	31,749	(4,031)
International	-	-	-	40,925	40,874	(51)
Jamboree	177,167	177,244	77	-	-	-
County Events		15,107	15,107	-	9,474	9,474
County Camp	-	-	-	-	-	-
Gang Show	41,865	35,905	(5,961)	33,782	32,311	(1,471)
Depreciation	-	2,036	2,036	-	1,627	1,627
Total	248,855	253,967	5,111	110,487	116,035	5,548

7. Adult Support

	2023/24	2023/24	2023/24	2022/23	2022/23	2022/23
	Income	Expenditure	Net Expenditure	Income	Expenditure	Net Expenditure
	£	£	£	£	£	£
Adult Training	-	5,809	5,809	-	9,679	9,679
Development	-	2,693	2,693	-	5,812	5,812
Commissioner Team	-	2,844	2,844	-	6,876	6,876
Scout Active Support	-	342	342	-	7,121	7,121
Total	-	11,688	11,688	-	29,488	29,488

8. Other Income

	2023/24	2022/23
	£	£
Other Income	27,219	27,803
Total	27,219	27,803

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9. Other Expenditure	2023/24	2022/23
	£	£
County Office	109,431	109,244
Premises	18,164	16,028
Grants	2,700	3,360
County Conference	675	6,187
Governance Costs	7,358	7,868
Total	138,907	142,687

10. Governance Costs	2023/24	2022/23
	£	£
Insurance	3,613	3,406
Audit Fee	3,730	3,870
Other	15	592
Total	7,358	7,868

11. Fixed Assets	Land and Buildings	Equipment	Total
	£	£	£
Cost/Valuation			
As at 1st April 2023	20,000	95,164	115,164
As at 31st March 2024	20,000	95,164	115,164

Depreciation			
As at 1st April 2023	-	90,587	90,587
Charge for the year	-	2,036	2,036
As at 31st March 2024	-	92,623	92,623

Net Book Value			
As at 1st April 2023	20,000	4,577	24,577
As at 31st March 2024	20,000	2,541	22,541

Assets belong to			
Marston Hall	20,000	-	20,000
Gang Show	-	2,354	2,354
General Fund	-	187	187
As at 31st March 2024	20,000	2,541	22,541

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12. Fixed Asset Investments	2024	2023
	£	£
Quoted UK Investments		
Fair value at 1st April 2023	318,522	354,227
Disposals realised in the year	-	(22,234)
Increase/(decrease) in fair value in the year	28,832	(13,471)
Fair value at 31st March 2024	347,354	318,522

13. Debtors	2024	2023
	£	£
Prepayments	19,981	144,407
Loans	10,000	12,000
Accrued income	892	-
	30,873	156,407

14. Creditors and Accruals	2024	2023
	£	£
Accruals	6,195	10,235
Deferred Income	219,609	190,539
Other creditors	1,500	0
	227,304	200,774

15. Guarantee

The Trustees on behalf of Oxfordshire County Scout Council have guaranteed a loan of £55,000 to 6th Chipping Norton Scout Group by The Scout Association (2023: £55,000).

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16. Fund Reconciliation

	At 1st April 2023	Income	Expenditure	Gains/(Losses) on Investments	At 31st March 2024
	£	£	£	£	£
Unrestricted funds					
General Fund	272,211	202,522	(148,738)	28,832	354,826
Designated funds					
Marston Hall	20,000	-	-	-	20,000
County Camp	15,000	-	-	-	15,000
Jamboree	39,592	177,167	(177,244)	-	39,515
International Expeditions	984	-	-	-	984
County Development Plan	42,675	-	(42,675)	-	-
Gang Show	14,888	41,866	(35,905)	-	20,849
	133,139	219,032	(255,824)	-	96,348
Total	405,350	421,554	(404,562)	28,832	451,174

	At 1st April 2022	Income	Expenditure	Gains/(Losses) on Investments	At 31st March 2023
	£	£	£	£	£
Unrestricted funds					
General Fund	275,218	232,908	(222,444)	(13,471)	272,211
Designated funds					
Marston Hall	20,000	-	-	-	20,000
County Camp	15,000	-	-	-	15,000
Jamboree	39,592	-	-	-	39,592
International Expeditions	984	-	-	-	984
County Development Plan	76,130	-	(33,455)	-	42,675
Gang Show	13,417	33,782	(32,311)	-	14,888
	165,122	33,782	(65,766)	-	133,138
Total	440,341	266,690	(288,210)	(13,471)	405,350

Unrestricted funds

- **General Fund** represents the undesignated funds that are available to the Trustees for supporting and administering the charity.

Designated funds

- **Marston Hall** represents the original value of the land and building at Marston Hall.
- **County Camp** represents monies set aside to contribute to funding a County Camp for all Scouting sections in Oxfordshire.
- **Jamboree** represents monies raised to fund 36 young people and 4 adult leaders to attend the World Scout Jamboree.
- **International Expeditions** provides support to enable Oxfordshire Scouts to join overseas trips.
- **County Development Plan** represents monies set aside to fund a 5-year plan to reinvest funds previously accumulated to ensure that even better Scouting is available to everyone in the County.
- **Gang Show** represents monies that are held on behalf of the annual Gang Show, organised by Oxfordshire Scouting.