

4TH UCKFIELD (HOLY CROSS) SCOUT GROUP

England & Wales · Charity number 291658

Details

Status Registered

Legal form Other

Registered 1985-04-29

Register [View on the Charity Commission register](#)

Contact

Address 62 New Barn Lane
Ridgewood
Uckfield
East Sussex
TN22 5EL

Phone 07584602045

Email chair@4thuckfield.org

Website www.4thuckfield.org

Activities

Objects: THE INSTRUCTIONS OF BOYS OF ALL CLASSES IN THE PRINCIPLES OF DISCIPLINE, LOYALTY AND GOOD CITIZENSHIP.

Activities: To promote the development of young people in achieving their full physical, intellectual, social and spiritual potential; as individuals, as responsible citizens and as members of their local, national and international communities.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Education/training, Amateur Sport
- **Who:** Children/young People

Geography

- East Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£63,454	£64,201	-	-
2024-03-31	£55,247	£61,431	-	-
2023-03-31	£62,062	£64,942	-	-
2022-03-31	£42,425	£40,821	-	-
2021-03-31	£40,758	£21,411	-	-

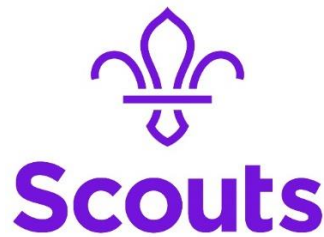
Trustees

Name	Role	Appointed
Andrew Lees	Chair	2021-02-01
Abbie-Leigh Waller		2022-10-16
Ami Brown		2025-07-17
Andy Riches		2025-07-17
Angela Hayes		2024-09-14
Chris Weller		2021-11-30
Claire Howarth		2019-04-01
David Brown		2019-04-01
David Munn		2018-01-14
Emma Radford		2025-07-17
Gillian Huxley		2017-09-11
Patricia Morgan		2023-09-16

4TH UCKFIELD (HOLY CROSS) SCOUT GROUP

England & Wales - Charity number 291658

Accounts



4th Uckfield (Holy Cross) Scout Group

Charity no: 291658

Minutes of Group AGM at Scout Headquarters, Rocks Park Road, Uckfield On Thursday 17th July 2025

Present: Trustee Board members:

Andy Lees (AL) – Chairperson

Chris Weller (CW) – Group Lead Volunteer

Gill Huxley (GH) – Group Treasurer

David Brown (DB) – Phoenix Scouts

Claire Howarth (CH) – Kipling Cubs

Pat Morgan (PM) – Yukon Beavers/Alpha Scouts

Abbie Leigh-Waller (ALW) – Yukon Beavers

Angela Hayes (AH)

Grant Kerwin-Nye (GKN) – District Lead Volunteer

Other members of Group Scout Council (parents and volunteers)

1. Welcome by Group Lead Volunteer:

GVL (CW) welcomed the Members of the Scout Council

2. Apologies for absence:

Apologies have been received from the following and their names will be included in the minutes of this meeting

David Munn (DM)

3. Appointment of Chairperson:

GLV (CW) nominates Andy Lees as the Group Chair (chair@4thuckfield.org) and asks for a show of hands as approval. There were no other candidates

Proposed: CW

Seconded: GH

Approved by a show of hands

4. Minutes of previous AGM held on 22nd September 2024:

The minutes of the previous AGM were reviewed by the Trustee Board at their first meeting after the previous AGM and Chair (AL) proposed that the minutes are taken as read and ask the Group Scout Council to agree that they are a true record of that meeting

Proposed: AL

Seconded: CH

Approved by a show of hands

5. Governance Topics: Chair notes to the Group Scout Council members present that this part of the meeting is a necessary part to make sure that the charity's foundations are in good order.

a. To adopt the model constitution from POR:

Chair (AL): In line with the recommendation from Scout Headquarters. I propose that we adopt the model constitution from Chapter 5 of Policy, Organisation and Rules. A copy of this was available for review and inspection prior to this meeting, and copies are also available at the meeting

Proposed: AL

Seconded: GH

Approved by show of hands

b. **Note the Group's financial year:**

Chair (AL): Members of the Group Scout Council are asked to note that our charity's financial year is 1st April to 31st March.

c. **Agree the number of members who may be elected to the Trustee Board:**

Chair (AL): The Group Scout Council must agree at its AGM the number of people who can be elected to the Trustee Board. The recommendation from the outgoing Trustee Board is that up to five people can be elected. Proposed that the Group Scout Council approves that recommendation

Proposed: AL
Seconded: CW
Approved by show of hands

d. **Agree the quorum for the AGM and for Trustee Board meetings:**

Chair (AL): The Group Scout Council must agree at its AGM the quorum – the minimum number of Group Scout Council members that must be present at a meeting of the Group Scout Council. The recommendation from the outgoing Trustee Board is that the quorum should be set at 8 persons. This can be reviewed annually. The Group Scout Council is asked to approve that recommendation.

Proposed: AL
Seconded: GH
Approved by show of hands

Chair (AL): The Group Scout Council must agree at its AGM the quorum for Trustee Board meetings, The Charity Commission statement of good practice is that the Trustee Board quorum should be set at one third of Trustee Board members plus one and must include Chair and Treasurer. The recommendation from the outgoing Trustee Board is that the quorum should be set in line with the Charity Commission good practice statement. Propose that The Group Scout Council approves that recommendation.

Proposed: AL
Seconded: CW
Approved by show of hands

6. **The Group Lead Volunteer's Review of Scouting.**

GVL (CW) thanked everyone for attending.

Every section has been running full and active programmes, most having done at least some camping, hiking and adventurous activities, taking part in Downsman Hike, Overland Hike, Ashdown 30 Hike and recently Goldbitz 2025. Numbers are slightly down on last year. (GKN advised this was the trend across the District and nationally)

Recent stalls at Uckfield Lions Fun Day and Nutley Fete helped to promote scouting in the locality and has resulted in enquiries to join as well as a possible leader.

Within the section leadership, Greg Richards is moving on from the Group to take up a District role within West Sussex and was thanked for his support of the Group and wished him well in his new role. Andy Riches has agreed to take over the role of section leader with Alpha Scouts. CW thanked all the leaders for the time and effort they put into the sections.

7. **To receive and consider the Annual Report of the Group Trustee Board including the Annual Statement of Accounts.**

Treasurer (GH) reported:

Income for financial year 2024/2025 - £63,454.24 (an increase of £8,207.70 from last year)

- Membership fees (subs) £20,707.00 = Group £13,518.00 (£14,411 last year)/Sections £7,189.00 (£7,756.50 last year) – overall a reduction of £1,460.50 on last year)
- Hall hire: £8,179.00 (an increase of £1,929 due to a new regular hirer)
- Donations and other income: £2,827.22. This included a very generous donation of £500 from Lloyds Bank Foundation for the volunteer hours that a leader puts into the Group and for which we are very grateful along with monies set aside for QM expenditure and other specific expenditure within the Group and Sections.

- Income from Gift Aid was slightly down on last year at £4,853.14 against £5,538.53 and we continue to encourage parents to sign up to Gift Aid on the OSM portal if they are taxpayers
- Other income to Sections totalled £26,576.88 for camps and activities

Expenditure: - £64,200.83 (an increase of £2,769.92 from last year)

- Capitation to District once again is the largest expense of £8,855.00; however, this was down on last year (£10,340.00) due to less members in the Group.
- As usual, Group expenditure mainly relates to the maintenance and upkeep of the hut and grounds together with the building and personal accident insurances. The main increases are in the cost of utilities – electricity (an increase of over £600), water rates (increase of over £300), bin collection (an increase of £300). A complete tree survey of the grounds has been undertaken, and some remedial works have been identified which will be carried out in the next few months, the cost of which is yet to be estimated
- Section expenses came to £38,664.76 and thanks go to the leaders for their continued time and support in planning and organising the many activities and camps they put together for the enjoyment of our young people

Year-end:

Bank account: £14,409.39 (Group £5,610.31; Sections £7,682.02; QM/transfer £1,117.06)

Saving account: £11,591.73

The Group accounts and Section ledgers for financial year 2024 to 2025 have been fully audited by an Independent Examiner and submitted to Ashdown District Scout Council. They will be submitted to the Charity Commission with the annual report at the end of the year.

DLV (GKN) explained that the amount paid for Capitation is proportioned to District, County and National levels. Over recent years the amount charged by District has been maintained at the same level however, this will probably have to be increased in the future to help cover expenditure incurred.

Chair (AL) invited questions from the floor regarding the Trustee Annual report and Annual Accounts. Chair (AL) thanked Treasurer (GH)

8. Elections to the Group Trustee Board

Chair (AL) advised that this part of the meeting sets the charity up to be well led during the period until the next AGM. Particularly the Group Scout Council appoints the Trustee Board to ensure good governance for the charity over the next year.

a. Group President:

Chair (AL) proposed Les Davies as President – this was approved by a show of hands

b. Group Trustee Board Secretary:

Chair (AL) advised the 'Group Secretary' is an elected appointment. DM has stood down as secretary but will remain on the Trustee Board. Angela Hayes (angelaclair002@icloud.com) agreed to take on the role. Since there were no other nominations by the closing date this was approved by a show of hands

b. **Group Trustee Board Treasurer:**

Chair (AL) advised the 'Group Treasurer' is an elected appointment and, as required, Gill Huxley (treasurer@4thuckfield.org) has been formally proposed and seconded. Since there were no other nominations by the closing date this was approved by a show of hands

c. **Election of Group Trustee Board Members:**

Chair (AL) advised the following have been formally proposed as Group Trustee Members:

David Brown – Phoenix Scouts (phoenix@4thuckfield.org)

Claire Howarth – Kipling Cubs (kipling@4thuckfield.org)

Pat Morgan – Yukon Beavers/Alpha Scouts (yukon@4thuckfield.org)

Abbie Leigh-Waller – Yukon Beavers (wigglyboo@hotmail.com)

David Munn (david.munn@kent.gov.uk)

d. **To approve the GLV's nominations to the Trustee Board:**

Andy Riches – Alpha scouts (alpha@4thuckfield.org)

Emma Radford – Phoenix parent (emmar250@gmail.com)

Aimi Brown – Saskatoon parent (gretchin@hotmail.co.uk)

All approved by a show of hands

Chair (AL) thanked the Trustees for their work during the year and to DM during his time as secretary

9. **Appointment of Independent Examiner:**

Treasurer (GH): proposed Gerald Baker FMAAT

Chair (AL): Gerald Baker has been proposed and seconded and is qualified for the role and this was approved by a show of hands

10. **Awards presented by District Lead Volunteer:**

DLV (GKN) awarded service awards to David Brown and Gill Huxley and Wood Badge to Russell Batchelor

11. **Any other business:**

Presentation made to Greg Richards on behalf of Alpha Scouts and Greg presented Andy Riches with the keys to the hut and thanked him for continuing to support Alpha Scouts

12. **Date and venue of 2026 AGM:** to be advised

Chair: thanked everyone for attending and wished all success for the forthcoming year

4th Uckfield Scout Group income and expenditure statement 2024 to 2025

Income Apr 2024 to March 2025

Income to Group from subs

Manitoba	£	858.00
Yukon	£	1,481.50
Saskatoon	£	1,235.00
Kipling	£	2,469.00
Mafeking	£	1,638.00
Martlets	£	1,494.50
Alpha	£	1,794.50
Phoenix	£	2,547.50

Total subscriptions £ **13,518.00**

Other income to Group

Hall hire £ 8,179.00

Donations and other income £ 2,827.22

Total other income £ **11,006.22**

Income from Gift Aid

Group	£	4,329.16
Manitoba	£	17.50
Yukon	£	52.50
Saskatoon	£	38.50
Kipling	£	102.20
Mafeking	£	66.33
Martlets	£	38.20
Alpha	£	71.75
Phoenix	£	137.00
Total Gift Aid	£	4,853.14

Section income - subs

Manitoba - subs	£	462.00
Yukon - subs	£	791.00
Saskatoon - subs	£	665.00
Kipling - subs	£	1,302.00
Mafeking - subs	£	868.00
Martlets - subs	£	798.00
Alpha - subs	£	938.00
Phoenix - subs	£	1,365.00
Total section income - subs	£	7,189.00

Section income - other

Manitoba - other income	£	372.79
Yukon - other income	£	1,214.10
Saskatoon - other income	£	0.00
Kipling - other income	£	3,371.00
Mafeking - other income	£	4,030.45
Martlets - other income	£	160.00
Alpha - other income	£	3,215.00
Phoenix - other income	£	9,173.39
Joint events	£	5,040.15
Total section income - other	£	26,576.88

Interest received on Current accou. £ **40.18**

Interest received on Gold account £ **270.82**

Total income £ **63,454.24**

CAF Current Account 01.04.24 £ **15,426.80**

CAF Gold Account 01.04.24 £ **11,320.91**

Total £ **90,201.95**

Expenditure Apr 2024 to March 2025

Group expenses

Bin collection	£	1,300.10
Water rates	£	866.12
Electricity	£	2,389.23
WDC - rates	£	197.10
Broadband	£	488.92
Cleaning and cleaning products	£	2,626.33
Maintenance	£	2,031.47
Grass cutting	£	2,328.00
Badges, scarves and uniform	£	540.90
Insurance	£	2,307.94
WDC - land lease and license	£	153.00
OSM subscriptions	£	291.00
QM expenses	£	389.02
Capitation to District	£	8,855.00
Health & Safety	£	193.63
Donations	£	75.00
CAF fees	£	60.00
Other expenses	£	157.59
Refunds on membership fees	£	64.50
Admin expenses - donated to Group	£	221.22
Total	£	25,536.07

Section expenses

Manitoba	£	1,211.60
Yukon	£	2,010.99
Saskatoon	£	2,271.02
Kipling	£	4,894.94
Mafeking	£	4,676.88
Martlets	£	2,264.30
Alpha	£	5,633.91
Phoenix	£	10,606.72
Joint events	£	5,094.40
Total section expenses	£	38,664.76

Total expenditure £ **64,200.83**

CAF Current Account 31.03.25 £ **14,409.39**

CAF Gold Account 31.03.25 £ **11,591.73**

Total £ **90,201.95**

Ledger balances

	31.03.25	01.04.24
Group	£ 5,610.31	£ 3,389.88
Manitoba	£ 561.54	£ 920.85
Yukon	£ 615.86	£ 569.25
Saskatoon	£ 343.25	£ 1,910.77
Kipling	£ 718.59	£ 668.98
Mafeking	£ 1,540.26	£ 1,124.01
Martlets	£ 1,063.55	£ 2,270.77
Alpha	£ 1,042.72	£ 2,408.30
Phoenix	£ 1,796.25	£ 1,403.99
Camps	£ 0.00	£ 760.00
QM/Transfer ledgers	£ 1,117.06	£ 0.00
Total	£ 14,409.39	£ 15,426.80

Signed: 
Gill Huxley - Group Treasurer

Date: 10/6/25

AUDIT CERTIFICATE:
From the books and papers exhibited, I am satisfied that these accounts represent a true record of the Group's finances for the year ended 31.03.2025

Signed: 

Gerald Baker FMAAT

Date: 10/6/25



Scouts

4th Uckfield

Group Accounts

1st April 2024 to 31st March 2025

Income	£	Expenditure	£
Membership fees – Group	13,518.00	Group expenses	25,536.07
Hall Hire	8,179.00	Section expenses	38,664.76
Donations, etc to Group	2,827.22		
Gift Aid	4,853.14		
Membership fees – Sections	7,189.00		
Other income – sections	26,576.88		
Interest - Current account	40.18		
Interest – Gold Account	270.82		
Total income	63,454.24	Total expenditure	64,200.83
Current Account – 01.04.24	15,426.80	Current Account – 31.03.25	14,409.39
Gold Account – 01.04.24	11,320.91	Gold Account – 31.03.25	11,591.73
	£ 90,201.95		£ 90,201.95

I have examined the above Income and Expenditure account and Balance Sheet for the 4th Uckfield Scout Group and find them in accordance with the supporting papers and vouchers given to me which are to the best of my knowledge authorised transactions.

I certify that these accounts are in accordance with the supporting papers and present a true record of the Group's finances at for the year ended 31st March 2025

Independent Reviewer:

Gerald Baker FMAAT

Date: 10th June 2025

**Independent Examiner's report to the Trustees of
4th Uckfield (Holy Cross) Group Scout Council**

I report to the Trustees on my examination of the accounts of the 4th Uckfield (Holy Cross) Group Scout Council (The Trust) for the year ended 31st March 2025

Responsibilities and basis of report:

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act')

I report in respect of my examination of the Trusts' accounts carried out under Section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's statement:

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- Accounting records were not kept in respect of the Trust as required under section 103 of the Act; or
- The accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: **GERALD BAKER FMAAT**

Relevant professional qualification or membership of professional bodies (if any):

Address: **13 Lashbrooks Road, UCKFIELD
E. Sussex TN22 2AY**

Date: **10th June 2025**

4th Uckfield Scout Group income and expenditure statement 2024 to 2025

Income Apr 2024 to March 2025

Income to Group from subs

Manitoba	£	858.00
Yukon	£	1,481.50
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Total subscriptions £ **13,518.00**

Other income to Group

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Total Gift Aid	£	4,853.14

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Camps	£ 0.00	£ 760.00
QM/Transfer ledgers	£ 1,117.06	£ 0.00
Total	£ 14,409.39	£ 15,426.80

Signed: 
Gill Huxley - Group Treasurer

Date: 10/6/25

AUDIT CERTIFICATE:
From the books and papers exhibited, I am satisfied that these accounts represent a true record of the Group's finances for the year ended 31.03.2025

Signed: 

Gerald Baker FMAAT

Date: 10/6/25



Scouts

4th Uckfield

Group Accounts

1st April 2024 to 31st March 2025

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I have examined the above Income and Expenditure account and Balance Sheet for the 4th Uckfield Scout Group and find them in accordance with the supporting papers and vouchers given to me which are to the best of my knowledge authorised transactions.

I certify that these accounts are in accordance with the supporting papers and present a true record of the Group's finances at for the year ended 31st March 2025

Independent Reviewer:

Gerald Baker FMAAT

Date: 10th June 2025

**Independent Examiner's report to the Trustees of
4th Uckfield (Holy Cross) Group Scout Council**

I report to the Trustees on my examination of the accounts of the 4th Uckfield (Holy Cross) Group Scout Council (The Trust) for the year ended 31st March 2025

Responsibilities and basis of report:

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act')

I report in respect of my examination of the Trusts' accounts carried out under Section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's statement:

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- Accounting records were not kept in respect of the Trust as required under section 103 of the Act; or
- The accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: **GERALD BAKER FMAAT**

Relevant professional qualification or membership of professional bodies (if any):

Address: **13 Lashbrooks Road, UCKFIELD
E. Sussex TN22 2AY**

Date: **10th June 2025**

4TH UCKFIELD (HOLY CROSS) SCOUT GROUP

England & Wales - Charity number 291658

Accounts



Scouts

4th Uckfield Scout Group Finance Policy

Introduction:

- 1) 4th Uckfield Scout Group has a management committee (known as Group Trustee Board or GTB) which is elected each year at the Group's annual general meeting. The GTB (who are the Group's Trustees) has overall responsibility for ensuring that the Group is well managed and that all Group income is managed properly and put to best use.
- 2) The Treasurer, acting on behalf of the other GTB members, has overall operational responsibility for the governance and maintenance of the Group finances.
- 3) Financial records are kept so that the Group can:
 - a. Meet its legal requirements and other obligations regarding the Policy, Organisation & Rules (POR) of the Scout Association, the Charities Act (1992), HMRC and common law
 - b. Enable the Trustees to be in proper financial control of the Group
 - c. Enable the Group to meet any obligations and requirements for any funders should there be any.
- 4) The GTB will ensure that appropriate financial records are kept including:
 - a. An Excel spreadsheet that records income, expenses, and year end accounts
 - b. Bank statements
 - c. Details of all funds received
 - d. Invoices and other receipts for all payments
- 5) Our financial year ends 31st March
- 6) We will draw up accounts at the end of the financial year and have them examined by a suitable person who is independent of the Group. Our annual end of year accounts will be reviewed by the GTB and then recommended to the Group's annual general meeting for approval.

This policy takes effect from September 2023 until such time it is superseded and will be reviewed annually by the Group Trustee Board



Scouts

4th Uckfield Scout Group Finance Policy

Bank accounts:

- a) 4th Uckfield Scout Group operates a current account and a Gold savings account with CAF Bank Ltd., 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ
- b) All bank transactions will go through the current account. To withdraw money from any other account, it will first be transferred to the current account and withdraw from there. If money is paid into any other account, it will be as a transfer from the current account.
- c) There are six approved signatories on the account - Group Treasurer, Group Chairperson and Group Scout Leader and three other members of Group Trustee Board. Online access is available to all signatories for the purpose of account monitoring. The bank mandate lists the people who can authorise payments. Changes to the bank mandate will be approved by the GTB and minuted at Trustee Board meeting
- d) Any withdrawals or transfers between accounts are digitally authorised via online banking by two of the signatories, one of whom will be the Treasurer – must be agreed by Trustee Board
- e) The bank provides monthly statements every month and the statements will be reconciled against the account book/online account
- f) Due to the nature of our on-line bank account and the lack of facilities to pay in cash and cheques via other banks, we are no longer able to accept cash or cheques and all payments for membership fees, camps and other activities should be made via the Group bank account
- g) However, if cash is received for a specific activity, this may only be used to defray expenses of that same specific activity if the Group Trustee Board has so authorised beforehand, and if a proper account of the receipts and payments is kept – this account of receipts and payments should be signed and dated by the Section Leader and one other at the time of the event/activity and forwarded to Group Treasurer for inclusion in the accounts



Scouts

4th Uckfield Scout Group Finance Policy

Membership fees:

- 4th Uckfield Scout Group account is operated on a “Receipts and Payments” Accounting method and membership fees are paid on line and received into the Group Account. Activities for the Sections are paid for largely using the membership fees that are received and, in some cases, additional fund-raising activities. Current membership fees of £40 are paid three times a year as per timetable

TIMETABLE FOR THE PAYMENT OF MEMBERSHIP FEES (Subs)

Autumn September to December		Spring January to March		Summer April to July	
Term 1	Term 2	Term 3	Term 4	Term 5	Term 6
Membership fee of £40 due by end of September (Phoenix Scouts – requested via OSM)		Membership fee of £40 due by end of January (Phoenix Scouts – requested via OSM)		Membership fee of £40 due by end of April (Phoenix Scouts – requested via OSM)	

New to Group

Autumn September to December		Spring January to March		Summer April to July	
Term 1	Term 2	Term 3	Term 4	Term 5	Term 6
New starter in Term 1	New starter in Term 2	New starter in Term 3	New starter in Term 4	New starter in Term 5	New starter in Term 6
Membership fee of £40 due by end of term 1	½ membership fee of £20 due by end of term 2	Membership fee of £40 due by end of term 3	½ membership fee of £20 due by end of term 4	Membership fee of £40 due by end of term 5	½ membership fee of £20 due by end of term 6

Non-payment of membership fees:

- If finances are an issue at any stage then families are urged to contact the Group Treasurer in confidence so options can be discussed and agreed.
- Where payments are not received by the due date, parents/carers will be contacted via email the following month by the Group Treasurer. A second reminder will be sent after a further 2 weeks. If after a month payment is still not forthcoming, parents/carers will be asked to remove their child/children from the Section by GSL. Section Leader will be advised of situation at all times

Refunds:

- No refunds are made where a child does not attend weekly meetings or other events and activities covered from Section/Group funds.



Scouts

4th Uckfield Scout Group

Finance Policy

Membership fee split:

- Currently £26 of the membership fee received stays with the Group (to pay for things such as utilities, hall maintenance, insurance, equipment and Scout Association Capitation). The remainder £14 is “credited” to the appropriate Section to pay for weekly activities and the badges for those in that Section.
- The Group Treasurer will send out an email to Section Leaders each month once the Group account bank statements have been reconciled. This will confirm the income and expenses for the section

Gift Aid:

- Where possible and appropriate, we encourage parents/carers to agree to Gift Aid as this enables the Group to obtain additional funds without there being an increased cost to the individuals.
- Gift Aid on membership fees of £40 is claimed back from HMRC three times a year and currently £6.50 stays with the Group and the remaining £3.50 “credited” to the appropriate Section, unless required for specific projects within the Group

Other activities (camps, day trips, etc):

- The cost for camps and other day trips are normally charged by attendance, and are budgeted on the basis to “cover costs”. For all UK camps and events the costs of the appropriate number of adults attending is normally factored into the cost for each young person, although on occasion this may come from Section or Group funds. Where a Young Leader is attending solely in their leadership role, the same applies.
- On occasion a small surplus or deficit may occur, for example where food costs are lower than budgeted or transport higher than budgeted. When this happens, and after any refunds have been considered and processed, if the positive balance equates to:
 - 10% or less of the fee charged to participants, this is retained by the Section, or in the case of Group camps or events, by the Group
 - More than 10% of the fee charged to participants, the first 10% will be retained by the Section and the parents/carers will be offered a refund or the opportunity to donate some or all to Section funds of the remaining percentage.
- Where a loss occurs no refunds will be considered and the deficit for the camp or event will be debited to the relevant Section or Group fund



Scouts

4th Uckfield Scout Group

Finance Policy

- Refunds for camp and other activities (where an additional fee has been charged) are only considered if there is a surplus after all income and expenditure has been processed, and only offered in exceptional circumstances.

Members moving between Sections:

- If a member moves between sections after the membership fee has been paid, the membership fee remains credited to the initial section but further payments will be credited to the new section.

Group expenditure – buying goods and services:

- Any proposed Group purchases will be discussed and agreed at Trustee Board meeting and decision minuted accordingly.
- The Treasurer keeps a file of all the paperwork and checks the invoices before making payments.
- Every payment out of the Group's bank accounts will be evidenced by an original paper or electronic invoice (never against a supplier's statement or final demand), or any expense claims form with receipts
- The original invoice or claims form and receipts will be retained by the Treasurer and filed appropriately. The authorisation paperwork will be referenced with details of payee, amount, date and who authorised
- The only exceptions not supported by original invoice would be for such items as advanced booking fees or deposit for venues, etc. Here a copy of any email request to be attached to payment details
- Any works/services (with the exception of Quartermaster equipment expenses) must have competitive quotes before action is taken
- Expenditure from Group funds up to £200 can be agreed and authorised by the Group Treasurer and one signatory
- Expenditure from Group funds between £200 and £600 must be agreed by at least two members of the Group Trustee Board (excluding the Group Treasurer)
- Expenditure from Group funds over £600 must be agreed by the majority of Group Trustee Board.
- These agreements can be obtained via email or at an Trustee Board meeting
- Cheque books (unused and partly used) must be kept under lock and key
- No cheques will be signed without paperwork to support payment
- No blank cheques will be signed. The relevant payee's name will always be inserted on the cheque before signature and the cheque stubs will be properly completed at time of payment
- Two signatories are required on each cheque or electronic payment and transfer to Gold Account
- Two signatories are required to set up a direct debit or standing order, one of whom will be the Treasurer and a record is kept



Scouts

4th Uckfield Scout Group

Finance Policy

- **Uniform:** The Group pays cost of formal uniform (not hoodies, etc) for Section Leader/Assistant Section Leader/Section Assistant with requests for replacements considered as required.

Section expenditure:

- All expected expenditure must be agreed by Section Leader.
- All expense claims must be accompanied by receipts and sent to Group Treasurer within 6 weeks of purchase. If receipts are emailed to Group Treasurer, arrangements must be made for the original to be sent to Group Treasurer for auditing purposes.
- Expenses will normally only be paid against receipts but it is accepted that on occasion receipts may get lost. In this situation the claimant must email the Group Treasurer and state on the expense claim form that the receipt has been lost
- If a Section Leader is also an authorising signatory on the bank account, their own expense payments must be authorised by another signatory.

Camps and other day activities:

- Once date/price has been agreed for camp or activity, and at least one week before email and registration open for event, email to be sent to Group Treasurer with details of camp/activity, dates and fee for attendance
- Group Treasurer will keep a record of all payments received and expenses in separate ledger for each camp or activities
- Post camp expense claim form to be completed and original receipts attached and sent to Group Treasurer within 4 weeks of event
- Once reconciled, statement of income and expense for camp to be emailed to Section leader by Group Treasurer
- The Group Treasurer will check with the Section Leaders should an invoice for a camp/activity be emailed direct and, if Section Leader is an bank signatory, they will authorise the payment

Advances:

- Section leaders may request the Group Treasurer to supply an advance on expenses to be incurred (i.e. camp expenses)
- In this situation an "Advance expense form" should be completed detailing the request and amount required. Invoices/receipts will subsequently be required to support the advance and must be submitted, along with any remaining advance, immediately after the expense has incurred.

Mileage expenses:

- Mileage expenses incurred either during or to support scouting activity can be claimed by uniformed leaders with the Group from Sections account at a rate to be agreed by Trustee Board
- Distances must be shown on the claim form including From: and To:



Scouts

4th Uckfield Scout Group

Finance Policy

- **Additional activities and costs:**

- There are occasions where certain weekly meeting activities are very expensive and in these situations the Section Leadership team may request an additional payment from families to assist with the cost.
- These requests will be kept to a minimum as it is expected that all weekly activities should be covered from Section funds where possible and planned in advance

Section ledgers:

- As we have charitable status, we are not allowed to accrue funds but due to significant cost of certain activities in the programme, the Sections are not required to spend the entire balance of their funds however they are encouraged not to retain significant funds over the year. At the end of the financial year all balances will be reviewed and any significant surplus monies over £1,000 transferred to the Group savings account to be ring fenced for future projects. Account will be taken if balance at end of financial year is over £1,000 but includes payments made for future camps, etc.

Equipment:

- The cost of Group equipment (e.g. tents, etc.) is one of the major costs for the Group and requires being repaired or replaced on a regular basis. Any requests by Quartermaster for replacement equipment to be discussed at Trustee Board meeting and outcome recorded in minutes prior to any purchases being made.

Auditing of accounts:

- Our financial year runs from April to March.
- All Group and Section income and expenditure will be audited by an Independent Examiner
- The Independent Examiner will submit an Independent Examiner's report to the Trustee Board once satisfied that there are no concerns and have come across no other matters in connection with the examination of the Group's finances
- The Independent Examiner and the Group Treasurer will sign the Income and Expenditure statement which will outline all income and expenses for the current financial year
- A copy of the Income and Expenditure statement and the Independent Examiner's report will be forwarded to the District Treasurer and a copy sent to Group Scout Leader and Chairperson
- The accounts will be presented at the annual AGM by the Group Treasurer
- A copy of the accounts will be sent to the Charity Commission with the annual report

Fixed assets: The Group will adhere to good practice in relation to its finances at all times, e.g. when relevant we will set up and maintain a fixed asset register stating the date of purchase, cost, serial numbers and normal location.



Scouts

4th Uckfield Scout Group

Finance Policy

Reserves Policy: Our Group, like most charities, hold some funds in reserve. Our level of reserves is set to ensure that there is sufficient resources to continue the core charitable activities of the group should income and fundraising activities fall short. The Trustee Board considers that the Group should hold a sum equivalent to 12 months running costs, circa £11,000 in reserve and this is held on deposit in CAF Gold savings account. Should the level of reserves falls below the target level, the Trustee Board will make efforts to restore the level within the financial year.

4th Uckfield Scout Group income and expenditure statement 2023 to 2024

Income Apr 2023 to March 2024

Income to Group from subs

Manitoba	£	936.00
Yukon	£	1,476.00
Saskatoon	£	1,716.00
Kipling	£	2,600.00
Mafeking	£	1,677.00
Martlets	£	1,534.00
Alpha	£	1,626.00
Phoenix	£	2,886.00
Subs refunded	£	-40.00
Total subscriptions	£	14,411.00

Other income to Group

Hall hire	£	6,250.00
90th camp income	£	4,000.80
Donations and other income	£	824.72

Total other income £ 11,075.52

Income from Gift Aid

Group	£	3,024.35
90th camp	£	1,712.67
Manitoba	£	26.25
Yukon	£	63.00
Saskatoon	£	56.00
Kipling	£	143.50
Mafeking	£	96.26
Martlets	£	66.50
Alpha	£	129.50
Phoenix	£	220.50
Total Gift Aid	£	5,538.53

Section income - subs

Manitoba - subs	£	504.00
Yukon - subs	£	784.00
Saskatoon - subs	£	924.00
Kipling - subs	£	1,400.00
Mafeking - subs	£	903.00
Martlets - subs	£	833.50
Alpha - subs	£	868.00
Phoenix - subs	£	1,540.00
Total section income - subs	£	7,756.50

Section income - other

Manitoba - other income	£	79.81
Yukon - other income	£	670.00
Saskatoon - other income	£	450.00
Kipling - other income	£	611.74
Mafeking - other income	£	1,335.00
Martlets - other income	£	862.25
Alpha - other income	£	2,520.00
Phoenix - other income	£	8,687.70
Thriftwood joint cub camp	£	960.00
Total section income - other	£	16,176.50

Interest received on Current accou	£	45.54
Interest received on Gold account	£	242.95
Total income	£	55,246.54

CAF Current Account 01.04.23	£	21,854.12
CAF Gold Account 01.04.23	£	11,077.96
Total	£	88,178.62

Expenditure Apr 2023 to March 2024

Group expenses

Bin collection	£	1,015.24
Water rates	£	553.00
Electricity	£	1,780.83
WDC - rates	£	202.24
Cleaning and cleaning products	£	2,114.03
Maintenance	£	2,582.32
Grass cutting	£	1,680.00
Badges, scarves & uniforms	£	784.50
Insurance	£	2,780.12
WDC - land lease, licence and planning	£	491.00
OSM subscriptions	£	358.20
QM expenses	£	916.13
Capitation to District	£	10,340.00
Health & Safety	£	0.00
Donations	£	27.50
CAF bank fees	£	60.75
Other expenses	£	117.98
Admin expenses - donated to Group	£	141.72
Section cupboard expenses	£	2,153.40
	£	28,098.96

Group 90th camp £ 7,673.47

Total Group expenses £ 35,772.43

Section expenses

Manitoba	£	1,220.73
Yukon	£	1,896.95
Saskatoon	£	1,125.31
Kipling	£	2,765.00
Mafeking	£	2,341.98
Martlets	£	1,586.56
Alpha	£	3,094.72
Phoenix	£	11,427.23
Thriftwood joint cub camp	£	200.00
Total section expenses	£	25,658.48

Total expenditure £ 61,430.91

CAF Current Account 31.03.24	£	15,426.80
CAF Gold Account 31.03.24	£	11,320.91
Total	£	88,178.62

Ledger balances - 31.03.24

Group	£	3,389.88
Manitoba	£	920.85
Yukon	£	571.00
Saskatoon	£	1,909.02
Kipling	£	668.98
Mafeking	£	1,124.01
Martlets	£	2,270.77
Alpha	£	2,408.30
Phoenix	£	1,403.99
Thriftwood Camp	£	760.00
Total	£	15,426.80

Signed: *G. Huxley*

Gill Huxley - Group Treasurer

Date:

14/6/24

AUDIT CERTIFICATE:

From the books and papers exhibited, I am satisfied that these accounts represent a true record of the Group's finances for the year ended

Signed:

G. Baker

Gerald Baker FMAAT

Date:

14/6/24

**Independent Examiner's report to the Trustees of
4th Uckfield (Holy Cross) Group Scout Council**

I report to the Trustees on my examination of the accounts of the 4th Uckfield (Holy Cross) Group Scout Council (The Trust) for the year ended 31st March 2024

Responsibilities and basis of report:

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act')

I report in respect of my examination of the Trusts' accounts carried out under Section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's statement:

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- Accounting records were not kept in respect of the Trust as required under section 103 of the Act; or
- The accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: **GERALD BAKER FMAAT**

Relevant professional qualification or membership of professional bodies (if any):

Address: **13 Lashbrooks Road, UCKFIELD, E. Sussex**

Date: **14th June 2024**



Scouts

4th Uckfield

Group Accounts

1st April 2023 to 31st March 2024

Income	£	Expenditure	£
Income from sections – subs	14,411.00	Group expenses	35,772.43
Hall Hire	6,250.00	Section expenses	25,658.48
90 th camp income	4,000.80		
Donations and other income	824.72		
Gift Aid	5,538.53		
Income to sections – subs	7,756.50		
Income to sections – other	16,176.50		
Interest - Current account	45.54		
Interest – Gold Account	242.95		
Total income	55,246.54	Total expenditure	61,430.91
Current Account – 01.04.23	21,854.12	Current Account – 31.03.24	15,426.80
Gold Account – 01.04.23	11,077.96	Gold Account – 31.03.24	11,320.91
	£ 88,178.62		£ 88,178.62

I have examined the above Income and Expenditure account and Balance Sheet for the 4th Uckfield Scout Group and find them in accordance with the supporting papers and vouchers given to me which are to the best of my knowledge authorised transactions.

I certify that these accounts are in accordance with the supporting papers and present a true record of the Group's finances at for the year ended 31st March 2024

Independent Reviewer: 

Gerald Baker FMAAT

Date: 14th June 2024

4th Uckfield Scout Group income and expenditure statement 2023 to 2024

Income Apr 2023 to March 2024

Income to Group from subs

Manitoba	£	936.00
Yukon	£	1,476.00
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Kipling	£	2,600.00
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QM expenses	£	916.13
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CAF bank fees	£	60.75
Other expenses	£	117.98
Admin expenses - donated to Group	£	141.72
Section cupboard expenses	£	2,153.40
	£	28,098.96

Group 90th camp £ 7,673.47

Total Group expenses £ 35,772.43

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Kipling	£	2,765.00
Mafeking	£	2,341.98
Martlets	£	1,586.56
Alpha	£	3,094.72
Phoenix	£	11,427.23
Thriftwood joint cub camp	£	200.00
Total section expenses	£	25,658.48

Total expenditure £ 61,430.91

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Mafeking	£	1,124.01
Martlets	£	2,270.77
Alpha	£	2,408.30
Phoenix	£	1,403.99
Thriftwood Camp	£	760.00
Total	£	15,426.80

Signed: *G. Huxley*

Gill Huxley - Group Treasurer

Date:

14/6/24

AUDIT CERTIFICATE:

From the books and papers exhibited, I am satisfied that these accounts represent a true record of the Group's finances for the year ended

Signed:

G. Baker

Gerald Baker FMAAT

Date:

14/6/24

**Independent Examiner's report to the Trustees of
4th Uckfield (Holy Cross) Group Scout Council**

I report to the Trustees on my examination of the accounts of the 4th Uckfield (Holy Cross) Group Scout Council (The Trust) for the year ended 31st March 2024

Responsibilities and basis of report:

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act')

I report in respect of my examination of the Trusts' accounts carried out under Section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's statement:

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- Accounting records were not kept in respect of the Trust as required under section 103 of the Act; or
- The accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: **GERALD BAKER FMAAT**

Relevant professional qualification or membership of professional bodies (if any):

Address: **13 Lashbroke Road, UCKFIELD, E. Sussex**

Date: **14th June 2024**

4TH UCKFIELD (HOLY CROSS) SCOUT GROUP

England & Wales - Charity number 291658

Accounts



Scouts

4th Uckfield (Holy Cross) Scout Group

Charity no: 291658

Trustees' Annual Report (1 April 2022 to 31 March 2023)

Reference and administration details:

Charity Name: 4th Uckfield (Holy Cross) Scout Group

Registered charity number: 291658

During the period to March 2023, the Trustees who managed the charity were:

- Andrew Lees Chair
- Nicholas Gibson Secretary
- Gill Huxley Treasurer
- Chris Weller Group Scout Leader
- David Brown Trustee
- Claire Howarth Trustee
- Greg Richards Trustee
- Adrian Thomas Trustee
- Clare Gooch Trustee
- Roxanne Emm Trustee
- David Munn Trustee

Structure, Governance and Management:

Governance and Management

The Group's governing documents are those of the Scout Association. They consist of a Royal Charter which in turn gives authority to the Bye Laws of the Association and the Policy, Organisation and Rules (POR) of the Scout Association. The Group is a trust established under these rules which are common to all Scout Groups. The Trustees are appointed in accordance with the POR of the Scout Association.

The Group is managed by its Trustee Board, the members of which are the charity trustees. As Trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of three independent representatives: Chair, Treasurer and Secretary, together with the Group Scout Leader, Section Leaders (Beavers, Cubs and Scouts) and parent representatives. The Trustee Board meets a minimum of six times a year, with additional meetings as needed.

Members of the Trustee Board are elected or appointed at the Annual General Meeting of the Group Scout Council, which includes all adult and associated members of the Scout Group (including the parents and guardians of young members)

All new members of the Trustee Board must complete training in accordance with the Scout Association POR, including completing the *Trustee induction* training within five months of joining the Board. All members of the Board along with all adult volunteers having contact with young people of a repeated basis, or on night's away activities, are DBS checked.

The Trustee Board exists to support the Group Scout Leader in meeting the objectives of the charity and is responsible for:

- The maintenance of Group property
- Raising funds and the administration of Group finances
- The insurance of persons, property and equipment
- Arranging the Annual General Meeting and other Group public occasions
- Assisting in the recruitment of leaders and other adult support
- Appointing any sub committees that may be required

Risk and internal controls

The Trustee Board periodically reviews and monitors the main risks to which they believe the Group is exposed. The main areas of concern include:

Injury to leaders, helpers, supporters and members: The Group contributes to the Scout Association's national accident insurance policy through capitation fees, and takes out additional insurance if needed. We provide accident and injury insurance for adult helpers who are not uniformed members. Risk assessments are undertaken before all activities.

Reduced income from fundraising: the Group relies on income from membership fees (subscriptions). Subscriptions are charged each term and we aim to keep them as low as possible, to ensure scouting is accessible to everyone.

The Group holds a reserve to ensure we would be able to continue our activities, or wind down in an orderly manner, should there be a major reduction in income. We could also raise the level of membership fees, should that become necessary, either as a temporary or permanent measure

Reduction or loss of leaders: The Group relies entirely on volunteers to run and administer the activities of the Group. Most importantly, we need a certain number of uniformed leaders to be able to continue to operate our sections (Beavers, Cubs and Scouts) at full strength. Many of these volunteers are drawn from among the parents of the young people who join the Group. The commitment required is substantial, and understandably, leaders often wish to move on or step down after a few years. If we are unable to maintain the necessary level of leaders, we might have to reduce the size of a section or close it altogether. In the worst case, we might have to close the entire Group. This is perhaps the greatest risk that the Group faces, and is one that requires constant attention from the Leaders and Trustees to ensure that we are constantly recruiting and developing new leaders.

Reduction or loss of members: At the end of the period, The Group had a waiting list of around 53 young people. Many of our young members originally joined as Beavers and have worked their way up through the sections but, where space is available, we also have young people who join at older ages, either new to Scouting, or transferring from another Group. However, if there were to be a substantial reduction in the membership of a section, then we might have to reduce the size of a section or close it altogether. While our Beavers and Cub sections are fully subscribed, we tend to lose some young people as they get older, because of other commitments.

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss. All payments require the approval of two members of the Trustee Board including the Treasurer. The Group has comprehensive insurance policies to ensure that insurable risks are covered.

Objectives and activities:

The purpose of Scouting is to actively engage and support young people in their personal development, powering them to make a positive contribution to society.

As Scouts we are guided by these values:

- **Integrity** – we act with integrity; we are honest, trustworthy and loyal
- **Respect** – we have self-respect and respect for others
- **Care** – we support others and take care of the world in which we live
- **Belief** – we explore our faiths, beliefs and attitudes
- **Co-operation** – we make a positive difference; we co-operate with others and make friends.

Scouting takes place when young people, in partnership with adults, work together based on these values:

- take part in activities indoors and outdoors
- undertake new and challenging activities
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- enjoy what they are doing and have fun

All members of the Scout Group, whether young people or adult volunteers, make a Scout Promise in which they promise to do their best to help other people and to be trusted, loyal, friendly and considerate, to have courage in difficulty, to have self-respect and to respect others.

The Group arranges a programme of weekly activities during the school term times, with indoor or outdoor activities and challenges for young people of all ages between six and fourteen. There are three Beaver sections for young persons between 6 and 8 years who meet on a Monday, Wednesday and Thursday evening. There are three Cub sections for young people aged between 8 and 10½ years and meet on a Monday, Tuesday and Wednesday evening. There are two Scout sections for young people aged between 10½ and 14 years and meet on a Thursday and Friday evening.

The Group also organises weekend and holiday activities that include camps, hikes and other outdoor activities. The Group also participates in programmes of events that are organised at District, County or National levels.

Young people in scouting can earn badges in recognition of skills learned, challenges met, and activities carried out. Our regular programmes and our camp activities are designed to meet the requirements of these badges. Young people who participate fully in the Group's activities will complete enough activities and challenges to be rewarded with the Chief Scout's Award, which they can wear on their uniform with justified pride.

To help young people in their personal development, if and when our leaders judge that they are ready for the challenge, they may be given a position of responsibility. For example, at age 9 or 10 a young person may be promoted to the role of "Sixer" or "Seconder" within the Cub section, with responsibility for a group of five or six Cubs. The Scout troop is organised in Patrols and young people take responsibility as Patrol Leaders and Assistant Patrol Leaders.

Public Benefit Statement:

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings. Membership fees are set a level that covers only the immediate running costs of the Group and the capitation fees to the Scout Association, to ensure they remain as low as possible and do not unduly restrict membership.

As charity trustees, members of the Trustee Board pay due regard to the Charity Commission's public benefit guidance where relevant to our decision making.

Achievements and Performance:

The period from April 2022 to March 2023 saw the resumption of normal scouting activities, following a period of restrictions due to COVID-19. The Group ran a full range of indoor and outdoor activities, including overnight, weekend and multi-day camps. Members also took part in hikes and competitions organised by District and County.

Whilst the number of uniformed leaders remained stable, continued recruitment of new leaders, especially for the Beaver sections, remains a priority. The Trustees continue to support the leaders.

No fundraising events were organised for this financial period however discussions for future fundraised events continue to be put forward.

Financial Review:

Reserve Policy:

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group, or at the very least to conduct an orderly wind-down of the Group should income and fundraising activities fall short. The Trustee Board considers that the Group should hold a sum equivalent of at least 12 months of essential running costs, including maintenance of premises, insurance, utilities, but excluding capitation fees and other items covered directly by membership fees. We have agreed to maintain cash reserves of at least £11,000

Income for the year totalled £62,061.89 which included membership fees, hall hire income, income from Gift Aid claimed, income for proposed 90th anniversary camp and income to sections for camps and activities.

Expenses for the year totalled £64,942.39 which included maintenance and upkeep of scout hut and grounds, replacement camping equipment and section expenses.

At year end there was £21,854.12 in the Group bank account and £11,077.96 in the saving account

Investment Policy:

The Group does not have sufficient funds to invest in longer-term investments such as stocks and shares. All funds are held with the Group CAF bank accounts and all receipts and payments are made on-line

The Trustee Board regularly monitors the level of bank balances in accordance with the Group's financial policy, which is reviewed annually. All payments are made via BACS with the authorisation of two members of Trustee Board who are named on the bank mandate.

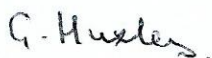
Declaration:

The Trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the charity's trustees:



Andrew Lees – Chair



Gill Huxley – Treasurer

Income Apr 2022 to March 2023

Income to Group from subs	
Manitoba	£ 1,105.00
Yukon	£ 1,475.50
Saskatoon	£ 1,599.00
Kipling	£ 2,489.50
Mafeking	£ 1,657.50
Martlets	£ 1,613.00
Alpha	£ 1,800.50
Phoenix	£ 2,795.00
Total subscriptions	£ 14,535.00
Other income to Group	
Hall hire	£ 8,279.00
90th camp income	£ 2,916.00
Donations and other income	£ 948.58
Total other income	£ 12,143.58
Income from Gift Aid	
Group	£ 2,068.22
Manitoba	£ 35.00
Yukon	£ 73.50
Saskatoon	£ 63.00
Kipling	£ 164.50
Mafeking	£ 101.50
Martlets	£ 73.50
Alpha	£ 148.25
Phoenix	£ 224.00
Total Gift Aid	£ 2,951.47
Section income - subs	
Manitoba - subs	£ 585.00
Yukon - subs	£ 794.50
Saskatoon - subs	£ 915.00
Kipling - subs	£ 1,320.50
Mafeking - subs	£ 918.50
Martlets - subs	£ 847.00
Alpha - subs	£ 969.50
Phoenix - subs	£ 1,505.00
Total section income - subs	£ 7,855.00
Section income - other	
Manitoba - other income	£ 840.28
Yukon - other income	£ 438.00
Saskatoon - other income	£ 500.00
Kipling - other income	£ 3,993.20
Mafeking - other income	£ 3,125.75
Martlets - other income	£ 3,330.80
Alpha - other income	£ 3,520.00
Phoenix - other income	£ 8,714.00
Total section income - other	£ 24,462.03
Interest received on Current accou	£ 39.29
Interest received on Gold account	£ 75.52
Total income	£ 62,061.89
CAF Current Account 01.04.22	£ 24,810.14
CAF Gold Account 01.04.22	£ 11,002.44
Total	£ 97,874.47

Signed: *Gill Huxley*

Gill Huxley - Group Treasurer

Date: *9/8/23*

AUDIT CERTIFICATE:

From the books and papers exhibited, I am satisfied that these accounts represent a true record of the Group's finances for the year ended 31.03.2023

Signed: *Gerald Baker*

Gerald Baker FMAAT

Date: *9/8/2023*

Expenditure Apr 2022 to March 2023

Group expenses	
Electricity	£ 1,584.00
Wealden DC rates	£ 550.40
Water rates	£ 460.00
Bin collection	£ 1,033.94
Cleaning and cleaning products	£ 2,382.60
Maintenance	£ 884.87
Grass cutting	£ 1,692.00
WDC licence and lease	£ 823.00
OSM payments	£ 216.83
National Trust membership	£ 53.35
QM expenses	£ 3,172.04
Leaders uniform	£ 20.00
Capitation to District	£ 10,285.00
Insurance	£ 2,647.54
Health & Safety	£ 201.61
Christmas Tree festival	£ 35.00
Donations	£ 283.28
Uckfield Volunteer Centre	£ 33.96
Group badge and scarf purchase	£ 1,168.45
CAF bank fees	£ 72.00
Admin expenses	£ 139.67
Group 90th camp	£ 936.00
Equipment for hut	£ 26.97
Work day expenses	£ 5,013.73
Total Group expenses	£ 33,716.24
Section expenses	
Manitoba	£ 1,074.21
Yukon	£ 1,132.51
Saskatoon	£ 778.04
Kipling	£ 5,624.65
Mafeking	£ 5,101.44
Martlets	£ 3,489.66
Alpha	£ 3,505.06
Phoenix	£ 10,520.58
Total section expenses	£ 31,226.15
Total expenditure	£ 64,942.39
CAF Current Account 31.03.23	£ 21,854.12
CAF Gold Account 31.03.23	£ 11,077.96
Total	£ 97,874.47
Ledger balances - 31.03.23	
Group	£ 6,926.73
Manitoba	£ 1,531.52
Yukon	£ 949.20
Saskatoon	£ 1,606.08
Kipling	£ 1,299.24
Mafeking	£ 1,131.73
Martlets	£ 2,095.08
Alpha	£ 1,985.52
Phoenix	£ 2,369.02
90th Camp	£ 1,960.00
Total	£ 21,854.12

Independent Examiner's report to the Trustees of 4th Uckfield (Holy Cross) Group Scout Council

I report to the trustees on my examination of the accounts of the 4th Uckfield (Holy Cross) Group Scout Council (The Trust) for the year ended 31st March 2023

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- the accounts do not accord with those records;

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: **GERALD BAKER FMAAT**

Relevant professional qualification or membership of professional bodies (if any):

Address: **13 Lashbrooks Road, Uckfield, TN22 2AY**

Date: **9th August 2023**

4TH UCKFIELD (HOLY CROSS) SCOUT GROUP

England & Wales - Charity number 291658

Accounts



Scouts

4th Uckfield


Group Accounts

1st April 2021 to 31st March 2022

Receipts	£	Payments	£
Income from sections	11,934.00	Group expenses	21,012.98
Hall Hire	4,895.00	Section expenses	19,808.26
Donations	30.00		
Gift Aid	3,932.89		
Section income	18,909.66		
Other income	2,722.55		
	<hr/>		<hr/>
	42,424.10		40,821.24
Interest on savings	1.85		
Bank at 01/04/21		Bank at 31/03/22	
Current account	23,207.28	Current account	24,810.14
Gold Account	11,000.59	Gold Account	11,002.44
	<hr/>		<hr/>
	76,633.82		76,633.82

I have examined the above Receipts and Payments account and Balance Sheet for the 4th Uckfield Scout Group and find them in accordance with the supporting papers and vouchers given to me which are to the best of my knowledge authorised transactions.

I certify that these accounts are in accordance with the supporting papers and present a true record of the Group's finances at for the year ended 31st March 2022

Independent Reviewer: 

Gerald Baker FMAAT

Date: 

**4th Uckfield (Holy Cross) Scout Group - Income and Expenditure
April 2021 to March 2022**

Income Apr 2021 to March 2022

Expenditure Apr 2021 to March 2022

Income received from Sections to Group	Section
Manitoba	£ 1,144.00
Yukon	£ 1,443.00
Saskatoon	£ 1,027.00
Kipling	£ 2,002.00
Mafeking	£ 676.00
Martlets	£ 1,310.00
Alpha	£ 2,070.00
Phoenix	£ 2,262.00

Total subscriptions £ 11,934.00

Other income to Group

Hall hire	£ 4,895.00
Wealden DC Covid Grant	£ 0.00
Donations	£ 30.00
Transfer from Mafeking	£ 2,000.00
Lloyds Foundation	£ 500.00
Ashdown District Explorers	£ 132.00
Payment returned	£ 90.55
Total other income	£ 7,647.55

Income from Gift Aid

Group	£ 2,648.14
Manitoba	£ 102.00
Yukon	£ 99.50
Saskatoon	£ 69.25
Kipling	£ 241.00
Mafeking	£ 38.50
Martlets	£ 154.00
Alpha	£ 263.00
Phoenix	£ 317.50
Total Gift Aid to sections	£ 3,932.89

Section income

Manitoba	£ 871.67
Yukon	£ 1,069.00
Saskatoon	£ 731.00
Kipling	£ 4,256.38
Mafeking	£ 1,104.00
Martlets	£ 943.81
Alpha	£ 1,884.00
Phoenix	£ 8,049.80
Total section income	£ 18,909.66

Interest received on savings 1.85

Total income £ 42,425.95

CAF Gold Account - 01.04.2021	£ 11,000.59
CAF Current Account - 01.04.2021	£ 23,207.28
Total	£ 76,633.82

Group expenses	
Electricity	£ 344.00
Water rates	£ 43.00
Bin collection	£ 691.64
Cleaning/cleaning products	£ 1,904.64
Maintenance and repairs	£ 1,375.73
Grass cutting	£ 1,344.00
Window cleaning	£ 0.00
Broadband	£ 0.00
WDC - license & lease	£ 125.00
WDC - rates	£ 280.96
Covid expenses	£ 54.72
Insurance	£ 2,568.23
Quartermaster expenses	£ 737.73
OSM subscriptions	£ 330.70
Donations	£ 50.00
National Trust membership	£ 50.00
St George's Day expenses	£ 0.00
Bank fees	£ 96.00
Leaders uniform	£ 73.24
Leaders leaving gift	£ 186.69
Minibus Training	£ 50.00
Health & Safety	£ 54.60
Capitation to District	£ 10,150.00
Christmas Tree Festival	£ 38.00
Uckfield Volunteer subscription	£ 25.00
Badge and scarf purchases	£ 439.10
Total Group expenses	£ 21,012.98

Section expenses

Manitoba	£ 1165.60
Yukon	£ 819.09
Saskatoon	£ 744.73
Kipling	£ 3080.44
Mafeking	£ 2914.93
Martlets	£ 918.66
Alpha	£ 1321.36
Phoenix	£ 8843.45
Total section expenses	£ 19,808.26

Total expenditure £ 40,821.24

CAF Gold Account - 31.03.2022	£ 11,002.44
CAF Current account - 31.03.2022	£ 24,810.14
Total	£ 76,633.82

Ledger balances - 31.03.22	
Group	£ 13,761.30
Manitoba	£ 1,230.45
Yukon	£ 680.43
Saskatoon	£ 892.12
Kipling	£ 1,782.30
Mafeking	£ 1,607.67
Martlets	£ 1,553.67
Alpha	£ 1,634.04
Phoenix	£ 1,668.16
Total	£ 24,810.14

AUDIT CERTIFICATE

From the books and papers exhibited, I am satisfied that these accounts represent a true record of the Group's finances for the year ended March 31st 2022.

Signed: *G. Huxley*
Gill Huxley - Group Treasurer

Date: *4th July 2022*

Signed: *Gerald Baker*
Gerald Baker FMAAT

Date: *2nd July 2022*

4TH UCKFIELD (HOLY CROSS) SCOUT GROUP

England & Wales - Charity number 291658

Accounts



Scouts

4th Uckfield

Group Accounts

1st April 2020 to 31st March 2021

Receipts	£	Payments	£
Income received from Sections to Group	12,652.00	Group payments to Sections	2,240.00
Section Income	13,358.60	Group expenses	17,296.53
Hall hire income	1,066.50	Section expenses	1,874.91
Gift Aid income	2,581.05		
Wealden DC Covid grant	10,000.00		
Donations	1,100.00		
	<hr/>		<hr/>
	40,758.15		21,411.44
Interest on savings	4.34		
Bank at 01/04/20		Bank at 31/03/21	
Current account	3,822.50	Current account	23,207.28
Business Reserve account	11,034.32	Gold Account	11,000.59
	<hr/>		<hr/>
	55,619.31		55,619.31

I have examined the above Receipts and Payments account and Balance Sheet for the 4th Uckfield Scout Group and find them in accordance with the supporting papers and vouchers given to me which are to the best of my knowledge authorised transactions.

I certify that these accounts are in accordance with the supporting papers and present a true record of the Group's finances at for the year ended 31st March 2021

Independent Reviewer: Gerald Baker

Gerald Baker FMAAT

Date: 24 September 2021

4th Uckfield (Holy Cross) Scout Group - INCOME AND EXPENDITURE ACCOUNTS
YEAR ENDED 31ST MARCH 2020
4th Uckfield (Holy Cross) Scout Group - Income and Expenditure

Income Apr 2020 to March 2021	2020/21	2019/20	Expenditure Apr 2020 to March 2021	2020/21	2019/20
Income received from Sections to Group			Group payments to Sections		
Manitoba	£ 1,150.00	920.00	Manitoba	£ 203.00	£ 353.50
Yukon	£ 2,200.00	1,680.00	Yukon	£ 343.00	£ 661.50
Saskatoon	£ 1,660.00	2,080.00	Saskatoon	£ 374.50	£ 857.50
Kipling	£ 3,050.00	2,590.00	Kipling	£ 560.00	£ 1,113.00
Mafeking	£ 100.00	1,840.00	Mafeking	£ 0.00	£ 777.00
Martlets	£ 1,500.00	1,560.00	Martlets	£ 315.00	£ 672.00
Alpha	£ 1,392.00	3,240.00	Alpha	£ 0.00	£ 1,421.00
Phoenix	£ 1,600.00	3,960.00	Phoenix	£ 444.50	£ 1,683.50
			Gift Aid bonus to Sections	£ 0.00	£ 1,250.00
Total subscriptions	£ 12,652.00	17,870.00	Total payments to Sections	£ 2,240.00	£ 8,789.00
Other income			Group expenses		
Hall hire	£ 1,066.50	6,600.00	Electricity	£ 1,293.00	£ 1,426.19
HMRC Gift Aid	£ 2,581.05	3,065.00	Water rates	£ 265.00	£ 715.00
Wealden DC Covid Grant	£ 10,000.00	0.00	Bin collection	£ 444.23	£ 758.52
Donations	£ 1,100.00	500.00	Cleaning	£ 1,612.50	£ 1,987.50
			Maintenance and repairs	£ 694.80	£ 14,114.18
Total other income	£ 14,747.55	10,165.00	Grass cutting	£ 1,008.00	£ 1,068.00
			Window cleaning	£ 154.00	£ 110.00
			Broadband	£ 15.60	£ 483.48
			WDC - license & lease	£ 125.00	£ 120.00
			WDC - rates	£ 0.00	£ 1,083.60
			Covid expenses	£ 519.77	£ 0.00
			Insurance	£ 2,499.53	£ 2,413.17
			Cleaning products	£ 0.00	£ 294.84
			Stationery & postage	£ 0.00	£ 26.27
			Quartermaster expenses	£ 48.00	£ 706.13
			OSM payments to sections	£ 253.55	£ 182.75
			Donations	£ 38.50	£ 58.50
			National Trust membership	£ 0.00	£ 50.00
			St George's Day expenses	£ 0.00	£ 272.49
			Bank fees	£ 39.00	£ 0.00
			Leaders uniform	£ 41.09	£ 0.00
			Leaders leaving gift	£ 124.96	£ 0.00
			Capitation to District	£ 8,120.00	£ 9,828.00
			Total Group expenses	£ 17,296.53	£ 35,698.62
Section Income			Section expenses		
Manitoba	£ 1,733.77		Manitoba	£ 198.39	
Yukon	£ 1,013.12		Yukon	£ 672.10	
Saskatoon	£ 866.60		Saskatoon	£ 20.00	
Kipling	£ 620.00		Kipling	£ 264.64	
Mafeking	£ 3,937.10		Mafeking	£ 107.00	
Martlets	£ 1,520.00		Martlets	£ 85.48	
Alpha	£ 1,221.53		Alpha	£ 225.13	
Phoenix	£ 2,446.48		Phoenix	£ 302.17	
Total subs to sections	£ 13,358.60		Total section expenses	£ 1,874.91	
Interest received on savings	4.34	22.20			
Total Income	£ 40,762.49	28,057.20	Total expenditure	£ 21,411.44	£ 44,487.62
NatWest Business Reserve - 01.04.20	£ 11,034.32		CAF Gold Account 31.03.21	£ 11,000.59	
NatWest Current account - 01.04.20	£ 3,822.50		CAF Current account - 31.03.21	£ 23,207.28	
Total	£ 55,619.31		Total	£ 55,619.31	
			Ledger balances - 31.03.21		
			Group	£ 12,561.59	
			Manitoba	£ 1,425.38	
			Yukon	£ 331.02	
			Saskatoon	£ 836.60	
			Kipling	£ 365.36	
			Mafeking	£ 3,380.10	
			Martlets	£ 1,354.52	
			Alpha	£ 808.40	
			Phoenix	£ 2,144.31	
			Total	£ 23,207.28	

AUDIT CERTIFICATE

From the books and papers exhibited, I am satisfied that these accounts represent a true record of the Group's finances for the year ended 31st March 2021

Signed: *G. Huxley*

Gill Huxley - Group Treasurer

Date: 30/9/21.

Signed:

Gerald Baker FMAAT

Date:

Gerald Baker
24 September 2021