



**MANLAND HOME & SCHOOL ASSOCIATION  
TRUSTEES ANNUAL REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 31ST AUGUST 2025**

Prepared by

Polly Seale  
Treasurer

Approved by

Ben Heineike  
Trustee

Manland Home and School Association

Charity number 291656

Manland Primary School, Sauncey Avenue, Harpenden, AL5 4QW



			Christmas Raffle	608.72	0.00	608.72
<b>Mealtime equipment</b>	7430.4		Christmas Fete	4811.15	1373.59	3437.56
			Christmas Trees from Harpenden Academy	160.00	0.00	160.00
<b>Reception children Welcome Packs</b>	287.49		<b>TOTAL</b>	<b>12967.28</b>	<b>4806.13</b>	<b>8161.15</b>
<b>Cost of Living Contribution</b>	8000		<i>Period: Jan to April 2025 - Spring Term</i>			
			Hot Chocolates	1205.70	160.56	1045.14
			Ice Creams (April)	148.49	0.00	148.49
<b>Total</b>	<b>28538.63</b>		Smartie Artie Event (Reception, Yr 1, Yr 2)	299.93	193.08	106.85
			Lunar Non-Uniform Day	238.14	0.00	238.14
The HSA's cash book balance at the end of the financial year was £23,158.88 All plans for the use of funds raised by the HSA are drawn up in consultation with Mrs Wicks, the head teacher, and Mr Comer, the deputy head. Suggestions from parents are also gratefully received and taken into consideration.			Games Night (Yr 3 and Yr 4)	158.02	23.16	134.86
			Quiz (Yr 5 and Yr 6)	153.92	113.62	40.30
			Six Nations Rugby Event	51.21	74.00	-22.79
			House T Shirts	0.00	0.00	0.00
			<b>TOTAL</b>	<b>2255.41</b>	<b>564.42</b>	<b>1690.99</b>
			<i>Period: April to July 2025 - Summer Term</i>			
<b>Recruiting and appointing trustees</b>			Silent auction of Arsenal Football Tickets	509.77	0.00	509.77
Trustees are recruited from the parents at Manland Primary School. Parents are encouraged to volunteer for trustee roles and their appointment is approved at the AGM each year.			Silent auction signed Arsenal Football	200	0.00	200.00
			Ice Creams	2457.25	837.36	1619.89
Names of trustees when the reports were approved:			Ice Creams - Colts	97.33	0.00	97.33
Ben Heineike, HSA Chair			Second hand uniform sales	55	0.00	55.00
Claire Wollaston, HSA Vice Chair			Summer Party	4697.58	3114.65	1582.93
Lisa Booth, HSA Secretary			The Great Manland Camp Out	2114.97	951.79	1163.18
Polly Seale, Treasurer			Brewery Tour	28.7	0.00	28.70
			District Sports	4754.71	2003.84	2750.87
			Sports Day	2606.54	1079.29	1527.25
Names of trustees during the financial period:			Child & Baby Daisy First Aid	28.91	0.00	28.91
James Bedingfield, then from March 2025, Ben Heineike, HSA Chair			Non-Uniform Day - Break the Rules	589.53	0.00	589.53
Grainne Arnold, then from March 2025, Claire Wollaston, HSA Vice Chair			Festival on the Field	7400	0.00	7400.00
Ben Heineike, then from March 2025, Lisa Booth, HSA Secretary			Year 6 performance	376.86	0.00	376.86
Polly Seale, Treasurer			Summer Fete	6048.98	1752.74	4296.24
			Summer Fete Raffle	527.88	0.00	527.88
			Leavers' Party	404.97	31.40	373.57
			<b>TOTAL</b>	<b>32898.98</b>	<b>9771.07</b>	<b>23127.91</b>
			Others	1078.34	3728.03	-2649.69
			<b>TOTALS FOR YEAR</b>	<b>49200.01</b>	<b>18869.65</b>	<b>30330.36</b>

	MANLAND HOME AND SCHOOL ASSOCIATION						291656		
<b>Receipts and payments accounts</b>									
For the period from		1st Sep 2024		To	31st Aug 2025				CC16a
	Unrestricted funds		Restricted funds		Endowment funds		Total funds		Last year
	to the nearest £		to the nearest £		to the nearest £		to the nearest £		to the nearest £
A1 Receipts									
Fund raising income	30,330		-		-		30,330		18,293
	-		-		-		-		-
	-		-		-		-		-
	-		-		-		-		-
	-		-		-		-		-
	-		-		-		-		-
	-		-		-		-		-
	-		-		-		-		-
Sub total (Gross income for AR)	30,330		-		-		30,330		18,293
A2 Asset and investment sales, (see table).									
	-		-		-		-		
	-		-		-		-		-
Sub total	-		-		-		-		-
Total receipts	30,330		-		-		30,330		18,293
A3 Payments									
Payments to Manland School	£28,539		-		-		28,539		19,724
	-		-		-		-		-
	-		-		-		-		-
	-		-		-		-		-
	-		-		-		-		-
	-		-		-		-		-
	-		-		-		-		-
	-		-		-		-		-
	-		-		-		-		-
Sub total	28,539		-		-		28,539		19,724
A4 Asset and investment purchases, (see table)									
	-		-		-		-		
	-		-		-		-		
Sub total	-		-		-		-		
total payments	28,539		-		-		28,539		19,724
s/(payments)	1,791		-		-		1,791		- 1,431
A5 Transfers b	-		-		-		-		-
A6 Cash funds	21,367		-		-		21,367		22,798
this year end	23,158		-		-		23,158		21,367

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank	23,158	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>23,158</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets			-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	Ben Heineike	Ben Heineike	01.03.26	



Section A

Independent Examiner's Report

Report to the trustees

Marland Home and School Association

On accounts for the year  
ended

31/08/2025

Charity no  
(if any)

291656

Set out on pages

1-4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2025

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

05/06/2026

Name:

Vaughan - Alicia Watts

Relevant professional  
qualification(s) or body

ACA ICAEW

(if any):

--

Address:

42 Lea Road
Harpenden
Hertfordshire AL5 4PG

## Section B

### Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

--