



ARROW RIDING CENTRE

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ACCOUNTS FOR THE YEAR ENDED 31st MARCH 2021

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ARROW RIDING CENTRE FOR THE DISABLE

TRUSTEES REPORT FOR THE YEAR ENDED 31ST MARCH 2021

With the help of our riders and parents who have continued to pay for lessons. The generosity of our volunteers and friends of Arrow who made direct donations to ourselves or through our Virgin Giving account (which we have not detailed by donor) – and the work and dedication of our group organizer – we have managed to survive.

Although we were able to reduce our expenditure – we still have had to meet the cost of care of our ponies/horses and those stabled with us (in all 21 animals). Provide a small team of staff to look after them (two members per day). As well as paying for the services and maintenance charges of our land and buildings.

These costs leaving us with a monthly shortfall of some £5,000.. During the period we have had an almost complete change of staff. As many of our volunteers are aged over 70 in the vulnerable category – they were unable to continue to give us their help. We are now going through a complete reorganization to enable us to restart and build-up to the amount of lessons we provided prior to covid. We would just ask the parents of our riders to continue to be patient.

Val and myself have each been volunteers with Arrow for more than 30 years. During that time when we have been faced with serious difficulties – something always seemed to have “turned up” to help solve the problem.

This time our guardian angels are the late Simon and Lesley Goldsmith. Long time supporters of Arrow. Lesley having been a senior executive at Darent Valley Hospital. They bequeathed to us the unbelievable sum of £90,243. We do not have enough words to express our gratitude.

Of this amount we have transferred £45,000 to our general reserve. Bringing this to £85,000 to guard against any further unforeseen events. With the balance to continue to meet our monthly shortfall. We do not expect to reach a break- even situation for at least another 12 months. We have planning permission to erect further stables with a reserve put in place last year of £30,000 to cover the costs. We will decide over the next 12 months whether to go ahead with the project.

During the period our new staff members have been exercising our ponies and horses, managing a few lessons for riders with special therapeutic needs aided by their family members, training and with our volunteers carrying out re-planting, re-decorating of the whole of the interior of the main building various maintenance throughout the grounds and buildings.

We have now booked a few conferences and have every reason to feel positive for the future.

Many thanks to all our friends, staff and volunteers who have helped see us through lockdown and beyond.

Ken Blake

For and on behalf of the Trustees -1-

Establishment and Property

The Centre was founded in 1982 by the Dartford Lions. This following permission being given by the local Health Authority for Arrow to use for riding for the disabled, free of charge, the old farm buildings and land which previous had formed part of the old Darent Park Hospital complex.

During the 1990`s a public finance scheme was established whereby the District Health Authority agreed to release land for housing in exchange for the construction of a new hospital – Darent Valley.

The ground and buildings which we had been using along with adjacent open land being transferred to Dartford Borough Council (DBC) under a 99 year lease from the Secretary of State for Health. The document stipulating that the property and land could only be used as a public open space/country park and associated uses with the exception of the existing cemeteries and riding school or for agricultural use. No rental sum being charged.

With grants DBC obtained from English Countryside and the Millennium Fund, together with not insignificant sums raised by ourselves through the Bluewater contractors golf day, a loan, matched funding, land fill etc – DBC through their contractor Groundwork Kent Thameside upgraded the parkland areas, our main building, indoor school and barn,

To remain in occupation however, DBC required us to enter into a lease to include the reconstructed main building, indoor riding arena, barn, some grazing together with two stable wings originally constructed in 1875 for farm animals.

The property is currently held under a lease from DBC for a term of 30 years from 1st April 2007. The current rent is £3,000 a year subject to five yearly rent reviews. We are responsible for the insurance of the buildings and repairs to the reconstructed parts. With the restrictions on the use of the property being reflected in the rental charge. We also hold under licence from DBC around 20 acres of grazing at a rent of £1 per year. With our being responsible for internal fencing.

DBC makes small grants to local charities run by volunteers. Since 2000 we have been fortunate to have benefited from such awards. Which have helped us enormously with our establishment. The sums having completely off-sets any rent due.

We have one area of contention with DBC. We originally had occupation of a further building (known as Bailiffs cottage). There was also another adjacent cottage which was planned to be refurnished for a resident warden. Unfortunately through funds running out the second property was never completed and prior to entering into a lease we were asked by DBC to make Bailiff`s cottage available for the park warden.

After some 20 years the warden retired and DBC decided not to replace him. The Council will not allow us to reoccupy the building. In which we would like one of our volunteers or staff members to reside to oversee the safety of our ponies

and horses. A person on site outside normal hours being a requirement under the Animal Welfare Regulation 2018. Instead the building is being allowed to fall into disrepair

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ARROW RIDING CENTE FOR THE DISABLED

2020/21

Objects of the Centre

To help children and adults with physical or learning difficulties by the following:-

Improve head – spine control – eye and hand – co-ordination – circulation and muscle relaxation using the pony/horse to provide a unique form of therapy (Hippotherapy)

Teaching to horse or pony ride. With the opportunity to progress in dressage to competing at National and International levels.

Increase confidence and self-esteem and for us to see that everyone visiting the Centre finds it both a physically beneficial and enjoyable experience.

To comply with our health & safety policy and the terms of our liability insurance – every rider must first have completed a rider application form. The document can be downloaded from our website.

Riders Safety

We are licenced by DBC under the Animal Welfare Regulation 2018 for the period 1/1/2019 to 31/12/2021 as a riding establishment. They have given us a 5 star rating.

We employ a small team of very capable people who apart from experience have RDA of British Horse Society teaching qualifications. Also we have three experience RDA volunteer instructors who give their time to us.

We are also extremely fortunate to have a talented volunteer Chartered Physiotherapist. Giving her services to the Centre and arranges programmes of therapy for both our mature and youngest riders from 18 months of age,

It is necessary in nearly all lessons to have volunteer horse leaders and side helpers. Each will have undergone RDA training. Volunteers and all staff have been cleared under our Safeguarding policy.

Employer and Public Liability risks are insured under a group policy implemented by the Riding for the Disabled Association (RDA). A copy can be seen on our yard notice board together with a list of our First Aiders.

Ponies and horses

Our team has been specially trained for the work we do and are:-

Beline Blue Champ Dolly Jack Mia Sam Truffles William Wilma and

Gyp (on loan) Plus our mechanical horse - Jeremy

Membership

The membership of the Centre is made up from people involved with our foundation and development. Currently we have eleven members who are entitled to attend and vote at general meetings either in person or by proxy.

Of that number we have a committee of six persons (trustees) who are responsible for the day-to-day running of the Centre. Each being a volunteer who is "hands on" assisting with lessons, taking care of our ponies and horses - carrying out various tasks on the yard - administration and fund raising.

The current members being the following:-

Kenneth Blake FCIS	hon chairman/treasurer	Marilyn Stapley
Valerie Blake BEM	hon group organizer	Patricia McMillen
Noelle Basten	hon secretary	Christine Luckings

During the year none of the committee members received any honorarium, attendance allowance or other payments.

Insurance

Of buildings based upon valuations made by Chartered Surveyors acting for DBC (landlords) and placed with Zurich Insurance plc through Weald Insurance Brokers. Also insured is our mechanical horse and tack. Our ponies and horses are not insured. The average price paid for each being £4,500

Public and employer's liability insurance being covered under an RDA group policy.

During the financial year there were no serious accidents or incidents leading to claims or possible claims under our policies.

Our accounts are prepared on the basis that we shall continue to operate in the future. In the event of our closure any remaining assets would have to be transferred to another charity with similar objects to our own

INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2021

<u>2019/20</u>	<u>INCOME</u>	<u>2020/21</u>
54,962	Donations & sponsorships (note1)	77,997
32,197	Fund Raising (note 2)	4,499
75,092	Riding Lessons	6,135
21,596	Donations from stabling	23,380
4,931	Miscellaneous income (note 3)	6,121
<u>£188,778</u>	<u>TOTAL INCOME FOR THE YEAR</u>	<u>£118,132</u>

EXPENDITURE

123,525	Salaries & NIC instructors & grooms (note 4)	85,030
4,317	Buildings and liability insurance	4,098
10,375	Light, heat & water	7,253
4,441	Repairs & renewals	2,713
1,778	Stationery, telephone, broadband	1,802
3,661	Training, horse transport & subscriptions	2,027
1,963	Horse/pony feed & bedding	2,427
11,232	Veterinary & farrier services	8,311
<u>10,070</u>	Tack, hygiene & misc. yard expenses	<u>3,078</u>
171,362		116,739
<u>10,796</u>	Special Expenditure (note 5)	<u>1,393</u>
182,158	<u>TOTAL EXPENDITURE FOR THE YEAR</u>	118,132
<u>£ 6,620</u>	<u>INCOME FOR THE YEAR</u>	<u>-----</u>

**ARROW RIDNG CENTRE FOR
THE DISABLED BALANCE SHEET
AS AT 31ST MARCH 2021**

<u>2019/20</u>	<u>CURRENT ASSETS</u>	<u>2020/21</u>
90,693	Bank accounts (note 6)	164,871
181	Cash in hand	133
5,926	Debtors (note 7)	1,801
96,800	TOTAL ASSETS	166,805
8,129	Creditors & accruals (note 8)	11,494
<u>70,000</u>	Reserved & allocated funds (note 1)	<u>136.640</u>
78,129		148,134
18,671	<u>ASSETS LESS CURRENT LIABILITIES</u>	18,671
<u>4.400</u>	Less: Long term liability (note 9)	<u>4,400</u>
<u>£14,271</u>		<u>£14,271</u>
Represented by:-		
7,651	Accumulated funds at 31 st March 2020	14,271
<u>6,620</u>	Excess of income over expenditure year to 31/3/21	-----
<u>£14,271</u>		<u>£14,271</u>

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED
31ST MARCH 2021 NOTE 1 DONATIONS &
SPONSORSHIPS OF £25 AND ABOVE**

		<u>2020/21</u>
Adams	Sue	590
AJA	Legal Services	250
Atkins	Mrs FP	40
Barnes	Ron & Eileen	400
Basten	Noelle	100
Bennett	Mr & Mrs	100
Beeden	Family	180
Bluewater	Shopping centre	700
Bluewater	Forum	200
Bowdler	Mrs Ann	100
Bramwell	Michael & Henrietta	240
Bristow	Mrs Lynn	120
Buttress	Alan	60
City	Central Cleaning & Support Services Ltd	1,000
Clarke	Sue	50
Connell	Peter & Daryl	500
Connell	Sheila	100
D&G	Over 50`s Friendship Centre	230
Dartford	Choir	220
Donnerley	Debbie & Amy	30
Fox	Estate Agents Dartford	850
French	Students	75
Friendship	Quilters	685
Ginn	Miss Shirley	600
Godfrey	Mr PWP	500
Groombridge	Family	90
Hammock	Mike	100
Harvey	Bill & Jill	200
Harvey	Jason & Nicola	160
Horder	David	100
Howell	Bert	500
Hunnisett	Derek & Linda	25
Hurn	Rev. June	250
Inner Wheel	of Dartford District 12	605

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ARROW RIDING CENTRE FOR THE DISABLED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST

MARCH 2021 NOTE 1 DONATIONS & SPONSORSHIPS OF

£25 AND ABOVE (continued)

		<u>2020/21</u>
Jackson	Rose	25
James	Ian	1,000
Jensen	Family	50
John	Lewis Partnership	600
Kamber	Mandy & Ray	576
KCC	Towards pony/horse Winter feed	1,980
Kennedy	Celia	918
Kingsford	Jane	120
Lock	Mrs Jacky donations & sponsorship (£120)	900
Longmarsh	Halloween	270
Lorriners	Worshipful Company	1,000
Magness	Family	200
Maison	Maurice Ltd	200
Mannion	Michael & Mary	7,760
Marilyn	and friends	130
Masonic Lodges	Baden Powell No 1907	500
	Scrutator No 9379	140
	Stellar Polaris No 6780	750
McCaffrey	Annabelle & Mum	200
Munn	Family	48
Order	of St George	250
Parker	Mrs GM	50
Pascoe	Rob	100
Pennell	Amanda & Martin	500
Pullman	Richard	240
Redhead	Mrs OM	100
Rennie	Jane & Nicky	1,000
Rolleston	Family	672
Saint	Nicholas Church Chislehurst	100
Sittingbourne	& Milton Regis Ladies Golf Club	100
Stapley	Marilyn & John	600
Styles	Mrs Joan	1,020
Thomas	Gary & family -8-	100

ARROW RIDING CENTRE FOR THE DISABLED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST

MARCH 2021 NOTE 1 DONATIONS & SPONSORSHIPS OF

£25 AND ABOVE (continued)

2020/21

UK	Shrine Club	250
Wanstall	Mike & Sally	300
Ward	Julie	338
Ward	Mrs KM	1,000
Ward	Mr RE	1,000
Warren	Helen & Ian	1,000
Wells	Teresa & Ken	50
Whelen	Mrs EM	140
White	John	200
Worthington	Kerry	810
Write	Trak Ltd Gravesend	7,200
In Memory of	Arthur Ashenden	50
	Simon & Lesley Goldsmith	90,243
	Orlagh Keene	105
	Susan Thomas	150
Other donations	Charities Trust	200
	Paypal	149
	Virgin Just Giving	7,727
	Anon sums	1,576
	<u>Total donations</u>	<u>£144,637</u>

ARROW RIDING CENTRE FOR THE DISABLED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED

31ST MARCH 2021 NOTE 1 DONATIONS &

SPONSORSHIPS (continued)

	<u>2019/20</u>	<u>2020/21</u>
Total donations	£ 51,462	£144,637
Deferred income (reserved sum) b/fwd	<u>73,500</u>	<u>70,000</u>
	124,962	214,637
Less:- reserved and allocated sums:-		
Covid lockdown recovery fund		21,640
New stable block (planning granted)		30,000
General reserve	<u>40,000</u> 70,000	<u>85,000</u> 136,640
	£ <u>54,962</u>	£ <u>77,997</u>

NOTE 2 FUNDRAISING

Carol concert, dressage shows, events etc	7,778	1,611
Hiring out our facilities	26,213	2,828
Collections	<u>2,250</u>	<u>389</u>
	36,241	4,828
Less cost of fund raising	<u>4,044</u>	<u>329</u>
	<u>£32,197</u>	<u>£ 4,499</u>

NOTE 3 MISCELLANEOUS INCOME

Gift aid recovery	4,433	5,863
Bank interest	383	258
Sale of misc items	115	-
	<u>£4,931</u>	<u>£ 6,121</u>

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ARROW RIDING CENTRE FOR THE DISABLED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2021

NOTE 4 SALARIES

<u>2019/20</u>	<u>2020/21</u>
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Salaries	£ 116,352	£ 83,448
Employers NIC	5,243	1,102
Work place pension	<u>1,930</u>	<u>480</u>
	<u>£ 123,525</u>	<u>£ 85,030</u>

During the year we employed an average of two full time and three-part time instructors/horse carers.

NOTE 5 SPECIAL EXPENDITURE

Fencing	1,447	1,393
Purchase of ponies - Dolly & Champ	9,745	
Wayleave (refund)	(396)	
	<u>£</u>	<u>£ 1,393</u>
	<u>10,796</u>	

NOTE 6 BANKING

Current account with CAF Bank Ltd	£ 50,693	£ 80,613
Deposit account with Virgin Charity	<u>40,000</u>	<u>84,258</u>
	90,693	164,871
Less: reserves & allocated funds	<u>70,000</u>	
	<u>136,000</u> (note 1)	
	<u>£ 20,693</u>	<u>£ 28,871</u>

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ARROW RIDING CENTRE FOR THE DISABLED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2021

NOTE 7 DEBTORS & PREPAYMENTS

NOTE 8 CREDITORS & ACCRUALS

Gift Aid	1,527	BT	67
Building insurance	274	Water	227
	<u>£1,801</u>	Electricity	545
		Feed & Bedding	2,013
		Yard equipment	140
		Disclosure service	150
		Fencing	1,393
		Stabling	1,000
		Marjorie McClure	5,959
			<u>£ 11,494</u>

NOTE 9 LONG TERM LIABILITY

In 2000 the Riding for the Disabled Association (RDA) loaned us £10,000 towards the cost of improvements to our buildings. The sum is interest free. Repayable at the rate of £400 per year. This being conditional upon us remaining members of the RDA. The balance due now being £4,400. Repayment for 2020/21 has been deferred until next year.

ASSETS

Ponies & horses at cost	£23,296	(2019/20 £23,296)
Saddles & tack at yard manager`s valuation	8,000	(2019/20 £8,000)
New Holland Tractor purchased 2014/15	18,995	(mainly from donation by QBE European Insurance group)
Mechanical horse at cost 2018/19	47,194	(purchased from various donations)
Including installation & mounting		
blocks Other assets – s/h furniture and yard hand tools		

All of the above have been purchased from donations or gifted to us. With our charitable status the trustees do not see any merit in their inclusion in the balance sheet and then having to provide provision for depreciation. Which in the case of our ponies and horses would result in write-offs in the event of the retirement or the death of an animal

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ARROW RIDING CENTRE FOR THE DISABLED

ACCOUNTS FOR THE YEAR 1ST APRIL 2020 TO 31ST MARCH 2021

TO THE TRUSTEES OF THE ARROW RIDING CENTRE FOR THE DISABLED:

.
The charity Trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act). Under Section 145(1) (a) of the Act the Trustees

have elected for the accounts to be examined by an independent examiner. I have been appointed by the Trustees to undertake that task.

I report in respect of that examination of the trust`s accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under Section 135(5)(b) of the Act.

Independent Examiner`s statement:

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:-

- 1 accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set-out in the Charities (accounts and reports) Regulations 2008 other than any requirement that the accounts give a "true and fair view" which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

signed

Alan Buttress

8/5/2021

dated.....

Alan Buttress
109 Coombfield
Drive Darenth
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