

THE WYKEHAM CENTRE AND CHURCH HOUSE

Registered charity, number 291485

Report of the trustees and receipts and payments accounts for the year ended 31 December 2021

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THE WYKEHAM CENTRE AND CHURCH HOUSE

Registered charity, number 291485

Trustees' annual report for the year ended 31 December 2021

Full name THE WYKEHAM CENTRE AND CHURCH HOUSE

Organisation type Other

Registered charity number 291485

Principal address Church House, Market Place, Romford, Essex, RM1 3AB

Trustees

Rev D J Simpson – appointed 17/03/21

Mr B Sallery – appointed 23/06/21

Mrs J H van-den Beld

Mrs S Arbon – until 23/06/21

Independent examiner

Kim Lee ACMA ATT, Mawney Accountancy, 1 Beech Street, Romford, Essex, RM7 7LA.

Governance and management

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

The Wykeham centre and church house was established by a trust deed dated 10 July 1909, which has since been amended by a scheme sealed by order of the Charity Commissioners of England & Wales dated 20 June 2007.

Appointment of trustees, induction and training

There has been an average of 3 trustees throughout the period. Any new appointments are at the recommendation of the board. The board meets on a regular basis to enact the running of the Charity.

The Trustees are the incumbent of St Edwards Church Romford (while they are in-post) and the 2 Churchwardens. The Churchwardens are appointed at the Church APCM and serve for a maximum of 6 years, their appointments being reconfirmed every year at the APCM.

All new trustees are given, in the view of the board, sufficient training and have enough knowledge of their specific field to understand the nature of the charity and fully comply with the charity's current views of its progression.

Objectives and activities

The objects of charity are that its property shall be held and used for the purpose of furthering the religious and other charitable work of the church of England in the ecclesiastical parish of Romford. This includes the operation of Collier Row and Romford foodbanks.

Public benefit statement

The Trustees confirm that they have complied with the duty in section 4 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit, 'Charities and Public Benefit'.

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Summary of the main achievements during the year

During 2021 the Charity hosted regular Junior Church and Playgroup/Toddler group meetings on behalf of St Edward's Church, and a regular youth group. Subject to COVID restrictions in force at the time.

The Wykeham Centre and Church House runs a Foodbank under the Trussell Trust franchise. The Foodbank relies on donations of food and household items from local people and organisations in Havering who have been very generous in the last year. The Foodbank relies on a team of volunteers who help in the collection, managing and distribution of food (stock) and on average give a total of 219 hours per month. During the year there has been an increase in clients needing help and the Charity are grateful for the donation of time, goods and funds from individuals and organisations.

Financial Review

Financial position

The charity had overall net incoming resources of £20,976 (2020 - net incoming resources £10,872).

Monetary donations from the public to the foodbank increased to £22,588 from £17,328 in 2020.

During 2021 the charity provided food parcels through the foodbank to 2911 people, (2020 – 2353). The charity is kindly provided with the use of a hall at Romford Baptist Church and Ascension Church free of charge.

A transfer is made from the restricted fund to the general fund, of surplus foodbank funds, to contribute towards the cost of the Project Manager who runs the foodbank.

Reserves Policy

It is the trustee's policy to maintain reserves to finance the next two months expenditure.

Signed on behalf of the charity's trustees:

Signed D. I. Simpson Date 13/9/22
Rev David Simpson, Trustee

THE WYKEHAM CENTRE AND CHURCH HOUSE

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**Independent examiner's report to the trustees
for the year ended 31 December 2021**

I report to the trustees on my examination of the accounts of The Wykeham Centre and Church House (the charity) for the year ended 31 December 2021.

Responsibilities and basis of report

As the trustees of the charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Kim Lee

Kim Lee, ACMA, mip, ATT
Mawney Accountancy
1 Beech Street
Romford
RM7 7LA

14 September 2022

THE WYKEHAM CENTRE AND CHURCH HOUSE

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RECEIPTS AND PAYMENTS ACCOUNT for the Year ended 31 December 2021

	Notes	Unrestricted fund £	Restricted fund £	2021 Total funds £	2020 Total funds £
RECEIPTS					
Charitable activities					
Donations		-	22,588	22,588	17,328
Gift Aid on Donations			-	-	-
Grants		4,000		4,000	5,000
Other charitable income				-	231
		<u>4,000</u>	<u>22,588</u>	<u>26,588</u>	<u>22,558</u>
Other traing activities					
Lettings income	3	55,177		55,177	27,765
Car park fees		3,270		3,270	6,055
Deposit account interest				-	1
Other income				-	25
		<u>58,447</u>	<u>-</u>	<u>58,447</u>	<u>33,846</u>
TOTAL RECEIPTS		<u>62,447</u>	<u>22,588</u>	<u>85,035</u>	<u>56,404</u>
PAYMENTS					
Charitable activities					
Donations		35,000	-	35,000	18,600
Foodbank expenditure			3,580	3,580	3,484
Insurance		3,037		3,037	3,253
Electricity, gas & water		7,338		7,338	6,806
Repairs & Maintenace		5,595		5,595	3,005
Cleaning		8,124		8,124	7,618
Independent Examination		804		804	780
Legal Fees		-		-	1,920
Sundry Costs		65		65	-
		<u>59,963</u>	<u>3,580</u>	<u>63,543</u>	<u>45,466</u>
Other Trading activities					
Coffee shop expenditure		-		-	67
Car Parking		546		546	
		<u>546</u>	<u>-</u>	<u>546</u>	<u>67</u>
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL PAYMENTS		<u>60,509</u>	<u>3,580</u>	<u>64,089</u>	<u>45,533</u>
EXCESS OF RECEIPTS OVER PAYMENTS		1,938	19,008	20,946	10,872
Transfers between funds		10,000	- 10,000	-	-
Net movement in funds		11,938	9,008	20,946	10,872
CASH AT BANK & CCLA AT 1st JANUARY		<u>14,402</u>	<u>8,844</u>	<u>23,246</u>	<u>12,374</u>
CASH AT BANK & CCLA AT 31st DECEMBER		<u>26,340</u>	<u>17,852</u>	<u>44,192</u>	<u>23,246</u>

THE WYKEHAM CENTRE AND CHURCH HOUSE

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STATEMENT OF ASSETS AND LIABILITIES**as at 31 December 2021**

	Unrestricted fund £	Restricted fund £	Total as at 31/12/2021 £	Total as at 31/12/2020 £
CASH FUNDS				
Bank balance	26,084	17,852	43,936	22,989
CCLA Deposit funds	256		256	256
	<u>26,340</u>	<u>17,852</u>	<u>44,193</u>	<u>23,246</u>
AMOUNTS DUE TO CHARITY AT END OF YEAR				
Gift Aid recoverable		1,079	1,079	390
Parking fees	45		45	-
Letting Fees	3,450		3,450	-
	<u>3,495</u>	<u>1,079</u>	<u>4,574</u>	<u>390</u>
AMOUNTS OWED AT END OF YEAR				
Accounts and Independent Examination	821	-	821	804
Cleaning	641		641	-
Utilities	1,303		1,303	-
Fire Alarm	672		672	-
Repairs and Maintenance	203		203	-
Expense reimbursement	137		137	-
	<u>3,777</u>	<u>-</u>	<u>3,777</u>	<u>804</u>

ASSETS RETAINED FOR CHARITY'S OWN USE

The Wykeham Centre and Church House

2,238,644

Payments for goods or services purchased, or invoices for goods or services delivered, which are issued prior to the end of the financial year or relate to the financial year but not appearing in the end of financial year bank statement are listed above.

The Wykeham Centre and Church House is valued at £2,238,644, being the fair value for insurance purposes. This is considered to be the most appropriate basis of valuation by the Trustees.

These financial statements are accepted on behalf of the charity by:

Signed D. I. Simpson Dated 13/9/22
Rev David Simpson, Trustee

THE WYKEHAM CENTRE AND CHURCH HOUSE

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Notes to the accounts for the year ended 31 August 2021

1. Basis of preparation

The financial statements have been prepared in accordance with the Charities Act 2011 Section 133, using the Receipts and Payments basis available to small charities and the charity's own Simple Accounts Spreadsheet.

Receipts and payments accounts contain a summary of money received and money spent during the period and a list of assets and liabilities at the end of the period.

2. Prior Year Adjustment

To reflect the change in the form of accounts from Accruals to Receipts and Payments the comparative figures for 2020 have been restated and accounting adjustments for prepayments and accruals made in the 2020 accounts have been reversed. The opening balance on the General fund as at 01/01/2020 has been adjusted to reflect these adjustments.

3. Other trading activities

Lettings income comprises of amounts received from Little Market Nursery and After School Club and users of the Wykeham Centre and Church house.

4. Funds analysis

The Foodbank fund represents accumulated donations less allowable expenses. It can only be spent on Foodbank related expenditure. This includes an amount towards the salary of the Project Manager. Gift aid claimed on restricted donations is credited to the fund to which the donation was made.

	Bal f/fwd 01/01/2021	Income	Expenditure	Transfers Other gains & losses	Bal c/fwd 31/12/2021
	£	£	£	£	£
UNRESTRICTED FUNDS					
General fund	14,402	62,447	- 60,509	10,000	26,340
	<u>14,402</u>	<u>62,447</u>	<u>- 60,509</u>	<u>10,000</u>	<u>26,340</u>
RESTRICTED FUNDS					
Foodbank	8,844	22,588	- 3,580	- 10,000	17,852
	<u>8,844</u>	<u>22,588</u>	<u>- 3,580</u>	<u>- 10,000</u>	<u>17,852</u>
Total Funds	23,246	85,035	- 64,089	-	44,192
	<u>23,246</u>	<u>85,035</u>	<u>- 64,089</u>	<u>-</u>	<u>44,192</u>

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5. Salaries & Professional Fees

No trustee receives any payments for the services they provide to the charity.

6. Trustees' remuneration

Trustees received no expenses, remuneration or benefits in this period.

financial year bank statement is reported as amounts owed to and from the charity.

7. Reimbursement of Out-of-Pocket Expenses

Out-of-pocket expenses incurred necessarily, reasonably and incidentally in the course the charity's activities are reimbursed at cost.

No Trustees received any reimbursement of out-of-pocket expenses in the financial year.

8. Related party transactions

The PCC of St Edward the Confessor is a connected charity which produces its own annual accounts.

Donations totalling £35,000 were made to St Edwards PCC in the year (2020 £18,600). Part of the donation to the PCC is used to pay for the Project Manager's salary.

9. Rounding Discrepancies

All amounts are recorded to the penny, but in these accounts are shown as digitally rounded to the nearest pound. This can occasionally result in a total apparently not being the sum of its constituent amounts. All individual amounts, and their totals, are nevertheless correct.