

Trustees' Annual Report for the period						
From	Period start date			To	Period end date	
	Day 01	Month 04	Year 2023		Day 31	Month 03

## Section A Reference and administration details

<b>Charity name</b>	7 <sup>th</sup> Group Royston (Barkway) Scout Group
<b>Other names charity is known by</b>	
<b>Registered charity number (if any)</b>	291461
<b>Charity's principal address</b>	Scout Hut (rear of Town House)
	Church End
	Barley, Hertfordshire
<b>Postcode</b>	SG8 8JW

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sarah Wylie	Chairperson		
2	Georgina Northen	Treasurer		
3	Nathalie Cordell	Secretary	Resigned 20 June 2024	
4	Stuart Farrow			
5	Lisa Ghiggini	Secretary	Appointed 20 June 2024	
6	Louise Hood		Appointed 20 June 2024	

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed at one of the formal termly meetings or the Annual General Meeting. They are reappointed at the Annual General Meeting.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All trustees give their time voluntarily and received no remuneration or other benefits.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

To promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials as individuals, as responsible citizens and as members of their local, national and international communities.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

In planning our activities for the year, we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

The focus of our activities continues to be the provision of Scouting for boys and girls from 6 years to 14 years (Beavers, Cubs, Scouts). Activities are run in accordance with The Scout Association policies and guidance to engage and support young people in their personal development, empowering them to make a positive contribution to society.

The charity also provides opportunities for members to become volunteers themselves; at fundraising and community events and by promoting The Scout Association Young Leaders' Scheme to those aged between 14 and 18.

The group also has an Explorers section for 14 to 18 year olds.

We welcome all families regardless of personal background, faith, gender or personal circumstance.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We are grateful for the many hours our volunteer leaders have spent planning and running the many activities that have taken place throughout the year. Without their valuable contribution of time and energy we would not have been able to achieve so much.

### Summary of the main achievements of the charity during the year

#### Explorers

The unit has enjoyed regular attendance from its members of which there have been 20 in the year. The leaders encourage members to take it in turns to plan and run the evenings themselves, to support their personal development. Activities this year include a trip to the Czech Republic, joining in the Scouting Association's annual Monopoly game in London (where the group came 11<sup>th</sup>), supporting the Green Beret competition, camping at Thriftwood and hiking.

#### Scouts

The troop has welcomed around 30 Scouts in the period. There have been 4 Scout camps including a 7<sup>th</sup> Royston group camp in Spring at Thriftwood, a weeklong summer camp to Bristol (including caving, rock climbing, sailing, kayaking, power boating and hiking!), the Green Beret at Pacar and finishing with the Norfolk coast expedition - a 26k hike and overnight stay in chilly March.

Some of the other highlights included hiking, cooking and conservation work.

#### Cubs

The pack has 32 Cubs, with more on the waiting list. Activities have included camps with multiple activities (including canoeing, campfire cooking and archery), night hikes, first aid, learning to tie knots and build campfires plus a visit to the local RSPB Centre.

A number of cubs will be moving up in soon and are working hard to complete their Silver Awards before they go.

#### Beavers

The colony has 26 Beavers, with an ever-growing waiting list. We have a strong leadership team who are helped by some of our Young Leaders.

Highlights from the year include:

- Gardening, science nad pedal kart racing activities
- Collaborating with the local vicar for the faith badge
- The spring and autumn camps
- Badge work including personal challenges

#### Fundraising

Fundraising to purchase equipment and top up member subscriptions has continued but the main focus of the fundraising effort continues to be on activity to raise the money required to replace the Scout Hut.

The group has raised another £2,590 in the financial year for this purpose, taking the Scout Hut fund to £26,355 at year end. The Trustees had expected to obtain planning permission for the new hut design in 2024 but negotiations with the village Parish Council who own the land the hut sits on have taken longer than planned. Agreement has now been reached and we are hopeful planning permission will be obtained this year, after which time fundraising efforts will be ramped up.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

We hold cash at the bank at year end of £54,345 of which £26,355 are restricted funds raised to replace the Scout Hut and £702 are restricted funds raised to enable the charity to provide financial support to any members who can't meet the cost of extra activities. The remaining £27,288 of unrestricted funds are held in order to meet any other expenditure that may occur, for example premises repairs or replacement furniture or equipment.

### Details of any funds materially in deficit

Not applicable.

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main source of funding is from member subscriptions, activity fees and fundraising events.

The main costs of the charity are activity costs and district subscriptions.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Georgina Northen	Sarah Wylie
Full name(s)	Georgina Northen	Sarah Wylie
Position (eg Secretary, Chair, etc)	Treasurer	Chair

Date 28 January 2025



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name

7<sup>th</sup> Royston (Barkway) Scout Group

**On accounts for the year  
ended**

31 March 2024

**Charity  
no (if any)**

291461

**Set out on page(s)**

8 & 9

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2024.

**Responsibilities and basis  
of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

Ed Whybrow

**Date:**

30 January 2025

**Name:**

Ed Whybrow FCA

**Relevant professional  
qualification(s) or body  
(if any):**

ICAEW

**Address:**

The Ramblers, High Street, Barley

Royston, SG8 8JA

## Section B

## Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



7th Royston (Barkway) Scout Group

291461

## Receipts and payments accounts

CC16a

For the period  
from

01/04/2023

To

31/03/2024

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Grants & general donations	2,994	-	-	2,994	4,059
Member subscriptions	14,243	-	-	14,243	13,905
Activity fees	12,707	-	-	12,707	10,251
Fundraising: Scout Hut Appeal	-	2,590	-	2,590	3,256
Restricted donations	-	8	-	8	33
Gift Aid received	3,849	5	-	3,854	-
Interest received	63	245	-	308	-
<b>Subtotal (Gross income for AR)</b>	<b>33,856</b>	<b>2,848</b>	<b>-</b>	<b>36,704</b>	<b>31,504</b>
<b>A2 Asset and investment sales</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>33,856</b>	<b>2,848</b>	<b>-</b>	<b>36,704</b>	<b>31,504</b>
<b>A3 Payments</b>					
Activity costs	12,394	-	-	12,394	13,732
District subscriptions	5,688	-	-	5,688	6,710
Utilities	2,044	-	-	2,044	789
Insurance	1,207	-	-	1,207	1,204
Maintenance and repairs	1,475	-	-	1,475	604
Website	243	-	-	243	415
Sundries	659	-	-	659	602
<b>Sub total</b>	<b>23,710</b>	<b>-</b>	<b>-</b>	<b>23,710</b>	<b>24,055</b>
<b>A4 Asset and investment purchases</b>					
Camp & hut equipment	1,968	-	-	1,968	1,118
<b>Sub total</b>	<b>1,968</b>	<b>-</b>	<b>-</b>	<b>1,968</b>	<b>1,118</b>
<b>Total payments</b>	<b>25,678</b>	<b>-</b>	<b>-</b>	<b>25,678</b>	<b>25,678</b>
<b>Net of receipts/(payments)</b>	<b>8,178</b>	<b>2,848</b>	<b>-</b>	<b>11,026</b>	<b>6,331</b>
<b>A5 Transfers between funds</b>	<b>-</b>		<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>19,110</b>	<b>24,209</b>	<b>-</b>	<b>43,319</b>	<b>36,988</b>
<b>Cash funds this year end</b>	<b>27,288</b>	<b>27,057</b>	<b>-</b>	<b>54,345</b>	<b>43,319</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash at bank	27,288	27,057	-
		-	-	-
	<b>Total cash funds</b>	27,288	27,057	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Gift aid claim	-	-	-
		-	-	-
<b>B3 Investment assets</b>	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
	None		-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
	Scout hut furniture	Unrestricted	-	-
	Camp equipment	Unrestricted	-	-
<b>B5 Liabilities</b>	<b>Details</b>	<b>Fund to which liability relates</b>	<b>Amount due (optional)</b>	<b>When due (optional)</b>
	Utilities invoice	Unrestricted	-	-
			-	-
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
		Georgina Northen	Georgina Northen	28 Jan 2025