

THE HOLTON AND BLYFORD VILLAGE HALL

England & Wales · Charity number 291379

Details

Status Registered

Legal form Other

Registered 1985-03-25

Register [View on the Charity Commission register](#)

Contact

Address The Holton & Blyford Village Hall
Lodge Road
Holton
Halesworth
IP19 8RZ

Phone 07923063399

Email holtonandblyfordvillagehall@gmail.com

Activities

Objects: A VILLAGE HALL FOR THE USE OF THE INHABITANTS OF THE PARISHES OF HOLTON AND BLYFORD WITHOUT DISTINCTION OF POLITICAL RELIGIOUS OR OTHER OPINIONS INCLUDING USE FOR MEETINGS LECTURES AND CLASSES AND FOR OTHER FORMS OF RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS.

Activities: To provide facilities for clubs and activities in the local area, for all sections of the community.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Education/training, Religious Activities, Arts/culture/heritage/science, Amateur Sport, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

Geography

- **Area of benefit:** THE PARISHES OF HOLTON AND BLYFORD
- Suffolk

Finances

Period end	Income	Expenditure	Assets	Employees
2025-04-30	£27,981	£23,052	-	-
2024-04-30	£27,630	£18,608	-	-
2023-04-30	£58,993	£61,658	-	-
2022-04-30	£27,110	£25,822	-	-
2021-04-30	£26,696	£18,419	-	-

Trustees

Name	Role	Appointed
Brian John Bridgland		2019-08-08
CHRISTINE ATKINS		2026-03-02
DORINDA SEXTON		2026-03-02
GARY ATKINS		2026-03-02
HELEN FENSOM		2026-03-02
JANET GASCOIGNE		2026-03-02
John Mendham		2026-03-02
KARON GINN		2026-03-02
PAUL STRONG		2026-03-02
SOPHIE STRONG		2026-03-02
WENDY MENDHAM		2026-03-02

THE HOLTON AND BLYFORD VILLAGE HALL

England & Wales - Charity number 291379

Accounts

**HOLTON and BLYFORD VILLAGE HALL
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30th APRIL 2025**

HOLTON and BLYFORD VILLAGE HALL.

INDEX TO FINANCIAL STATEMENTS.

YEAR ENDED 30th APRIL 2025.

	Page Number
Management Committee Annual Report	1-3
Independent Examiners Report	4
Statement of Financial Activities	5
Balance Sheet	6
Notes forming part of Financial Statements	7-11

HOLTON and BLYFORD VILLAGE HALL.
REPORT OF MANAGEMENT COMMITTEE FOR YEAR ENDED 30th APRIL 2025.

The Management Committee present their report along with the financial statements of the Charity for the Year Ended 30th April 2025.

1) **REFERENCE and ADMINISTRATIVE INFORMATION**

Charity Name	Holton and Blyford Village Hall
Charity Registration No	291379
Principal Address	Holton and Blyford Village Hall Holton, Halesworth, Suffolk.

Management Committee

Chairperson	A Cackett
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Treasurer	B. Bridgland
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Secretary	
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Other Members	G Cackett
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Holton Parish Council
Blyford & Sotherton Parish Council

Independent Examiner	C W Taylor Foundation Business Services Amberdel, St Michaels Way, Wenhaston Halesworth, Suffolk, IP19 9EH.
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Bankers	Barclays Bank Plc
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**HOLTON and BLYFORD VILLAGE HALL REPORT OF THE
MANAGEMENT COMMITTEE FOR YEAR ENDED 30th APRIL 2025. (continued)**

2) STRUCTURE GOVERNANCE and MANAGEMENT

Holton and Blyford Village Hall is registered with the Charity Commissioners as no 291379 and is governed by its Trust Deed dated 6th November 2000.

Recruitment and Appointment of Management Committee Members.

The Charity is administered by a management committee. Members of the committee are elected at the annual general meeting.

Induction and Training of members.

On appointment to the committee members are provided with:

- Copies of Trust Deed and amendment thereto.
- Copies of the Minutes of Members' meetings.
- Copies of the latest set of Statutory Accounts.

In addition members are encouraged to read Charity Commission and other newsletters and to attend courses designed to keep them abreast of their duties and responsibilities.

Organisational Structure.

The Management Committee meet at least six times a year to discuss all governance matters concerning the Charity. At these meetings the Management Committee consider and make decisions on actions to be taken in accordance with the Charity's objectives. Decisions are reached by majority vote where unanimity has not been achieved.

Risk Assessment.

The Management Committee are aware of the Charity Commission requirement to review the major risks to which the Charity is exposed and to establish procedures to minimise these risks. The Management Committee have examined the major strategic business and operational risks which the Charity faces and confirms that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen the risk.

3) OBJECTIVES and ACTIVITIES

The principal objectives of the Charity are to maintain the Village Hall for the communal benefit of the inhabitants of the parishes of Holton and Blyford and their surrounding areas. The Management Committee aims to provide first class hall facilities at an affordable cost to voluntary organisations serving the community.

**HOLTON and BLYFORD VILLAGE HALL REPORT OF THE
MANAGEMENT COMMITTEE FOR YEAR ENDED 30th APRIL 2025. (continued)**

4) ACHIEVEMENTS and PERFORMANCE.

Holton Village Hall aims to be a popular venue for both regular users and for one-off events.

Compared with the previous year total increased from £27,630 to £27,981.

The Hall remains in good repair and decorative order and regular reviews are made for the need for maintenance and repair to ensure this continues.

It continues to be appropriate to maintain reserves sufficient to ensure the viability of the Charity.

5) FINANCIAL REVIEW

During the year the Charity recorded incoming resources of £27,981.

Investment Policy

There are no restrictions on the Charity's power to invest. The investment strategy is set by the Management Committee and takes account of recent demand for funds. The Management Committee also consider the income requirements.

Reserves Policy

The General Fund represents the unrestricted funds arising from past operating results and also represents the free reserves of the Charity. It is the policy of the Charity to maintain sufficient funds to enable it to carry out its objectives and to meet periodic Capital Expenditure, repairs to the building and unforeseen contingencies.

Independent Examiner.

A resolution to appoint Carey Taylor of Foundation Business Services as an Independent Examiner will be proposed at the next Annual General Meeting.

.....
Mrs A. Cackett (Chairperson)

.....
Mr B. Bridgland (Treasurer)

Signed on behalf of the Management Committee

**INDEPENDENT EXAMINERS REPORT TO THE MANAGEMENT COMMITTEE OF THE
HOLTON AND BLYFORD VILLAGE HALL IN FOR THE YEAR ENDED 30TH APRIL 2025.**

I report on the financial statements of the Holton and Blyford Village Hall for the year ended 30th April 2025 which are set out on pages 5 - 11.

**Respective Responsibilities of the Management Committee and
Independent Examiner.**

The Charity's Management Committee consider that an audit is not required for this year under section 43(2) of the Charities Act 2006 (the Act) and that an independent examination is needed.

It is my responsibility to

- examine the financial statements (under section 43(3)(a)of the Act)
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 43(7)(b) of the act and:
- to state whether particular matters have come to my attention.

Basis of Independent Examiners Report.

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from the Management Committee concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the financial statements.

Independent Examiners Statement.

- 1) In the course of my examination no matter has come to my attention:- which gives me reasonable cause to believe that in any material respect, the Committee Members have not met the requirements to ensure that:-
 - proper accounting records are kept in accordance with Section 41 of the act and
 - financial statements are prepared which agree with the accounting records and to comply with the accounting requirements of the Act or:
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



C W Taylor
Independent Examiner.
Foundation Business Services.
Amberdel, St Michaels Way, Wenhaston, Halesworth, Suffolk.

Date: 1/8/2025

HOLTON and BLYFORD VILLAGE HALL.**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 30th APRIL 2025**

Incoming Resources	Notes	General	Total	Total
		Funds 2025	2025	2024
		£	£	£
From generated funds				
Voluntary Income	2	555	555	20
Activities for generating funds	3	12497	12497	14229
Investment Income	4	190	190	189
From Charitable Activities	5	14739	14739	13192
Total Incoming Resources		27981	27981	27630
Resources Expended				
Cost of generating funds				
Fundraising & Trading costs		2459	2459	3336
Charitable Activities	6	19485	19485	14035
Governance costs	7	1108	1108	1237
		23052	23052	18608
Net Incoming (Outgoing) Resources				
Net Movement in funds.		4929	4929	9022
Total Funds Brought forward		110408	110408	101386
Total Funds Carried Forward		115337	115337	110408

All Incoming resources and resources expended above include gains and losses recognised in the year and are derived from continuing activities

The notes on pages 7 to 11 form an integral part of these financial statements.

**HOLTON and BLYFORD VILLAGE HALL.
BALANCE SHEET AS AT 30th APRIL 2025.**

	Notes	£	2025 £	£	2024 £
Fixed Assets	11		76318		75696
Current Assets					
Debtors and Prepayments	12	1117		347	
Stock on Hand		744		744	
Cash at Bank and in Hand		38592		34788	
			<u>40453</u>		<u>35879</u>
			116771		111575
Creditors: Amounts falling due within one year					
Creditors and Accruals	13		<u>1434</u>		<u>1167</u>
Net Assets			<u>115337</u>		<u>110408</u>
Funds of the Charity					
Unrestricted funds	14		<u>115337</u>		<u>110408</u>
Total Funds			<u>115337</u>		<u>110408</u>

These financial statements were approved by the Management Committee and signed on their behalf by:-

Mrs A. Cackett - Chairperson

Date

Mr B. Bridgland - Treasurer

Date

The notes on pages 7 to 11 form an integral part of these financial statements.

HOLTON and BLYFORD VILLAGE HALL.

Notes forming part of the financial statement for the year ended 30th April 2025.

1) **Accounting Policies**

a) **Basis of Accounting.**

These financial statements have been prepared under the historic cost convention and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2005) issued in March 2005 and applicable UK accounting standards and Charities Act 2006.

b) **Funds held by the Charity are:-**

General Funds - these are unrestricted funds which are available for use at the discretion of the members in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

c) **Incoming Resources**

Recognition of incoming resources.

These are included in the Statement of Financial Activities (SOFA) when:

- The Charity becomes entitled to the resources.
- The Management Committee are certain they will receive the resources.
- The monetary value can be measured with sufficient reliability.

Incoming resources with related expenditure.

Where the incoming resources have related expenditure (as with fundraising) the incoming resources and related expenditure have been reported gross in SOFA.

Grants and Donations.

Grants and donations are only included in the SOFA when the Charity has unconditional entitlement to the resources.

Investment Income

This is included gross in the accounting period in which it is receivable.

HOLTON and BLYFORD VILLAGE HALL.

Notes forming part of the financial statement for the year ended 30th April 2025.

d) Expenditure and Liabilities.

All expenditure is included on an accrual basis and is recognised when there is a legal or constructive obligation to pay for expenditure. All costs have been directly attributed to one of the financial categories or resources expended in the statement of financial activities. The Charity is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT.

- Cost of generating funds comprises of the costs associated with attracting voluntary income.
- Charitable activities comprises those costs incurred by the Charity and the delivery of its activities and services for its beneficiaries. It includes both the costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional statutory requirements of the Charity and include the accountancy and independent examination fees and costs linked to the strategic management of the Charity.
- All costs are allocated between the expenditure categories and the Statement of Financial activities on a basis designed to reflect the use of resource. Costs relating to a particular activity whilst others are apportioned on an appropriate basis.
- Liabilities are recognised as soon as there is a legal or constructive obligation committing the Charity to buy resources.
- Tangible fixed assets for use by the Charity are capitalised if they can be used for more than one year. They are valued at cost or, if gifted, the value to the Charity on receipt.

e) Depreciation

Depreciation is provided on tangible fixed assets at rates calculated to write off the cost over their expected useful economic lives as follows:

Fixtures, fittings and equipment - 20% reducing balance.

HOLTON and BLYFORD VILLAGE HALL.

Notes forming part of the financial statement for the year ended 30th April 2025.

	2025	2024
	£	£
2) Voluntary Income		
Grants		
East Suffolk D C	530	0
Donations	25	20
	<u>555</u>	<u>20</u>
3) Activities for Generating Funds		
Fund Raising - Various	3876	6910
Pub/Bingo/Breakfast	7501	6219
Sundry	20	100
Tote	<u>1100</u>	<u>1000</u>
	<u>12497</u>	<u>14229</u>
4) Investment Income		
Bank Interest	<u>190</u>	<u>190</u>
5) Incoming Resources from Charitable Activities		
Hire Charges for use of Hall & Garage	<u>14739</u>	<u>13192</u>
6) Charitable Activities expenditure		
Flooring repairs and maintenance	0	1521
Repairs and maintenance to property and equipment	3490	2342
Water Cylinder	1632	-5413
Replacement Blinds	2159	
Water Rates	659	484
Cleaning Costs and Materials	3699	3258
Letting Officers Wages	1200	1200
Electricity & Gas	2498	6852
Telephone	579	598
Insurance	1182	1157
Waste Disposal	752	461
Licences	343	348
Sundry	100	316
Depreciation (note 11)	<u>1192</u>	<u>911</u>
	<u>19485</u>	<u>14035</u>

HOLTON and BLYFORD VILLAGE HALL.

Notes forming part of the financial statement for the year ended 30th April 2025.

	2025	2024	
	£	£	
7) Governance Costs			
Advertising, Postage & Stationery	603	752	
Independent Examiners Fee	<u>505</u>	<u>485</u>	
	<u>1108</u>	<u>1237</u>	
8) Committee Members Remuneration			
The committee members neither received nor waived and emoluments during the year (2022 Nil)			
	2025	2024	
Number of committee members who were paid expenses	0	0	
9) Fees for Examination of the Accounts.			
Independent examiners fees for reporting on accounts	<u>505</u>	<u>485</u>	
10) Staff costs			
Gross wages and salaries	<u>1200</u>	<u>1200</u>	
Average number of part time equivalent employees this year	1	1	
The parts of the Charity in which the employees work - charitable activities.			
No employee received emoluments of more than £60,000			
11) Tangible Fixed Assets			
	Land & Building	Furniture & Equip	Total
At 1st May 2024	72053	27359	99412
Additions during year		1814	1814
As at 30th April 2025	<u>72053</u>	<u>29173</u>	<u>101226</u>
Depreciation			
At 1st May 2024		23716	23716
Charge for Year		1192	1192
As at 30th April 2025	0	<u>24908</u>	<u>24908</u>
Net Book Value			
At 30th April 2025	<u>72053</u>	<u>4265</u>	<u>76318</u>
At 30th April 2024	<u>72053</u>	<u>3643</u>	<u>75696</u>

THE HOLTON AND BLYFORD VILLAGE HALL

England & Wales - Charity number 291379

Accounts



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St. Michael's Way
Wenhaston
Halesworth
Suffolk IP19 9EH

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HOLTON and BLYFORD VILLAGE HALL

REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30th APRIL 2024

HOLTON and BLYFORD VILLAGE HALL.

INDEX TO FINANCIAL STATEMENTS.

YEAR ENDED 30th APRIL 2024.

	Page Number
Management Committee Annual Report	1-3
Independent Examiners Report	4
Statement of Financial Activities	5
Balance Sheet	6
Notes forming part of Financial Statements	7-11

**HOLTON and BLYFORD VILLAGE HALL.
REPORT OF MANAGEMENT COMMITTEE FOR YEAR ENDED 30th APRIL 2024.**

The Management Committee present their report along with the financial statements of the Charity for the Year Ended 30th April 2024.

1) **REFERENCE and ADMINISTRATIVE INFORMATION**

Charity Name	Holton and Blyford Village Hall
Charity Registration No	291379
Principal Address	Holton and Blyford Village Hall Holton, Halesworth, Suffolk.
Management Committee	
Chairperson	A Cackett
Treasurer	B. Bridgland
Secretary	P Gasgoine
Other Members	N. Frost G Cackett J. Gasgoine Holton Parish Council Blyford & Sotherton Parish Council
Independent Examiner	C W Taylor Foundation Business Services Amberdel, St Michaels Way, Wenhaston Halesworth, Suffolk, IP19 9EH.
Bankers	Barclays Bank Plc

**HOLTON and BLYFORD VILLAGE HALL REPORT OF THE
MANAGEMENT COMMITTEE FOR YEAR ENDED 30th APRIL 2024. (continued)**

4) ACHIEVEMENTS and PERFORMANCE.

Holton Village Hall aims to be a popular venue for both regular users and for one-off events.

Compared with the previous year, and due mainly to the lack of donations coupled with falls in fundraising and hire income, total income fell from £58,993 to £27,630. This was partly offset by the total cost of the pumping station being £5,413 less than by £9022.

The Hall remains in good repair and decorative order and regular reviews are made for the need for maintenance and repair to ensure this continues.

It continues to be appropriate to maintain reserves sufficient to ensure the viability of the Charity.

5) FINANCIAL REVIEW

During the year the Charity recorded incoming resources of £27,630

Investment Policy

There are no restrictions on the Charity's power to invest. The investment strategy is set by the Management Committee and takes account of recent demand for funds. The Management Committee also consider the income requirements.

Reserves Policy

The General Fund represents the unrestricted funds arising from past operating results and also represents the free reserves of the Charity. It is the policy of the Charity to maintain sufficient funds to enable it to carry out its objectives and to meet periodic Capital Expenditure, repairs to the building and unforeseen contingencies.

Independent Examiner.

A resolution to appoint Carey Taylor of Foundation Business Services as an Independent Examiner will be proposed at the next Annual General Meeting.

.....
Mrs A. Cackett (Chairperson)

.....
Mr B. Bridgland (Treasurer)

Signed on behalf of the Management Committee

**INDEPENDENT EXAMINERS REPORT TO THE MANAGEMENT COMMITTEE OF THE
HOLTON AND BLYFORD VILLAGE HALL IN FOR THE YEAR ENDED 30TH APRIL 2024.**

I report on the financial statements of the Holton and Blyford Village Hall for the year ended 30th April 2023 which are set out on pages 5 - 11.

**Respective Responsibilities of the Management Committee and
Independent Examiner.**

The Charity's Management Committee consider that an audit is not required for this year under section 43(2) of the Charities Act 2006 (the Act) and that an independent examination is needed.

It is my responsibility to

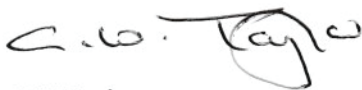
- examine the financial statements (under section 43(3)(a) of the Act)
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 43(7)(b) of the act and:
- to state whether particular matters have come to my attention.

Basis of Independent Examiners Report.

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from the Management Committee concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the financial statements.

Independent Examiners Statement.

- 1) In the course of my examination no matter has come to my attention:- which gives me reasonable cause to believe that in any material respect, the Committee Members have not met the requirements to ensure that:-
 - proper accounting records are kept in accordance with Section 41 of the act and
 - financial statements are prepared which agree with the accounting records and to comply with the accounting requirements of the Act or:
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



C W Taylor
Independent Examiner.
Foundation Business Services.
Amberdel, St Michaels Way, Wenhaston, Halesworth, Suffolk.

Date: 6th August 2024

HOLTON and BLYFORD VILLAGE HALL.**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 30th APRIL 2024**

Incoming Resources	Notes	General	Total	Total
		Funds	2024	2023
		2024	2024	2023
		£	£	£
From generated funds				
Voluntary Income	2	20	20	27634
Activities for generating funds	3	14229	14229	16593
Investment Income	4	189	189	39
From Charitable Activities	5	13192	13192	14727
Total Incoming Resources		27630	27630	58993
Resources Expended				
Cost of generating funds				
Fundraising & Trading costs		3336	3336	3521
Charitable Activities	6	14035	14035	56745
Governance costs	7	1237	1237	1392
		18608	18608	61658
Net Incoming (Outgoing) Resources				
Net Movement in funds.		9022	9022	-2665
Total Funds Brought forward		101386	101386	104051
Total Funds Carried Forward		110408	110408	101386

All Incoming resources and resources expended above include gains and losses recognised in the year and are derived from continuing activities

The notes on pages 7 to 11 form an integral part of these financial statements.

**HOLTON and BLYFORD VILLAGE HALL.
BALANCE SHEET AS AT 30th APRIL 2024.**

	Notes	£	2024 £	£	2023 £
Fixed Assets	11		75696		76607
Current Assets					
Debtors and Prepayments	12	347		132	
Stock on Hand		744		744	
Cash at Bank and in Hand		34788		52782	
			35879		53658
			111575		130265
Creditors: Amounts falling due within one year					
Creditors and Accruals	13		1167		28879
Net Assets			110408		101386
Funds of the Charity					
Unrestricted funds	14		110408		101386
Total Funds			110408		101386

These financial statements were approved by the Management Committee and signed on their behalf by:-

Mrs A. Cackett - Chairperson

Date

Mr B. Bridgland - Treasurer

Date

The notes on pages 7 to 11 form an integral part of these financial statements.

HOLTON and BLYFORD VILLAGE HALL.

Notes forming part of the financial statement for the year ended 30th April 2024.

1) **Accounting Policies**

a) **Basis of Accounting.**

These financial statements have been prepared under the historic cost convention and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2005) issued in March 2005 and applicable UK accounting standards and Charities Act 2006.

b) **Funds held by the Charity are:-**

General Funds - these are unrestricted funds which are available for use at the discretion of the members in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

c) **Incoming Resources**

Recognition of incoming resources.

These are included in the Statement of Financial Activities (SOFA) when:

- The Charity becomes entitled to the resources.
- The Management Committee are certain they will receive the resources.
- The monetary value can be measured with sufficient reliability.

Incoming resources with related expenditure.

Where the incoming resources have related expenditure (as with fundraising) the incoming resources and related expenditure have been reported gross in SOFA.

Grants and Donations.

Grants and donations are only included in the SOFA when the Charity has unconditional entitlement to the resources.

Investment Income

This is included gross in the accounting period in which it is receivable.

HOLTON and BLYFORD VILLAGE HALL.

Notes forming part of the financial statement for the year ended 30th April 2024.

d) Expenditure and Liabilities.

All expenditure is included on an accrual basis and is recognised when there is a legal or constructive obligation to pay for expenditure. All costs have been directly attributed to one of the financial categories or resources expended in the statement of financial activities. The Charity is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT.

- Cost of generating funds comprises of the costs associated with attracting voluntary income.
- Charitable activities comprises those costs incurred by the Charity and the delivery of its activities and services for its beneficiaries. It includes both the costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional statutory requirements of the Charity and include the accountancy and independent examination fees and costs linked to the strategic management of the Charity.
- All costs are allocated between the expenditure categories and the Statement of Financial activities on a basis designed to reflect the use of resource. Costs relating to a particular activity whilst others are apportioned on an appropriate basis.
- Liabilities are recognised as soon as there is a legal or constructive obligation committing the Charity to buy resources.
- Tangible fixed assets for use by the Charity are capitalised if they can be used for more than one year. They are valued at cost or, if gifted, the value to the Charity on receipt.

e) Depreciation

Depreciation is provided on tangible fixed assets at rates calculated to write off the cost over their expected useful economic lives as follows:

Fixtures, fittings and equipment -	20% reducing balance.
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HOLTON and BLYFORD VILLAGE HALL.

Notes forming part of the financial statement for the year ended 30th April 2024.

	2024	2023
	£	£
2) Voluntary Income		
Grants		
Holton Parish Council	0	8000
Lottery	0	6924
Norfolk Community	0	4500
East Suffolk D C	0	3000
Adnams	0	1500
Spectra	0	1000
Broadway Colours	0	1000
Donations		
Blyford & Holton PC	0	250
General	20	1460
	<u>20</u>	<u>27634</u>
3) Activities for Generating Funds		
Fund Raising - Various	6910	6117
Pub/Bingo/Breakfast	6219	7726
Sundry	100	0
Tote	1000	2750
	<u>14229</u>	<u>16593</u>
4) Investment Income		
Bank Interest	<u>189</u>	<u>39</u>
5) Incoming Resources from Charitable Activities		
Hire Charges for use of Hall & Garage	<u>13192</u>	<u>14727</u>
6) Charitable Activities expenditure		
Flooring repairs and maintenance	1521	780
Repairs and maintenance to property and equipment	2342	4717
Drains & Pump	-5413	36000
Water Rates	484	508
Cleaning Costs and Materials	3258	2684
Letting Officers Wages	1200	1200
Electricity	1554	2862
Gas	5298	4417
Telephone	598	584
Insurance	1157	1059
Waste Disposal	461	291
Licences	348	330
Sundry	316	174
Depreciation (note 11)	911	1139
	<u>14035</u>	<u>56745</u>

HOLTON and BLYFORD VILLAGE HALL.

Notes forming part of the financial statement for the year ended 30th April 2024.

	2024	2023
	£	£
7) Governance Costs		
Advertising	752	686
Postage and Stationery	0	231
Independent Examiners Fee	<u>485</u>	<u>475</u>
	<u>1237</u>	<u>1392</u>

8) Committee Members Remuneration

The committee members neither received nor waived and emoluments during the year (2022 Nil)

	2024	2023
Number of committee members who were paid expenses	0	0

9) Fees for Examination of the Accounts.

Independent examiners fees for reporting on accounts	<u>485</u>	<u>475</u>
--	------------	------------

10) Staff costs

Gross wages and salaries	<u>1200</u>	<u>1200</u>
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Average number of part time equivalent employees this year

1	1
---	---

The parts of the Charity in which the employees work - charitable activities.

No employee received emoluments of more than £60,000

11) Tangible Fixed Assets

	Land & Building	Furniture & Equip	Total
At 1st May 2023	72053	27359	99412
Additions during year		0	0
As at 30th April 2024	<u>72053</u>	<u>27359</u>	<u>99412</u>
Depreciation			
At 1st May 2023		22805	22805
Charge for Year		911	911
As at 30th April 2024	0	<u>23716</u>	<u>23716</u>
Net Book Value			
At 30th April 2024	<u>72053</u>	<u>3643</u>	<u>75696</u>
At 30th April 2023	<u>72053</u>	<u>4554</u>	<u>76607</u>

HOLTON and BLYFORD VILLAGE HALL.

Notes forming part of the financial statement for the year ended 30th April 2024.

	2024 £	2023 £
12) Debtors & Prepayments		
Trade Debtors - Hire Charges for Hall	0	0
Prepayments	<u>347</u>	<u>132</u>
	<u>347</u>	<u>132</u>
13) Creditors & Accruals		
Pumping Station	0	25164
Property Repairs	0	200
Cleaning	240	280
Water Rates	250	250
Electricity	0	400
Gas	0	1960
Telephone	0	0
Waste Disposal	0	0
Letting Officer	100	0
Pub/Bingo/Breakfast	92	150
Accruals- Independent Examiners Fees	<u>485</u>	<u>475</u>
	<u>1167</u>	<u>28879</u>

14) Statement of Funds	As at 1st May-23 £	Net Incoming (Outgoing) Resources For the Year £	As at 30th Apr-24 £
General Fund	101386	9022	110408
Total Funds	<u>101386</u>	<u>9022</u>	<u>110408</u>

The General Fund comprises of those funds which the Committee Members are free to use in accordance with the Charitable Objectives.

15) Analysis of net assets between funds.

	General Fund £	Total £
Represented by:		
Fixed Assets	75696	75696
Net Current Assets	<u>34712</u>	<u>34712</u>
	<u>110408</u>	<u>110408</u>

THE HOLTON AND BLYFORD VILLAGE HALL

England & Wales - Charity number 291379

Accounts

HOLTON and BLYFORD VILLAGE HALL.

INDEX TO FINANCIAL STATEMENTS.

YEAR ENDED 30th APRIL 2022.

	Page Number
Management Committee Annual Report	1-3
Independent Examiners Report	4
Statement of Financial Activities	5
Balance Sheet	6
Notes forming part of Financial Statements	7-11

HOLTON and BLYFORD VILLAGE HALL.

REPORT OF MANAGEMENT COMMITTEE FOR YEAR ENDED 30th APRIL 2022.

The Management Committee present their report along with the financial statements of the Charity for the Year Ended 30th April 2022.

1) REFERENCE and ADMINISTRATIVE INFORMATION

Charity Name	Holton and Blyford Village Hall
Charity Registration No	291379
Principal Address	Holton and Blyford Village Hall Holton, Halesworth, Suffolk.
Management Committee	
Chairperson	H Garner
Treasurer	B. Bridgland
Secretary	G Attfield.
Other Members	J. Mendham. W. Mendham A. Cackett
Independent Examiner	C W Taylor Foundation Business Services Amberdel, St Michaels Way, Wenhaston Halesworth, Suffolk, IP19 9EH.
Bankers	Barclays Bank Plc

**HOLTON and BLYFORD VILLAGE HALL REPORT OF THE
MANAGEMENT COMMITTEE FOR YEAR ENDED 30th APRIL 2022. (continued)**

2) STRUCTURE GOVERNANCE and MANAGEMENT

Holton and Blyford Village Hall is registered with the Charity Commissioners as no 291379 and is governed by its Trust Deed dated 6th November 2000.

Recruitment and Appointment of Management Committee Members.

The Charity is administered by a management committee. Members of the committee are elected at the annual general meeting.

Induction and Training of members.

On appointment to the committee members are provided with:

- Copies of Trust Deed and amendment thereto.
- Copies of the Minutes of Members' meetings.
- Copies of the latest set of Statutory Accounts.

In addition members are encouraged to read Charity Commission and other newsletters and to attend courses designed to keep them abreast of their duties and responsibilities.

Organisational Structure.

The Management Committee meet at least six times a year to discuss all governance matters concerning the Charity. At these meetings the Management Committee consider and make decisions on actions to be taken in accordance with the Charity's objectives. Decisions are reached by majority vote where unanimity has not been achieved.

Risk Assessment.

The Management Committee are aware of the Charity Commission requirement to review the major risks to which the Charity is exposed and to establish procedures to minimise these risks. The Management Committee have examined the major strategic business and operational risks which the Charity faces and confirms that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen the risk.

3) OBJECTIVES and ACTIVITIES

The principal objectives of the Charity are to maintain the Village Hall for the communal benefit of the inhabitants of the parishes of Holton and Blyford and their surrounding areas. The Management Committee aims to provide first class hall facilities at an affordable cost to voluntary organisations serving the community.

**HOLTON and BLYFORD VILLAGE HALL REPORT OF THE
MANAGEMENT COMMITTEE FOR YEAR ENDED 30th APRIL 2022. (continued)**

4) ACHIEVEMENTS and PERFORMANCE.

Holton Village Hall aims to be a popular venue for both regular users and for one-off events.

Compared with the previous year total income from all resources increased by £414 net assets increased by £1,288

The Hall remains in good repair and decorative order and regular reviews are made for the need for maintenance and repair to ensure this continues.

It continues to be appropriate to maintain reserves sufficient to ensure the viability of the Charity.

5) FINANCIAL REVIEW

During the year the Charity recorded incoming resources of £27,110.

Investment Policy

There are no restrictions on the Charity's power to invest. The investment strategy is set by the Management Committee and takes account of recent demand for funds. The Management Committee also consider the income requirements.

Reserves Policy

The General Fund represents the unrestricted funds arising from past operating results and also represents the free reserves of the Charity. It is the policy of the Charity to maintain sufficient funds to enable it to carry out its objectives and to meet periodic Capital Expenditure, repairs to the building and unforeseen contingencies.

Independent Examiner.

A resolution to appoint Carey Taylor of Foundation Business Services as an Independent Examiner will be proposed at the next Annual General Meeting.

.....
Mrs H Garner (Chairperson)

.....
Mr B Bridgland (Treasurer)

Signed on behalf of the Management Committee

**INDEPENDENT EXAMINERS REPORT TO THE MANAGEMENT COMMITTEE OF THE
HOLTON AND BLYFORD VILLAGE HALL IN FOR THE YEAR ENDED 30TH APRIL 2022.**

I report on the financial statements of the Holton and Blyford Village Hall for the year ended 30th April 2022 which are set out on pages 5 - 11.

**Respective Responsibilities of the Management Committee and
Independent Examiner.**

The Charity's Management Committee consider that an audit is not required for this year under section 43(2) of the Charities Act 2006 (the Act) and that an independent examination is needed.

It is my responsibility to

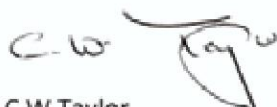
- examine the financial statements (under section 43(3)(a)of the Act)
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 43(7)(b) of the act and:
- to state whether particular matters have come to my attention.

Basis of Independent Examiners Report.

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from the Management Committee concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the financial statements.

Independent Examiners Statement.

- In the course of my examination no matter has come to my attention:-
- 1) which gives me reasonable cause to believe that in any material respect, the Committee Members have not met the requirements to ensure that:-
 - proper accounting records are kept in accordance with Section 41 of the act and
 - financial statements are prepared which agree with the accounting records and to comply with the accounting requirements of the Act or:
 - 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



C W Taylor
Independent Examiner.

Foundation Business Services.

Amberdel, St Michaels Way, Wenhaston, Halesworth, Suffolk.

Date: 5th July 2022

HOLTON and BLYFORD VILLAGE HALL.

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 30th APRIL 2022

Incoming Resources	General Funds	Total	Total
	2022	2022	2021
	Notes		
	£	£	£
From generated funds			
Voluntary Income	2	10667	23837
Activities for generating funds	3	6744	1448
Investment Income	4	1	4
From Charitable Activities	5	9698	1407
Total Incoming Resources		27110	26696
Resources Expended			
Cost of generating funds			
Fundraising & Trading costs		1517	95
Charitable Activities	6	23297	17621
Governance costs	7	1008	703
		25822	18419
Net Incoming (Outgoing) Resources			
Net Movement in funds.		1288	3734
Total Funds Brought forward		102763	94486
Total Funds Carried Forward		104051	98220

All Incoming resources and resources expended above include gains and losses recognised in the year and are derived from continuing activities

The notes on pages 7 to 11 form an integral part of these financial statements.

**HOLTON and BLYFORD VILLAGE HALL.
BALANCE SHEET AS AT 30th APRIL 2022.**

	Notes	£	2022 £	£	2021 £
Fixed Assets	11		77746		75965
Current Assets					
Debtors and Prepayments	12	147		246	
Stock on Hand		744		744	
Cash at Bank and in Hand		34084		27109	
			<u>34975</u>		<u>28099</u>
			112721		104064
Creditors: Amounts falling due within one year					
Creditors and Accruals	13		<u>8670</u>		<u>1301</u>
Net Assets			104051		102763
			<hr/>		<hr/>
Funds of the Charity					
Unrestricted funds	14		<u>104051</u>		<u>102763</u>
			<hr/>		<hr/>
Total Funds			104051		102763
			<hr/>		<hr/>

These financial statements were approved by the Management Committee and signed on their behalf by:-

Mrs H Garner - Chairperson

Date

Mr B. Bridgland - Treasurer

Date

The notes on pages 7 to 11 form an integral part of these financial statements.

HOLTON and BLYFORD VILLAGE HALL.

Notes forming part of the financial statement for the year ended 30th April 2022.

1) Accounting Policies

a) Basis of Accounting.

These financial statements have been prepared under the historic cost convention and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2005) issued in March 2005 and applicable UK accounting standards and Charities Act 2006.

b) Funds held by the Charity are:-

General Funds - these are unrestricted funds which are available for use at the discretion of the members in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Further explanation of the nature and purpose of the fund, and value, is included in note 14 of the financial statements.

c) Incoming Resources

Recognition of incoming resources.

These are included in the Statement of Financial Activities (SOFA) when:

- The Charity becomes entitled to the resources.
- The Management Committee are certain they will receive the resources.
- The monetary value can be measured with sufficient reliability.

Incoming resources with related expenditure.

Where the incoming resources have related expenditure (as with fundraising) the incoming resources and related expenditure have been reported gross in SOFA.

Grants and Donations.

Grants and donations are only included in the SOFA when the Charity has unconditional entitlement to the resources.

Investment Income

This is included gross in the accounting period in which it is receivable.

HOLTON and BLYFORD VILLAGE HALL.

Notes forming part of the financial statement for the year ended 30th April 2022.

d) Expenditure and Liabilities.

All expenditure is included on an accrual basis and is recognised when there is a legal or constructive obligation to pay for expenditure. All costs have been directly attributed to one of the financial categories or resources expended in the statement of financial activities. The Charity is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT.

- Cost of generating funds comprises of the costs associated with attracting voluntary income.
- Charitable activities comprises those costs incurred by the Charity and the delivery of its activities and services for its beneficiaries. It includes both the costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional statutory requirements of the Charity and include the accountancy and independent examination fees and costs linked to the strategic management of the Charity.
- All costs are allocated between the expenditure categories and the Statement of Financial activities on a basis designed to reflect the use of resource. Costs relating to a particular activity whilst others are apportioned on an appropriate basis.
- Liabilities are recognised as soon as there is a legal or constructive obligation committing the Charity to buy resources.
- Tangible fixed assets for use by the Charity are capitalised if they can be used for more than one year. They are valued at cost or, if gifted, the value to the Charity on receipt.

e) Depreciation

Depreciation is provided on tangible fixed assets at rates calculated to write off the cost over their expected useful economic lives as follows:

Fixtures, fittings and equipment -	20% reducing balance.
------------------------------------	-----------------------

HOLTON and BLYFORD VILLAGE HALL.

Notes forming part of the financial statement for the year ended 30th April 2022.

	2022	2021
	£	£
2) Voluntary Income		
Grants		
East Suffolk D C Covid Support Grants	10667	20822
Norfolk Community	0	2500
Donations		
Blyford & Holton PC	0	500
General	0	15
	<u>10667</u>	<u>23837</u>
3) Activities for Generating Funds		
Fund Raising - Various	1149	0
Pub/Bingo/Breakfast	4611	257
Sundry	14	0
Tote	970	1191
	<u>6744</u>	<u>1448</u>
4) Investment Income		
Bank Interest	<u>1</u>	<u>4</u>
5) Incoming Resources from Charitable Activities		
Hire Charges for use of Hall & Garage	<u>9698</u>	<u>1407</u>
6) Charitable Activities expenditure		
Flooring repairs and maintenance	780	780
Repairs and maintenance to property and equipment	5191	3270
Fire Doors	4560	0
Emergency Lighting	984	3027
Drains & Pump	1316	2387
New Curtains	775	1006
Equipment Hire	288	0
Water Rates	174	291
Cleaning Costs and Materials	1639	529
Letting Officers Wages	1200	750
Electricity	1841	445
Gas	636	1808
Telephone	613	529
Insurance	1271	1245
Waste Disposal	278	230
Licences	234	346
Sundry	94	0
Depreciation (note 11)	1423	978
	<u>23297</u>	<u>17621</u>

HOLTON and BLYFORD VILLAGE HALL.

Notes forming part of the financial statement for the year ended 30th April 2022.

	2022	2021
	£	£
7) Governance Costs		
Advertising	534	191
Postage and Stationery	39	147
Independent Examiners Fee	435	365
Planning Fees	<u>0</u>	<u>0</u>
	<u>1008</u>	<u>703</u>

8) **Committee Members Remuneration**

The committee members neither received nor waived any emoluments during the year (2021 Nil)

	2022	2021
Number of committee members who were paid expenses	0	0

9) **Fees for Examination of the Accounts.**

Independent examiners fees for reporting on accounts	<u>435</u>	<u>365</u>
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10) **Staff costs**

Gross wages and salaries	<u>1200</u>	<u>750</u>
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Average number of part time equivalent employees this year

1	1
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The parts of the Charity in which the employees work - charitable activities.

No employee received emoluments of more than £60,000

11) **Tangible Fixed Assets**

	Land & Building	Furniture & Equip	Total
At 1st May 2021	72053	24155	96208
Additions during year		3204	3204
As at 30th April 2022	<u>72053</u>	<u>27359</u>	<u>99412</u>
Depreciation			
At 1st May 2021		20243	20243
Charge for Year		1423	1423
As at 30th April 2022	<u>0</u>	<u>21666</u>	<u>21666</u>
Net Book Value			
At 30th April 2022	<u>72053</u>	<u>5693</u>	<u>77746</u>
At 30th April 2021	<u>72053</u>	<u>3912</u>	<u>75965</u>

HOLTON and BLYFORD VILLAGE HALL.

Notes forming part of the financial statement for the year ended 30th April 2022.

	2022	2021
	£	£
12) Debtors & Prepayments		
Trade Debtors - Hire Charges for Hall	72	0
Prepayments	<u>75</u>	<u>246</u>
	<u>147</u>	<u>246</u>
13) Creditors & Accruals		
Fire Doors	4560	0
Property Repairs	196	269
Cleaning	0	41
Water Rates	250	225
Electricity	1194	0
Gas	304	378
Telephone	161	0
Waste Disposal	24	23
Advertising	0	0
Jubilee Fund	1546	0
Accruals- Independent Examiners Fees	<u>435</u>	<u>365</u>
	<u>8670</u>	<u>1301</u>

14) Statement of Funds

	As at 1st May-21 £	Net Incoming (Outgoing) Resources For the Year £	As at 30th Apr-22 £
General Fund	102763	1288	104051
Total Funds	<u>102763</u>	<u>1288</u>	<u>104051</u>

The General Fund comprises of those funds which the Committee Members are free to use in accordance with the Charitable Objectives.

15) Analysis of net assets between funds.

	General Fund £	Total £
Represented by:		
Fixed Assets	77746	77746
Net Current Assets	<u>26305</u>	<u>26305</u>
	<u>104051</u>	<u>104051</u>

THE HOLTON AND BLYFORD VILLAGE HALL

England & Wales - Charity number 291379

Accounts



Amberdel
St. Michael's Way
Wenhaston
Halesworth
Suffolk IP19 9EH

Tel: (01502) 478789
Email: carey.taylor@btopenworld.com

HOLTON and BLYFORD VILLAGE HALL
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30th APRIL 2022

HOLTON and BLYFORD VILLAGE HALL.

Notes forming part of the financial statement for the year ended 30th April 2022.

d) Expenditure and Liabilities.

All expenditure is included on an accrual basis and is recognised when there is a legal or constructive obligation to pay for expenditure. All costs have been directly attributed to one of the financial categories or resources expended in the statement of financial activities. The Charity is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT.

- Cost of generating funds comprises of the costs associated with attracting voluntary income.
- Charitable activities comprises those costs incurred by the Charity and the delivery of its activities and services for its beneficiaries. It includes both the costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional statutory requirements of the Charity and include the accountancy and independent examination fees and costs linked to the strategic management of the Charity.
- All costs are allocated between the expenditure categories and the Statement of Financial activities on a basis designed to reflect the use of resource. Costs relating to a particular activity whilst others are apportioned on an appropriate basis.
- Liabilities are recognised as soon as there is a legal or constructive obligation committing the Charity to buy resources.
- Tangible fixed assets for use by the Charity are capitalised if they can be used for more than one year. They are valued at cost or, if gifted, the value to the Charity on receipt.

e) Depreciation

Depreciation is provided on tangible fixed assets at rates calculated to write off the cost over their expected useful economic lives as follows:

Fixtures, fittings and equipment - 20% reducing balance.

HOLTON and BLYFORD VILLAGE HALL.

Notes forming part of the financial statement for the year ended 30th April 2022.

	2022	2021
	£	£
2) Voluntary Income		
Grants		
East Suffolk D C Covid Support Grants	10667	20822
Norfolk Community	0	2500
Donations		
Blyford & Holton PC	0	500
General	0	15
	<u>10667</u>	<u>23837</u>
3) Activities for Generating Funds		
Fund Raising - Various	1149	0
Pub/Bingo/Breakfast	4611	257
Sundry	14	0
Tote	970	1191
	<u>6744</u>	<u>1448</u>
4) Investment Income		
Bank Interest	<u>1</u>	<u>4</u>
5) Incoming Resources from Charitable Activities		
Hire Charges for use of Hall & Garage	<u>9698</u>	<u>1407</u>
6) Charitable Activities expenditure		
Flooring repairs and maintenance	780	780
Repairs and maintenance to property and equipment	5191	3270
Fire Doors	4560	0
Emergency Lighting	984	3027
Drains & Pump	1316	2387
New Curtains	775	1006
Equipment Hire	288	0
Water Rates	174	291
Cleaning Costs and Materials	1639	529
Letting Officers Wages	1200	750
Electricity	1841	445
Gas	636	1808
Telephone	613	529
Insurance	1271	1245
Waste Disposal	278	230
Licences	234	346
Sundry	94	0
Depreciation (note 11)	1423	978
	<u>23297</u>	<u>17621</u>

HOLTON and BLYFORD VILLAGE HALL.

Notes forming part of the financial statement for the year ended 30th April 2022.

	2022	2021	
	£	£	
7) Governance Costs			
Advertising	534	191	
Postage and Stationery	39	147	
Independent Examiners Fee	435	365	
Planning Fees	0	0	
	<u>1008</u>	<u>703</u>	
8) Committee Members Remuneration			
The committee members neither received nor waived and emoluments during the year (2021 Nil)			
	2022	2021	
Number of committee members who were paid expenses	0	0	
9) Fees for Examination of the Accounts.			
Independent examiners fees for reporting on accounts	<u>435</u>	<u>365</u>	
10) Staff costs			
Gross wages and salaries	<u>1200</u>	<u>750</u>	
Average number of part time equivalent employees this year	1	1	
The parts of the Charity in which the employees work - charitable activities.			
No employee received emoluments of more than £60,000			
11) Tangible Fixed Assets			
	Land & Building	Furniture & Equip	Total
At 1st May 2021	72053	24155	96208
Additions during year		3204	3204
As at 30th April 2022	72053	27359	99412
Depreciation			
At 1st May 2021		20243	20243
Charge for Year		1423	1423
As at 30th April 2022	0	21666	21666
Net Book Value			
At 30th April 2022	<u>72053</u>	<u>5693</u>	<u>77746</u>
At 30th April 2021	<u>72053</u>	<u>3912</u>	<u>75965</u>

HOLTON and BLYFORD VILLAGE HALL.

Notes forming part of the financial statement for the year ended 30th April 2022.

	2022 £	2021 £
12) Debtors & Prepayments		
Trade Debtors - Hire Charges for Hall	72	0
Prepayments	75	246
	<u>147</u>	<u>246</u>
13) Creditors & Accruals		
Fire Doors	4560	0
Property Repairs	196	269
Cleaning	0	41
Water Rates	250	225
Electricity	1194	0
Gas	304	378
Telephone	161	0
Waste Disposal	24	23
Advertising	0	0
Jubilee Fund	1546	0
Accruals- Independent Examiners Fees	435	365
	<u>8670</u>	<u>1301</u>

14) Statement of Funds	As at 1st May-21 £	Net Incoming (Outgoing) Resources For the Year £	As at 30th Apr-22 £
General Fund	102763	1288	104051
Total Funds	<u>102763</u>	<u>1288</u>	<u>104051</u>

The General Fund comprises of those funds which the Committee Members are free to use in accordance with the Charitable Objectives.

15) Analysis of net assets between funds.

	General Fund £	Total £
Represented by:		
Fixed Assets	77746	77746
Net Current Assets	26305	26305
	<u>104051</u>	<u>104051</u>

HOLTON and BLYFORD VILLAGE HALL.
REPORT OF MANAGEMENT COMMITTEE FOR YEAR ENDED 30th APRIL 2022.

The Management Committee present their report along with the financial statements of the Charity for the Year Ended 30th April 2022.

1) **REFERENCE and ADMINISTRATIVE INFORMATION**

Charity Name	Holton and Blyford Village Hall
Charity Registration No	291379
Principal Address	Holton and Blyford Village Hall Holton, Halesworth, Suffolk.
Management Committee	
Chairperson	H Garner
Treasurer	B. Bridgland
Secretary	G Attfield.
Other Members	J. Mendham. W. Mendham A. Cackett
Independent Examiner	C W Taylor Foundation Business Services Amberdel, St Michaels Way, Wenhaston Halesworth, Suffolk, IP19 9EH.
Bankers	Barclays Bank Plc

HOLTON and BLYFORD VILLAGE HALL.

INDEX TO FINANCIAL STATEMENTS.

YEAR ENDED 30th APRIL 2022.

	Page Number
Management Committee Annual Report	1-3
Independent Examiners Report	4
Statement of Financial Activities	5
Balance Sheet	6
Notes forming part of Financial Statements	7-11

HOLTON and BLYFORD VILLAGE HALL.
REPORT OF MANAGEMENT COMMITTEE FOR YEAR ENDED 30th APRIL 2022.

The Management Committee present their report along with the financial statements of the Charity for the Year Ended 30th April 2022.

1) **REFERENCE and ADMINISTRATIVE INFORMATION**

Charity Name	Holton and Blyford Village Hall
Charity Registration No	291379
Principal Address	Holton and Blyford Village Hall Holton, Halesworth, Suffolk.
Management Committee	
Chairperson	H Garner
Treasurer	B. Bridgland
Secretary	G Attfield.
Other Members	J. Mendham. W. Mendham A. Cackett
Independent Examiner	C W Taylor Foundation Business Services Amberdel, St Michaels Way, Wenhaston Halesworth, Suffolk, IP19 9EH.
Bankers	Barclays Bank Plc

**HOLTON and BLYFORD VILLAGE HALL REPORT OF THE
MANAGEMENT COMMITTEE FOR YEAR ENDED 30th APRIL 2022. (continued)**

2) STRUCTURE GOVERNANCE and MANAGEMENT

Holton and Blyford Village Hall is registered with the Charity Commissioners as no 291379 and is governed by its Trust Deed dated 6th November 2000.

Recruitment and Appointment of Management Committee Members.

The Charity is administered by a management committee. Members of the committee are elected at the annual general meeting.

Induction and Training of members.

On appointment to the committee members are provided with:

- Copies of Trust Deed and amendment thereto.
- Copies of the Minutes of Members' meetings.
- Copies of the latest set of Statutory Accounts.

In addition members are encouraged to read Charity Commission and other newsletters and to attend courses designed to keep them abreast of their duties and responsibilities.

Organisational Structure.

The Management Committee meet at least six times a year to discuss all governance matters concerning the Charity. At these meetings the Management Committee consider and make decisions on actions to be taken in accordance with the Charity's objectives. Decisions are reached by majority vote where unanimity has not been achieved.

Risk Assessment.

The Management Committee are aware of the Charity Commission requirement to review the major risks to which the Charity is exposed and to establish procedures to minimise these risks. The Management Committee have examined the major strategic business and operational risks which the Charity faces and confirms that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen the risk.

3) OBJECTIVES and ACTIVITIES

The principal objectives of the Charity are to maintain the Village Hall for the communal benefit of the inhabitants of the parishes of Holton and Blyford and their surrounding areas. The Management Committee aims to provide first class hall facilities at an affordable cost to voluntary organisations serving the community.

**HOLTON and BLYFORD VILLAGE HALL REPORT OF THE
MANAGEMENT COMMITTEE FOR YEAR ENDED 30th APRIL 2022. (continued)**

4) ACHIEVEMENTS and PERFORMANCE.

Holton Village Hall aims to be a popular venue for both regular users and for one-off events.

Compared with the previous year total income from all resources increased by £414 net assets increased by £1,288

The Hall remains in good repair and decorative order and regular reviews are made for the need for maintenance and repair to ensure this continues.

It continues to be appropriate to maintain reserves sufficient to ensure the viability of the Charity.

5) FINANCIAL REVIEW

During the year the Charity recorded incoming resources of £27,110.

Investment Policy

There are no restrictions on the Charity's power to invest. The investment strategy is set by the Management Committee and takes account of recent demand for funds. The Management Committee also consider the income requirements.

Reserves Policy

The General Fund represents the unrestricted funds arising from past operating results and also represents the free reserves of the Charity. It is the policy of the Charity to maintain sufficient funds to enable it to carry out its objectives and to meet periodic Capital Expenditure, repairs to the building and unforeseen contingencies.

Independent Examiner.

A resolution to appoint Carey Taylor of Foundation Business Services as an Independent Examiner will be proposed at the next Annual General Meeting.

.....
Mrs H Garner (Chairperson)

.....
Mr B Bridgland (Treasurer)

Signed on behalf of the Management Committee

**INDEPENDENT EXAMINERS REPORT TO THE MANAGEMENT COMMITTEE OF THE
HOLTON AND BLYFORD VILLAGE HALL IN FOR THE YEAR ENDED 30TH APRIL 2022.**

I report on the financial statements of the Holton and Blyford Village Hall for the year ended 30th April 2022 which are set out on pages 5 - 11.

**Respective Responsibilities of the Management Committee and
Independent Examiner.**

The Charity's Management Committee consider that an audit is not required for this year under section 43(2) of the Charities Act 2006 (the Act) and that an independent examination is needed.

It is my responsibility to

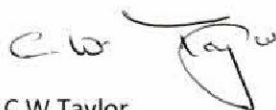
- examine the financial statements (under section 43(3)(a)of the Act)
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 43(7)(b) of the act and:
- to state whether particular matters have come to my attention.

Basis of Independent Examiners Report.

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from the Management Committee concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the financial statements.

Independent Examiners Statement.

- In the course of my examination no matter has come to my attention:-
- 1) which gives me reasonable cause to believe that in any material respect, the Committee Members have not met the requirements to ensure that:-
 - proper accounting records are kept in accordance with Section 41 of the act and
 - financial statements are prepared which agree with the accounting records and to comply with the accounting requirements of the Act or:
 - 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



C W Taylor
Independent Examiner.
Foundation Business Services.
Amberdel, St Michaels Way, Wenhaston, Halesworth, Suffolk.

Date: 5th July 2022

HOLTON and BLYFORD VILLAGE HALL.

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 30th APRIL 2022

Incoming Resources	Notes	General	Total	Total
		Funds	2022	2021
		2022	2022	2021
		£	£	£
From generated funds				
Voluntary Income	2	10667	10667	23837
Activities for generating funds	3	6744	6744	1448
Investment Income	4	1	1	4
From Charitable Activities	5	9698	9698	1407
Total Incoming Resources		27110	27110	26696
Resources Expended				
Cost of generating funds				
Fundraising & Trading costs		1517	1517	95
Charitable Activities	6	23297	23297	17621
Governance costs	7	1008	1008	703
		25822	25822	18419
Net Incoming (Outgoing) Resources				
Net Movement in funds.		1288	1288	3734
Total Funds Brought forward		102763	102763	94486
Total Funds Carried Forward		104051	104051	98220

All Incoming resources and resources expended above include gains and losses recognised in the year and are derived from continuing activities

The notes on pages 7 to 11 form an integral part of these financial statements.

**HOLTON and BLYFORD VILLAGE HALL.
BALANCE SHEET AS AT 30th APRIL 2022.**

	Notes	£	2022 £	£	2021 £
Fixed Assets	11		77746		75965
Current Assets					
Debtors and Prepayments	12	147		246	
Stock on Hand		744		744	
Cash at Bank and in Hand		<u>34084</u>		<u>27109</u>	
			<u>34975</u>		<u>28099</u>
			112721		104064
Creditors: Amounts falling due within one year					
Creditors and Accruals	13		<u>8670</u>		<u>1301</u>
Net Assets			104051		102763
			<hr/>		<hr/>
Funds of the Charity					
Unrestricted funds	14		<u>104051</u>		<u>102763</u>
			<hr/>		<hr/>
Total Funds			104051		102763
			<hr/>		<hr/>

These financial statements were approved by the Management Committee and signed on their behalf by:-

Mrs H Garner - Chairperson

Date

Mr B. Bridgland - Treasurer

Date

The notes on pages 7 to 11 form an integral part of these financial statements.

HOLTON and BLYFORD VILLAGE HALL.

Notes forming part of the financial statement for the year ended 30th April 2022.

1) **Accounting Policies**

a) **Basis of Accounting.**

These financial statements have been prepared under the historic cost convention and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2005) issued in March 2005 and applicable UK accounting standards and Charities Act 2006.

b) **Funds held by the Charity are:-**

General Funds - these are unrestricted funds which are available for use at the discretion of the members in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Further explanation of the nature and purpose of the fund, and value, is included in note 14 of the financial statements.

c) **Incoming Resources**

Recognition of incoming resources.

These are included in the Statement of Financial Activities (SOFA) when:

- The Charity becomes entitled to the resources.
- The Management Committee are certain they will receive the resources.
- The monetary value can be measured with sufficient reliability.

Incoming resources with related expenditure.

Where the incoming resources have related expenditure (as with fundraising) the incoming resources and related expenditure have been reported gross in SOFA.

Grants and Donations.

Grants and donations are only included in the SOFA when the Charity has unconditional entitlement to the resources.

Investment Income

This is included gross in the accounting period in which it is receivable.



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Suffolk IP19 9EH

Tel: (01502) 478789
Email: carey.taylor@btopenworld.com

HOLTON and BLYFORD VILLAGE HALL
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30th APRIL 2022

HOLTON and BLYFORD VILLAGE HALL.

Notes forming part of the financial statement for the year ended 30th April 2022.

d) Expenditure and Liabilities.

All expenditure is included on an accrual basis and is recognised when there is a legal or constructive obligation to pay for expenditure. All costs have been directly attributed to one of the financial categories or resources expended in the statement of financial activities. The Charity is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT.

- Cost of generating funds comprises of the costs associated with attracting voluntary income.
- Charitable activities comprises those costs incurred by the Charity and the delivery of its activities and services for its beneficiaries. It includes both the costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional statutory requirements of the Charity and include the accountancy and independent examination fees and costs linked to the strategic management of the Charity.
- All costs are allocated between the expenditure categories and the Statement of Financial activities on a basis designed to reflect the use of resource. Costs relating to a particular activity whilst others are apportioned on an appropriate basis.
- Liabilities are recognised as soon as there is a legal or constructive obligation committing the Charity to buy resources.
- Tangible fixed assets for use by the Charity are capitalised if they can be used for more than one year. They are valued at cost or, if gifted, the value to the Charity on receipt.

e) Depreciation

Depreciation is provided on tangible fixed assets at rates calculated to write off the cost over their expected useful economic lives as follows:

Fixtures, fittings and equipment - 20% reducing balance.

HOLTON and BLYFORD VILLAGE HALL.

Notes forming part of the financial statement for the year ended 30th April 2022.

	2022	2021
	£	£
2) Voluntary Income		
Grants		
East Suffolk D C Covid Support Grants	10667	20822
Norfolk Community	0	2500
Donations		
Blyford & Holton PC	0	500
General	0	15
	<u>10667</u>	<u>23837</u>
3) Activities for Generating Funds		
Fund Raising - Various	1149	0
Pub/Bingo/Breakfast	4611	257
Sundry	14	0
Tote	970	1191
	<u>6744</u>	<u>1448</u>
4) Investment Income		
Bank Interest	<u>1</u>	<u>4</u>
5) Incoming Resources from Charitable Activities		
Hire Charges for use of Hall & Garage	<u>9698</u>	<u>1407</u>
6) Charitable Activities expenditure		
Flooring repairs and maintenance	780	780
Repairs and maintenance to property and equipment	5191	3270
Fire Doors	4560	0
Emergency Lighting	984	3027
Drains & Pump	1316	2387
New Curtains	775	1006
Equipment Hire	288	0
Water Rates	174	291
Cleaning Costs and Materials	1639	529
Letting Officers Wages	1200	750
Electricity	1841	445
Gas	636	1808
Telephone	613	529
Insurance	1271	1245
Waste Disposal	278	230
Licences	234	346
Sundry	94	0
Depreciation (note 11)	1423	978
	<u>23297</u>	<u>17621</u>

HOLTON and BLYFORD VILLAGE HALL.

Notes forming part of the financial statement for the year ended 30th April 2022.

	2022	2021	
	£	£	
7) Governance Costs			
Advertising	534	191	
Postage and Stationery	39	147	
Independent Examiners Fee	435	365	
Planning Fees	0	0	
	<u>1008</u>	<u>703</u>	
8) Committee Members Remuneration			
The committee members neither received nor waived and emoluments during the year (2021 Nil)			
	2022	2021	
Number of committee members who were paid expenses	0	0	
9) Fees for Examination of the Accounts.			
Independent examiners fees for reporting on accounts	<u>435</u>	<u>365</u>	
10) Staff costs			
Gross wages and salaries	<u>1200</u>	<u>750</u>	
Average number of part time equivalent employees this year	1	1	
The parts of the Charity in which the employees work - charitable activities.			
No employee received emoluments of more than £60,000			
11) Tangible Fixed Assets			
	Land & Building	Furniture & Equip	Total
At 1st May 2021	72053	24155	96208
Additions during year		3204	3204
As at 30th April 2022	72053	27359	99412
Depreciation			
At 1st May 2021		20243	20243
Charge for Year		1423	1423
As at 30th April 2022	0	21666	21666
Net Book Value			
At 30th April 2022	<u>72053</u>	<u>5693</u>	<u>77746</u>
At 30th April 2021	<u>72053</u>	<u>3912</u>	<u>75965</u>

HOLTON and BLYFORD VILLAGE HALL.

Notes forming part of the financial statement for the year ended 30th April 2022.

	2022 £	2021 £
12) Debtors & Prepayments		
Trade Debtors - Hire Charges for Hall	72	0
Prepayments	75	246
	<u>147</u>	<u>246</u>
13) Creditors & Accruals		
Fire Doors	4560	0
Property Repairs	196	269
Cleaning	0	41
Water Rates	250	225
Electricity	1194	0
Gas	304	378
Telephone	161	0
Waste Disposal	24	23
Advertising	0	0
Jubilee Fund	1546	0
Accruals- Independent Examiners Fees	435	365
	<u>8670</u>	<u>1301</u>

14) Statement of Funds

	As at 1st May-21 £	Net Incoming (Outgoing) Resources For the Year £	As at 30th Apr-22 £
General Fund	102763	1288	104051
Total Funds	<u>102763</u>	<u>1288</u>	<u>104051</u>

The General Fund comprises of those funds which the Committee Members are free to use in accordance with the Charitable Objectives.

15) Analysis of net assets between funds.

	General Fund £	Total £
Represented by:		
Fixed Assets	77746	77746
Net Current Assets	26305	26305
	<u>104051</u>	<u>104051</u>

HOLTON and BLYFORD VILLAGE HALL.
REPORT OF MANAGEMENT COMMITTEE FOR YEAR ENDED 30th APRIL 2022.

The Management Committee present their report along with the financial statements of the Charity for the Year Ended 30th April 2022.

1) **REFERENCE and ADMINISTRATIVE INFORMATION**

Charity Name	Holton and Blyford Village Hall
Charity Registration No	291379
Principal Address	Holton and Blyford Village Hall Holton, Halesworth, Suffolk.
Management Committee	
Chairperson	H Garner
Treasurer	B. Bridgland
Secretary	G Attfield.
Other Members	J. Mendham. W. Mendham A. Cackett
Independent Examiner	C W Taylor Foundation Business Services Amberdel, St Michaels Way, Wenhaston Halesworth, Suffolk, IP19 9EH.
Bankers	Barclays Bank Plc

HOLTON and BLYFORD VILLAGE HALL.

INDEX TO FINANCIAL STATEMENTS.

YEAR ENDED 30th APRIL 2022.

	Page Number
Management Committee Annual Report	1-3
Independent Examiners Report	4
Statement of Financial Activities	5
Balance Sheet	6
Notes forming part of Financial Statements	7-11

HOLTON and BLYFORD VILLAGE HALL.
REPORT OF MANAGEMENT COMMITTEE FOR YEAR ENDED 30th APRIL 2022.

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**HOLTON and BLYFORD VILLAGE HALL REPORT OF THE
MANAGEMENT COMMITTEE FOR YEAR ENDED 30th APRIL 2022. (continued)**

2) STRUCTURE GOVERNANCE and MANAGEMENT

Holton and Blyford Village Hall is registered with the Charity Commissioners as no 291379 and is governed by its Trust Deed dated 6th November 2000.

Recruitment and Appointment of Management Committee Members.

The Charity is administered by a management committee. Members of the committee are elected at the annual general meeting.

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On appointment to the committee members are provided with:

- Copies of Trust Deed and amendment thereto.
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The Management Committee meet at least six times a year to discuss all governance matters concerning the Charity. At these meetings the Management Committee consider and make decisions on actions to be taken in accordance with the Charity's objectives. Decisions are reached by majority vote where unanimity has not been achieved.

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The Management Committee are aware of the Charity Commission requirement to review the major risks to which the Charity is exposed and to establish procedures to minimise these risks. The Management Committee have examined the major strategic business and operational risks which the Charity faces and confirms that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen the risk.

3) OBJECTIVES and ACTIVITIES

The principal objectives of the Charity are to maintain the Village Hall for the communal benefit of the inhabitants of the parishes of Holton and Blyford and their surrounding areas. The Management Committee aims to provide first class hall facilities at an affordable cost to voluntary organisations serving the community.

**HOLTON and BLYFORD VILLAGE HALL REPORT OF THE
MANAGEMENT COMMITTEE FOR YEAR ENDED 30th APRIL 2022. (continued)**

4) ACHIEVEMENTS and PERFORMANCE.

Holton Village Hall aims to be a popular venue for both regular users and for one-off events.

Compared with the previous year total income from all resources increased by £414 net assets increased by £1,288

The Hall remains in good repair and decorative order and regular reviews are made for the need for maintenance and repair to ensure this continues.

It continues to be appropriate to maintain reserves sufficient to ensure the viability of the Charity.

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During the year the Charity recorded incoming resources of £27,110.

Investment Policy

There are no restrictions on the Charity's power to invest. The investment strategy is set by the Management Committee and takes account of recent demand for funds. The Management Committee also consider the income requirements.

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The General Fund represents the unrestricted funds arising from past operating results and also represents the free reserves of the Charity. It is the policy of the Charity to maintain sufficient funds to enable it to carry out its objectives and to meet periodic Capital Expenditure, repairs to the building and unforeseen contingencies.

Independent Examiner.

A resolution to appoint Carey Taylor of Foundation Business Services as an Independent Examiner will be proposed at the next Annual General Meeting.

.....
Mrs H Garner (Chairperson)

.....
Mr B Bridgland (Treasurer)

Signed on behalf of the Management Committee

**INDEPENDENT EXAMINERS REPORT TO THE MANAGEMENT COMMITTEE OF THE
HOLTON AND BLYFORD VILLAGE HALL IN FOR THE YEAR ENDED 30TH APRIL 2022.**

I report on the financial statements of the Holton and Blyford Village Hall for the year ended 30th April 2022 which are set out on pages 5 - 11.

**Respective Responsibilities of the Management Committee and
Independent Examiner.**

The Charity's Management Committee consider that an audit is not required for this year under section 43(2) of the Charities Act 2006 (the Act) and that an independent examination is needed.

It is my responsibility to

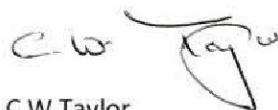
- examine the financial statements (under section 43(3)(a)of the Act)
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 43(7)(b) of the act and:
- to state whether particular matters have come to my attention.

Basis of Independent Examiners Report.

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from the Management Committee concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the financial statements.

Independent Examiners Statement.

- In the course of my examination no matter has come to my attention:-
- 1) which gives me reasonable cause to believe that in any material respect, the Committee Members have not met the requirements to ensure that:-
 - proper accounting records are kept in accordance with Section 41 of the act and
 - financial statements are prepared which agree with the accounting records and to comply with the accounting requirements of the Act or:
 - 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



C W Taylor
Independent Examiner.
Foundation Business Services.
Amberdel, St Michaels Way, Wenhaston, Halesworth, Suffolk.

Date: 5th July 2022

HOLTON and BLYFORD VILLAGE HALL.

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 30th APRIL 2022

Incoming Resources	Notes	General	Total	Total
		Funds	2022	2021
		2022	2022	2021
		£	£	£
From generated funds				
Voluntary Income	2	10667	10667	23837
Activities for generating funds	3	6744	6744	1448
Investment Income	4	1	1	4
From Charitable Activities	5	9698	9698	1407
Total Incoming Resources		27110	27110	26696
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Cost of generating funds				
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Net Incoming (Outgoing) Resources				
Net Movement in funds.		1288	1288	3734
Total Funds Brought forward		102763	102763	94486
Total Funds Carried Forward		104051	104051	98220

All Incoming resources and resources expended above include gains and losses recognised in the year and are derived from continuing activities

The notes on pages 7 to 11 form an integral part of these financial statements.

**HOLTON and BLYFORD VILLAGE HALL.
BALANCE SHEET AS AT 30th APRIL 2022.**

	Notes	£	2022 £	£	2021 £
Fixed Assets	11		77746		75965
Current Assets					
Debtors and Prepayments	12	147		246	
Stock on Hand		744		744	
Cash at Bank and in Hand		34084		27109	
			<u>34975</u>		<u>28099</u>
			112721		104064
Creditors: Amounts falling due within one year					
Creditors and Accruals	13		<u>8670</u>		<u>1301</u>
Net Assets			104051		102763
			<hr/>		<hr/>
Funds of the Charity					
Unrestricted funds	14		104051		102763
			<hr/>		<hr/>
Total Funds			104051		102763
			<hr/>		<hr/>

These financial statements were approved by the Management Committee and signed on their behalf by:-

Mrs H Garner - Chairperson

Date

Mr B. Bridgland - Treasurer

Date

The notes on pages 7 to 11 form an integral part of these financial statements.

HOLTON and BLYFORD VILLAGE HALL.

Notes forming part of the financial statement for the year ended 30th April 2022.

1) **Accounting Policies**

a) **Basis of Accounting.**

These financial statements have been prepared under the historic cost convention and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2005) issued in March 2005 and applicable UK accounting standards and Charities Act 2006.

b) **Funds held by the Charity are:-**

General Funds - these are unrestricted funds which are available for use at the discretion of the members in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Further explanation of the nature and purpose of the fund, and value, is included in note 14 of the financial statements.

c) **Incoming Resources**

Recognition of incoming resources.

These are included in the Statement of Financial Activities (SOFA) when:

- The Charity becomes entitled to the resources.
- The Management Committee are certain they will receive the resources.
- The monetary value can be measured with sufficient reliability.

Incoming resources with related expenditure.

Where the incoming resources have related expenditure (as with fundraising) the incoming resources and related expenditure have been reported gross in SOFA.

Grants and Donations.

Grants and donations are only included in the SOFA when the Charity has unconditional entitlement to the resources.

Investment Income

This is included gross in the accounting period in which it is receivable.



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HOLTON and BLYFORD VILLAGE HALL
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30th APRIL 2022

HOLTON and BLYFORD VILLAGE HALL.

Notes forming part of the financial statement for the year ended 30th April 2022.

d) Expenditure and Liabilities.

All expenditure is included on an accrual basis and is recognised when there is a legal or constructive obligation to pay for expenditure. All costs have been directly attributed to one of the financial categories or resources expended in the statement of financial activities. The Charity is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT.

- Cost of generating funds comprises of the costs associated with attracting voluntary income.
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Depreciation is provided on tangible fixed assets at rates calculated to write off the cost over their expected useful economic lives as follows:

Fixtures, fittings and equipment - 20% reducing balance.

HOLTON and BLYFORD VILLAGE HALL.

Notes forming part of the financial statement for the year ended 30th April 2022.

	2022	2021
	£	£
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Grants		
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Norfolk Community	0	2500
Donations		
Blyford & Holton PC	0	500
General	0	15
	<u>10667</u>	<u>23837</u>
3) Activities for Generating Funds		
Fund Raising - Various	1149	0
Pub/Bingo/Breakfast	4611	257
Sundry	14	0
Tote	970	1191
	<u>6744</u>	<u>1448</u>
4) Investment Income		
Bank Interest	<u>1</u>	<u>4</u>
5) Incoming Resources from Charitable Activities		
Hire Charges for use of Hall & Garage	<u>9698</u>	<u>1407</u>
6) Charitable Activities expenditure		
Flooring repairs and maintenance	780	780
Repairs and maintenance to property and equipment	5191	3270
Fire Doors	4560	0
Emergency Lighting	984	3027
Drains & Pump	1316	2387
New Curtains	775	1006
Equipment Hire	288	0
Water Rates	174	291
Cleaning Costs and Materials	1639	529
Letting Officers Wages	1200	750
Electricity	1841	445
Gas	636	1808
Telephone	613	529
Insurance	1271	1245
Waste Disposal	278	230
Licences	234	346
Sundry	94	0
Depreciation (note 11)	1423	978
	<u>23297</u>	<u>17621</u>

HOLTON and BLYFORD VILLAGE HALL.

Notes forming part of the financial statement for the year ended 30th April 2022.

	2022	2021	
	£	£	
7) Governance Costs			
Advertising	534	191	
Postage and Stationery	39	147	
Independent Examiners Fee	435	365	
Planning Fees	0	0	
	<u>1008</u>	<u>703</u>	
8) Committee Members Remuneration			
The committee members neither received nor waived and emoluments during the year (2021 Nil)			
	2022	2021	
Number of committee members who were paid expenses	0	0	
9) Fees for Examination of the Accounts.			
Independent examiners fees for reporting on accounts	<u>435</u>	<u>365</u>	
10) Staff costs			
Gross wages and salaries	<u>1200</u>	<u>750</u>	
Average number of part time equivalent employees this year	1	1	
The parts of the Charity in which the employees work - charitable activities.			
No employee received emoluments of more than £60,000			
11) Tangible Fixed Assets			
	Land & Building	Furniture & Equip	Total
At 1st May 2021	72053	24155	96208
Additions during year		3204	3204
As at 30th April 2022	72053	27359	99412
Depreciation			
At 1st May 2021		20243	20243
Charge for Year		1423	1423
As at 30th April 2022	0	21666	21666
Net Book Value			
At 30th April 2022	<u>72053</u>	<u>5693</u>	<u>77746</u>
At 30th April 2021	<u>72053</u>	<u>3912</u>	<u>75965</u>

HOLTON and BLYFORD VILLAGE HALL.

Notes forming part of the financial statement for the year ended 30th April 2022.

	2022 £	2021 £
12) Debtors & Prepayments		
Trade Debtors - Hire Charges for Hall	72	0
Prepayments	75	246
	<u>147</u>	<u>246</u>
13) Creditors & Accruals		
Fire Doors	4560	0
Property Repairs	196	269
Cleaning	0	41
Water Rates	250	225
Electricity	1194	0
Gas	304	378
Telephone	161	0
Waste Disposal	24	23
Advertising	0	0
Jubilee Fund	1546	0
Accruals- Independent Examiners Fees	435	365
	<u>8670</u>	<u>1301</u>

14) Statement of Funds

	As at 1st May-21 £	Net Incoming (Outgoing) Resources For the Year £	As at 30th Apr-22 £
General Fund	102763	1288	104051
Total Funds	<u>102763</u>	<u>1288</u>	<u>104051</u>

The General Fund comprises of those funds which the Committee Members are free to use in accordance with the Charitable Objectives.

15) Analysis of net assets between funds.

	General Fund £	Total £
Represented by:		
Fixed Assets	77746	77746
Net Current Assets	26305	26305
	<u>104051</u>	<u>104051</u>

HOLTON and BLYFORD VILLAGE HALL.
REPORT OF MANAGEMENT COMMITTEE FOR YEAR ENDED 30th APRIL 2022.

The Management Committee present their report along with the financial statements of the Charity for the Year Ended 30th April 2022.

1) **REFERENCE and ADMINISTRATIVE INFORMATION**

Charity Name	Holton and Blyford Village Hall
Charity Registration No	291379
Principal Address	Holton and Blyford Village Hall Holton, Halesworth, Suffolk.
Management Committee	
Chairperson	H Garner
Treasurer	B. Bridgland
Secretary	G Attfield.
Other Members	J. Mendham. W. Mendham A. Cackett
Independent Examiner	C W Taylor Foundation Business Services Amberdel, St Michaels Way, Wenhaston Halesworth, Suffolk, IP19 9EH.
Bankers	Barclays Bank Plc

HOLTON and BLYFORD VILLAGE HALL.

INDEX TO FINANCIAL STATEMENTS.

YEAR ENDED 30th APRIL 2022.

	Page Number
Management Committee Annual Report	1-3
Independent Examiners Report	4
Statement of Financial Activities	5
Balance Sheet	6
Notes forming part of Financial Statements	7-11

HOLTON and BLYFORD VILLAGE HALL.
REPORT OF MANAGEMENT COMMITTEE FOR YEAR ENDED 30th APRIL 2022.

The Management Committee present their report along with the financial statements of the Charity for the Year Ended 30th April 2022.

1) **REFERENCE and ADMINISTRATIVE INFORMATION**

Charity Name	Holton and Blyford Village Hall
Charity Registration No	291379
Principal Address	Holton and Blyford Village Hall Holton, Halesworth, Suffolk.
Management Committee	
Chairperson	H Garner
Treasurer	B. Bridgland
Secretary	G Attfield.
Other Members	J. Mendham. W. Mendham A. Cackett
Independent Examiner	C W Taylor Foundation Business Services Amberdel, St Michaels Way, Wenhaston Halesworth, Suffolk, IP19 9EH.
Bankers	Barclays Bank Plc

**HOLTON and BLYFORD VILLAGE HALL REPORT OF THE
MANAGEMENT COMMITTEE FOR YEAR ENDED 30th APRIL 2022. (continued)**

2) STRUCTURE GOVERNANCE and MANAGEMENT

Holton and Blyford Village Hall is registered with the Charity Commissioners as no 291379 and is governed by its Trust Deed dated 6th November 2000.

Recruitment and Appointment of Management Committee Members.

The Charity is administered by a management committee. Members of the committee are elected at the annual general meeting.

Induction and Training of members.

On appointment to the committee members are provided with:

- Copies of Trust Deed and amendment thereto.
- Copies of the Minutes of Members' meetings.
- Copies of the latest set of Statutory Accounts.

In addition members are encouraged to read Charity Commission and other newsletters and to attend courses designed to keep them abreast of their duties and responsibilities.

Organisational Structure.

The Management Committee meet at least six times a year to discuss all governance matters concerning the Charity. At these meetings the Management Committee consider and make decisions on actions to be taken in accordance with the Charity's objectives. Decisions are reached by majority vote where unanimity has not been achieved.

Risk Assessment.

The Management Committee are aware of the Charity Commission requirement to review the major risks to which the Charity is exposed and to establish procedures to minimise these risks. The Management Committee have examined the major strategic business and operational risks which the Charity faces and confirms that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen the risk.

3) OBJECTIVES and ACTIVITIES

The principal objectives of the Charity are to maintain the Village Hall for the communal benefit of the inhabitants of the parishes of Holton and Blyford and their surrounding areas. The Management Committee aims to provide first class hall facilities at an affordable cost to voluntary organisations serving the community.

**HOLTON and BLYFORD VILLAGE HALL REPORT OF THE
MANAGEMENT COMMITTEE FOR YEAR ENDED 30th APRIL 2022. (continued)**

4) ACHIEVEMENTS and PERFORMANCE.

Holton Village Hall aims to be a popular venue for both regular users and for one-off events.

Compared with the previous year total income from all resources increased by £414 net assets increased by £1,288

The Hall remains in good repair and decorative order and regular reviews are made for the need for maintenance and repair to ensure this continues.

It continues to be appropriate to maintain reserves sufficient to ensure the viability of the Charity.

5) FINANCIAL REVIEW

During the year the Charity recorded incoming resources of £27,110.

Investment Policy

There are no restrictions on the Charity's power to invest. The investment strategy is set by the Management Committee and takes account of recent demand for funds. The Management Committee also consider the income requirements.

Reserves Policy

The General Fund represents the unrestricted funds arising from past operating results and also represents the free reserves of the Charity. It is the policy of the Charity to maintain sufficient funds to enable it to carry out its objectives and to meet periodic Capital Expenditure, repairs to the building and unforeseen contingencies.

Independent Examiner.

A resolution to appoint Carey Taylor of Foundation Business Services as an Independent Examiner will be proposed at the next Annual General Meeting.

.....
Mrs H Garner (Chairperson)

.....
Mr B Bridgland (Treasurer)

Signed on behalf of the Management Committee

**INDEPENDENT EXAMINERS REPORT TO THE MANAGEMENT COMMITTEE OF THE
HOLTON AND BLYFORD VILLAGE HALL IN FOR THE YEAR ENDED 30TH APRIL 2022.**

I report on the financial statements of the Holton and Blyford Village Hall for the year ended 30th April 2022 which are set out on pages 5 - 11.

**Respective Responsibilities of the Management Committee and
Independent Examiner.**

The Charity's Management Committee consider that an audit is not required for this year under section 43(2) of the Charities Act 2006 (the Act) and that an independent examination is needed.

It is my responsibility to

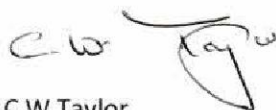
- examine the financial statements (under section 43(3)(a)of the Act)
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 43(7)(b) of the act and:
- to state whether particular matters have come to my attention.

Basis of Independent Examiners Report.

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from the Management Committee concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the financial statements.

Independent Examiners Statement.

- In the course of my examination no matter has come to my attention:-
- 1) which gives me reasonable cause to believe that in any material respect, the Committee Members have not met the requirements to ensure that:-
 - proper accounting records are kept in accordance with Section 41 of the act and
 - financial statements are prepared which agree with the accounting records and to comply with the accounting requirements of the Act or:
 - 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



C W Taylor
Independent Examiner.
Foundation Business Services.
Amberdel, St Michaels Way, Wenhaston, Halesworth, Suffolk.

Date: 5th July 2022

HOLTON and BLYFORD VILLAGE HALL.

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 30th APRIL 2022

Incoming Resources	Notes	General	Total	Total
		Funds 2022	2022	2021
		£	£	£
From generated funds				
Voluntary Income	2	10667	10667	23837
Activities for generating funds	3	6744	6744	1448
Investment Income	4	1	1	4
From Charitable Activities	5	9698	9698	1407
Total Incoming Resources		27110	27110	26696
Resources Expended				
Cost of generating funds				
Fundraising & Trading costs		1517	1517	95
Charitable Activities	6	23297	23297	17621
Governance costs	7	1008	1008	703
		25822	25822	18419
Net Incoming (Outgoing) Resources				
Net Movement in funds.		1288	1288	3734
Total Funds Brought forward		102763	102763	94486
Total Funds Carried Forward		104051	104051	98220

All Incoming resources and resources expended above include gains and losses recognised in the year and are derived from continuing activities

The notes on pages 7 to 11 form an integral part of these financial statements.

**HOLTON and BLYFORD VILLAGE HALL.
BALANCE SHEET AS AT 30th APRIL 2022.**

	Notes	£	2022 £	£	2021 £
Fixed Assets	11		77746		75965
Current Assets					
Debtors and Prepayments	12	147		246	
Stock on Hand		744		744	
Cash at Bank and in Hand		34084		27109	
			<u>34975</u>		<u>28099</u>
			112721		104064
Creditors: Amounts falling due within one year					
Creditors and Accruals	13		<u>8670</u>		<u>1301</u>
Net Assets			104051		102763
			<hr/>		<hr/>
Funds of the Charity					
Unrestricted funds	14		<u>104051</u>		<u>102763</u>
			<hr/>		<hr/>
Total Funds			104051		102763
			<hr/>		<hr/>

These financial statements were approved by the Management Committee and signed on their behalf by:-

Mrs H Garner - Chairperson

Date

Mr B. Bridgland - Treasurer

Date

The notes on pages 7 to 11 form an integral part of these financial statements.

HOLTON and BLYFORD VILLAGE HALL.

Notes forming part of the financial statement for the year ended 30th April 2022.

1) **Accounting Policies**

a) **Basis of Accounting.**

These financial statements have been prepared under the historic cost convention and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2005) issued in March 2005 and applicable UK accounting standards and Charities Act 2006.

b) **Funds held by the Charity are:-**

General Funds - these are unrestricted funds which are available for use at the discretion of the members in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Further explanation of the nature and purpose of the fund, and value, is included in note 14 of the financial statements.

c) **Incoming Resources**

Recognition of incoming resources.

These are included in the Statement of Financial Activities (SOFA) when:

- The Charity becomes entitled to the resources.
- The Management Committee are certain they will receive the resources.
- The monetary value can be measured with sufficient reliability.

Incoming resources with related expenditure.

Where the incoming resources have related expenditure (as with fundraising) the incoming resources and related expenditure have been reported gross in SOFA.

Grants and Donations.

Grants and donations are only included in the SOFA when the Charity has unconditional entitlement to the resources.

Investment Income

This is included gross in the accounting period in which it is receivable.

THE HOLTON AND BLYFORD VILLAGE HALL

England & Wales - Charity number 291379

Accounts

HOLTON and BLYFORD VILLAGE HALL
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30th APRIL 2021

Prepared by Foundation Business Services

HOLTON and BLYFORD VILLAGE HALL.

INDEX TO FINANCIAL STATEMENTS.

YEAR ENDED 30th APRIL 2021.

	Page Number
Management Committee Annual Report	1-3
Independent Examiners Report	4
Statement of Financial Activities	5
Balance Sheet	6
Notes forming part of Financial Statements	7-11

HOLTON and BLYFORD VILLAGE HALL.

REPORT OF MANAGEMENT COMMITTEE FOR YEAR ENDED 30th APRIL 2021.

The Management Committee present their report along with the financial statements of the Charity for the Year Ended 30th April 2021.

1) **REFERENCE and ADMINISTRATIVE INFORMATION**

Charity Name	Holton and Blyford Village Hall
Charity Registration No	291379
Principal Address	Holton and Blyford Village Hall Holton, Halesworth, Suffolk.
Management Committee	
Chairperson	H Garner
Treasurer	B. Bridgland
Secretary	G Attfield.
Other Members	J. Mendham. W. Mendham A. Cackett
Independent Examiner	C W Taylor Foundation Business Services Amberdel, St Michaels Way, Wenhaston Halesworth, Suffolk, IP19 9EH.
Bankers	Barclays Bank Plc

**HOLTON and BLYFORD VILLAGE HALL REPORT OF THE
MANAGEMENT COMMITTEE FOR YEAR ENDED 30th APRIL 2021. (continued)**

2) STRUCTURE GOVERNANCE and MANAGEMENT

Holton and Blyford Village Hall is registered with the Charity Commissioners as no 291379 and is governed by its Trust Deed dated 6th November 2000.

Recruitment and Appointment of Management Committee Members.

The Charity is administered by a management committee. Members of the committee are elected at the annual general meeting.

Induction and Training of members.

On appointment to the committee members are provided with:

- Copies of Trust Deed and amendment thereto.
- Copies of the Minutes of Members' meetings.
- Copies of the latest set of Statutory Accounts.

In addition members are encouraged to read Charity Commission and other newsletters and to attend courses designed to keep them abreast of their duties and responsibilities.

Organisational Structure.

The Management Committee meet at least six times a year to discuss all governance matters concerning the Charity. At these meetings the Management Committee consider and make decisions on actions to be taken in accordance with the Charity's objectives. Decisions are reached by majority vote where unanimity has not been achieved.

Risk Assessment.

The Management Committee are aware of the Charity Commission requirement to review the major risks to which the Charity is exposed and to establish procedures to minimise these risks. The Management Committee have examined the major strategic business and operational risks which the Charity faces and confirms that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen the risk.

3) OBJECTIVES and ACTIVITIES

The principal objectives of the Charity are to maintain the Village Hall for the communal benefit of the inhabitants of the parishes of Holton and Blyford and their surrounding areas. The Management Committee aims to provide first class hall facilities at an affordable cost to voluntary organisations serving the community.

**HOLTON and BLYFORD VILLAGE HALL REPORT OF THE
MANAGEMENT COMMITTEE FOR YEAR ENDED 30th APRIL 2021. (continued)**

4) ACHIEVEMENTS and PERFORMANCE.

Holton Village Hall aims to be a popular venue for both regular users and for one-off events.

Compared with the previous year total income from all resources increased by £1,259. net assets increased by £8,277.

The Hall remains in good repair and decorative order and regular reviews are made for the need for maintenance and repair to ensure this continues.

It continues to be appropriate to maintain reserves sufficient to ensure the viability of the Charity.

5) FINANCIAL REVIEW

During the year the Charity, due mainly to the Covid support grants of £20,082 received from East Suffolk D C, recorded incoming resources of £26,696.

Investment Policy

There are no restrictions on the Charity's power to invest. The investment strategy is set by the Management Committee and takes account of recent demand for funds. The Management Committee also consider the income requirements.

Reserves Policy

The General Fund represents the unrestricted funds arising from past operating results and also represents the free reserves of the Charity. It is the policy of the Charity to maintain sufficient funds to enable it to carry out its objectives and to meet periodic Capital Expenditure, repairs to the building and unforeseen contingencies.

Independent Examiner.

A resolution to appoint Carey Taylor of Foundation Business Services as an Independent Examiner will be proposed at the next Annual General Meeting.

.....
Mrs H Garner (Chairperson)

.....
Mr B Bridgland (Treasurer)

Signed on behalf of the Management Committee

**INDEPENDENT EXAMINERS REPORT TO THE MANAGEMENT COMMITTEE OF THE
HOLTON AND BLYFORD VILLAGE HALL IN FOR THE YEAR ENDED 30TH APRIL 2021.**

I report on the financial statements of the Holton and Blyford Village Hall for the year ended 30th April 2021 which are set out on pages 5 - 11.

**Respective Responsibilities of the Management Committee and
Independent Examiner.**

The Charity's Management Committee consider that an audit is not required for this year under section 43(2) of the Charities Act 2006 (the Act) and that an independent examination is needed.

It is my responsibility to

- examine the financial statements (under section 43(3)(a)of the Act)
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 43(7)(b) of the act and:
- to state whether particular matters have come to my attention.

Basis of Independent Examiners Report.

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from the Management Committee concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the financial statements.

Independent Examiners Statement.

- In the course of my examination no matter has come to my attention:-
- 1) which gives me reasonable cause to believe that in any material respect, the Committee Members have not met the requirements to ensure that:-
 - proper accounting records are kept in accordance with Section 41 of the act and
 - financial statements are prepared which agree with the accounting records and to comply with the accounting requirements of the Act or:
 - 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



C W Taylor
Independent Examiner.
Foundation Business Services.
Amberdel, St Michaels Way, Wenhaston, Halesworth, Suffolk.

Date: 16th July 2021

HOLTON and BLYFORD VILLAGE HALL.**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 30th APRIL 2021**

Incoming Resources	Notes	General	Total	Total
		Funds 2021	2021	2020
		£	£	£
From generated funds				
Voluntary Income	2	23837	23837	1841
Activities for generating funds	3	1448	1448	15254
Investment Income	4	4	4	16
From Charitable Activities	5	1407	1407	8326
Total Incoming Resources		26696	26696	25437
Resources Expended				
Cost of generating funds				
Fundraising trading costs		95	95	3346
Charitable Activities	6	17621	17621	16667
Governance costs	7	703	703	1690
		18419	18419	21703
Net Incoming (Outgoing) Resources				
Net Movement in funds.		8277	8277	3734
Total Funds Brought forward		94486	94486	90752
Total Funds Carried Forward		102763	102763	94486

All Incoming resources and resources expended above include gains and losses recognised in the year and are derived from continuing activities

The notes on pages 7 to 11 form an integral part of these financial statements.

**HOLTON and BLYFORD VILLAGE HALL.
BALANCE SHEET AS AT 30th APRIL 2021.**

	Notes	£	2021 £	£	2020 £
Fixed Assets	11		75965		76607
Current Assets					
Debtors and Prepayments	12	246		127	
Stock on Hand		744		744	
Cash at Bank and in Hand		<u>27109</u>		<u>18225</u>	
			28099		19096
			104064		<u>95703</u>
Creditors: Amounts falling due within one year					
Creditors and Accruals	13		<u>1301</u>		<u>1217</u>
Net Assets			102763		94486
			<hr/>		<hr/>
Funds of the Charity					
Unrestricted funds	14		<u>102763</u>		<u>94486</u>
			<hr/>		<hr/>
Total Funds			102763		<u>94486</u>
			<hr/>		<hr/>

These financial statements were approved by the Management Committee and signed on their behalf by:-

Mrs H Garner - Chairperson

Date

Mr B. Bridgland - Treasurer

Date

The notes on pages 7 to 11 form an integral part of these financial statements.

HOLTON and BLYFORD VILLAGE HALL.

Notes forming part of the financial statement for the year ended 30th April 2021.

1) **Accounting Policies**

a) **Basis of Accounting.**

These financial statements have been prepared under the historic cost convention and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2005) issued in March 2005 and applicable UK accounting standards and Charities Act 2006.

b) **Funds held by the Charity are:-**

General Funds - these are unrestricted funds which are available for use at the discretion of the members in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Further explanation of the nature and purpose of the fund, and value, is included in note 14 of the financial statements.

c) **Incoming Resources**

Recognition of incoming resources.

These are included in the Statement of Financial Activities (SOFA) when:

- The Charity becomes entitled to the resources.
- The Management Committee are certain they will receive the resources.
- The monetary value can be measured with sufficient reliability.

Incoming resources with related expenditure.

Where the incoming resources have related expenditure (as with fundraising) the incoming resources and related expenditure have been reported gross in SOFA.

Grants and Donations.

Grants and donations are only included in the SOFA when the Charity has unconditional entitlement to the resources.

Investment Income

This is included gross in the accounting period in which it is receivable.

HOLTON and BLYFORD VILLAGE HALL.

Notes forming part of the financial statement for the year ended 30th April 2021.

d) Expenditure and Liabilities.

All expenditure is included on an accrual basis and is recognised when there is a legal or constructive obligation to pay for expenditure. All costs have been directly attributed to one of the financial categories or resources expended in the statement of financial activities. The Charity is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT.

- Cost of generating funds comprises of the costs associated with attracting voluntary income.
- Charitable activities comprises those costs incurred by the Charity and the delivery of its activities and services for its beneficiaries. It includes both the costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional statutory requirements of the Charity and include the accountancy and independent examination fees and costs linked to the strategic management of the Charity.
- All costs are allocated between the expenditure categories and the Statement of Financial activities on a basis designed to reflect the use of resource. Costs relating to a particular activity whilst others are apportioned on an appropriate basis.
- Liabilities are recognised as soon as there is a legal or constructive obligation committing the Charity to buy resources.
- Tangible fixed assets for use by the Charity are capitalised if they can be used for more than one year. They are valued at cost or, if gifted, the value to the Charity on receipt.

e) Depreciation

Depreciation is provided on tangible fixed assets at rates calculated to write off the cost over their expected useful economic lives as follows:

Fixtures, fittings and equipment - 20% reducing balance.

HOLTON and BLYFORD VILLAGE HALL.

Notes forming part of the financial statement for the year ended 30th April 2021.

	2021	2020
	£	£
2) Voluntary Income		
Grants		
East Suffolk D C Covid Support Grants	20822	0
Norfolk Community	2500	0
Green Suffolk Fund	0	0
Donations		
Blyford & Holton PC	500	250
Spectra	0	250
General	15	224
East Suffolk DC	0	1117
	<u>23837</u>	<u>1841</u>
3) Activities for Generating Funds		
Fund Raising - Various	0	8316
Pub/Bingo/Breakfast	257	6019
Sundry	0	150
Tote	1191	769
	<u>1448</u>	<u>15254</u>
4) Investment Income		
Bank Interest	4	16
5) Incoming Resources from Charitable Activities		
Hire Charges for use of Hall & Garage	1407	8326
6) Charitable Activities expenditure		
Flooring repairs and maintenance	780	780
Repairs and maintenance to property and equipment	3270	4806
Garage Doors	0	1998
Redecoration of Hall	3027	0
Drains & Pump	2387	0
New Curtains	1006	0
Water Rates	291	432
Cleaning Costs and Materials	529	1382
Letting Officers Wages	750	850
Electricity	445	982
Gas	1808	1898
Telephone	529	295
Insurance	1245	1237
Waste Disposal	230	402
Licences	346	310
Sundry	0	157
Depreciation (note 11)	978	1138
	<u>17621</u>	<u>16667</u>

HOLTON and BLYFORD VILLAGE HALL.

Notes forming part of the financial statement for the year ended 30th April 2021.

	2021	2020	
	£	£	
7) Governance Costs			
Advertising	191	1038	
Postage and Stationery	147	237	
Independent Examiners Fee	365	415	
Planning Fees	0	0	
	<u>703</u>	<u>1690</u>	
8) Committee Members Remuneration			
The committee members neither received nor waived and emoluments during the year (2020 Nil)			
	2021	2020	
Number of committee members who were paid expenses	0	0	
9) Fees for Examination of the Accounts.			
Independent examiners fees for reporting on accounts	<u>365</u>	<u>415</u>	
10) Staff costs			
Gross wages and salaries	<u>750</u>	<u>950</u>	
Average number of part time equivalent employees this year	1	1	
The parts of the Charity in which the employees work - charitable activities.			
No employee received emoluments of more than £60,000			
11) Tangible Fixed Assets			
	Land & Building	Furniture & Equip	Total
At 1st May 2020	72053	23819	95872
Additions during year		336	336
As at 30th April 2021	<u>72053</u>	<u>24155</u>	<u>96208</u>
Depreciation			
At 1st May 2020		19265	19265
Charge for Year		978	978
As at 30th April 2021	<u>0</u>	<u>20243</u>	<u>20243</u>
Net Book Value			
At 30th April 2021	<u>72053</u>	<u>3912</u>	<u>75965</u>
At 30th April 2020	<u>72053</u>	<u>4554</u>	<u>76607</u>

HOLTON and BLYFORD VILLAGE HALL.

Notes forming part of the financial statement for the year ended 30th April 2021.

	2021 £	2020 £
12) Debtors & Prepayments		
Trade Debtors - Hire Charges for Hall	0	0
Prepayments	<u>246</u>	<u>127</u>
	<u>246</u>	<u>127</u>
13) Creditors & Accruals		
Lettings Officer	0	350
Property Repairs	269	0
Cleaning	41	51
Repairs & Renewals	0	44
Water Rates	225	264
Gas	378	40
Waste Disposal	23	21
Advertising	0	31
Accruals- Independent Examiners Fees	<u>365</u>	<u>415</u>
	<u>1301</u>	<u>1216</u>

14) Statement of Funds

	As at 1st May-20 £	Net Incoming (Outgoing) Resources For the Year £	As at 30th Apr-21 £
General Fund	94486	8277	102763
Total Funds	<u>94486</u>	<u>8277</u>	<u>102763</u>

The General Fund comprises of those funds which the Committee Members are free to use in accordance with the Charitable Objectives.

15) Analysis of net assets between funds.

	General Fund £	Total £
Represented by:		
Fixed Assets	75965	75965
Net Current Assets	<u>26798</u>	<u>26798</u>
	<u>102763</u>	<u>102763</u>