

WEST NORFOLK MUSIC CENTRE

England & Wales · Charity number 291104

Details

Status Registered

Legal form Other

Registered 1985-03-06

Register [View on the Charity Commission register](#)

Contact

Address Station House
Station Road
Little Dunham
King's Lynn
PE32 2DJ

Phone 01760725092

Email westnorfolkmc@gmail.com

Website www.wnmc.org.uk

Activities

Objects: For the public benefit to advance the education of people of all ages, in West Norfolk and surrounding areas, in the art and science of music in such ways as the trustees think fit, including: a. Providing musical tuition and education on an individual or group basis b. Promoting the presentation of concerts c. Providing opportunities for individuals and groups to participate in musical activities

Activities: Music teaching on most instruments for all ages (4 to 104!) and abilities, mostly individually but also in small groups. We also run bands, an orchestra, smaller instrumental groups, choirs and workshops for young children which are free to all members.

Classification

- **How:** Provides Human Resources, Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** Education/training, Arts/culture/heritage/science, Recreation
- **Who:** Children/young People, People With Disabilities, The General Public/mankind

Geography

- Norfolk

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£72,645	£79,740	-	-
2023-08-31	£96,754	£63,216	-	-
2022-08-31	£50,468	£50,493	-	-
2021-08-31	£28,309	£24,253	-	-
2020-08-31	£70,875	£36,643	-	-

Trustees

Name	Role	Appointed
Ana Teresa Joyette	Chair	2024-11-23
Andrew McKay-Ferguson		2024-11-23
Beatrice Jane Bray		2020-12-29
Conrad Philip Meehan		2023-11-23
DEREK EDWARD STRINGER		2024-12-31
Jessica Sanderson		2024-02-08
Keith Lesley Head		2024-11-23
PROF. PAUL FREDERICK DENNIS		2013-05-29
Sarah Elizabeth Haley		2026-02-10
Sarah-Jane Dix		2014-06-16

WEST NORFOLK MUSIC CENTRE

England & Wales - Charity number 291104

Accounts



Charity Trustees' Annual Report For the Year Ending 31 August 2024

Prepared by Ana Joyette Lewis, Chair from 1 January 2025

On behalf of the Trustees, West Norfolk Music Centre

1. INTRODUCTION

This report is presented on behalf of the Trustees of West Norfolk Music Centre (WNMC) for the financial year ending 31 August 2024. As I took up the role of Chair in January 2025, this report reflects a summary of the activities, financial position, and governance of WNMC during the reported period. My thanks go to my predecessor, Derek Stringer, who stepped down as Chair at the end of 2024 but continues to serve as trustee. His leadership and insight during his tenure have been invaluable.

2. MEMBERSHIP AND GROWTH

Membership recovery has continued strongly following the pandemic's impact. Member numbers have risen from a pandemic low of around 75 to 142 recorded in September 2024. By the end of 2024, the number was over 150, which marks a significant milestone. This recovery has been achieved organically, without substantial advertising expenditure, showing renewed interest in community music-making and a strong reputation within the local area.

A targeted PR campaign aimed at re-engaging lapsed instrumentalists was initiated, with the intention of bolstering ensemble participation without the need for significant new resources.

3. MUSIC TUITION AND PROGRAMME DELIVERY

Music tuition continued on term-time Saturday mornings at Springwood High School, offering a wide range of individual and group tuition. Ensembles including Orchestra, Wind Band, Beginner Band, and various sectional groups such as saxophone, brass, strings, rock, and choral have seen growth in numbers and musical output. WNMC had a rise in interest from younger participants and responded by offering a Music Workshop offering early access to music education.

ABRSM Practical: 6 distinctions, 8 merits, 4 passes

- **ABRSM Theory:** 4 passes
- **Trinity:** 1 merit

Group work has expanded, with increased participation in Beginner Band and Music Workshop for children aged 4–8.

4. COMMUNITY ENGAGEMENT

WNMC maintained strong community engagement through concerts and performances:

- Term-end concerts at Springwood High School
- Public Christmas carol performances at Tesco Hardwick
- Participation in the Springwood Festival (July 2nd) and the Walks Bandstand concert (August 4th)

These events enhanced the Centre's visibility and provided valuable performance experience for students.

5. STAFFING AND TEACHING RESOURCES

Two teachers departed during the year, but six new adult teachers and a new student teacher were recruited. WNMC still faces challenges in recruiting singing teachers and other specific instrumental staff, but staffing overall remained strong.

The administration continues to be managed professionally by Sarah Dennis (Administrator), Diane Rawlinson (Assistant Admin), and Lisa Brian (Finance Officer), whose dedication is fundamental to the smooth operation of WNMC.

6. GOVERNANCE AND MANAGEMENT

The Trustee board met five times in 2024. WNMC continues to benefit from a broad and committed governance team.

Succession planning remains a key focus area, particularly with respect to administrative and finance roles.

7. FINANCIAL POSITION

Trustees are actively working to rebalance the budget and anticipate moving towards break-even, aiming to reduce reliance on dividend income for core subsidy purposes and using it instead for long-term development.

There is concern that the Hub subsidy may be withdrawn in 2025, which could necessitate difficult decisions regarding fee increases or capital usage.

8. INVESTMENTS

Investments are managed with the aim of providing a growing income while maintaining capital stability. A restructuring of the endowment in 2023 resulted in a temporary shift to a 50/50 split between permanent and flexible investments. This will revert to a 75% permanent / 25% flexible structure going forward, ensuring responsible stewardship.

9. LOOKING AHEAD

The Trustees remain committed to providing high-quality music education and experiences. While challenges remain, including funding, space, and staffing, the Music Centre is in a strong position thanks to the dedication of its staff, volunteers, and the local community.

I look forward to building on the foundations laid by my predecessor and working with Trustees, staff, students, and families to sustain and grow this vital community resource.

Ana Joyette Lewis

27 June 2025

Ana Joyette Lewis, Chair
West Norfolk Music Centre
wnmc.org.uk | info@wnmc.org.uk
Registered Charity 291104



Charity No - 291104

**WEST NORFOLK MUSIC CENTRE
TRUSTEES REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2024**

**MAPUS-SMITH & LEMMON LLP
CHARTERED ACCOUNTANTS
KING'S LYNN**

WEST NORFOLK MUSIC CENTRE

Charity No - 291104

**REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2024**

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LEGAL AND ADMINISTRATIVE INFORMATION

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Registered Charity Number	291104
Charity Principal Office	3 The Howards North Wootton Kings Lynn Norfolk PE30 3RS
Independent Examiner	Mapus-Smith & Lemmon LLP 48 King Street King's Lynn Norfolk PE30 1HE
Chairman	Ana Joyette Lewis
Trustees	Mr Derek Stringer Mr Toby Winteringham Mr Paul Dennis Mrs Beatrice Bray Mrs Sarah-Jane Dix Ms Kim Keates Mrs Tiffany Meredith Ms Patricia Ezra Ms Jennifer Helen Pattison Ms Jessica Sanderson Mr Conrad Meehan

**WEST NORFOLK MUSIC CENTRE
TRUSTEES REPORT FOR THE YEAR TO 31 AUGUST 2024**

Charity No - 291104

The trustees present their report along with the financial statements of the charity for the year ended 31 August 2024.

Statement of trustee's responsibilities

Charity law requires the trustees to prepare accounts that give a true and fair view of the state of affairs of the charity and of its income and expenditure for the financial year. In doing so, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
-
- state whether applicable accounting standards and statements of recommended financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the accounts comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Legal status & organisation

The charity was founded on 6th March 1985. The Governing instruments under which the charity operates is the deed dated 24th September 1980 as amended by supplemental deed 26th January 1985 and scheme dated 4th October 1988, as amended on 10th June 1997 as amended on 17th June 2019 and 31st July 2019. The organisation is a registered charity (Charity Number 291104).

Other administrative details are as shown on page 1.

Structure, governance and management

The trustees are responsible for the governance of the charity and ensure that it pursues the objects for which it was founded.

New trustees, being qualified by experience, are appointed by recommendation of the current trustees, or by proposal of a current trustee entitled to vote at a meeting of the charity.

Objectives and activities of the charity for the public benefit

The Trustees have had regard to the Charity Commission's guidance on public benefit and have sought to ensure that all activities undertaken have been in line with the charity's objectives.

The main objectives of the charity are:

- To advance the education of the public in the arts and sciences and in particular the art and science of music by the provision of tuition.

Achievements and Performance

The charity has continued to implement its policy of continued tuition of music to all age groups.

Financial Review, Investment Policy and Reserves

The attached documents demonstrate in financial terms the activities of the charity for the past year. As can be seen the charity has a deficit on un-restricted funds in the current year of £18,472 compared to £873 surplus in the prior year. Accumulated unrestricted funds carried forward are £218,635 (2023 - £237,107), this level of funds is seen as satisfactory in order for the charity to continue meeting its objectives.

On behalf of the Trustees



.....
Ana Joyette Lewis

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF WEST NORFOLK
MUSIC CENTRE**

I report on the accounts of the Trust for the period ended 31 August 2024, which are set out on pages 5 to 9.

Respective responsibilities of trustees and independent examiner

The trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act), and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiners statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the trustees have not met the requirements to ensure that:
 - a) proper accounting records are kept (in accordance with section 130 of the 2011 Act); and
 - b) accounts are prepared which agree with the accounting records and comply with the accounting requirements of the 2011 Act; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Date 25/6/25

Mapus-Smith & Lemmon LLP

Chartered Accountants
48 King Street
Kings Lynn
Norfolk
PE30 1HE

WEST NORFOLK MUSIC CENTRE

Charity No - 291104

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 AUGUST 2024

	Notes	Un- Restricted Funds	Restricted Funds	2024 Total	2023 Total
		£	£	£	£
INCOMING RESOURCES					
Fees from students		52,329	-	52,329	39,549
Surplus from refreshment sales		1,643	-	1,643	-
Donations		141	-	141	615
Hire of instruments		771	-	771	994
WNMC Membership Fees		-	-	-	4,245
Concert donations		633	-	633	677
Other trading activities		-	-	-	1,953
Other income		316	-	316	359
Total incoming resources		55,834	-	55,834	48,393
Norfolk Music Hub grant		-	-	-	6,716
HMRC tax relief		409	-	409	394
Huggins Legacy		-	-	-	12,165
Rent rebate		-	4,433	4,433	-
Investment income		-	11,970	11,970	29,087
		56,242	16,403	72,645	96,756
Expenses					
Tutorial and staff payments		72,455	-	72,455	55,332
Rent		-	5,025	5,025	3,138
Insurance		151	-	151	489
Repairs and renewals		153	-	153	221
Postage, telephone and stationery		103	-	103	67
Other trading activities		518	-	518	410
Accountancy		480	-	480	252
Sundry expenses		709	-	709	3,113
		74,569	5,025	79,594	63,022
Other Costs					
Depreciation		146	-	146	194
		146	-	146	194
Total resources expended		74,715	5,025	79,740	63,216
Net (deficit)/surplus for the year	3	(18,472)	11,378	(7,094)	33,538

WEST NORFOLK MUSIC CENTRE

Charity No - 303959

BALANCE SHEET AS AT 31 AUGUST 2024

	Notes	2024		2023	
		£	£	£	£
Fixed Assets	4		437		582
Current Assets					
Stocks		624		695	
Debtors		-		-	
Bank current accounts		48,100		55,268	
Investments - Permanent Endowment		205,510		205,510	
Investments - Expendable Endowment		205,510		205,510	
Holding Account		13,165		12,165	
Cash in hand		647		647	
		<u>473,556</u>		<u>479,794</u>	
Current Liabilities					
Sundry creditors and accruals	5	<u>862</u>		<u>150</u>	
Net Current Assets			472,694		479,644
Total Assets less Current Liabilities			<u>473,131</u>		<u>480,225</u>
FUNDS					
Accumulation of restricted funds	6				
Permanent endowment		229,654		229,654	
General funds		<u>14,956</u>		<u>3,578</u>	
			244,610		233,233
Accumulation of unrestricted funds	6				
General funds		<u>218,635</u>		<u>237,107</u>	
			218,635		237,107
Revaluation Reserve	7		9,886		9,886
Total Charity Funds			<u>473,131</u>		<u>480,225</u>

The accounts were approved by the trustees on.....25th June 2025..... and are signed on their behalf by:

Ana Joyette Lewis

.....
Ana Joyette Lewis - Chairman

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR TO 31 AUGUST 2024

1. Accounting policies

The significant accounting policies used in the preparation of these financial statements are:-

1.1 Basis of accounting

The financial statements are prepared in accordance with applicable accounting standards and on the basis that the charity can continue to operate as a going concern. The trustees believe this basis to be appropriate as the music centre has sufficient funds available to finance its operations for the foreseeable future.

The music centre has prepared its financial statements in accordance with the requirements of the Charities Act 2011 and the statement of recommended practice Accounting and Reporting by Charities (SORP 2005) and applicable UK Accounting Standard.

1.2 Incoming resources

All incoming resources are included in the SOFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Incoming Resources comprises principally of tuition income and event income.

Donations and grants

Income from donations and grants are included in incoming resources when these are receivable.

Interest receivable

Interest is included when receivable by the charity.

1.3 Resources expended

Expenditure is recognised when a liability is incurred. Contractual arrangements and performance related grants are recognised as goods or services are supplied. Other grant payments are recognised when a constructive obligation arises that results in the payment being unavoidable.

- Costs of generating funds are those costs incurred in trading activities that raise funds.
- Governance costs include those incurred in the governance of the charity and its assets and are primarily associated with the constitutional and statutory requirements.

1.4 Funds Structure

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are against the specific fund. The aim and use of each restricted fund is set out in the notes of the financial statements.

WEST NORFOLK MUSIC CENTRE

Charity No - 291104

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR TO 31 AUGUST 2024

2. Other income

Other income is comprised of the following:

	£
Ebay Sales	
Rock School	
	<u>0</u>

3. Net Expenditure for the year

This is stated after charging:

	2024	2023
	£	£
Accountancy and bookkeeping	480	252
	<u>480</u>	<u>252</u>

4. Fixed Assets

	Plant and machinery	Total
	£	£
Cost		
At 1 September 2023	13,280	13,280
Additions in the year	-	-
At 31 August 2024	<u>13,280</u>	<u>13,280</u>
Depreciation		
At 1 September 2023	12,697	12,697
Charge for the year	146	146
At 31 August 2024	<u>12,843</u>	<u>12,843</u>
Net Book Value		
At 31 August 2024	<u>437</u>	<u>437</u>
At 1 September 2023	<u>582</u>	<u>582</u>

5. Creditors

	2024	2023
	£	£
Trade creditors	712	-
Accruals	150	150
	<u>862</u>	<u>150</u>

6. Movement in funds

	At 1 September 2023 £	Incoming Resources (inc. gains) £	Outgoing Resources £	Revaluation £	Transfers £	At 31 August 2024 £
Restricted funds:						
Permanent endowment	229,654	-	-	-	-	229,654
General funds	3,578	16,403	(5,025)	-	-	14,956
Total restricted funds	<u>233,233</u>	<u>16,403</u>	<u>(5,025)</u>	<u>-</u>	<u>-</u>	<u>244,610</u>
Unrestricted funds:						
General funds	237,107	56,242	(74,715)	-	-	218,635
Total funds	<u>470,339</u>	<u>72,645</u>	<u>(79,740)</u>	<u>-</u>	<u>-</u>	<u>463,245</u>

Restricted Funds

Restricted funds represent 50% of the invested capital as permanent endowment.

WEST NORFOLK MUSIC CENTRE

Charity No - 291104

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR TO 31 AUGUST 2024

6. Revaluation Reserve

	2024 £	2023 £
Balance brought forward	9,886	27,193
Increase/(Decrease) in investment assets	-	(17,307)
Balance carried forward	9,886	9,886

Charity No - 291104

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TRUSTEES REPORT AND FINANCIAL STATEMENTS
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Charity No - 291104

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Charity No - 291104

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Date 25/6/25

Mapus-Smith & Lemmon LLP

Chartered Accountants
48 King Street
Kings Lynn
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WEST NORFOLK MUSIC CENTRE

Charity No - 291104

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WEST NORFOLK MUSIC CENTRE

Charity No - 303959

BALANCE SHEET AS AT 31 AUGUST 2024

	Notes	2024		2023	
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Fixed Assets	4		437		582
Current Assets					
Stocks		624		695	
Debtors		-		-	
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Investments - Permanent Endowment		205,510		205,510	
Investments - Expendable Endowment		205,510		205,510	
Holding Account		13,165		12,165	
Cash in hand		647		647	
		<u>473,556</u>		<u>479,794</u>	
Current Liabilities					
Sundry creditors and accruals	5	<u>862</u>		<u>150</u>	
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			244,610		233,233
Accumulation of unrestricted funds	6				
General funds		<u>218,635</u>		<u>237,107</u>	
			218,635		237,107
Revaluation Reserve	7		9,886		9,886
Total Charity Funds			<u>473,131</u>		<u>480,225</u>

The accounts were approved by the trustees on.....25th June 2025..... and are signed on their behalf by:

Ana Joyette Lewis

.....
Ana Joyette Lewis - Chairman

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR TO 31 AUGUST 2024

1. Accounting policies

The significant accounting policies used in the preparation of these financial statements are:-

1.1 Basis of accounting

The financial statements are prepared in accordance with applicable accounting standards and on the basis that the charity can continue to operate as a going concern. The trustees believe this basis to be appropriate as the music centre has sufficient funds available to finance its operations for the foreseeable future.

The music centre has prepared its financial statements in accordance with the requirements of the Charities Act 2011 and the statement of recommended practice Accounting and Reporting by Charities (SORP 2005) and applicable UK Accounting Standard.

1.2 Incoming resources

All incoming resources are included in the SOFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Incoming Resources comprises principally of tuition income and event income.

Donations and grants

Income from donations and grants are included in incoming resources when these are receivable.

Interest receivable

Interest is included when receivable by the charity.

1.3 Resources expended

Expenditure is recognised when a liability is incurred. Contractual arrangements and performance related grants are recognised as goods or services are supplied. Other grant payments are recognised when a constructive obligation arises that results in the payment being unavoidable.

- Costs of generating funds are those costs incurred in trading activities that raise funds.
- Governance costs include those incurred in the governance of the charity and its assets and are primarily associated with the constitutional and statutory requirements.

1.4 Funds Structure

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are against the specific fund. The aim and use of each restricted fund is set out in the notes of the financial statements.

WEST NORFOLK MUSIC CENTRE

Charity No - 291104

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR TO 31 AUGUST 2024

2. Other income

Other income is comprised of the following:

	£
Ebay Sales	
Rock School	
	<u>0</u>

3. Net Expenditure for the year

This is stated after charging:

	2024	2023
	£	£
Accountancy and bookkeeping	480	252
	<u>480</u>	<u>252</u>

4. Fixed Assets

	Plant and machinery	Total
	£	£
Cost		
At 1 September 2023	13,280	13,280
Additions in the year	-	-
At 31 August 2024	<u>13,280</u>	<u>13,280</u>
Depreciation		
At 1 September 2023	12,697	12,697
Charge for the year	146	146
At 31 August 2024	<u>12,843</u>	<u>12,843</u>
Net Book Value		
At 31 August 2024	<u>437</u>	<u>437</u>
At 1 September 2023	<u>582</u>	<u>582</u>

5. Creditors

	2024	2023
	£	£
Trade creditors	712	-
Accruals	150	150
	<u>862</u>	<u>150</u>

6. Movement in funds

	At 1 September 2023 £	Incoming Resources (inc. gains) £	Outgoing Resources £	Revaluation £	Transfers £	At 31 August 2024 £
Restricted funds:						
Permanent endowment	229,654	-	-	-	-	229,654
General funds	3,578	16,403	(5,025)	-	-	14,956
Total restricted funds	<u>233,233</u>	<u>16,403</u>	<u>(5,025)</u>	<u>-</u>	<u>-</u>	<u>244,610</u>
Unrestricted funds:						
General funds	237,107	56,242	(74,715)	-	-	218,635
Total funds	<u>470,339</u>	<u>72,645</u>	<u>(79,740)</u>	<u>-</u>	<u>-</u>	<u>463,245</u>

Restricted Funds

Restricted funds represent 50% of the invested capital as permanent endowment.

WEST NORFOLK MUSIC CENTRE

Charity No - 291104

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR TO 31 AUGUST 2024

6. Revaluation Reserve

	2024 £	2023 £
Balance brought forward	9,886	27,193
Increase/(Decrease) in investment assets	-	(17,307)
Balance carried forward	9,886	9,886

WEST NORFOLK MUSIC CENTRE

England & Wales - Charity number 291104

Accounts

Charity No - 291104

WEST NORFOLK MUSIC CENTRE
TRUSTEES REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2023

MAPUS-SMITH & LEMMON LLP
CHARTERED ACCOUNTANTS
KING'S LYNN

WEST NORFOLK MUSIC CENTRE

Charity No - 291104

**REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2023**

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Legal and administrative information	1
Trustees report	2
Independent Examiner's report	3
Statement of financial activities	4
Balance sheet	5
Notes to the accounts	6-8

LEGAL AND ADMINISTRATIVE INFORMATION

Registered Office of Charity	3 The Howards North Wootton Kings Lynn Norfolk PE30 3RS
Registered Charity Number	291104
Charity Principal Office	3 The Howards North Wootton Kings Lynn Norfolk PE30 3RS
Independent Examiner	Mapus-Smith & Lemmon LLP 48 King Street King's Lynn Norfolk PE30 1HE
Trustees	Mrs Beatrice Bray Mr Paul Dennis Mrs Sarah-Jane Dix Patricia Ezra (appointed 1 November 2022) Ms Kim Keates Mr Conrad Meehan (resigned 17 October 2022) Mrs Tiffany Meredith Jennifer Helen Pattison (appointed 1 November 2022) Mr Derek Stringer Mr Toby Winteringham

**WEST NORFOLK MUSIC CENTRE
TRUSTEES REPORT FOR THE YEAR TO 31 AUGUST 2023**

Charity No - 291104

The trustees present their report along with the financial statements of the charity for the year ended 31 August 2023.

Statement of Trustees' responsibilities

Charity law requires the trustees to prepare accounts that give a true and fair view of the state of affairs of the charity and of its income and expenditure for the financial year. In doing so, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the accounts comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Legal status & organisation

The charity was founded on 6th March 1985. The Governing instruments under which the charity operates is the deed dated 24th September 1980 as amended by supplemental deed 26th January 1985 and scheme dated 4th October 1988, as amended on 10th June 1997 as amended on 17th June 2019 and 31st July 2019. The organisation is a registered charity (Charity Number 291104).

Other administrative details are as shown on page 1.

Structure, governance and management

The Trustees are responsible for the governance of the charity and ensure that it pursues the objects for which it was founded.

New Trustees, being qualified by experience, are appointed by recommendation of the current Trustees, or by proposal of a current Trustee entitled to vote at a meeting of the charity.

Objectives and activities of the charity for the public benefit

The Trustees have had regard to the Charity Commission's guidance on public benefit and have sought to ensure that all activities undertaken have been in line with the charity's objectives.

The main objectives of the charity are:

- To advance the education of the public in the arts and sciences and in particular the art and science of music by the provision of tuition.

Achievements and Performance

The charity has continued to implement its policy of continued tuition of music to all age groups.

The main achievement for the year was to restore member numbers back up to pre Pandemic levels. Failure to do this would have risked failing to meet the minimum income objectives required to retain Music Centre's viability.

A further notable achievement was the restoration of all our core ensembles back also up to pre Pandemic levels. The bands and ensembles are key to West Norfolk Music Centre's claim to have a unique selling point (USP) which attracts new members to join.

Financial Review, Investment Policy and Reserves

The attached documents demonstrate in financial terms the activities of the charity for the past year. As can be seen the charity has a surplus on un-restricted funds in the current year of £34,277 compared to £25 deficit in the prior year. Accumulated unrestricted funds carried forward are £270,511 (2022 - £236,234), this level of funds is seen as satisfactory in order for the charity to continue meeting its objectives.

On behalf of the Trustees

.....


SARAH-JANE DIX

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF WEST NORFOLK
MUSIC CENTRE**

I report on the accounts of the Trust for the period ended 31 August 2023, which are set out on pages 5 to 9.

Respective responsibilities of Trustees and independent examiner

The Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act), and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention

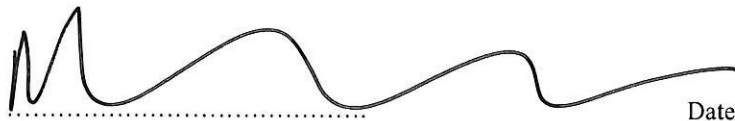
Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiners statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the trustees have not met the requirements to ensure that:
 - a) proper accounting records are kept (in accordance with section 130 of the 2011 Act); and
 - b) accounts are prepared which agree with the accounting records and comply with the accounting requirements of the 2011 Act; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Date 31/7/24

Mapus-Smith & Lemmon LLP

Chartered Accountants
48 King Street
Kings Lynn
Norfolk
PE30 1HE

WEST NORFOLK MUSIC CENTRE

Charity No - 291104

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 AUGUST 2023

	Notes	Un- Restricted Funds	Restricted Funds	2023 Total	2022 Total
		£	£	£	£
INCOMING RESOURCES					
Fees from students		39,549	-	39,549	34,972
Donations		615	-	615	313
Hire of instruments		994	-	994	-
WNMC Membership Fees		4,245	-	4,245	-
Concert donations		677	-	677	-
Other trading activities		1,953	-	1,953	2,321.40
Other income	2	359	-	359	13,755
Total incoming resources		48,393	-	48,393	51,361
Norfolk Music Hub grant		-	6,716	6,716	-
HMRC tax relief		394	-	394	-
Huggins Legacy		12,165	-	12,165	-
Investment income		-	29,087	29,087	14
		60,951	35,803	96,754	51,376
Expenses					
Tutorial and staff payments		55,332	-	55,332	43,996
Rent		-	3,138	3,138	3,260
Insurance		489	-	489	95
Repairs and renewals		221	-	221	-
Postage, telephone and stationery		67	-	67	121
Other trading activities		410	-	410	908
Accountancy	3	252	-	252	240
Sundry expenses		3,113	-	3,113	2,758
		59,884	3,138	63,022	51,378
Other Costs					
Depreciation		194	-	194	23
		194	-	194	23
Total resources expended		60,078	3,138	63,216	51,401
Net (deficit)/surplus for the year		873	32,666	33,538	(25)


WEST NORFOLK MUSIC CENTRE

Charity No - 303959

BALANCE SHEET AS AT 31 AUGUST 2023

	Notes	2023		2022	
		£	£	£	£
Fixed Assets	4		582		70
Current Assets					
Stocks		695		826	
Debtors		-		-	
Bank current accounts		55,268		24,803	
Investments - Permanent Endowment		205,510		200,567	
Investments - Expendable Endowment		205,510		227,760	
Holding Account		12,165		12,493	
Cash in hand		647		647	
		<u>479,794</u>		<u>467,096</u>	
Current Liabilities					
Sundry creditors and accruals	5	<u>150</u>		<u>3,172</u>	
Net Current Assets			479,644		463,924
Total Assets less Current Liabilities			<u><u>480,225</u></u>		<u><u>463,994</u></u>
FUNDS					
Accumulation of restricted funds					
Permanent endowment	6	229,654		200,567	
General funds		<u>3,578</u>		-	
			233,233		200,567
Accumulation of unrestricted funds					
General funds	6	<u>237,107</u>		<u>236,234</u>	
			237,107		236,234
Revaluation Reserve	7		9,886		27,193
Total Charity Funds			<u><u>480,225</u></u>		<u><u>463,994</u></u>

The accounts were approved by the Trustees on 03/07/2024 and are signed on their


 (CHAIRMAN)
 D.E. STRINGER

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR TO 31 AUGUST 2023

1. Accounting policies

The significant accounting policies used in the preparation of these financial statements are:-

1.1 Basis of accounting

The financial statements are prepared in accordance with applicable accounting standards and on the basis that the charity can continue to operate as a going concern. The Trustees believe this basis to be appropriate as the music centre has sufficient funds available to finance its operations for the foreseeable future.

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

1.2 Incoming resources

All incoming resources are included in the SOFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Incoming Resources comprises principally of tuition income and event income.

Donations and grants

Income from donations and grants are included in incoming resources when these are receivable.

Interest receivable

Interest is included when receivable by the charity.

1.3 Resources expended

Expenditure is recognised when a liability is incurred. Contractual arrangements and performance related grants are recognised as goods or services are supplied. Other grant payments are recognised when a constructive obligation arises that results in the payment being unavoidable.

- Costs of generating funds are those costs incurred in trading activities that raise funds.
- Governance costs include those incurred in the governance of the charity and its assets and are primarily associated with the constitutional and statutory requirements.

1.4 Funds Structure

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are against the specific fund. The aim and use of each restricted fund is set out in the notes of the financial statements.

WEST NORFOLK MUSIC CENTRE

Charity No - 291104

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR TO 31 AUGUST 2023

2. Other income

Other income is comprised of the following:

	£
Ebay Sales	201
Rock School	158
	<u>359</u>

3. Net Expenditure for the year

This is stated after charging:

	2023 £	2022 £
Accountancy and bookkeeping	252	240
	<u>252</u>	<u>240</u>

4. Fixed Assets

	Plant and machinery £	Total £
Cost		
At 1 September 2022	12,573	12,573
Additions in the year	707	707
At 31 August 2023	<u>13,280</u>	<u>13,280</u>
Depreciation		
At 1 September 2022	12,503	12,479
Charge for the year	194	23
At 31 August 2023	<u>12,697</u>	<u>12,502</u>
Net Book Value		
At 31 August 2023	<u>582</u>	<u>70</u>
At 1 September 2022	<u>70</u>	<u>94</u>

5. Creditors

	2023 £	2022 £
Trade creditors	-	3,022
Accruals	150	150
	<u>150</u>	<u>3,172</u>

6. Movement in funds

	At 1 September 2022 £	Incoming Resources (inc. gains) £	Outgoing Resources £	Revaluation £	Transfers £	At 31 August 2023 £
Restricted funds:						
Permanent endowment	200,567	29,087	-	4,943	-	234,597
General funds	-	6,716	(3,138)	-	-	3,578
Total restricted funds	<u>200,567</u>	<u>35,803</u>	<u>(3,138)</u>	<u>4,943</u>	<u>-</u>	<u>238,176</u>
Unrestricted funds:						
General funds	236,234	60,951	(60,078)	(22,250)	-	214,857
Total funds	<u>436,801</u>	<u>96,754</u>	<u>(63,216)</u>	<u>(17,307)</u>	<u>-</u>	<u>453,032</u>

Restricted Funds

Restricted funds represent 50% of the invested capital as permanent endowment.

6.1 Surplus funds and reserves

Surplus funds of £33,538 have arisen in the year. A large portion of this is from investment income totalling £29,087 that has yet to be reinvested. A further portion is the restricted Norfolk Music Hub grant remaining in excess of what was used for the particular expense it is restricted to. A portion of the surplus funds are invested into marketing activities each year.

Reserves of £453,361 include investments with a total current value of £440,107. Interest received from these investments are used to subsidise music lessons provided by all members of the music centre.

Due to an identified misallocation in the 2022 accounts, the Norfolk Music Hub Grant received was allocated to unrestricted funds, rather than restricted funds.

WEST NORFOLK MUSIC CENTRE

Charity No - 291104

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR TO 31 AUGUST 2023

7. Revaluation Reserve

	2023	2022
	£	£
Balance brought forward	27,193	44,570
Increase/(Decrease) in investment assets	(17,307)	(17,377)
Balance carried forward	9,886	27,193

WEST NORFOLK MUSIC CENTRE

England & Wales - Charity number 291104

Accounts

West Norfolk Music Centre
Chair's Report for Year Ending August 31st 2022

1. MEMBERSHIP NUMBERS AND THE PANDEMIC

Year ending August 2022 was the year that West Norfolk Music Centre (WNMC) continued to build member numbers back from the damage caused by The Pandemic.

Pre pandemic, member numbers stood at around 115 to 120 but fell during that period to around 70 to 80.

Consequently, The Trustees took the decision to commence a PR, advertising and promotion campaign to increase awareness and ultimately increase member numbers.

This activity has been successful and by the end of August 2022 , numbers stood at around the 120 mark, ie, back to pre-pandemic levels. As at May 2023, the time of writing this report, WNMC member numbers have reached 145, close to an all time record.

As has been mentioned in previous reports, WNMC had become increasingly dominated by adult members ageing from around 40 to 75. However, happily many of our new members are of school age, which of course bodes well for the future.

2. THE PLAYING OF MUSIC

The playing of music and bringing such an experience to as many in the community as possible remains the prime focus of WNMC. We continue to offer high quality music tuition to a large majority of members as well as the opportunity to play with others in ensembles, orchestra, wind band and beginner band and a lot more. All of these activities have continued to succeed during this post pandemic period of recovery.

WNMC continues to attract highly qualified music teachers to its Saturday morning sessions and those who decide to take formal music exams continue to succeed to a very high level of attainment.

3. FINANCES

Although 2022 was a loss making year, income from investments prevented WNMC from experiencing any financial stress. The Centre continues to hold its invested capital on a stable level, ie capital sums are not being drawn down to show up operational losses. WNMC continues to remain a going concern and the finances of the club are substantially sound.

4. RELATIONSHIP WITH THE NORFOLK ARTS HUB

The Norfolk Arts Hub continued to support WNMC by covering the cost of our rental for a part of The Springwood Academy, the location of our Saturday morning operations. This assistance is crucial to WNMC moving toward a break even annual financial outcome and we are grateful for this help.

5. TRUSTEES AND AND STAFF

WNMC has a team of very experienced staff at it's disposal as well as a very strong committee of trustees. This fact remains central to its ongoing success at a time when other similar organisations have been forced to close down as a result of failure to attract sufficient numbers of members and quality of administrative staff and teachers.

Derek Stringer. Chair of Trustees. May 11th 2023.

Charity No - 291104

**WEST NORFOLK MUSIC CENTRE
TRUSTEES REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2022**

**MAPUS-SMITH & LEMMON LLP
CHARTERED ACCOUNTANTS
KING'S LYNN**

WEST NORFOLK MUSIC CENTRE

Charity No - 291104

**REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2022**

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LEGAL AND ADMINISTRATIVE INFORMATION

Registered Office of Charity	3 The Howards North Wootton Kings Lynn Norfolk PE30 3RS
Registered Charity Number	291104
Charity Principal Office	3 The Howards North Wootton Kings Lynn Norfolk PE30 3RS
Independent Examiner	Mapus-Smith & Lemmon LLP 48 King Street King's Lynn Norfolk PE30 1HE
Trustees	Mr Derek Stringer Mr Toby Winteringham Mr Paul Dennis Mrs Beatrice Bray Mr Conrad Meehan Mrs Sarah-Jane Dix Ms Kim Keates Mrs Tiffany Meredith Mrs Lisa Brian

**WEST NORFOLK MUSIC CENTRE
TRUSTEES REPORT FOR THE YEAR TO 31 AUGUST 2022**

Charity No - 291104

The trustees present their report along with the financial statements of the charity for the year ended 31 August 2022.

Statement of trustee's responsibilities

Charity law requires the trustees to prepare accounts that give a true and fair view of the state of affairs of the charity and of its income and expenditure for the financial year. In doing so, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
-
- state whether applicable accounting standards and statements of recommended financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the accounts comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Legal status & organisation

The charity was founded on 6th March 1985. The Governing instruments under which the charity operates is the deed dated 24th September 1980 as amended by supplemental deed 26th January 1985 and scheme dated 4th October 1988, as amended on 10th June 1997 as amended on 17th June 2019 and 31st July 2019. The organisation is a registered charity (Charity Number 291104).

Other administrative details are as shown on page 1.

Structure, governance and management

The trustees are responsible for the governance of the charity and ensure that it pursues the objects for which it was founded.

New trustees, being qualified by experience, are appointed by recommendation of the current trustees, or by proposal of a current trustee entitled to vote at a meeting of the charity.

Objectives and activities of the charity for the public benefit

The Trustees have had regard to the Charity Commission's guidance on public benefit and have sought to ensure that all activities undertaken have been in line with the charity's objectives.

The main objectives of the charity are:

- To advance the education of the public in the arts and sciences and in particular the art and science of music by the provision of tuition.

Achievements and Performance

The charity has continued to implement its policy of continued tuition of music to all age groups.

Financial Review, Investment Policy and Reserves

The attached documents demonstrate in financial terms the activities of the charity for the past year. As can be seen the charity has a deficit on un-restricted funds in the current year of £25 compared to £4,025 surplus in the prior year. Accumulated unrestricted funds carried forward are £263,427 (2021 - £436,827), this level of funds is seen as satisfactory in order for the charity to continue meeting its objectives.

On behalf of the Trustees

.....

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF WEST NORFOLK MUSIC CENTRE

I report on the accounts of the Trust for the period ended 31 August 2022, which are set out on pages 5 to 9.

Respective responsibilities of trustees and independent examiner

The trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act), and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiners statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the trustees have not met the requirements to ensure that:
 - a) proper accounting records are kept (in accordance with section 130 of the 2011 Act); and
 - b) accounts are prepared which agree with the accounting records and comply with the accounting requirements of the 2011 Act; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....

Date

Mapus-Smith & Lemmon LLP
Chartered Accountants
48 King Street
Kings Lynn
Norfolk
PE30 1HE

WEST NORFOLK MUSIC CENTRE

Charity No - 291104

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 AUGUST 2022

	Notes	Un- Restricted Funds	2022 Total	2021 Total
		£	£	£
INCOMING RESOURCES				
Fees from students		34,972	34,972	8,615
Surplus from refreshment sales		932	932	-
Donations		313	313	618
Surplus on sales of reeds		80	80	-
Surplus from student's exams		401	401	-
Other income		13,755	13,755	18,585
Total incoming resources		50,453	50,453	27,819
Sundry income		-	-	468
Interest received		14	14	23
		50,468	50,468	28,309
Expenses				
Adjustment to stock		-	-	(113)
Tutorial and staff payments		43,996	43,996	17,475
Rent		3,260	3,260	1,960
Insurance		95	95	217
Repairs and renewals		-	-	48
Postage, telephone and stationery		121	121	41
Accountancy		240	240	210
Sundry expenses		2,758	2,758	4,415
		50,470	50,470	24,253
Other Costs				
Depreciation		23	23	31
		23	23	31
Total resources expended		50,493	50,493	24,285
Net (deficit)/surplus for the year	2	(25)	(25)	4,025

WEST NORFOLK MUSIC CENTRE

Charity No - 303959

BALANCE SHEET AS AT 31 AUGUST 2022

	Notes	2022 £	£	2021 £	£
Fixed Assets	3		70		94
Current Assets					
Stocks		826		826	
Debtors		-		-	
Bank current accounts		24,803		24,798	
Investments - Permanent Endowment		200,567			
Investments - Expendable Endowment		227,760		445,704	
Holding Account		12,493		10,371	
Cash in hand		647		30	
		<u>467,096</u>		<u>481,730</u>	
Current Liabilities					
Sundry creditors and accruals	4	<u>3,172</u>		<u>426</u>	
Net Current Assets			463,924		481,303
Total Assets less Current Liabilities			<u><u>463,994</u></u>		<u><u>481,397</u></u>
FUNDS					
Permanent endowment	5		200,567		
Accumulation of unrestricted funds	5		236,234		436,827
Revaluation Reserve	6		27,193		44,570
Total Charity Funds			<u><u>463,994</u></u>		<u><u>481,397</u></u>

The accounts were approved by the trustees on..... and are signed on their behalf by:

.....
(CHAIRMAN)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR TO 31 AUGUST 2022

1. Accounting policies

The significant accounting policies used in the preparation of these financial statements are:-

1.1 Basis of accounting

The financial statements are prepared in accordance with applicable accounting standards and on the basis that the charity can continue to operate as a going concern. The trustees believe this basis to be appropriate as the music centre has sufficient funds available to finance its operations for the foreseeable future.

The music centre has prepared its financial statements in accordance with the requirements of the Charities Act 2011 and the statement of recommended practice Accounting and Reporting by Charities (SORP 2005) and applicable UK Accounting Standard.

1.2 Incoming resources

All incoming resources are included in the SOFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Incoming Resources comprises principally of tuition income and event income.

Donations and grants

Income from donations and grants are included in incoming resources when these are receivable.

Interest receivable

Interest is included when receivable by the charity.

1.3 Resources expended

Expenditure is recognised when a liability is incurred. Contractual arrangements and performance related grants are recognised as goods or services are supplied. Other grant payments are recognised when a constructive obligation arises that results in the payment being unavoidable.

- Costs of generating funds are those costs incurred in trading activities that raise funds.
- Governance costs include those incurred in the governance of the charity and its assets and are primarily associated with the constitutional and statutory requirements.

1.4 Funds Structure

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are against the specific fund. The aim and use of each restricted fund is set out in the notes of the financial statements.

WEST NORFOLK MUSIC CENTRE

Charity No - 291104

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR TO 31 AUGUST 2022

2. Net Expenditure for the year

This is stated after charging:

	2022	2021
	£	£
Accountancy and bookkeeping	240	210
	<u>240</u>	<u>210</u>

3. Fixed Assets

	Plant and machinery	Total
	£	£
Cost		
At 1 September 2021	12,573	12,573
Additions in the year	-	-
At 31 August 2022	<u>12,573</u>	<u>12,573</u>
Depreciation		
At 1 September 2021	12,479	12,448
Charge for the year	23	31
At 31 August 2022	<u>12,503</u>	<u>12,479</u>
Net Book Value		
At 31 August 2022	<u>70</u>	<u>94</u>
At 1 September 2021	<u>94</u>	<u>125</u>

4. Creditors

	2022	2021
	£	£
Trade creditors	3,022	276
Accruals	150	150
	<u>3,172</u>	<u>426</u>

5. Movement in funds

	At 1 September 2021 £	Incoming Resources (inc. gains) £	Outgoing Resources £	Revaluation	Transfers £	At 31 August 2022 £
Restricted funds:						
Permanent endowment					200,567	200,567
Total restricted funds	-	-	-	-	200,567	200,567
Unrestricted funds:						
General funds	481,397	50,468	(50,493)	(17,377)	(200,567)	263,427
Total funds	<u>481,397</u>	<u>50,468</u>	<u>(50,493)</u>	<u>(17,377)</u>	-	<u>463,994</u>

Restricted Funds

Restricted funds represent 50% of the invested capital as permanent endowment.

WEST NORFOLK MUSIC CENTRE

Charity No - 291104

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR TO 31 AUGUST 2022

6. Revaluation Reserve

	2022	2021
	£	£
Balance brought forward	44,570	-
Increase/(Decrease) in investment assets	(17,377)	44,570
	=====	=====
Balance carried forward	27,193	44,570
	=====	=====

Charity No - 291104

**WEST NORFOLK MUSIC CENTRE
TRUSTEES REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2022**

**MAPUS-SMITH & LEMMON LLP
CHARTERED ACCOUNTANTS
KING'S LYNN**

WEST NORFOLK MUSIC CENTRE

Charity No - 291104

**REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2022**

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LEGAL AND ADMINISTRATIVE INFORMATION

Registered Office of Charity	3 The Howards North Wootton Kings Lynn Norfolk PE30 3RS
Registered Charity Number	291104
Charity Principal Office	3 The Howards North Wootton Kings Lynn Norfolk PE30 3RS
Independent Examiner	Mapus-Smith & Lemmon LLP 48 King Street King's Lynn Norfolk PE30 1HE
Trustees	Mr Derek Stringer Mr Toby Winteringham Mr Paul Dennis Mrs Beatrice Bray Mr Conrad Meehan Mrs Sarah-Jane Dix Ms Kim Keates Mrs Tiffany Meredith Mrs Lisa Brian

**WEST NORFOLK MUSIC CENTRE
TRUSTEES REPORT FOR THE YEAR TO 31 AUGUST 2022**

Charity No - 291104

The trustees present their report along with the financial statements of the charity for the year ended 31 August 2022.

Statement of trustee's responsibilities

Charity law requires the trustees to prepare accounts that give a true and fair view of the state of affairs of the charity and of its income and expenditure for the financial year. In doing so, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
-
- state whether applicable accounting standards and statements of recommended financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the accounts comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Legal status & organisation

The charity was founded on 6th March 1985. The Governing instruments under which the charity operates is the deed dated 24th September 1980 as amended by supplemental deed 26th January 1985 and scheme dated 4th October 1988, as amended on 10th June 1997 as amended on 17th June 2019 and 31st July 2019. The organisation is a registered charity (Charity Number 291104).

Other administrative details are as shown on page 1.

Structure, governance and management

The trustees are responsible for the governance of the charity and ensure that it pursues the objects for which it was founded.

New trustees, being qualified by experience, are appointed by recommendation of the current trustees, or by proposal of a current trustee entitled to vote at a meeting of the charity.

Objectives and activities of the charity for the public benefit

The Trustees have had regard to the Charity Commission's guidance on public benefit and have sought to ensure that all activities undertaken have been in line with the charity's objectives.

The main objectives of the charity are:

- To advance the education of the public in the arts and sciences and in particular the art and science of music by the provision of tuition.

Achievements and Performance

The charity has continued to implement its policy of continued tuition of music to all age groups.

Financial Review, Investment Policy and Reserves

The attached documents demonstrate in financial terms the activities of the charity for the past year. As can be seen the charity has a deficit on un-restricted funds in the current year of £25 compared to £4,025 surplus in the prior year. Accumulated unrestricted funds carried forward are £263,427 (2021 - £436,827), this level of funds is seen as satisfactory in order for the charity to continue meeting its objectives.

On behalf of the Trustees

.....

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF WEST NORFOLK MUSIC CENTRE

I report on the accounts of the Trust for the period ended 31 August 2022, which are set out on pages 5 to 9.

Respective responsibilities of trustees and independent examiner

The trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act), and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiners statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the trustees have not met the requirements to ensure that:
 - a) proper accounting records are kept (in accordance with section 130 of the 2011 Act); and
 - b) accounts are prepared which agree with the accounting records and comply with the accounting requirements of the 2011 Act; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....

Date

Mapus-Smith & Lemmon LLP
Chartered Accountants
48 King Street
Kings Lynn
Norfolk
PE30 1HE

WEST NORFOLK MUSIC CENTRE

Charity No - 291104

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 AUGUST 2022

	Notes	Un- Restricted Funds	2022 Total	2021 Total
		£	£	£
INCOMING RESOURCES				
Fees from students		34,972	34,972	8,615
Surplus from refreshment sales		932	932	-
Donations		313	313	618
Surplus on sales of reeds		80	80	-
Surplus from student's exams		401	401	-
Other income		13,755	13,755	18,585
Total incoming resources		50,453	50,453	27,819
Sundry income		-	-	468
Interest received		14	14	23
		50,468	50,468	28,309
Expenses				
Adjustment to stock		-	-	(113)
Tutorial and staff payments		43,996	43,996	17,475
Rent		3,260	3,260	1,960
Insurance		95	95	217
Repairs and renewals		-	-	48
Postage, telephone and stationery		121	121	41
Accountancy		240	240	210
Sundry expenses		2,758	2,758	4,415
		50,470	50,470	24,253
Other Costs				
Depreciation		23	23	31
		23	23	31
Total resources expended		50,493	50,493	24,285
Net (deficit)/surplus for the year	2	(25)	(25)	4,025

WEST NORFOLK MUSIC CENTRE

Charity No - 303959

BALANCE SHEET AS AT 31 AUGUST 2022

	Notes	2022		2021	
		£	£	£	£
Fixed Assets	3		70		94
Current Assets					
Stocks		826		826	
Debtors		-		-	
Bank current accounts		24,803		24,798	
Investments - Permanent Endowment		200,567			
Investments - Expendable Endowment		227,760		445,704	
Holding Account		12,493		10,371	
Cash in hand		647		30	
		<u>467,096</u>		<u>481,730</u>	
Current Liabilities					
Sundry creditors and accruals	4	<u>3,172</u>		<u>426</u>	
Net Current Assets			463,924		481,303
Total Assets less Current Liabilities			<u><u>463,994</u></u>		<u><u>481,397</u></u>
FUNDS					
Permanent endowment	5		200,567		
Accumulation of unrestricted funds	5		236,234		436,827
Revaluation Reserve	6		27,193		44,570
Total Charity Funds			<u><u>463,994</u></u>		<u><u>481,397</u></u>

The accounts were approved by the trustees on..... and are signed on their behalf by:

.....
(CHAIRMAN)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR TO 31 AUGUST 2022

1. Accounting policies

The significant accounting policies used in the preparation of these financial statements are:-

1.1 Basis of accounting

The financial statements are prepared in accordance with applicable accounting standards and on the basis that the charity can continue to operate as a going concern. The trustees believe this basis to be appropriate as the music centre has sufficient funds available to finance its operations for the foreseeable future.

The music centre has prepared its financial statements in accordance with the requirements of the Charities Act 2011 and the statement of recommended practice Accounting and Reporting by Charities (SORP 2005) and applicable UK Accounting Standard.

1.2 Incoming resources

All incoming resources are included in the SOFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Incoming Resources comprises principally of tuition income and event income.

Donations and grants

Income from donations and grants are included in incoming resources when these are receivable.

Interest receivable

Interest is included when receivable by the charity.

1.3 Resources expended

Expenditure is recognised when a liability is incurred. Contractual arrangements and performance related grants are recognised as goods or services are supplied. Other grant payments are recognised when a constructive obligation arises that results in the payment being unavoidable.

- Costs of generating funds are those costs incurred in trading activities that raise funds.
- Governance costs include those incurred in the governance of the charity and its assets and are primarily associated with the constitutional and statutory requirements.

1.4 Funds Structure

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are against the specific fund. The aim and use of each restricted fund is set out in the notes of the financial statements.

WEST NORFOLK MUSIC CENTRE

Charity No - 291104

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR TO 31 AUGUST 2022

2. Net Expenditure for the year

This is stated after charging:

	2022	2021
	£	£
Accountancy and bookkeeping	240	210
	<u>240</u>	<u>210</u>

3. Fixed Assets

	Plant and machinery	Total
	£	£
Cost		
At 1 September 2021	12,573	12,573
Additions in the year	-	-
At 31 August 2022	<u>12,573</u>	<u>12,573</u>
Depreciation		
At 1 September 2021	12,479	12,448
Charge for the year	23	31
At 31 August 2022	<u>12,503</u>	<u>12,479</u>
Net Book Value		
At 31 August 2022	<u>70</u>	<u>94</u>
At 1 September 2021	<u>94</u>	<u>125</u>

4. Creditors

	2022	2021
	£	£
Trade creditors	3,022	276
Accruals	150	150
	<u>3,172</u>	<u>426</u>

5. Movement in funds

	At 1 September 2021 £	Incoming Resources (inc. gains) £	Outgoing Resources £	Revaluation	Transfers £	At 31 August 2022 £
Restricted funds:						
Permanent endowment					200,567	200,567
Total restricted funds	-	-	-	-	<u>200,567</u>	<u>200,567</u>
Unrestricted funds:						
General funds	481,397	50,468	(50,493)	(17,377)	(200,567)	263,427
Total funds	<u>481,397</u>	<u>50,468</u>	<u>(50,493)</u>	<u>(17,377)</u>	<u>-</u>	<u>463,994</u>

Restricted Funds

Restricted funds represent 50% of the invested capital as permanent endowment.

WEST NORFOLK MUSIC CENTRE

Charity No - 291104

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR TO 31 AUGUST 2022

6. Revaluation Reserve

	2022	2021
	£	£
Balance brought forward	44,570	-
Increase/(Decrease) in investment assets	(17,377)	44,570
	=====	=====
Balance carried forward	27,193	44,570
	=====	=====

WEST NORFOLK MUSIC CENTRE

England & Wales - Charity number 291104

Accounts

West Norfolk Music Centre

Chair's Report for year ending August 31st 2021

Along with other similar charities and clubs, the period September 2020 to August 2021 has been dominated by the pandemic. West Norfolk Music Centre (MC) has worked hard to stay open when restrictions allowed, by using temporary premises. Although the number of members attending was well down on pre- pandemic levels, the club remained viable with a number of members enjoying music tuition on their chosen instruments as well as playing in bands and orchestras.

Although MC's operating costs far exceeded operating income as a result of falling attendance numbers caused by the pandemic, MC remained healthily viable from a financial standpoint as a result of having adequate cash reserves which could be drawn on as required.

MC remains grateful for the support it receives from The Norfolk Music Hub. Without this the operational costs would rise significantly.

A number of music exams were taken by members and overall the results were pleasingly positive given the pandemic affect.

Most music teachers and staff employed by MC have remained in place during the pandemic and no serious problems in covering MC's declared provision to the community were experienced.

The profile of membership has moved away from school age members to a more adult age group profile over the past 20 years or so and a priority for the year ending August 31st 2022 will be to take significant action to address this problem. MC remains proud of the fact that it has a membership profile covering all age groups but when that profile starts to become adult dominated, the long term future of The Centre is more likely to be threatened.

Nevertheless, a healthy and successful 2021/ 22 is anticipated in all respects.

D. E. Stringer
Chair of Trustees

June 10th 2022

Charity No - 291104

**WEST NORFOLK MUSIC CENTRE
TRUSTEES REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2021**

**MAPUS-SMITH & LEMMON LLP
CHARTERED ACCOUNTANTS
KING'S LYNN**

WEST NORFOLK MUSIC CENTRE

Charity No - 291104

**REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2021**

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WEST NORFOLK MUSIC CENTRE

Charity No - 291104

LEGAL AND ADMINISTRATIVE INFORMATION

Registered Office of Charity	3 The Howards North Wootton Kings Lynn Norfolk PE30 3RS
Registered Charity Number	291104
Charity Principal Office	3 The Howards North Wootton Kings Lynn Norfolk PE30 3RS
Independent Examiner	Mapus-Smith & Lemmon LLP 48 King Street King's Lynn Norfolk PE30 1HE
Trustees	Mr Derek Stringer Mr Toby Winteringham Mrs Sarah-Jane Napper Mr Paul Dennis Mrs Beatrice Bray Mr Conrad Meehan Mrs Sarah-Jane Dix Ms Kim Keates Mr William Vyse

**WEST NORFOLK MUSIC CENTRE
TRUSTEES REPORT FOR THE YEAR TO 31 AUGUST 2021**

Charity No - 291104

The trustees present their report along with the financial statements of the charity for the year ended 31 August 2021.

Statement of trustee's responsibilities

Charity law requires the trustees to prepare accounts that give a true and fair view of the state of affairs of the charity and of its income and expenditure for the financial year. In doing so, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
-
- state whether applicable accounting standards and statements of recommended financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the accounts comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Legal status & organisation

The charity was founded on 6th March 1985. The Governing instruments under which the charity operates is the deed dated 24th September 1980 as amended by supplemental deed 26th January 1985 and scheme dated 4th October 1988, as amended on 10th June 1997 as amended on 17th June 2019 and 31st July 2019. The organisation is a registered charity (Charity Number 291104).

Other administrative details are as shown on page 1.

Structure, governance and management

The trustees are responsible for the governance of the charity and ensure that it pursues the objects for which it was founded.

New trustees, being qualified by experience, are appointed by recommendation of the current trustees, or by proposal of a current trustee entitled to vote at a meeting of the charity.

Objectives and activities of the charity for the public benefit

The Trustees have had regard to the Charity Commission's guidance on public benefit and have sought to ensure that all activities undertaken have been in line with the charity's objectives.

The main objectives of the charity are:

To advance the education of the public in the arts and sciences and in particular the art and science of music by the provision of tuition.


Achievements and Performance

The charity has continued to implement its policy of continued tuition of music to all age groups.

Financial Review, Investment Policy and Reserves

The attached documents demonstrate in financial terms the activities of the charity for the past year. As can be seen the charity has a deficit on un-restricted funds in the current year of £6,349 compared to £34,232 surplus in the prior year. Accumulated unrestricted funds carried forward are £426,453 (2020 - £432,802), this level of funds is seen as satisfactory in order for the charity to continue meeting its objectives.

On behalf of the Trustees

x 
Toby Winteringham

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF WEST NORFOLK
MUSIC CENTRE**

I report on the accounts of the Trust for the period ended 31 August 2021, which are set out on pages 5 to 9.

Respective responsibilities of trustees and independent examiner

The trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act), and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiners statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the trustees have not met the requirements to ensure that:
 - a) proper accounting records are kept (in accordance with section 130 of the 2011 Act); and
 - b) accounts are prepared which agree with the accounting records and comply with the accounting requirements of the 2011 Act; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mapus-Smith. Lemmon

Date ...13.16.2022.....

.....
Mapus-Smith & Lemmon LLP
Chartered Accountants
48 King Street
Kings Lynn
Norfolk
PE30 1HE

WEST NORFOLK MUSIC CENTRE

Charity No - 291104

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 AUGUST 2021

	Notes	Un- Restricted Funds	2021 Total	2020 Total
		£	£	£
INCOMING RESOURCES				
Fees from students		8,615	8,615	29,371
Surplus from open evenings		-	-	387
Surplus from refreshment sales		-	-	1,098
Donations		618	618	78
Hire of instruments		-	-	290
(Deficit)/Surplus on sales of reeds		-	-	(101)
Surplus from student's exams		-	-	217
Michael Janson Legacy		-	-	39,154
Other income		18,585	18,585	326
Total incoming resources		27,819	27,819	70,818
Sundry income		468	468	58
Interest received		23	23	-
		28,309	28,309	70,875
Expenses				
Adjustment to stock		(113)	(113)	-
Tutorial and staff payments		17,475	17,475	30,906
Rent		1,960	1,960	2,070
Insurance		217	217	132
Repairs and renewals		48	48	4
Postage, telephone and stationery		41	41	110
Accountancy		210	210	156
Sundry expenses		4,415	4,415	3,223
		24,253	24,253	36,601
Other Costs				
Depreciation		31	31	42
		31	31	42
Total resources expended		24,285	24,285	36,643
Net (deficit)/surplus for the year	2	4,025	4,025	34,232

WEST NORFOLK MUSIC CENTRE

Charity No - 303959

BALANCE SHEET AS AT 31 AUGUST 2021

	Notes	2021 £	£	2020 £	£
Fixed Assets	3		94		125
Current Assets					
Stocks		826		713	
Debtors		-		-	
Bank current accounts		24,798		71,437	
Investments		445,704		361,134	
Holding Account		10,371		-	
Cash in hand		30		30	
		<u>481,730</u>		<u>433,314</u>	
Current Liabilities					
Sundry creditors and accruals	4	<u>426</u>		<u>636</u>	
Net Current Assets			481,303		432,677
Total Assets less Current Liabilities			<u>481,397</u>		<u>432,802</u>
FUNDS					
Accumulation of unrestricted funds	5		436,827		432,802
Revaluation Reserve	6		44,570		-
Total Charity Funds			<u>481,397</u>		<u>432,802</u>

The accounts were approved by the trustees on... 13/6/2022 ... and are signed on their behalf by:



 (CHAIRMAN)
 D.E. STRINZER.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR TO 31 AUGUST 2021

1. Accounting policies

The significant accounting policies used in the preparation of these financial statements are:-

1.1 Basis of accounting

The financial statements are prepared in accordance with applicable accounting standards and on the basis that the charity can continue to operate as a going concern. The trustees believe this basis to be appropriate as the music centre has sufficient funds available to finance its operations for the foreseeable future.

The music centre has prepared its financial statements in accordance with the requirements of the Charities Act 2011 and the statement of recommended practice Accounting and Reporting by Charities (SORP 2005) and applicable UK Accounting Standard.

1.2 Incoming resources

All incoming resources are included in the SOFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Incoming Resources comprises principally of tuition income and event income.

Donations and grants

Income from donations and grants are included in incoming resources when these are receivable.

Interest receivable

Interest is included when receivable by the charity.

1.3 Resources expended

Expenditure is recognised when a liability is incurred. Contractual arrangements and performance related grants are recognised as goods or services are supplied. Other grant payments are recognised when a constructive obligation arises that results in the payment being unavoidable.

- Costs of generating funds are those costs incurred in trading activities that raise funds.
- Governance costs include those incurred in the governance of the charity and its assets and are primarily associated with the constitutional and statutory requirements.

1.4 Funds Structure

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are against the specific fund. The aim and use of each restricted fund is set out in the notes of the financial statements.

WEST NORFOLK MUSIC CENTRE

Charity No - 291104

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR TO 31 AUGUST 2021

2. Net Expenditure for the year

This is stated after charging:

	2021 £	2020 £
Accountancy and bookkeeping	210	156
	<u>210</u>	<u>156</u>

3. Fixed Assets

	Plant and machinery £	Total £
Cost		
At 1 September 2020	12,573	12,573
Additions in the year	-	-
At 31 August 2021	<u>12,573</u>	<u>12,573</u>
Depreciation		
At 1 September 2020	12,448	12,406
Charge for the year	31	42
At 31 August 2021	<u>12,479</u>	<u>12,448</u>
Net Book Value		
At 31 August 2021	<u>94</u>	<u>125</u>
At 1 September 2020	<u>125</u>	<u>167</u>

4. Creditors

	2021 £	2020 £
Trade creditors	276	480
Accruals	150	150
	<u>426</u>	<u>630</u>

5. Movement in funds

	At 1 September 2020 £	Incoming Resources (inc. gains) £	Outgoing Resources £	Transfers £	At 31 August 2021 £
Restricted funds:					
Total restricted funds	-	-	-	-	-
Unrestricted funds:					
General funds	432,802	28,309	(24,285)	-	436,827
Total funds	<u>432,802</u>	<u>28,309</u>	<u>(24,285)</u>	<u>-</u>	<u>436,827</u>

Restricted Funds

There were no restricted funds to account for in the current or preceding period.

WEST NORFOLK MUSIC CENTRE

Charity No - 291104

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR TO 31 AUGUST 2021

6. Revaluation Reserve

	2021 £
Balance brought forward	-
Increase in investment assets	44,570
Balance carried forward	44,570

Charity No - 291104

**WEST NORFOLK MUSIC CENTRE
TRUSTEES REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2021**

**MAPUS-SMITH & LEMMON LLP
CHARTERED ACCOUNTANTS
KING'S LYNN**

WEST NORFOLK MUSIC CENTRE

Charity No - 291104

**REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2021**

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WEST NORFOLK MUSIC CENTRE

Charity No - 291104

LEGAL AND ADMINISTRATIVE INFORMATION

Registered Office of Charity	3 The Howards North Wootton Kings Lynn Norfolk PE30 3RS
Registered Charity Number	291104
Charity Principal Office	3 The Howards North Wootton Kings Lynn Norfolk PE30 3RS
Independent Examiner	Mapus-Smith & Lemmon LLP 48 King Street King's Lynn Norfolk PE30 1HE
Trustees	Mr Derek Stringer Mr Toby Winteringham Mrs Sarah-Jane Napper Mr Paul Dennis Mrs Beatrice Bray Mr Conrad Meehan Mrs Sarah-Jane Dix Ms Kim Keates Mr William Vyse

**WEST NORFOLK MUSIC CENTRE
TRUSTEES REPORT FOR THE YEAR TO 31 AUGUST 2021**

Charity No - 291104

The trustees present their report along with the financial statements of the charity for the year ended 31 August 2021.

Statement of trustee's responsibilities

Charity law requires the trustees to prepare accounts that give a true and fair view of the state of affairs of the charity and of its income and expenditure for the financial year. In doing so, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
-
- state whether applicable accounting standards and statements of recommended financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the accounts comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Legal status & organisation

The charity was founded on 6th March 1985. The Governing instruments under which the charity operates is the deed dated 24th September 1980 as amended by supplemental deed 26th January 1985 and scheme dated 4th October 1988, as amended on 10th June 1997 as amended on 17th June 2019 and 31st July 2019. The organisation is a registered charity (Charity Number 291104).

Other administrative details are as shown on page 1.

Structure, governance and management

The trustees are responsible for the governance of the charity and ensure that it pursues the objects for which it was founded.

New trustees, being qualified by experience, are appointed by recommendation of the current trustees, or by proposal of a current trustee entitled to vote at a meeting of the charity.

Objectives and activities of the charity for the public benefit

The Trustees have had regard to the Charity Commission's guidance on public benefit and have sought to ensure that all activities undertaken have been in line with the charity's objectives.

The main objectives of the charity are:

- To advance the education of the public in the arts and sciences and in particular the art and science of music by the provision of tuition.


Achievements and Performance

The charity has continued to implement its policy of continued tuition of music to all age groups.

Financial Review, Investment Policy and Reserves

The attached documents demonstrate in financial terms the activities of the charity for the past year. As can be seen the charity has a deficit on un-restricted funds in the current year of £6,349 compared to £34,232 surplus in the prior year. Accumulated unrestricted funds carried forward are £426,453 (2020 - £432,802), this level of funds is seen as satisfactory in order for the charity to continue meeting its objectives.

On behalf of the Trustees

x 
Toby Winteringham

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF WEST NORFOLK
MUSIC CENTRE**

I report on the accounts of the Trust for the period ended 31 August 2021, which are set out on pages 5 to 9.

Respective responsibilities of trustees and independent examiner

The trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act), and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiners statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the trustees have not met the requirements to ensure that:
 - a) proper accounting records are kept (in accordance with section 130 of the 2011 Act); and
 - b) accounts are prepared which agree with the accounting records and comply with the accounting requirements of the 2011 Act; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mapus-Smith. Lemmon

Date ...13.16.2022.....

.....
Mapus-Smith & Lemmon LLP
Chartered Accountants
48 King Street
Kings Lynn
Norfolk
PE30 1HE

WEST NORFOLK MUSIC CENTRE

Charity No - 291104

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 AUGUST 2021

	Notes	Un- Restricted Funds	2021 Total	2020 Total
		£	£	£
INCOMING RESOURCES				
Fees from students		8,615	8,615	29,371
Surplus from open evenings		-	-	387
Surplus from refreshment sales		-	-	1,098
Donations		618	618	78
Hire of instruments		-	-	290
(Deficit)/Surplus on sales of reeds		-	-	(101)
Surplus from student's exams		-	-	217
Michael Janson Legacy		-	-	39,154
Other income		18,585	18,585	326
Total incoming resources		27,819	27,819	70,818
Sundry income		468	468	58
Interest received		23	23	-
		28,309	28,309	70,875
Expenses				
Adjustment to stock		(113)	(113)	-
Tutorial and staff payments		17,475	17,475	30,906
Rent		1,960	1,960	2,070
Insurance		217	217	132
Repairs and renewals		48	48	4
Postage, telephone and stationery		41	41	110
Accountancy		210	210	156
Sundry expenses		4,415	4,415	3,223
		24,253	24,253	36,601
Other Costs				
Depreciation		31	31	42
		31	31	42
Total resources expended		24,285	24,285	36,643
Net (deficit)/surplus for the year	2	4,025	4,025	34,232

WEST NORFOLK MUSIC CENTRE

Charity No - 303959

BALANCE SHEET AS AT 31 AUGUST 2021

	Notes	2021 £	£	2020 £	£
Fixed Assets	3		94		125
Current Assets					
Stocks		826		713	
Debtors		-		-	
Bank current accounts		24,798		71,437	
Investments		445,704		361,134	
Holding Account		10,371		-	
Cash in hand		30		30	
		<u>481,730</u>		<u>433,314</u>	
Current Liabilities					
Sundry creditors and accruals	4	<u>426</u>		<u>636</u>	
Net Current Assets			481,303		432,677
Total Assets less Current Liabilities			<u>481,397</u>		<u>432,802</u>
FUNDS					
Accumulation of unrestricted funds	5		436,827		432,802
Revaluation Reserve	6		44,570		-
Total Charity Funds			<u>481,397</u>		<u>432,802</u>

The accounts were approved by the trustees on... 13/6/2022 ... and are signed on their behalf by:



 (CHAIRMAN)
 D.E. STRINZER.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR TO 31 AUGUST 2021

1. Accounting policies

The significant accounting policies used in the preparation of these financial statements are:-

1.1 Basis of accounting

The financial statements are prepared in accordance with applicable accounting standards and on the basis that the charity can continue to operate as a going concern. The trustees believe this basis to be appropriate as the music centre has sufficient funds available to finance its operations for the foreseeable future.

The music centre has prepared its financial statements in accordance with the requirements of the Charities Act 2011 and the statement of recommended practice Accounting and Reporting by Charities (SORP 2005) and applicable UK Accounting Standard.

1.2 Incoming resources

All incoming resources are included in the SOFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Incoming Resources comprises principally of tuition income and event income.

Donations and grants

Income from donations and grants are included in incoming resources when these are receivable.

Interest receivable

Interest is included when receivable by the charity.

1.3 Resources expended

Expenditure is recognised when a liability is incurred. Contractual arrangements and performance related grants are recognised as goods or services are supplied. Other grant payments are recognised when a constructive obligation arises that results in the payment being unavoidable.

- Costs of generating funds are those costs incurred in trading activities that raise funds.
- Governance costs include those incurred in the governance of the charity and its assets and are primarily associated with the constitutional and statutory requirements.

1.4 Funds Structure

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are against the specific fund. The aim and use of each restricted fund is set out in the notes of the financial statements.

WEST NORFOLK MUSIC CENTRE

Charity No - 291104

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR TO 31 AUGUST 2021

2. Net Expenditure for the year

This is stated after charging:

	2021 £	2020 £
Accountancy and bookkeeping	210	156
	<u>210</u>	<u>156</u>

3. Fixed Assets

	Plant and machinery £	Total £
Cost		
At 1 September 2020	12,573	12,573
Additions in the year	-	-
At 31 August 2021	<u>12,573</u>	<u>12,573</u>
Depreciation		
At 1 September 2020	12,448	12,406
Charge for the year	31	42
At 31 August 2021	<u>12,479</u>	<u>12,448</u>
Net Book Value		
At 31 August 2021	<u>94</u>	<u>125</u>
At 1 September 2020	<u>125</u>	<u>167</u>

4. Creditors

	2021 £	2020 £
Trade creditors	276	480
Accruals	150	150
	<u>426</u>	<u>630</u>

5. Movement in funds

	At 1 September 2020 £	Incoming Resources (inc. gains) £	Outgoing Resources £	Transfers £	At 31 August 2021 £
Restricted funds:					
Total restricted funds	-	-	-	-	-
Unrestricted funds:					
General funds	432,802	28,309	(24,285)	-	436,827
Total funds	<u>432,802</u>	<u>28,309</u>	<u>(24,285)</u>	<u>-</u>	<u>436,827</u>

Restricted Funds

There were no restricted funds to account for in the current or preceding period.

WEST NORFOLK MUSIC CENTRE

Charity No - 291104

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR TO 31 AUGUST 2021

6. Revaluation Reserve

	2021 £
Balance brought forward	-
Increase in investment assets	44,570
	<hr/>
Balance carried forward	44,570
	<hr/> <hr/>

WEST NORFOLK MUSIC CENTRE

England & Wales - Charity number 291104

Accounts

Charity No - 291104

WEST NORFOLK MUSIC CENTRE
TRUSTEES REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2020

MAPUS-SMITH & LEMMON LLP
CHARTERED ACCOUNTANTS
KING'S LYNN

WEST NORFOLK MUSIC CENTRE

Charity No - 291104

**REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2020**

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LEGAL AND ADMINISTRATIVE INFORMATION

Registered Office of Charity	3 The Howards North Wootton Kings Lynn Norfolk PE30 3RS
Registered Charity Number	291104
Charity Principal Office	3 The Howards North Wootton Kings Lynn Norfolk PE30 3RS
Independent Examiner	Mapus-Smith & Lemmon LLP 48 King Street King's Lynn Norfolk PE30 1HE
Trustees	Mr Derek Stringer Mr Toby Winteringham Mrs Sarah-Jane Napper Mr Paul Dennis Mrs Alison Miller Mr Conrad Meehan Mrs Sarah-Jane Dix Ms Kim Keates Mr William Vyse

**WEST NORFOLK MUSIC CENTRE
TRUSTEES REPORT FOR THE YEAR TO 31 AUGUST 2020**

Charity No - 291104

The trustees present their report along with the financial statements of the charity for the year ended 31 August 2020.

Statement of trustee's responsibilities

Charity law requires the trustees to prepare accounts that give a true and fair view of the state of affairs of the charity and of its income and expenditure for the financial year. In doing so, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
-
- state whether applicable accounting standards and statements of recommended financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the accounts comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Legal status & organisation

The charity was founded on 6th March 1985. The Governing instruments under which the charity operates is the deed dated 24th September 1980 as amended by supplemental deed 26th January 1985 and scheme dated 4th October 1988, as amended on 10th June 1997 as amended on 17th June 2019 and 31st July 2019. The organisation is a registered charity (Charity Number 291104).

Other administrative details are as shown on page 1.

Structure, governance and management

The trustees are responsible for the governance of the charity and ensure that it pursues the objects for which it was founded.

New trustees, being qualified by experience, are appointed by recommendation of the current trustees, or by proposal of a current trustee entitled to vote at a meeting of the charity.

Objectives and activities of the charity for the public benefit

The Trustees have had regard to the Charity Commission's guidance on public benefit and have sought to ensure that all activities undertaken have been in line with the charity's objectives.

The main objectives of the charity are:

To advance the education of the public in the arts and sciences and in particular the art and science of music by the provision of tuition.

Achievements and Performance


The charity has continued to implement its policy of continued tuition of music to all age groups.

Financial Review, Investment Policy and Reserves

The attached documents demonstrate in financial terms the activities of the charity for the past year.

As can be seen the charity has a surplus on un-restricted funds in the current year of £34,232 compared to £385,135 surplus in the prior year. Accumulated unrestricted funds carried forward are £432,802 (2019 - £398,570), this level of funds is seen as satisfactory in order for the charity to continue meeting its objectives.

On behalf of the Trustees


.....
JPT WINTERINGHAM

22-06-21

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF WEST NORFOLK
MUSIC CENTRE**

I report on the accounts of the Trust for the period ended 31 August 2020, which are set out on pages 5 to 9.

Respective responsibilities of trustees and independent examiner

The trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act), and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention

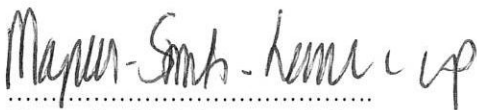
Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiners statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the trustees have not met the requirements to ensure that:
 - a) proper accounting records are kept (in accordance with section 130 of the 2011 Act); and
 - b) accounts are prepared which agree with the accounting records and comply with the accounting requirements of the 2011 Act; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mapus-Smith & Lemmon LLP

Chartered Accountants
48 King Street
Kings Lynn
Norfolk
PE30 1HE

Date 22.6.2021

WEST NORFOLK MUSIC CENTRE

Charity No - 291104

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 AUGUST 2020

	Notes	Un- Restricted Funds	2020 Total	2019 Total
		£	£	£
INCOMING RESOURCES				
Fees from students		29,371	29,371	34,563
Surplus from open evenings		387	387	1,299
Surplus from refreshment sales		1,098	1,098	1,564
Donations		78	78	144
Hire of instruments		290	290	24
(Deficit)/Surplus on sales of reeds		(101)	(101)	(71)
Surplus from student's exams		217	217	210
Michael Janson Legacy		39,154	39,154	380,604
Other income		326	326	546
Total incoming resources		70,818	70,818	418,884
Sundry income		58	58	230
Interest received		-	-	-
		70,875	70,875	419,114
Expenses				
Adjustment to stock		-	-	(44)
Tutorial and staff payments		30,906	30,906	34,836
Rent		2,070	2,070	(3,554)
Insurance		132	132	132
Repairs and renewals		4	4	316
Postage, telephone and stationery		110	110	52
Accountancy		156	156	156
Sundry expenses		3,223	3,223	2,030
		36,601	36,601	33,924
Other Costs				
Depreciation		42	42	56
		42	42	56
Total resources expended		36,643	36,643	33,980
Net surplus/(deficit) for the year	2	34,232	34,232	385,135

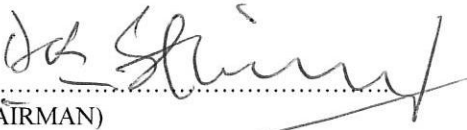
WEST NORFOLK MUSIC CENTRE

Charity No - 303959

BALANCE SHEET AS AT 31 AUGUST 2020

	Notes	2020	2019
		£	£
Fixed Assets	3	125	167
Current Assets			
Stocks		713	713
Debtors		-	-
Bank current accounts		71,437	102,636
Investments		361,134	295,504
Cash in hand		30	30
		<u>433,314</u>	<u>398,883</u>
Current Liabilities			
Sundry creditors and accruals	4	<u>636</u>	<u>480</u>
Net Current Assets		432,677	398,403
Total Assets less Current Liabilities		<u><u>432,802</u></u>	<u><u>398,570</u></u>
FUNDS			
Accumulation of unrestricted funds	5	432,802	398,570
Total Charity Funds		<u><u>432,802</u></u>	<u><u>398,570</u></u>

The accounts were approved by the trustees on June 4th 2021 and are signed on their behalf by:



 (CHAIRMAN)
 D.E. STRINGER.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR TO 31 AUGUST 2020

1. Accounting policies

The significant accounting policies used in the preparation of these financial statements are:-

1.1 Basis of accounting

The financial statements are prepared in accordance with applicable accounting standards and on the basis that the charity can continue to operate as a going concern. The trustees believe this basis to be appropriate as the music centre has sufficient funds available to finance its operations for the foreseeable future.

The music centre has prepared its financial statements in accordance with the requirements of the Charities Act 2011 and the statement of recommended practice Accounting and Reporting by Charities (SORP 2005) and applicable UK Accounting Standard.

1.2 Incoming resources

All incoming resources are included in the SOFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Incoming Resources comprises principally of tuition income and event income.

Donations and grants

Income from donations and grants are included in incoming resources when these are receivable.

Interest receivable

Interest is included when receivable by the charity.

1.3 Resources expended

Expenditure is recognised when a liability is incurred. Contractual arrangements and performance related grants are recognised as goods or services are supplied. Other grant payments are recognised when a constructive obligation arises that results in the payment being unavoidable.

- Costs of generating funds are those costs incurred in trading activities that raise funds.
- Governance costs include those incurred in the governance of the charity and its assets and are primarily associated with the constitutional and statutory requirements.

1.4 Funds Structure

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are against the specific fund. The aim and use of each restricted fund is set out in the notes of the financial statements.

WEST NORFOLK MUSIC CENTRE

Charity No - 291104

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR TO 31 AUGUST 2020

2. Net Expenditure for the year

This is stated after charging:

	2020 £	2019 £
Accountancy and bookkeeping	156	156
	<u>156</u>	<u>156</u>

3. Fixed Assets

	Plant and machinery £	Total £
Cost		
At 1 September 2019	12,573	12,573
Additions in the year	-	-
At 31 August 2019	<u>12,573</u>	<u>12,573</u>
Depreciation		
At 1 September 2018	12,406	12,350
Charge for the year	42	56
At 31 August 2019	<u>12,448</u>	<u>12,406</u>
Net Book Value		
At 31 August 2019	<u>125</u>	<u>167</u>
At 1 September 2018	<u>167</u>	<u>223</u>

4. Creditors

	2020 £	2019 £
Trade creditors	636	480
Accruals	150	150
	<u>786</u>	<u>630</u>

5. Movement in funds

	At 1 September 2019 £	Incoming Resources (inc. gains) £	Outgoing Resources £	Transfers £	At 31 August 2020 £
Restricted funds:					
Total restricted funds	-	-	-	-	-
Unrestricted funds:					
General funds	398,570	70,875	(36,643)	-	432,802
Total funds	<u>398,570</u>	<u>70,875</u>	<u>(36,643)</u>	<u>-</u>	<u>432,802</u>

Restricted Funds

There were no restricted funds to account for in the current or preceeding period.