

North Petherton Community Centre Committee

Chair's Report for AGM 2023-2024

Introduction

The time between last year's AGM and this AGM has passed very quickly! Committee members have continued to be committed to the management of the Community Centre to ensure it is fit for purpose and acts as a social, educational and wellbeing venue for the community for the parish of North Petherton.

We have met monthly throughout the year and Attendance has been positive, with energetic engagement from all members. The aim is to ensure our meetings are meaningful, focused but at the same time, lighthearted and respectful of members' diverse opinions.

Our Achievements to Date

The Committee continued to work with the principle of 'a task wish list' to help us priorities what needs to happen to ensure the Centre is an effective and safe venue. By April 2024 we have achieved the following priorities:

- It was important to ensure our policies were updated or re-written and then made accessible for all users of the Centre. Our secretary took the lead in identifying any missing policies and prepared all first drafts and then some committee members assisted in completing the final versions, which are now complete.
- Our first film night was in June 2023 and lessons were learnt from a pilot event with the Brownies and making the Centre a hub for individuals to meet one another and enjoy viewing the BBC's coronation presentation. Since this first official film night the subsequent events have been both popular and successful. The timetable of future film showings has been planned for 2024.
- Maintaining the fabric and structure of the Centre's building and surrounding environment was an important priority for 2023/2024. As part of the Centre's improvement programme, the surface of the walkway outside the library entrance was improved and tarmacked for making it safer for all users. At the same time, all entrance doors were replaced to enable full disability access to the Centre.
- The Committee continued to strengthen its partnership working with the Town Council, Friends of the Library and more recently, established early connections with committee representatives from local village halls, to foster shared learning and harmonising of activities.
- The North Petherton Flower Show is an established event in the town and this year NPCC committee worked alongside the Flower Show team to assist the operationalization of the event. The Flower show was very successful and we aim to work with the team again this year.
- The committee agreed it was timely to refresh the aims, mission, and strategy for managing the Community Centre to ensure sustainability and continued success and effectiveness of the Centre itself. We have engaged an expert who works with community groups to establish their strategies etc to help us refresh our values, aims, and strategy. We have the first draft and aim to complete this work by September 2024.
- Several charities are working with us to provide the Centre as a social venue for local asylum seekers who are living in the town. Attendees seem to value this opportunity.
- During the summer of 2023, the Centre's building and the library were unfortunately affected by random, occasional anti-social behaviour by some youngsters. The committee coordinated a response to this unwanted behaviour involving the police, local businesses, and the council to collaborate and consider potential solutions to prevent this from happening in the future. While there are no quick solutions to these situations, we continue to work closely with the Town Council to explore innovative ideas on improving the lives of young people in the community.
- We were successful in applying for a financial contribution from the Town Council to purchase and install a defibrillator at the Community Centre.
- Two of the committee's aims are (i) to support, help and build stronger communities where people can find their place and thrive and (ii) making a dedicated effort to create a sense of belonging in all persons. This effort includes removing barriers to involvement, creating opportunities which supports individuals to participate in and accomplish things that are important to them. The committee therefore has recently approved a policy on how and when concessions for use of the Centre may be considered when costs may be a barrier to use.
- Earlier this year, one of our members, David Churchill, who has the valuable role of caretaker moved from the town and therefor left the committee. His contribution to the

successful management of the Centre was very much appreciated and we wish him and his family every good fortune in this move. The caretaker's role is crucial to ensuring the Centre copes effectively and efficiently with the diverse activities which benefit the local community. We welcome Ronnie Hetherington who has recently joined as the new Caretaker.

In Conclusion

Finally, the committee's effectiveness is only as good as the commitment, time, efforts, and skills of the members. We are very fortunate to have a group of dedicated individuals who willingly give of their time to ensure the Centre is managed well. I believe the committee continues to make positive progress in managing the Centre to ensure it acts as an effective and valued hub for the North Petherton community and is financially secure so that resources can be invested in maintaining the quality of the structure and environment of the Centre.

We would welcome new members who would like to join us in a rewarding and satisfying role to maintain the Centre as a vibrant venue for the benefit for the local community.

Dr Rosalyn Jowett
Chair
May 2024

NORTH PETHERTON COMMUNITY CENTRE
FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 DECEMBER 2023



Charity number - 291048

**NORTH PETHERTON COMMUNITY CENTRE
INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2023**

	2023		2022	
	£	£	£	£
Income				
Grants received		950		4,667
Other income		36,633		31,646
Interest received		745		31
		<u>38,328</u>		<u>36,344</u>
Expenses				
Cleaner etc		5,712		4,608
Caretaker costs		1,908		1,717
Maintenance (note 1)		3,812		3,046
Insurance		1,694		1,632
Water rates		561		472
Light and heat		1,767		3,049
Advertising		-		96
Performing rights		310		272
Film night		1006		-
Donation		-		1,000
Licence fee		180		180
Stationery, mobile		949		654
Premises update (note 2)		14,272		14,275
Public toilet expenses		-		904
Other expenses		323		600
Deposits/hire refunds		100		-
Independent examination		100		100
		<u>32,694</u>		<u>32,605</u>
NET INCOME		<u><u>5,634</u></u>		<u><u>3,739</u></u>

**NORTH PETHERTON COMMUNITY CENTRE
INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2023**

	2023		2022	
	£	£	£	£
Other Income				
Guides and Brownies	1,155		1,192	
Bowls	2,761		3,152	
Dance and exercise	5,350		5,427	
Small hall hire	12,480		7,107	
Pre school	770		1,471	
Private parties	7,485	×	5,194	
Bar	-		1,173	
Meetings	2,627		2,455	
Textile bank	542		466	
Public loos	-		2,163	
Blood donors	517	×	592	
Film night	970	×	-	
Flower show	200		-	
NP Carnival	268	×	-	
Other	1,508		1,254	
		<u>36,633</u>		<u>31,646</u>

**NORTH PETHERTON COMMUNITY CENTRE
NOTES TO THE INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2023**

Summary of funds held at Lloyds Bank for the year

	£
Balance as at 1 January 2023	3,814.53
Add banking's during year	89,418.96
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	93,233.49
Less bacs payments and direct debits	88,532.12
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Funds as at 31 December 2023	4,701.37
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Summary of funds held in Deposit account

Balance as at 1 January 2023	62,066.37
Interest received during year	397.81
Transfers from, less to the current account	(18,000.00)
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Funds as at 31 December 2023	44,464.18
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Summary of funds held in Fixed Rate account

Opened 18 May 2023	22,000.00
Interest received during year	397.81
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Funds as at 31 December 2023	22,347.54
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**NORTH PETHERTON COMMUNITY CENTRE
NOTES TO THE INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2023**

£

Note 1 – Maintenance

Bike rack to include tarmac path to library	1,260
Somerset Gas	492
Guest electrical	324
General repairs and maintenance	1,736
	<u>3,046</u>
	<u>=====</u>

Note 2 – Premises update

Freezer	564
Entrance doors	10,153
Chairs	360
CCTV	356
Mosquito alarm	1,340
Tables	288
Defibrillator	1,211
	<u>14,272</u>
	<u>=====</u>

BANK RECONCILIATION ETC

Bank reconciliation

£

£

Balance as per statement

£4,701.37

**NORTH PETHERTON COMMUNITY CENTRE
NOTES TO THE INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2023**

Independent Examiner's Report to the Management Committee of North Petherton Community Centre.

My report on the income and expenditure account of North Petherton Community Centre for the year ended 31 December 2023.

Respective responsibilities of trustees and examiner

The management committee are responsible for the preparation of the accounts. The committee consider that an audit is not required for this period under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act,
- To follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- To state whether particular matters have come to my attention.

Basis of Independent examiner's report

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the committee and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- Which gives me reasonable cause to believe that in, any material respect, the requirements:
- 1) to keep accounting records in accordance with section 130 of the Charities Act: and
- 2) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act,
- have not been met.

Signed

Bev Wiltshire

Mrs B Wiltshire (FCCA)

36 Newlyn Crescent, Puriton

Bridgwater, Somerset, TA7 8BS