

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2023  
FOR  
BRITISH GYNAECOLOGICAL CANCER SOCIETY**

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FOR THE YEAR ENDED 31 DECEMBER 2023**

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# **BRITISH GYNAECOLOGICAL CANCER SOCIETY**

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2023**

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The trustees present their report with the financial statements of the charity for the year ended 31 December 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

### **OBJECTIVES AND ACTIVITIES**

#### **Objectives and aims**

The objects of the charity are to advance the science and art of gynaecological oncology for the benefit of the public.

It achieves its own objectives by:

- Making grants to individuals
- Sponsoring or undertaking research in gynaecological oncology (GynOnc)
- Providing advocacy, advice and information
  - Running consensus meetings for specific topics in GynOnc
  - Publishing clinical guidelines for diagnosis and management of gynaecological cancers
  - Working with the Royal College of Obstetricians and Gynaecologists to develop training curricula
  - Supporting professional development of membership
- Acting as an umbrella or resource body
- Supporting one national annual scientific meeting a year looking at aspects of gynaecological oncology
  - Awarding prizes to the best oral and poster presentation at the ASM

#### **Public benefit**

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in planning future activities.

### **ACHIEVEMENT AND PERFORMANCE**

#### **Charitable Activities**

The BGCS continues to thrive with an increase in membership to beyond 700 healthcare workers including surgeons, oncologists, nurses, scientists and associated healthcare workers. The key aims of the BGCS are to be advocates in the management of Gynaecological Cancer by education and promoting best practice in the care of women diagnosed with gynaecological cancer.

The centre point of the yearly activity remains the annual scientific meeting. In 2023 this took place in Aberdeen with over 400 attendees over 2 days. The standard of the meeting was extremely high and we received excellent delegate feedback. During 2023, the BGCS held a dedicated one day meeting for unit lead clinicians, further strengthening the role of the BGCS in supporting clinicians in smaller cancer units. In January, the BGCS held the annual trainees meeting for sub speciality trainees. Training of our future gynaecological cancer healthcare professionals remains a priority, we support the trainees with educational grants and the opportunity to attend the National Peritoneal Carcinomatosis Centre in Basingstoke as a training fellow. The BGCS have developed a new training program in conjunction with the GMC and RCOG. Notably, the BGCS are developing nursing standards and guidelines which will be published in 2024 following peer review.

The major charitable actions of the BGCS are providing grants for research. During 2023, we funded a post doctoral research grant in conjunction with Wellbeing of Women and also smaller peer reviewed research grants through the BGCS. In addition we offer various prizes and travel grants to members of the society.

Overall, the BGCS remains a thriving society and during 2023 achieved its aims of advocating for diagnosis, management and care of women diagnosed with Gynaecological cancer.

### **FINANCIAL REVIEW**

#### **Financial position**

The financial position for the year shows deficit income over expenditure of £3,846 (2022: £66,434 surplus income over expenditure). The charity has bank balances of £546,843 (2022: £566,114). The trustees consider the financial position of the charity to be satisfactory.

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 DECEMBER 2023**

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**FINANCIAL REVIEW**

**Reserves policy**

The Treasurer will monitor the financial reserves of the charity and is responsible for recommending a reserves policy which will be reviewed by the Trustees on an annual basis. The current reserves policy was agreed at the council meeting in June 2017 and is based on the following principals:

- The BGCS should keep reserves that can sustain the working of the charity for a year.
- The BGCS should not keep reserves that are excessive. Assuming the requirement for maintaining reserves for one year is met, the charity should avoid keeping reserves greater than 80% of the sum of the annual income and expenditure averaged over five years
- When reserves are excessive, the charity should explore new avenues of charitable activity.

Under the current reserves policy reserves at the year end continue to be high despite planned expenditure on funding the feasibility pilot of a National Ovarian Cancer Audit Feasibility Pilot, further expenditure on the Webinar educational programme, funding of 2 consensus meetings and funding of an additional sub-group. In 2020 Council agreed to additional spending to support the Trainees/Trainers Annual Summit, discounted registration fees to support nurse members attending Annual Scientific Meeting, increased expenditure on prizes, awards, travel fellowships and research/audit grants.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity. The British Gynaecological Cancer Society is constituted under a deed adopted at the time of the inaugural meeting on the 6th October 1984 and amended on the 6th May 1988, 30th April 1994, 20th May 2004 and 21 June 2013. It is a registered charity, number 290959.

**Recruitment and appointment of new trustees**

The office holders of the Society (President, Hon Secretary and Hon Treasurer) have automatically held the role of Trustee since the inception of the Society in 1984. It was decided that at the summer council meeting of the society on 8th July 2015 that the society should formalise the appointment of non-executive trustees and this was ratified at the AGM of 10th July 2015. It was decided that the officers of the council as described in the constitution of the BGCS 2015 Section (3) would be joined in the role of trustees by no less than two and no more than four non-voting trustees to serve for three years. The aim of council was to seek applications from the most experienced individuals within the membership and it was envisaged that such candidates would be either nearing the end of or have retired from clinical practice. The membership was asked to self nominate for the position or nominate a colleague if they were agreeable to taking up the position, by October 31st 2015. Subsequently two individuals were identified who were approached and who both accepted the position of trustee. Their appointment was ratified at AGM of 15th May 2016. The newly appointed trustees were sent an invitation letter which directed them to background reading regarding their statutory and society responsibilities. Both trustees accepted by return of post. The first responsibility delegated to the two newly appointed trustees was the recruitment of a third non voting trustee, identified at the council meeting of 9th February 2017 and subsequently directly approached with the same invitation letter used previously. The third non-voting trustee accepted the position formally on 13th March 2017 and this appointment was ratified at the AGM on 15th June 2017, this person has now stepped down from the trustee position for personal reasons at the end of 2020. A new trustee with a non medical background and expertise in legal affairs has since been appointed.

The current constitution (2017) states in relation to trustees:-  
Section 2 (Membership of the Society)

iii. Trustees

1. Trustees are required by the Charity Commission.
  2. Trustees shall be recommended by Council and ratified by the AGM.
  3. Trustees shall serve a minimum term of three years and this term may be renewable for up to two further terms. In certain circumstances the term may be extended by a further one year to allow for overlap and ensuring suitable candidates are in post to provide continuity to the Society.
  4. There shall be a minimum of 2 and a maximum of 4 trustees who will not have voting rights.
  5. Trustees shall be individuals whose qualifications and motivation would be of value to the BGCS in promoting its goals within the rules of its charitable status.
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**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 DECEMBER 2023**

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**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Risk management**

The trustees have a duty to identify and review the risks to which the Charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Charity number**

290959

**Principal address**

Glaslyn  
Ffordd Y Parc  
Parc Menai  
Bangor  
Gwynedd  
LL57 4FE

**Trustees**

Mr C Chan  
Professor J Shepherd  
Ms B Rai  
Mr S Dobbs - (President)  
Mr A J Phillips - (Treasurer)  
Mr K B Gajjar - (Secretary)

**Independent Examiner**

Colin Bell FCCA  
Williams Denton Cyf  
Chartered Certified Accountants  
Glaslyn  
Ffordd y Parc  
Parc Menai  
Bangor  
Gwynedd  
LL57 4FE

**TRUSTEES' RESPONSIBILITY STATEMENT**

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 DECEMBER 2023**

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**TRUSTEES' RESPONSIBILITY STATEMENT - continued**

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 24 October 2024 and signed on its behalf by:

Mr S Dobbs - Trustee

# INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BRITISH GYNAECOLOGICAL CANCER SOCIETY

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## Independent examiner's report to the trustees of British Gynaecological Cancer Society

I report to the charity trustees on my examination of the accounts of British Gynaecological Cancer Society (the Trust) for the year ended 31 December 2023.

### Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

### Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Colin Bell FCCA

Williams Denton Cyf  
Chartered Certified Accountants  
Glaslyn  
Ffordd y Parc  
Parc Menai  
Bangor  
Gwynedd  
LL57 4FE

24 October 2024

**BRITISH GYNAECOLOGICAL CANCER SOCIETY**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2023**

	Notes	Unrestricted fund £	Restricted fund £	2023 Total funds £	2022 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		-	-	-	383
<b>Charitable activities</b>	3				
To advance the science and art of gynaecological oncology for the benefit of the public		322,952	-	322,952	316,542
Investment income	2	6,624	-	6,624	188
<b>Total</b>		<u>329,576</u>	<u>-</u>	<u>329,576</u>	<u>317,113</u>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>	4				
To advance the science and art of gynaecological oncology for the benefit of the public		333,422	-	333,422	250,679
<b>NET INCOME/(EXPENDITURE)</b>		<u>(3,846)</u>	<u>-</u>	<u>(3,846)</u>	<u>66,434</u>
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		639,445	-	639,445	573,011
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>635,599</u>	<u>-</u>	<u>635,599</u>	<u>639,445</u>

**CONTINUING OPERATIONS**

All income and expenditure has arisen from continuing activities.

The notes form part of these financial statements



# BRITISH GYNAECOLOGICAL CANCER SOCIETY

## BALANCE SHEET 31 DECEMBER 2023

	Notes	Unrestricted fund £	Restricted fund £	2023 Total funds £	2022 Total funds £
<b>CURRENT ASSETS</b>					
Debtors	9	94,595	-	94,595	85,306
Cash at bank		546,843	-	546,843	566,114
		<u>641,438</u>	<u>-</u>	<u>641,438</u>	<u>651,420</u>
<b>CREDITORS</b>					
Amounts falling due within one year	10	(5,839)	-	(5,839)	(11,975)
		<u>635,599</u>	<u>-</u>	<u>635,599</u>	<u>639,445</u>
<b>NET CURRENT ASSETS</b>					
		<u>635,599</u>	<u>-</u>	<u>635,599</u>	<u>639,445</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>					
		<u>635,599</u>	<u>-</u>	<u>635,599</u>	<u>639,445</u>
<b>NET ASSETS</b>					
		<u>635,599</u>	<u>-</u>	<u>635,599</u>	<u>639,445</u>
<b>FUNDS</b>	11				
Unrestricted funds				635,599	639,445
<b>TOTAL FUNDS</b>				<u>635,599</u>	<u>639,445</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 24 October 2024 and were signed on its behalf by:

Mr S Dobbs - Trustee

The notes form part of these financial statements

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2023**

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**1. ACCOUNTING POLICIES****Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Taxation**

The charity is exempt from corporation tax on its charitable activities and is registered for VAT purposes.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**2. INVESTMENT INCOME**

	2023	2022
	£	£
Deposit account interest	<u>6,624</u>	<u>188</u>

**BRITISH GYNAECOLOGICAL CANCER SOCIETY**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2023**

**3. INCOME FROM CHARITABLE ACTIVITIES**

		<b>2023</b>	<b>2022</b>
	Activity	<b>£</b>	<b>£</b>
Grants	To advance the science and art of gynaecological oncology for the benefit of the public	<b>16,800</b>	-
Sponsorships	To advance the science and art of gynaecological oncology for the benefit of the public	<b>4,583</b>	2,500
Delegate fees	To advance the science and art of gynaecological oncology for the benefit of the public	<b>14,185</b>	19,835
Subscriptions	To advance the science and art of gynaecological oncology for the benefit of the public	<b>60,045</b>	53,012
Subvention	To advance the science and art of gynaecological oncology for the benefit of the public	<b>6,000</b>	-
ASM Social Programme	To advance the science and art of gynaecological oncology for the benefit of the public	<b>7,992</b>	-
ASM Delegate income	To advance the science and art of gynaecological oncology for the benefit of the public	<b>87,310</b>	123,195
ASM Sponsorship income	To advance the science and art of gynaecological oncology for the benefit of the public	<b>118,700</b>	118,000
Sundry income	To advance the science and art of gynaecological oncology for the benefit of the public	<b>7,337</b>	-
		<b>322,952</b>	<b>316,542</b>

Grants received, included in the above, are as follows:

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
R K Wright	<b>1,000</b>	-
Ovarian Cancer Action	<b>15,800</b>	-
	<b>16,800</b>	-

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2023

## 4. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 5) £	Totals £
To advance the science and art of gynaecological oncology for the benefit of the public	<u>297,652</u>	<u>35,770</u>	<u>333,422</u>

## 5. SUPPORT COSTS

	Management £	Governance costs £	Totals £
To advance the science and art of gynaecological oncology for the benefit of the public	<u>27,552</u>	<u>8,218</u>	<u>35,770</u>

## 6. INDEPENDENT EXAMINER'S FEES

	2023 £	2022 £
Independent examiner's fees	<u>3,600</u>	<u>2,200</u>

## 7. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2023 nor for the year ended 31 December 2022.

## Trustees' expenses

	2023 £	2022 £
Trustees' expenses	<u>4,618</u>	<u>2,338</u>

## 8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	383	-	383
<b>Charitable activities</b>			
To advance the science and art of gynaecological oncology for the benefit of the public	316,542	-	316,542
Investment income	<u>188</u>	<u>-</u>	<u>188</u>
<b>Total</b>	<u>317,113</u>	<u>-</u>	<u>317,113</u>

## EXPENDITURE ON

**BRITISH GYNAECOLOGICAL CANCER SOCIETY**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

**8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued**

	Unrestricted fund £	Restricted fund £	Total funds £
<b>Charitable activities</b>			
To advance the science and art of gynaecological oncology for the benefit of the public	250,679	-	250,679
<b>NET INCOME</b>	66,434	-	66,434
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	573,011	-	573,011
<b>TOTAL FUNDS CARRIED FORWARD</b>	639,445	-	639,445

**9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2023 £	2022 £
Other debtors	88,186	61,308
VAT	4,316	8,570
Prepayments	2,093	15,428
	94,595	85,306

**10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2023 £	2022 £
Other creditors	2,239	7,276
Accruals and deferred income	-	2,500
Accrued expenses	3,600	2,199
	5,839	11,975

**11. MOVEMENT IN FUNDS**

	At 1.1.23 £	Net movement in funds £	At 31.12.23 £
<b>Unrestricted funds</b>			
General fund	639,445	(3,846)	635,599
<b>TOTAL FUNDS</b>	639,445	(3,846)	635,599

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

**11. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	329,576	(333,422)	(3,846)
<b>TOTAL FUNDS</b>	<u>329,576</u>	<u>(333,422)</u>	<u>(3,846)</u>

**Comparatives for movement in funds**

	At 1.1.22 £	Net movement in funds £	At 31.12.22 £
<b>Unrestricted funds</b>			
General fund	573,011	66,434	639,445
<b>TOTAL FUNDS</b>	<u>573,011</u>	<u>66,434</u>	<u>639,445</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	317,113	(250,679)	66,434
<b>TOTAL FUNDS</b>	<u>317,113</u>	<u>(250,679)</u>	<u>66,434</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.22 £	Net movement in funds £	At 31.12.23 £
<b>Unrestricted funds</b>			
General fund	573,011	62,588	635,599
<b>TOTAL FUNDS</b>	<u>573,011</u>	<u>62,588</u>	<u>635,599</u>

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2023

11. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	646,689	(584,101)	62,588
<b>TOTAL FUNDS</b>	<u>646,689</u>	<u>(584,101)</u>	<u>62,588</u>

12. RELATED PARTY DISCLOSURES

Due to the nature of the charity's operations and composition of the board of trustees and membership both trustees and members will pay subscriptions and fees to the Charity, other than these no material transactions have been identified which should be disclosed.