

**REGISTERED CHARITY NUMBER: 290959**

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2022  
FOR  
BRITISH GYNAECOLOGICAL CANCER SOCIETY**

**BRITISH GYNAECOLOGICAL CANCER SOCIETY**

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FOR THE YEAR ENDED 31 DECEMBER 2022**

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# **BRITISH GYNAECOLOGICAL CANCER SOCIETY**

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2022**

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The trustees present their report with the financial statements of the charity for the year ended 31 December 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

### **OBJECTIVES AND ACTIVITIES**

#### **Objectives and aims**

The objects of the charity are to advance the science and art of gynaecological oncology for the benefit of the public.

It achieves its own objectives by:

- Making grants to individuals
- Sponsoring or undertaking research in gynaecological oncology (GynOnc)
- Providing advocacy, advice and information
  - Running consensus meetings for specific topics in GynOnc
  - Publishing clinical guidelines for diagnosis and management of gynaecological cancers
  - Working with the Royal College of Obstetricians and Gynaecologists to develop training curricula
  - Supporting professional development of membership
- Acting as an umbrella or resource body
- Supporting one national annual scientific meeting a year looking at aspects of gynaecological oncology
  - Awarding prizes to the best oral and poster presentation at the ASM

#### **Public benefit**

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in planning future activities.

### **ACHIEVEMENT AND PERFORMANCE**

#### **Charitable Activities**

The BGCS continue to grow and develop post C-19 pandemic. The key areas of the BGCS continue to be advocacy in Gynaecological cancer, helping to develop and train all gynaecological cancer health care workers, support research and learning and ongoing professional development.

During 2022, the BGCS held a very successful annual scientific meeting in London with over 400 attendees, during the year we also held a one day meeting for unit cancer clinicians to help develop and strengthen their role in diagnosing and managing cancer outside cancer centres. Other notable academic meetings included consensus meetings on cervical cancer follow up, menopause and gynaecological cancer and genetic mutations. These meetings are the foundations of developing guidelines to help professionals manage women diagnosed with a gynaecological cancer.

Training continues to be at the forefront of BGCS activities. We held a one day meeting for trainees and their trainers, over 80 people attended, in addition we continue to support specialist training fellowships in the National Peritoneal Carcinomatosis Centre in Basingstoke as well as developing a mentoring program to help senior trainees and newly appointed consultants learn and consolidate their skills in managing advanced ovarian cancer. The BGCS are developing nursing standards for clinical nurse specialists in Gynaecological cancer, these guidelines will help develop and promote the role of the CNS.

During 2022, the BGCS appointed 2 research fellowships in conjunction with Wellbeing of Women, these funded programmes help to develop new research and to fund a post-doctoral research programme. In addition, the BGCS offer smaller grants to help develop research ideas.

2022 was a successful year, the society continues to grow its membership and attract members throughout the Gynaecological cancer MDT.

### **FINANCIAL REVIEW**

#### **Financial position**

The financial position for the year shows surplus income over expenditure of £66,434 (2021: £131,545 surplus expenditure over income). The charity has bank balances of £566,114 (2021: £476,082). The trustees consider the financial position of the charity to be satisfactory.

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**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 DECEMBER 2022**

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**FINANCIAL REVIEW**

**Reserves policy**

The Treasurer will monitor the financial reserves of the charity and is responsible for recommending a reserves policy which will be reviewed by the Trustees on an annual basis. The current reserves policy was agreed at the council meeting in June 2017 and is based on the following principals:

- The BGCS should keep reserves that can sustain the working of the charity for a year.
- The BGCS should not keep reserves that are excessive. Assuming the requirement for maintaining reserves for one year is met, the charity should avoid keeping reserves greater than 80% of the sum of the annual income and expenditure averaged over five years
- When reserves are excessive, the charity should explore new avenues of charitable activity.

Under the current reserves policy reserves at the year end continue to be high despite planned expenditure on funding the feasibility pilot of a National Ovarian Cancer Audit Feasibility Pilot, further expenditure on the Webinar educational programme, funding of 2 consensus meetings and funding of an additional sub-group. In 2020 Council agreed to additional spending to support the Trainees/Trainers Annual Summit, discounted registration fees to support nurse members attending Annual Scientific Meeting, increased expenditure on prizes, awards, travel fellowships and research/audit grants.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity. The British Gynaecological Cancer Society is constituted under a deed adopted at the time of the inaugural meeting on the 6th October 1984 and amended on the 6th May 1988, 30th April 1994, 20th May 2004 and 21 June 2013. It is a registered charity, number 290959.

**Recruitment and appointment of new trustees**

The office holders of the Society (President, Hon Secretary and Hon Treasurer) have automatically held the role of Trustee since the inception of the Society in 1984. It was decided that at the summer council meeting of the society on 8th July 2015 that the society should formalise the appointment of non-executive trustees and this was ratified at the AGM of 10th July 2015. It was decided that the officers of the council as described in the constitution of the BGCS 2015 Section (3) would be joined in the role of trustees by no less than two and no more than four non-voting trustees to serve for three years. The aim of council was to seek applications from the most experienced individuals within the membership and it was envisaged that such candidates would be either nearing the end of or have retired from clinical practice. The membership was asked to self nominate for the position or nominate a colleague if they were agreeable to taking up the position, by October 31st 2015. Subsequently two individuals were identified who were approached and who both accepted the position of trustee. Their appointment was ratified at AGM of 15th May 2016. The newly appointed trustees were sent an invitation letter which directed them to background reading regarding their statutory and society responsibilities. Both trustees accepted by return of post. The first responsibility delegated to the two newly appointed trustees was the recruitment of a third non voting trustee, identified at the council meeting of 9th February 2017 and subsequently directly approached with the same invitation letter used previously. The third non-voting trustee accepted the position formally on 13th March 2017 and this appointment was ratified at the AGM on 15th June 2017, this person has now stepped down from the trustee position for personal reasons at the end of 2020. A new trustee with a non medical background and expertise in legal affairs has since been appointed.

The current constitution (2017) states in relation to trustees:-  
Section 2 (Membership of the Society)

iii. Trustees

1. Trustees are required by the Charity Commission.
2. Trustees shall be recommended by Council and ratified by the AGM.
3. Trustees shall serve a minimum term of three years and this term may be renewable for up to two further terms. In certain circumstances the term may be extended by a further one year to allow for overlap and ensuring suitable candidates are in post to provide continuity to the Society.
4. There shall be a minimum of 2 and a maximum of 4 trustees who will not have voting rights.
5. Trustees shall be individuals whose qualifications and motivation would be of value to the BGCS in promoting its goals within the rules of its charitable status.

**BRITISH GYNAECOLOGICAL CANCER SOCIETY**

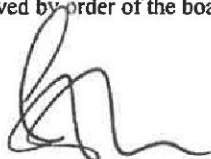
**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 DECEMBER 2022**

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**STATEMENT OF TRUSTEES' RESPONSIBILITIES - continued**

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 10 October 2023 and signed on its behalf by:



Mr S Dobbs - Trustee

12/10/23

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BRITISH GYNAECOLOGICAL CANCER SOCIETY

### Independent examiner's report to the trustees of British Gynaecological Cancer Society

I report to the charity trustees on my examination of the accounts of British Gynaecological Cancer Society (the Trust) for the year ended 31 December 2022.

### Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

### Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Colin Bell FCCA

Williams Denton Cyf  
Chartered Certified Accountants  
Glaslyn  
Ffordd y Parc  
Parc Menai  
Bangor  
Gwynedd  
LL57 4FE

Date: ..... 12/10/2023 .....

**BRITISH GYNAECOLOGICAL CANCER SOCIETY**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2022**

	Notes	Unrestricted fund £	Restricted fund £	2022 Total funds £	2021 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		383	-	383	-
<b>Charitable activities</b>	3				
To advance the science and art of gynaecological oncology for the benefit of the public		316,542	-	316,542	218,991
Investment income	2	189	-	189	14
Other income		-	-	-	553
<b>Total</b>		<u>317,114</u>	<u>-</u>	<u>317,114</u>	<u>219,558</u>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>	4				
To advance the science and art of gynaecological oncology for the benefit of the public		250,680	-	250,680	88,013
<b>NET INCOME</b>		<u>66,434</u>	<u>-</u>	<u>66,434</u>	<u>131,545</u>
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		573,011	-	573,011	441,466
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>639,445</u>	<u>-</u>	<u>639,445</u>	<u>573,011</u>

**CONTINUING OPERATIONS**

All income and expenditure has arisen from continuing activities.


The notes form part of these financial statements

**BRITISH GYNAECOLOGICAL CANCER SOCIETY**

**BALANCE SHEET  
31 DECEMBER 2022**

	Notes	Unrestricted fund £	Restricted fund £	2022 Total funds £	2021 Total funds £
<b>CURRENT ASSETS</b>					
Debtors	9	85,306	-	85,306	107,379
Cash at bank		566,114	-	566,114	476,082
		<u>651,420</u>	<u>-</u>	<u>651,420</u>	<u>583,461</u>
<b>CREDITORS</b>					
Amounts falling due within one year	10	(11,975)	-	(11,975)	(10,450)
		<u>639,445</u>	<u>-</u>	<u>639,445</u>	<u>573,011</u>
<b>NET CURRENT ASSETS</b>					
		<u>639,445</u>	<u>-</u>	<u>639,445</u>	<u>573,011</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>					
		<u>639,445</u>	<u>-</u>	<u>639,445</u>	<u>573,011</u>
<b>NET ASSETS</b>					
		<u>639,445</u>	<u>-</u>	<u>639,445</u>	<u>573,011</u>
<b>FUNDS</b>	11				
Unrestricted funds				639,445	573,011
<b>TOTAL FUNDS</b>				<u>639,445</u>	<u>573,011</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 10 October 2023 and were signed on its behalf by:

  
Mr S Dobbs - Trustee

12/10/23

The notes form part of these financial statements



NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2022

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1. ACCOUNTING POLICIES

**Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Taxation**

The charity is exempt from corporation tax on its charitable activities and is registered for VAT purposes.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. INVESTMENT INCOME

	2022	2021
	£	£
Deposit account interest	189	14

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2022**3. INCOME FROM CHARITABLE ACTIVITIES**

	Activity	2022 £	2021 £
Sponsorships	To advance the science and art of gynaecological oncology for the benefit of the public	120,500	88,400
Delegate fees	To advance the science and art of gynaecological oncology for the benefit of the public	143,030	81,285
Subscriptions	To advance the science and art of gynaecological oncology for the benefit of the public	53,012	49,306
		<u>316,542</u>	<u>218,991</u>

**4. CHARITABLE ACTIVITIES COSTS**

	Direct Costs £	Support costs (see note 5) £	Totals £
To advance the science and art of gynaecological oncology for the benefit of the public	<u>222,943</u>	<u>27,737</u>	<u>250,680</u>

**5. SUPPORT COSTS**

	Management £	Governance costs £	Totals £
To advance the science and art of gynaecological oncology for the benefit of the public	<u>23,199</u>	<u>4,538</u>	<u>27,737</u>

**6. INDEPENDENT EXAMINER'S FEES**

	2022 £	2021 £
Independent examiner's fees	<u>2,200</u>	<u>2,079</u>

**BRITISH GYNAECOLOGICAL CANCER SOCIETY****NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2022****7. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 December 2022 nor for the year ended 31 December 2021.

**Trustees' expenses**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Trustees' expenses	<b><u>2,338</u></b>	<b><u>-</u></b>

**8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £	Restricted fund £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
<b>Charitable activities</b>			
To advance the science and art of gynaecological oncology for the benefit of the public	218,991	-	218,991
Investment income	14	-	14
Other income	553	-	553
<b>Total</b>	<b><u>219,558</u></b>	<b><u>-</u></b>	<b><u>219,558</u></b>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
To advance the science and art of gynaecological oncology for the benefit of the public	88,013	-	88,013
<b>NET INCOME</b>	<b>131,545</b>	<b>-</b>	<b>131,545</b>
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	441,466	-	441,466
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b><u>573,011</u></b>	<b><u>-</u></b>	<b><u>573,011</u></b>

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2022**9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2022	2021
	£	£
Other debtors	61,308	105,032
VAT	8,570	-
Prepayments	15,428	2,347
	<u>85,306</u>	<u>107,379</u>

**10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2022	2021
	£	£
VAT	-	7,260
Other creditors	7,276	1,191
Accruals and deferred income	2,500	-
Accrued expenses	2,199	1,999
	<u>11,975</u>	<u>10,450</u>

**11. MOVEMENT IN FUNDS**

	At 1.1.22	Net movement in funds	At 31.12.22
	£	£	£
<b>Unrestricted funds</b>			
General fund	573,011	66,434	639,445
<b>TOTAL FUNDS</b>	<u>573,011</u>	<u>66,434</u>	<u>639,445</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
<b>Unrestricted funds</b>			
General fund	317,114	(250,680)	66,434
<b>TOTAL FUNDS</b>	<u>317,114</u>	<u>(250,680)</u>	<u>66,434</u>

**BRITISH GYNAECOLOGICAL CANCER SOCIETY**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

**11. MOVEMENT IN FUNDS - continued**

**Comparatives for movement in funds**

	At 1.1.21 £	Net movement in funds £	At 31.12.21 £
<b>Unrestricted funds</b>			
General fund	441,466	131,545	573,011
<b>TOTAL FUNDS</b>	<u>441,466</u>	<u>131,545</u>	<u>573,011</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	219,558	(88,013)	131,545
<b>TOTAL FUNDS</b>	<u>219,558</u>	<u>(88,013)</u>	<u>131,545</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.21 £	Net movement in funds £	At 31.12.22 £
<b>Unrestricted funds</b>			
General fund	441,466	197,979	639,445
<b>TOTAL FUNDS</b>	<u>441,466</u>	<u>197,979</u>	<u>639,445</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	536,672	(338,693)	197,979
<b>TOTAL FUNDS</b>	<u>536,672</u>	<u>(338,693)</u>	<u>197,979</u>

**12. RELATED PARTY DISCLOSURES**

Due to the nature of the charity's operations and composition of the board of trustees and membership both trustees and members will pay subscriptions and fees to the Charity, other than these no material transactions have been identified which should be disclosed.