

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021
FOR
BRITISH GYNAECOLOGICAL CANCER SOCIETY**

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FOR THE YEAR ENDED 31 DECEMBER 2021**

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**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2021**

The trustees present their report with the financial statements of the charity for the year ended 31 December 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects of the charity are to advance the science and art of gynaecological oncology for the benefit of the public.

It achieves its own objectives by:

- Making grants to individuals
- Sponsoring or undertaking research in gynaecological oncology (GynOnc)
- Providing advocacy, advice and information
 - Running consensus meetings for specific topics in GynOnc
 - Publishing clinical guidelines for diagnosis and management of gynaecological cancers
 - Working with the Royal College of Obstetricians and Gynaecologists to develop training curricula
 - Supporting professional development of membership
- Acting as an umbrella or resource body
- Supporting one national annual scientific meeting a year looking at aspects of gynaecological oncology
 - Awarding prizes to the best oral and poster presentation at the ASM

Public benefit

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in planning future activities.

ACHIEVEMENT AND PERFORMANCE

Charitable Activities

The BGCS conducted an extremely well attended one day face to face conference in Cheltenham in October 2021, the first face to face meeting since the beginning of the pandemic.

We launched new educational initiatives including a new very well attended study day for gynaecological cancer colleagues working mainly in the field of diagnostics and managing women at lower risk of cancer relapse.

The BGCS released guidelines on management of patients whose care was impacted by COVID; this was published in an international peer reviewed journal in the field.

The BGCS worked with the Basingstoke peritoneal carcinomatosis centre to set up short term training fellowships for gynaecological oncology trainees so that they may augment their surgical skills.

The BGCS was also delighted to hear that the NHS has agreed to fund a longer term National Ovarian Cancer Audit, something that we had campaigned to achieve over several years. The National Ovarian Cancer Audit will follow-on from the BGCS co-funded Ovarian Cancer Feasibility Pilot.

The BGCS also launched consensus agreed national quality performance indicators for ovarian cancer - these will be embedded into national training requirements and drive quality upwards.

In addition to these initiatives, the BGCS successfully continued its work in advocacy, developing guidelines, supporting training and contributing to ongoing professional development.

BRITISH GYNAECOLOGICAL CANCER SOCIETY

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2021

FINANCIAL REVIEW

Reserves policy

The Treasurer will monitor the financial reserves of the charity and is responsible for recommending a reserves policy which will be reviewed by the Trustees on an annual basis. The current reserves policy was agreed at the council meeting in June 2017 and is based on the following principals:

- The BGCS should keep reserves that can sustain the working of the charity for a year.
- The BGCS should not keep reserves that are excessive. Assuming the requirement for maintaining reserves for one year is met, the charity should avoid keeping reserves greater than 80% of the sum of the annual income and expenditure averaged over five years
- When reserves are excessive, the charity should explore new avenues of charitable activity.

Under the current reserves policy reserves at the year end continue to be high despite planned expenditure on funding the feasibility pilot of a National Ovarian Cancer Audit Feasibility Pilot, further expenditure on the Webinar educational programme, funding of 2 consensus meetings and funding of an additional sub-group. In 2020 Council agreed to additional spending to support the Trainees/Trainers Annual Summit, discounted registration fees to support nurse members attending Annual Scientific Meeting, increased expenditure on prizes, awards, travel fellowships and research/audit grants.

Financial Position

The financial position for the year shows surplus income over expenditure of £131,545 (2020: £25,553 surplus expenditure over income). The charity has bank balances of £476,082 (2020: £453,469). The trustees consider the financial position of the charity to be satisfactory.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity. The British Gynaecological Cancer Society is constituted under a deed adopted at the time of the inaugural meeting on the 6th October 1984 and amended on the 6th May 1988, 30th April 1994, 20th May 2004 and 21 June 2013. It is a registered charity, number 290959.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2021**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment and appointment of new trustees

The office holders of the Society (President, Hon Secretary and Hon Treasurer) have automatically held the role of Trustee since the inception of the Society in 1984. It was decided that at the summer council meeting of the society on 8th July 2015 that the society should formalise the appointment of non-executive trustees and this was ratified at the AGM of 10th July 2015. It was decided that the officers of the council as described in the constitution of the BGCS 2015 Section (3) would be joined in the role of trustees by no less than two and no more than four non-voting trustees to serve for three years. The aim of council was to seek applications from the most experienced individuals within the membership and it was envisaged that such candidates would be either nearing the end of or have retired from clinical practice. The membership was asked to self nominate for the position or nominate a colleague if they were agreeable to taking up the position, by October 31st 2015. Subsequently two individuals were identified who were approached and who both accepted the position of trustee. Their appointment was ratified at AGM of 15th May 2016. The newly appointed trustees were sent an invitation letter which directed them to background reading regarding their statutory and society responsibilities. Both trustees accepted by return of post. The first responsibility delegated to the two newly appointed trustees was the recruitment of a third non voting trustee, identified at the council meeting of 9th February 2017 and subsequently directly approached with the same invitation letter used previously. The third non-voting trustee accepted the position formally on 13th March 2017 and this appointment was ratified at the AGM on 15th June 2017, this person has now stepped down from the trustee position for personal reasons at the end of 2020. A new trustee with a non medical background and expertise in legal affairs has since been appointed.

The current constitution (2017) states in relation to trustees:-
Section 2 (Membership of the Society)

iii. Trustees

1. Trustees are required by the Charity Commission.
2. Trustees shall be recommended by Council and ratified by the AGM.
3. Trustees shall serve a minimum term of three years and this term may be renewable for up to two further terms. In certain circumstances the term may be extended by a further one year to allow for overlap and ensuring suitable candidates are in post to provide continuity to the Society.
4. There shall be a minimum of 2 and a maximum of 4 trustees who will not have voting rights.
5. Trustees shall be individuals whose qualifications and motivation would be of value to the BGCS in promoting its goals within the rules of its charitable status.

Risk management

The trustees have a duty to identify and review the risks to which the Charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

290959

Principal address

Glaslyn
Ffordd Y Parc
Parc Menai
Bangor
Gwynedd
LL57 4FE

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2021**

Trustees

Professor S Ghaem-Maghami - (Treasurer) (resigned 7.7.22)
Mr N Wood - (Secretary) (resigned 7.7.22)
Mr C Chan
Professor J Shepherd
Ms B Rai (appointed 14.7.21)
Professor S S Sundar - (President) (resigned 7.7.22)
Mr S Dobbs (appointed 7.7.22)
Mr A J Phillips (appointed 7.7.22)
Mr K B Gajjar (appointed 7.7.22)

Independent Examiner

Colin Bell FCCA
Williams Denton Cyf
Chartered Certified Accountants
Glaslyn
Ffordd Y Parc
Parc Menai
Bangor
Gwynedd
LL57 4FE

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 28 November 2022 and signed on its behalf by:

Mr S Dobbs - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
BRITISH GYNAECOLOGICAL CANCER SOCIETY**

Independent examiner's report to the trustees of British Gynaecological Cancer Society

I report to the charity trustees on my examination of the accounts of British Gynaecological Cancer Society (the Trust) for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Colin Bell FCCA
Williams Denton Cyf
Chartered Certified Accountants
Glaslyn
Ffordd Y Parc
Parc Menai
Bangor
Gwynedd
LL57 4FE

Date: 30/11/2022

BRITISH GYNAECOLOGICAL CANCER SOCIETY

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2021**

	Notes	Unrestricted fund £	Restricted fund £	31.12.21 Total funds £	31.12.20 Total funds £
INCOME AND ENDOWMENTS FROM					
Charitable activities					
To advance the science and art of gynaecological oncology for the benefit of the public		218,991	-	218,991	51,532
Investment income	2	14	-	14	144
Other income		553	-	553	-
Total		219,558	-	219,558	51,676
EXPENDITURE ON					
Charitable activities					
To advance the science and art of gynaecological oncology for the benefit of the public	4	88,013	-	88,013	77,229
NET INCOME/(EXPENDITURE)		131,545	-	131,545	(25,553)
RECONCILIATION OF FUNDS					
Total funds brought forward		441,466	-	441,466	467,019
TOTAL FUNDS CARRIED FORWARD		573,011	-	573,011	441,466

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

The notes form part of these financial statements

BRITISH GYNAECOLOGICAL CANCER SOCIETY

BALANCE SHEET
31 DECEMBER 2021

	Notes	Unrestricted fund £	Restricted fund £	31.12.21 Total funds £	31.12.20 Total funds £
CURRENT ASSETS					
Debtors	9	107,379	-	107,379	2,040
Cash at bank		476,082	-	476,082	453,469
		<u>583,461</u>	<u>-</u>	<u>583,461</u>	<u>455,509</u>
CREDITORS					
Amounts falling due within one year	10	(10,450)	-	(10,450)	(14,043)
		<u>573,011</u>	<u>-</u>	<u>573,011</u>	<u>441,466</u>
NET CURRENT ASSETS					
		<u>573,011</u>	<u>-</u>	<u>573,011</u>	<u>441,466</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>573,011</u>	<u>-</u>	<u>573,011</u>	<u>441,466</u>
NET ASSETS					
		<u>573,011</u>	<u>-</u>	<u>573,011</u>	<u>441,466</u>
FUNDS	11				
Unrestricted funds				573,011	441,466
TOTAL FUNDS				<u>573,011</u>	<u>441,466</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 28 November 2022 and were signed on its behalf by:

Mr S Dobbs - Trustee

The notes form part of these financial statements

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

1. ACCOUNTING POLICIES**Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from corporation tax on its charitable activities and is registered for VAT purposes.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. INVESTMENT INCOME

	31.12.21	31.12.20
	£	£
Deposit account interest	14	144
	<u>14</u>	<u>144</u>

BRITISH GYNAECOLOGICAL CANCER SOCIETY

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2021**

3. INCOME FROM CHARITABLE ACTIVITIES

		31.12.21	31.12.20
	Activity	£	£
Sponsorships	To advance the science and art of gynaecological oncology for the benefit of the public	88,400	6,883
Delegate fees	To advance the science and art of gynaecological oncology for the benefit of the public	81,285	785
Subscriptions	To advance the science and art of gynaecological oncology for the benefit of the public	49,306	43,864
		<u>218,991</u>	<u>51,532</u>

4. CHARITABLE ACTIVITIES COSTS

	Direct Costs	Support costs (see note 5)	Totals
	£	£	£
To advance the science and art of gynaecological oncology for the benefit of the public	<u>69,653</u>	<u>18,360</u>	<u>88,013</u>

5. SUPPORT COSTS

	Management	Governance costs	Totals
	£	£	£
To advance the science and art of gynaecological oncology for the benefit of the public	<u>16,281</u>	<u>2,079</u>	<u>18,360</u>

6. INDEPENDENT EXAMINER'S FEES

	31.12.21	31.12.20
	£	£
Independent examiner's fees	2,079	1,500
Other assurance services	<u>-</u>	<u>500</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2021

7. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2021 nor for the year ended 31 December 2020.

Trustees' expenses

	31.12.21	31.12.20
	£	£
Trustees' expenses	-	516

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Charitable activities			
To advance the science and art of gynaecological oncology for the benefit of the public	51,532	-	51,532
Investment income	144	-	144
Total	51,676	-	51,676
EXPENDITURE ON			
Charitable activities			
To advance the science and art of gynaecological oncology for the benefit of the public	77,229	-	77,229
NET INCOME/(EXPENDITURE)	(25,553)	-	(25,553)
RECONCILIATION OF FUNDS			
Total funds brought forward	467,019	-	467,019
TOTAL FUNDS CARRIED FORWARD	441,466	-	441,466

BRITISH GYNAECOLOGICAL CANCER SOCIETY

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2021

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.21	31.12.20
	£	£
Other debtors	105,032	-
Prepayments	2,347	2,040
	<u>107,379</u>	<u>2,040</u>

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.21	31.12.20
	£	£
VAT	7,260	1,289
Other creditors	1,191	11,254
Accrued expenses	1,999	1,500
	<u>10,450</u>	<u>14,043</u>

11. MOVEMENT IN FUNDS

	At 1.1.21	Net movement in funds	At 31.12.21
	£	£	£
Unrestricted funds			
General fund	441,466	131,545	573,011
	<u>441,466</u>	<u>131,545</u>	<u>573,011</u>
TOTAL FUNDS			
	<u>441,466</u>	<u>131,545</u>	<u>573,011</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	219,558	(88,013)	131,545
	<u>219,558</u>	<u>(88,013)</u>	<u>131,545</u>
TOTAL FUNDS			
	<u>219,558</u>	<u>(88,013)</u>	<u>131,545</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2021

11. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.1.20 £	Net movement in funds £	At 31.12.20 £
Unrestricted funds			
General fund	467,019	(25,553)	441,466
TOTAL FUNDS	<u>467,019</u>	<u>(25,553)</u>	<u>441,466</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	51,676	(77,229)	(25,553)
TOTAL FUNDS	<u>51,676</u>	<u>(77,229)</u>	<u>(25,553)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.20 £	Net movement in funds £	At 31.12.21 £
Unrestricted funds			
General fund	467,019	105,992	573,011
TOTAL FUNDS	<u>467,019</u>	<u>105,992</u>	<u>573,011</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	271,234	(165,242)	105,992
TOTAL FUNDS	<u>271,234</u>	<u>(165,242)</u>	<u>105,992</u>

12. RELATED PARTY DISCLOSURES

Due to the nature of the charity's operations and composition of the board of trustees and membership both trustees and members will pay subscriptions and fees to the Charity, other than these no material transactions have been identified which should be disclosed.

