



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **01.09.23** Period start date To **31.08.24** Period end date

Charity name: Redbourn Primary PTA

Charity registration number: 290848

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To fundraise money for the school to invest in resources to benefit the children who attend the school.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	A calendar of fundraising events, including Summer and Winter Fayres, Discos and other social events.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The income and expenditure is regularly shared during meetings and in newsletters. Minutes of the meetings are uploaded to the school website with the account information attached.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	We've had a successful calendar of events, which have been very well attended. Money raised has been reinvested into the school by purchasing reading books, curriculum schemes and other equipment. Parents and children have enjoyed attending the events.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Carrying forward £18,108.63, which will also be invested into school resources in following academic year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We don't hold money in reserve.
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	Not required
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by a volunteer committee

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Redbourn Primary PTA
Other name the charity uses	
Registered charity number	290848
Charity's principal address	Redbourn Primary School Long Cutt Redbourn St Albans AL3 7EX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Marie McGrath		10/10/2023 - Present	Charity Committee
2	Sophie Stockdale		All year - Present	Charity Committee
3	Catherine Newley		18/04/2024 - Present	Charity Committee
4	Laina Prendi		31/01/2024 – 31/08/2024	Charity Committee
5	Jessica Withers		01/09/2023 - 10/10/2023	Charity Committee
6	Lucy Slatter		01/09/2023 – 18/04/2024	Charity Committee
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	M McGrath	
Full name(s)	Marie McGrath	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	25/06/2025	

Overview of PTA Accounts 2023-24

Balance Carried Forward 01.09.2023	£19,387.92
Total Profit 2023-24	£19,472.71
Total Spend 2023-24	£20,802.00
Balance 31.08.2024	£18,058.63

Fundraising 2023-24

Fundraiser	Income	Expenditure	Profit
Donations	£337.10	£0.00	£337.10
Easy Fundraising	£37.87	£0.00	£37.87
Summer Writing Challenge	£16.00	£0.00	£16.00
Folk on the Common Cake Sale	£97.92	£0.00	£97.92
Nearly New Uniform Sale	£844.48	£0.00	£844.48
Bags2School	£140.00	£0.00	£140.00
Bingo Night	£1,097.75	£440.06	£657.69
Pumpkin Design Competition	£32.00	£0.00	£32.00
November Disco	£1,870.00	£530.40	£1,339.60
Wreath Making	£210.00	£0.00	£210.00
Christmas Cards	£939.63	£0.00	£939.63
Christmas Trees	£130.00	£0.00	£130.00
Christmas Gift Shop	£1,976.50	£886.38	£1,090.12
Winter Fayre	£4,220.79	£1,239.73	£2,981.06
March Disco	£1,731.50	£432.44	£1,299.06
Easter Egg Hunt	£640.00	£231.71	£408.29
Easter Challenge	£47.00	£0.00	£47.00
Family Bingo Night	£497.61	£191.79	£305.82
Braid Maidens	£480.00	£289.00	£191.00
May Disco	£1,517.50	£466.47	£1,051.03
Ice Lollies	£669.59	£209.48	£460.11
Tea Towels	£1,070.00	£631.20	£438.80
Fun Run	£500.00	£500.00	£0.00
May Ball	£6,768.04	£4,629.56	£2,138.48
Summer Fayre	£4,980.16	£1,466.51	£3,513.65
Leavers Assembly	£66.00	£0.00	£66.00
Float Banked			£700.00
Total	£30,917.44	£12,144.73	£19,472.71

Expenditure 2023-24

Donation to Redbourn Primary School	£3,000.00
Contribution to Year 6 Leavers Party	£649.00
Parentkind Membership	£153.00
Donation to Brain Tumour Charity 2023	£2,000.00
Donation to Redbourn Primary School	£15,000.00
Total	£20,802.00

Total Income 2023-24 £30,917.44

Total Expenditure 2023-24 **£32,946.73**

	Main account	Event account	Total
Total in bank accounts on 01.09.2023	£18,401.46	£986.46	£19,387.92

Total in the bank accounts on 31.08.2024	£17,038.02	£1,020.61	£18,058.63
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Total Assets = £18,058.63 + £50 in Petty Cash

Independent examiner's report to the trustees of Redbourn Primary PTA

I report to the trustees on my examination of the accounts of Redbourn Primary PTA (the Trust) for the year ended 31st August 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the *Charities Act 2011* ('the Act').

I report in respect of my examination of the Trust's accounts carried out under s. 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under s. 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

(1) Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or

(2) The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed



Name: *Jenny Shepherd*

Relevant professional qualification or body: *ACA*

Address: *39 Holts Meadow, Redbourn, AL3 7BW*

Date: *19 June 2025*