

Company registration number: 01687570

Charity registration number: 290792

HILLINGDON LAW CENTRE
(A company limited by guarantee)
Report and Financial Statements

for the year ended 31 March 2025

HILLINGDON LAW CENTRE

Contents

	Page
Reference and Administrative Details	1
Trustees' Report	2
Statement of Trustees' Responsibilities	3
Independent Examiner's report	4
Statement of Financial Activities	5
Balance Sheet	6
Notes to the Financial Statements	7
Detailed Statement of Financial Activities for the Year Ended 31 March 2025	11

Starline Accountancy Ltd
For and Behalf of Starline Accountancy Ltd
60 Union Street, Wednesbury, England
WS10 7HB
12 December 2025

HILLINGDON LAW CENTRE
Reference and Administrative Details

Trustees	Louie DI COSTANZO John Anthony FROST Roshan GHEI Naser Mohammed ISSA Stavriannie Valentina PETROU Sadia SAMIT Nazim SHAH	Resigned on 09 December 2024
Secretary	Sadia Samit	
Company Registration Number	01687570	
Charity Registration Number	290792	
Registered office	12 HAROLD AVENUE HAYES MIDDX UB3 4QW	
Bankers	Lloyds Bank 3rd Floor North Block St. Marys Court St. Mart at Hill, London EC3R 8NA	
Independent Examiner	Starline Accountancy Ltd	
Office and Correspondence Address	60 Union Street, Wednesbury England WS10 7HB	

HILLINGDON LAW CENTRE

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 March 2025.

Objectives and activities:

Objects and aims:

The centre provides legal advice and assistance to poor persons resident or working in West London and surrounding areas including London Boroughs of Hillingdon, Harrow, Hounslow, Ealing, Brent and other counties outside London including Slough, High Wycombe and Aylesbury. The Law Centre also undertakes to co-operate in the education of residents in the law and its operation and other matters. The Law Centre can and does charge for services provided where appropriate and dependent on means.

Public benefit:

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Structure, governance and management:

Nature of governing document:

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Hillingdon Law Centre was incorporated on 17th December 1982 as a company limited by guarantee and governed by written Memorandum and Articles of Association.

Recruitment and appointment of trustees:

The trustees are appointed as set out in the Articles of Association.


Organisational structure:

Management Committee meetings at which all trustees are invited take place at least six times per year in accordance with the Articles of Association. Sub Committees of the Management Committee which also include members of staff, meet on a regular basis to maintain the principle activities of the Charity.

Relationships with related parties

The Law Centre is a member of the Law Centres Federation and Advice UK.

The annual report was approved by the trustees of the charity on 12 December 2025 and signed on its behalf by:



NAZIM SHAH
Trustee
12/12/2025

HILLINGDON LAW CENTRE
Statement of Trustees' Responsibilities


The trustees (who are also the directors of Hillingdon Law Center for the purposes of company Law) are responsible for preparing the report and financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (Financial Reporting Standard 102 and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on 12 December 2025 and Signed on its behalf by:


NAZIM SHAH
Trustee
12/12/2025

HILLINGDON LAW CENTRE

Independent Examiner's Report to the Trustees of Hillingdon Law Centre

I report to the charity Trustees on my examination of the accounts of the charity for the year ended 31 March 2025 which are set out on pages 5 to 9.

Respective responsibilities of Trustees and Examiner

As the charity's Trustees of Hillingdon Law Centre (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of The Hillingdon Law Centre are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- 1 accounting records were not kept in respect of Hillingdon Law Centre as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Starline Accountancy Ltd
60 Union Street,
Wednesbury
England
WS10 7HB
12 December 2025

HILLINGDON LAW CENTRE

Statement of Financial Activities for the year ended 31 March 2025

(Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Notes	2025 £	2024 £
Donations and legacies	3	1,565	50
Income from investments	4	236	428
Charitable activities	5	216,668	214,937
Sales		86,271	88,168
Raising Funds	7	(327,851)	(301,206)
Net expenditure		(23,111)	2,377
Net Movement in funds		(23,111)	2,377
Reconciliation of funds			
Total funds brought forward		210,273	207,896
Total funds carried forward		187,162	210,273

HILLINGDON LAW CENTRE
Balance sheet as at 31 March 2025

	Notes	2025 £	2024 £
Fixed assets			
Tangible assets	10	165,496	166,549
		165,496	166,549
Current assets			
Stocks		45,654	41,436
Debtors		15,611	28,667
Cash at bank and in hand		19,437	41,779
		80,702	111,882
Creditors: amounts falling due	12	(17,657)	(32,070)
Net Current Assets		63,045	79,812
Total assets less current liabilities		228,541	246,361
Creditors: amounts falling due after more than one year		(41,378)	(36,088)
Net Assets		187,163	210,273
Unrestricted income funds			
Unrestricted funds	13	187,162	210,273
Total funds		187,162	210,273


For the financial year ending 30 April 2024 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The Directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 5 to 9 were approved by the Trustees, and authorised for issue on 18 February 2025 and signed on their behalf by:


 Nazim SHAH

Chairman of the Trustees

Approved by the Board on 12 December 2025

HILLINGDON LAW CENTRE

Notes to the Financial Statements for the year ended 31 March 2025

1 Charity status

The charity is limited by guarantee, incorporated in England, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £Nil towards the assets of the charity in the event of liquidation.

These financial statements were authorised for issue by the trustees on 15 December 2025.

2 Summary of significant accounting policies

Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Summary of disclosure exemptions

Hillingdon Law Centre meets the definition of a qualifying entity under FRS 102 and has therefore taken advantage of the disclosure exemptions available to it in respect of its separate financial statements, which are presented alongside the consolidated financial statements. Exemptions have been taken in relation to financial instruments, presentation of a cash flow statement, intra-group transactions and remuneration of key management personnel.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees's meetings and reimbursed expenses.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees's discretion in furtherance of the objectives of the charity.

3 Income from donations and legacies

	2025	2024
	£	£
Donations and legacies:		
Donations from individuals	1,565	50
	<u>1,565</u>	<u>50</u>

4 Investment Income

	2025	2024
	£	£
Income from investments	236	428
	<u>236</u>	<u>428</u>

5 Charitable activities

	2025	2024
	£	£
Charitable activities - (EMPLOYMENT GRANT)	90,752	88,502
Charitable activities - (IMMIGRATION GRANT)	27,600	50,600
Charitable activities - (LAA Income)	69,316	53,835
Charitable activities - (Unrestricted Grants)	29,000	22,000
	<u>216,668</u>	<u>214,937</u>

6 Expenditure on raising funds	2025	2024
	£	£
Allocated support costs	11,007	14,063
	<u>11,007</u>	<u>14,063</u>

7 Expenditure on charitable activities	2025	2024
	£	£
	332,069	314,157
	<u>332,069</u>	<u>314,157</u>

8 Trustees remuneration and expenses

No Trustees received remuneration during the year 2025 (or 2025)

9 Staff costs	2025	2024
	£	£
Wages and salaries	244,900	247,931
	<u>244,900</u>	<u>247,931</u>

Average number of employees during the year

Number	Number
<u>8</u>	<u>8</u>

10 Tangible fixed assets

	buildings	machinery	and equipment	Total
	<i>At cost</i>	<i>At cost</i>	<i>At cost</i>	
	£	£	£	£
Cost or valuation				
B/fwd	162,852	-	38,923	201,775
Additions	-	-	-	-
Surplus on revaluation	-	-	-	-
Transfers (to)/from investment property	-	-	-	-
Disposals	-	-	-	-
C/fwd	<u>162,852</u>	<u>-</u>	<u>38,923</u>	<u>201,775</u>
Depreciation				
B/fwd	-	-	35,227	35,227
Charge for the year	-	-	1,052	1,052
Surplus on revaluation	-	-	-	-
Transfers (to)/from investment property	-	-	-	-
On disposals	-	-	-	-
C/fwd	<u>-</u>	<u>-</u>	<u>36,279</u>	<u>36,279</u>
Carrying amount				
C/fwd	<u>162,852</u>	<u>-</u>	<u>2,644</u>	<u>165,496</u>
B/fwd	<u>162,852</u>	<u>-</u>	<u>3,696</u>	<u>166,548</u>

Tangible fixed assets previous year

	buildings	machinery	and equipment	Total
	<i>At cost</i>	<i>At cost</i>	<i>At cost</i>	
	£	£	£	£
Cost or valuation				
B/fwd	162,852	-	36,219	199,071
Additions	-	-	2,705	2,705
Revaluation	-	-	-	-
Transfers (to)/from investment property	-	-	-	-
Disposals	-	-	-	-
C/fwd	<u>162,852</u>	<u>-</u>	<u>38,924</u>	<u>201,776</u>
Depreciation				

B/fwd	-	-	33,932	33,932
Charge for the year	-	-	1,295	1,295
Revaluation	-	-	-	-
Transfers (to)/from investment property	-	-	-	-
On disposals	-	-	-	-
C/fwd	-	-	35,227	35,227
Carrying amount	162,852	-	3,697	166,549

and equipment

At cost
£

Cost or valuation

At 1 April 2024	38,923
Additions	-
Revaluation	-
Disposals	-
At 31 March 2025	38,923

Depreciation

At 1 April 2024	35,227
Charge for the year	1,052
Revaluation	-
On disposals	-
At 31 March 2025	36,279

Carrying amount

At 31 March 2025	2,644
At 1 April 2024	3,696

11 Cash and cash equivalents

2025	2024
£	£
19,437	41,779

12 Creditors: amounts falling due within one year

2025	2024
£	£
Other taxes and social security costs	17,657
Other creditors	-
17,657	16,565
32,070	

13 Funds

	Balance at 1 April 2024	Incoming resources	Resources expended	Balance at 31 Mar-25
Unrestricted funds				
General	210,273	304,740	327,851	187,162
	Balance at 1 April 2023	Incoming resources	Resources expended	Balance at 31 Mar-24
Unrestricted funds				
General	207,896	303,583	301,206	210,273

14 Analysis of net assets between funds

	2025	2024
	£	£
Current assets	80,702	111,882
Current liabilities	(59,035)	(68,158)
Total net assets	21,667	43,724

15 Presentation currency

The financial statements are presented in Sterling.

HILLINGDON LAW CENTRE

Detailed Statement of Financial Activities for the year ended 31 March 2025

	2025 £	2024 £
Donations and legacies		
Donations	(1,565)	(50)
Charitable activities		
Charitable activities - (EMPLOYMENT GRANT)	(90,752)	(88,502)
Charitable activities - (IMMIGRATION GRANT)	(27,600)	(50,600)
Charitable activities - (LAA Income)	(69,316)	(53,835)
Charitable activities - (Unrestricted Grants)	(29,000)	(22,000)
	(216,668)	(214,937)
Sale		
Sale	(86,271)	(88,168)
	(86,271)	(88,168)
Distribution costs		
Distribution costs - Stock	(4,218)	(12,951)
	(4,218)	(12,951)
Raising funds		
Employee costs:		
Wages and salaries	244,900	247,931
Pensions	5,756	5,817
Employer's NI	23,550	18,440
Volunteer Expenses	6,801	4,774
Staff training and welfare	574	1,771
Travel and subsistence	588	598
	282,169	279,331
Premises costs:		
Rates	293	308
Light and heat	875	3,497
	1,168	3,805
Telephone and internet	10,122	7,363
Postage	178	205
Stationery and printing	732	1,197
Subscriptions	9,652	2,071
Bank charges	167	223
Insurance	8,709	1,896
Equipment hire	1,263	535
Software	4,141	1,571
Repairs and maintenance	1,056	-
Depreciation	1,052	1,295
Sundry expenses	-	712
	37,072	17,068
Legal and professional costs:		
Accountancy fees	10,840	13,840
Other legal and professional	820	113
	11,660	13,953
	332,069	314,157