



Trustees' Annual Report for the period

	Period start date				Period end date		
From	05	04	2023	To	05	04	2024

Section A Reference and administration details

Charity name

The Takk Trust

Other names charity is known by

Registered charity number (if any) 290753

Charity's principal address

Freshfieds

Mutton Hall Hill

Heathfield

Postcode

TN21 8NL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Jonathan Smith	Chair		
2	David Farey			
3	Stephen Smith			
4	Paul Sefa			
5	Deanne Marbell			
6	Esther Armah			
7	Betty Cooper			
8	Debbie Robinson			
9	Denise Ward			
10	Sarah Smith			
11	Heather Stokes			
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Rev Michael James Smith – Head of Mission

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Deed
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Enquiry among supporters

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The trustees oversee the day to day running of the Trust
A weekly meeting of the Chair, Head of Mission, UK lead, Africa lead and Safeguarding officer is used to keep trustees informed and engaged with all operational matters.
A monthly meeting of the Chair, Head of Mission, UK lead, Africa lead, Safeguarding and Senior Management of the Beloved Missionary School (head, deputy head, administration and school pastor)
DBS checks are in place for all employees
The beloved missionary school is registered with the Ghanaian education department, with representation of the trustees on the school's board
The mission director retains his accreditation as a minister within the Church of England.
Policies are reviewed on an annual basis.
Trustees meet three times a year to set strategic direction, review operations, sign off accounts and approve policy changes
All trustees give their time voluntarily and received no remuneration or other benefits.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Advancement of the Christian religion through church, education and community development

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trust currently focuses its resources on 4 key functions:

Teaching and training in Christian activities in U.K. and Africa

Christian ministry through active contribution to the life of the Church in the UK, Europe and Africa both online and in person

Education (K-12) in Africa through the provision of the 'beloved missionary school' in Accra, Ghana

Mercy and relief of hardship

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The serving Africa mission annual report.

During the past year the work in Africa continues to move forward

The school now has a full time chaplain who works in the school and in the local community. The lower secondary is open for students, and an option for children to board on site in term time is in the planning stage.

Church development continues and we are really happy to see that the youth church is still flourishing, and Mary's women's groups are going very well.

In the UK, the online ministries have continued to flourish and in this way supporters and friends are kept informed. Teaching and ministry goes forward through the continued use of zoom, WhatsApp, Facebook, Kindle and Instagram. We are especially pleased with the Beacon fellowship, which is an entirely online church which meets on Sunday morning.

Inevitably with the advancing years travel in the UK is more restricted, but the use of the Internet is balancing this well.

The trustees continue to develop the long term plan for the mission, including a programme to finish the site building work for the school and the mission.

All the trust policies are now up to date including safeguarding.

Funding in these uncertain days is not easy but we continue to live by the faith model and believe that this will carry us forward.

Jim Smith
Head of Mission.

Section E

Financial review

Brief statement of the charity's policy on reserves

We maintain a minimum to cover on-going projects and 3 months salary commitments to both UK and African staff.

We believe money is given to spend not to hold.

Details of any funds materially in deficit

Zero

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Money comes in through regular giving and one off donations. We have had positive results from adoption of online giving platforms, to date we are registered with JustGiving and Church Aid Foundation(CAF)

We make no reference to a person's faith in matters of mercy or relief of hardship

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

David Jonathan Smith

Position (eg Secretary, Chair, etc)

Chair

Date

03/02/2025



CHARITY COMMISSION
FOR ENGLAND AND WALES

The Task Trust

290753

Receipts and payments accounts

CC16a

For the period
from

05/04/2023

To

04/04/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations and Legacies	108,138	-	-	108,138	103,615
Gift Aid	11,833	-	-	11,833	10,348
Interest	807	-	-	807	160
Royalties	1	-	-	1	23
Corona Virus Job Retention Scheme	-	-	-	-	-
Minister Fees	243	-	-	243	4,164
Online direct giving	-	-	-	-	3,658
Donations from previous year	780	-	-	780	-
Sub total (Gross income for AR)	121,802	-	-	121,802	121,969
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	121,802	-	-	121,802	121,969
A3 Payments					
Accounting software	359	-	-	359	326
Africa Mission Wages	-	-	-	-	31,995
Bank Charges	474	-	-	474	475
Internet Mission	-	-	-	-	-
Kindergarten School	1,060	-	-	1,060	-
Kindergarten Teachers Salary support	-	-	-	-	-
Medical Expenses	359	-	-	359	2,150
Office Expenses	-	-	-	-	5,012
Phone and Internet	1,905	-	-	1,905	1,334
School Building Project	30,930	-	-	30,930	27,750
Travel	8,637	-	-	8,637	11,162
UK mission workers support while in Africa	-	-	-	-	-
UK staff Wages	39,600	-	-	39,600	39,614
Scholarship fund	-	-	-	-	-
Africa Mission operational expenses	40,446	-	-	40,446	8,491
Teacher training school	-	-	-	-	-
Misc Expenses	3,128	-	-	3,128	2,836
One off small projects	1,255	-	-	1,255	1,000
Towers Ministry	7,780	-	-	7,780	-
Insurance (health)	956	-	-	956	-
Sub total	136,888	-	-	136,888	132,144
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	136,888	-	-	136,888	132,144
Net of receipts/(payments)	- 15,086	-	-	- 15,086	- 10,174
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	83,786	-	-	83,786	93,960
Cash funds this year end	68,700	-	-	68,700	83,786

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	1,851	-	-
	Savings	66,849	-	-
		-	-	-
	Total cash funds	68,700	-	-
	(agree balances with receipts and payments account(s))			

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	David Smith	2/2/25



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
The Takk Trust

On accounts for the year
ended

04/04/2024

Charity no
(if any) 290753

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **04 / 04 / 2024**.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention ~~(other than that disclosed below *)~~ in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

2 February 2025

Name:

Gareth Prior

Relevant professional
qualification(s) or body
(if any):

Fellow of the Chartered Institute of Management Accountants

Address:

4 South Street, Osney Island, Oxford, OX2 0BE