



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	05	04	2022		05	04	2023

## Section A Reference and administration details

Charity name

The Takk Trust

Other names charity is known by

Registered charity number (if any) 290753

Charity's principal address

Freshfieds

Mutton Hall Hill

Heathfield

Postcode

TN21 8NL

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Jonathan Smith	Chair		
2	David Farey			
3	Stephen Smith			
4	Paul Sefa			
5	Deanne Marbell			
6	Esther Armah			
7	Betty Cooper			
8	Debbie Robinson			
9	Denise Ward			
10	Sarah Smith			
11	Heather Stokes			
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

Rev Michael James Smith – Head of Mission

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Deed
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Enquiry among supporters

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The trustees oversee the day to day running of the Trust  
A weekly meeting of the Chair, Head of Mission, UK lead, Africa lead and Safeguarding officer is used to keep trustees informed and engaged with all operational matters.  
A monthly meeting of the Chair, Head of Mission, UK lead, Africa lead, Safeguarding and Senior Management of the Beloved Missionary School (head, deputy head, administration and school pastor)  
DBS checks are in place for all employees  
The beloved missionary school is registered with the Ghanaian education department, with representation of the trustees on the school's board  
The mission director retains his accreditation as a minister within the Church of England.  
Policies are reviewed on an annual basis.  
Trustees meet three times a year to set strategic direction, review operations, sign off accounts and approve policy changes  
All trustees give their time voluntarily and received no remuneration or other benefits.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

Advancement of the Christian religion through church, education and community development

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Trust currently focuses its resources on 4 key functions:

Teaching and training in Christian activities in U.K. and Africa

Christian ministry through active contribution to the life of the Church in the UK, Europe and Africa both online and in person

Education (K-12) in Africa through the provision of the 'beloved missionary school' in Accra, Ghana

Mercy and relief of hardship

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

The serving Africa mission annual report.

During the past year the work in Africa continues to move forward. The school now has more than 200 pupils across all ages from kindergarten to lower secondary.

The school is now financed and managed locally. Planning work is underway to extend provision for lower secondary and excitingly an option for children to board on site in term time has been met with a lot of interest with current and prospective parents.

Church development continues and we are really happy to see that the youth church is flourishing, we have plans/funding to appoint a youth pastor when the time is right.

In the UK, the online ministries have continued to flourish and in this way supporters and friends are kept informed. Teaching and ministry goes forward through the continued use of zoom, WhatsApp, Facebook, Kindle and Instagram. We have reconnected with a few supporting churches in the UK and have several 'in-person' events planned.

Inevitably with the advancing years travel in the UK is more restricted, but the use of the Internet is balancing this well.

The trustees continue to develop the long term plan for the mission, including a programme to develop the donor base for the mission.

All the trust policies are now up to date including safeguarding.

Funding in these uncertain days is not easy but we continue to live by the faith model and believe that this will carry us forward.

Jim Smith  
Head of Mission.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

We maintain a minimum to cover on-going projects and 3 months salary commitments to both UK and African staff.

We believe money is given to spend not to hold.

### Details of any funds materially in deficit

Zero

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Money comes in through regular giving and one off donations. We have had positive results from adoption of online giving platforms, to date we are registered with JustGiving and Church Aid Foundation(CAF)

We have been able to fund the purchase of an adjacent plot of land to the base in Africa, this will be used to build a community sports facility as funds are available.

We make no reference to a person's faith in matters of mercy or relief of hardship

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

David Jonathan Smith

Position (eg Secretary, Chair, etc)

Chair

Date

20/03/2024



## Receipts and payments accounts

CC16a

For the period  
from

04/04/2022

To

04/04/2023

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Donations and Legacies	103,615	-	-	103,615	107,925.34
Gift Aid	10,348	-	-	10,348	9,537.15
Interest	160	-	-	160	0.56
Royalties	23	-	-	23	17.08
Corona Virus Job Retention Scheme	-	-	-	-	16,837.78
Other trading activities	4,164	-	-	4,164	8,508.87
Online direct giving	3,658	-	-	3,658	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>121,969</b>	<b>-</b>	<b>-</b>	<b>121,969</b>	<b>142,827</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>121,969</b>	<b>-</b>	<b>-</b>	<b>121,969</b>	<b>142,827</b>
<b>A3 Payments</b>					
	-	-	-	-	-
	-	-	-	-	-
Accounting software	326	-	-	326	303
Africa Mission Wages	31,995	-	-	31,995	17,610
Bank Charges	475	-	-	475	967
Internet Mission	-	-	-	-	1,321
Kindergarten School	-	-	-	-	2,900
Kindergarten Teachers Salary support	-	-	-	-	15
Medical Expenses	2,150	-	-	2,150	898
Office Expenses	5,012	-	-	5,012	2,228
Phone and Internet	1,334	-	-	1,334	1,318
School Building Project	27,750	-	-	27,750	39,895
Travel	11,162	-	-	11,162	677
UK mission workers support while in Africa	-	-	-	-	510
UK staff Wages	39,614	-	-	39,614	39,600
Scholarship fund	-	-	-	-	560
Africa Mission operational expenses	8,491	-	-	8,491	200
Teacher training school	-	-	-	-	7,400
Misc Expenses	2,836	-	-	2,836	9,030
One off small projects	1,000	-	-	1,000	-
	-	-	-	-	-
<b>Sub total</b>	<b>132,144</b>	<b>-</b>	<b>-</b>	<b>132,144</b>	<b>125,431</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>132,144</b>	<b>-</b>	<b>-</b>	<b>132,144</b>	<b>125,431</b>
<b>Net of receipts/(payments)</b>	<b>- 10,174</b>	<b>-</b>	<b>-</b>	<b>- 10,174</b>	<b>17,395</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>93,960</b>	<b>-</b>	<b>-</b>	<b>93,960</b>	<b>76,565</b>
<b>Cash funds this year end</b>	<b>83,786</b>	<b>-</b>	<b>-</b>	<b>83,786</b>	<b>93,960</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current Account	2,976	-	-
	Savings	80,810	-	-
		-	-	-
	<b>Total cash funds</b>	<b>83,786</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))			


	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	DAVID SMITH	29/3/24



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
TAKK Trust

On accounts for the year  
ended

4 April 2023

Charity no  
(if any)

290753

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **04 / 04 / 2023**.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date:

02 April 2024

Name:

Gareth Prior

Relevant professional  
qualification(s) or body  
(if any):

FCMA (CIMA)

Address:

4 South Street

Oxford

OX2 0BE

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).



**Give here brief details of any items that the examiner wishes to disclose.**

No items to disclose