



Maidstone Grammar School Parents' Association

MAIDSTONE GRAMMAR SCHOOL PARENTS' ASSOCIATION

ANNUAL REPORT AND ACCOUNTS

Registered Charity Number: 290750

Principal address: Maidstone Grammar School
Barton Road
Maidstone
Kent
ME15 7BT

Trustees

The Trustees listed below have, unless noted, all served in office throughout 2023-2024

Chairman	Sarah Hudson
Vice Chairman	Alison Stevens
Secretary	Irene Santineer
Treasurer	Stephen Batchelor
Senior Staff Representative	Mark Tomkins (Headmaster)
Members	Paul Tassell (Resigned 16 October 2023)

Executive Committee Members

All Trustees also sit on the Executive Committee. Additional members are:

Tega Edokpolor	Mary Grabham	Ben Grabham	Natalie Gray
Julie Griggs *	Michael Hall	Meroe Jackson	Madeleine Jarvis *
Marc Jarvis *	Gena Mellett	Laura Moisan	Andrea Muir
Benedicta Offei	Amber Revell		

(*resigned during 2023-2024)

Bankers: Lloyds Banking Group
18 Week Street
Maidstone
Kent
ME14 1RW

Governance and management

Governing document

The charity is regulated by the constitution and rules adopted at the Annual General Meeting on 12 October 2009.

Management of the charity

The Board of Trustees is the governing body of the Maidstone Grammar School Parents' Association ("the Association") and consists of the appointed trustees of the charity. Trustees are elected annually at the Annual General Meeting. At the AGM on 16 October 2023 the nominations of new and existing trustees were accepted and duly elected.

The management of events and activities is overseen by members serving on the Executive Committee ("the Committee"), which comprises all trustees plus other members of the Association elected or co-opted by the Committee. A clear distinction is made between business that must be dealt with by trustees (such as compliance with statutory requirements) and the day-to-day management of the Association's activities.

The Committee met twice in 2023-2024, both in person and virtually. A Treasurer's Report was presented at each meeting, indicating the amount available to the Association to make grants to Maidstone Grammar School ("the School"), subject to forecast expenditure and the Association's reserves policy. The School Captain, Vice Captain, or an appointed deputy, representing the School Council and school prefects, also attended some meetings.

The Accounts are presented annually to the membership for approval at the Annual General Meeting. This year the level of income requires an independent audit and suitable arrangements will be made for this to be done by an Independent Examiner.

Activities of the charity

The activities of the charity fall broadly into two types:

- those which are essentially fundraising (such as the Fireworks Display, Quiz Evening, Wreath making, Tribute Nights, Golf Day, Clothes and ink cartridge recycling, Easy fundraising); and
- those aimed at building relationships between pupils, between parents, and with staff (such as the Theatre Trips, Cross-Channel Trips, Second Hand Uniform shop). These fall within the charitable objects of the Association.

Although some events do not have a fundraising focus, prudence requires the Association to weigh the benefits against the net costs that may be incurred. Consequently, such events often run at little or no net cost and may generate a surplus.

Achievement and performance

Chairman's Statement

The 2023-2024 academic year was our normal calendar of activities.

Our thanks go to all the staff, from the Head to the caretakers – none of our activities are achievable without their help and support.

We have a surplus before grants of £24,079 and distributed an amount of £24,990 to the school.

Our fireworks event was very well attended and raised a significant amount of money for the school – over £8,500! Our other annual events, such as the Christmas Wreath making evening made £1200, and our Bruges Trip and Quiz Night both contributed too, and it was so nice to see everyone enjoy the variety of events in the school grounds.

Our other fundraising activities include the second hand uniform shop, which is so helpful to many families with the high quality used clothes available, at huge discounts to new prices. Easyfundraising – a free to use shopping portal that donates money to the school, when you shop online providing a steady income – but if more parents signed up and used these from time to time, it could be so much more! The recycling of branded used ink and toner cartridges, as well as our recycling of unwanted clothes, shoes and household textiles also helps with revenue streams. We also are happy to take any loose foreign currency that is no longer needed. We rely on your support for all of these, so thank you.

It is very rewarding to be involved in the MGSPA and to give so much value to the students at the School. All parents of all students at the School are automatically members of MGSPA and I would urge all of you to turn that membership into active participation. I know that not everyone can be a Committee member or lead a PA event, but I am sure that literally hundreds of our parents would be prepared to be a helper from time to time.

I am keen that we expand our group and make sure that we are open and welcoming towards all members who want to get involved. Please, please do consider joining our team!

Mrs Sarah Hudson
Chairman

MGSPA DIARY DATES 2024-2025 ACADEMIC YEAR

The following diary dates were discussed and agreed at a meeting of the Executive Committee held online on Tuesday 10 September 2024.

The dates may be subject to subsequent change as agreed by the Committee but, at present, will all involved please update your diaries accordingly. Should any Committee member be unable to attend any given PA Meeting it would be greatly appreciated if apologies for absence could be communicated by email to the Secretary as soon as possible to avoid potential delays to proceedings on the night.

PA MEETINGS (7.30-8.30pm)

10 September 2024

21 October (immediately following the AGM)

20 January 2025

16 June

PA EVENTS

9 November – Fireworks Spectacular

7 December – Bruges Xmas Markets

9 December – Wreath Making Evening

14 December – Bruges Xmas Markets

7 March 2025 – Quiz Night

Possible tribute night - tbc

MAIDSTONE GRAMMAR SCHOOL PARENTS' ASSOCIATION

**STATEMENT OF ASSETS AND LIABILITIES
AS AT 31 AUGUST 2024**

ASSETS

The Association holds the funds as shown in the Balance Sheet below.
The Associations assets have been fully depreciated.

LIABILITIES

The Association has no liabilities.

**BALANCE SHEET
AS AT 31 AUGUST 2024**

Accumulated Fund as at 1 September 2023	£61,848
Deduct Deficit for the year	£911
Accumulated Fund as at 31 August 2024	<u>£60,937</u>
Represented by:	
Lloyds Banking Group Treasurers Account	£1,369
Lloyds Banking Group Business Instant 1 Account	£39,266
Lloyds Banking Group 32 Day Notice Account	£10,202
Lloyds Banking Group Fixed Term Deposit Account	£10,000
Cash float	£100
	<u>£60,937</u>

Note: All receipts and payments go through the Lloyds Treasurers Account, which pays no interest, and the balance is kept low with funds transferred as necessary to and from the Lloyds Business Instant Account, which pays a low rate of interest. When sums allow monies are placed on notice and term deposits at higher interest.

Accounts prepared from the books, papers and statements of the Maidstone Grammar School
Parents' Association for the twelve months to 31 August 2024

Signed:  21/10/24
Chair Date

NOTES to accompany 2023-2024 Report & Accounts

- 1 2023/24 Net Income from "Events" was down slightly at £14,698 (11%), primarily as a result of lower takings from the firework offset by the wreath making event (£1,213 reinstated for 2024) and the Bruges trip (£4,263, up 20%).
- 2 Under "Other fundraising" the second hand uniform shop continued to be the shining star with profit up marginally at £5,501. The Hamper draw netted £1,393 while 475 related activities netted £1,795.
- 3 "Grants to the school" were up again over 2022/23 with £24,990 being distributed. The settled bids were as follows:

Sixth form furniture	9,995
Welfare project support	10,000
475 tie contribution	4,995
	<hr/>
	24,990

MAIDSTONE GRAMMAR SCHOOL PARENTS' ASSOCIATION
Income & Expenditure 1 September 2023 to 31 August 2024

	<u>2023-24</u>			<u>2022-23</u>		
	<u>Income</u>	<u>Expenditure</u>	<u>Net</u>	<u>Income</u>	<u>Expenditure</u>	<u>Net</u>
	£	£	£	£	£	£
Events						
Fireworks Display	18,948	10,221	8,726	19,875	5,537	14,337
Quiz Evening	2,007	1,079	928	1,437	545	892
Wreath making	1,454	241	1,213	1,165	1,481	(316)
Bruges Trip	7,354	3,090	4,263	5,425	1,882	3,543
Shrek	0	0	0	421	117	304
Theatre Trips	0	0	0	1,903	1,903	0
Miscellaneous Events	1,254	1,686	(433)	579	683	(104)
Total Events	31,016	16,318	14,698	30,804	12,147	18,657
Other Fund Raising						
2nd Hand Uniform Shop	5,514	13	5,501	5,608	123	5,485
475 Merch	15,301	15,065	236	0	0	0
Hamper Prize Draw	1,592	199	1,393	0	0	0
475 Auction	1,984	426	1,558	0	0	0
Easyfundraising	782	0	782	883	0	883
Amazon Smile	0	0	0	548	0	548
Toner Recycling	33	0	33	441	0	441
Miscellaneous fund raising	4,735	4,759	(24)	616	0	616
Total Other Fund Raising	29,941	20,462	9,479	8,098	123	7,974
Other Income/Expenditure						
Bank Interest	786	0	786	260	0	260
Speechday Prizes	0	0	0	0	260	(260)
Big PA Raffle	0	0	0	1,262	0	1,262
Parentkind Membership	0	153	(153)	0	140	(140)
Donations	0	0	0	100	0	100
Grants Online	0	0	0	0	150	(150)
AGM Catering	0	144	(144)	0	122	(122)
Badges	0	0	0	0	236	(236)
Miscellaneous	0	587	(587)	0	105	(105)
Total Other Income/Expenditure	786	884	(98)	1,622	1,014	608
Total before settled bids	61,744	37,664	24,079	40,523	13,284	27,239
Settled Bids	0	24990	(24,990)	0	6486	(6,486)
Total After settled bids	61,744	62,654	(911)	40,523	19,769	20,754

MAIDSTONE GRAMMAR SCHOOL PARENTS' ASSOCIATION
Income & Expenditure 1 September 2023 to 31 August 2024

	<u>2023-24</u>				<u>2022-23</u>		
	<u>Income</u>	<u>Expenditure</u>	<u>Net</u>		<u>Income</u>	<u>Expenditure</u>	<u>Net</u>
	£	£	£		£	£	£
Theatre Trips							
Theatre - Guys & Dolls	0	0	0		1,350	1,350	0
Theatre - Aint too Proud	0	0	0		553	553	0
	<u>0</u>	<u>0</u>	<u>0</u>		<u>1,903</u>	<u>1,903</u>	<u>0</u>
 Miscellaneous Events							
Tribute - ABBA	0	0	0		579	683	(104)
475 Meal	1,254	1,686	(433)		0	0	0
	<u>1,254</u>	<u>1,686</u>	<u>(433)</u>		<u>579</u>	<u>683</u>	<u>(104)</u>
 Miscellaneous Fundraising							
Salvation Army	30	0	30		75	0	75
Gin	4,334	4,500	(167)		360	0	360
Wedding Singer	372	259	113		0	0	0
Year 13 Prom	0	0	0		0	0	0
Other miscellaneous & Previous Year Adjustments	0	0	0		181	0	181
	<u>4,735</u>	<u>4,759</u>	<u>(24)</u>		<u>616</u>	<u>0</u>	<u>616</u>

MAIDSTONE GRAMMAR SCHOOL PARENTS' ASSOCIATION
Income & Expenditure 1 September 2023 to 31 August 2024

	<u>INCOME</u>		<u>EXPENDITURE</u>		
	<u>2023-24</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2022-23</u>	
	£	£	£	£	
Events					
Fireworks Display	18,948	19,875	10,221	5,537	
Quiz Evening	2,007	1,437	1,079	545	
Wreath making	1,454	1,165	241	1,481	
Bruges Trip	7,354	5,425	3,090	1,882	
Shrek	0	421	0	117	
Theatre Trips	0	1,903	0	1,903	
Miscellaneous Events	<u>1,254</u>	<u>579</u>	<u>1,686</u>	<u>683</u>	
Total Events		31,016		16,318	12,147
Other Fund Raising					
2nd Hand Uniform Shop	5,514	5,608	13	123	
475 Merch	15,301	0	15,065	0	
Hamper Prize Draw	1,592	0	199	0	
475 Auction	1,984	0	426	0	
Easyfundraising	782	883	0	0	
Amazon Smile	0	548	0	0	
Toner Recycling	33	441	0	0	
Miscellaneous fund raising	<u>4,735</u>	<u>616</u>	<u>4,759</u>	<u>0</u>	
Total Other Fund Raising		29,941		20,462	123
Other Income/Expenditure					
Bank Interest	786	260	0	0	
Speechday Prizes	0	0	0	260	
Big PA Raffle	0	1,262	0	0	
Parentkind Membership	0	0	153	140	
Donations	0	100	0	0	
Grants Online	0	0	0	150	
AGM Catering	0	0	144	122	
Badges	0	0	0	236	
Miscellaneous	<u>0</u>	<u>0</u>	<u>587</u>	<u>105</u>	
Total Other Income/Expenditure		786		884	1,014
Gross Income/Expenditure	<u>61,744</u>	<u>40,523</u>	<u>37,664</u>	<u>13,284</u>	
Total before settled bids	<u>24,079</u>	<u>27,239</u>			
Settled Bids			<u>24,990</u>	<u>6,486</u>	
Total After settled bids	<u>(911)</u>	<u>20,754</u>			