



Section A

Independent Examiner's Report

Report to the trustees

Aidstone Grammar School Parents Association

On accounts for the year
ended

31 August 2023

Charity no
(if any)

290750

Set out on pages

3 + 4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2023.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

B

Date:

3-6-24

Name:

BEVERLEY EVANS

Relevant professional
qualification(s) or body

CPFA

(if any):

Address:

THE WHITE HOUSE

169 TONBRIDGE ROAD

WATERINGBURY, KENT, ME18 5NU.

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A



MAIDSTONE GRAMMAR SCHOOL PARENTS' ASSOCIATION

ANNUAL REPORT AND ACCOUNTS

Registered Charity Number: 290750

Principal address: Maidstone Grammar School
Barton Road
Maidstone
Kent
ME15 7BT

Trustees

The Trustees listed below have, unless noted, all served in office throughout 2022-2023

Chairman	Sarah Hudson
Vice Chairman	Jo Jackson (Resigned 17 October 2022) Alison Stevens (Appointed 17 October 2022)
Secretary	Charlotte McClymont (Resigned 17 October 2022) Irene Santineer (Appointed 17 October 2022)
Treasurer	Stephen Batchelor
Senior Staff Representative	Mark Tomkins (Headmaster)
Members	Paul Tassell

Executive Committee Members

All Trustees also sit on the Executive Committee. Additional members are:

Mary Grabham	Ben Grabham	Julie Griggs	Michael Hall
Meroe Jackson	Madeleine Jarvis	Marc Jarvis	Helen Kelly *
Gena Mellett	Laura Moisan	Andrea Muir	Amber Revell
Lisa Roddam *	Martin Roddam *	Rebecca Stening *	

(*resigned during 2022-2023)

Bankers: Lloyds Banking Group
18 Week Street
Maidstone
Kent
ME14 1RW

Governance and management

Governing document

The charity is regulated by the constitution and rules adopted at the Annual General Meeting on 12 October 2009.

Management of the charity

The Board of Trustees is the governing body of the Maidstone Grammar School Parents' Association ("the Association") and consists of the appointed trustees of the charity. Trustees are elected annually at the Annual General Meeting. At the AGM on 17 October 2022 the nominations of new and existing trustees were accepted and duly elected.

The management of events and activities is overseen by members serving on the Executive Committee ("the Committee"), which comprises all trustees plus other members of the Association elected or co-opted by the Committee. A clear distinction is made between business that must be dealt with by trustees (such as compliance with statutory requirements) and the day-to-day management of the Association's activities.

The Committee met four times in 2022-2023, both in person and virtually. A Treasurer's Report was presented at each meeting, indicating the amount available to the Association to make grants to Maidstone Grammar School ("the School"), subject to forecast expenditure and the Association's reserves policy. The School Captain, Vice Captain, or an appointed deputy, representing the School Council and school prefects, also attended some meetings.

The Accounts are presented annually to the membership for approval at the Annual General Meeting. This year the level of income requires an independent audit and suitable arrangements will be made for this to be done by an Independent Examiner.

Activities of the charity

The activities of the charity fall broadly into two types:

- those which are essentially fundraising (such as the Fireworks Display, Quiz Evening, Wreath making, Tribute Nights, Golf Day, Clothes and ink cartridge recycling, Easy fundraising); and
- those aimed at building relationships between pupils, between parents, and with staff (such as the Theatre Trips, Cross-Channel Trips, Second Hand Uniform shop). These fall within the charitable objects of the Association.

Although some events do not have a fundraising focus, prudence requires the Association to weigh the benefits against the net costs that may be incurred. Consequently, such events often run at little or no net cost and may generate a surplus.

Achievement and performance

Chairman's Statement

The 2022-2023 academic year has been busy one, after the quieter periods during Covid.

We have a surplus before grants of £27,239 and distributed an amount of £6,486 to the school.

Our fireworks event was very well attended and raised a significant amount of money for the school – over £14,000! Our other annual events, such as the Christmas Wreath making which had to be cancelled due to the only snow of winter, and our Bruges Trip and Quiz Night both contributed too, and it was so nice to see everyone enjoy the variety of events in the school grounds.

Our other fundraising activities include the second hand uniform shop, which is proving a godsend to so many families with the high quality used clothes available, at huge discounts to new prices. Amazon Smile closed down this year, which was a shame, but we still have eBay and Easyfundraising – a free to use shopping portal that donates money to the school when you shop online providing a steady income – but if more parents signed up and used these from time to time, it could be so much more! The recycling of branded used ink and toner cartridges, as well as our recycling of unwanted clothes, shoes and household textiles also helps with revenue streams. We also are happy to take any loose foreign currency that is no longer needed. We rely on your support for all of these, so thank you.

It is very rewarding to be involved in the MGSPA and to give so much value to the students at the School. All parents of all students at the School are automatically members of the MGSPA and I would urge all of you to turn that membership into active participation. I know that not everyone can be a Committee member or lead a PA event, but I am sure that literally hundreds of our parents would be prepared to be a helper from time to time.

I am keen that we expand our group and make sure that we are open and welcoming towards all members who want to get involved. Please, please do consider joining our team!

Mrs Sarah Hudson
Chairman

MGSPA DIARY DATES 2023-2024 ACADEMIC YEAR

The following diary dates were discussed and agreed at a meeting of the Executive Committee held at the School on Monday 11 September 2023.

The dates may be subject to subsequent change as agreed by the Committee but, at present, will all involved please update your diaries accordingly. Should any Committee member be unable to attend any given PA Meeting it would be greatly appreciated if apologies for absence could be communicated by email to the Secretary as soon as possible to avoid potential delays to proceedings on the night.

PA MEETINGS (7.30-8.30pm)

11 September 2023
16 October (immediately following the AGM)
14 November

5 February 2024
16 April
14 May
11 June

PA EVENTS

16 October 2023 – Cheese & Wine Evening and AGM
4 November – Fireworks Spectacular
2 December – Coach Trip to Bruges and Xmas Market
4 December – Wreath Making Evening

1 March 2024 – Quiz Night
27 April – Tudor Banquet for MGS475

MAIDSTONE GRAMMAR SCHOOL PARENTS' ASSOCIATION

STATEMENT OF ASSETS AND LIABILITIES AS AT 31 AUGUST 2023

ASSETS

The Association holds the funds as shown in the Balance Sheet below.
The Associations assets have been fully depreciated.

LIABILITIES

The Association has no liabilities.

BALANCE SHEET AS AT 31 AUGUST 2023

Accumulated Fund as at 1 September 2022	£41,094
Add surplus for year	£20,754
Accumulated Fund as at 31 August 2023	<u>£61,848</u>
Represented by:	
Lloyds Banking Group Treasurers Account	£6,166
Lloyds Banking Group Business Instant 1 Account	£55,581
Lloyds Banking Group Business Instant 2 Account	£1
Cash float	£100
	<u>£61,848</u>

Note: All receipts and payments go through the Lloyds Treasurers Account, which pays no interest, and the balance is kept low with funds transferred as necessary to and from the Lloyds Business Instant Account, which pays a low rate of interest. When sums allow monies are placed on term deposits at higher interest. The Business Bank Instant 2 Account is a hypothecated reserve for the Pavilion Project loan interest.

Accounts prepared from the books, papers and statements of the Maidstone Grammar School Parents' Association for the twelve months to 31 August 2023

Signed: S. Hudson 16/10/2023
Chair Date

NOTES to accompany 2022-2023 Report & Accounts

1 2022/23 Net Income from "Events" was down slightly at £18,657 (7%) predominantly as a result of lower takings from the firework event and no Summer Fair or golf day this year. The Bruges trip was reinstated and netted £3,543.

2 Under "Other fundraising" the second hand uniform shop continued to be the shining star with sales up 47.2% at £5,485. The summer draw linked with the summer fair in the prior year was not repeated while Easy fundrasing and Amazon Smile netted £1,432 between them, £70 (4.7%) down on 2021/22.

3 "Grants to the school" were at a significantly lower level in 2022/23 with £6,486 being distributed.
The settled bids were as follows:

Dunster House Cabin	3,542
Theatrical production equipment	1,000
Robotics	854
Furniture	560
Bean Bags	530
	<hr/>
	6486

4 During 2022/23 upper school prizes were donated totalling £260.

5 The participation in "The Big PA Raffle" raised £1,262, very similar to the £1,277 raised in the prior year.

MAIDSTONE GRAMMAR SCHOOL PARENTS' ASSOCIATION
Income & Expenditure 1 September 2022 to 31 August 2023

	<u>2022-23</u>			<u>2021-22</u>		
	<u>Income</u>	<u>Expenditure</u>	<u>Net</u>	<u>Income</u>	<u>Expenditure</u>	<u>Net</u>
	£	£	£	£	£	£
Events						
Fireworks Display	19,875	5,537	14,337	22,937	5,111	17,827
Quiz Evening	1,437	545	892	2,367	1,610	757
Wreath making	1,165	1,481	(316)	878	580	298
Winter Wonderland	0	0	0	1,445	1,569	(124)
Bruges Trip	5,425	1,882	3,543	0	0	0
Shrek	421	117	304	0	0	0
Summer Fair	0	0	0	3,449	2,992	457
Theatre Trips	1,903	1,903	0	5,701	5,709	(8)
Golf Day	0	0	0	1,371	219	1,152
Miscellaneous Events	579	683	(104)	0	300	(300)
Total Events	30,804	12,147	18,657	38,147	18,090	20,057
Other Fund Raising						
100 Club / PATH Lottery	0	0	0	1,320	1,300	20
2nd Hand Uniform Shop	5,608	123	5,485	3,754	28	3,726
Hamper Prize Draw	0	0	0	360	246	113
Summer Draw	0	0	0	1,900	449	1,451
Easyfundraising	883	0	883	1432	1,044	1,044
Amazon Smile	548	0	548	1502	458	458
Toner Recycling	441	0	441	70	108	108
Miscellaneous fund raising	616	0	616	4.7%	1,694	968
Total Other Fund Raising	8,098	123	7,974	10,637	2,991	7,646
Other Income/Expenditure						
Bank Interest	260	0	260	4	0	4
Speechday Prizes	0	260	(260)	0	560	(560)
Big PA Raffle	1,262	0	1,262	1,277	0	1,277
Parentkind prize	0	0	0	250	0	250
Parentkind Membership	0	140	(140)	0	128	(128)
Donations	100	0	100	887	0	887
Zoom Licence	0	0	0	0	144	(144)
Card Readers	0	0	0	0	139	(139)
Grants Online	0	150	(150)	0	119	(119)
AGM Catering	0	122	(122)	0	62	(62)
Badges	0	236	(236)	0	0	0
Miscellaneous	0	105	(105)	0	60	(60)
Total Other Income/Expenditure	1,622	1,014	608	2,417	1,212	1,205
Total before settled bids	40,523	13,284	27,239	51,202	22,293	28,909
Settled Bids	0	6486	(6,486)	0	15291	(15,291)
Total After settled bids	40,523	19,769	20,754	51,202	37,584	13,618

MAIDSTONE GRAMMAR SCHOOL PARENTS' ASSOCIATION
Income & Expenditure 1 September 2022 to 31 August 2023

	<u>2022-23</u>			<u>2021-22</u>		
	<u>Income</u>	<u>Expenditure</u>	<u>Net</u>	<u>Income</u>	<u>Expenditure</u>	<u>Net</u>
	£	£	£	£	£	£
Theatre Trips						
Theatre - Guys & Dolls	1,350	1,350	0	0	0	0
Theatre - Aint too Proud	553	553	0	0	0	0
Theatre - Back to the future	0	0	0	1,185	1,185	0
Theatre - Mary Poppins	0	0	0	1,184	1,185	(1)
Theatre - Mamma Mia	0	0	0	2,002	2,002	0
Theatre - Les Miserables	0	0	0	1,330	1,337	(7)
	<u>1,903</u>	<u>1,903</u>	<u>0</u>	<u>5,701</u>	<u>5,709</u>	<u>(8)</u>
Miscellaneous Events						
Tribute - ABBA	579	683	(104)	0	300	(300)
Gin Tasting	0	0	0	0	0	0
Whisky Tasting	0	0	0	0	0	0
Iain Dale and Tracey Crouch	0	0	0	0	0	0
	<u>579</u>	<u>683</u>	<u>(104)</u>	<u>0</u>	<u>300</u>	<u>(300)</u>
Miscellaneous Fundraising						
Salvation Army	75	0	75	32	0	32
Gin	360	0	360	0	0	0
MGS Calendar	0	0	0	359	230	129
Year 13 Prom	0	0	0	1,136	739	397
Other miscellaneous & Previous Year Adjustments	<u>181</u>	<u>0</u>	<u>181</u>	<u>168</u>	<u>0</u>	<u>168</u>
	<u>616</u>	<u>0</u>	<u>616</u>	<u>1,694</u>	<u>968</u>	<u>726</u>

MAIDSTONE GRAMMAR SCHOOL PARENTS' ASSOCIATION
Income & Expenditure 1 September 2022 to 31 August 2023

	<u>INCOME</u>		<u>EXPENDITURE</u>	
	<u>2022-23</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2021-22</u>
	£	£	£	£
Events				
Fireworks Display	19,875	22,937	5,537	5,111
Quiz Evening	1,437	2,367	545	1,610
Wreath making	1,165	878	1,481	580
Winter Wonderland	0	1,445	0	1,569
Bruges Trip	5,425	0	1,882	0
Shrek	421	0	117	0
Summer Fair	0	3,449	0	2,992
Theatre Trips	1,903	5,701	1,903	5,709
Golf Day	0	1,371	0	219
Miscellaneous Events	579	0	683	300
Total Events		30,804	12,147	18,090
Other Fund Raising				
100 Club / PATH Lottery	0	1,320	0	1,300
2nd Hand Uniform Shop	5,608	3,754	123	28
Hamper Prize Draw	0	360	0	246
Summer Draw	0	1,900	0	449
Easyfundraising	883	1,044	0	0
Amazon Smile	548	458	0	0
Toner Recycling	441	108	0	0
Miscellaneous fund raising	616	1,694	0	968
Total Other Fund Raising		8,098	123	2,991
Other Income/Expenditure				
Bank Interest	260	4	0	0
Speechday Prizes	0	0	260	560
Big PA Raffle	1,262	1,277	0	0
Parentkind prize	0	250	0	0
Parentkind Membership	0	0	140	128
Donations	100	887	0	0
Zoom Licence	0	0	0	144
Card Readers	0	0	0	139
Grants Online	0	0	150	119
AGM Catering	0	0	122	62
Badges	0	0	236	0
Miscellaneous	0	0	105	60
Total Other Income/Expenditure		1,622	1,014	1,212
Gross Income/Expenditure	<u>40,523</u>	<u>51,202</u>	<u>13,284</u>	<u>22,293</u>
Total before settled bids	<u>27,239</u>	<u>28,909</u>		
Settled Bids			<u>6,486</u>	<u>15,291</u>
Total After settled bids	<u>20,754</u>	<u>13,618</u>		