



Section A

Independent Examiner's Report

Report to the trustees/
members of

Maidstone Grammar School Parents Association

On accounts for the year
ended

31 August 2021

Charity no
(if any)

290750

Set out on pages

3 & 4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2021

Responsibilities and
basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

22-5-23

Name:

Beverley Evans

Relevant professional
qualification(s) or body
(if any):

CPFA

Address:

The White House

169 Tonbridge Road

Wateringbury, Kent, ME18 5NU

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

N/A



MAIDSTONE GRAMMAR SCHOOL PARENTS' ASSOCIATION

ANNUAL REPORT AND ACCOUNTS

Registered Charity Number: 290750

Principal address: Maidstone Grammar School
Barton Road
Maidstone
Kent
ME15 7BT

Trustees

The Trustees listed below have, unless noted, all served in office throughout 2021-2022

Chairman	Sarah Hudson
Vice Chairman	Jo Jackson
Secretary	Charlotte McClymont
Treasurer	Stephen Batchelor
Senior Staff Representative	Mark Tomkins (Headmaster)
Members	Paul Tassell

Executive Committee Members

All Trustees also sit on the Executive Committee. Additional members are:

Julie Griggs	Michael Hall	Irene Santineer	Kelly Harwood *
Jacqueline Bell *	Helen Kelly	Mary Grabham	Ben Grabham
Madeleine Jarvis	Marc Jarvis	Lisa Roddam	Martin Roddam
Rebecca Stening	Alison Stevens		

(*resigned during 2021-2022)

Bankers: Lloyds Banking Group
18 Week Street
Maidstone
Kent
ME14 1RW

Governance and management

Governing document

The charity is regulated by the constitution and rules adopted at the Annual General Meeting on 12 October 2009.

Management of the charity

The Board of Trustees is the governing body of the Maidstone Grammar School Parents' Association ("the Association") and consists of the appointed trustees of the charity. Trustees are elected annually at the Annual General Meeting. At the AGM on 18 October 2021 the nominations of new and existing trustees were accepted and duly elected.

The management of events and activities is overseen by members serving on the Executive Committee ("the Committee"), which comprises all trustees plus other members of the Association elected or co-opted by the Committee. A clear distinction is made between business that must be dealt with by trustees (such as compliance with statutory requirements) and the day-to-day management of the Association's activities.

The Committee met five times in 2021-2022, both in person and virtually. A Treasurer's Report was presented at each meeting, indicating the amount available to the Association to make grants to Maidstone Grammar School ("the School"), subject to forecast expenditure and the Association's reserves policy. The School Captain, Vice Captain, or an appointed deputy, representing the School Council and school prefects, also attended some meetings.

The Accounts are presented annually to the membership for approval at the Annual General Meeting. This year the level of income requires an independent audit and suitable arrangements will be made for this to be done by an Independent Examiner.

Activities of the charity

The activities of the charity fall broadly into two types:

- those which are essentially fundraising (such as the Fireworks Display, Quiz Evening, Wreath making, Spring Fair, 100 Club, Tribute Nights, Golf Day, Clothes and ink cartridge recycling, Easy fundraising); and
- those aimed at building relationships between pupils, between parents, and with staff (such as the Theatre Trips, Cross-Channel Trips, Second Hand Uniform shop). These fall within the charitable objects of the Association.

Although some events do not have a fundraising focus, prudence requires the Association to weigh the benefits against the net costs that may be incurred. Consequently, such events often run at little or no net cost and may generate a surplus.

Achievement and performance

Chairman's Statement

The 2021-2022 academic year was very much back to business, with a full calendar of events lined up.

Our thanks go to all the staff, from the Head to the caretakers – none of our activities are achievable without their help and support

We have a surplus before grants for the year of £28,909 and distributed an amount of £15,291 to the school.

Our fireworks event, after a 2 year gap, was very well attended and raised a significant amount of money for the school – nearly £18,000! Our other annual events, such as the Christmas Wreath making, Quiz Night, Golf Day and Summer Fair all contributed too, and it was so nice to see everyone back in the school grounds.

Our other fundraising activities include the Second hand uniform shop, which is proving a godsend to so many families with the high quality used clothes available, at huge discounts to new prices. We have Amazon Smile, eBay and Easyfundraising – a free to use shopping portal that donates money to the school, when you shop online providing a steady income – but if more parents signed up and used these from time to time, it could be so much more! The recycling of used ink and toner cartridges, as well as our recycling of unwanted clothes, shoes and household textiles also helps with revenue streams. We rely on your support for all of these, so thank you.

It is very rewarding to be involved in the MGSPA and to give so much value to the students at the School. All parents of all students at the School are automatically members of the MGSPA and I would urge all of you to turn that membership into active participation. I know that not everyone can be a Committee member or lead a PA event, but I am sure that literally hundreds of our parents would be prepared to be a helper from time to time.

I am keen that we expand our group and make sure that we are open and welcoming towards all members who want to get involved. Please, please do consider joining our team.

Mrs Sarah Hudson
Chairman

MGSPA DIARY DATES 2022-2023 ACADEMIC YEAR

The following diary dates were discussed and agreed at a meeting of the Executive Committee held at the School on Monday 13 September 2022.

The dates may be subject to subsequent change as agreed by the Committee but, at present, will all involved please update your diaries accordingly. Should any Committee member be unable to attend any given PA Meeting it would be greatly appreciated if apologies for absence could be communicated by email to the Secretary as soon as possible to avoid potential delays to proceedings on the night.

PA MEETINGS (7.30-8.30pm)

13 September 2022
17 October (immediately following the AGM)
7 November

9 January 2023
14 March
15 May
12 June

PA EVENTS

7 October 2022 – Abba Tribute Night
5 November 2022 – Fireworks Spectacular
26 November - Coach trip to Bruges and Christmas market
12 December – Wreath Making Evening

21 April 2023 – Quiz Night
June - Murder Mystery Evening (date to be confirmed)

MAIDSTONE GRAMMAR SCHOOL PARENTS' ASSOCIATION

STATEMENT OF ASSETS AND LIABILITIES
AS AT 31 AUGUST 2022

ASSETS

The Association holds the funds as shown in the Balance Sheet below.
The Associations assets have been fully depreciated.

LIABILITIES

The Association has no liabilities.

BALANCE SHEET
AS AT 31 AUGUST 2022

Accumulated Fund as at 1 September 2021	£27,476
Add surplus for year	£13,618
Accumulated Fund as at 31 August 2022	<u>£41,094</u>
Represented by:	
Lloyds Banking Group Treasurers Account	£7,172
Lloyds Banking Group Business Instant 1 Account	£33,821
Lloyds Banking Group Business Instant 2 Account	£1
Cash float	£100
	<u>£41,094</u>

Note: All receipts and payments go through the Lloyds Treasurers Account, which pays no interest, and the balance is kept low with funds transferred as necessary to and from the Lloyds Business Instant Account, which pays a low rate of interest. When sums allow monies are placed on term deposits at higher interest. The Business Bank Instant 2 Account is a hypothecated reserve for the Pavilion Project loan interest.

Accounts prepared from the books, papers and statements of the Maidstone Grammar School
Parents' Association for the twelve months to 31 August 2022

Signed: S. Hudson 17/10/22
Chair Date

NOTES to accompany 2021-2022 Report & Accounts

- 1 2021/22 Net Income from "Events" was up £20,509 (244.2%) largely explained by a return to more normal conditions post COVID with the firework event taking place once more. A new event for 2021/22, the Summer Fair, was a success and added net income of £457 while the charity golf day netted £1152. A number of virtual events that took place in 2020/21, recorded under Miscellaneous Events, were not repeated this year including a gin tasting, and whisky tasting.
- 2 Under "Other fundraising" 100 Club income was down in 2021/22 at £1,320 (-38.9%) and expenditure on 100 Club was flat. The second hand uniform shop income was up 14% with sales of £3754. The summer draw, linked with the summer fair, netted £1451 and Easy fundraising and Amazon Smile £1502 between them, £186 (11%) down on 2020/21.
- 3 "Grants to the school" were at a slightly lower level in 2021/22 with £15,291 being distributed. The settled bids were as follows:

Pavilion project	10,000
Art Chests	3,323
Games	1,328
Boxing	640
	<hr/>
	15291

- 4 During 2021/22 lower and upper school prizes were donated totalling £560.

MAIDSTONE GRAMMAR SCHOOL PARENTS' ASSOCIATION
Income & Expenditure 1 September 2021 to 31 August 2022

	<u>2021-22</u>			<u>2020-21</u>		
	<u>Income</u>	<u>Expenditure</u>	<u>Net</u>	<u>Income</u>	<u>Expenditure</u>	<u>Net</u>
	£	£	£	£	£	£
Events						
Fireworks Display	22,937	5,111	17,827	0	0	0
Quiz Evening	2,367	1,610	757	720	408	312
Wreath making	878	580	298	608	290	318
Winter Wonderland	1,445	1,569	(124)	0	0	0
Spring Fair	0	0	0	0	(145)	145
Summer Fair	3,449	2,992	457	0	0	0
Theatre Trips	5,701	5,709	(8)	0	0	0
Golf Day	1,371	219	1,152	0	0	0
Miscellaneous Events	0	300	(300)	2,365	1,151	1,214
Total Events	38,147	18,090	20,057	3,693	1,704	1,990
Other Fund Raising						
100 Club / PATH Lottery	1,320	1,300	20	2,160	1,300	860
2nd Hand Uniform Shop	3,754	28	3,726	3,291	35	3,257
Hamper Prize Draw	360	246	113	1,314	238	1,075
Summer Draw	1,900	449	1,451	0	0	0
Easyfundraising	1,044	0	1,044	1,688	0	1,688
Amazon Smile	458	0	458	0	0	0
Toner Recycling	108	0	108	324	0	324
Miscellaneous fund raising	1,694	968	726	1,138	1,935	(797)
Total Other Fund Raising	10,637	2,991	7,646	9,915	3,507	6,408
Other Income/Expenditure						
Bank Interest	4	0	4	3	0	3
Speechday Prizes	0	560	(560)	0	0	0
Big PA Raffle	1,277	0	1,277	0	0	0
Parentkind prize	250	0	250	0	0	0
Parentkind Membership	0	128	(128)	0	0	0
Donations	887	0	887	0	0	0
Zoom Licence	0	144	(144)	0	0	0
Card Readers	0	139	(139)	0	0	0
Grants Online	0	119	(119)	0	0	0
AGM Catering	0	62	(62)	0	0	0
Miscellaneous	0	60	(60)	0	0	0
Total Other Income/Expenditure	2,417	1,212	1,205	3	0	3
Total before settled bids	51,202	22,293	28,909	13,611	5,211	8,400
			244.2%			
Settled Bids	0	15291	(15,291)	0	17188	(17,188)
Total After settled bids	51,202	37,584	13,618	13,611	22,400	(8,788)

MAIDSTONE GRAMMAR SCHOOL PARENTS' ASSOCIATION
Income & Expenditure 1 September 2021 to 31 August 2022

	<u>2021-22</u>			<u>2020-21</u>		
	<u>Income</u>	<u>Expenditure</u>	<u>Net</u>	<u>Income</u>	<u>Expenditure</u>	<u>Net</u>
	£	£	£	£	£	£
Theatre Trips						
Theatre - Back to the future	1,185	1,185	0	0	0	0
Theatre - Mary Poppins	1,184	1,185	(1)	0	0	0
Theatre - Mamma Mia	2,002	2,002	0	0	0	0
Theatre - Les Miserables	1,330	1,337	(7)	0	0	0
	5,701	5,709	(8)	0	0	0
Miscellaneous Events						
Tribute - ABBA	0	300	(300)	0	0	0
Gin Tasting	0	0	0	1,102	613	489
Whisky Tasting	0	0	0	862	453	408
Iain Dale and Tracey Crouch	0	0	0	402	85	317
	0	300	(300)	2,365	1,151	1,214
Miscellaneous Fundraising						
Salvation Army	32	0	32	33	0	33
MGS Calendar	359	230	129	932	853	80
Year 13 Prom	1,136	739	397	0	500	(500)
Other miscellaneous & Previous Year Adjustments	168	0	168	173	582	(409)
	1,694	968	726	1,138	1,935	(797)

MAIDSTONE GRAMMAR SCHOOL PARENTS' ASSOCIATION
Income & Expenditure 1 September 2021 to 31 August 2022

	<u>INCOME</u>		<u>EXPENDITURE</u>	
	<u>2021-22</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2020-21</u>
	£	£	£	£
Events				
Fireworks Display	22,937	0	5,111	0
Quiz Evening	2,367	720	1,610	408
Wreath making	878	608	580	290
Winter Wonderland	1,445	0	1,569	0
Spring Fair	0	0	0	(145)
Summer Fair	3,449	0	2,992	0
Theatre Trips	5,701	0	5,709	0
Golf Day	1,371	0	219	0
Miscellaneous Events	0	2,365	300	1,151
Total Events	<u>38,147</u>	<u>3,693</u>	<u>18,090</u>	<u>1,704</u>
Other Fund Raising				
100 Club / PATH Lottery	1,320	2,160	1,300	1,300
2nd Hand Uniform Shop	3,754	3,291	28	35
Hamper Prize Draw	360	1,314	246	238
Summer Draw	1,900	0	449	0
Easyfundraising	1,044	1,688	0	0
Amazon Smile	458	0	0	0
Toner Recycling	108	324	0	0
Miscellaneous fund raising	1,694	1,138	968	1,935
Total Other Fund Raising	<u>10,637</u>	<u>9,915</u>	<u>2,991</u>	<u>3,507</u>
Other Income/Expenditure				
Bank Interest	4	3	0	0
Speechday Prizes	0	0	560	0
Big PA Raffle	1,277	0	0	0
Parentkind prize	250	0	0	0
Parentkind Membership	0	0	128	0
Donations	887	0	0	0
Zoom Licence	0	0	144	0
Card Readers	0	0	139	0
Grants Online	0	0	119	0
AGM Catering	0	0	62	0
Miscellaneous	0	0	60	0
Total Other Income/Expenditure	<u>2,417</u>	<u>3</u>	<u>1,212</u>	<u>0</u>
Gross Income/Expenditure	<u>51,202</u>	<u>13,611</u>	<u>22,293</u>	<u>5,211</u>
Total before settled bids	<u>28,909</u>	<u>8,400</u>		
Settled Bids			<u>15,291</u>	<u>17,188</u>
Total After settled bids	<u>13,618</u>	<u>(8,788)</u>		