

# HIGHGATE NEWTOWN COMMUNITY PARTNERS

England & Wales · Charity number 290712

## Details

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**Other names** HIGHGATE NEWTOWN COMMUNITY CENTRE LIMITED

**Status** Registered

**Legal form** Charitable company

**Company number** [01859173](#)

**Registered** 1985-01-16

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 30 Bertram Street  
London  
N19 5DQ

**Phone** 020 8058 9713

**Email** [andrew.s@hncp.org.uk](mailto:andrew.s@hncp.org.uk)

**Website** [www.hlghgatenewtown.org.uk](http://www.hlghgatenewtown.org.uk)

## Activities

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**Objects:** i. to promote the benefit of the inhabitants of the London Boroughs of Camden, Islington and Haringey and the City of London with particular emphasis on those living within walking distance of the Community Centre at 25 Bertram Street London NW5 (hereinafter called 'the Area of Benefit') without distinction of sex, or of political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and provide facilities in the interest of social welfare for recreation and leisure time occupations with the object of improving the conditions of life of said inhabitants and promoting community cohesion within the Area of Benefit and its surroundings ii. To establish or secure the establishment of a Community Centre (hereinafter called 'the Centre') anywhere within the area of benefit, and to maintain and manage, or to co-operate with any local statutory authority in the maintenance and management of such a centre for activities promoted by the Association and its constituent bodies in furtherance of the above objects.

**Activities:** We work with all ages: provide facilities for sports & wellbeing, opportunities for arts & crafts sessions, activities for children, young people & community support. Core projects: community lunch club, free exercise & pottery for over 60s, dementia cafe, crisis food parcels, free activities for under 5s, community

events, art programmes for all ages, after school activities including woodwork

## Classification

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- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Other Charitable Activities
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Disability, The Prevention Or Relief Of Poverty, Arts/culture/heritage/science, Amateur Sport, Economic/community Development/employment, Human Rights/religious Or Racial Harmony/equality Or Diversity, Recreation, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

## Geography

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- **Area of benefit:** HIGHGATE WARD AREA OF THE LONDON BOROUGH OF CAMDEN
- Camden
- Haringey
- Islington

## Finances

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| Period end | Income   | Expenditure | Assets | Employees |
|------------|----------|-------------|--------|-----------|
| 2024-12-31 | £474,420 | £448,452    | -      | -         |
| 2023-12-31 | £425,027 | £346,239    | -      | -         |
| 2022-12-31 | £350,391 | £259,023    | -      | -         |
| 2022-03-31 | £410,620 | £440,097    | -      | -         |
| 2021-03-31 | £446,751 | £425,209    | -      | -         |

## Trustees

| Name                                | Role  | Appointed  |
|-------------------------------------|-------|------------|
| <b>ROBERT GEORGE SEYMOUR AITKEN</b> | Chair | 2016-11-04 |
| Baiju Chandrakant Naik              |       | 2025-07-08 |
| Emma Anne Jay                       |       | 2025-07-08 |
| Father Damien D R Mason             |       | 2019-01-19 |
| Geoffrey Pyle                       |       | 2025-05-24 |
| Olutomi Ayodeji                     |       | 2020-12-11 |
| Pauline Treen                       |       | 2023-09-12 |
| Phillip J Whale                     |       | 2020-07-29 |
| Robert Leonard Schon                |       | 2020-02-04 |
| Roy Hill                            |       | 2023-09-12 |
| Stephen Murley Garfield Hodge       |       | 2015-02-04 |

**HIGHGATE NEWTOWN COMMUNITY PARTNERS**

England & Wales - Charity number 290712

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# Accounts

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*Something Special for Everyone*

**Charity Registration Number: 290712**  
**Company Registration Number: 01859173 (England and Wales)**

# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## LEGAL AND ADMINISTRATIVE INFORMATION

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### Trustees

Robert Aitken (Chair)  
Stephen Hodge  
Reverend Andrew Meldrum  
Father Damien Mason  
Robert Schon  
Philip Whale  
Olutomi Ayodeji  
Roy Hill  
Pauline Treen  
John Carrier (resigned 30 September 2024)  
Barbara Smith (resigned 30 September 2024)

|                          |  |
|--------------------------|--|
| <b>Secretary</b>         | Stephen Hodge                                      |
| <b>Charity number</b>    | 290712   |
| <b>Company number</b>    | 01859173   |
| <b>Registered office</b> | 12 Highgate Close<br>London<br>N6 4SD              |
| <b>Auditor</b>           | Glazers<br>843 Finchley Road<br>London<br>NW11 8NA |

# HIGHGATE NEWTOWN COMMUNITY PARTNERS

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## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 DECEMBER 2024

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The trustees present their report and financial statements for the year ended 31 December 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2019).

### Objectives and activities

#### OUR VISION

**"We want to provide something special for everyone and to make our community better – where everyone has a chance to succeed and nobody gets left behind".**

The charity's objects are:

- i. To promote the benefit of the inhabitants of the London Boroughs of Camden, Islington and Haringey and the City of London with particular emphasis on those living within walking distance of the Community Centre at 25 Bertram Street London NW5 (hereinafter called 'the Area of Benefit') without distinction of sex, or of political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and provide facilities in the interest of social welfare for recreation and leisure time occupations with the object of improving the conditions of life of said inhabitants and promoting community cohesion within the Area of Benefit and its surroundings
- ii. To establish or secure the establishment of a Community Centre (hereinafter called 'the Centre') anywhere within the area of benefit, and to maintain and manage, or to co-operate with any local statutory authority in the maintenance and management of such a centre for activities promoted by the Association and its constituent bodies in furtherance of the above objects.

The strategies employed to achieve the charity's objectives are: to offer opportunities for a broad range of people to get involved in activities in order to explore and expand their own social, recreational, educational and vocational skills and abilities; and to provide facilities for local people of all ages and backgrounds to come together as a community which respects and values differences in age and culture and cares about the welfare of its component parts.

### Mode of operation

Our activities have been located at a number of facilities in the local area. These include St Anne's Church Highgate, St Michaels Church Highgate and the United Reformed Church in Hampstead and St Mary's Church in Brookfield, Dartmouth Park, and St Dominic's Priory Church, Haverstock Hill. In addition we sponsor activities in Channing School, Highgate, Brookfield School, Dartmouth Park and more recently St Aloysius School Highgate. In all of these cases the Trustees seek to operate on a partnership basis with the owner or leaseholder, all of whom are anxious to contribute to providing the kind of services we offer to the local community.

Towards the end of 2024 building work by the London Borough of Camden ('Camden') were completed at our new Community Centre in Bertram Street, and in January 2025 we signed a lease of the virtually the whole ground floor and the first floor of the building. The ground floor includes a cafe sitting and eating areas meeting room and a large sports hall, while the first floor includes a pottery school, a cooking school hairdressers and laundry and further meeting rooms. The upper two floors of the Centre are occupied by Camden. Fit out of our floors of the Centre is now complete with a formal opening ceremony held on 16<sup>th</sup> May 2025

We expect the Centre will be a significant asset for the residents of our area, including the newly built apartments around the Centre

## **HIGHGATE NEWTOWN COMMUNITY PARTNERS**

The opening of the Centre will represent a step change in the activities of the charity, which will require a substantial increase in our staff numbers and expenditure and income, and thus will represent a considerable effort for all of the Board the management and staff

### **Current Activities and Achievements and Performance for Public Benefit**

The trustees are satisfied with the performance of the charity this year.

### **Significant achievements and developments in the year include:**

#### **Under 5's Stay and play**

We offer a welcoming and friendly service to all families and carers within our community. We aim to provide not only a fun and supportive environment for both the young and their elders to enjoy and feel safe to attend. At times during 2024 we were offering these services on ten different occasions weekly This activity was funded by John Lyon's Charity and the programme can be found on our website.

#### **Community Lunch Clubs for older people and "Communitas".**

We offer affordable lunches for older people and tea time events for everyone in a variety of locations in Highgate and Hampstead. In many cases our church partners provide the locations and we provide and prepare the food through the cooks we employ and the volunteers we recruit.

The current programme can be found at our website under community lunch clubs. Funding for these activities has been obtained from Mercers Company, City Bridge Trust, Lady Gould's Charity, St Mary Brookfield and St Michael's Church.

#### **Community Integration**

We have received funding from Camden and also the National Lottery Reaching Communities programme to assist in integrating new residents at the Bertram Street complex into the surrounding community

#### **Education+ Programme**

Jointly with Brookfield Primary School and Channing and St Aloysius College we provide educational opportunities for students who come from disadvantaged backgrounds. We call this programme 'Education +' and it has cultural capital and academic enrichment at the heart of its programme.

#### **Special Events Christmas Lunches and seaside trips**

We ran Christmas lunches in 2024 at La Sainte Union School, St Mary's Dartmouth Park and St Dominic's Gospel Oak for a total of 290 people. The lunches were free to all comers and we were assisted by large numbers of volunteers.

We ran trips to the seaside for both children and older people. Each child also had an allowance of £5.00 from HNCP for ice cream or food. These trips are very important and many people never have a chance to leave London and cannot afford any holiday. This trip was funded by John Lyons.

#### **Website and Communications**

Today websites and an active internet presence are essential, and particularly so for HNCP while it is operating from so many different locations. Our website is continuously maintained and has recently been upgraded

#### **Fundraising**

This year we had strong support from a number of local and national organisations (mentioned above and in the accounts) and also from local people giving to the charity. During the last year the level of and frequency of donations from individuals and small private trusts continued at a somewhat lower level as the crisis receded but remains a testament to the willingness of the community to step up to help. Although we benefit from a generous grant from LBC over half the funds we spend come from trusts, other non-governmental and private donations. It requires considerable effort and staff resources to maintain this flow of funds, both in preparing applications and reporting to donors how their money has been spent. as each granting organisation has its own requirements and standards all of which we have to meet.

## HIGHGATE NEWTOWN COMMUNITY PARTNERS

As noted above we raised sufficient funds to fit-out the new Centre and our main challenges for 2025 are renew or fund replacement funds for our Partnership activities and to support the operating costs of the Centre until the time it becomes self supporting

### **Policies for 2025**

The opening ceremony for the new Centre was held on 16th May 2025 and our biggest priority for 2025 is to ensure that when the new Centre opens we can deliver on our responsibilities to LBC and the community by running a successful and well managed community Centre.

### **HR and employment**

We want Highgate Newtown Community Partners to be a great place to work, where equality and diversity are championed. By committing to the London Living Wage, we'll help make our community a fairer place; by ensuring inclusivity in our organisation, we'll encourage a broader diversity, including diversity of thinking; and by supporting flexible working hours for people with children, we ensure we're contributing to fairer, more welcoming work environment for all.

These commitments ensure we will continue to represent our community to the best of our ability and deliver our ambitions for its people. We want our staff team to feel valued and secure. As the new Centre expands its activities there will be a major recruitment effort and we will seek to ensure that opportunities for employment at the Centre are known to an available to our local community. We have reviewed our HR and Health and Safety with Peninsula Services. We also now offer all the staff team free counselling and advice for the whole family. We cannot expect our team to do a brilliant job supporting people if we do not look after them.

Throughout the design and construction of the new HNCP development, we've aimed to implement our sustainability policy to comply with The London Plan. This approach sets out the key steps we have taken to meet these targets and deliver an efficient, sustainable scheme that minimises our carbon footprint and is fit for the future.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

### **Financial review**

The financial results for 2024 in the accounts attached show a surplus. This however is caused by the fact that the income and expenditure includes significant income from grants and donations destined to fund the fit-out of the new building, and also some expenditure on the building. Adjusting for this our continuing operation ran at approximately breakeven for year.

The position with regard to the new Community Centre is more complex. It is hoped that in time the charity will generate sufficient income from rentals and sublets and promoting special events in the Centre to allow it to cover its operating costs and allow it to pay appropriate rent and business rates to LBC, its landlord. It has always been expected that this would be difficult in the first few years, and funding support has been arranged with LBC for the first three years. Beyond three years however the outlook is uncertain and it remains possible that further specific grant funding either from LBC or elsewhere will have to be secured in order to sustain operations for community benefit. If such funding is needed and cannot be secured then the charity would cease operations in the Centre as it is legally entitled to do, just as it would with its other activities

The Trustees have concluded that in this time of likely financial constraints the charity should hold reserves sufficient to allow it close down all or any of its operations in an orderly manner if funding to continue them is not available. The amount required is difficult to estimate and would be reassessed at regular intervals. At present however the charity expects to retain around £125,000 of its own funds against this eventuality

The trustees have examined the major strategic, business and operational risks which the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

### **Code of Conduct and Financial and Other Policies including Data Protection**

During the year the Trustees reviewed the Charities Code of Conduct and financial and other policies to ensure that they are compliant with current legal requirements and best practice.

Data protection has not so far been an issue for the charity as we do not ourselves hold any data on individuals (apart from our share register). This situation will change when the new Centre opens and work is in hand to ensure that we are compliant with our data protection obligations.

## HIGHGATE NEWTOWN COMMUNITY PARTNERS

### Structure, governance and management

The charity is a company limited by guarantee and has just under 100 members.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Robert Aitken (Chair)  
Stephen Hodge  
Reverend Andrew Meldrum  
Father Damien Mason  
Robert Schon  
Philip Whale  
Olutomi Ayodeji  
Roy Hill  
Pauline Treen  
John Carrier (resigned 30 September 2024)  
Barbara Smith (resigned 30 September 2024)

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and, like all members, guarantee to contribute £10 in the event of a winding up. New trustees are appointed by the whole Board on the recommendation of a subcommittee consisting of three trustees. New trustees receive a briefing on the policies and procedures of the Charity and all trustees are expected to attend periodic safeguarding training.

### Auditor

The auditors, Glazers, were reappointed as auditor to the company at the 2024 AGM and a proposal that they be reappointed will be put to the next General Meeting.

The Trustees' report was approved by the Board of Trustees on 24 June 2025 and signed on its behalf by



Robert Aitken



Stephen Hodge

# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## INDEPENDENT AUDITOR'S REPORT

### TO THE TRUSTEES OF HIGHGATE NEWTOWN COMMUNITY PARTNERS

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#### **Opinion**

We have audited the financial statements of Highgate Newtown Community Partners (the 'charity') for the year ended 31 December 2024 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

#### **In our opinion, the financial statements:**

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2024 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

#### **Other information**

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
  - sufficient accounting records have not been kept; or
  - the financial statements are not in agreement with the accounting records; or
  - we have not received all the information and explanations we require for our audit.
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# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## INDEPENDENT AUDITOR'S REPORT (CONTINUED)

### TO THE TRUSTEES OF HIGHGATE NEWTOWN COMMUNITY PARTNERS

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#### **Responsibilities of trustees**

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

#### **Auditor's responsibilities for the audit of the financial statements**

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## INDEPENDENT AUDITOR'S REPORT (CONTINUED)

### TO THE TRUSTEES OF HIGHGATE NEWTOWN COMMUNITY PARTNERS

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In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, we considered the following:

1) Enquiries of management concerning the charity's policies and procedures relating to:

- identifying, evaluating and complying with laws and regulations and whether they were aware of any instances of non-compliance
- detecting and responding to the risks of fraud and whether they have knowledge of any actual, suspected or alleged fraud; and
- the internal controls established to mitigate risks related to fraud or non-compliance with laws and regulations;

2) Discussions among the engagement team regarding how and when fraud might occur in the financial statements and any potential indicators of fraud.

In common with all audits under ISAs (UK), we are also required to perform specific procedures to respond to the risk of management override.

We also obtained an understanding of the legal and regulatory framework that the charity operates in, focusing on provisions of those laws and regulations that had a direct effect on the determination of material amounts and disclosures in the financial statements. The key laws and regulations we considered in this context included the UK Companies Act and Charities Act along with the Charities SORP.

In addition, we considered provisions of other laws and regulations that do not have a direct effect on the financial statements but compliance with which may be fundamental to the charity's ability to operate or avoid a material penalty.

As a result of performing the above, we did not identify any key audit matters related to the potential risk of fraud or non-compliance with laws and regulations.

In addition to the above, our procedures to respond to risks identified included the following:

- Reviewing the financial statement disclosures and testing to supporting documentation to assess compliance with provisions of relevant laws and regulations described as having a direct effect on the financial statements;
- Enquiring of management concerning actual and potential litigation and claims;
- Performing analytical procedures to identify any unusual or unexpected relationships that may indicate risks of material misstatement due to fraud;
- Reading minutes of meetings of those charged with governance and reviewing correspondence with relevant tax authorities; and
- In addressing the risk of fraud through management override of controls, testing the appropriateness of journal entries and other adjustments; assessing whether the judgements made in making accounting estimates are indicative of a potential bias; and evaluating the business rationale of any significant transactions that are unusual or outside the normal course of business.

We also communicated relevant identified laws and regulations and potential fraud risks to all engagement team members, and remained alert to any indications of fraud or non-compliance with laws and regulations throughout the audit.

We note that our audit is not primarily designed to detect non-compliance with laws and regulations and the Trustees and other management are responsible for such internal control as the Trustees and other management of the charity determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to errors or fraud, including compliance with laws and regulations. Additionally, owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations.

## HIGHGATE NEWTOWN COMMUNITY PARTNERS

### INDEPENDENT AUDITOR'S REPORT (CONTINUED)

#### TO THE TRUSTEES OF HIGHGATE NEWTOWN COMMUNITY PARTNERS

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A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

#### Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Paraskumar Shah FCA (Senior Statutory Auditor) For  
and on behalf of Glazers, Statutory Auditor Chartered  
Accountants  
843 Finchley Road  
London  
NW11 8NA  
Date: 24 June 2015

Glazers is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

Highgate Newtown Community Partners

Statement of financial activities (incorporating an income and expenditure account)

For the year ended 31 December 2024

|  | Note | Unrestricted<br>£ | Restricted<br>£ | 2024<br>Total<br>£ | Unrestricted<br>£ | Restricted<br>£ | 2023<br>Total<br>£ |
|--|------|-------------------|-----------------|--------------------|-------------------|-----------------|--------------------|
| <b>Income from:</b>                            |      |                   |                 |                    |                   |                 |                    |
| Donations and grants                           | 2    | 127,066           | 331,276         | 458,342            | 143,897           | 270,058         | 413,955            |
| Charitable activities                          |      |                   |                 |                    |                   |                 |                    |
| Services                                       |      | 52                | 4,791           | 4,843              | -                 | -               | -                  |
| Trading activities                             |      | -                 | 2,320           | 2,320              | -                 | 5,016           | 5,016              |
| Investment Income                              |      | 8,915             | -               | 8,915              | 6,056             | -               | 6,056              |
| <b>Total income</b>                            |      | <b>136,033</b>    | <b>338,387</b>  | <b>474,420</b>     | <b>149,953</b>    | <b>275,074</b>  | <b>425,027</b>     |
| <b>Expenditure on:</b>                         |      |                   |                 |                    |                   |                 |                    |
| Raising funds                                  |      | 20,102            | -               | 20,102             | 6,360             | 10,127          | 16,487             |
| Charitable activities                          |      | 102,770           | 325,580         | 428,350            | 88,359            | 241,393         | 329,752            |
| <b>Total expenditure</b>                       | 3    | <b>122,872</b>    | <b>325,580</b>  | <b>448,452</b>     | <b>94,719</b>     | <b>251,520</b>  | <b>346,239</b>     |
| <b>Net income / (expenditure) for the year</b> |      | <b>13,161</b>     | <b>12,807</b>   | <b>25,968</b>      | <b>55,234</b>     | <b>23,554</b>   | <b>78,788</b>      |
| Transfers between funds                        |      | 72,375            | (72,375)        | -                  | (18,992)          | 18,992          | -                  |
| <b>Net movement in funds</b>                   |      | <b>85,536</b>     | <b>(59,568)</b> | <b>25,968</b>      | <b>36,242</b>     | <b>42,546</b>   | <b>78,788</b>      |
| <b>Reconciliation of funds:</b>                |      |                   |                 |                    |                   |                 |                    |
| Total funds brought forward                    |      | 343,040           | 165,460         | 508,500            | 306,798           | 122,914         | 429,712            |
| <b>Total funds carried forward</b>             | 13   | <b>428,576</b>    | <b>105,892</b>  | <b>534,468</b>     | <b>343,040</b>    | <b>165,460</b>  | <b>508,500</b>     |

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in Note 13 to the financial statements.

Highgate Newtown Community Partners

Balance sheet

Company no. 01859173

As at 31 December 2024

|  | Note | £              | 2024<br>£      | £              | 2023<br>£      |
|--|------|----------------|----------------|----------------|----------------|
| <b>Fixed assets:</b>                           |      |                |                |                |                |
| Tangible assets                                | 9    |                | 72,375         |                | -              |
|  |      |                | <u>72,375</u>  |                | <u>-</u>       |
| <b>Current assets:</b>                         |      |                |                |                |                |
| Debtors  | 10   | 64,533         |                | 49,240         |                |
| Cash at bank and in hand                       |      | 427,291        |                | 470,056        |                |
|  |      | <u>491,824</u> |                | <u>519,296</u> |                |
| <b>Liabilities:</b>                            |      |                |                |                |                |
| Creditors: amounts falling due within one year | 11   | 29,731         |                | 10,796         |                |
|  |      | <u>29,731</u>  |                | <u>10,796</u>  |                |
| <b>Net current assets / (liabilities)</b>      |      |                | <u>462,093</u> |                | <u>508,500</u> |
| <b>Total assets less current liabilities</b>   |      |                | <u>534,468</u> |                | <u>508,500</u> |
|  |      |                | <u>534,468</u> |                | <u>508,500</u> |
| <b>Total net assets / (liabilities)</b>        | 12   |                | <u>534,468</u> |                | <u>508,500</u> |
|  |      |                | <u>534,468</u> |                | <u>508,500</u> |
| <b>The funds of the charity:</b>               |      |                |                |                |                |
| Restricted income funds                        | 13   |                | 105,892        |                | 165,460        |
| Unrestricted income funds:                     |      |                |                |                |                |
| General funds                                  |      | 428,576        |                | 204,821        |                |
|  |      | <u>428,576</u> |                | <u>204,821</u> |                |
| <b>Total unrestricted funds</b>                |      |                | <u>428,576</u> |                | <u>343,040</u> |
| <b>Total charity funds</b>                     |      |                | <u>534,468</u> |                | <u>508,500</u> |

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 December 2024. Although an audit has been carried out under section 144 of the Charities Act 2011.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

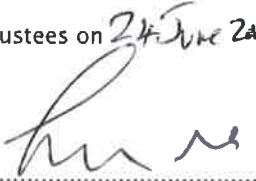
The members have not required the company to obtain an audit of its financial statements under the requirements of the Companies Act 2006, for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

These financial statements were approved by the Trustees on 24 June 2025 and signed on their behalf by



Robert Aitken (Chair)



Stephen Hodge (Treasurer)

**1 Accounting policies**

**Charity information**

Highgate Newtown Community Partners is a private company limited by guarantee incorporated in England and Wales. The registered office is 12 Highgate Close, London, N6 4SD

**a) Basis of preparation**

The financial statements have been prepared in accordance with the charity's Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

**b) Public benefit entity**

The charitable company meets the definition of a public benefit entity under FRS 102.

**c) Going concern**

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

There are no key judgements that the charitable company has made which have a significant effect on the accounts.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

**d) Income**

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the income have been met, it is probable that the income will be received and that the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of the provision of a specified service is deferred until the criteria for income recognition are met.

**e) Fund accounting**

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund.

Unrestricted funds are donations and other incoming resources received or generated for the charitable purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

1 Accounting policies (continued)

f) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Expenditure is classified under the following activity headings:

- Costs of raising funds relate to the costs incurred by the charitable company in inducing third parties to make voluntary contributions to it, as well as the cost of any activities with a fundraising purpose
- Expenditure on charitable activities includes the costs of provision of space and services undertaken to further the purposes of the charity and their associated support costs
- Other expenditure represents those items not falling into any other heading

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

g) Operating leases

Rental charges are charged on a straight line basis over the term of the lease.

h) Tangible fixed assets

Depreciation costs are allocated to activities on the basis of the use of the related assets in those activities. Assets are reviewed for impairment if circumstances indicate their carrying value may exceed their net realisable value and value in use.

No depreciation has been provided during the year. Depreciation will be provided once the centre becomes fully functional in the following year. Depreciation will be provided at rates calculated to write down the cost of each asset to its estimated residual value over its expected useful life. The depreciation rates in use are as follows:

- Community Centre fit out 5 years
- Fixtures, fittings and equipment 10 years

i) Pensions

Employer contributions to employees defined contribution pension schemes are charged to Statement of Financial Activities during the year.

2 Income from donations and grants

|                     | Unrestricted<br>£ | Restricted<br>£ | 2024<br>Total<br>£ | 2023<br>Total<br>£ |
|---------------------|-------------------|-----------------|--------------------|--------------------|
| Donations and gifts | 13,066            | 19,750          | 32,816             | 21,926             |
| Grants              | 114,000           | 311,526         | 425,526            | 392,029            |
|                     |                   | -               | -                  | -                  |
|                     | <u>127,066</u>    | <u>331,276</u>  | <u>458,342</u>     | <u>413,955</u>     |

Of the total income of £413,955 in 2023, £270,058 was restricted and £143,897 was unrestricted

Highgate Newtown Community Partners

Notes to the financial statements

For the year ended 31 December 2024

3 Analysis of expenditure

|   | Cost of<br>raising<br>funds<br>£ | Charitable<br>activities<br>£ | Support<br>costs<br>£ | 2024<br>Total<br>£ | 2023<br>Total<br>£ |
|---|----------------------------------|-------------------------------|-----------------------|--------------------|--------------------|
| Staff costs (Note 5)                              | -                                | 169,412                       | 66,225                | 235,637            | 180,646            |
| Activities and event costs                        | -                                | 23,946                        | 281                   | 24,227             | 18,962             |
| Bank charges                                      | -                                | 28                            | 95                    | 123                | 98                 |
| Audit fees  | -                                | -                             | 4,680                 | 4,680              | 4,710              |
| Bookkeeping and accounting                        | -                                | 50                            | 10,245                | 10,295             | 8,724              |
| Fitout costs                                      | -                                | 26,527                        | -                     | 26,527             | -                  |
| Food and other provisions                         | -                                | 20,554                        | 100                   | 20,654             | 27,788             |
| Insurance   | -                                | -                             | 5,180                 | 5,180              | 5,246              |
| Legal and professional fees                       | -                                | 8,246                         | 10,576                | 18,822             | 39,231             |
| Office equipment and IT support                   | -                                | 2,081                         | 5,086                 | 7,167              | 6,985              |
| Printing, postage and stationery                  | -                                | 3,892                         | 1,129                 | 5,021              | 1,000              |
| Publicity   | 20,102                           | -                             | -                     | 20,102             | 16,487             |
| Rates and utilities                               | -                                | 6,000                         | -                     | 6,000              | -                  |
| Repair and maintenance                            | -                                | -                             | -                     | -                  | 765                |
| Sundry expenses                                   | -                                | -                             | 1,634                 | 1,634              | 574                |
| Telephone   | -                                | 1,686                         | 1,532                 | 3,218              | 2,093              |
| Travel and subsistence                            | -                                | 1,508                         | 2,268                 | 3,776              | 764                |
| Tutors and support                                | -                                | 45,361                        | 10,028                | 55,389             | 9,792              |
| Venue hire  | -                                | -                             | -                     | -                  | 22,374             |
| <b>Total expenditure on charitable activities</b> | <b>20,102</b>                    | <b>309,291</b>                | <b>119,059</b>        | <b>448,452</b>     | <b>346,239</b>     |
| <b>Support costs</b>                              | <b>-</b>                         | <b>119,059</b>                | <b>(119,059)</b>      | <b>-</b>           | <b>-</b>           |
| <b>Total expenditure 2024</b>                     | <b>20,102</b>                    | <b>428,350</b>                | <b>-</b>              | <b>448,452</b>     | <b>-</b>           |
| <b>Total expenditure 2023</b>                     | <b>16,487</b>                    | <b>329,752</b>                | <b>-</b>              | <b>-</b>           | <b>346,239</b>     |

Of the total expenditure, £122,872 was unrestricted (2023: £94,719) and £325,580 was restricted (2023: £251,520).

Support costs are costs incurred to facilitate charitable activities of the charity.

Highgate Newtown Community Partners

Notes to the financial statements

For the year ended 31 December 2024

4 Net incoming resources for the year

This is stated after charging / crediting:

|              | 2024         | 2023         |
|--------------|--------------|--------------|
|              | £            | £            |
| Depreciation | –            | 765          |
| Audit fees   | 4,680        | 4,710        |
|              | <u>4,680</u> | <u>4,710</u> |

5 Analysis of staff costs, Trustee remuneration and expenses, and the cost of key management personnel

Staff costs were as follows:

|   | 2024           | 2023           |
|---|----------------|----------------|
|   | £              | £              |
| Salaries and wages  | 214,003        | 166,856        |
| Social security costs   | 16,059         | 9,522          |
| Employer's contribution to defined contribution pension schemes | 5,575          | 4,268          |
|   | <u>235,637</u> | <u>180,646</u> |

No employee earned more than £60,000 during the year (2023: nil).

The total employee benefits including pension contributions of the key management personnel were £64,200 (2023: £64,200)

6 Staff numbers

The average number of employees (head count based on number of staff employed) during the year was as follows:

|                       | 2024       | 2023       |
|-----------------------|------------|------------|
|                       | No.        | No.        |
| Charitable activities | 4.8        | 4.0        |
| Support               | 2.0        | 2.0        |
|                       | <u>6.8</u> | <u>6.0</u> |

7 Related party transactions

No trustees received any remuneration or any other payments for any services provided to the charity (2023: nil). No trustees were reimbursed any expenses incurred during their office as trustee during the year (2023: nil). No donations have been received from trustees whether of restricted or general purposes (2023: nil).

Highgate Newtown Community Partners

Notes to the financial statements

For the year ended 31 December 2024

8 Taxation

The charity is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

9 Tangible fixed assets

|                          | Community<br>Centre fit out<br>£ | Fixtures,<br>fittings and<br>equipment<br>£ | Total<br>£ |
|--------------------------|----------------------------------|---|------------|
| Cost or valuation        |                                  |   |            |
| At the start of the year | -                                | -   | -          |
| Additions in year        | 52,266                           | 20,109                                      | 72,375     |
| At the end of the year   | 52,266                           | 20,109                                      | 72,375     |
| Depreciation             |                                  |   |            |
| At the start of the year | -                                | -   | -          |
| Charge for the year      | -                                | -   | -          |
| At the end of the year   | -                                | -   | -          |
| Net book value           |                                  |   |            |
| At the end of the year   | 52,266                           | 20,109                                      | 72,375     |
| At the start of the year | -                                | -   | -          |

All of the above assets are used for charitable purposes.

10 Debtors

|               | 2024<br>£ | 2023<br>£ |
|---------------|-----------|-----------|
| Trade debtors | 60,599    | 45,139    |
| Prepayments   | 3,934     | 4,101     |
|               | 64,533    | 49,240    |

11 Creditors: amounts falling due within one year

|                              | 2024<br>£ | 2023<br>£ |
|------------------------------|-----------|-----------|
| Trade creditors              | 18,480    | 5,703     |
| Other creditors              | 190       | 105       |
| Taxation and social security | 5,241     | -         |
| Accruals                     | 5,820     | 4,988     |
|                              | 29,731    | 10,796    |

Highgate Newtown Community Partners

Notes to the financial statements

For the year ended 31 December 2024

12 Analysis of net assets between funds at the end of year

|  | General<br>unrestricted<br>£ | Designated<br>£ | Restricted<br>£ | Total funds<br>£ |
|--|------------------------------|-----------------|-----------------|------------------|
| Tangible fixed assets                    | 72,375                       | -               | -               | 72,375           |
| Net current assets                       | 356,201                      | -               | 105,892         | 462,093          |
| <b>Net assets at the end of the year</b> | <b>428,576</b>               | <b>-</b>        | <b>105,892</b>  | <b>534,468</b>   |

Analysis of net assets between funds at the start of year

|  | General<br>unrestricted<br>£ | Designated<br>£ | Restricted<br>£ | Total funds<br>£ |
|--|------------------------------|-----------------|-----------------|------------------|
| Tangible fixed assets                    | -                            | -               | -               | -                |
| Net current assets                       | 204,821                      | 138,219         | 165,460         | 508,500          |
| <b>Net assets at the end of the year</b> | <b>204,821</b>               | <b>138,219</b>  | <b>165,460</b>  | <b>508,500</b>   |

13 Movements in funds

| During the year                 | 1-Jan-24<br>£  | Income &<br>gains<br>£ | Expenditure<br>& losses<br>£ | Transfers<br>£   | 31-Dec-24<br>£ |
|---------------------------------|----------------|------------------------|------------------------------|------------------|----------------|
| <b>Restricted funds:</b>        |                |                        |                              |                  |                |
| Lunch Clubs                     | -              | 68,854                 | (89,590)                     | 20,736           | -              |
| Children's Services             | 895            | 41,721                 | (71,538)                     | 28,922           | -              |
| Community Welfare               | 48,565         | 28,495                 | (22,626)                     | (49,658)         | 4,776          |
| New Build/other Capital         | 116,000        | 80,341                 | (89,855)                     | (72,375)         | 34,111         |
| Access Fund                     | -              | 7,097                  | (688)                        | -                | 6,409          |
| Channing Fund                   | -              | 26,145                 | (17,314)                     | -                | 8,831          |
| Refugees Fund                   | -              | 85,734                 | (33,969)                     | -                | 51,765         |
| <b>Total restricted funds</b>   | <b>165,460</b> | <b>338,387</b>         | <b>(325,580)</b>             | <b>(72,375)</b>  | <b>105,892</b> |
| <b>Unrestricted funds:</b>      |                |                        |                              |                  |                |
| <b>Designated funds:</b>        |                |                        |                              |                  |                |
| Rebuilding Community Centre     | 138,219        | -                      | -                            | (138,219)        | -              |
| <b>Total designated funds</b>   | <b>138,219</b> | <b>-</b>               | <b>-</b>                     | <b>(138,219)</b> | <b>-</b>       |
| <b>General funds</b>            | <b>204,821</b> | <b>136,033</b>         | <b>(122,872)</b>             | <b>210,594</b>   | <b>428,576</b> |
| <b>Total unrestricted funds</b> | <b>343,040</b> | <b>136,033</b>         | <b>(122,872)</b>             | <b>72,375</b>    | <b>428,576</b> |
| <b>Total funds</b>              | <b>508,500</b> | <b>474,420</b>         | <b>(448,452)</b>             | <b>-</b>         | <b>534,468</b> |

Highgate Newtown Community Partners

Notes to the financial statements

For the year ended 31 December 2024

13 Movements in funds (continued.....)

| During previous year            | 1-Jan-23<br>£  | Income &<br>gains<br>£ | Expenditure<br>& losses<br>£ | Transfers<br>£  | 31-Dec-23<br>£ |
|---------------------------------|----------------|------------------------|------------------------------|-----------------|----------------|
| <b>Restricted funds:</b>        |                |                        |                              |                 |                |
| Lunch Clubs                     | -              | 76,784                 | (95,776)                     | 18,992          | -              |
| Children's Services             | 11,110         | 54,190                 | (64,405)                     | -               | 895            |
| Community Welfare               | 11,804         | 128,100                | (91,339)                     | -               | 48,565         |
| New Build/other Capital         | 100,000        | 16,000                 | -                            | -               | 116,000        |
| <b>Total restricted funds</b>   | <b>122,914</b> | <b>275,074</b>         | <b>(251,520)</b>             | <b>18,992</b>   | <b>165,460</b> |
| <b>Unrestricted funds</b>       |                |                        |                              |                 |                |
| <u>Designated funds:</u>        |                |                        |                              |                 |                |
| Rebuilding Community Centre     | 138,069        | 13,447                 | (13,297)                     | -               | 138,219        |
| <b>Total designated funds</b>   | <b>138,069</b> | <b>13,447</b>          | <b>(13,297)</b>              | <b>-</b>        | <b>138,219</b> |
| <u>General funds</u>            | 168,729        | 136,506                | (81,422)                     | (18,992)        | 204,821        |
| <b>Total unrestricted funds</b> | <b>306,798</b> | <b>149,953</b>         | <b>(94,719)</b>              | <b>(18,992)</b> | <b>343,040</b> |
| <b>Total funds</b>              | <b>429,712</b> | <b>425,027</b>         | <b>(346,239)</b>             | <b>-</b>        | <b>508,500</b> |

Transfers

Overspend on Lunch Clubs and Children's Services has been covered from funding for Community Welfare.

Transfer from New Build/other Capital grant to General Funds represents the capitalised cost of Community Centre fit out that was funded from restricted grants.

Now that works on the Community Centre are underway, the trustees decided that they no longer require a designated funds for this purpose. The balance has been transferred to General Funds.

Purposes of restricted funds

Lunch Clubs : This exists to provide low-cost or free lunches to disadvantaged residents of Highgate Newtown, Dartmouth Park, Highgate Village, Gospel Oak and Belsize Park

Children's Services : This exists to provide 'stay and play' facilities to mothers, carers and their under 5 children in Highgate Newtown, Dartmouth Park, Highgate Village, Gospel Oak and Belsize Park

Community Welfare : This supplement the lunch club and childrens services fund and also funds food parcels, seaside trips, christmas parties and other welfare events for the same groups as supported the lunch club and childrens's services

New Build/other Capital : This fund was created to fund the fitout of HNCP's new Community Centre.

Access Fund : This was created to provide free access to our new Community Centre to residents who need it.

Channing Fund : This exists to support our education+ initiative for school age children in our area of interest and also contributes to our Community Welfare fund.

Refugees Fund : This fund is intended to fund the integration of refugees, particularly Afghan refugees in the communities in our area of interest.

Purposes of designated funds

The trustees have established a designated fund towards the cost of rebuilding the Community Centre as described in the Trustees' Report.



**HIGHGATE NEWTOWN COMMUNITY PARTNERS**

England & Wales - Charity number 290712

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# Accounts

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**HIGHGATE NEWTOWN COMMUNITY PARTNERS  
ANNUAL REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2023**



**Charity Registration Number: 290712  
Company Registration Number: 01859173 (England and Wales)**

# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## LEGAL AND ADMINISTRATIVE INFORMATION

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|                          |   |   |
|--------------------------|---|---|
| <b>Trustees</b>          | Robert Aitken (Chair)<br>John Carrier<br>Stephen Hodge<br>Reverend Andrew Meldrum<br>Barbara Smith<br>Father Damien Mason<br>Robert Schon<br>Philip Whale<br>Olutomi Ayodeji<br>Roy Hill<br>Pauline Treen | (Appointed 6 September 2023)<br>(Appointed 12 September 2023) |
| <b>Secretary</b>         | Stephen Hodge   |   |
| <b>Charity number</b>    | 290712  |   |
| <b>Company number</b>    | 01859173  |   |
| <b>Registered office</b> | 12 Highgate Close<br>London<br>N6 4SD   |   |
| <b>Auditor</b>           | Glazers<br>843 Finchley Road<br>London<br>NW11 8NA  |   |

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# HIGHGATE NEWTOWN COMMUNITY PARTNERS

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# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

### FOR THE YEAR ENDED 31 DECEMBER 2023

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The trustees present their report and financial statements for the year ended 31 December 2023. The comparative period was for 9 months to 31 December 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016).

#### Objectives and activities

##### OUR VISION

**"We want on provide something special for everyone and to make our community better – where everyone has a chance to succeed and nobody gets left behind".**

The charity's object and principal activity continues to be to promote the benefit to the inhabitants of the area around 25 Bertram Street without distinction of sex, race, sexual orientation, disability, political affiliation, religious or other opinions, by associating the local authorities, local churches, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving conditions of life of the said inhabitants with special emphasis on young and elderly users.

The strategies employed to achieve the charity's objectives are: to offer opportunities for a broad range of people to get involved in activities in order to explore and expand their own social, recreational, educational and vocational skills and abilities; and to provide facilities for local people of all ages and backgrounds to come together as a community which respects and values differences in age and culture and cares about the welfare of its component parts.

##### Mode of operation

Since the commencement in 2018 of the redevelopment of our Bertram Street building (see below) our activities have been located to a number of facilities in the local area. These include St Annes Church Highgate, St Michaels Church Highgate and the United Reformed Church in Highgate and St Mary's Church in Brookfield, Dartmouth Park, and from February 2023 St Dominic's Priory Church, Haverstock Hill. In addition we sponsor activities in Channing School, Highgate, Brookfield School, Dartmouth Park and more recently St Aloysius School Highgate. In all of these cases the Trustees seek to operate on a partnership basis with the owner or leaseholder, all of whom are anxious to contribute to providing the kind of services we offer to the local community.

Our relations with the London Borough of Camden ('LBC') remain strong, but as part of our community is located in Islington we maintain a relationship with the London Borough of Islington (LBI).

Our administrative office continues at St Anne's Church on Highgate West Hill but it is only staffed intermittently, as our Director operates on a peripatetic basis around all the locations in which we provide services. We expect that when the new Community Centre opens in 2024 this office may relocate to the new building.

Our decentralised mode of operation has proved popular with our client groups, and the Trustees now envisage that even after the new centre opens they will continue in the decentralised partnership mode with the services and facilities provided by the new Centre being an addition to rather than a replacement of our current activities

# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2023**

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### **Bertram Street Community Centre**

After considerable delay the Bertram Street Community Centre is almost complete and the charity expects to commit to a lease from the London Borough of Camden (LBC) of the ground and first floors within the next few weeks.

Fit-out planning is virtually complete and the charity has sufficient funds of its own or from specific funding already received or committed to complete the fit-out, with a view to opening our doors towards the end of 2024. The cost of the fit-out is expected to be somewhat below £400,000

Facilities in the Centre include a sports hall, a restaurant, pottery school, hairdressers and a laundry, plus the facilities provided by LBC for mothers and children and youth activities. We expect the Centre will be a significant asset for the residents of our area, including the newly built apartments around the Centre

The opening of the Centre will represent a step change in the activities of the charity, which will require a doubling of our staff and expenditure and income, and thus will represent a considerable effort for all of the Board the management and staff

### **Current Activities and Achievements and Performance for Public Benefit**

The trustees are satisfied with the performance of the charity this year. Despite the disruption caused by the redevelopment we have succeeded in significantly expanding the services we offer to our community and this in a form which is not critically dependent on access to 25 Bertram Street.

#### **Significant achievements and developments in the year include:**

##### **Under 5's Stay and play**

We offer a welcoming and friendly service to all families and carers within our community. We aim to provide not only a fun and supportive environment for both the young and their elders to enjoy and feel safe to attend. We also offer our support when required, a free service and affordable lunches for the adults £2.50 and a free meal for the little ones to dine with their friends at Lulu's community lunch club. In 2024 we will be expanding our offering to include 10 sessions six days a week in a variety of locations throughout Camden and Islington. This activity is funded by John Lyon's Charity and the programme can be found on our website.

##### **Community Lunch Clubs for older people and "Communitéas".**

We offer affordable lunches for older people and tea time events for everyone in a variety of locations in Highgate and Hampstead. In many cases our church partners provide the locations and we provide and prepare the food through the cooks we employ and the volunteers we recruit.

During 2023 jointly with Channing we ran a community teas ("Communitéas") for around 27 people per week. We offered free tea, sandwiches and cake at Channing School, together with music.

The current programme can be found at our website under community lunch clubs. Funding for these activities has been obtained from Mercers Company, City Bridge Trust, Lady Gould's Charity Ageing Better Camden, St Mary Brookfield and United Reform Church and St Michael's Church.

# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2023**

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### **Education+ Programme**

Jointly with Brookfield Primary School and Channing and St Aloysius College we provide educational opportunities for students who come from disadvantaged backgrounds. We call this programme 'Education +' and it has cultural capital and academic enrichment at the heart of its programme. With this in mind, Channing is providing several different clubs and activities for Brookfield, St. Joseph's Primary school, Yerbury. In 2023 thirty students from Brookfield, St. Joseph's, St. Michael's and Yerbury attended an HNCP summer camp held at Channing Junior School. We hope to include more students for Summer 2024 which will again be held at Channing Junior School.

### **Special Events Christmas Lunches and seaside trips**

We ran Christmas lunches in 2023 at La Sainte Union School, St Mary's Dartmouth Park and St Dominc's Gospel Oak for a total of 290 people. The lunches were free to all comers and we were assisted by a large numbers of volunteers.

We run trips to the seaside for both children and older people. Each child also had an allowance of £5.00 from HNCP for ice cream or food. These trips are very important and many people never have a chance to leave London and cannot afford any holiday. This trip was funded by John Lyons.

### **Website and Communications**

Today websites and an active internet presence are essential, and particularly so for HNCP while it is operating from so many different locations. Our website is continuously maintained and is being upgraded in preparation for the opening of the new Centre

# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2023**

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### **Fundraising**

This year we had strong support from a number of local and national organisations (mentioned above and in the accounts) and also from local people giving to the charity. During the last year the level of and frequency of donations from individuals and small private trusts continued at a somewhat lower level as the crisis receded but remains a testament to the willingness of the community to step up to help. Although we benefit from a generous grant from LBC over half the funds we spend come from trusts, other non governmental and private donations. It requires considerable effort and staff resources to maintain this flow of funds, both in preparing applications and reporting to donors how their money has been spent. as each granting organisation has its own requirements and standards all of which we have to meet.

As noted above we have raised sufficient funds to fit-out the new Centre and our main challenges for 2024 are renew or fund replacement funds for our Partnership activities and to support the operating costs of the Centre until the time it becomes self supporting

### **Policies for 2024**

Our biggest priority for 2024 is to ensure that when the new Centre opens we can deliver on our responsibilities to LBC and the community by running a successful and well managed community Centre. Otherwise our priorities are unchanged from last year and reflect growing demand for our free services as many other services from local councils are cut. Many people on low incomes and living below the poverty line are facing isolation and social exclusion as they can no longer afford the fees for paid services.

The trustees engaged in a successful Away Day in May of this year at which we focussed on our vision and values – providing our community with “something special for everyone” from our various current offerings and the proposed additional services we intend to run from the new Centre

### **HR and employment**

We want Highgate Newtown Community Partners to be a great place to work, where equality and diversity are championed. By committing to the London Living Wage, we'll help make our community a fairer place; by ensuring inclusivity in our organisation, we'll encourage a broader diversity, including diversity of thinking; and by supporting flexible working hours for people with children, we ensure we're contributing to fairer, more welcoming work environment for all.

These commitments ensure we will continue to represent our community to the best of our ability and deliver our ambitions for its people. We want our staff team to feel valued and secure. Before the new Centre opens there will be a major recruitment effort and we will seek to ensure that opportunities for employment at the Centre are known to an available to our local community. We have reviewed our HR and Health and Safety with Peninsula Services. We also now offer all the staff team free counselling and advice for the whole family. We cannot expect our team to do a brilliant job supporting people if we do not look after them.

Throughout the design and construction of the new HNCP development, we've aimed to implement our sustainability policy to comply with The London Plan. This approach sets out the key steps we have taken to meet these targets and deliver an efficient, sustainable scheme that minimises our carbon footprint and is fit for the future.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2023**

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### **Financial review**

The financial results for 2023 in the accounts attached show a surplus. This however is caused by the fact that the income and expenditure includes significant income from grants and donations destined to fund the fit-out of the new building, and also some expenditure on the building. Adjusting for this our continuing operation ran at approximately breakeven for year.

The position with regard to the new Community Centre is more complex. It is hoped that in time the charity will generate sufficient income from rentals and sublets and promoting special events in the Centre to allow it to cover its operating costs and allow it to pay appropriate rent and business rates to LBC, its landlord. It has always been expected that this would be difficult in the first few years, and funding support has been arranged with LBC for the first three years. Beyond three years however the outlook is uncertain and it remains possible that further specific grant funding either from LBC or elsewhere will have to be secured in order to sustain operations for community benefit. If such funding is needed and cannot be secured then the charity would cease operations in the Centre as it is legally entitled to do, just as it would with its other activities

The Trustees have concluded that in this time of likely financial constraints the charity should hold reserves sufficient to allow it close down all or any of its operations in an orderly manner if funding to continue them is not available. The amount required is difficult to estimate and would be reassessed at regular intervals. At present however the charity expects to retain around £125,000 of its own funds against this eventuality

The trustees have examined the major strategic, business and operational risks which the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

### **Code of Conduct and Financial and Other Policies including Data Protection**

During the year the Trustees reviewed the Charities Code of Conduct and financial and other policies to ensure that they are compliant with current legal requirements and best practice.

Data protection has not so far been an issue for the charity as we do not ourselves hold any data on individuals (apart from our share register). This situation will change when the new Centre opens and work is in hand to ensure that we are compliant with our data protection obligations.

### **Structure, governance and management**

The charity is a company limited by guarantee and has just under 100 members.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Robert Aitken (Chair)

John Carrier

Stephen Hodge

Reverend Andrew Meldrum

Barbara Smith

Father Damien Mason

Robert Schon

Philip Whale

Olutomi Ayodeji

Roy Hill

(Appointed 6 September 2023)

Pauline Treen

(Appointed 12 September 2023)

# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

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None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and, like all members, guarantee to contribute £1 in the event of a winding up. New trustees are appointed by the whole Board on the recommendation of a subcommittee consisting of three trustees. New trustees receive a briefing on the policies and procedures of the Charity and all trustees are expected to attend periodic safeguarding training.

### Auditor

The auditors, Glazers, were reappointed as auditor to the company at the 2021 AGM and a proposal that they be reappointed will be put to a General Meeting.

The trustees' report was approved by the Board of Trustees.

17.7.24  
.....  
**Robert Aitken (Chair)**  
Trustee  
Dated: 17.7.24

  
.....  
**Stephen Hodge**  
Trustee  
Dated: 17.7.24

# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## STATEMENT OF TRUSTEES' RESPONSIBILITIES

***FOR THE YEAR ENDED 31 DECEMBER 2023***

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The trustees, who are also the directors of Highgate Newtown Community Partners for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## INDEPENDENT AUDITOR'S REPORT

### TO THE TRUSTEES OF HIGHGATE NEWTOWN COMMUNITY PARTNERS

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#### Opinion

We have audited the financial statements of Highgate Newtown Community Partners (the 'charity') for the year ended 31 December 2023 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2023 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

#### Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## INDEPENDENT AUDITOR'S REPORT (CONTINUED)

### TO THE TRUSTEES OF HIGHGATE NEWTOWN COMMUNITY PARTNERS

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#### **Responsibilities of trustees**

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

#### **Auditor's responsibilities for the audit of the financial statements**

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## INDEPENDENT AUDITOR'S REPORT (CONTINUED)

### TO THE TRUSTEES OF HIGHGATE NEWTOWN COMMUNITY PARTNERS

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In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, we considered the following:

1) Enquiries of management concerning the charity's policies and procedures relating to:

- identifying, evaluating and complying with laws and regulations and whether they were aware of any instances of non-compliance
- detecting and responding to the risks of fraud and whether they have knowledge of any actual, suspected or alleged fraud; and
- the internal controls established to mitigate risks related to fraud or non-compliance with laws and regulations;

2) Discussions among the engagement team regarding how and when fraud might occur in the financial statements and any potential indicators of fraud.

In common with all audits under ISAs (UK), we are also required to perform specific procedures to respond to the risk of management override.

We also obtained an understanding of the legal and regulatory framework that the charity operates in, focusing on provisions of those laws and regulations that had a direct effect on the determination of material amounts and disclosures in the financial statements. The key laws and regulations we considered in this context included the UK Companies Act and Charities Act along with the Charities SORP.

In addition, we considered provisions of other laws and regulations that do not have a direct effect on the financial statements but compliance with which may be fundamental to the charity's ability to operate or avoid a material penalty.

As a result of performing the above, we did not identify any key audit matters related to the potential risk of fraud or non-compliance with laws and regulations.

In addition to the above, our procedures to respond to risks identified included the following:

- Reviewing the financial statement disclosures and testing to supporting documentation to assess compliance with provisions of relevant laws and regulations described as having a direct effect on the financial statements;
- Enquiring of management concerning actual and potential litigation and claims;
- Performing analytical procedures to identify any unusual or unexpected relationships that may indicate risks of material misstatement due to fraud;
- Reading minutes of meetings of those charged with governance and reviewing correspondence with relevant tax authorities; and
- In addressing the risk of fraud through management override of controls, testing the appropriateness of journal entries and other adjustments; assessing whether the judgements made in making accounting estimates are indicative of a potential bias; and evaluating the business rationale of any significant transactions that are unusual or outside the normal course of business.

We also communicated relevant identified laws and regulations and potential fraud risks to all engagement team members, and remained alert to any indications of fraud or non-compliance with laws and regulations throughout the audit.

We note that our audit is not primarily designed to detect non-compliance with laws and regulations and the Trustees and other management are responsible for such internal control as the Trustees and other management of the charity determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to errors or fraud, including compliance with laws and regulations. Additionally, owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations.

# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## INDEPENDENT AUDITOR'S REPORT (CONTINUED)

### TO THE TRUSTEES OF HIGHGATE NEWTOWN COMMUNITY PARTNERS

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A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

#### Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

*Glazers*

**Glazers**

**Chartered Accountants  
Statutory Auditor**

*19/7/2024*

843 Finchley Road  
London  
NW11 8NA

Glazers is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2023

|   | Notes | Unrestricted funds<br>£ | Designated funds<br>£ | Restricted funds<br>£ | Total 2023<br>£       | Total 2022<br>£       |
|---|-------|-------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b>Income from:</b>                                       |       |                         |                       |                       |                       |                       |
| Grants, donations and legacies                            | 3     | 130,450                 | 13,447                | 270,058               | 413,955               | 346,731               |
| Other trading activities                                  | 5     | -                       | -                     | 5,016                 | 5,016                 | 2,473                 |
| Investments   | 4     | 6,056                   | -                     | -                     | 6,056                 | 1,187                 |
| <b>Total income</b>                                       |       | <u>136,506</u>          | <u>13,447</u>         | <u>275,074</u>        | <u>425,027</u>        | <u>350,391</u>        |
| <b>Expenditure on:</b>                                    |       |                         |                       |                       |                       |                       |
| Raising funds   | 6     | 3,906                   | 2,454                 | 10,127                | 16,487                | 16,407                |
| Charitable activities                                     | 7     | 77,516                  | 10,843                | 241,393               | 329,752               | 242,616               |
| <b>Total resources expended</b>                           |       | <u>81,422</u>           | <u>13,297</u>         | <u>251,520</u>        | <u>346,239</u>        | <u>259,023</u>        |
| <b>Net incoming resources before transfers</b>            |       | 55,084                  | 150                   | 23,554                | 78,788                | 91,368                |
| Gross transfers between funds                             |       | (18,992)                | -                     | 18,992                | -                     | -                     |
| <b>Net income for the year/<br/>Net movement in funds</b> |       | <u>36,092</u>           | <u>150</u>            | <u>42,546</u>         | <u>78,788</u>         | <u>91,368</u>         |
| Fund balances at 1 January 2023                           |       | <u>168,729</u>          | <u>138,069</u>        | <u>122,914</u>        | <u>429,712</u>        | <u>338,344</u>        |
| <b>Fund balances at 31 December 2023</b>                  |       | <u><u>204,821</u></u>   | <u><u>138,219</u></u> | <u><u>165,460</u></u> | <u><u>508,500</u></u> | <u><u>429,712</u></u> |

The statement of financial activities includes all gains and losses recognised in the year.

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 DECEMBER 2023

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|   | Notes | 2023<br>£ | £       | £     | 2022<br>£ |
|---|-------|-----------|---------|-------|-----------|
| <b>Cash flows from operating activities</b>         |       |           |         |       |           |
| Cash generated from operations                      |       |           | 72,425  |       | 41,746    |
| <b>Investing activities</b>                         |       |           |         |       |           |
| Investment income received                          |       | 6,056     |         | 1,187 |           |
| <b>Net cash generated from investing activities</b> |       |           | 6,056   |       | 1,187     |
| <b>Net cash used in financing activities</b>        |       |           | -       |       | -         |
| <b>Net increase in cash and cash equivalents</b>    |       |           | 78,481  |       | 42,933    |
| Cash and cash equivalents at beginning of year      |       |           | 391,575 |       | 348,642   |
| <b>Cash and cash equivalents at end of year</b>     |       |           | 470,056 |       | 391,575   |

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# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## BALANCE SHEET

AS AT 31 DECEMBER 2023

|   | Notes | 2023<br>£      | £                     | 2022<br>£      | £                     |
|---|-------|----------------|-----------------------|----------------|-----------------------|
| <b>Current assets</b>                                 |       |                |                       |                |                       |
| Debtors   | 13    | 49,240         |                       | 81,015         |                       |
| Cash at bank and in hand                              |       | 470,056        |                       | 391,575        |                       |
|   |       | <u>519,296</u> |                       | <u>472,590</u> |                       |
| <b>Creditors: amounts falling due within one year</b> | 14    | (10,796)       |                       | (42,878)       |                       |
| Net current assets                                    |       |                | 508,500               |                | 429,712               |
|   |       |                | <u><u>508,500</u></u> |                | <u><u>429,712</u></u> |
| <b>Income funds</b>                                   |       |                |                       |                |                       |
| Restricted funds                                      | 16    |                | 165,460               |                | 122,914               |
| Designated funds                                      | 15    |                | 138,219               |                | 138,069               |
| <u>Unrestricted funds</u>                             |       |                |                       |                |                       |
| General unrestricted funds                            |       |                | 204,821               |                | 168,729               |
|   |       |                | <u><u>508,500</u></u> |                | <u><u>429,712</u></u> |

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 December 2023, although an audit has been carried out under section 144 of the Charities Act 2011.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements under the requirements of the Companies Act 2006, for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 17.7.24



Robert Aitken (Chair)  
Trustee



Stephen Hodge  
Trustee

Company registration number 01859173

# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## NOTES TO THE FINANCIAL STATEMENTS

**FOR THE YEAR ENDED 31 DECEMBER 2023**

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### **1 Accounting policies**

#### **Charity information**

Highgate Newtown Community Partners is a private company limited by guarantee incorporated in England and Wales. The registered office is 12 Highgate Close, London, N6 4SD.

#### **1.1 Reporting period**

In the previous year we shortened our accounting period to 31 December 2022, so as to align it with the accounting date of the majority of our funders. The comparative period is therefore a nine month period and the comparative amounts presented in these financial statements are therefore not entirely comparable.

#### **1.2 Accounting convention**

The financial statements have been prepared in accordance with the charity's Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

#### **1.3 Going concern**

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### **1.4 Charitable funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives. Part of these funds have been designated by the Board to be spent on the fitout of the new building at Bertram Street, now under construction.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

#### **1.5 Income**

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

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### 1 Accounting policies

(Continued)

#### 1.6 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Direct charitable expenditure comprises expenses incurred directly in pursuance of the charity's principal activity.

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs relating to that category.

#### 1.7 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

|           |             |
|-----------|-------------|
| Computers | 25% on cost |
|-----------|-------------|

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

#### 1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### 1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

#### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

### 1 Accounting policies

(Continued)

#### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

#### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

#### 1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### 3 Donations and legacies

|  | Unrestricted<br>funds | Designated<br>funds | Restricted<br>funds | Total<br>2023  | Total<br>2022  |
|--|-----------------------|---------------------|---------------------|----------------|----------------|
|  | £                     | £                   | £                   | £              | £              |
| Donations and gifts                            | -                     | 13,447              | 8,479               | 21,926         | 18,088         |
| General grants                                 | 130,450               | -                   | 261,579             | 392,029        | 328,643        |
|  | <u>130,450</u>        | <u>13,447</u>       | <u>270,058</u>      | <u>413,955</u> | <u>346,731</u> |
| <b>For the year ended 31 December<br/>2022</b> | <u>122,943</u>        | <u>10,094</u>       | <u>213,694</u>      |                | <u>346,731</u> |

# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

### 4 Investments

|                     | <b>Unrestricted<br/>funds</b> | Unrestricted<br>funds |
|---------------------|-------------------------------|-----------------------|
|                     | <b>2023</b>                   | 2022                  |
|                     | £                             | £                     |
| Interest receivable | 6,056                         | 1,187                 |
|                     | <u>6,056</u>                  | <u>1,187</u>          |

### 5 Other trading activities

|             | <b>2023</b>  | <b>2022</b>  |
|-------------|--------------|--------------|
|             | £            | £            |
| Cafe income | 5,016        | 2,473        |
|             | <u>5,016</u> | <u>2,473</u> |

### 6 Raising funds

|  | <b>Unrestricted<br/>funds</b> | <b>Designated<br/>funds</b> | <b>Restricted<br/>funds</b> | <b>Total<br/>2023</b> | <b>Total<br/>2022</b> |
|--|-------------------------------|-----------------------------|-----------------------------|-----------------------|-----------------------|
|  | £                             | £                           | £                           | £                     | £                     |
| <u>Fundraising and publicity</u>               |                               |                             |                             |                       |                       |
| Advertising                                    | 3,906                         | 2,454                       | 10,127                      | 16,487                | 16,407                |
|  | <u>3,906</u>                  | <u>2,454</u>                | <u>10,127</u>               | <u>16,487</u>         | <u>16,407</u>         |
| <b>For the year ended 31<br/>December 2022</b> |                               |                             |                             |                       |                       |
| Fundraising and publicity                      | 3,634                         | 1,139                       | 11,634                      |                       | 16,407                |
|  | <u>3,634</u>                  | <u>1,139</u>                | <u>11,634</u>               |                       | <u>16,407</u>         |

# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

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### 7 Charitable activities

|  | <b>Charitable<br/>Expenditure<br/>2023<br/>£</b> | <b>Charitable<br/>Expenditure<br/>2022<br/>£</b> |
|--|--|--|
| Staff costs                            | 180,646  | 131,869  |
| Food and other provisions              | 27,788   | 19,485   |
| Insurance                              | 5,246  | 3,292  |
| Rates and utilities                    | -  | 4,000  |
| Telephone                              | 2,093  | 892  |
| Printing, postage and stationery       | 1,000  | 1,742  |
| Sundry expenses                        | 574  | 804  |
| Venue hire                             | 22,374   | 540  |
| Travel and subsistence                 | 764  | 564  |
| Repairs and maintenance                | 765  | 1,922  |
| Equipment maintenance                  | 6,985  | 6,430  |
| Bookkeeping                            | 8,724  | 5,762  |
| Legal and professional fees            | 39,231   | 38,641   |
| Tutors                                 | 9,792  | 7,040  |
| Activities and event costs             | 18,962   | 15,304   |
| Bank charges                           | 98   | 69   |
|  | <hr/>  | <hr/>  |
|  | 325,042  | 238,356  |
|  |  |  |
| Share of governance costs (see note 8) | 4,710  | 4,260  |
|  | <hr/>  | <hr/>  |
|  | 329,752  | 242,616  |
|  | <hr/>  | <hr/>  |
| <b>Analysis by fund</b>                |  |  |
| Unrestricted funds                     | 77,516   | 68,243   |
| Designated funds                       | 10,843   | 16,391   |
| Restricted funds                       | 241,393  | 157,982  |
|  | <hr/>  | <hr/>  |
|  | 329,752  | 242,616  |
|  | <hr/>  | <hr/>  |

# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

### 8 Support costs

|   | Support costs<br>£ | Governance costs<br>£ | 2023 Support costs<br>£ | Governance costs<br>£ | 2022<br>£ |
|---|--------------------|-----------------------|-------------------------|-----------------------|-----------|
| Audit fees                                | -                  | 4,710                 | 4,710                   | -                     | 4,260     |
|   | -                  | 4,710                 | 4,710                   | -                     | 4,260     |
| Analysed between<br>Charitable activities | -                  | 4,710                 | 4,710                   | -                     | 4,260     |

### 9 Net movement in funds

|  | 2023<br>£ | 2022<br>£ |
|--|-----------|-----------|
| The net movement in funds is stated after charging/(crediting):  |           |           |
| Fees payable for the audit of the charity's financial statements | 4,710     | 4,260     |

### 10 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

### 11 Employees

The average monthly number of employees during the year was:

|                         | 2023<br>Number    | 2022<br>Number    |
|-------------------------|-------------------|-------------------|
|                         | 6                 | 6                 |
| <b>Employment costs</b> | <b>2023<br/>£</b> | <b>2022<br/>£</b> |
| Wages and salaries      | 166,856           | 121,296           |
| Social security costs   | 9,522             | 6,192             |
| Other pension costs     | 4,268             | 4,381             |
|                         | 180,646           | 131,869           |

There were no employees whose annual remuneration was more than £60,000.

# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

### 11 Employees (Continued)

#### Remuneration of key management personnel

The remuneration of key management personnel was as follows:

|                        | 2023<br>£ | 2022<br>£ |
|------------------------|-----------|-----------|
| Aggregate compensation | 64,200    | 48,150    |

### 12 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

### 13 Debtors

|   | 2023<br>£     | 2022<br>£     |
|---|---------------|---------------|
| <b>Amounts falling due within one year:</b> |               |               |
| Trade debtors                               | 45,139        | 76,914        |
| Prepayments and accrued income              | 4,101         | 4,101         |
|   | <u>49,240</u> | <u>81,015</u> |

### 14 Creditors: amounts falling due within one year

|                                    | 2023<br>£     | 2022<br>£     |
|------------------------------------|---------------|---------------|
| Other taxation and social security | -             | 10,595        |
| Trade creditors                    | 5,703         | 5,558         |
| Other creditors                    | 105           | 105           |
| Accruals and deferred income       | 4,988         | 26,620        |
|                                    | <u>10,796</u> | <u>42,878</u> |

# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2023

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#### 15 Designated funds

The trustees have established a designated fund towards the cost of rebuilding the Community Centre as described in the Trustees' Report.

|                         | <b>At 1 January<br/>2023</b> | <b>Incoming<br/>resources</b> | <b>Resources<br/>expended</b> | <b>At 31<br/>December<br/>2023</b> |
|-------------------------|------------------------------|-------------------------------|-------------------------------|------------------------------------|
|                         | <b>£</b>                     | <b>£</b>                      | <b>£</b>                      | <b>£</b>                           |
|                         | 138,069                      | 13,447                        | (13,297)                      | 138,219                            |
|                         | <u>138,069</u>               | <u>13,447</u>                 | <u>(13,297)</u>               | <u>138,219</u>                     |
| <b>Previous period:</b> | <b>At 1 January<br/>2022</b> | <b>Incoming<br/>resources</b> | <b>Resources<br/>expended</b> | <b>At 31<br/>December<br/>2022</b> |
|                         | <b>£</b>                     | <b>£</b>                      | <b>£</b>                      | <b>£</b>                           |
|                         | 145,505                      | 10,094                        | (17,530)                      | 138,069                            |
|                         | <u>145,505</u>               | <u>10,094</u>                 | <u>(17,530)</u>               | <u>138,069</u>                     |

# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

### 16 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

|                         | Balance at<br>1 January 2022 | Movement in funds     |                       |        | Balance at<br>1 January 2023 | Movement in funds     |                       |        | Transfers | Balance at<br>31 December<br>2023 |
|-------------------------|------------------------------|-----------------------|-----------------------|--------|------------------------------|-----------------------|-----------------------|--------|-----------|-----------------------------------|
|                         |                              | Incoming<br>resources | Resources<br>expended | £      |                              | Incoming<br>resources | Resources<br>expended | £      |           |                                   |
| Lunch Clubs             | 15,000                       | 55,861                | (84,790)              | 13,929 | -                            | 76,784                | (95,776)              | 18,992 | -         |                                   |
| Childrens Services      | 2,518                        | 40,806                | (47,214)              | 15,000 | 11,110                       | 54,190                | (64,405)              | -      | 895       |                                   |
| Community Welfare       | 25,038                       | 19,500                | (32,734)              | -      | 11,804                       | 128,100               | (91,339)              | -      | 48,565    |                                   |
| New Build/other capital | 4,544                        | 100,000               | (4,878)               | 334    | 100,000                      | 16,000                | -                     | -      | 116,000   |                                   |
|                         | 47,100                       | 216,167               | (169,616)             | 29,263 | 122,914                      | 275,074               | (251,520)             | 18,992 | 165,460   |                                   |

### 17 Analysis of net assets between funds

Fund balances at 31 December 2023 are represented by:

Current assets/(liabilities)

|  | Unrestricted funds |   | Designated funds |   | Restricted funds |   | Total   |
|--|--------------------|---|------------------|---|------------------|---|---------|
|  | 2023               | £ | 2023             | £ | 2022             | £ |         |
|  | 204,821            |   | 138,219          |   | 122,914          |   | 429,712 |
|  |                    |   |                  |   | 138,069          |   | 429,712 |
|  | 204,821            |   | 138,219          |   | 122,914          |   | 429,712 |
|  |                    |   |                  |   | 138,069          |   | 429,712 |

# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

*FOR THE YEAR ENDED 31 DECEMBER 2023*

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### **18 Related party transactions**

There were no disclosable related party transactions during the year (2022 - none).

# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## ACKNOWLEDGEMENTS

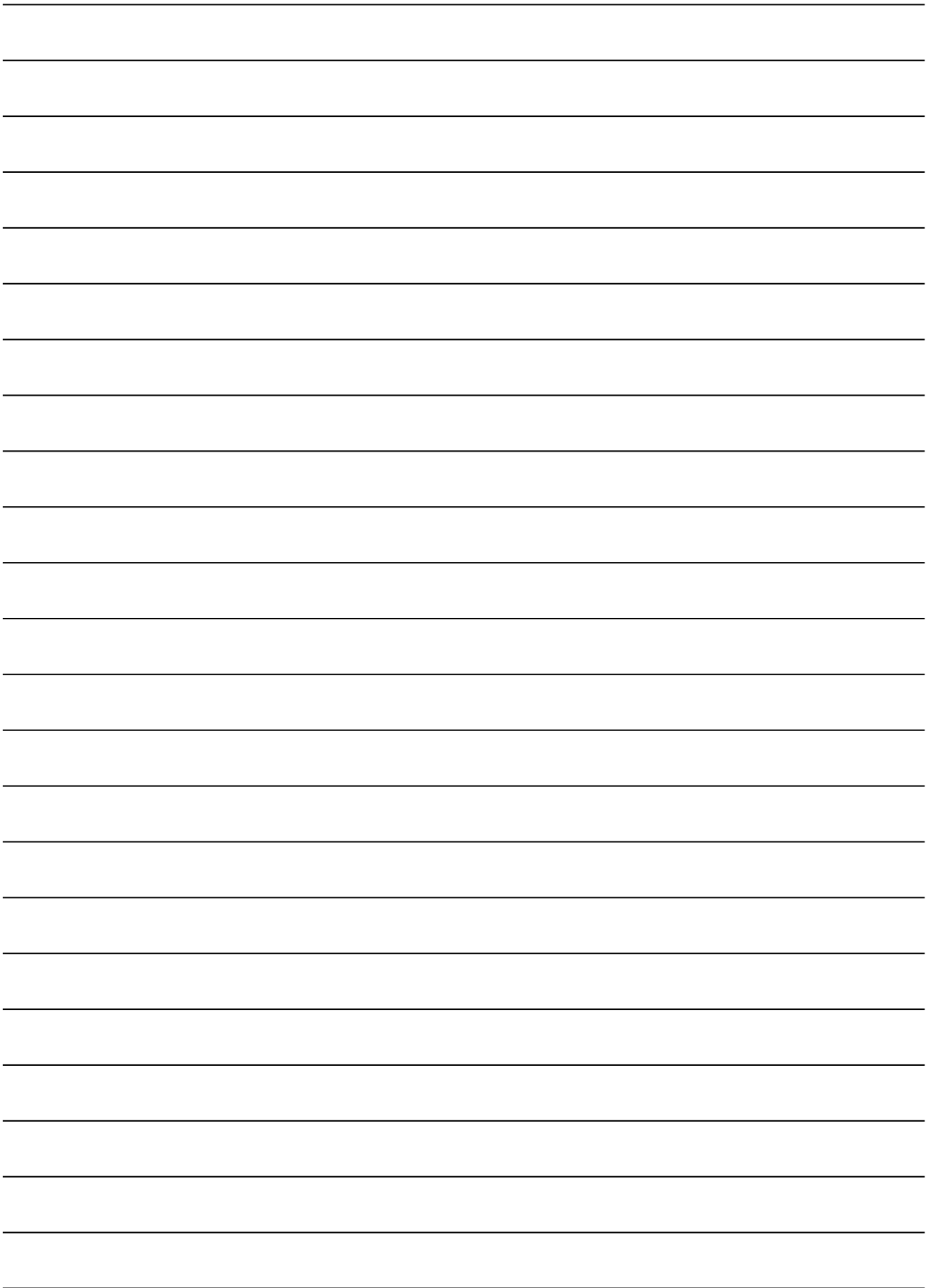
***FOR THE YEAR ENDED 31 DECEMBER 2023***

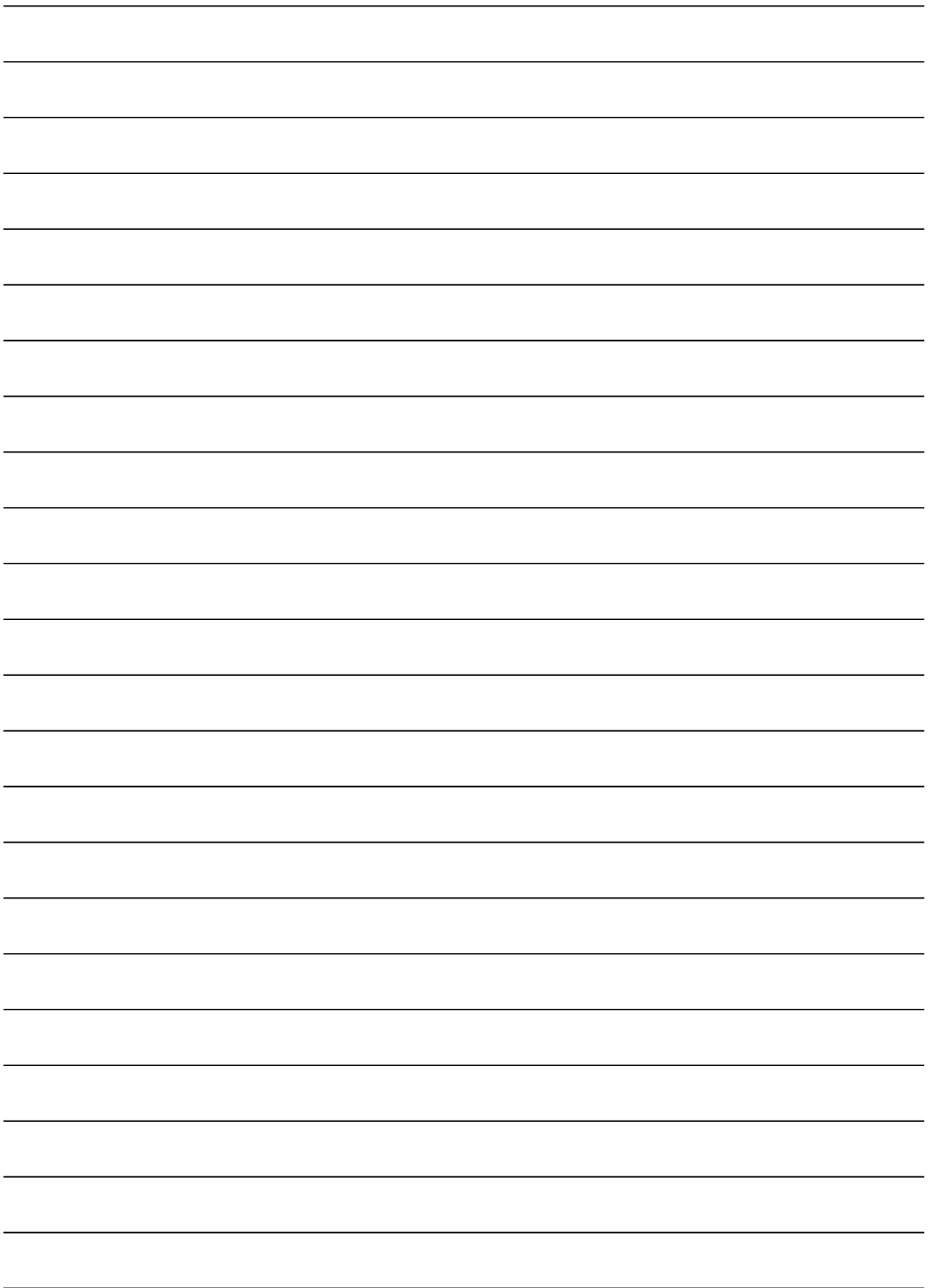
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Highgate Newtown Community Partners would like to acknowledge with grateful thanks the support and/or funding that has been provided since 1 January 2023 or is being provided currently from the following Organisations, Companies, Funds, and Trusts

All Churches Trust  
Benefact Trust  
Brookfield School Dartmouth Park  
Channing School Highgate  
City Bridge Trust  
Day Morris  
Designers Guild  
Grahams HiFi  
John Lyon's Charity  
Lady Gould's Charity  
Laing Family Trust  
London Borough of Camden  
Morrisons Foundation  
National Lottery  
Oppidan Foundation  
Peabody Community Fund  
Peter Harrison Foundation  
Space A1 Storage  
Stagecoach  
St Annes Church Highgate  
St Mary's Church Dartmouth Park  
St Michaels Church, Highgate  
The Mercers Company  
United Reform Church, Highgate  
Whittington Charity

and many donations from individuals, too many to name specifically.





We want to make our community better  
- where everyone has a chance to succeed,  
and nobody gets left behind.



*Something Special for Everyone*  
Charity Number: 290712  
[www.highgatentown.org.uk](http://www.highgatentown.org.uk)

**HIGHGATE NEWTOWN COMMUNITY PARTNERS**

England & Wales - Charity number 290712

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# Accounts

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**HIGHGATE NEWTOWN COMMUNITY PARTNERS  
ANNUAL REPORT AND FINANCIAL STATEMENTS  
FOR THE PERIOD ENDED 31 DECEMBER 2022**



Charity Registration Number: 290712  
Company Registration Number: 01859173 (England and Wales)



# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## LEGAL AND ADMINISTRATIVE INFORMATION

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|                          |  |
|--------------------------|--|
| <b>Trustees</b>          | Robert Aitken (Chair)<br>John Carrier<br>Stephen Hodge<br>Reverend Andrew Meldrum<br>Barbara Smith<br>Father Damien Mason<br>Robert Schon<br>Philip Whale<br>Olutomi Ayodeji |
| <b>Secretary</b>         | Stephen Hodge  |
| <b>Charity number</b>    | 290712   |
| <b>Company number</b>    | 01859173   |
| <b>Registered office</b> | 12 Highgate Close<br>London<br>N6 4SD  |
| <b>Auditor</b>           | Glazers<br>843 Finchley Road<br>London<br>NW11 8NA   |

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# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE PERIOD ENDED 31 DECEMBER 2022

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### Redevelopment of Bertram Street Centre

In 2017 the London Borough of Camden ('LBC') decided to redevelop our premises to provide additional housing in our area and an enhanced Community Centre building. Initially it was proposed that the almost all of the apartments in the new complex would be sold to owner occupiers, but in recent weeks LBC had agreed with the Home Office that that the apartments will become social housing and will be occupied by refugee families presently housed in hotels. Construction of the complex is well advanced and trustees anticipate that fit out will commence in the fourth quarter of 2023, with the centre opening at Easter 2024.

We have agreed in principle with LBC that we will fund the fit-out of the ground and first floors of the new building which we will lease from LBC. In the Centre we expect inter alia to be running activities in the Sports Hall which is part of the ground floor, plus a cookery school, a pottery school, a café, a hairdressing salon and a laundry all targeted at and priced for our community, which remains one of the most deprived in the area.

This will require the raising of substantial funds for the fit-out and a comprehensive agreement with LBC on the management of the complex. LBC entities will occupy the second and third floors of the Centre while the complex itself will be almost entirely vehicle free and includes a court yard, with the Centre managed by a manager employed by HNCP.

Fund raising for the fit-out is in progress with over £500,000 now secured, while at the time of writing the basis upon which HNCP will manage the centre is under active discussion with LBC as the trustees believe that additional support may be required from LBC as a result of the current inflationary environment and the delays that have occurred to our expected date of occupation.

### Current Activities and Achievements and Performance for Public Benefit

The trustees are satisfied with the performance of the charity this year. Despite the disruption caused by the redevelopment we have succeeded in significantly expanding the services we offer to our community and this in a form which is not critically dependent on access to 25 Bertram Street.

### Significant achievements and developments in the nine months include:

#### Under 5s children services

Highgate Newtown Community believes children should have great services and free services that all can access and enjoy. Our principal offering is a daily drop-in session for under 5s and are now located at St Mary's Brookfield in Dartmouth Park, The United Reformed Church and St Michaels Church in Highgate Village. The full programme can be found under five on our website at <https://www.highgateneatown.org.uk/> 432 children attended more than 200 play sessions between April 2022 and December 2022. Each month there are around 50 children who attend at least three times per week, and 71% of children who attend live in areas that are in the 30% most deprived communities in the UK, as measured by the Index of Multiple Deprivation. These services have been funded by the John Lyon's Charity, Peabody Trust & St Michaels Church.

#### Community lunch club and older people

We created a heavily subsidised lunch club which runs from Monday to Saturday throughout the year. We provide a hot meal cooked on the premises and a pudding for just £2.50 in a variety of locations around the area, including St Michael's Church and the United Reformed Church in Highgate, St Mary Brookfield and since February 2023 St Dominic's Priory Church, Haverstock Hill. Over the winter of 2022/23 the light of the cost of living squeeze we temporarily reduced this charge to £1.50. 435 people attended our lunches between April 2022 and December 2022, where we served around 3,500 lunches. Each month there are around 30 people who attend at least three times per month with many attending daily, and 80 or so people who attend a community lunch at more than one venue.

The current programme can be found at our website under community lunch clubs. Funding for these activities has been obtained from Mercers Company, City Bridge Trust, Lady Gould's Charity Ageing Better Camden, St Mary Brookfield and United Reform Church and St Michael's Church.

# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

### FOR THE PERIOD ENDED 31 DECEMBER 2022

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#### Positive Futures

Positive Futures is a face-to-face support project that helps people increase their household income and resolve problems that restrict their ability to maximise their income and wellbeing. We help people sort their paperwork, make phone calls, make and attend appointments, write CVs, search for jobs and fill out forms. We always refer people on to other services where more specialist advice is needed such as Citizens Advice or debt services.

This project is different to anything else on offer in Camden because we help people with complex challenges access services that already exist. We provide support to some of the most vulnerable in our community, many of whom find it impossible to make phone calls, book appointments or sort paperwork without additional support. Each intervention is tailored around the individual with support for as long as it is needed to resolve the issue – even applying for benefits can take many months. With the support of Positive Futures, they are not alone in when trying to resolve their difficulties.

We started helping people in this way in June 2022 and the range of issues in addition to financial difficulties that people live with has been surprisingly broad. These include skin cancer, a brain tumour, heroin addiction, alcohol addiction, domestic violence, disability, chronic illness, divorce, and mental illness. These all make dealing with debt or making benefit claims or looking for work extremely challenging.

Between June and December 2022 two people were supported to secure jobs, three others created CVs, and we also helped people to:

- access specialist debt and benefits advice;
- review gas and electricity tariffs;
- claim for Personal Independence Payments;
- seek pension advice;
- secure a grant for furniture;
- access voluntary support at home for gardening and tech problems;
- find a cleaner;
- download a phone app to make affordable calls to family in Australia.

This level of kind and gentle support has been hugely welcomed by people and we are seeking ongoing funding to continue the project in 2023.

#### Working with Channing School for the local community.

Channing School was founded in 1885 as a school where the daughters of Unitarian ministers could obtain a 'first-class education.' It is this Unitarian foundation that drives them to reach beyond the school gates to build a local network of partnerships, which will help to create a positive social and educational impact on the local community and the school.

HNCP's vision 'to make our community better – where everyone has a chance to succeed and nobody gets left behind', chimes perfectly with the Channing ethos where they work to 'encourage girls to develop respect, tolerance and understanding of all faiths as well as individual and social responsibility'. By building a strong partnership between HNCP and Channing we can achieve so much more together than apart.

We are investing in people – young and old – and investing in their future just as Channing invest in the future of their students.

# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

*FOR THE PERIOD ENDED 31 DECEMBER 2022*

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### **Education + Programme**

Jointly with Brookfield Primary School and Channing and St Aloysius College we seek to provide educational opportunities for students who come from disadvantaged backgrounds. We call this programme 'Education +' and it has cultural capital and academic enrichment at the heart of its programme. With this in mind, Channing is providing several different clubs and activities for Brookfield, St. Joseph's Primary school, Yerbury and hopefully Whitehall Park students. We are also building on the relationship Parliament Hill/Acland Burghley Schools. These include reading classes for Key Stage 1 and 2 students.

Thirty students from Brookfield, St. Joseph's, St. Michael's and Yerbury attended an HNCP summer camp held at Channing Junior School. We hope to include more students for Summer, 2023 which will again be held at Channing junior school.

Problem Solving Robotics, Cooking, Design and Technology and Science clubs are led by specialist teachers from Channing and St Aloysius with help from Sixth Form volunteers. These clubs allow students, specifically those who are Pupil Premium students, to engage with challenging but fun activities. They learn to collaborate, question and build their confidence in STEM areas.

German club is also offered where students engage in learning a new language with a specialist MFL teacher and some Year 7 volunteers. The activities are engaging and allow students to learn a language which is not often offered as an option in primary schools.

Through the Summer camp, we have also built a partnership with Active Day Camps and this has led to Ibrick and multisport at Channing for partnership schools. Ibrick and Multisports give students from St. Joseph's and Brookfield the chance to work alongside Channing Junior School students working together to develop their team building skills.

This Education + programme is funded primarily by Channing School .

### **Comfort Boxes**

Moving into a hostel or temporary housing is a choice no one ever wants to make; the first few days can be especially overwhelming. We are proud to be working with Channing to support vulnerable people who find themselves in this position.

The new Comfort Box is packed with essentials that will make those first few days easier to bear. Inside recipients will find a selection of dried goods, tins of soup, beans, tea, coffee and so on to keep them going while they find their feet. We've included toiletries too to make their arrival at their new short term accommodation a little more comfortable.

### **Special Events**

#### **Christmas lunches**

We ran three Christmas lunches in 2022 at Pond Square Chapel, St Michaels Highgate and St Mary's Dartmouth Park for a total of 244 people. The lunches were free to all comers and we were assisted by a large number of volunteers.

#### **Trip to sea side**

Our Under 5s team organised a brilliant day trip to the seaside in June 2022 for 50 children. Each child also had an allowance of £5.00 from HNCP for ice cream or food. These trips are very important and many people never have a chance to leave London and cannot afford any holiday. This trip was funded by John Lyons.

#### **Communittea**

In October 2022, jointly with Channing we ran a community tea. We offered free tea, sandwiches and cake at Channing School, together with music.

#### **Website and Communications**

Today websites and an active internet presence are essential, and particularly so for HNCP while it is operating from so many different locations. Our website is continuously maintained.

# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE PERIOD ENDED 31 DECEMBER 2022

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### Fundraising

This year we had strong support from a number of local and national organisations (mentioned above and in the accounts) and also from local people giving to the charity. During the last year the level of and frequency of donations from individuals and small private trusts continued at a somewhat lower level as the crisis receded but remains a testament to the willingness of the community to step up to help. Although we benefit from a generous grant from LBC over half the funds we spend come from trusts, other non governmental and private donations. It requires considerable effort and staff resources to maintain this flow of funds, both in preparing applications and reporting to donors how their money has been spent, as each granting organisation has its own requirements and standards all of which we have to meet.

Our main fund raising challenge for the coming year is to raise sufficient funds to fit-out the floors we will lease from LBC while maintaining the flow of fund to our existing operations. As noted above we are still somewhat short of the amount we expect to be required. If sufficient funds are not raised we will look to the major tenants to contribute to their fit out, which will have an effect on the rent we are able to ask.

### Policies for 2023

Our biggest priority for 2023 is to ensure that when the new Centre opens we can deliver on our responsibilities to LBC and the community by running a successful and well managed community Centre. Otherwise our priorities are unchanged from last year and reflect growing demand for our free services as many other services from local councils are cut. Many people on low incomes and living below the poverty line are facing isolation and social exclusion as they can no longer afford the fees for paid services.

1. Deliver high quality services that enable stability, security, improved well-being and the development of positive relationships.
2. Develop and deliver a range of free services which welcome all.
3. Develop our people, systems and operations to ensure our core running costs for the charity are the lowest in the sector, and in addition to ensure that we have the staff capable of rising to the challenge of running our new building from 2023 onwards, which will more than double the financial footprint of the charity.
- 4 Our intention is to continue to follow our successful operating model of seeking grant funding for specific initiatives and in general apart from certain core programmes our philosophy is that if an activity can be funded by grants and meets our objectives we will do it, but will not continue if grant funding dries up.

### HR and employment

We want Highgate Newtown Community Partners to be a great place to work, where equality and diversity are championed. By committing to the London Living Wage, we'll help make our community a fairer place; by ensuring inclusivity in our organisation, we'll encourage a broader diversity, including diversity of thinking; and by supporting flexible working hours for people with children, we ensure we're contributing to fairer, more welcoming work environment for all.

These commitments ensure we will continue to represent our community to the best of our ability and deliver our ambitions for its people. We want our staff team to feel valued and secure. Before the new Centre opens there will be a major recruitment effort and we will seek to ensure that opportunities for employment at the Centre are known to an available to our local community. We have reviewed our HR and Health and Safety with Peninsula Services. We also now offer all the staff team free counselling and advice for the whole family. We cannot expect our team to do a brilliant job supporting people if we do not look after them.

### Green Approach

Throughout the design and construction of the new HNCP development, we've aimed to implement our sustainability policy to comply with The London Plan. This approach sets out the key steps we have taken to meet these targets and deliver an efficient, sustainable scheme that minimises our carbon footprint and is fit for the future. Looking after the environment is a key priority for HNCP please view our new approach.

<https://www.highgatentown.org.uk/about-us/>

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

**FOR THE PERIOD ENDED 31 DECEMBER 2022**

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### **Financial review**

The financial results for the nine months in the accounts attached show a significant surplus. This however is caused by the fact that the income and expenditure includes significant income from grants and donations destined to fund the fit-out of the new building, and also some expenditure on the building. Adjusting for this our continuing operation ran at approximately breakeven for nine months.

Prior to the closure of our old building, the charity enjoyed an income from lettings to a number of organisation of space in the Bertram Street Building. During the period of closure this core income has disappeared, but has been partially replaced by an enhanced grant from the London Borough of Camden. When the Centre re-opens this mode of funding could continue with building running costs and rent paid to LBC funded by letting and hiring income. It is possible however that in early years this income will be insufficient to fund us to fulfil all our obligations, with the result that we will continue to require enhanced support from LBC. In the meantime the Trustees will continue with their strategy of securing funding from a range of income streams to minimise risk to the organisation.

The Trustees have concluded that in this time of likely financial constraints the charity should hold reserves equivalent to six months of expenditure on our core (ie non specifically funded) business and three months expenditure on our specifically funded business, ie those funded by specific restricted use grants. As noted above the trustees policy is that when specific funding for an activity runs out the activity is immediately stopped.

The trustees have examined the major strategic, business and operational risks which the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks. Our largest risk looking forward to 2023/24 is a shortfall in income from letting in the new Centre, and we are in active discussion with LBC as to the ways in which this risk can be mitigated so as to give the Trustees the confidence to commit the charity to the lease of the new building.

### **Code of Conduct and Financial and Other Policies including Data Protection**

During the year the Trustees reviewed the Charities Code of Conduct and financial and other policies to ensure that they are compliant with current legal requirements and best practice.

### **Structure, governance and management**

The charity is a company limited by guarantee and has just under 100 members.

The trustees, who are also the directors for the purpose of company law, and who served during the period and up to the date of signature of the financial statements were:

Robert Aitken (Chair)

John Carrier

Stephen Hodge

Oliver Lewis

(Resigned 9 June 2022)

Reverend Andrew Meldrum

James Robin

(Resigned 9 June 2022)

Barbara Smith

Father Damien Mason

Reverend David Currie

(Resigned 9 June 2022)

Robert Schon

Philip Whale

Olutomi Ayodeji

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and, like all members, guarantee to contribute £1 in the event of a winding up. New trustees are appointed by the whole Board on the recommendation of a subcommittee consisting of three trustees. New trustees receive a briefing on the policies and procedures of the Charity and all trustees are expected to attend periodic safeguarding training.

# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE PERIOD ENDED 31 DECEMBER 2022

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### Auditor

The auditors, Glazers, were reappointed as auditor to the company at the 2021 AGM and a proposal that they be reappointed will be put to a General Meeting.


The trustees' report was approved by the Board of Trustees.



Robert Aitken (Chair)

Trustee

Dated: 25 June 2023



Stephen Hodge

Trustee

Dated: 25 June 2023

# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## STATEMENT OF TRUSTEES' RESPONSIBILITIES

*FOR THE PERIOD ENDED 31 DECEMBER 2022*

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The trustees, who are also the directors of Highgate Newtown Community Partners for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## INDEPENDENT AUDITOR'S REPORT

### TO THE TRUSTEES OF HIGHGATE NEWTOWN COMMUNITY PARTNERS

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#### Opinion

We have audited the financial statements of Highgate Newtown Community Partners (the 'charity') for the period ended 31 December 2022 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2022 and of its incoming resources and application of resources, for the period then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

#### Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## INDEPENDENT AUDITOR'S REPORT (CONTINUED)

### TO THE TRUSTEES OF HIGHGATE NEWTOWN COMMUNITY PARTNERS

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#### **Responsibilities of trustees**

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

#### **Auditor's responsibilities for the audit of the financial statements**

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## INDEPENDENT AUDITOR'S REPORT (CONTINUED)

### TO THE TRUSTEES OF HIGHGATE NEWTOWN COMMUNITY PARTNERS

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In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, we considered the following:

1) Enquiries of management concerning the charity's policies and procedures relating to:

- identifying, evaluating and complying with laws and regulations and whether they were aware of any instances of non-compliance
- detecting and responding to the risks of fraud and whether they have knowledge of any actual, suspected or alleged fraud; and
- the internal controls established to mitigate risks related to fraud or non-compliance with laws and regulations;

2) Discussions among the engagement team regarding how and when fraud might occur in the financial statements and any potential indicators of fraud.

In common with all audits under ISAs (UK), we are also required to perform specific procedures to respond to the risk of management override.

We also obtained an understanding of the legal and regulatory framework that the charity operates in, focusing on provisions of those laws and regulations that had a direct effect on the determination of material amounts and disclosures in the financial statements. The key laws and regulations we considered in this context included the UK Companies Act and Charities Act along with the Charities SORP.

In addition, we considered provisions of other laws and regulations that do not have a direct effect on the financial statements but compliance with which may be fundamental to the charity's ability to operate or avoid a material penalty.

As a result of performing the above, we did not identify any key audit matters related to the potential risk of fraud or non-compliance with laws and regulations.

In addition to the above, our procedures to respond to risks identified included the following:

- Reviewing the financial statement disclosures and testing to supporting documentation to assess compliance with provisions of relevant laws and regulations described as having a direct effect on the financial statements;
- Enquiring of management concerning actual and potential litigation and claims;
- Performing analytical procedures to identify any unusual or unexpected relationships that may indicate risks of material misstatement due to fraud;
- Reading minutes of meetings of those charged with governance and reviewing correspondence with relevant tax authorities; and
- In addressing the risk of fraud through management override of controls, testing the appropriateness of journal entries and other adjustments; assessing whether the judgements made in making accounting estimates are indicative of a potential bias; and evaluating the business rationale of any significant transactions that are unusual or outside the normal course of business.

We also communicated relevant identified laws and regulations and potential fraud risks to all engagement team members, and remained alert to any indications of fraud or non-compliance with laws and regulations throughout the audit.

We note that our audit is not primarily designed to detect non-compliance with laws and regulations and the Trustees and other management are responsible for such internal control as the Trustees and other management of the charity determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to errors or fraud, including compliance with laws and regulations. Additionally, owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations.

# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## INDEPENDENT AUDITOR'S REPORT (CONTINUED)

### TO THE TRUSTEES OF HIGHGATE NEWTOWN COMMUNITY PARTNERS

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A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

#### Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Glazers

Chartered Accountants  
Statutory Auditor

26/6/2023

843 Finchley Road  
London  
NW11 8NA

Glazers is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE PERIOD ENDED 31 DECEMBER 2022

|   |       | Unrestricted<br>funds | Designated<br>funds | Restricted<br>funds | Total<br>31 12 2022 | Total<br>31 3 2022 |
|---|-------|-----------------------|---------------------|---------------------|---------------------|--------------------|
|   | Notes | £                     | £                   | £                   | £                   | £                  |
| <b><u>Income from:</u></b>                                    |       |                       |                     |                     |                     |                    |
| Grants, donations and legacies                                | 3     | 122,943               | 10,094              | 213,694             | 346,731             | 406,589            |
| Other trading activities                                      | 5     | -                     | -                   | 2,473               | 2,473               | 3,986              |
| Investments   | 4     | 1,187                 | -                   | -                   | 1,187               | 45                 |
| <b>Total income</b>   |       | <b>124,130</b>        | <b>10,094</b>       | <b>216,167</b>      | <b>350,391</b>      | <b>410,620</b>     |
| <b><u>Expenditure on:</u></b>                                 |       |                       |                     |                     |                     |                    |
| Raising funds   | 6     | 3,634                 | 1,139               | 11,634              | 16,407              | 26,836             |
| Charitable activities   | 7     | 68,243                | 16,391              | 157,982             | 242,616             | 415,239            |
| Other   | 11    | -                     | -                   | -                   | -                   | (1,978)            |
| <b>Total resources expended</b>                               |       | <b>71,877</b>         | <b>17,530</b>       | <b>169,616</b>      | <b>259,023</b>      | <b>440,097</b>     |
| <b>Net incoming/(outgoing)<br/>resources before transfers</b> |       | <b>52,253</b>         | <b>(7,436)</b>      | <b>46,551</b>       | <b>91,368</b>       | <b>(29,477)</b>    |
| Gross transfers between funds                                 |       | (29,263)              | -                   | 29,263              | -                   | -                  |
| <b>Net income/(expenditure) for the year/</b>                 |       |                       |                     |                     |                     |                    |
| <b>Net movement in funds</b>                                  |       | <b>22,990</b>         | <b>(7,436)</b>      | <b>75,814</b>       | <b>91,368</b>       | <b>(29,477)</b>    |
| Fund balances at 1 April 2022                                 |       | 145,739               | 145,505             | 47,100              | 338,344             | 367,822            |
| <b>Fund balances at 31 December<br/>2022</b>                  |       | <b>168,729</b>        | <b>138,069</b>      | <b>122,914</b>      | <b>429,712</b>      | <b>338,345</b>     |

The statement of financial activities includes all gains and losses recognised in the period.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## STATEMENT OF CASH FLOWS

FOR THE PERIOD ENDED 31 DECEMBER 2022

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| Notes   | 31 12 2022 |         | 31 3 2022 |          |
|---|------------|---------|-----------|----------|
|   | £          | £       | £         | £        |
| <b>Cash flows from operating activities</b>                 |            |         |           |          |
| Cash generated from/(absorbed by) operations                |            | 41,746  |           | (19,116) |
| <b>Investing activities</b>                                 |            |         |           |          |
| Proceeds from disposal of tangible fixed assets             |            | -       | 15,000    |          |
| Investment income received                                  | 1,187      |         | 45        |          |
| <b>Net cash generated from investing activities</b>         |            | 1,187   |           | 15,045   |
| <b>Net cash used in financing activities</b>                |            | -       |           | -        |
| <b>Net increase/(decrease) in cash and cash equivalents</b> |            | 42,933  |           | (4,071)  |
| Cash and cash equivalents at beginning of period            |            | 348,642 |           | 352,713  |
| <b>Cash and cash equivalents at end of period</b>           |            | 391,575 |           | 348,642  |

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# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## BALANCE SHEET

AS AT 31 DECEMBER 2022

|   | Notes | 31 12 2022      |                | 31 3 2022       |                |
|---|-------|-----------------|----------------|-----------------|----------------|
|   |       | £               | £              | £               | £              |
| <b>Current assets</b>                                 |       |                 |                |                 |                |
| Debtors   | 13    | 81,015          |                | 6,914           |                |
| Cash at bank and in hand                              |       | 391,575         |                | 348,642         |                |
|   |       | <u>472,590</u>  |                | <u>355,556</u>  |                |
| <b>Creditors: amounts falling due within one year</b> | 14    | <u>(42,878)</u> |                | <u>(17,211)</u> |                |
| Net current assets                                    |       |                 | <u>429,712</u> |                 | <u>338,345</u> |
| <b>Income funds</b>                                   |       |                 |                |                 |                |
| Restricted funds                                      | 15    |                 | 122,914        |                 | 47,101         |
| Designated funds                                      |       |                 | 138,069        |                 | 145,505        |
| <u>Unrestricted funds</u>                             |       |                 |                |                 |                |
| General unrestricted funds                            |       |                 | 168,729        |                 | 145,739        |
|   |       |                 | <u>429,712</u> |                 | <u>338,345</u> |

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the period ended 31 December 2022, although an audit has been carried out under section 144 of the Charities Act 2011.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements under the requirements of the Companies Act 2006, for the period in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on

25 June 2023



Robert Aitken (Chair)  
Trustee



Stephen Hodge  
Trustee

Company registration number 01859173

# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE PERIOD ENDED 31 DECEMBER 2022

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#### 1 Accounting policies

##### Charity information

Highgate Newtown Community Partners is a private company limited by guarantee incorporated in England and Wales. The registered office is 12 Highgate Close, London, N6 4SD.

##### 1.1 Reporting period

We have shortened our accounting period to 31 December 2022, with the current period being a 9 month period. The comparative period was for 12 months to 31 March 2022 and therefore the comparative amounts presented in these financial statements are not entirely comparable. The reason for changing the accounting period was to align it with The London Borough of Camden who are our primary partner.

##### 1.2 Accounting convention

The financial statements have been prepared in accordance with the charity's Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

##### 1.3 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

##### 1.4 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives. Part of these funds have been designated by the Board to be spent on the fitout of the new building at Bertram Street, now under construction.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

##### 1.5 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE PERIOD ENDED 31 DECEMBER 2022

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### 1 Accounting policies

(Continued)

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

#### 1.6 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Direct charitable expenditure comprises expenses incurred directly in pursuance of the charity's principal activity.

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs relating to that category.

#### 1.7 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

|           |             |
|-----------|-------------|
| Computers | 25% on cost |
|-----------|-------------|

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

#### 1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### 1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE PERIOD ENDED 31 DECEMBER 2022

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### 1 Accounting policies

(Continued)

#### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

#### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

#### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

#### 1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE PERIOD ENDED 31 DECEMBER 2022

### 3 Donations and legacies

|   | Unrestricted funds | Designated funds | Restricted funds | Total 31 12 2022 | Total 31 3 2022 |
|---|--------------------|------------------|------------------|------------------|-----------------|
|   | £                  | £                | £                | £                | £               |
| Donations and gifts                       | 443                | 10,094           | 7,551            | 18,088           | 60,196          |
| General grants                            | 122,500            | -                | 206,143          | 328,643          | 346,393         |
|   | <u>122,943</u>     | <u>10,094</u>    | <u>213,694</u>   | <u>346,731</u>   | <u>406,589</u>  |
| <b>For the period ended 31 March 2022</b> | <u>174,661</u>     | <u>-</u>         | <u>231,928</u>   |                  | <u>406,589</u>  |

### 4 Investments

|                     | Unrestricted funds | Unrestricted funds |
|---------------------|--------------------|--------------------|
|                     | 31 12 2022         | 31 3 2022          |
|                     | £                  | £                  |
| Interest receivable | <u>1,187</u>       | <u>45</u>          |

### 5 Other trading activities

|             | 31 12 2022   | 31 3 2022    |
|-------------|--------------|--------------|
|             | £            | £            |
| Cafe income | <u>2,473</u> | <u>3,986</u> |

### 6 Raising funds

|   | Unrestricted funds | Designated funds | Restricted funds | Total 31 12 2022 | Total 31 3 2022 |
|---|--------------------|------------------|------------------|------------------|-----------------|
|   | £                  | £                | £                | £                | £               |
| <u>Fundraising and publicity</u>          |                    |                  |                  |                  |                 |
| Advertising                               | 3,634              | 1,139            | 11,634           | 16,407           | 26,836          |
|   | <u>3,634</u>       | <u>1,139</u>     | <u>11,634</u>    | <u>16,407</u>    | <u>26,836</u>   |
| <b>For the period ended 31 March 2022</b> |                    |                  |                  |                  |                 |
| Fundraising and publicity                 | <u>7,010</u>       | <u>6,279</u>     | <u>13,547</u>    |                  | <u>26,836</u>   |

# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE PERIOD ENDED 31 DECEMBER 2022

### 7 Charitable activities

|  | Charitable<br>Expenditure<br>31 12 2022<br>£ | Charitable<br>Expenditure<br>31 3 2022<br>£ |
|--|--|---|
| Staff costs                            | 131,869                                      | 188,555                                     |
| Food and other provisions              | 19,485                                       | 20,993                                      |
| Insurance                              | 3,292  | 4,111                                       |
| Rates and utilities                    | 4,000  | -   |
| Telephone                              | 892  | 2,088                                       |
| Printing, postage and stationery       | 1,742  | 1,170                                       |
| Sundry expenses                        | 804  | 2,782                                       |
| Venue hire                             | 540  | 1,550                                       |
| Travel and subsistence                 | 564  | 4,617                                       |
| Repairs and maintenance                | 1,922  | 38,076                                      |
| Equipment maintenance                  | 6,430  | 16,250                                      |
| Bookkeeping                            | 5,762  | 7,543                                       |
| Legal and professional fees            | 38,641                                       | 102,667                                     |
| Tutors                                 | 7,040  | 8,786                                       |
| Activities and event costs             | 15,304                                       | 11,821                                      |
| Bank charges                           | 69   | 150   |
|  | <u>238,356</u>                               | <u>411,159</u>                              |
| Share of governance costs (see note 8) | 4,260  | 4,080                                       |
|  | <u>242,616</u>                               | <u>415,239</u>                              |
| <b>Analysis by fund</b>                |  |   |
| Unrestricted funds                     | 68,243                                       | 84,562                                      |
| Designated funds                       | 16,391                                       | 48,216                                      |
| Restricted funds                       | 157,982                                      | 282,461                                     |
|  | <u>242,616</u>                               | <u>415,239</u>                              |

# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE PERIOD ENDED 31 DECEMBER 2022

### 8 Support costs

|   | Support costs<br>£ | Governance costs<br>£ | 31 12 2022<br>£ | Support costs<br>£ | Governance costs<br>£ | 31 3 2022<br>£ |
|---|--------------------|-----------------------|-----------------|--------------------|-----------------------|----------------|
| Audit fees                                | -                  | 4,260                 | 4,260           | -                  | 4,080                 | 4,080          |
|   | -                  | 4,260                 | 4,260           | -                  | 4,080                 | 4,080          |
| Analysed between<br>Charitable activities | -                  | 4,260                 | 4,260           | -                  | 4,080                 | 4,080          |

### 9 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the period.

### 10 Employees

The average monthly number of employees during the period was:

|                         | 31 12 2022<br>Number    | 31 3 2022<br>Number    |
|-------------------------|-------------------------|------------------------|
|                         | 6                       | 7                      |
| <b>Employment costs</b> | <b>31 12 2022<br/>£</b> | <b>31 3 2022<br/>£</b> |
| Wages and salaries      | 121,296                 | 168,308                |
| Social security costs   | 6,192                   | 11,210                 |
| Other pension costs     | 4,381                   | 9,037                  |
|                         | 131,869                 | 188,555                |

There were no employees whose annual remuneration was more than £60,000.

### 11 Other

|   | Total<br>£ | Restricted<br>funds |
|---|------------|---------------------|
|   | 31 12 2022 | 31 3 2022           |
| Net loss on disposal of tangible fixed assets | -          | (1,978)             |
|   | -          | (1,978)             |

# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE PERIOD ENDED 31 DECEMBER 2022

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### 12 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

### 13 Debtors

|   | 31 12 2022    | 31 3 2022    |
|---|---------------|--------------|
|   | £             | £            |
| <b>Amounts falling due within one year:</b> |               |              |
| Trade debtors                               | 76,914        | 4,416        |
| Prepayments and accrued income              | 4,101         | 2,498        |
|   | <u>81,015</u> | <u>6,914</u> |

### 14 Creditors: amounts falling due within one year

|                                    | 31 12 2022    | 31 3 2022     |
|------------------------------------|---------------|---------------|
|                                    | £             | £             |
| Other taxation and social security | 10,595        | -             |
| Trade creditors                    | 5,558         | 13,266        |
| Other creditors                    | 105           | 105           |
| Accruals and deferred income       | 26,620        | 3,840         |
|                                    | <u>42,878</u> | <u>17,211</u> |

**HIGHGATE NEWTOWN COMMUNITY PARTNERS**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE PERIOD ENDED 31 DECEMBER 2022**

**15 Restricted funds**

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

|                         | Balance at<br>1 April 2021 | Movement in funds     |                       |               | Balance at<br>1 April 2022 | Movement in funds     |                       |               | Transfers      | Balance at<br>31 December<br>2022 |
|-------------------------|----------------------------|-----------------------|-----------------------|---------------|----------------------------|-----------------------|-----------------------|---------------|----------------|-----------------------------------|
|                         |                            | Incoming<br>resources | Resources<br>expended | £             |                            | Incoming<br>resources | Resources<br>expended | £             |                |                                   |
| Lunch Clubs             | 602                        | 57,337                | (44,723)              | 1,784         | 15,000                     | 55,861                | (84,790)              | 13,929        | -              |                                   |
| Childrens Services      | 4,066                      | 28,883                | (64,439)              | 34,008        | 2,518                      | 40,806                | (47,214)              | 15,000        | 11,110         |                                   |
| Community Welfare       | 57,203                     | 90,468                | (130,187)             | 7,555         | 25,038                     | 19,500                | (32,734)              | -             | 11,804         |                                   |
| New Build/other capital | -                          | 59,225                | (54,681)              | -             | 4,544                      | 100,000               | (4,878)               | 334           | 100,000        |                                   |
|                         | <u>61,871</u>              | <u>235,913</u>        | <u>(294,030)</u>      | <u>43,347</u> | <u>47,100</u>              | <u>216,167</u>        | <u>(169,616)</u>      | <u>29,263</u> | <u>122,914</u> |                                   |

# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE PERIOD ENDED 31 DECEMBER 2022

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#### 16 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

|                 | Balance at<br>1 April 2021 | Resources<br>expended | Balance at<br>1 April 2022 | Movement in funds     |                       | Balance at<br>31 December<br>2022 |
|-----------------|----------------------------|-----------------------|----------------------------|-----------------------|-----------------------|-----------------------------------|
|                 |                            |                       |                            | Incoming<br>resources | Resources<br>expended |                                   |
|                 | £                          | £                     | £                          | £                     | £                     | £                                 |
| Rebuilding fund | 200,000                    | (54,495)              | 145,505                    | 10,094                | (17,530)              | 138,069                           |
|                 | <u>200,000</u>             | <u>(54,495)</u>       | <u>145,505</u>             | <u>10,094</u>         | <u>(17,530)</u>       | <u>138,069</u>                    |
|                 | <u>200,000</u>             | <u>(54,495)</u>       | <u>145,505</u>             | <u>10,094</u>         | <u>(17,530)</u>       | <u>138,069</u>                    |

The trustees have established a designated fund towards the cost of the rebuilding of the Community Centre as described in the Trustees' Report.

**HIGHGATE NEWTOWN COMMUNITY PARTNERS**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE PERIOD ENDED 31 DECEMBER 2022**

| 17 Analysis of net assets between funds               | Unrestricted funds |                | Designated funds |            | Restricted funds |            | Total Unrestricted funds |                | Designated funds |                | Restricted funds |               | Total |                |
|---|--------------------|----------------|------------------|------------|------------------|------------|--------------------------|----------------|------------------|----------------|------------------|---------------|-------|----------------|
|   | £                  | 31 12 2022     | £                | 31 12 2022 | £                | 31 12 2022 | £                        | 31 12 2022     | £                | 31 12 2022     | £                | 31 12 2022    | £     | 31 3 2022      |
| Fund balances at 31 December 2022 are represented by: |                    |                |                  |            |                  |            |                          |                |                  |                |                  |               |       |                |
| Current assets/(liabilities)                          |                    | 429,712        |                  | -          |                  | -          |                          | 429,712        |                  | 145,505        |                  | 47,101        |       | 338,345        |
|   |                    | <u>429,712</u> |                  | <u>-</u>   |                  | <u>-</u>   |                          | <u>429,712</u> |                  | <u>145,505</u> |                  | <u>47,101</u> |       | <u>338,345</u> |
|   |                    |                |                  |            |                  |            |                          |                |                  |                |                  |               |       |                |
|   |                    |                |                  |            |                  |            |                          |                |                  |                |                  |               |       |                |
|   |                    |                |                  |            |                  |            |                          |                |                  |                |                  |               |       |                |

## HIGHGATE NEWTOWN COMMUNITY PARTNERS

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

*FOR THE PERIOD ENDED 31 DECEMBER 2022*

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#### **18 Related party transactions**

There were no disclosable related party transactions during the period (31 3 2022 - none).

# HIGHGATE NEWTOWN COMMUNITY PARTNERS

## ACKNOWLEDGEMENTS

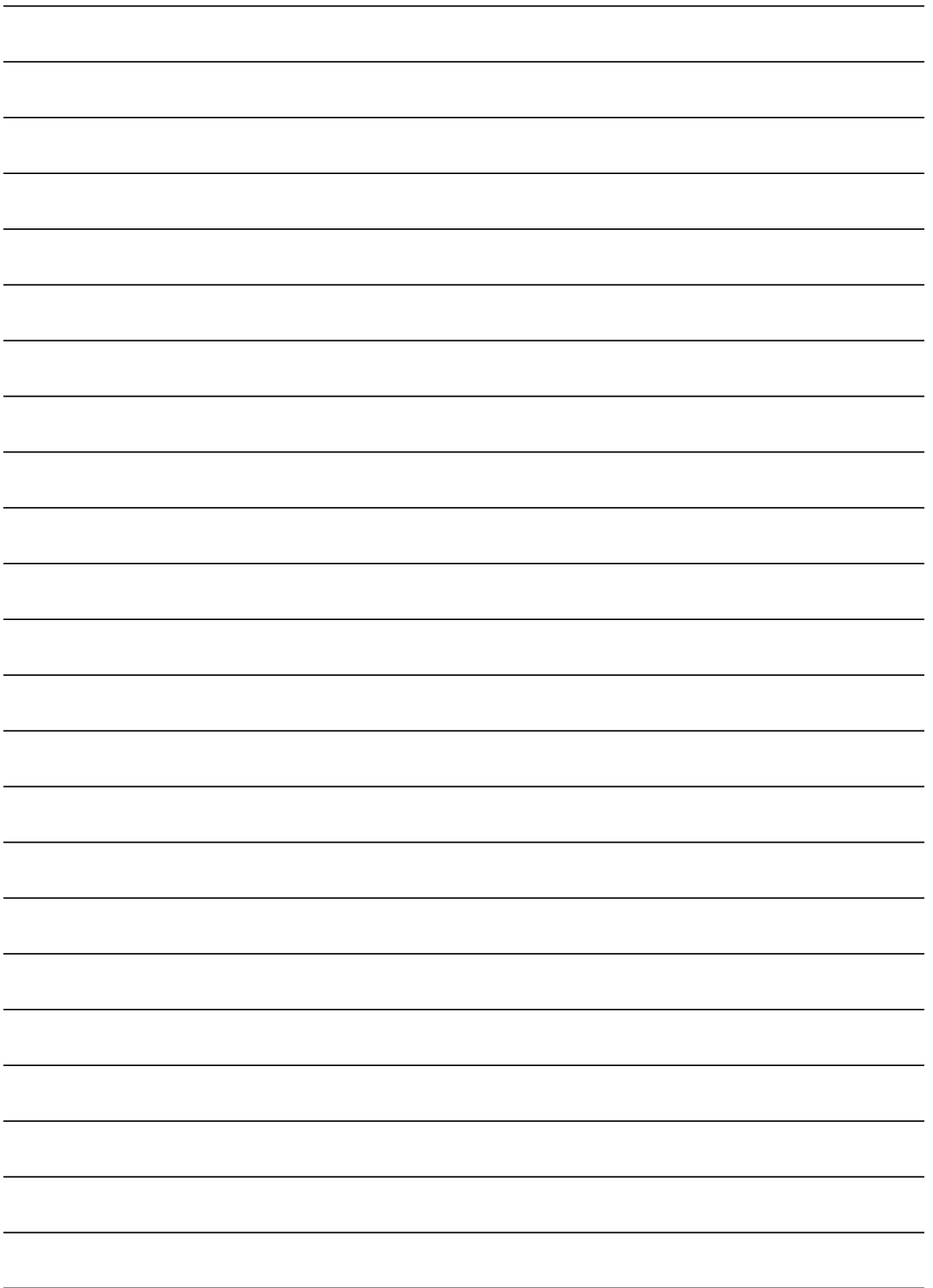
*FOR THE PERIOD ENDED 31 DECEMBER 2022*

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Highgate Newtown Community Partners would like to acknowledge with grateful thanks the support and/or funding that has been provided since 31 March 2022 and is being provided currently from the following Organisations, Companies, Funds, and Trusts

All Churches Trust  
Benefact Trust  
Brookfield School Dartmouth Park  
Channing School Highgate  
City Bridge Trust  
A Daws-Chew  
Designers Guild  
Garfield Weston  
John Lyon's Charity  
Lady Gould's Charity  
Laing Family Trust  
London Borough of Camden  
Morrisons Foundation  
National lottery Awards for All  
National Lottery Community Fund  
Peabody Community Fund  
Peter Harrison Foundation  
St Annes Church Highgate  
St Mary's Church Dartmouth Park  
St Michaels Church, Highgate  
The Mercers Company  
United Reform Church, Highgate

and many individual donations, too many to name specifically.



**A  
Charity  
to feel  
good  
about**



[www.highgatentown.org.uk](http://www.highgatentown.org.uk)

**HIGHGATE NEWTOWN COMMUNITY PARTNERS**

England & Wales - Charity number 290712

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# Accounts

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**HIGHGATE NEWTOWN COMMUNITY PARTNERS  
(FORMERLY HIGHGATE NEWTOWN COMMUNITY CENTRE LIMITED)**

**ANNUAL REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022**



Charity registration number 290712  
Company registration number 01859173 (England and Wales)

# HIGHGATE NEWTOWN COMMUNITY PARTNERS (FORMERLY HIGHGATE NEWTOWN COMMUNITY CENTRE LIMITED)

## LEGAL AND ADMINISTRATIVE INFORMATION

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|                          |  |
|--------------------------|--|
| <b>Trustees</b>          | Robert Aitken (Chair)<br>John Carrier<br>Stephen Hodge<br>Reverend Andrew Meldrum<br>Barbara Smith<br>Father Damien Mason<br>Robert Schon<br>Philip Whale<br>Olutomi Ayodeji |
| <b>Secretary</b>         | Stephen Hodge  |
| <b>Charity number</b>    | 290712   |
| <b>Company number</b>    | 01859173   |
| <b>Registered office</b> | 12 Highgate Close<br>London<br>N6 4SD  |
| <b>Auditor</b>           | Glazers<br>843 Finchley Road<br>London<br>NW11 8NA   |

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# HIGHGATE NEWTOWN COMMUNITY PARTNERS (FORMERLY HIGHGATE NEWTOWN COMMUNITY CENTRE LIMITED)

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# **HIGHGATE NEWTOWN COMMUNITY PARTNERS (FORMERLY HIGHGATE NEWTOWN COMMUNITY CENTRE LIMITED)**

## **TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)**

**FOR THE YEAR ENDED 31 MARCH 2022**

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The trustees present their report and financial statements for the year ended 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016).

### **Objectives and activities**

#### **OUR VISION**

**"We want to make our community better – where everyone has a chance to succeed and nobody gets left behind.**

The charity's object and principal activity continues to be to promote the benefit to the inhabitants of the area around 25 Bertram Street without distinction of sex, race, sexual orientation, disability, political affiliation, religious or other opinions, by associating the local authorities, local churches, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving conditions of life of the said inhabitants with special emphasis on young and elderly users.

The strategies employed to achieve the charity's objectives are: to offer opportunities for a broad range of people to get involved in activities in order to explore and expand their own social, recreational, educational and vocational skills and abilities; and to provide facilities for local people of all ages and backgrounds to come together as a community which respects and values differences in age and culture and cares about the welfare of its component parts.

During the year the charity changed its name from Highgate Newtown Community Centre Ltd to Highgate Newtown Community Partners so as to better reflect its current mode of operation as explained below.

### **Redevelopment of Bertram Street Centre**

#### **PARTNERING WITH CAMDEN COUNCIL**

Our goal is to create a place where everyone feels welcome – and our partnership with Camden Council plays a key part in this.

Together with a team of the finest designers and Designers Guild, we're creating a £6.4m brand new, community facility. Along with an affordable community café and welcoming lounge, the building provides exciting opportunities for the community and HNCP to deliver even more services for local people and those living in Camden and Islington.

Our vision for our operation is to be safe, strong and open, and everyone should be able to contribute to their community. But this is just the first step. Making real impact will involve changing individual and organisational behaviours – it will take creativity, ambition and expertise.

Our activities continue to be affected by the proposed redevelopment of the premises we occupied at 25 Bertram Street. In 2017 the London Borough of Camden ('LBC') decided to redevelop our premises to provide additional housing in our area and an enhanced Community Centre building. As a result we have relocated many of our activities to a number of venues in the area around Bertram Street. We have agreed in principle with LBC that we will fund the fitout of the floors of the new building we will lease. We have already raised £320,000 of the £600,000 estimated to be required and the charity is currently engaged in a major fund raising effort for the balance. Construction of the new building is well under way and if fund raising is successful and appropriate agreements can be reached with LBC the trustees expect to occupy the new premises in the first half of 2023.

# HIGHGATE NEWTOWN COMMUNITY PARTNERS (FORMERLY HIGHGATE NEWTOWN COMMUNITY CENTRE LIMITED)

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2022**

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### **Mode of operation**

During 2021/22 our activities were located to a number of facilities in the local area. These include St Annes Church, St Michaels Church Highgate and the United Reformed Church in Highgate and St Mary's Church in Brookfield, Dartmouth Park . Some of these facilities have been secured on a rental basis, some are free of charge, but with them all the Trustees seek to operate on a partnership basis with the owner or leaseholder, all of whom are anxious to contribute to providing the kind of services we offer to the local community. Our relations with LBC remain strong, but as part of our community is located in Islington we have established a relationship with the London Borough of Islington (LBI) Our administrative office continues at St Anne's Church on Highgate West Hill but it is only staffed intermittently, as our Director operates on a peripatetic basis around all the locations in which we provide services. The decentralised mode of operation we have commenced in 2019, although forced on us, has in the event proved popular with many of our client groups, and the Trustees now envisage that even after the new centre opens they will where possible continue in the decentralised partnership mode.

### **Achievements and Performance for Public Benefit**

The trustees are satisfied with the performance of the charity this year. Despite the disruption caused by the decant we have succeeded in significantly expanding the services we offer to our community and this in a form which is not critically dependent on access to 25 Bertram Street.

### **Significant achievements and developments through 2021/22 include:**

#### **Under 5s children services**

Highgate Newtown Community believes children should have great services and free services that all can access and enjoy. Our principal offering is a daily drop-in session for under 5s. Are now located at St Mary's Brookfield in Dartmouth Park, The United Reformed Church and St Michaels Church in Highgate Village. The full programme can be found under fives on our website at <https://www.highgateneatown.org.uk/> These services have been funded by the John Lyon's Charity, Peabody Trust & St Michaels Church.

In recent feedback 100% of parents / carers said they felt welcome when they attended the activity, 94% of parents / carers said the under 5s play activities helped them to better understand how their child plays and learns and 94% of parents / carers said they read and played more with their children as a result of the activities.

#### **Community lunch club and older people**

We created a heavily subsidised lunch club which runs from Monday to Saturday throughout the year. We provide a hot meal cooked on the premises and a pudding for just £2.50 in a variety of locations around the area, including St Michael's Church and the United Reformed Church in Highgate, and St Mary Brookfield In the light of current circumstances we have decided to reduce this charge to £1.50 from October 2022 . The current programme can be found at our website under community lunch clubs. Funding for these activities has been obtained from Mercers Company, City Bridge Trust, Lady Gould's Charity Ageing Better Camden, St Mary Brookfield and United Reform Church and St Michael's Church.

In recent feedback on the community lunch clubs feedback,100% said they found the staff and volunteers friendly / helpful, 95% said they knew more people in their community as a result of coming to the lunch clubs, 96% of people attending the lunch clubs said that attending improved their mental wellbeing, 94% said coming to the lunch club made them feel less isolated, 94% said coming to the lunch clubs helped them to eat more healthy food.

During the year we ran a successful Dementia Café in the annex of St Michael Church Highgate with funding from Our City Bridge Trust and Camden Aging Better. However these grants came to an end during 2021 and in accordance with our policy we brought the dementia café to a close.

# **HIGHGATE NEWTOWN COMMUNITY PARTNERS (FORMERLY HIGHGATE NEWTOWN COMMUNITY CENTRE LIMITED)**

## **TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022**

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### **Positive Futures**

Positive Futures is an employment project at HNCP for people who are either out of work or in low-paid or insecure work funded at present by a National Lottery Community Fund grant.

We aim to help people achieve employment that grows with their life and moves them away from insecure contracts and low wages. Our project welcomes those who are often excluded from employment, such as people with criminal records, people from BAME communities, people living with disabilities or long-term health conditions and those who speak English as a second language.

We offer a mix of 1:1 support and workshops to help people think about longer-term work and support them to take steps to secure 'better work'. We support participants in their search for training and employment opportunities, help with applications and interviews and support them through the first few weeks of work or training where possible. We also ensure that those living on lower pay maximise their current income by claiming the full amount they are entitled to in state benefits and fuel poverty grants, etc.

For this pilot, we will register ten people who are:

Unemployed or in jobs that are either on zero-hour contracts or low-wages that qualify for in-work benefits such as Universal Credit, housing benefit, etc. Keen to explore options for securing longer-term, better paid, secure work with prospects for growth. We welcome referrals from local schools and organisations to ensure we reach those who will benefit the most from the programme.

Our aim is to work in partnership with Camden CAB on this project long term. Details can be found on our web site <https://www.highgatentown.org.uk/positive-futures>

### **Proudly working together for the local community**

We have formed partnerships with two local schools Brookfield Primary School and Channing School and with the objective of improving access to out of school activities and education for all children in our community via our Education Plus project and our summer camps.

Brookfield Primary is the local authority school closest to our Bertram Street site. Channing is a school in Highgate, also close to us. Channing was founded in 1885 as a school where the daughters of Unitarian ministers could obtain a 'first-class education.' It is a Unitarian foundation with a mission to reach beyond the school gates to build a local network of partnerships and help to create a positive social and educational impact on the local community.

HNCP's vision 'to make our community better – where everyone has a chance to succeed and nobody gets left behind', chimes well with the Channing ethos and Brookfield's vision 'to inspire the best in everyone'. By building a strong partnership between HNCP and Channing and Brookfield we can achieve so much more together than apart and we are hoping that more of the local schools will join with us in these partnerships. In this way we are investing in people – young and old – and investing in their future. There is more information on our websites [www.brookfield.camden.sch.uk](http://www.brookfield.camden.sch.uk), [www.channing.co.uk](http://www.channing.co.uk), [www.highgatentown.org.uk](http://www.highgatentown.org.uk)

# HIGHGATE NEWTOWN COMMUNITY PARTNERS (FORMERLY HIGHGATE NEWTOWN COMMUNITY CENTRE LIMITED)

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

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### Special Events

The 17th of December was a special day for the Highgate community. GEM – Camden Council's main mechanical and electrical contractor – teamed up with Highgate Newtown Community Partners to put on a three-course Christmas dinner for the community.

Tables were neatly laid with Christmas treats and GEM goodie bags for each person, and each resident enjoyed a starter, followed by a main with all the trimmings and finishing with a delicious dessert. Laughter and happiness were at the forefront of the event, with live music, entertainment and raffle prizes for all to enjoy.

Gem's liaison officer Natasha commented:

*"We were so moved by new Highgate Newtown Community partner and what they are doing for the elderly residents. It was a pleasure to be part of such a fun day and seeing residents enjoying the festive season with their friends whilst having the opportunity to meet new residents within the community. Christmas can be a lonely time for some, the Christmas dinner was a remarkable highlight for the season".*

By working with GEM in this way we expect make a difference to the lives of older people living alone, not just during the Christmas season, but for the rest of the year too. Gathering residents of the Highgate community together for events like the Christmas Dinner helps foster a strong sense of diversity, and we look forward to rolling out more inclusive events throughout 2022.

### Trips to sea side

We also run each year 5 trips to the seaside for our under fives and older people. This allows people who would never have any chance to leave London to be with people meeting new people. These trips are free so all can enjoy and no person gets left behind due to income and are funded by the John Lyon's Charity.

### Website and Communications

Today websites and an active internet presence are essential, and particularly so for HNCP while it is operating from so many different locations. During the year our website was redesigned with funding assistance from Camden Council so as to better reflect how the Charity will operate when the new building opens.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

### Fundraising

This year we had strong support from a number of local and national organisations (mentioned above and the accounts) and also from local people giving to the charity. During the last year the level of and frequency of donations from individuals and small private trusts continued at a high level and is a testament to the willingness of the community to step up to help in a time of crisis. Although we benefit from a generous grant from LBC over half the funds we spend come from trusts, other non governmental and private donations. It requires considerable effort and staff resources to maintain this flow of funds, both in preparing applications and reporting to donors how their money has been spent, as each granting organisation has its own requirements and standards all of which we have to meet.

Our additional fund raising challenge for the coming year is to raise sufficient funds to fit the floors we will lease from LBC while maintain the flow of fund to our existing operations. As of July 2022 we have secured funds or promises of funding totalling just over £330,000, but there remains a considerable amount still to go, as we estimate that the fit out cost will be around £600,000.

# HIGHGATE NEWTOWN COMMUNITY PARTNERS (FORMERLY HIGHGATE NEWTOWN COMMUNITY CENTRE LIMITED)

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

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### Policies for 2022/23

Our priorities for 2022/23 are unchanged from last year and reflect growing demand for our free services as many other services from local councils are cut. Many people on low incomes and living below the poverty line are facing isolation and social exclusion as they can no longer afford the fees for paid services.

1. Deliver high quality services that enable stability, security, improved well-being and the development of positive relationships.
2. Develop and deliver a range of free services which welcome all.
3. Develop our people, systems and operations to ensure our core running costs for the charity are the lowest in the sector, and in addition to ensure that we have the staff capable of rising to the challenge of running our new building from 2023 onwards, which will more than double the financial footprint of the charity.
- 4 Our intention is to continue to follow our successful operating model of seeking grant funding for specific initiatives and in general apart from certain core programmes our philosophy is that if an activity can be funded by grants and meets our objectives we will do it, but will not continue if grant funding dries up.

### HR and employment

#### EMPLOYMENT

Innovation often means trying new things out on a small scale first. We want to work with the unique and diverse talent across the area – including with our colleagues and citizens – to develop new solutions. As an organisation, we want our staff to share our level of ambition and our values, as they are key to delivering our plan. As part of our everyday work, we'll encourage our teams to put forward ideas and raise concerns – and that's how we'll design our services and respond to challenges and opportunities.

To help us make sure we have a clear understanding of what our service needs to deliver, we'll involve those who use our services in our approach.

We want Highgate Newtown Community Partners to be a great place to work, where equality and diversity are championed. By committing to the London Living Wage, we'll help make our community a fairer place; by ensuring inclusivity in our organisation, we'll encourage a broader diversity, including diversity of thinking; and by supporting flexible working hours for people with children, we ensure we're contributing to fairer, more welcoming work environment for all.

These commitments ensure we will continue to represent our community to the best of our ability and deliver our ambitions for its people.

#### HR

We want our staff team to feel valued and secure. We have reviewed our HR and Health and Safety with Peninsula Services. We also now offer all the staff team free counselling and advice for the whole family. We cannot expect our team to do a brilliant job supporting people if we do not look after them.

#### GREEN POLICY

Throughout the design and construction of the new HNCP development, we've aimed to implement our sustainability policy to comply with The London Plan. This policy sets out the key steps we have taken to meet these targets and deliver an efficient, sustainable scheme that minimises our carbon footprint and is fit for the future. Looking after the environment is a key priority for HNCP please view our new policy <https://www.highgatenevntown.org.uk/about-us/>

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

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# HIGHGATE NEWTOWN COMMUNITY PARTNERS (FORMERLY HIGHGATE NEWTOWN COMMUNITY CENTRE LIMITED)

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

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### **Financial review**

Prior to the closure of our old building, the charity enjoyed an income from lettings to a number of organisations of space in the Bertram Street Building. During the period of closure this core income has disappeared, but has been partially replaced by an enhanced grant from the London Borough of Camden. When the Centre re-opens this mode of funding could continue with building running costs and rent paid to LBC funded by letting income. However alternative modes of operation are possible and discussions on this and related issues have commenced. In the meantime the Trustees will continue with their strategy of securing funding from a range of income streams to minimise risk to the organisation.

HNCC will continue to hold reserves sufficient to keep operating as at present for a minimum of six months and finance an orderly closure of some or all of our programmes if necessary. The trustees have examined the major strategic, business and operational risks which the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks. Our largest risk looking forward to 2023/24 is a shortfall in income from letting in the new Centre, and we are in active discussion with LBC as to the ways in which this risk can be mitigated so as to give the Trustees the confidence to commit the charity to the lease of the new building.

### **Code of Conduct and Financial and Other Policies including Data Protection**

During the year the Trustees reviewed the Charities Code of Conduct and financial and other policies to ensure that they are compliant with current legal requirements and best practice.

### **Structure, governance and management**

The charity is a company limited by guarantee and has just under 100 members.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

|                         |                        |
|-------------------------|------------------------|
| Robert Aitken (Chair)   |                        |
| John Carrier            |                        |
| Stephen Hodge           |                        |
| Oliver Lewis            | (Resigned 9 June 2022) |
| Reverend Andrew Meldrum |                        |
| James Robin             | (Resigned 9 June 2022) |
| Barbara Smith           |                        |
| Father Damien Mason     |                        |
| Reverend David Currie   | (Resigned 9 June 2022) |
| Robert Schon            |                        |
| Philip Whale            |                        |
| Olutomi Ayodeji         |                        |

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

### **Auditor**

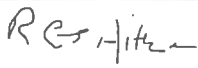
The auditors, Glaziers, were reappointed as auditor to the company at the 2021 AGM and a proposal that they be reappointed will be put to a General Meeting.

The trustees' report was approved by the Board of Trustees.

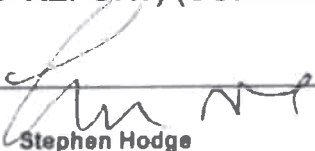
**HIGHGATE NEWTOWN COMMUNITY PARTNERS  
(FORMERLY HIGHGATE NEWTOWN COMMUNITY CENTRE LIMITED)**

**TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2022**

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**Robert Aitken (Chair)**   
Trustee  
Dated: 23 August 2022

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**Stephen Hodge**  
Trustee  
Dated: 23 August 2022

# **HIGHGATE NEWTOWN COMMUNITY PARTNERS (FORMERLY HIGHGATE NEWTOWN COMMUNITY CENTRE LIMITED)**

## **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

***FOR THE YEAR ENDED 31 MARCH 2022***

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The trustees, who are also the directors of Highgate Newtown Community Partners for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# HIGHGATE NEWTOWN COMMUNITY PARTNERS (FORMERLY HIGHGATE NEWTOWN COMMUNITY CENTRE LIMITED)

## INDEPENDENT AUDITOR'S REPORT

### TO THE TRUSTEES OF HIGHGATE NEWTOWN COMMUNITY PARTNERS

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#### Opinion

We have audited the financial statements of Highgate Newtown Community Partners (the 'charity') for the year ended 31 March 2022 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

#### Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

# **HIGHGATE NEWTOWN COMMUNITY PARTNERS (FORMERLY HIGHGATE NEWTOWN COMMUNITY CENTRE LIMITED)**

## **INDEPENDENT AUDITOR'S REPORT (CONTINUED)**

### **TO THE TRUSTEES OF HIGHGATE NEWTOWN COMMUNITY PARTNERS**

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#### **Responsibilities of trustees**

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

#### **Auditor's responsibilities for the audit of the financial statements**

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

# HIGHGATE NEWTOWN COMMUNITY PARTNERS (FORMERLY HIGHGATE NEWTOWN COMMUNITY CENTRE LIMITED)

## INDEPENDENT AUDITOR'S REPORT (CONTINUED)

### TO THE TRUSTEES OF HIGHGATE NEWTOWN COMMUNITY PARTNERS

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In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, we considered the following:

1) Enquiries of management concerning the charity's policies and procedures relating to:

- identifying, evaluating and complying with laws and regulations and whether they were aware of any instances of non-compliance
- detecting and responding to the risks of fraud and whether they have knowledge of any actual, suspected or alleged fraud; and
- the internal controls established to mitigate risks related to fraud or non-compliance with laws and regulations;

2) Discussions among the engagement team regarding how and when fraud might occur in the financial statements and any potential indicators of fraud.

In common with all audits under ISAs (UK), we are also required to perform specific procedures to respond to the risk of management override.

We also obtained an understanding of the legal and regulatory framework that the charity operates in, focusing on provisions of those laws and regulations that had a direct effect on the determination of material amounts and disclosures in the financial statements. The key laws and regulations we considered in this context included the UK Companies Act and Charities Act along with the Charities SORP.

In addition, we considered provisions of other laws and regulations that do not have a direct effect on the financial statements but compliance with which may be fundamental to the charity's ability to operate or avoid a material penalty.

As a result of performing the above, we did not identify any key audit matters related to the potential risk of fraud or non-compliance with laws and regulations.

In addition to the above, our procedures to respond to risks identified included the following:

- Reviewing the financial statement disclosures and testing to supporting documentation to assess compliance with provisions of relevant laws and regulations described as having a direct effect on the financial statements;
- Enquiring of management concerning actual and potential litigation and claims;
- Performing analytical procedures to identify any unusual or unexpected relationships that may indicate risks of material misstatement due to fraud;
- Reading minutes of meetings of those charged with governance and reviewing correspondence with relevant tax authorities; and
- In addressing the risk of fraud through management override of controls, testing the appropriateness of journal entries and other adjustments; assessing whether the judgements made in making accounting estimates are indicative of a potential bias; and evaluating the business rationale of any significant transactions that are unusual or outside the normal course of business.

We also communicated relevant identified laws and regulations and potential fraud risks to all engagement team members, and remained alert to any indications of fraud or non-compliance with laws and regulations throughout the audit.

We note that our audit is not primarily designed to detect non-compliance with laws and regulations and the Trustees and other management are responsible for such internal control as the Trustees and other management of the charity determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to errors or fraud, including compliance with laws and regulations. Additionally, owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations.

**HIGHGATE NEWTOWN COMMUNITY PARTNERS  
(FORMERLY HIGHGATE NEWTOWN COMMUNITY CENTRE LIMITED)**

**INDEPENDENT AUDITOR'S REPORT (CONTINUED)**

**TO THE TRUSTEES OF HIGHGATE NEWTOWN COMMUNITY PARTNERS**

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A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

**Use of our report**

This report is made solely to the charity's trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

*Glazers*

**Glazers**

24 August 2022

**Chartered Accountants  
Statutory Auditor**

843 Finchley Road  
London  
NW11 8NA

Glazers is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

**HIGHGATE NEWTOWN COMMUNITY PARTNERS  
(FORMERLY HIGHGATE NEWTOWN COMMUNITY CENTRE LIMITED)**

**STATEMENT OF FINANCIAL ACTIVITIES  
INCLUDING INCOME AND EXPENDITURE ACCOUNT**

**FOR THE YEAR ENDED 31 MARCH 2022**

|   | Notes | Unrestricted funds | Designated funds | Restricted funds | Total 2022      | Total 2021     |
|---|-------|--------------------|------------------|------------------|-----------------|----------------|
|   |       | £                  | £                | £                | £               | £              |
| <b><u>Income from:</u></b>                                |       |                    |                  |                  |                 |                |
| Grants, donations and legacies                            | 3     | 174,661            | -                | 231,928          | 406,589         | 446,648        |
| Other trading activities                                  | 5     | -                  | -                | 3,986            | 3,986           | -              |
| Investments   | 4     | 45                 | -                | -                | 45              | 103            |
| <b>Total income</b>                                       |       | <b>174,706</b>     | <b>-</b>         | <b>235,914</b>   | <b>410,620</b>  | <b>446,751</b> |
| <b><u>Expenditure on:</u></b>                             |       |                    |                  |                  |                 |                |
| Raising funds   | 6     | 7,010              | 6,279            | 13,547           | 26,836          | 23,283         |
| Charitable activities                                     | 7     | 84,562             | 48,216           | 282,461          | 415,239         | 401,926        |
| Other   | 11    | -                  | -                | (1,978)          | (1,978)         | -              |
| <b>Total resources expended</b>                           |       | <b>91,572</b>      | <b>54,495</b>    | <b>294,030</b>   | <b>440,097</b>  | <b>425,209</b> |
| <b>Net incoming/(outgoing) resources before transfers</b> |       | <b>83,134</b>      | <b>(54,495)</b>  | <b>(58,116)</b>  | <b>(29,477)</b> | <b>21,542</b>  |
| Gross transfers between funds                             |       | (43,346)           | -                | 43,346           | -               | -              |
| <b>Net income/(expenditure) for the year/</b>             |       |                    |                  |                  |                 |                |
| <b>Net movement in funds</b>                              |       | <b>39,788</b>      | <b>(54,495)</b>  | <b>(14,770)</b>  | <b>(29,477)</b> | <b>21,542</b>  |
| Fund balances at 1 April 2021                             |       | 105,951            | 200,000          | 61,871           | 367,822         | 346,280        |
| <b>Fund balances at 31 March 2022</b>                     |       | <b>145,739</b>     | <b>145,505</b>   | <b>47,101</b>    | <b>338,345</b>  | <b>367,822</b> |

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

**HIGHGATE NEWTOWN COMMUNITY PARTNERS  
(FORMERLY HIGHGATE NEWTOWN COMMUNITY CENTRE LIMITED)**

**STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 31 MARCH 2022**

|   | Notes | 2022<br>£ | £        | 2021<br>£ | £       |
|---|-------|-----------|----------|-----------|---------|
| <b>Cash flows from operating activities</b>                 |       |           |          |           |         |
| Cash (absorbed by)/generated from operations                |       |           | (19,116) |           | 31,962  |
| <b>Investing activities</b>                                 |       |           |          |           |         |
| Proceeds on disposal of tangible fixed assets               |       | 15,000    |          | -         |         |
| Investment income received                                  |       | 45        |          | 103       |         |
| <b>Net cash generated from investing activities</b>         |       |           | 15,045   |           | 103     |
| <b>Net cash used in financing activities</b>                |       |           | -        |           | -       |
| <b>Net (decrease)/increase in cash and cash equivalents</b> |       |           | (4,071)  |           | 32,065  |
| Cash and cash equivalents at beginning of year              |       |           | 352,713  |           | 320,648 |
| <b>Cash and cash equivalents at end of year</b>             |       |           | 348,642  |           | 352,713 |

**HIGHGATE NEWTOWN COMMUNITY PARTNERS  
(FORMERLY HIGHGATE NEWTOWN COMMUNITY CENTRE  
LIMITED)  
BALANCE SHEET  
AS AT 31 MARCH 2022**

|   | Notes | 2022            |                | 2021            |                |
|---|-------|-----------------|----------------|-----------------|----------------|
|   |       | £               | £              | £               | £              |
| <b>Fixed assets</b>                                   |       |                 |                |                 |                |
| Tangible assets                                       | 12    |                 | -              |                 | 13,022         |
| <b>Current assets</b>                                 |       |                 |                |                 |                |
| Debtors   | 13    | 6,914           |                | 17,694          |                |
| Cash at bank and in hand                              |       | 348,642         |                | 352,713         |                |
|   |       | <u>355,556</u>  |                | <u>370,407</u>  |                |
| <b>Creditors: amounts falling due within one year</b> | 14    | <u>(17,211)</u> |                | <u>(15,607)</u> |                |
| Net current assets                                    |       |                 | 338,345        |                 | 354,800        |
| <b>Total assets less current liabilities</b>          |       |                 | <u>338,345</u> |                 | <u>367,822</u> |
| <b>Income funds</b>                                   |       |                 |                |                 |                |
| Restricted funds                                      | 15    |                 | 47,101         |                 | 61,871         |
| Designated funds                                      |       |                 | 145,505        |                 | 200,000        |
| <u>Unrestricted funds</u>                             |       |                 |                |                 |                |
| General unrestricted funds                            |       |                 | 145,739        |                 | 105,951        |
|   |       |                 | <u>338,345</u> |                 | <u>367,822</u> |

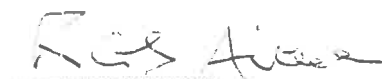
The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2022, although an audit has been carried out under section 144 of the Charities Act 2011.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements under the requirements of the Companies Act 2006, for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 23 August 2022



Robert Aitken (Chair)  
Trustee



Stephen Hodge  
Trustee

Company registration number 01859173

# HIGHGATE NEWTOWN COMMUNITY PARTNERS (FORMERLY HIGHGATE NEWTOWN COMMUNITY CENTRE LIMITED)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

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### 1 Accounting policies

#### Charity information

Highgate Newtown Community Partners is a private company limited by guarantee incorporated in England and Wales. The registered office is 12 Highgate Close, London, N6 4SD.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives. Part of these funds have been designated by the Board to be spent on the fitout of the new building at Bertram Street, now under construction.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

#### 1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

# HIGHGATE NEWTOWN COMMUNITY PARTNERS (FORMERLY HIGHGATE NEWTOWN COMMUNITY CENTRE LIMITED)

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

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### 1 Accounting policies (Continued)

#### 1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Direct charitable expenditure comprises expenses incurred directly in pursuance of the charity's principal activity.

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs relating to that category.

#### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

|                |             |
|----------------|-------------|
| Computers      | 25% on cost |
| Motor vehicles | 25% on cost |

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

#### 1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

#### 1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### 1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

# HIGHGATE NEWTOWN COMMUNITY PARTNERS (FORMERLY HIGHGATE NEWTOWN COMMUNITY CENTRE LIMITED)

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

### 1 Accounting policies

(Continued)

#### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

#### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

#### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

#### 1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

**HIGHGATE NEWTOWN COMMUNITY PARTNERS  
(FORMERLY HIGHGATE NEWTOWN COMMUNITY CENTRE LIMITED)**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2022**

**3 Donations and legacies**

|   | Unrestricted<br>funds | Restricted<br>funds | Total<br>2022  | Total<br>2021  |
|---|-----------------------|---------------------|----------------|----------------|
|   | £                     | £                   | £              | £              |
| Donations and gifts                     | 44,161                | 16,035              | 60,196         | 113,065        |
| General grants                          | 130,500               | 215,893             | 346,393        | 333,583        |
|   | <u>174,661</u>        | <u>231,928</u>      | <u>406,589</u> | <u>446,648</u> |
| <b>For the year ended 31 March 2021</b> | <u>201,516</u>        | <u>245,132</u>      |                | <u>446,648</u> |

**4 Investments**

|                     | Unrestricted<br>funds | Unrestricted<br>funds |
|---------------------|-----------------------|-----------------------|
|                     | 2022<br>£             | 2021<br>£             |
| Interest receivable | <u>45</u>             | <u>103</u>            |

**5 Other trading activities**

|             | 2022<br>£    | 2021<br>£ |
|-------------|--------------|-----------|
| Cafe income | <u>3,986</u> | <u>-</u>  |

**6 Raising funds**

|   | Unrestricted<br>funds | Designated<br>funds | Restricted<br>funds | Total<br>2022 | Total<br>2021 |
|---|-----------------------|---------------------|---------------------|---------------|---------------|
|   | £                     | £                   | £                   | £             | £             |
| <u>Fundraising and publicity</u>        |                       |                     |                     |               |               |
| Advertising                             | 7,010                 | 6,279               | 13,547              | 26,836        | 23,283        |
|   | <u>7,010</u>          | <u>6,279</u>        | <u>13,547</u>       | <u>26,836</u> | <u>23,283</u> |
| <b>For the year ended 31 March 2021</b> |                       |                     |                     |               |               |
| Fundraising and publicity               | <u>8,509</u>          | <u>-</u>            | <u>14,774</u>       |               | <u>23,283</u> |

**HIGHGATE NEWTOWN COMMUNITY PARTNERS  
(FORMERLY HIGHGATE NEWTOWN COMMUNITY CENTRE LIMITED)**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2022**

**7 Charitable activities**

|  | <b>Charitable<br/>Expenditure<br/>2022<br/>£</b> | <b>Charitable<br/>Expenditure<br/>2021<br/>£</b> |
|--|--|--|
| Staff costs                            | 188,555  | 210,646  |
| Depreciation and impairment            | -  | 6,511  |
| Food and other provisions              | 20,993   | 60,849   |
| Insurance                              | 4,111  | 4,715  |
| Rates and utilities                    | -  | 4,650  |
| Telephone                              | 2,088  | 3,971  |
| Printing, postage and stationery       | 1,170  | 844  |
| Sundry expenses                        | 2,782  | 2,391  |
| Venue hire                             | 1,550  | -  |
| Travel and subsistence                 | 4,617  | 3,662  |
| Repairs and maintenance                | 38,076   | 6,464  |
| Equipment maintenance                  | 16,250   | 6,984  |
| Bookkeeping                            | 7,543  | 10,788   |
| Legal and professional fees            | 102,667  | 54,350   |
| Tutors                                 | 8,786  | 12,663   |
| Activities and event costs             | 11,821   | 5,003  |
| Bank charges                           | 150  | 114  |
| Woodwork project, build and fees       | -  | 3,721  |
|  | <u>411,159</u>                                   | <u>398,326</u>                                   |
| Share of governance costs (see note 8) | 4,080  | 3,600  |
|  | <u>415,239</u>                                   | <u>401,926</u>                                   |
| <b>Analysis by fund</b>                |  |  |
| Unrestricted funds                     | 84,562   | 86,507   |
| Designated funds                       | 48,216   | -  |
| Restricted funds                       | 282,461  | 315,419  |
|  | <u>415,239</u>                                   | <u>401,926</u>                                   |

**HIGHGATE NEWTOWN COMMUNITY PARTNERS  
(FORMERLY HIGHGATE NEWTOWN COMMUNITY CENTRE LIMITED)**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2022**

**8 Support costs**

|   | Support costs<br>£ | Governance costs<br>£ | 2022 Support costs<br>£ | Governance costs<br>£ | 2021<br>£ |
|---|--------------------|-----------------------|-------------------------|-----------------------|-----------|
| Audit fees                                | -                  | 4,080                 | 4,080                   | -                     | 3,600     |
|   | -                  | 4,080                 | 4,080                   | -                     | 3,600     |
| Analysed between<br>Charitable activities | -                  | 4,080                 | 4,080                   | -                     | 3,600     |

**9 Trustees**

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

**10 Employees**

The average monthly number of employees during the year was:

|                         | 2022<br>Number    | 2021<br>Number    |
|-------------------------|-------------------|-------------------|
|                         | 7                 | 7                 |
| <b>Employment costs</b> | <b>2022<br/>£</b> | <b>2021<br/>£</b> |
| Wages and salaries      | 168,308           | 190,661           |
| Social security costs   | 11,210            | 12,039            |
| Other pension costs     | 9,037             | 7,946             |
|                         | 188,555           | 210,646           |

There were no employees whose annual remuneration was more than £60,000.

**11 Other**

|   | Restricted funds | Total |
|---|------------------|-------|
|   | 2022             | 2021  |
| Net loss on disposal of tangible fixed assets | (1,978)          | -     |
|   | (1,978)          | -     |

**HIGHGATE NEWTOWN COMMUNITY PARTNERS  
(FORMERLY HIGHGATE NEWTOWN COMMUNITY CENTRE LIMITED)**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2022**

**11 Other** **(Continued)**

**12 Tangible fixed assets**

|                                    | Computers Motor vehicles |               | Total         |
|------------------------------------|--------------------------|---------------|---------------|
|                                    | £                        | £             | £             |
| <b>Cost</b>                        |                          |               |               |
| At 1 April 2021                    | 1,874                    | 26,044        | 27,918        |
| Disposals                          | -                        | (26,044)      | (26,044)      |
| At 31 March 2022                   | <u>1,874</u>             | <u>-</u>      | <u>1,874</u>  |
| <b>Depreciation and impairment</b> |                          |               |               |
| At 1 April 2021                    | 1,874                    | 13,022        | 14,896        |
| Eliminated in respect of disposals | -                        | (13,022)      | (13,022)      |
| At 31 March 2022                   | <u>1,874</u>             | <u>-</u>      | <u>1,874</u>  |
| <b>Carrying amount</b>             |                          |               |               |
| At 31 March 2021                   | <u>-</u>                 | <u>13,022</u> | <u>13,022</u> |

**13 Debtors**

|   | 2022         | 2021          |
|---|--------------|---------------|
|   | £            | £             |
| <b>Amounts falling due within one year:</b> |              |               |
| Trade debtors                               | 4,416        | 15,756        |
| Prepayments and accrued income              | 2,498        | 1,938         |
|   | <u>6,914</u> | <u>17,694</u> |

**14 Creditors: amounts falling due within one year**

|                                    | 2022          | 2021          |
|------------------------------------|---------------|---------------|
|                                    | £             | £             |
| Other taxation and social security | -             | 3,892         |
| Trade creditors                    | 13,266        | 7,908         |
| Other creditors                    | 105           | 207           |
| Accruals and deferred income       | 3,840         | 3,600         |
|                                    | <u>17,211</u> | <u>15,607</u> |

# HIGHGATE NEWTOWN COMMUNITY PARTNERS (FORMERLY HIGHGATE NEWTOWN COMMUNITY CENTRE LIMITED)

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

### 15 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

|                         | Movement in funds          |                       |                       |               | Movement In funds          |                       |                       |               |                             |
|-------------------------|----------------------------|-----------------------|-----------------------|---------------|----------------------------|-----------------------|-----------------------|---------------|-----------------------------|
|                         | Balance at<br>1 April 2020 | Incoming<br>resources | Resources<br>expended | Transfers     | Balance at<br>1 April 2021 | Incoming<br>resources | Resources<br>expended | Transfers     | Balance at<br>31 March 2022 |
|                         | £                          | £                     | £                     | £             | £                          | £                     | £                     | £             | £                           |
| Lunch Clubs             | 298                        | 32,508                | (36,668)              | 4,464         | 602                        | 57,337                | (44,723)              | 1,784         | 15,000                      |
| Childrens Services      | 5,056                      | 37,152                | (51,186)              | 13,044        | 4,066                      | 28,883                | (64,439)              | 34,008        | 2,518                       |
| Community Welfare       | 115,058                    | 175,472               | (242,339)             | 9,012         | 57,203                     | 90,468                | (130,187)             | 7,555         | 25,039                      |
| New Build/other capital | -                          | -                     | -                     | -             | -                          | 59,225                | (54,681)              | -             | 4,544                       |
|                         | <u>120,412</u>             | <u>245,132</u>        | <u>(330,193)</u>      | <u>26,520</u> | <u>61,871</u>              | <u>235,913</u>        | <u>(294,030)</u>      | <u>43,347</u> | <u>47,101</u>               |

**HIGHGATE NEWTOWN COMMUNITY PARTNERS  
(FORMERLY HIGHGATE NEWTOWN COMMUNITY CENTRE LIMITED)**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2022**

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**16 Designated funds**

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

|                 | Transfers      | Balance at<br>1 April 2021 | Resources<br>expended | Balance at<br>31 March 2022 |
|-----------------|----------------|----------------------------|-----------------------|-----------------------------|
|                 | £              | £                          | £                     | £                           |
| Rebuilding fund | 200,000        | 200,000                    | (54,495)              | 145,505                     |
|                 | <u>200,000</u> | <u>200,000</u>             | <u>(54,495)</u>       | <u>145,505</u>              |
|                 | <u>200,000</u> | <u>200,000</u>             | <u>(54,495)</u>       | <u>145,505</u>              |

The trustees have established a designated fund towards the cost of the rebuilding of the Community Centre as described in the Trustees' Report.

**HIGHGATE NEWTOWN COMMUNITY PARTNERS  
(FORMERLY HIGHGATE NEWTOWN COMMUNITY CENTRE LIMITED)**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2022**

**17 Analysis of net assets between funds**

|  | <b>Unrestricted<br/>funds<br/>2022<br/>£</b> | <b>Designated<br/>funds<br/>2022<br/>£</b> | <b>Restricted<br/>funds<br/>2022<br/>£</b> | <b>Total<br/>2022<br/>£</b> | <b>Unrestricted<br/>funds<br/>2021<br/>£</b> | <b>Designated<br/>funds<br/>2021<br/>£</b> | <b>Restricted<br/>funds<br/>2021<br/>£</b> | <b>Total<br/>2021<br/>£</b> |
|--|--|--|--|-----------------------------|--|--|--|-----------------------------|
| Fund balances at 31 March 2022 are represented by: |  |  |  |                             |  |  |  |                             |
| Tangible assets                                    | -  | -  | -  | -                           | -  | -  | 13,022                                     | 13,022                      |
| Current assets/(liabilities)                       | 145,739                                      | 145,505                                    | 47,101                                     | 338,345                     | 105,951                                      | 200,000                                    | 48,849                                     | 354,800                     |
|  | <u>145,739</u>                               | <u>145,505</u>                             | <u>47,101</u>                              | <u>338,345</u>              | <u>105,951</u>                               | <u>200,000</u>                             | <u>61,871</u>                              | <u>367,822</u>              |

**HIGHGATE NEWTOWN COMMUNITY PARTNERS  
(FORMERLY HIGHGATE NEWTOWN COMMUNITY CENTRE LIMITED)**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
*FOR THE YEAR ENDED 31 MARCH 2022***

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**18 Related party transactions**

There were no disclosable related party transactions during the year (2021 - none).

# **HIGHGATE NEWTOWN COMMUNITY PARTNERS (FORMERLY HIGHGATE NEWTOWN COMMUNITY CENTRE LIMITED)**

## **ACKNOWLEDGEMENTS**

***FOR THE YEAR ENDED 31 MARCH 2022***

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Highgate Newtown Community Partners would like to acknowledge with grateful thanks the support and/or funding that has been provided in the last financial year and is being provided currently from the following Organisations, Companies, Funds, and Trusts

Aging Better Camden  
All Churches Trust  
Brookfield School Dartmouth Park  
Camden Citizens Advice Bureau  
Channing School Highgate  
City Bridge Trust  
Designers Guild  
GEM Environmental Building Services  
John Lyon's Charity  
Lady Gould's Charity  
London Borough of Camden  
London Borough of Islington  
Morrisons Foundation  
National lottery Awards for All  
National Lottery Community Fund  
Peabody Community Fund  
St Annes Church Highgate  
St Mary's Church Dartmouth Park  
St Michaels Church, Highgate  
The Mercers Company  
United Reform Church, Highgate

and more than 700 individual donations, too many to name specifically.





**HIGHGATE NEWTOWN COMMUNITY PARTNERS**

England & Wales - Charity number 290712

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# Accounts

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Highgate  
Newtown  
Community  
Centre  
Limited

ANNUAL REPORT  
AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021





## LEGAL AND ADMINISTRATIVE INFORMATION

### TRUSTEES

Robert Aitken (Chair)  
John Carrier  
Stephen Hodge  
Oliver Lewis  
Reverend Andrew Meldrum  
James Robin  
Barbara Smith  
Father Damien Mason  
Reverend David Currie  
Robert Schon  
Philip Whale (Appointed 16 September 2020)  
Olutomi Ayodeji (Appointed 11 December 2020)

### SECRETARY

Stephen Hodge

### CHARITY NUMBER

290712

### COMPANY NUMBER

01859173

### REGISTERED OFFICE

12 Highgate Close  
London  
N6 4SD

### AUDITOR

Glazers  
843 Finchley Road  
London  
NW11 8NA



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# TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

The Trustees present their report and financial statements for the year ended 31 March 2021.

## A NEW ERA

This document records the activities and achievements of Highgate Newtown Community Centre Limited (HNCC) during the year of the COVID crisis and looks forward to a new era. From 2022 the charity expects to have the privilege of occupying a brand new community centre (which is pictured on the front cover), built by the London Borough of Camden (LBC) at a cost in excess of £6 million. This means that we will be able to restore, improve and expand the activities and services for our community which had to cease when the old building closed and was demolished. The document constitutes the formal report of the Trustees for the year and our financial statements for the year ended 31 March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1, to the financial statements and comply with the charity's Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016).



*The Foundation for a New Era:  
25 Bertram Street*

## OBJECTIVES AND ACTIVITIES

The charity's object and principal activity continues to be to promote the benefit to the inhabitants of the area around 25 Bertram Street without distinction of sex, race, sexual orientation, disability, political affiliation, religious or other opinions, by associating the local authorities, local churches, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation, with the object of improving conditions of life of the said inhabitants with special emphasis on young and elderly users. Accordingly our primary purpose is to be a self sufficient community based organisation which provides welcoming, supportive, enriching activities, and services within the community especially to the young and elderly. Following the arrival of the coronavirus in early 2020 much of our effort has been diverted to the relief of food shortages and on countering the effects of the lock-down on the elderly and the vulnerable in our community.

The strategies employed to achieve the charity's objectives are: to offer opportunities for a broad range of people to get involved in activities in order to explore and expand their own social, recreational, educational and vocational skills and abilities; and to provide facilities for local people of all ages and backgrounds to come together as a community which respects and values differences in age and culture and cares about the welfare of its component parts.

## REDEVELOPMENT OF 25 BERTRAM STREET

In 2017 the London Borough of Camden (LBC) decided to redevelop our premises at 25 Bertram Street to provide additional housing in our area and an enhanced Community Centre building. As a result we relocated many of our activities to a number of venues in the area around Bertram Street.

Construction of the new building has commenced and discussions continue with LBC and with various possible tenants for some of the floors of the building, on the basis upon which the Community Centre and the possible tenants will occupy the building. However the Trustees believe that the new Community Centre building is unlikely to be ready for occupation prior to late 2022 and accordingly anticipate that the Community Centre will operate exclusively in the decentralised, partnership mode described below for at least the next two years.



## MODE OF OPERATION UNTIL THE NEW CENTRE OPENS

During 2020/21 our activities were re-located to a number of facilities in the local area. These include Hargrave Hall in the Archway area, St Anne's Church, and the United Reformed Church in Highgate and St Mary's Church in Brookfield, Dartmouth Park. The Trustees expect this process to continue and activities have now commenced at St Michael's Church Highgate. Some of these facilities have been secured on a rental basis, some are free of charge, but with them, all the Trustees seek to operate on a partnership basis with the owner or leaseholder, all of whom are anxious to contribute to providing the kind of services we offer to the local community.

Our relations with LBC remain strong, but as part of our community is located in Islington we have established a relationship with the London Borough of Islington (LBI) from whom we received a small amount of grant funding. Our administrative office continues at St Anne's Church on Highgate West Hill but it is only staffed intermittently, as our Director operates on a peripatetic basis around all the locations in which we provide services. The decentralised mode of operation which commenced in 2019, although forced on us, has in the event proved popular with many of our client groups, and the Trustees now envisage that even after the new centre opens they will continue many activities in the decentralised partnership mode.

## ACHIEVEMENTS AND PERFORMANCE FOR PUBLIC BENEFIT

The Trustees are satisfied with the performance of the charity this year. Despite the disruption caused by the decant we have succeeded in significantly expanding the services we offer to our community and this in a form which is not critically dependent on access to 25 Bertram Street.

Also the Trustees are proud of the fact that the Community Centre has demonstrated the ability to mobilise a fast and effective response to the challenges posed for our community by the coronavirus lock-down. And although we pay all our employees in excess of the London Living Wage we are proud too of our low running and administration costs which amount to under 15% of our total expenditure.

“ WE RELOCATED MANY OF OUR ACTIVITIES TO A NUMBER OF VENUES IN THE AREA AROUND BERTRAM STREET ”

# TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

## ACHIEVEMENTS AND PERFORMANCE FOR PUBLIC BENEFIT (CONTINUED)

Significant achievements and developments through 2020/21 include:

### UNDER 5s CHILDREN SERVICES

Highgate Newtown Community believes children should have great services and free services that all can access and enjoy.

Our principal offering is a daily drop-in session for under 5s, which has now been relocated to St Mary's Brookfield in Dartmouth Park. The full programme can be found on our website at <https://www.highgatentown.org.uk>. Early years matter and parents with new born babies can also feel isolated, but with our café and other free services a family support centre is created. Parents can also access our clothes bank and advice from our children service manager on a range of needs. Funding for this activity has been obtained from the John Lyon's Charity, QBE Insurance limited and Lady Gould's Charity.

Following the lock-down all face-to-face activities were suspended, but have now been restarted. They were replaced with telephone support for parents, food parcels and help for those who are shielding to get shopping and medication, home delivered arts and craft material packs and online singing activities for children.



### HEALTH & WELL-BEING, OVER 75s, ELDERLY AND DEMENTIA CAFÉ

In 2019/20 we offered support to older members of our community with full time staff co-ordinators for these activities, funded by City Bridge Trust, the Mercers Company and Ageing Better Camden programme.

In the year of the pandemic our activities were concentrated on supporting older people (many of whom in our area are lonely and isolated) through regular phone calls, our Meals on Wheels service, the delivery of food parcels, help with shopping, picking up medication, telephone befriending and minor repairs. For a lot of people our help and calls have been a lifesaver, they were scared and felt confused, isolated and very alone while shielding. Our calls gave them something to look forward to. Our activities are now located at St Michaels Church Highgate where we provide healthy lunches and a variety of activities such as quizzes for older residents in particular those suffering from dementia and their carers. Further information can be found on our website at <https://www.highgatentown.org.uk>



### COMMUNITY LUNCH CLUB

We know that many people in our area eat alone, may not eat properly or be able to afford healthy food and can therefore end up hungry, isolated and depressed. We created a heavily subsidised lunch club which runs from Monday to Saturday throughout the year.

Following the lock-down the lunch clubs were suspended and the staff redeployed to support the Meals on Wheels and pandemic crisis efforts. The lunch clubs have now restarted and we provide a hot meal, cooked on the premises, and a pudding for just £2.50 in a variety of locations around the area, including St Michael's Church and the United Reformed Church in Highgate, and St Mary's Brookfield, close to Peabody Trust housing and relatively deprived areas around Archway.

The current programme can be found at <https://www.highgateneatown.org.uk>. Part of the funding for this activity has been obtained from the Lady Gould's Charity, and in addition we have also assisted the churches in securing funding for the necessary upgrades to their kitchen facilities.



### MEALS ON WHEELS AND OUR ELECTRIC VAN

In the first quarter of 2020 we purchased and fitted out an electric van with food warming capability in order to provide a Meals on Wheels service throughout our community as well as during the pandemic crisis in partial replacement of our community lunches. Initially we had the use of the kitchen at Brookfield School to cook our hot meals for the Meals on Wheels Service but latterly this has been transferred to Channing School. We also allowed the use of our electric van by a number of organisation servicing nearby parts of North London with home delivered hot food. We will be continuing this service in liasion with our local Councils.



# TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

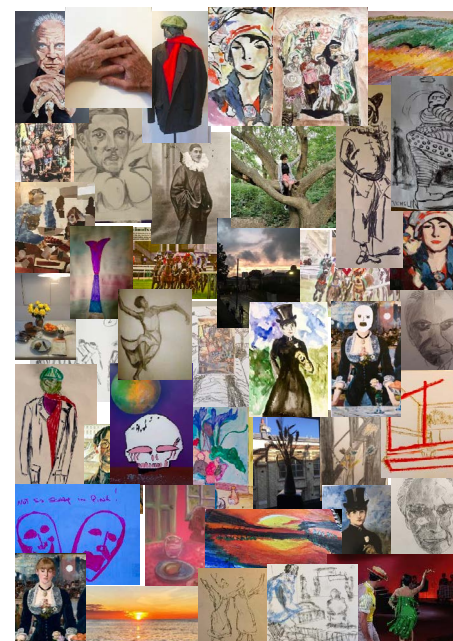
FOR THE YEAR ENDED 31 MARCH 2021

## PANDEMIC RESPONSE AND FOOD BANK

For many years every week local residents brought in to the old Centre good quality groceries and other items which we then hand out to people in crisis or those needing extras. It was central to the scheme that we do not ask for vouchers or proof of entitlement and this was especially welcomed by our local primary school and a nearby hostel for homeless people as well as many others in this neighbourhood which includes three large council estates.

During the year we substantially upgraded this programme by mobilising a dedicated team of five paid staff and just over 100 volunteer staff to provide food parcels (much of it purchased in) and other support (such as shopping, medicine collection, telephone and general support) to the many old and isolated members of our community. This was all funded by grants from central government (DEFRA) and from the London Borough of Camden and from private donations. We are now working to transition this programme into a co-operative effort organised by the recipients themselves.





### ART PROGRAMMES

Since leaving the HNCC building in March 1919 our Artist in Residence was working with the range of our local partners to maintain an overall art programme for the local community. These included both regular weekday, after school and school holiday programmes at St Anne's Highgate, Hargrave Hall, and the London Irish Centre, as well as supporting seasonal events and festivals organised by our other partners, including the Kentish Town Community Centre and Highgate United Reform Church.

Overall our classes have continued to provide for all ages from 6 years to over 75, including a children's drawing and painting club and intergenerational community classes.

Following lock-down this programme was suspended but was partially replaced by weekly on-line exercises and tuition from our Angus Anderson Artist in Residence. Tragically, however, Angus passed away suddenly in December 2020 and this programme was suspended. Angus will be greatly missed by all at HNCC. Single-handedly he created our arts programme which we will continue and we hope will stand as a memorial to him.

We will shortly appoint a new Artist in Residence and will continue to seek to maximise access both by understanding personal circumstances, and by keeping class fees to a minimum. Places on the adult/open access programmes are all provided on the basis that those on benefits are able to attend for free or on a materials cost only basis.

### WOODWORK

During 2018/19 we offered classes in woodwork for children aged 7 to 14 at Bertram Street, which were very successful and popular with the community and local schools, none of which have wood working facilities. Thanks to generous donations from LBC funds, arranged by our ward councillors Oliver Lewis, Anna Wright and Siân Berry.

From September this activity was relocated to a dedicated space in Raydon Street and is now carried on by a separate social enterprise.



# TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

## WEBSITE AND COMMUNICATIONS

Today websites and an active internet presence are essential, and particularly so for HNCC while it is operating from so many different locations. Considerable effort has been spent in the year on ensuring that our website (<https://www.highgatentown.org.uk>) is up-to-date and relevant and paints a true picture of our activities. During the pandemic crisis the website has proved to be an extremely effective tool for fund raising from the local community to support our activities.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.



## FUNDRAISING

This year we had strong support from a number of local and national organisations (mentioned above and in the accounts) and also from local people giving to the charity. Our low running costs mean funds donated by the public only go to support our front line services.

At the height of the pandemic the level of, and frequency of donations from individuals and small private trusts was remarkable and is a testament to the willingness of the community to step up to help in a time of crisis. Although we benefit from a generous grant from Camden, over half the funds we spend come from trusts, other non-governmental and private donations. It requires considerable effort and staff resources to maintain this flow of funds, both in preparing applications and reporting to donors how their money has been spent, as each granting organisation has its own requirements and standards all of which we have to meet.



## POLICIES FOR 2021/22

Our priorities for 2021/22 are unchanged from last year and reflect growing demand for our free services as many other services from local councils are cut. Many people on low incomes and living below the poverty line are facing isolation and social exclusion as they can no longer afford the fees for paid services.

1. Deliver high quality services that enable stability, security, improved well-being and the development of positive relationships.
2. Develop and deliver a range of free services which welcome all.
3. Be the leading provider of emergency food parcels and supporting people in hostel and temporary accommodation.
4. Raise funding to support existing activities, growth plans and increase reserves so as to ensure that the Centre is able to come through the transition to the new building with strong support from its clients, young and old.
5. Develop our people, systems and operations to ensure our core running costs for the charity are the lowest in the sector which means we have more funds to protect our front line essential services.

## THE YEAR AHEAD

In the coming year we expect to rise to the challenge of being responsive to the emerging needs of the community as a result of the pandemic and to deliver more services to more people without having a core building from which to deliver services. We will continue to follow our successful operating model of seeking grant funding for specific initiatives and in general, apart from certain core programmes, our philosophy is that if an activity can be funded by grants and meets our objectives we will do it, but will not continue if grant funding dries up.



## FINANCIAL REVIEW

Prior to the closure the charity enjoyed an income from lettings of space in the Bertram Street Building. During the period of closure this core income has disappeared, but has been partially replaced by an enhanced grant from the London Borough of Camden. When the Centre re-opens, this mode of funding could continue with rent paid to Camden funded by letting income. However alternative modes of operation are possible and discussions on this and related issues have commenced. In the meantime the Trustees will continue with their strategy of securing funding from a range of income streams to minimise risk to the organisation.

HNCC will continue to hold reserves sufficient to keep operating as at present for six months and finance an orderly closure of some or all of our programmes if necessary.

The largest financial challenge facing HNCC is the need to fund the fit out of the new building. We estimate that this will cost just under £600,000. We expect to fund the larger part of this expense through capital donations from a number of charities and institutions. Of the total amount required, £200,000 has already been raised and appears in our financial statements as a £200,000 fit out reserve, and is reflected also in our bank balances.

The Trustees have examined the major strategic, business and operational risks which the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

## TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

### CODE OF CONDUCT, FINANCIAL AND OTHER POLICIES INCLUDING DATA PROTECTION

During the year the Trustees reviewed the Charities Code of Conduct, financial and other policies to ensure that they are compliant with current legal requirements and best practice.

### STRUCTURE, GOVERNANCE AND MANAGEMENT

The charity is a company limited by guarantee and has just under 100 members.

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

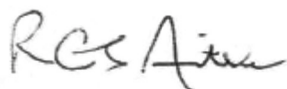
Robert Aitken (Chair)  
John Carrier  
Stephen Hodge  
Oliver Lewis  
Reverend Andrew Meldrum  
James Robin  
Barbara Smith  
Father Damien Mason  
Reverend David Currie  
Robert Schon  
Philip Whale (Appointed 16 September 2020)  
Olutomi Ayodeji (Appointed 11 December 2020)

None of the Trustees has any beneficial interest in the company. All of the Trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

### AUDITOR

The auditors, Glazers, were reappointed as auditor to the company at the 2020 AGM and a proposal that they be reappointed will be put to a General Meeting.

The Trustees' report was approved by the Board of Trustees.



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**ROBERT AITKEN (Chair)**  
Trustee

Dated: 27 July 2021



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**STEPHEN HODGE**  
Trustee

Dated: 27 July 2021

## STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2021

The Trustees, who are also the directors of Highgate Newtown Community Centre Limited for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity, the incoming resources and application of resources, including the income and expenditure of the charitable company for that year.

In preparing these financial statements the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity, and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence take reasonable steps for the prevention and detection of fraud and other irregularities.

# INDEPENDENT AUDITOR'S REPORT

TO THE TRUSTEES OF HIGHGATE NEWTOWN COMMUNITY CENTRE LIMITED

## OPINION

We have audited the financial statements of Highgate Newtown Community Centre Limited (the 'charity') for the year ended 31 March 2021 which comprise the statement of financial activities, the balance sheet and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2021 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

## BASIS FOR OPINION

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

## CONCLUSIONS RELATING TO GOING CONCERN

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

## OTHER INFORMATION

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The Trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

## **MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION**

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the Trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

## **RESPONSIBILITIES OF TRUSTEES**

As explained more fully in the statement of Trustees' responsibilities, the Trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the Trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

## **AUDITOR'S RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS**

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, we considered the following:

1. Enquiries of management concerning the charity's policies and procedures relating to:
  - identifying, evaluating and complying with laws and regulations and whether they were aware of any instances of non-compliance
  - detecting and responding to the risks of fraud and whether they have knowledge of any actual, suspected or alleged fraud; and
  - the internal controls established to mitigate risks related to fraud or non-compliance with laws and regulations;
2. Discussions among the engagement team regarding how and when fraud might occur in the financial statements and any potential indicators of fraud.

In common with all audits under ISAs (UK), we are also required to perform specific procedures to respond to the risk of management override.

## INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF HIGHGATE NEWTOWN COMMUNITY CENTRE LIMITED

### AUDITOR'S RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS (CONTINUED)

We also obtained an understanding of the legal and regulatory framework that the charity operates in, focusing on provisions of those laws and regulations that had a direct effect on the determination of material amounts and disclosures in the financial statements. The key laws and regulations we considered in this context included the UK Companies Act and Charities Act along with the Charities SORP.

In addition, we considered provisions of other laws and regulations that do not have a direct effect on the financial statements but compliance with which may be fundamental to the charity's ability to operate or avoid a material penalty.

As a result of performing the above, we did not identify any key audit matters related to the potential risk of fraud or non-compliance with laws and regulations.

In addition to the above, our procedures to respond to risks identified included the following:

- Reviewing the financial statement disclosures and testing to supporting documentation to assess compliance with provisions of relevant laws and regulations described as having a direct effect on the financial statements;
- Enquiring of management concerning actual and potential litigation and claims;
- Performing analytical procedures to identify any unusual or unexpected relationships that may indicate risks of material misstatement due to fraud;
- Reading minutes of meetings of those charged with governance and reviewing correspondence with relevant tax authorities; and
- In addressing the risk of fraud through management override of controls, testing the appropriateness of journal entries and other adjustments; assessing whether the judgements made in making accounting estimates are indicative of a potential bias; and evaluating the business rationale of any significant transactions that are unusual or outside the normal course of business.

We also communicated relevant identified laws and regulations and potential fraud risks to all engagement team members, and remained alert to any indications of fraud or non-compliance with laws and regulations throughout the audit.

We note that our audit is not primarily designed to detect non-compliance with laws and regulations and the Trustees and other management are responsible for such internal control as the Trustees and other management of the charity determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to errors or fraud, including compliance with laws and regulations. Additionally, owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

## USE OF OUR REPORT

This report is made solely to the charity's Trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's Trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for our audit work, for this report, or for the opinions we have formed.

*Glazers*

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**GLAZERS**

9 August 2021

**Chartered Accountants  
Statutory Auditor**

843 Finchley Road  
London  
NW11 8NA

Glazers is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under of section 1212 of the Companies Act 2006.

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2021

|   | Notes | Unrestricted<br>funds<br>£ | Designated<br>funds<br>£ | Restricted<br>funds<br>£ | Total<br>2021<br>£ | Total<br>2020<br>£ |
|---|-------|----------------------------|--------------------------|--------------------------|--------------------|--------------------|
| <b>INCOME FROM:</b>   |       |                            |                          |                          |                    |                    |
| Grants, donations and legacies                                  | 3     | 201,516                    | -                        | 245,132                  | 446,648            | 479,945            |
| Other trading activities  | 4     | -                          | -                        | -                        | -                  | 2,628              |
| Investments   | 5     | 103                        | -                        | -                        | 103                | 280                |
| <b>TOTAL INCOME</b>   |       | <u>201,619</u>             | <u>-</u>                 | <u>245,132</u>           | <u>446,751</u>     | <u>482,853</u>     |
| <b>EXPENDITURE ON:</b>  |       |                            |                          |                          |                    |                    |
| Raising funds   | 6     | <u>8,509</u>               | <u>-</u>                 | <u>14,774</u>            | <u>23,283</u>      | <u>14,390</u>      |
| Charitable activities   | 7     | <u>86,507</u>              | <u>-</u>                 | <u>315,419</u>           | <u>401,926</u>     | <u>359,023</u>     |
| <b>TOTAL RESOURCES EXPENDED</b>                                 |       | <u>95,016</u>              | <u>-</u>                 | <u>330,193</u>           | <u>425,209</u>     | <u>373,413</u>     |
| NET INCOMING/(OUTGOING)<br>RESOURCES BEFORE TRANSFERS           |       | 106,603                    | -                        | (85,061)                 | 21,542             | 109,440            |
| Gross transfers between funds                                   |       | <u>(226,520)</u>           | <u>200,000</u>           | <u>26,520</u>            | <u>-</u>           | <u>-</u>           |
| NET (EXPENDITURE)/INCOME FOR THE YEAR/<br>NET MOVEMENT IN FUNDS |       | (119,917)                  | 200,000                  | (58,541)                 | 21,542             | 109,440            |
| Fund balances at 1 April 2020                                   |       | 225,868                    | -                        | 120,412                  | 346,280            | 236,840            |
| <b>FUND BALANCES AT 31 MARCH 2021</b>                           |       | <u>105,951</u>             | <u>200,000</u>           | <u>61,871</u>            | <u>367,822</u>     | <u>346,280</u>     |

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

## BALANCE SHEET

AS AT 31 MARCH 2021

|   | Notes | £               | 2021<br>£      | 2020<br>£       |
|---|-------|-----------------|----------------|-----------------|
| <b>FIXED ASSETS</b>                                   |       |                 |                |                 |
| Tangible assets                                       | 11    |                 | 13,022         | 19,533          |
| <b>CURRENT ASSETS</b>                                 |       |                 |                |                 |
| Debtors   | 12    | 17,694          |                | 18,191          |
| Cash at bank and in hand                              |       | <u>352,713</u>  |                | <u>320,648</u>  |
|   |       | <u>370,407</u>  |                | <u>338,839</u>  |
| <b>CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b> | 13    | <u>(15,607)</u> |                | <u>(12,092)</u> |
| Net current assets                                    |       |                 | 354,800        | 326,747         |
| <b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>          |       |                 | <u>367,822</u> | <u>346,280</u>  |
| <b>INCOME FUNDS</b>                                   |       |                 |                |                 |
| Restricted funds                                      | 14    |                 | 61,871         | 120,412         |
| Designated funds                                      |       |                 | 200,000        | -               |
| <b>UNRESTRICTED FUNDS</b>                             |       |                 |                |                 |
| Designated funds                                      | 15    | 200,000         |                | -               |
| General unrestricted funds                            |       | <u>(94,049)</u> |                | <u>225,868</u>  |
|   |       |                 | <u>105,951</u> | <u>225,868</u>  |
|   |       |                 | <u>367,822</u> | <u>346,280</u>  |

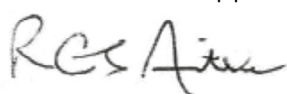
The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2021, although an audit has been carried out under section 144 of the Charities Act 2011.

The directors acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The members have not required the company to obtain an audit of its financial statements under the requirements of the Companies Act 2006, for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 27 July 2021



**ROBERT AITKEN (Chair)**  
Trustee



**STEPHEN HODGE**  
Trustee

Company Registration No. 01859173

# NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

## 1 ACCOUNTING POLICIES

### CHARITY INFORMATION

Highgate Newtown Community Centre Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is 12 Highgate Close, London, N6 4SD.

#### 1.1 ACCOUNTING CONVENTION

The financial statements have been prepared in accordance with the charity's Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

#### 1.2 GOING CONCERN

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 CHARITABLE FUNDS

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

#### 1.4 INCOME

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

## 1.5 EXPENDITURE

Direct charitable expenditure comprises expenses incurred directly in pursuance of the charity's principal activity.

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs relating to that category.

## 1.6 TANGIBLE FIXED ASSETS

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

|                       |             |
|-----------------------|-------------|
| Fixtures and fittings | 25% on cost |
| Computers             | 25% on cost |
| Motor vehicles        | 25% on cost |

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

## 1.7 IMPAIRMENT OF FIXED ASSETS

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

## 1.8 CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

## 1.9 FINANCIAL INSTRUMENTS

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

### BASIC FINANCIAL ASSETS

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

## 1 ACCOUNTING POLICIES (CONTINUED)

### 1.9 FINANCIAL INSTRUMENTS (CONTINUED)

#### BASIC FINANCIAL LIABILITIES

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

#### DERECOGNITION OF FINANCIAL LIABILITIES

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

### 1.10 EMPLOYEE BENEFITS

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

## 2 CRITICAL ACCOUNTING ESTIMATES AND JUDGEMENTS

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

## 3 DONATIONS AND LEGACIES

|   | Unrestricted<br>funds<br>£ | Restricted<br>funds<br>£ | Total<br>2021<br>£ | Total<br>2020<br>£ |
|---|----------------------------|--------------------------|--------------------|--------------------|
| Donations and gifts                     | 111,516                    | 1,549                    | 113,065            | 11,980             |
| General grants                          | 90,000                     | 243,583                  | 333,583            | 467,965            |
|   | <u>201,516</u>             | <u>245,132</u>           | <u>446,648</u>     | <u>479,945</u>     |
| <b>For the year ended 31 March 2020</b> | <u>153,242</u>             | <u>326,703</u>           |                    | <u>479,945</u>     |

## 4 OTHER TRADING ACTIVITIES

|                                    | 2021     | 2020         |
|------------------------------------|----------|--------------|
|                                    | £        | £            |
| Cafe income                        | -        | 2,436        |
| Letting and licensing arrangements | -        | 192          |
| Other trading activities           | <u>-</u> | <u>2,628</u> |

## 5 INVESTMENTS

|                     | Unrestricted<br>funds | Unrestricted<br>funds |
|---------------------|-----------------------|-----------------------|
|                     | 2021                  | 2020                  |
|                     | £                     | £                     |
| Interest receivable | <u>103</u>            | <u>280</u>            |

## 6 RAISING FUNDS

|   | Unrestricted<br>funds | Restricted<br>funds | Total<br>2021 | Total<br>2020 |
|---|-----------------------|---------------------|---------------|---------------|
|   | £                     | £                   | £             | £             |
| <b>FUNDRAISING AND PUBLICITY</b>        |                       |                     |               |               |
| Advertising                             | 8,509                 | 14,774              | 23,283        | 9,423         |
| Other fundraising costs                 | -                     | -                   | -             | 1,600         |
| Fundraising and publicity               | <u>8,509</u>          | <u>14,774</u>       | <u>23,283</u> | <u>11,023</u> |
| <b>TRADING COSTS</b>                    |                       |                     |               |               |
| Cafe expenditure                        | -                     | -                   | -             | 3,367         |
|   | <u>8,509</u>          | <u>14,774</u>       | <u>23,283</u> | <u>14,390</u> |
| <b>For the year ended 31 March 2020</b> |                       |                     |               |               |
| Fundraising and publicity               | 7,098                 | 3,925               |               | 11,023        |
| Trading costs                           | 2,459                 | 908                 |               | 3,367         |
|   | <u>9,557</u>          | <u>4,833</u>        |               | <u>14,390</u> |

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

## 7 CHARITABLE ACTIVITIES

|  | Charitable<br>Expenditure<br>2021<br>£ | Charitable<br>Expenditure<br>2020<br>£ |
|--|--|--|
| Staff costs                            | 210,646                                | 163,623                                |
| Depreciation and impairment            | 6,511                                  | 9,094                                  |
| Food and other provisions              | 60,849                                 | -                                      |
| Insurance                              | 4,715                                  | 5,353                                  |
| Rates and utilities                    | 4,650                                  | 2,865                                  |
| Telephone                              | 3,971                                  | 2,359                                  |
| Printing, postage and stationery       | 844                                    | 380                                    |
| Sundry expenses                        | 2,391                                  | 3,197                                  |
| Venue hire                             | -                                      | 6,615                                  |
| Travel and subsistence                 | 3,662                                  | 994                                    |
| Repairs and maintenance                | 6,464                                  | 7,659                                  |
| Equipment maintenance                  | 6,984                                  | 8,469                                  |
| Bookkeeping                            | 10,788                                 | 8,569                                  |
| Legal and professional fees            | 54,350                                 | 12,654                                 |
| Tutors                                 | 12,663                                 | 16,079                                 |
| Activities and event costs             | 5,003                                  | 10,669                                 |
| Bank charges                           | 114                                    | 64                                     |
| Woodwork project, build and fees       | 3,721                                  | 96,780                                 |
|  | <u>398,326</u>                         | <u>355,423</u>                         |
| Share of governance costs (see note 8) | 3,600                                  | 3,600                                  |
|  | <u>401,926</u>                         | <u>359,023</u>                         |
| <b>Analysis by fund</b>                |  |  |
| Unrestricted funds                     | 86,507                                 | 133,899                                |
| Restricted funds                       | 315,419                                | 225,124                                |
|  | <u>401,926</u>                         | <u>359,023</u>                         |

## 8 SUPPORT COSTS

|   | Support costs<br>£ | Governance costs<br>£ | 2021<br>£ | Support costs<br>£ | Governance costs<br>£ | 2020<br>£ |
|---|--------------------|-----------------------|-----------|--------------------|-----------------------|-----------|
| Audit fee                                 | -                  | 3,600                 | 3,600     | -                  | 3,600                 | 3,600     |
|   | -                  | 3,600                 | 3,600     | -                  | 3,600                 | 3,600     |
| Analysed between<br>Charitable activities | -                  | 3,600                 | 3,600     | -                  | 3,600                 | 3,600     |

## 9 TRUSTEES

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

## 10 EMPLOYEES

The average monthly number of employees during the year was:

|  | 2021<br>Number | 2020<br>Number |
|--|----------------|----------------|
|  | 7              | 7              |

### Employment costs

|                       | 2021<br>£ | 2020<br>£ |
|-----------------------|-----------|-----------|
| Wages and salaries    | 190,661   | 152,639   |
| Social security costs | 12,039    | 5,900     |
| Other pension costs   | 7,946     | 5,084     |
|                       | 210,646   | 163,623   |

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

### 11 TANGIBLE FIXED ASSETS

|                                    | Fixtures<br>and fittings<br>£ | Computers<br>£ | Motor<br>vehicles<br>£ | Total<br>£    |
|------------------------------------|-------------------------------|----------------|------------------------|---------------|
| <b>Cost</b>                        |                               |                |                        |               |
| At 1 April 2020                    | 87,872                        | 1,874          | 26,044                 | 115,790       |
| Disposals                          | (87,872)                      | -              | -                      | (87,872)      |
| At 31 March 2021                   | <u>-</u>                      | <u>1,874</u>   | <u>26,044</u>          | <u>27,918</u> |
| <b>Depreciation and impairment</b> |                               |                |                        |               |
| At 1 April 2020                    | 87,872                        | 1,874          | 6,511                  | 96,257        |
| Depreciation charged in the year   | -                             | -              | 6,511                  | 6,511         |
| Eliminated in respect of disposals | (87,872)                      | -              | -                      | (87,872)      |
| At 31 March 2021                   | <u>-</u>                      | <u>1,874</u>   | <u>13,022</u>          | <u>14,896</u> |
| <b>Carrying amount</b>             |                               |                |                        |               |
| At 31 March 2021                   | -                             | -              | 13,022                 | 13,022        |
| At 31 March 2020                   | <u>-</u>                      | <u>-</u>       | <u>19,533</u>          | <u>19,533</u> |

### 12 DEBTORS

|   | 2021<br>£     | 2020<br>£     |
|---|---------------|---------------|
| <b>Amounts falling due within one year:</b> |               |               |
| Trade debtors                               | 15,756        | 12,921        |
| Other debtors                               | -             | 1,795         |
| Prepayments and accrued income              | 1,938         | 3,475         |
|   | <u>17,694</u> | <u>18,191</u> |

### 13 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

|                                    | 2021<br>£     | 2020<br>£     |
|------------------------------------|---------------|---------------|
| Other taxation and social security | 3,892         | -             |
| Trade creditors                    | 7,908         | 7,790         |
| Other creditors                    | 207           | 154           |
| Accruals and deferred income       | 3,600         | 4,148         |
|                                    | <u>15,607</u> | <u>12,092</u> |

## 14 RESTRICTED FUNDS

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

|                                   | Movement in funds       |                    |                    | Movement in funds       |                    |                    |               | Balance at 31 March 2021 |
|-----------------------------------|-------------------------|--------------------|--------------------|-------------------------|--------------------|--------------------|---------------|--------------------------|
|                                   | Balance at 1 April 2019 | Incoming resources | Resources expended | Balance at 1 April 2020 | Incoming resources | Resources expended | Transfers     |                          |
|                                   | £                       | £                  | ££                 | £                       | £                  | ££                 |               |                          |
| Cafe (including Lady Gould grant) | -                       | 11,334             | (11,334)           | -                       | 28,373             | (32,837)           | 4,464         | -                        |
| 75+                               | -                       | 24,830             | (12,605)           | 12,226                  | 30,600             | (27,261)           | -             | 15,565                   |
| Age Concern 60+                   | 923                     | 13,389             | (14,312)           | -                       | 10,356             | (13,542)           | 3,186         | -                        |
| Somali Project                    | -                       | -                  | -                  | -                       | 10,000             | -                  | -             | 10,000                   |
| Under 5s                          | 12,124                  | 23,232             | (35,356)           | -                       | 20,485             | (31,613)           | 11,128        | -                        |
| QBE Equipment grant               | 9,636                   | -                  | (5,570)            | 4,066                   | -                  | -                  | -             | 4,066                    |
| Lady Gould grants (other)         | 983                     | 2,200              | (2,885)            | 298                     | 4,135              | (3,831)            | -             | 602                      |
| Mercers grant                     | -                       | 16,667             | (15,677)           | 990                     | 16,667             | (19,573)           | 1,916         | -                        |
| Wood to Work                      | -                       | 123,865            | (117,400)          | 6,465                   | 12,500             | (24,790)           | 5,825         | -                        |
| Crisis Support                    | -                       | 51,006             | (6,214)            | 44,792                  | 102,850            | (144,557)          | -             | 3,085                    |
| Meals on Wheels                   | -                       | 60,180             | (8,603)            | 51,575                  | 9,165              | (32,18)            | -             | 28,553                   |
|                                   | <u>23,666</u>           | <u>326,703</u>     | <u>(229,956)</u>   | <u>120,412</u>          | <u>245,131</u>     | <u>(330,191)</u>   | <u>26,519</u> | <u>61,871</u>            |

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

### 15 DESIGNATED FUNDS

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

|                 | Movement in funds  |                         |           |                          |
|-----------------|--------------------|-------------------------|-----------|--------------------------|
|                 | Incoming resources | Balance at 1 April 2020 | Transfers | Balance at 31 March 2021 |
|                 | £                  | £                       | £         | £                        |
| Rebuilding fund | -                  | -                       | 200,000   | 200,000                  |
|                 | -                  | -                       | 200,000   | 200,000                  |

The trustees have established a designated fund towards the cost of the rebuilding of the Community Centre as described in the Trustees' Report.

## 16 ANALYSIS OF NET ASSETS BETWEEN FUNDS

|  | Unrestricted<br>funds<br>2021<br>£ | Designated<br>funds<br>2021<br>£ | Restricted<br>funds<br>2021<br>£ | Total<br>2021<br>£ | Unrestricted<br>funds<br>2020<br>£ | Restricted<br>funds<br>2020<br>£ | Total<br>2020<br>£ |
|--|------------------------------------|----------------------------------|----------------------------------|--------------------|------------------------------------|----------------------------------|--------------------|
| Fund balances<br>at 31 March 2021<br>are represented by: |                                    |                                  |                                  |                    |                                    |                                  |                    |
| Tangible assets  | -                                  | -                                | 13,022                           | 13,022             | -                                  | 19,533                           | 19,533             |
| Current assets/(liabilities)                             | 105,951                            | 200,000                          | 48,849                           | 354,800            | 225,868                            | 100,879                          | 326,747            |
|  | <u>105,951</u>                     | <u>200,000</u>                   | <u>61,871</u>                    | <u>367,822</u>     | <u>225,868</u>                     | <u>120,412</u>                   | <u>346,280</u>     |

## 17 RELATED PARTY TRANSACTIONS

There were no disclosable related party transactions during the year (2020 - none).

## DONORS

THE MERCERS' COMPANY AS TRUSTEE OF THE CHARITY  
OF SIR RICHARD WHITTINGTON

CITY OF LONDON CITY BRIDGE TRUST

LADY GOULD'S CHARITY

JOHN LYON'S CHARITY

LONDON BOROUGH OF CAMDEN

LONDON BOROUGH OF ISLINGTON

ST MICHAEL'S CHURCH HIGHGATE

ST ANNE'S CHURCH HIGHGATE

UNITED REFORMED CHURCH HIGHGATE

CHANNING SCHOOL

ST MARY'S DARTMOUTH PARK HILL

QBE FOUNDATION

MORRISONS

ANTHONY CARLUCCIO FOUNDATION

HARRISON FAMILY

HELEN & COLIN DAVID

TURNER FOUNDATION

DEPARTMENT FOR ENVIRONMENT, FOOD AND RURAL AFFAIRS

ALL CHURCHES TRUST

INDEPENDENT AGE

THE OAKLEY FAMILY

CHARITIES AID FOUNDATION - THE MARTIN LEWIS CHARITABLE FUND



For more information about HNCC new build  
and services please email: [andrewhncc@outlook.com](mailto:andrewhncc@outlook.com)

[www.highgatentown.org.uk](http://www.highgatentown.org.uk)

Charity Registration No. 290712  
Company Registration No. 01859173 (England and Wales)

