

Charity Registration No. 290574

Company Registration No. 01803307 (England and Wales)

**CANCERWISE**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 28 FEBRUARY 2021**

# CANCERWISE

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	Ms J A Bartholomew Ms A K Fox Mr T Hill Ms E S Lochhead Mr R M Meredith
<b>Secretary</b>	Ms J A Bartholomew
<b>Charity number</b>	290574
<b>Company number</b>	01803307
<b>Registered office</b>	Tavern House Unit 4 City Business Centre Basin Road Chichester West Sussex England PO19 8DU
<b>Independent examiner</b>	Oliver Read FCCA ACA 1 & 2 The Barn Oldwick West Stoke Road Lavant Chichester West Sussex England PO18 9AA

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## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

### FOR THE YEAR ENDED 28 FEBRUARY 2021

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The Trustees presents its report and financial statements for the year ended 28 February 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

#### Objectives and activities

The Charity's objectives are to:

- assist those affected by cancer and their carers, through the use of complementary therapies, counselling, group therapies and one-to-one support; and
- provide information to the public regarding ways of preventing cancer and information relating to cancer care and self support.

It has defined its prime area of operation as the Chichester, Arun and Adur districts of West Sussex and the Havant and East Hampshire districts of Hampshire.

The Trustees has paid due regard to guidance issued by the Charity Commission in deciding what activities the Charity should undertake.

To meet the Charity's objectives and to keep in mind the Charity Commission's guidance on public benefit, Cancerwise carried out the following activities:

Operated a drop-in centre in Chichester where the public were able to call in without an appointment and obtain information on most subjects relating to cancer or were told where the information could be obtained. Alternatively, they may have only been looking for someone with whom they could discuss their problems and concerns. These facilities were available over the telephone or on the web for those not able to visit the centre. This is particularly relevant through periods of 'lockdown' due to the pandemic.

Offered subsidised individual and group therapies through a team of professional therapists who are experienced in helping those with cancer. This team were able to offer Qigong, Aromatherapy massage, Craniosacral therapy, Reiki, Reflexology and Acupuncture therapies. Advice on lifestyle and nutrition was also available together with Counselling.

Due to the pandemic the Centre was unable to run weekly 'Open House' and Art sessions, with refreshments, for those affected by cancer, as well as meditation and visualisation sessions. The Centre was also not able to organise talks on a variety of health issues, either at the centre or at larger premises, which were normally available to the public.

#### Achievements and performance

During the year, the Charity would normally hold a number of events to raise funds. Among these events were various Charity dinners, fun days, raffles and sporting events but due to the pandemic this was very restricted.

In the current year, the fundraising team are busy planning the various activities, in line with ongoing COVID-19 guidance.

#### Financial review

It is the policy of the Charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six months' expenditure. The Trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the Charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

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### TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

#### FOR THE YEAR ENDED 28 FEBRUARY 2021

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The Board has considered the future funding needs of the Charity. In light of the commitment to a 4 year lease at an annual cost, for rent, rates and service charges of £16,000 and the absence at present of any major sources of guaranteed funding it has decided that it should aim to have reserves, at any time, equivalent to six months' funding of the Charity's running costs.

The Charity commenced the year with surplus funds of £53,424 which had decreased to £44,929 by the end of the year, all of which were unrestricted.

For the forthcoming year, it is anticipated that the principal sources of funding will continue be through grants and donations, since COVID-19 has materially affected our ability to fundraise through many of our normal events such as the Annual Fundraising Dinner, and other public events that have been cancelled in line with government guidance. We would like to recognise Lisa Joy's considerable efforts in obtaining much needed revenue through successfully applying for grants and financial support that have been made available as a result of the COVID-19 lockdown.

The Board has considered the most appropriate policy for investing surplus funds and has decided that bank deposits on both a term and call basis are the most appropriate for the Charity's needs.

The Trustees have assessed the major risks to which the Charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

The Board of Directors has conducted a review of the major risks to which the charity is exposed and has prepared Health and Safety, Equal Opportunities, Confidentiality, Volunteers and Complaints Policies covering activities at the centre and at off-site fund raising events. Appropriate systems of authorisation have been established to minimise risks associated with transactions and insurance cover has been taken out to deal with other risks. These arrangements are periodically reviewed to ensure that they meet the needs of the Charity.

Whilst the Centre continues to provide much help to its clients the Board recognises that there are many cancer sufferers that it is failing to reach. In order to overcome this a we have introduced a programme raising the Charity's profile with Primary Care Providers and organisations involved in cancer care such as Macmillan Cancer Relief. The Board has also appointed an Ambassador to raise awareness of our services.

#### **Structure, governance and management**

The charity is controlled by its governing document, the Memorandum of Association, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

The organisation is a charitable company limited by guarantee, incorporated on 26 March 1984 and registered as a charity on 14 December 1986. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £1.

The members of the Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Ms J A Bartholomew

Ms A K Fox

Mr T Hill

Ms E S Lochhead

Mr R M Meredith

## CANCERWISE

### TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

**FOR THE YEAR ENDED 28 FEBRUARY 2021**

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The Directors of the company are also charity trustees for the purposes of charity law. Under the requirements of the Memorandum and Articles of Association, all directors are required to be elected at each Annual General Meeting for a period of one year.

The work of the Charity is almost entirely devoted to those affected by cancer or seeking to avoid it. As a result, the Board of Directors seek to ensure that representatives from this group are members of that body. In addition, every effort is made to include those with business and general medical skills on the Board.

The Articles of Association provide for the appointment of 12 trustees; at present there are 5 and efforts are made to identify additional trustees with relevant skills as the need arises. The Board meets formally monthly when all major decisions regarding the strategy and operations of the Charity are made. These meetings are attended by the Operations Manager. Through the restrictions and challenges imposed due to COVID-19 the Board is meeting through on-line meetings.

The day to day operation of the centre is carried out under the control of the Operations Manager, who is usually the first point of contact for new users. Some of these users she is able to deal with herself whilst others are passed on to part-time counsellors. The Operations Manager also organises the unpaid volunteers who assist in the administration and running of the centre. Any issue which is outside the authority of the Operations Manager has to be taken up with the Chairperson or an appropriate member of the Board.

All new directors are familiar with the activities of the charity and have visited its drop-in centre in Chichester. They are invited to attend a regular Board meeting and are welcome to ask questions about any aspect of the Charity's work. They are invited to make a short presentation on the skills they would bring to the Board and how they would contribute to its deliberations and decision making. They are also provided with copies of the Charity's published literature, a copy of the Memorandum and Articles of Association, a copy of the latest published accounts and a copy of 'The Essential Trustee - what you need to know'.

The Charity maintains good relations with other bodies involved in dealing with those affected by cancer, including local NHS hospitals, Macmillan Cancer Relief and St Wilfrid's Hospice.

The Trustees' report was approved by the Trustees.



**Mr R M Meredith**

Trustee

Dated: 25 October 2021

# CANCERWISE

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF CANCERWISE

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I report to the Trustees on my examination of the financial statements of CancerWise (the Charity) for the year ended 28 February 2021.

#### **Responsibilities and basis of report**

As the Trustees of the Charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



#### **Oliver Read FCCA ACA**

James Todd & Co Limited  
1 & 2 The Barn Oldwick  
West Stoke Road  
Lavant  
Chichester  
West Sussex  
PO18 9AA  
England

Dated: 25 October 2021

# CANCERWISE

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 28 FEBRUARY 2021

		Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
	Notes						
<b>Income from:</b>							
Donations and legacies	3	84,412	-	84,412	74,846	4,104	78,950
<u>Charitable activities</u>							
Counselling and therapy	4	1,852	-	1,852	7,101	-	7,101
Investments	5	41	-	41	224	-	224
<b>Total income</b>		<b>86,305</b>	<b>-</b>	<b>86,305</b>	<b>82,171</b>	<b>4,104</b>	<b>86,275</b>
<b>Expenditure on:</b>							
Raising funds	6	-	-	-	4,671	-	4,671
<u>Charitable activities</u>							
Counselling and therapy	7	94,800	-	94,800	100,633	1,000	101,633
<b>Total charitable expenditure</b>		<b>94,800</b>	<b>-</b>	<b>94,800</b>	<b>100,633</b>	<b>1,000</b>	<b>101,633</b>
<b>Total resources expended</b>		<b>94,800</b>	<b>-</b>	<b>94,800</b>	<b>105,304</b>	<b>1,000</b>	<b>106,304</b>
<b>Net expenditure for the year/ Net movement in funds</b>		<b>(8,495)</b>	<b>-</b>	<b>(8,495)</b>	<b>(23,133)</b>	<b>3,104</b>	<b>(20,029)</b>
Fund balances at 1 March 2020		50,320	3,104	53,424	73,453	-	73,453
<b>Fund balances at 28 February 2021</b>		<b>41,825</b>	<b>3,104</b>	<b>44,929</b>	<b>50,320</b>	<b>3,104</b>	<b>53,424</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.



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## BALANCE SHEET

AS AT 28 FEBRUARY 2021

	Notes	2021 £	£	2020 £	£
<b>Fixed assets</b>					
Tangible assets	11		195		259
<b>Current assets</b>					
Stocks	12	200		373	
Debtors	13	6,655		6,392	
Cash at bank and in hand		41,024		50,933	
		<u>47,879</u>		<u>57,698</u>	
<b>Creditors: amounts falling due within one year</b>	14	<u>(3,145)</u>		<u>(4,533)</u>	
Net current assets			44,734		53,165
<b>Total assets less current liabilities</b>			<u>44,929</u>		<u>53,424</u>
<b>Income funds</b>					
Restricted funds	16		3,104		3,104
Unrestricted funds			41,825		50,320
			<u>44,929</u>		<u>53,424</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 28 February 2021.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 25 October 2021



Mr R M Meredith  
Trustee

Company Registration No. 01803307

# CANCERWISE

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 28 FEBRUARY 2021

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#### 1 Accounting policies

##### Charity information

CancerWise is a private company limited by guarantee incorporated in England and Wales. The registered office is Tavern House, Unit 4 City Business Centre, Basin Road, Chichester, West Sussex, PO19 8DU, England.

##### 1.1 Accounting convention

The financial statements have been prepared in accordance with the Charity's [governing document], the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The Charity is a Public Benefit Entity as defined by FRS 102.

The Charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

##### 1.2 Going concern

At the time of approving the financial statements, the Trustees has a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

##### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the Charity.

##### 1.4 Income

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the Charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

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## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 28 FEBRUARY 2021

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### 1 Accounting policies

(Continued)

#### 1.5 Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Leasehold improvements	20% on cost
Fixtures and fittings	20% on cost
Computers	33% on cost

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

It is the Charity's policy to capitalise assets with initial costs in excess of £100.

#### 1.7 Impairment of fixed assets

At each reporting end date, the Charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

#### 1.8 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and cost.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

#### 1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

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## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 28 FEBRUARY 2021

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### 1 Accounting policies

(Continued)

#### 1.10 Financial instruments

The Charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Charity's balance sheet when the Charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

##### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

##### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

##### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the Charity's contractual obligations expire or are discharged or cancelled.

#### 1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### 1.12 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

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## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 28 FEBRUARY 2021

### 2 Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees is required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### 3 Donations and legacies

	Unrestricted funds	Unrestricted funds	Restricted funds	Total
	2021 £	2020 £	2020 £	2020 £
Donations and gifts	29,509	73,846	1,000	74,846
Grants	54,903	1,000	3,104	4,104
	<u>84,412</u>	<u>74,846</u>	<u>4,104</u>	<u>78,950</u>

### 4 Charitable activities

	Counselling and therapy 2021 £	Counselling and therapy 2020 £
Sales within charitable activities	<u>1,852</u>	<u>7,101</u>

### 5 Investments

	Unrestricted funds	Unrestricted funds
	2021 £	2020 £
Investment income	<u>41</u>	<u>224</u>

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## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 28 FEBRUARY 2021

### 6 Raising funds

	Total	Unrestricted funds
	2021	2020
	£	£
<u>Fundraising and publicity</u>		
Staging fundraising events	-	4,671
	<u>-</u>	<u>4,671</u>
	<u>-</u>	<u>4,671</u>

### 7 Charitable activities

	Counselling and therapy	Counselling and therapy
	2021	2020
	£	£
Staff costs	9,496	8,453
Subscriptions	739	310
Counselling and therapy	12,422	17,550
Vitamins	334	1,144
Books	-	708
Rent, rates and water	12,923	14,272
Insurance	1,110	1,688
Light and heat	1,586	1,259
Telephone	1,006	1,267
Postage and stationery	1,055	2,719
Sundries	252	111
Repairs and maintenance	47	1,313
Staff training	-	467
	<u>40,970</u>	<u>51,261</u>
Share of support costs (see note 8)	51,202	44,824
Share of governance costs (see note 8)	2,628	5,548
	<u>94,800</u>	<u>101,633</u>
<b>Analysis by fund</b>		
Unrestricted funds	94,800	100,633
Restricted funds	-	1,000
	<u>-</u>	<u>1,000</u>

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## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 28 FEBRUARY 2021

### 8 Support costs

	Support costs	Governance costs	2021	Support costs	Governance costs	2020
	£	£	£	£	£	£
Staff costs	50,938	-	50,938	43,839	-	43,839
Depreciation	264	-	264	157	-	157
Advertising	-	-	-	828	-	828
Accountancy	-	2,628	2,628	-	5,290	5,290
Legal and professional	-	-	-	-	258	258
	<u>51,202</u>	<u>2,628</u>	<u>53,830</u>	<u>44,824</u>	<u>5,548</u>	<u>50,372</u>
Analysed between						
Charitable activities	<u>51,202</u>	<u>2,628</u>	<u>53,830</u>	<u>44,824</u>	<u>5,548</u>	<u>50,372</u>

### 9 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the Charity during the year.

### 10 Employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
	<u>3</u>	<u>3</u>
Employment costs	2021 £	2020 £
Wages and salaries	59,233	51,392
Other pension costs	1,201	900
	<u>60,434</u>	<u>52,292</u>

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## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 28 FEBRUARY 2021

### 11 Tangible fixed assets

	Leasehold improvements	Fixtures and fittings	Computers	Total
	£	£	£	£
<b>Cost</b>				
At 1 March 2020	13,465	254	475	14,194
Additions	-	-	200	200
At 28 February 2021	13,465	254	675	14,394
<b>Depreciation and impairment</b>				
At 1 March 2020	13,465	118	352	13,935
Depreciation charged in the year	-	74	190	264
At 28 February 2021	13,465	192	542	14,199
<b>Carrying amount</b>				
At 28 February 2021	-	62	133	195
At 29 February 2020	-	136	123	259

### 12 Stocks

	2021	2020
	£	£
Finished goods and goods for resale	200	373

### 13 Debtors

	2021	2020
	£	£
<b>Amounts falling due within one year:</b>		
Trade debtors	480	-
Other debtors	5,606	5,606
Prepayments and accrued income	569	786
	6,655	6,392



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## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 28 FEBRUARY 2021

### 14 Creditors: amounts falling due within one year

	2021 £	2020 £
Other taxation and social security	868	2,052
Trade creditors	60	437
Other creditors	417	244
Accruals and deferred income	1,800	1,800
	<u>3,145</u>	<u>4,533</u>

### 15 Retirement benefit schemes

#### Defined contribution schemes

The Charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the Charity in an independently administered fund.

The charge to profit or loss in respect of defined contribution schemes was £1,201 (2020 - £900).

### 16 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			Movement in funds	
	Incoming resources £	Resources expended £	Balance at 1 March 2020 £	Incoming resources £	Balance at 28 February 2021 £
Furniture fund	3,104	-	3,104	-	3,104
Therapies fund	1,000	1,000	-	-	-
	<u>4,104</u>	<u>1,000</u>	<u>3,104</u>	<u>-</u>	<u>3,104</u>

#### Furniture Fund

This is a fund setup by the Charity for the replacement of furniture at Tavern House.

#### Therapies Fund

This is a fund setup by the Charity for donations made specifically for the provision of therapy to individuals supported by the charitable objectives of the Charity.

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### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

#### FOR THE YEAR ENDED 28 FEBRUARY 2021

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#### 17 Analysis of net assets between funds

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
Fund balances at 28 February 2021 are represented by:						
Tangible assets	195	-	195	259	-	259
Current assets/(liabilities)	41,630	3,104	44,734	50,061	3,104	53,165
	<u>41,825</u>	<u>3,104</u>	<u>44,929</u>	<u>50,320</u>	<u>3,104</u>	<u>53,424</u>

#### 18 Related party transactions

There were no disclosable related party transactions during the year (2020 - none).