

Registered Charity number:
290479

HUJJAT-UL-ISLAM

Annual Report and Financial Statements

For the Year Ended

31 March 2024

HUJJAT-UL-ISLAM

Contents

	Page
Reference and Administrative Details	1
Trustees' Report & Statement of responsibilities	2 to 4
Independent Examiner Report	5
Statement of Financial Activities	6
Balance Sheet	7
Notes to the Annual Accounts	8 to 10

HUJJAT-UL-ISLAM

Reference and Administrative Details

Trustees	M Abdus Sattar Foyzul Islam Tauseef-Ur Rehman Abdus Salam Abul Khayer Islam	
Executive Committee	M Atiqur Rahman Redwan Ahmed Faruque Ahammead Ali Asghar Sheriff Mubin Miah Moor Miah	President Vice President Secretary Assistant Secretary Treasurer Assistant Treasurer
Principal Office	28 Florence Street Hitchin Hertfordshire SG5 1QZ	
Charity Registration Number	290479	
Bankers	Natwest Bank 12 High Street Hitchin Herts SG5 1YY	
Independant Examiner	HA Accountants 26 Leagrave Road Luton Beds LU4 8HZ	

HUJJAT-UL-ISLAM

The report of the trustees for the year ended 31 March 2024

The trustees present their annual report and accounts for the year ended **31 March 2024**.

Objectives and Activities.

Charitable Objectives.

The Charity's objectives are set by its governing document, a deed of trust adopted 01 January 1984.

Aims and Objectives

The objectives of the Trust set by the governing document is to facilitate the religious, spiritual and educational needs of the Muslim community within Hitchin and Letchworth.

Objectives for the year.

During this year the charity sought to:

- Further improve awareness of it's existence, facilities and services offered.
- To continually enhance the facilities provided.
- To develop and enhance the religious & educational curriculum.

Public benefit statement

The Trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit published by the Charity Commission for England & Wales.

Use of volunteers

The charity uses the services of volunteers in a number of ways;

- To assist in raising the profile of the charity.
- To assist with maintaining the records of the charity.
- To assist with the development of the charity.
- To maintain the buildings.

Achievements and Performance

- The Charity continued to provide service and facilities for the Muslim Community.

Financial Review

During the year the charity's income was **£69,516 (2023: £48,970)** and after expenditure of **£62,775 (2023: £43,416)** the carry forward reserves stood at **£224,721 (2023: £217,980)**.

Reserves policy

The Trustees have resolved to establish over the next few years reserves to provide for future activities, and to provide funding for the expected expenditure for twelve months ahead.

Current reserves are adequate based on our knowledge and experience.

Principal funding source

The principal income was generated from donations though the public in accordance with the objectives of the charity. The principal expenditure related to the provisions of prayer facilities and childrens Islamic education.

Plans for future periods

The Charity will also continue enhance building facility in delivering the aims and objectives of the Trust.

HUJJAT-UL-ISLAM

The report of the trustees for the year ended

31 March 2024

Structure, Governance and Management

Nature of the Governing Documents

The Charity is an unincorporated organisation and governed by its governing document- the constitution adopted 01 January 1984. Eligibility for membership of the charity, and membership of the board of trustees is set out in governing document. There are no restrictions in the on the operation of the charity or on its investment powers, other than those imposed by general charity law.

Recruitment and appointment of new trustees

New Trustees are appointed by invitation based upon the specific requirements and the skill set needed by the charity to help advance the charitable objectives.

Induction and training of trustees.

We have at the moment no policy or procedure for the training of trustees, other than the "do's and don'ts" publication provided by the charity.

Organisational structure and management.

Trustees meet on a six monthly basis to discuss and plan objectives and implementation thereof. Matters of general concern are raised with all members. Day to day management and responsibility for implementing policies is carried out by the executive committee who meet on a regular basis.

Related parties

Other than the Trustees and those persons connected with them there are no individuals who are related parties. Details of transactions with related parties are shown in the notes to the accounts. This includes remuneration and expenses paid to Trustees.

Risk Management

The trustees acknowledge their responsibilities for establishing a risk management system and satisfied that appropriate systems and procedures are under development and continue to keep the strategic, business and operational risk under review with view to introducing, where necessary, additional procedures to mitigate these risks.

HUJJAT-UL-ISLAM

The report of the trustees for the year ended 31 March 2024

Statement of Trustees' Responsibilities

The Charities Acts require the Board of Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Board is required to :-

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements.

The Trustees are also responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with regulations made under the Charities Act.

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the board of trustees on 08 January 2025



Redhwan Ahmed
Vice President

Independent Examiners Report on the Accounts

Report to the trustees/members of: **HUJJAT-UL-ISLAM**

On accounts for the year ended: **31 March 2024**

Charity no: **290479**

Set out on pages: **6 to 10**

I report to the trustees on my examination of the accounts of the above charity for the year ended 31st March 2024.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- The accounting records were not kept in accordance with section 130 of the Charities Act; or
- The accounts did not accord with the accounting records; or
- The accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with



Name: M A Haque, Bsc, MBA, FFA

HA Accountants
26 Leagrave Road
Luton
Beds
LU4 8HZ

08 January 2025

HUJJAT-UL-ISLAM
Statement of Financial Activities
For the Year Ended 31 March 2024

	Notes	Unrestricted funds £	Total Funds 2024 £	Last Year Total Funds 2023 £
Income and Endowments from				
Donations and legacies		69,516	69,516	44,125
Grants		0	0	0
Other		0	0	4,845
Total incoming resources	2	69,516	69,516	48,970
RESOURCES EXPENDED				
Cost of charitable activities		62,055	62,055	42,696
Governance costs		720	720	720
Total resources expended	3	62,775	62,775	43,416
Net movement in funds		6,741	6,741	5,554
Total funds brought forward		217,980	217,980	212,426
Total funds carried forward		224,721	224,721	217,980

The net movement in funds referred to above is the net incoming resources as defined in the Statement of Recommended Practice for of Accounting and Reporting issued by the Charity Commission for England & Wales and is reconciled to the total funds as shown in the Balance Sheet on **page 7** as required by the said statement.

All activities derive from continuing operations

The notes on pages 8 to 10 form an integral part of these accounts

HUJJAT-UL-ISLAM
BALANCE SHEET

As at 31 March 2024

	Notes	2024 £	2023 £
The assets and liabilities of the charity:			
Fixed Assets			
Tangible assets	5	<u>102,485</u>	<u>102,485</u>
Total fixed assets		<u>102,485</u>	<u>102,485</u>
Current Assets			
Cash at bank and in hand		<u>123,135</u>	<u>118,041</u>
		123,135	118,041
Creditors: amounts falling due within one year	6	<u>(899)</u>	<u>(2,546)</u>
Net Current Assets		<u>122,236</u>	<u>115,495</u>
Total assets less current liabilities		<u>224,721</u>	<u>217,980</u>
Total Net Assets		<u>224,721</u>	<u>217,980</u>
The funds of the charity:			
Unrestricted income funds	8	224,721	217,980
Total charity funds		<u>224,721</u>	<u>217,980</u>

Approved by the board of trustees on 08 January 2025



Redhwan Ahmed
Vice President

The notes on pages 8 to 10 form an integral part of these accounts.

1 Accounting policies

Statement of compliance

These accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)- (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

The Charity meets the definition of public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Exemption from preparing a cash flow statement

The Charity opted to early adopt Bulletin 1 published on 2 February 2016 and therefore not included a cash flow statement in these accounts.

Going concern

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Transition to FRS 102

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and Charities SORP FRS 102 a restatement of comparative items was required. No restatements are required as a result of the transition to FRS 102.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when Charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Going concern

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

EXPENDITURE AND LIABILITIES

Liability Recognition

Liabilities are recognised where it is more likely than not there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Governance costs

Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

Fixed assets

All tangible fixed assets are capitalised if they can be used for more than one year and are stated at cost less depreciation. Items of less than £1000 are not capitalised.

A regular annual review of the likelihood of asset impairment is undertaken.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Funds structure policy

The charity maintains a general unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity. Such funds may be held in order to finance both working capital and capital investment. Restricted funds can only be used for particular restricted purposes within the objects of the charity.

HUJJAT-UL-ISLAM
Notes to the Accounts
For the Year Ended

31 March 2024

2 Incoming resources	2024	2023
	£	£
Income Received		
General Donations	69,516	44,125
Grants	0	0
Children Tuition	0	4,845
	<u>69,516</u>	<u>48,970</u>
3 Resources expended	2024	2023
	£	£
Charitable activities:		
Staff Cost	27,905	22,606
	<u>27,905</u>	<u>22,606</u>
Premises Cost		
Water Rates	658	656
Light & Heat	10,737	4,743
Insurance	1,030	1,524
Cleaning	0	187
Repairs & Maintenance	14,823	12,835
	<u>27,248</u>	<u>19,945</u>
Administrative expenses		
Stationary & Printing	0	63
Subscriptions & Training	110	35
Telephone	251	2
	<u>361</u>	<u>100</u>
Others		
Donations	4,315	0
Subsistence	2,226	45
	<u>6,541</u>	<u>45</u>
	<u>62,055</u>	<u>42,696</u>
Governance costs:		
Accountancy/ Internal Examiner	720	720
	<u>720</u>	<u>720</u>
4 Staff Costs and Emoluments	2024	2023
	£	£
Gross Salaries	27,905	22,606
Employer's Pensions	0	0
	<u>27,905</u>	<u>22,606</u>
Numbers of full time employees or full time equivalents	2024	2023
	£	£
Engaged on charitable activities	2	2
Administration	0	0
There were no fees or other remuneration paid to the trustees		
There were no employees with emoluments in excess of £60,000 per annum		

HUJJAT-UL-ISLAM

Notes to the Accounts

For the Year Ended 31 March 2024

5 Tangible fixed assets

	Freehold Property £	Improvements to Property	Total £
Asset cost, valuation or revalued amount			
At 01 April 2022	18,000	84,485	102,485
Additions	<u>0</u>	<u>0</u>	<u>0</u>
At 31 March 2023	<u>18,000</u>	<u>84,485</u>	<u>102,485</u>
Accumulated depreciation and impairment provisions			
At 01 April 2022	0	0	0
Charge for the year	<u>0</u>	<u>0</u>	<u>0</u>
At 31 March 2023	<u>0</u>	<u>0</u>	<u>0</u>
Net book value			
At 31 March 2022	<u>18,000</u>	<u>84,485</u>	<u>102,485</u>
At 31 March 2023	<u>18,000</u>	<u>84,485</u>	<u>102,485</u>

All assets are used for charitable purposes.

6 Creditors: amounts falling due within one year

	2024 £	2023 £
Trade creditors	<u>899</u>	<u>2,546</u>
	<u>899</u>	<u>2,546</u>

7 Analysis of the Net Movement in Funds

	2024 £	2023 £
Net movement in funds from Statement of Financial Activities	6,741	5,554
Net movement in funds available for future activities	<u>6,741</u>	<u>5,554</u>

8 Net Assets by fund

	Unrestricted funds £	Restricted funds £	Total Funds 2024 £	Total Funds 2023 £
Tangible Fixed Assets	102,485	-	102,485	102,485
Current Assets	123,135	-	123,135	118,041
Current Liabilities	(899)	-	(899)	(2,546)
	<u>224,721</u>	<u>0</u>	<u>224,721</u>	<u>217,980</u>

9 Related Party Transactions

No fee or expenses were paid to trustees or persons connected with them