

**REGISTERED COMPANY NUMBER: 01854266 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 290441**

**CAMDEN COMMUNITY LAW CENTRE**  
**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

Berringers LLP  
Chartered Accountants  
and Statutory Auditors  
Lygon House  
50 London Road  
Bromley  
Kent  
BR1 3RA

**CAMDEN COMMUNITY LAW CENTRE**

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for the year ended 31 March 2021**

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**CAMDEN COMMUNITY LAW CENTRE**  
**REFERENCE AND ADMINISTRATIVE DETAILS**  
**for the year ended 31 March 2021**

**TRUSTEES**

Ms M B Grayson  
Ms R Herdman-Smith  
Ms K Ioannou  
Mrs A M Mason  
Ms S Mather  
Ms S E Scott  
D A Wood  
J C Cowley

**COMPANY SECRETARY**

Ms M B Grayson

**REGISTERED OFFICE**

2 Prince Of Wales Road  
London  
NW5 3LQ

**REGISTERED COMPANY NUMBER** 01854266 (England and Wales)

**REGISTERED CHARITY NUMBER** 290441

**AUDITORS**

Berringers LLP  
Chartered Accountants  
and Statutory Auditors  
Lygon House  
50 London Road  
Bromley  
Kent  
BR1 3RA

## **CAMDEN COMMUNITY LAW CENTRE**

### **REPORT OF THE TRUSTEES for the year ended 31 March 2021**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

The charity's objects and its principal activity continues to be that of providing free accessible legal advice and representation to the local community in the London Borough of Camden. The charity has the general aim of improving the quality of life for the residents and those in the wider area who are on low incomes by working towards its principal activity, and improving rights and access of those rights by the wider community.

The strategies employed to achieve the charity's objectives are to:

- (i) Target communities of need for social welfare law advice with high quality specialist services of salaried staff and volunteers;
- (ii) Encourage participation in governance of the law centre by local residents;
- (iii) Where possible to bring test cases that are capable of bringing about widespread changes to residents' rights;
- (iv) Improving residents' knowledge of their rights through education and policy work.

##### **Significant activities**

The Law Centre helped over 2,000 people and opened over 300 new cases in the area of housing, immigration, employment and welfare benefits.

As a lead member of the Camden Advice Partnership we collaborate with our advice service colleagues in the London Borough of Camden and surrounding areas to ensure the strategic coordination and delivery of advices to strengthen the resilience of residents.

##### **Public benefit**

The Trustees consider that the objectives and aims of the charity described above, enable it to meet its obligations to the Charity Commission to deliver aid and assistance to the local community in Camden.

#### **FINANCIAL REVIEW**

##### **Financial position**

The principal funding sources of the Law Centre continue to be the London Borough of Camden and the Legal Aid Agency. Our housing and welfare benefits service have secured additional three year funding from the National Lottery Community Fund from July 2019. Our three year grant funding from City Bridge Trust to provide a Tribunal Welfare Benefits Representation service will continue until 2022. In February 2019 the Trust for London was awarded a final grant to support our specialist immigration advice.

The Law Centre has continued efforts to secure funds and develop projects such as expanding access to justice for people from BAME communities and tackling problems associated with youth homelessness. Professional legal services provided by salaried staff, volunteer services, and community work has been maintained.

The Centre's gross income was higher this year at £571,668 against £516,358, and expenditure reduced from £407,107 to £378,706. This resulted in net incoming resources of £192,965 compared with £109,251 in the previous year. At the end restricted funds amounted to £nil (2020: £51,499), while unrestricted funds which were £266,487 at the previous year's end have increased to a balance of £510,951.

The impact of the Covid-19 pandemic during 2020 has necessitated major changes to the delivery of our service including the introduction of remote working and telephone services to support communities. At the time of writing the impact of Covid-19 continues to pose significant public health challenges to our community..



## **CAMDEN COMMUNITY LAW CENTRE**

### **REPORT OF THE TRUSTEES for the year ended 31 March 2021**

#### **FINANCIAL REVIEW**

##### **Reserves policy**

It is the policy of the Law Centre that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six months' expenditure. The trustees consider that reserves at this level will ensure that in the event of a significant drop in funding, they will be able to continue the Law Centre's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

#### **FUTURE PLANS**

The Trustees aim to secure stability of the Law Centre in order that services to the local community can be maintained and where possible improved upon. Following an advice review the Law Centre secured reduced funding from Camden Council to deliver specialist legal advice across the borough as part of the wider Camden advice network. Improvements in efficiency must be continued to maximise legal aid as a source of revenue including ensuring that we maintain compliance with the LAA's Client and Cost Management System (CCMS) for all certified work.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

The company is a charity and is limited by guarantee, and not having a share capital, each member undertakes to contribute a sum not exceeding £1 in the event of the company being wound up. The company is bound by its memorandum and articles of association.

##### **Organisational structure**

The company is controlled by a board of directors (trustees) who are independent and receive no remuneration for their involvement. Day to day management is delegated to the Director, Sean Canning.

The Directors and Trustees of the Law Centre carry out an Annual Review of the Law Centre's service, provision, finances and strategic approach in the course of approving the Law Centre's three year rolling Business Plan.

##### **Induction and training of new trustees**

New Trustees undergo an orientation day to brief them on the legal obligations under charity and company law, the constitutional documents, decision making processes, business planning and financial procedures and performances.

##### **Key management remuneration**

During the year key management were remunerated £35,204 (2020: £32,949).

## **CAMDEN COMMUNITY LAW CENTRE**

### **REPORT OF THE TRUSTEES for the year ended 31 March 2021**

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

An aspect of this is the consideration of the challenges and risks that the Law Centre will be facing and the strategies which are appropriate in order to mitigate those risks.

Systems and procedures are established to limit identified risks and to minimise any potential impact on the Charity should any of those risks materialise.

Trustees and staff underwent training to prepare for the introduction of the new data protection changes following the introduction of GDPR and the Data Protection Act 2018. As a data controller, this has necessitated a review of all business activities across the organisation in relation to the processing of personally sensitive data.

The Trustees also considered ongoing risks and the systems and procedures in place to mitigate them. Consideration of the risk of legal action focused on showing that adequate systems were in place to ensure that advice and legal work provided by the Law Centre met criteria laid down by the Law Society Lexcel Practice Management Standards and Legal Aid Agency to ensure good quality service delivery and sound management systems. Procedures are also in place to ensure compliance with service level agreements with other funders including London Borough of Camden, National Lottery Fund and the Trust for London. Professional indemnity cover is now in line with Legal Aid requirements.

A review of the office insurance and management systems was also considered and monitored on an ongoing basis to:-

- a) minimise detrimental financial impact due to accidents or other unforeseen events such as theft, fire, flood or loss of data and;
- b) find best value for money.

Financial monitoring and reporting systems are monitored regularly both internally and externally. Regular weekly checks by staff and monthly reports to Trustees minimise unforeseen financial contingencies. The organisation is also subject to annual audit inspection as part of the Law Society Lexcel accreditation compliance and by an independent examiner.

#### **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees (who are also the directors of Camden Community Law Centre for the purposes of company law) are responsible for preparing the Report of the trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**CAMDEN COMMUNITY LAW CENTRE**

**REPORT OF THE TRUSTEES  
for the year ended 31 March 2021**

**STATEMENT OF TRUSTEES' RESPONSIBILITIES - continued**

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

**AUDITORS**

The auditors, Berringers LLP, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Approved by order of the board of trustees on 8 July 2021 and signed on its behalf by:

A handwritten signature in black ink, appearing to read 'M. Grayson', followed by a comma.

Ms M B Grayson - Trustee

## **REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF CAMDEN COMMUNITY LAW CENTRE**

### **Opinion**

We have audited the financial statements of Camden Community Law Centre (the 'charitable company') for the year ended 31 March 2021 which comprise the Statement of financial activities, the Balance sheet, the Cash flow statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2021 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

### **Other information**

The trustees are responsible for the other information. The other information comprises the information included in the Annual report, other than the financial statements and our Report of the independent auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

### **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Report of the trustees is inconsistent in any material respect with the financial statements; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

## **REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF CAMDEN COMMUNITY LAW CENTRE**

### **Responsibilities of trustees**

As explained more fully in the Statement of trustees' responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

### **Our responsibilities for the audit of the financial statements**

We have been appointed as auditors under Section 145 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the independent auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and error, we considered the following:

- the nature of the industry, control environment and business performance;
- results of our enquiries to management about their own assessment of the risks of fraud and error;
- the matters discussed among the audit engagement team regarding how and where fraud may occur in the financial statements and any potential indicators of fraud.

Our procedures to respond to risk include the following:

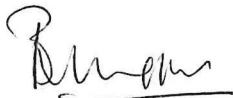
- reviewing the financial statement disclosures and testing to supporting documentation;
- performing analytical procedures to identify any unusual or unexpected areas that may indicate risks of material misstatement due to fraud or error;
- addressing the risk of fraud and error through management override of controls, testing the appropriateness of journals, assessing whether the judgements made in making accounting estimates are indicative of a potential bias; and evaluating the business rationale of any significant transactions that are unusual or outside the normal course of business.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Report of the Independent Auditors.

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF  
CAMDEN COMMUNITY LAW CENTRE**

**Use of our report**

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Berringers LLP

Chartered Accountants

and Statutory Auditors

Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006

Lygon House

50 London Road

Bromley

Kent

BR1 3RA

8 July 2021

**CAMDEN COMMUNITY LAW CENTRE**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)**  
**for the year ended 31 March 2021**

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	449	-	449	82
<b>Charitable activities</b>					
Legal advice	3	274,433	296,786	571,219	516,276
<b>Total</b>		<u>274,882</u>	<u>296,786</u>	<u>571,668</u>	<u>516,358</u>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Legal advice	4	9,598	247,066	256,664	256,850
Support costs		11,860	101,219	113,079	136,798
Other		8,960	-	8,960	13,459
<b>Total</b>		<u>30,418</u>	<u>348,285</u>	<u>378,703</u>	<u>407,107</u>
<b>NET INCOME/(EXPENDITURE)</b>		<u>244,464</u>	<u>(51,499)</u>	<u>192,965</u>	<u>109,251</u>
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		266,487	51,499	317,986	208,735
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>510,951</u></u>	<u><u>-</u></u>	<u><u>510,951</u></u>	<u><u>317,986</u></u>

The notes form part of these financial statements



# CAMDEN COMMUNITY LAW CENTRE

## BALANCE SHEET 31 March 2021

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	10	8,119	-	8,119	3,269
<b>CURRENT ASSETS</b>					
Work in progress	11	84,720	-	84,720	91,594
Debtors	12	56,450	-	56,450	76,419
Cash at bank		420,923	-	420,923	200,837
		<u>562,093</u>	<u>-</u>	<u>562,093</u>	<u>368,850</u>
<b>CREDITORS</b>					
Amounts falling due within one year	13	(59,261)	-	(59,261)	(54,133)
<b>NET CURRENT ASSETS</b>		<u>502,832</u>	<u>-</u>	<u>502,832</u>	<u>314,717</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>510,951</u>	<u>-</u>	<u>510,951</u>	<u>317,986</u>
<b>NET ASSETS</b>		<u>510,951</u>	<u>-</u>	<u>510,951</u>	<u>317,986</u>
<b>FUNDS</b>	14				
Unrestricted funds				510,951	266,487
Restricted funds				-	51,499
<b>TOTAL FUNDS</b>				<u>510,951</u>	<u>317,986</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these financial statements.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been audited under the requirements of Section 145 of the Charities Act 2011.

The notes form part of these financial statements



**CAMDEN COMMUNITY LAW CENTRE**

**BALANCE SHEET - continued**  
**31 March 2021**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 8 July 2021 and were signed on its behalf by:

A handwritten signature in black ink, appearing to read 'M B Grayson', followed by a period.

M B Grayson - Trustee

**CAMDEN COMMUNITY LAW CENTRE**

**CASH FLOW STATEMENT  
for the year ended 31 March 2021**

	Notes	2021 £	2020 £
<b>Cash flows from operating activities</b>			
Cash generated from operations	1	<u>228,006</u>	<u>26,236</u>
Net cash provided by operating activities		<u>228,006</u>	<u>26,236</u>
 <b>Cash flows from investing activities</b>			
Purchase of tangible fixed assets		<u>(7,920)</u>	<u>(4,360)</u>
Net cash used in investing activities		<u>(7,920)</u>	<u>(4,360)</u>
 <b>Change in cash and cash equivalents in the reporting period</b>		 <u>220,086</u>	 <u>21,876</u>
<b>Cash and cash equivalents at the beginning of the reporting period</b>		<u>200,837</u>	<u>178,961</u>
 <b>Cash and cash equivalents at the end of the reporting period</b>		 <u><u>420,923</u></u>	 <u><u>200,837</u></u>

The notes form part of these financial statements

**CAMDEN COMMUNITY LAW CENTRE**

**NOTES TO THE CASH FLOW STATEMENT  
for the year ended 31 March 2021**

**1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES**

	<b>2021</b>	2020
	<b>£</b>	<b>£</b>
<b>Net income for the reporting period (as per the Statement of financial activities)</b>	<b>192,965</b>	109,251
<b>Adjustments for:</b>		
Depreciation charges	<b>3,070</b>	2,714
Decrease/(increase) in work in progress	<b>6,874</b>	(20,610)
Decrease/(increase) in debtors	<b>19,969</b>	(45,936)
Increase/(decrease) in creditors	<b>5,128</b>	(19,183)
<b>Net cash provided by operations</b>	<b><u>228,006</u></b>	<u>26,236</u>

**2. ANALYSIS OF CHANGES IN NET FUNDS**

	At 1.4.20	Cash flow	At 31.3.21
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Net cash</b>			
Cash at bank	<b>200,837</b>	<b>220,086</b>	<b>420,923</b>
	<b><u>200,837</u></b>	<u>220,086</u>	<u>420,923</u>
<b>Total</b>	<b><u>200,837</u></b>	<u>220,086</u>	<u>420,923</u>

The notes form part of these financial statements

**CAMDEN COMMUNITY LAW CENTRE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**for the year ended 31 March 2021**

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Critical accounting judgements and key sources of estimation uncertainty**

In the application of the charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on the historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of revision and future periods where the revision affects both current and future periods.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 25% on cost
Computer equipment	- 25% on cost

**Work in progress**

Work in progress is valued at net realisable value, after making due allowance for slow moving work.

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**CAMDEN COMMUNITY LAW CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2021**

**2. DONATIONS AND LEGACIES**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Donations	<b>449</b>	<b>82</b>
	<u>          </u>	<u>          </u>

**3. INCOME FROM CHARITABLE ACTIVITIES**

		<b>2021</b>	<b>2020</b>
	<b>Activity</b>	<b>£</b>	<b>£</b>
Grants	Legal advice	<b>311,786</b>	200,615
Legal advice	Legal advice	<b>106,283</b>	144,011
Other generated income	Legal advice	<b>3,200</b>	21,700
Service Level Contracts	Legal advice	<b>149,950</b>	149,950
		<u>          </u>	<u>          </u>
		<b>571,219</b>	<b>516,276</b>
		<u>          </u>	<u>          </u>

Grants received, included in the above, are as follows:

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Big Lottery Fund	-	24,978
Trust for London	<b>40,000</b>	20,000
London Borough of Camden	-	39,638
Hampstead Campden Wells	-	10,000
AB Charitable Trust	<b>15,000</b>	20,000
City Bridge Trust	<b>56,825</b>	34,500
The National Lottery Community Fund	<b>124,961</b>	51,499
Law Centres Federation	<b>75,000</b>	-
	<u>          </u>	<u>          </u>
	<b>311,786</b>	<b>200,615</b>
	<u>          </u>	<u>          </u>

**4. CHARITABLE ACTIVITIES COSTS**

	<b>Direct Costs £</b>	<b>Support costs (see note 5) £</b>	<b>Totals £</b>
Legal advice	<b>256,664</b>	-	<b>256,664</b>
Support costs	<b>1,575</b>	<b>111,504</b>	<b>113,079</b>
	<u>          </u>	<u>          </u>	<u>          </u>
	<b>258,239</b>	<b>111,504</b>	<b>369,743</b>
	<u>          </u>	<u>          </u>	<u>          </u>

**CAMDEN COMMUNITY LAW CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2021**

**5. SUPPORT COSTS**

	Other £	Governance costs £	Totals £
Other resources expended	4,460	4,500	8,960
Support costs	110,504	1,000	111,504
	<u>114,964</u>	<u>5,500</u>	<u>120,464</u>

**6. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	2021 £	2020 £
Auditors' remuneration	5,500	-
Depreciation - owned assets	<u>3,070</u>	<u>2,714</u>

**7. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

**Trustees' expenses**

	2021 £	2020 £
Trustees' expenses	<u>-</u>	<u>550</u>

**8. STAFF COSTS**

	2021 £	2020 £
Wages and salaries	221,971	216,991
Social security costs	16,410	16,330
Other pension costs	8,685	8,754
	<u>247,066</u>	<u>242,075</u>

The average monthly number of employees during the year was as follows:

	2021	2020
Charitable	8	9
Administration	<u>1</u>	<u>1</u>
	<u>9</u>	<u>10</u>

No employees received emoluments in excess of £60,000.

**CAMDEN COMMUNITY LAW CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2021**

**9. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	82	-	82
<b>Charitable activities</b>			
Legal advice	335,661	180,615	516,276
<b>Total</b>	<u>335,743</u>	<u>180,615</u>	<u>516,358</u>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Legal advice	167,372	89,478	256,850
Support costs	97,160	39,638	136,798
Other	13,459	-	13,459
<b>Total</b>	<u>277,991</u>	<u>129,116</u>	<u>407,107</u>
<b>NET INCOME</b>	<u>57,752</u>	<u>51,499</u>	<u>109,251</u>
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	208,735	-	208,735
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u><u>266,487</u></u>	<u><u>51,499</u></u>	<u><u>317,986</u></u>

**CAMDEN COMMUNITY LAW CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2021**

**10. TANGIBLE FIXED ASSETS**

	Fixtures and fittings £	Computer equipment £	Totals £
<b>COST</b>			
At 1 April 2020	11,529	17,470	28,999
Additions	-	7,920	7,920
	<hr/>	<hr/>	<hr/>
At 31 March 2021	11,529	25,390	36,919
	<hr/>	<hr/>	<hr/>
<b>DEPRECIATION</b>			
At 1 April 2020	11,529	14,201	25,730
Charge for year	-	3,070	3,070
	<hr/>	<hr/>	<hr/>
At 31 March 2021	11,529	17,271	28,800
	<hr/>	<hr/>	<hr/>
<b>NET BOOK VALUE</b>			
At 31 March 2021	-	8,119	8,119
	<hr/>	<hr/>	<hr/>
At 31 March 2020	-	3,269	3,269
	<hr/>	<hr/>	<hr/>

**11. WORK IN PROGRESS**

	2021 £	2020 £
Work in progress	84,720	91,594
	<hr/>	<hr/>

**12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2021 £	2020 £
Trade debtors	30,830	10,509
Other debtors	452	526
Accrued income	21,171	48,156
Prepayments	3,997	17,228
	<hr/>	<hr/>
	56,450	76,419
	<hr/>	<hr/>



**CAMDEN COMMUNITY LAW CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2021**

**13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Trade creditors	35,172	20,332
Social security and other taxes	4,251	4,931
VAT	963	9,340
Other creditors	1,197	2,599
Accruals and deferred income	17,678	16,931
	<u>59,261</u>	<u>54,133</u>

**14. MOVEMENT IN FUNDS**

	At 1.4.20	Net movement in funds	At 31.3.21
	£	£	£
<b>Unrestricted funds</b>			
General fund	266,487	244,464	510,951
<b>Restricted funds</b>			
The National Lottery Community Fund	51,499	(51,499)	-
<b>TOTAL FUNDS</b>	<u>317,986</u>	<u>192,965</u>	<u>510,951</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
<b>Unrestricted funds</b>			
General fund	259,883	(15,419)	244,464
The A B Charitable Trust	14,999	(14,999)	-
	274,882	(30,418)	244,464
<b>Restricted funds</b>			
Trust for London	40,000	(40,000)	-
City Bridge Trust	56,825	(56,825)	-
The National Lottery Community Fund	124,961	(176,460)	(51,499)
Law Centres Federation	75,000	(75,000)	-
	296,786	(348,285)	(51,499)
<b>TOTAL FUNDS</b>	<u>571,668</u>	<u>(378,703)</u>	<u>192,965</u>

**CAMDEN COMMUNITY LAW CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2021**

**14. MOVEMENT IN FUNDS - continued**

**Comparatives for movement in funds**

	At 1.4.19 £	Net movement in funds £	At 31.3.20 £
<b>Unrestricted funds</b>			
General fund	208,735	57,752	266,487
<b>Restricted funds</b>			
The National Lottery Community Fund	-	51,499	51,499
<b>TOTAL FUNDS</b>	<u>208,735</u>	<u>109,251</u>	<u>317,986</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	315,743	(257,991)	57,752
The A B Charitable Trust	20,000	(20,000)	-
	<u>335,743</u>	<u>(277,991)</u>	<u>57,752</u>
<b>Restricted funds</b>			
Big Lottery Fund	24,978	(24,978)	-
Trust for London	20,000	(20,000)	-
Rent fund	39,638	(39,638)	-
Hampstead Camden Wells	10,000	(10,000)	-
City Bridge Trust	34,500	(34,500)	-
The National Lottery Community Fund	51,499	-	51,499
	<u>180,615</u>	<u>(129,116)</u>	<u>51,499</u>
<b>TOTAL FUNDS</b>	<u>516,358</u>	<u>(407,107)</u>	<u>109,251</u>

Big Lottery Fund funded a triage worker, a housing caseworker, part funded a welfare benefits advisor and their related costs.

Trust for London funded an Immigration caseworker and related costs.

Rent fund was monies from London Borough of Camden to assist in covering the cost of the rent for Centre's premises.

**CAMDEN COMMUNITY LAW CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2021**

**15. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2021.

**CAMDEN COMMUNITY LAW CENTRE**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
for the year ended 31 March 2021**

	2021 £	2020 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	449	82
<b>Charitable activities</b>		
Grants	311,786	200,615
Legal advice	106,283	144,011
Other generated income	3,200	21,700
Service Level Contracts	149,950	149,950
	<hr/>	<hr/>
	571,219	516,276
<b>Total incoming resources</b>	571,668	516,358
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Wages	221,971	216,991
Social security	16,410	16,330
Pensions	8,685	8,754
Freelance & recruitment	-	1,185
Volunteer expenses	-	408
Publicity & website	-	1,090
Subscriptions & journals	7,352	8,539
Professional insurance	1,599	1,899
Lexcel costs	1,025	1,025
Practising certificates	1,197	726
Legal disbursements & costs	-	2,568
	<hr/>	<hr/>
	258,239	259,515
<b>Support costs</b>		
<b>Other</b>		
Trustees' expenses	-	550
Rent & rates	63,596	90,936
Insurance	2,973	1,354
Light and heat	4,874	4,844
Telephone	5,375	5,455
Printing, postage & stationery	5,779	8,653
Repairs & maintenance	5,444	3,088
Bookkeeping	2,816	6,909
Travel & subsistence	-	331
Carried forward	90,857	122,120

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**CAMDEN COMMUNITY LAW CENTRE**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
for the year ended 31 March 2021**

	2021 £	2020 £
<b>Other</b>		
Brought forward	90,857	122,120
Bank charges	586	544
Computer expenses	9,693	7,279
Cleaning	3,534	2,204
Miscellaneous expenses	2,439	792
Storage	1,168	2,704
Professional fees	1,644	1,500
Staff training & expenses	1,973	3,234
Computer equipment	3,070	2,715
	<hr/> 114,964	<hr/> 143,092
<b>Governance costs</b>		
Auditors' remuneration	5,500	-
Independent examination	-	4,500
	<hr/> 5,500	<hr/> 4,500
Total resources expended	<hr/> 378,703	<hr/> 407,107
<b>Net income</b>	<hr/> <hr/> 192,965	<hr/> <hr/> 109,251

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