

Trustees' Annual Report for the period

	Period start date				Period end date		
From	01	09	2023	To	31	08	2024

Section A

Reference and administration details

Charity name

HOLLYMOUNT PRIMARY SCHOOL PARENT/TEACHER ASSOCIATION

Other names charity is known by

HOLLYMOUNT PTA

Registered charity number (if any)

290402

Charity's principal address

HOLLYMOUNT SCHOOL

CAMBRIDGE ROAD

WEST WIMBLEDON

Postcode

SW20 0SQ

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Joseph Croft	Hollymount Head Teacher		Hollymount School PTA
Caroline Hamilton	Vice Chair		Hollymount School PTA
Janine Caley	Treasurer	Appointed 3 rd October 2023	Hollymount School PTA
Kellie Herman	Chair		Hollymount School PTA
Malcolm Millar	Co-Treasurer	Resigned 9 th October 2023	Hollymount School PTA
Anna Westcott	Co-Treasurer	Resigned 9 th October 2023	Hollymount School PTA

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
As above	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Bank	Natwest Bank	16 Wimbledon Hill Road, London SW19 7NN
Independent Examiner	Nicholas Garside	99 Durham Road, London, SW20 0DF

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg trust deed constitution)	Hollymount PTA has adopted the Parentkind Model Constitution as approved by the Charities Commission
How the charity is constituted (eg trust association company)	Association consisting of parents/guardians/carers of pupils and teachers
Trustee selection methods (eg appointed by school by)	Trustees are appointed or reappointed by members annually at the Annual General Meeting. Trustees may be co-opted by agreement with the trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Hollymount PTA is comprised of parents, guardians and carers of pupils, as well as teachers of Hollymount Primary School.

All trustees and members of the association give their time voluntarily and receive no remuneration or other benefits.

The Association is registered with Parentkind, membership number 14582.

Our main fundraisers, the Winter and Summer fairs, are open to the school and the wider community. This financial year we also ran an Auction of Promises which was open to all parents.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objective of Hollymount PTA is to advance the education of pupils in the school:

- By developing effective relationships among the staff, parents/carers and others associated with the school
- By engaging in activities or providing facilities or equipment which support the school and advance the education of pupils

In setting our objectives and planning our activities for the year the trustees have given careful consideration to the Charity Commission's guidance on public benefit to ensure that the activities have helped to achieve the charity's purposes and provide a benefit to the beneficiaries.

The focus of our activities is solely the advancement and well-being of the pupils and their education.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The main activities of the Association are fundraising in line with our objectives and sponsorship of various school activities/equipment for the benefit of the pupils' education.

Our main income-generating events were:

- Fundraising events raised a surplus of £34,697, with the largest individual events being the Summer and Winter fairs, which raised a total of £13,109 and the Auction of Promises which raised £19,803.
- Sponsorship and Gift Aid raised £12,392 (and included £2,700 from the prior year).
- Matched funding received from volunteers' employers totalled £1,025.
- Commissions received of £244 included amounts raised via Easy Fundraising.

Total donations to Hollymount School were £104,603, the largest individual components of which were:

- Playground redevelopment: £55,003
- Computer equipment: £33,884
- Phonics books: £13,917
- Parent Fund donations passed to the school: £13,829

In addition to general fund-raising, cake sales raised £3,208 for specific years.

Total receipts for the year, less expenses and donations, amounted to a deficit of £42,730.

Additional details of objectives and activities (Optional information)

We are continually grateful for the time the volunteers have spent in helping to achieve the Association's objectives. Without this valuable contribution of time, energy and expertise we would not have been able to implement various projects that enrich the pupils' education, experience and enjoyment at Hollymount.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

School Year 2023/24

Throughout the year, each year held a cake sale to raise funds to be spend on their specific classes.

Autumn Term

We held our Winter Fair in December, with the main event being a ticketed science show.

Spring Term

We held a very successful Auction of Promises.

Summer Term

We held our Summer Fair in July and supplemented the income though a raffle and external sponsorship.

These fundraising activities and the brought-forward surplus allowed us to make the donations set out on page 3

Section E

Financial review

Brief statement of the charity's policy on reserves

At the 2023/24 financial year end, the cash balance was £15,965 which consisted of a balance of £58,695 from the previous year end less the net deficit for the year of £42,730.

Details of any funds materially in deficit

n/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

All our fundraising activities are aimed at solely providing resources, activities and equipment to support the education of pupils and enrich their school lives.

Our main fundraisers, being the winter and summer fairs, are well attended and strongly supported by parents, pupils and teachers alike, as well as the wider community.

Section F

Other optional information

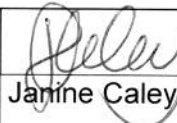
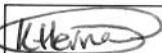
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Kellie Herman

Janine Caley

Position (eg Secretary, Chair, etc)

Chair

Treasurer

Date

[12/06/25

**HOLLYMOUNT PRIMARY SCHOOL PARENT/TEACHER ASSOCIATION
NOTES TO THE RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 AUGUST 2024**


	YEAR END 31/08/2024 £	YEAR END 31/08/2023 £
10 Sundry Expenses		
Accounting fees		(151)
Donation to UNICEF (Ukraine)		-
Donation to Don's Trust food bank		-
Equipment purchases		(62)
Local Giving Annual Membership	(180.00)	(96)
Raffle licence		-
Parent Fund - Localgiving processing fees	(878.70)	(428)
PTA UK Annual Membership	(153.00)	(140)
Sundry	(164.00)	(95)
	(1,376)	(972)

These accounts are signed on behalf of the Board of Trustees by:



PTA Chair *Kellie Herman*

Date: *21/06/25*



PTA Treasurer *Janine Caley*

21/06/25

**HOLLYMOUNT PRIMARY SCHOOL PARENT/TEACHER ASSOCIATION
NOTES TO THE RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 AUGUST 2024**

	YEAR END 31/08/2024	YEAR END 31/08/2023
	£	£
9 Donations to Hollymount School		
Class Parties	(255)	-
Class & Staff Presents	(797)	(781)
Computing equipment	(33,884)	-
Fans		-
IT upgrades (i)		-
Parent Fund	(13,917)	(10,013)
Phonics books		(1,574)
Playground Redevelopment	(55,003)	(23,572)
Playground - cycle pods		(8,563)
Playground - sports equipment		(2,151)
Small hall upgrading		(659)
Star Readers Tea Party (ii)		(102)
Subscriptions	(748)	(336)
Sundry		-
Weekly mile run costs	-	(168)
	(104,603)	(47,919)

**HOLLYMOUNT PRIMARY SCHOOL PARENT/TEACHER ASSOCIATION
NOTES TO THE RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 AUGUST 2024**

	YEAR END 31/08/2024	YEAR END 31/08/2023
	£	£
5 Grants Received		
Other grants	-	-
Co-Op Local Community Fund	-	1,100
	-	1,100
6 Match Funding		
Localgiving	-	279
Match funding from parent's employers	1,025	661
	1,025	940
7 Parent Donations		
Parent Fund	13,829	10,095
Other donations	735	310
	14,564	10,405
8 Sponsorship		
Sponsorship of Fairs	9,200	4,402
Sponsorship of Half Marathon	-	1,000
Sponsorship of Quiz	-	300
Sponsorship of Auction of Promises	500	
	9,700	5,702

**HOLLYMOUNT PRIMARY SCHOOL PARENT/TEACHER ASSOCIATION
NOTES TO THE RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 AUGUST 2024**

			YEAR END 31/08/2024	YEAR END 31/08/2023
			£	£
3 Fundraising by Year Groups				
	Receipts	Donations	Surplus/ (Deficit)	Surplus/ (Deficit)
	£	£	£	£
All other year groups	3,208	(3,099)	109	(198)
Year 6 activities	0	0	0	290
	3,208	(3,099)	109	92

a) All year groups' donations represent classroom resources purchased.

b) Year group fundraising consists of receipts from individual year group class cake sales. These amounts are ringfenced for allocation to individual year groups for class resources and/or activities.

c) Any surplus amounts that are unspent at the end of the financial year are carried forward to the next year, thereby following the relevant classes.

	YEAR END 31/08/2024	YEAR END 31/08/2023
	£	£
4 Other Fundraising		
Commission from Easyfundraising	224	426
Commission from Amazon Smile	-	507
	224	933

HOLLYMOUNT PRIMARY SCHOOL PARENT/TEACHER ASSOCIATION
NOTES TO THE RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 AUGUST 2024

1 Accounting Policy

a) Basis of preparation

These accounts have been prepared in accordance with the cash basis accounting.

			YEAR END 31/08/2024	YEAR END 31/08/2023
	Receipts	Payments	Surplus	Surplus
	£	£	£	£
2 Fundraising Events				
Summer Fair	9,851	(3,173)	6,678	8,493
Winter Fair	9,884	(3,544)	6,341	5,681
Auction of Promises	22,214	(2,411)	19,803	
Birthday Bookplates	-	-	-	(25)
Christmas Trees	2,138	(1,513)	625	(27)
Cinema nights	1,643	(393)	1,251	720
Half Marathon	-	-	-	5,011
Ice Cream Sales	-	-	-	808
Other	-	-	-	65
Quiz Night, including raffle	-	-	-	1,461
Second Hand Uniform Sales	-	-	-	446
	45,730	(11,033)	34,697	22,632

**HOLLYMOUNT PRIMARY SCHOOL PARENT/TEACHER ASSOCIATION
STATEMENT OF ASSETS AND LIABILITIES
AS AT YEAR ENDED 31 AUGUST 2024**

	YEAR END 31/08/2024	YEAR END 31/08/2023
	£	£
CASH FUNDS		
Natwest - Current Account	3,708	1,436
Natwest - Savings Account	10,039	47,262
Natwest - Parent Fund Account	1,978	2,870
PayPal	-	6,888
Cash in Hand	240	240
Total Cash Funds	15,965	58,695
 Represented by:		
Balance at the beginning of the year	58,695	63,690
Net movement in funds	(42,731)	(4,995)
Balance at end of period	15,965	58,695

**HOLLYMOUNT PRIMARY SCHOOL PARENT/TEACHER ASSOCIATION
SUMMARY OF RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2024**

	Notes	YEAR END 31/08/2024 £	YEAR END 31/08/2023 £
RECEIPTS - Unrestricted Funds			
Fundraising Events	2	45,730	36,227
Fundraising by Year Groups	3	3,208	5,550
Other Fundraising	4	224	933
Interest Received		237	396
Gift Aid		2,692	1,697
Grants Received	5	-	1,100
Match Funding	6	1,025	940
Parent Donations	7	14,564	10,405
Sponsorship	8	9,700	5,702
Total Receipts		77,381	62,949
PAYMENTS - Unrestricted Funds			
Fundraising Events	2	(11,033)	(13,595)
Donations to Hollymount School	9	(104,603)	(47,919)
Donations to Hollymount Year Groups	3	(3,099)	(5,457)
Sundry Expenses	10	(1,376)	(972)
Total Payments		(120,111)	(67,944)
Net of Receipts/(Payments)		(42,730.52)	(4,994)
Cash Funds from previous year end		58,694.93	63,689
Cash Funds this year end		15,964	58,695

HOLLYMOUNT PRIMARY SCHOOL PARENT/TEACHER ASSOCIATION
(Registered Charity No. 290402)
ANNUAL ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Hollymount Primary School Parent/Teacher Association

On accounts for the year
ended

31st August 2024

Charity no

290402

Set out on pages

1-8

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ('the Trust') for the year ended 31/08/2024.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 6th June 2025

Name:

Nicholas Garside (CA Aust. 44136)

Relevant professional
qualification(s) or body
(if any):

Institute of Chartered Accountants Australia and New Zealand

Address:

99 Durham Road, London, SW20 0DF