

# **Leander (Kingston) Sea Scout Group**

## **Report of the Trustees - year ending 31st March 2021**

### **Charity details**

Name	Leander (Kingston) Sea Scout Group
Reg. charity number	290029
Scout Association	5969
Address	92 Lower Ham Road, Kingston upon Thames, KT2 5BB

### **Trustees (9)**

Robin Burr (Group Scout Leader)  
Russell Constable  
Penny D'Souza (Secretary)  
Andrew Jackson (Chair of Executive Committee)  
Cathy Johnson  
Simon Leo  
Paul Lomas-Clarke (Treasurer)  
Tim Pullen  
Dick Riches

### **Structure, governance and management**

The Group is governed and regulated by the current Policy, Organisation and Rules of the Scout Association. Trustees are elected to the Executive Committee at the Annual General Meeting of the Group Scout Council, according to Scout Association procedures.

### **Objectives and activities**

Leander offers fun and challenging activities for over a hundred boys and girls from the age of six. Young people in Scouting get to try new activities, learn team building and leadership skills and discover their potential. Leander (Kingston) has a riverside headquarters with a large fleet of canoes, kayaks, dinghies and gigs, allowing a full range of boating activities for children from all backgrounds.

### **Achievements and performance**

The Group Scout Leader's report covers the activities and achievements of Section members. The Group continues to be in demand and is at full capacity, given the facilities, equipment and number of leaders.

#### **Additional points:**

- Despite the impact of COVID-19, the Group Executive Committee met formally six times during the year, combining online and in-person meetings. The pandemic had a significant impact on the group's activities with many of the face-to-face activities and meetings suspended. We continued to follow UK Government, Scout Association and National Youth Association guidelines and keeping in touch by online meetings and activities.

- The Committee would like to say a huge thank you to Nigel for his

successor, Andrew Jackson. The Committee would like to say a huge thank you to Nigel for his outstanding and diligent work with Leander for over two decades.

- Income from usual sources (hirers, subscriptions, summer camp fees, and the Great River Race) was lower than in previous years as a result of cancelled events and activities. The Committee approved a optional reduction in the subscriptions fee, as well as a hardship scheme for parents who had lost their jobs as a result of the pandemic.
- Offsetting this reduction were additional income from a local government grant and a donation from a former Scout.
- The Committee members supported the Group Scout Leader and Section Leaders with the risk assessment processes relating to COVID-19 for both youth and hirer activities.
- The Committee worked with the regular hirers of the building so that activities were able to continue where restrictions allowed. The local authority (Royal Borough of Kingston upon Thames) confirmed the hiring of the hall for its London Mayoral Elections (May 2021).
- A specialist report was commissioned to advice on a suitable replacement for the heating system.
- The outdoor space at the Albany Mews entrance has been improved - tree stumps and building debris were removed and the area was made available for use by the younger sections for firelighting, barbecues and other outdoor activities.
- Social events were postponed because of social distancing restrictions; there are plans to restart these later in the year.
- The fleet of boats has been well maintained. The "Ebbage", a much-loved but ageing larger powered craft was retired from the fleet.
- The regular safety reports revealed no significant problems. Additional straps to support the two rowing gigs have been installed. PAC testing was completed for electrical equipment. Additional lighting was provided on the boat deck. Additional storage lockers have been installed for hirers to store their equipment.

### Public benefit statement

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit and consider that the objectives and activities of the Group are entirely consistent with these requirements. In addition to the training of young people, access and support has been provided to other groups using the facilities and to local Community events. The Trustees also consider that they have been able to successfully support the Group Scout Leader and Section Leaders in fundraising, grant applications, maintenance of buildings and equipment, and the management of funds.

Financial Review Details of the finances are given in the Treasurer's report. Reserves held in the bank account are to cover repairs, refurbishments and enhancement of the Headquarters and the fleet of boats. There is no outstanding deficit.

**Funds held as trustees**

No funds are held as custodian trustees on behalf of others.

Approved by the trustees on 6<sup>th</sup> September 2021 and signed on their behalf by

A handwritten signature in black ink, appearing to be 'AJ', with a horizontal line extending to the right.

Andrew Jackson (Chair)

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Penny D'Souza (Secretary)

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Leander (Kingston) Sea Scout Group  
Registered Charity number 290029

Income and Expenditure Account for the Year Ended 31 March 2021

	31.3.21	31.3.21	31.3.21	31.3.20	31.3.20	31.3.20
	£	£	£	£	£	£
Income						
Subs		16583.88			18295.08	
Gift aid		3133.31			2698.4	
Donations and Grants		39546.97			3789.64	Sep Note
Use of HQ		995			11215	
Use of boats		0			470	
Fund raising		42.6			437.25	
Camp		0			4820	
Great River Race		0			525	
Uniform sales		0			932	
Interest received		14.75			22.46	
Total Income			60316.51			43204.83
Expenditure						
Capitation		2376			3060	
HQ	Maintenan	4980.9		3236.4		Heating rep't
	Insurance	2606.68		2466.7		
	Services	1352.69		2128.3		
	Council ta	658.5		1694.54		
		9598.77			9525.94	
Boats						
	Purchase/s	-1340		2500		Insurance payout for Ebbage
	Maintenan	343.36		1502.46		
	Insurance	2079.02		2763.96		
		1082.38			6766.42	
Camp		0		4301.96		
GRR		105		2091.27		Donation
Training		0		55		
Activities/meetings		926.29		4481.87		
Uniform		262.64		1516.36		
Equipment		203.96		942.24		
Administration & Misc		147.23		235.76		
		1645.12			13624.46	
Total Expenditure			14702.27			32976.82
Surplus for the Year			45614.24			10228.01
Bank Accounts:						
Community Account - Debit Card			603.11			436.28
Current Account			4791.68			7811.33
Deposit Account			65284.15			16817.09
Total at Bank			70678.94			25064.7

## Leander Sea Scouts

Annual Accounts for year ending 31<sup>st</sup> March 2021

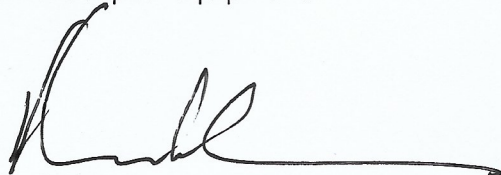
### Treasurer's Report

The accounts this year have been prepared under the direction of the Scrutineer appointed by agreement at the last AGM. To make them easier to read for the lay person an easy to read version is attached (referred to as the "Simplified Version"). The accounts are based on a real time 'cost accounting' approach. In other words what appears on the bank statement is what appears in the year end accounts. We do not have the resources to make accruals for liabilities and credits which will fall into next year's accounts. That having been said I am mindful that to the best of my knowledge the sums not included will not materially affect the finances of the Group.

Where the figures vary significantly from the previous year, the following notes have been added to provide an explanation of the variance.

- a) Members' subscriptions are in line with the numbers in the Group. This is less than previous years as a result of the recovery of late payment of subs in the period 2019-2020.
- b) Donations and grants have increased as a result of a bequest from former Guild members and a substantial grant paid by the Government's (Covid) Local Restrictions Support Grant. This Grant has compensated the Group for the loss of income arising from the inability of the Group to hire the building to other community groups.
- c) The negative figure in the boat purchase / sale reflects the insurance payment for the loss of Ebbage II.
- d) The increase in the cost of maintenance includes the cost of professional advice on the best alternatives available when considering the replacement of the heating system; this was considered to be an important investment since the potential cost is circa £30,000.
- e) The reduction in income (for example Camp fees) and expenditure on all the other items reflects the inability of the Group's sections to operate during the pandemic as would otherwise have been the case.

The contribution of members' subscriptions, donations, bequests and grants put the Group's financial reserves in a healthy position and one where standards can be maintained and replacement capital equipment.



Paul Lomas-Clarke

Treasurer

# Leander (Kingston) Sea Scout Group

Registered Charity number 290029

## Income and Expenditure Account for the Year Ended 31 March 2021

	31.3.21	31.3.21	31.3.21	31.3.20	31.3.20	31.3.20
	£	£	£	£	£	£
<b>Income</b>						
Subs		16,583.88			18,295.08	
Gift aid		3,133.31			2,698.40	
Donations and Grants		39,546.97			3,789.64	
Use of HQ		995.00			11,215.00	
Use of boats		0.00			470.00	
Fund raising		42.60			437.25	
Camp		0.00			4,820.00	
Great River Race		0.00			525.00	
Uniform sales		0.00			932.00	
Interest received		14.75			22.46	
<b>Total Income</b>			<u>60,316.51</u>			<u>43,204.83</u>
<b>Expenditure</b>						
Capitation		2,376.00			3,060.00	
HQ Maintenance	4,980.90			3,236.40		
Insurance	2,606.68			2,466.70		
Services	1,352.69			2,128.30		
Council tax/Environment Agency	658.50			1,694.54		
		<u>9,598.77</u>			<u>9,525.94</u>	
Boats						
Purchase/sale	(1,340.00)			2,500.00		
Maintenance	343.36			1,502.46		
Insurance	2,079.02			2,763.96		
		<u>1,082.38</u>			<u>6,766.42</u>	
Camp	0.00			4,301.96		
GRR	105.00			2,091.27		
Training	0.00			55.00		
Activities/meetings	926.29			4,481.87		
Uniform	262.64			1,516.36		
Equipment	203.96			942.24		
Administration & Misc.	147.23			235.76		
		<u>1,645.12</u>			<u>13,624.46</u>	
<b>Total Expenditure</b>			<u>14,702.27</u>			<u>32,976.82</u>
<b>Surplus for the Year</b>			<u><u>45,614.24</u></u>			<u><u>10,228.01</u></u>
<b>Bank Accounts:</b>						
Community Account - Debit Card			603.11			436.28
Current Account			4,791.68			7,811.33
Deposit Account			65,284.15			16,817.09
<b>Total at Bank</b>			<u><u>70,678.94</u></u>			<u><u>25,064.70</u></u>

# **Leander (Kingston) Sea Scout Group**

**Registered Charity number 290029**

Independent Examiner's Report on the accounts of the Charity for the year ending 31<sup>st</sup> March 2021

## **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

examine the accounts under section 43 of the 1993 Act,  
to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and  
to state whether particular matters have come to my attention.

## **Basis of independent examiner's statement**

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

## **Independent examiner's statement**

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in, any material respect, the requirements: to keep accounting records in accordance with section 41 of the 1993 Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met; or which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed.....

Edward J. Warans FCA  
Chartered Accountant

8.5.2021