

Company Registration No. 01686399 (England and Wales)

Charity Registration No. 289827

Tower Hamlets Community Transport

Company Limited by Guarantee

Annual Report and Financial Statements

For the year ended 31 March 2024

**Accountability Europe Limited
Omnibus Workspace
39-41 North Road
London N7 9DP**

Tower Hamlets Community Transport

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Directors' Report)

Year ended 31 March 2024

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2024.

Reference and administrative details:

Registered Charity Name: Tower Hamlets Community Transport

Charity Registration Number: 0289827

Company Registration Number: 01686399

Principal Office and Registered Office: 25-27 Newell Street
Limehouse
London E14 7HP

The Trustees/ Directors for the year:

Martin Young (appointed July 2015)
Simon Rouse (appointed December 2022)
Kamal Ahmed (Appointed February 2024)
Samir Dahdouh (Appointed January 2024)
Deborah Brady (Resigned May 2023)
Dudley Flynn (Resigned May 2023)

Company Secretary: Simon Rouse

Accountants: Accountability Europe Limited
Omnibus Workspace
39-41 North Road
London N7 9DP

Tower Hamlets Community Transport
Company Limited by Guarantee
Trustees' Annual Report (Incorporating the Directors' Report)
Year ended 31 March 2024

STRUCTURE, GOVERNANCE AND MANAGEMENT

Tower Hamlets Community Transport (THCT) is a company limited by guarantee and has no share capital. Its governing instrument is its Memorandum and Articles of Association.

The management of the company is the responsibility of the Trustees

They and other members form the Management Committee, who are elected and co-opted under the terms of the Articles of Association. The member groups can include any community group operating mainly but not necessarily exclusively within Tower Hamlets.

Each member group has the right to appoint one representative to attend any general meeting and to vote on its behalf. The Management Committee are elected from the body of Group Representatives and others. They are required to complete an application form that specifies whether they are directly associated with a THCT member group and asks them to specify the skills and experience they are bringing to the committee. THCT acts as a service provider to support other Tower Hamlets charities in achieving their aims. The board is able to co-opt members when it considers this necessary.

Risk Policy:

In line with the requirements of Charity Commission guidance, an initial risk review has been carried out. The Charity is going to work on developing a more comprehensive exercise, reflecting the matters that are considered to pose the most serious potential risks. During the year the charity has continued to review Health and Safety on the site.

Objectives and Activities:

The principal activity of the Charity is the provision of a community transport network in the London Borough of Tower Hamlets. When planning activities for the year, the Trustees paid regards to and have considered the Charity Commission's guidance on public benefit when deciding activities.

From the provision of these transport resources THCT seeks to assist charitable and community organisations in alleviating the social deprivation that exists in the London Borough of Tower Hamlets, thereby improving the conditions for borough residents who have encountered some form of deprivation as a result of economic factors, physical or learning disability.

Public Benefit:

We have referred to the guidance contained in the Charity Commissions general guidance on public benefit when reviewing our aims and objectives and in planning our future services. In particular the staff and the board of trustees consider how our planned services will contribute further to the aims and objectives they have set.

Tower Hamlets Community Transport
Company Limited by Guarantee
Trustees' Annual Report (Incorporating the Directors' Report)
Year ended 31 March 2024

Going Concern – Directors' Statement November 2024

In March 2025, the two-year rent-free period allowed for in the premises lease granted by Tower Hamlets Council will end. THCT will then be liable for an initial rent of £6,000 in this year, rising by £1,000 per annum until the lease end in 2038.

In this context, at the commencement of the 24/25 financial year the THCT trustees have begun to address the major improvements to the Newell Street site required by the 2023 lease agreement. Bids for funding of £15,939 have been submitted and agreed by Tower Hamlets Council for the installation of solar panels on the roof of the building. This work is now complete and has resulted in a substantial reduction in electricity costs. Additionally, THCT has applied for £10,000 from the LBTH emergency fund and £6,100 has been granted for much needed improvements to the sites internal and external lighting, which will result in lower power consumption on the site. This fund will also pay for flooring improvements in the offices. Other site overheads cost savings have also been identified and implemented.

In the short term, to support the site running costs and increase community usage of the buildings facilities local organisations have been identified and are making contributions to site overheads when using the workshops and yard space. THCT continues to receive income from community organisations parking their minibuses in the secure yard area.

Utilizing the one bus that the charity continues to own, THCT has also provided a limited group minibus use service; During the year this vehicle has been used by a broad spectrum of community organisations.

Long term plans from March 2025

Whilst considerable progress has been made in implementing much needed short-term improvements to the building, much work remains to be done to secure the substantial funds needed to bring the building up to a standard acceptable for a public/community building in 2024. Decisions on the future of the existing garage facilities on the ground floor also need to be considered.

To achieve a viable service will involve securing substantial funding, as will securing the resources needed to obtain sufficient high-quality vehicles to enable THCT to provide the level of service that it was providing up to March 2020.

In the forthcoming year it is the intention of the trustees to explore all likely sources to secure funding that will enable full renovation of the premises and restore the affordable group minibus use service that remains a significant need for the TH community organisations that THCT has served for decades.

In terms of THCT remaining a going concern, the Trustees are satisfied that with the current levels of monthly income THCT remains viable. The trustees will continue to frequently review progress in achieving the charities long-term financial stability.

Tower Hamlets Community Transport

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Directors' Report)

Year ended 31 March 2024

STATEMENT OF RESPONSIBILITIES OF THE TRUSTEES

The trustees (who are also directors of charitable company for the purposes of company law) are responsible for preparing the Trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP.
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Small Company Provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies' exemption.

The trustees' annual report was approved on

25th November 2024

And signed on behalf of the board of trustees by:

Martin Young:
Trustee



Simon Rouse:
Company Secretary



Tower Hamlets Community Transport
Company Limited by Guarantee
Independent Examiner's Report to the Trustees
For the year ended 31 March 2024

I report to the trustees on my examination of the accounts of Tower Hamlets Community Transport for the year ended 31 March 2024.

RESPONSIBILITIES AND BASIS OF REPORT

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



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Aamer Shehzad FCA
Accountability Europe Ltd
Omnibus Workspace
39-41 North Road
London N7 9DP

Date: 3 December 2024

Tower Hamlets Community Transport

Company Limited by Guarantee

Statement of financial activities (including income and expenditure account)

For the year ended 31 March 2024

	Note	Unrestricted Funds £	Restricted Funds £	2024 Total Funds £	Unrestricted Funds £	Restricted Funds £	2023 Total Funds £
Income from:							
Donations and grants	2	-	-	-	-	-	-
Other trading activities	3	49,113	-	49,113	40,732	-	40,732
Investment income	4	158	-	158	77	-	77
Total income		49,271	-	49,271	40,809	-	40,809
Expenditure on:							
Charitable activities	5	46,134	-	46,134	555,367	-	55,367
Total expenditure		46,134	-	46,134	55,367	-	55,367
Net Income/ (expenditure) for the year	6	3,137	-	3,137	(14,558)	-	(14,558)
Net movement in funds		3,137	-	3,137	(14,558)	-	(14,558)
Reconciliation of funds:							
Total funds brought forward		32,645	-	32,645	47,203	-	47,203
Total funds carried forward	11	35,782	-	35,782	32,645	-	32,645

The attached notes form part of these financial statements.

Tower Hamlets Community Transport

Company Limited by Guarantee

Company registration no. 01686399

Balance sheet**As at 31 March 2024**

	Note	2024 £	2024 £	2023 £	2023 £
Fixed assets:					
Tangible assets	8		<u>8,439</u>		<u>19,870</u>
			8,439		19,870
Current assets:					
Debtors	9	8,340		8,956	
Cash at bank and in hand		<u>23,566</u>		<u>20,307</u>	
Total Current Assets		31,906		29,263	
Liabilities:					
Creditors: amounts falling due within one year	10	<u>(4,563)</u>		<u>(16,488)</u>	
Net current assets / (liabilities)			<u>27,343</u>		<u>12,775</u>
Total net assets / (liabilities)			<u>35,782</u>		<u>32,645</u>
Charity Funds	11				
Restricted funds			-		-
Unrestricted funds			<u>35,782</u>		<u>32,645</u>
Total funds			<u>35,782</u>		<u>32,645</u>

For the year ending 31 March 2024 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and preparation of accounts.

The financial statements have been prepared in accordance with the special provisions applicable to companies subject to the small companies regime.

Approved by the trustees on **25 November 2024**
and signed on their behalf by:



Martin Young
(Trustee)

The attached notes form part of these financial statements.

Tower Hamlets Community Transport

Company Limited by Guarantee

Notes to the financial statements

For the year ended 31 March 2024

1. Accounting policies

Statutory information

The Charity is a private Company Limited by Guarantee, registered in England & Wales and a registered charity in England & Wales. The address of the registered office is 25-27 Newell Street, Limehouse, London, E14 7HP.

Basis of preparation

These financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) - (Charities SORP FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy or note.

The charity is exempted from preparing cash flow statement due to adoption of the exemption available to the charities with income less than £500,000.

Public benefit entity

The charitable company meets the definition of a public benefit entity under FRS 102.

Going concern - Directors' Statement November 2024

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern. The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

Income

Income is included in the statement of financial activities when entitlement has passed to the charity: it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- Income from donations or grants is recognised when there is evidence of entitlement to the gift, receipts is probable and its amount can be measured reliably.
- Legacy income is recognised when receipt is probable and entitlement is established.
- Income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value can be reliably measured. No amounts are included for the contribution of general volunteers.
- Income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned it unspent, in which case it may be regarded as restricted.

Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- Expenditure on charitable activities includes all costs incurred by a charity in under taking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Tower Hamlets Community Transport

Company Limited by Guarantee

Notes to the financial statements

For the year ended 31 March 2024

1. Accounting policies (continued)

Fund accounting

Restricted funds are to be used for specific purpose as laid down by the donor. Expenditure, which meets these criteria, is charged to the fund together with a fair allocation of management and support costs. Unrestricted funds are donations and other incoming resources received or generated for the charitable purposes. Designated funds are unrestricted funds earmarked by the management committee for particular purposes.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Tangible assets

All fixed assets are initially recorded at cost.

Depreciation is calculated so as to write off the cost or valuation of assets, less its residual value, over the useful economic life of those assets as follows:

Motor vehicles	- 25% reducing balance
Furniture & equipment	- 25% reducing balance

Limited by guarantee

The company is limited by guarantee without share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member.

Tower Hamlets Community Transport
Notes to the financial statements
For the year ended 31 March 2024

2. Income from donations and grants

	Unrestricted Funds £	Restricted Funds £	2024 Total funds £	2023 Total funds £
Donations	-	-	-	-
	-	-	-	-

3. Income from other trading activities

	Unrestricted Funds £	Restricted Funds £	2024 Total funds £	2023 Total funds £
Vehicle usage income	11,605	-	11,605	26,462
Gain on disposal of vehicles	16,683	-	16,683	-
Self-generated income	20,825	-	20,825	14,270
	49,113	-	49,113	40,732

4. Investment income

	Unrestricted Funds £	Restricted Funds £	2024 Total funds £	2023 Total funds £
Bank interest receivable	158	-	158	77
	158	-	158	77

Tower Hamlets Community Transport
Notes to the financial statements
For the year ended 31 March 2024

5. Expenditure analysis

	Charitable Activities £	Support costs £	2024 Total £	Charitable Activities £	Support costs £	2023 Total £
Vehicle maintenance expense	7,150	-	7,150	1,462	-	1,462
Garage parts and consumables	91	-	91	215	-	215
Rates and water	-	759	759	-	766	766
Light and heat	-	14,002	14,002	-	4,725	4,725
Repair and maintenance	-	2,728	2,728	-	405	405
Insurance	-	4,903	4,903	-	709	709
Legal and professional fees	-	40	40	-	17,663	17,663
Telephone	-	1,579	1,579	-	2,260	2,260
Other office costs	-	2,539	2,539	-	2,468	2,468
Miscellaneous expenses	-	122	122	-	7,767	7,767
Computer IT and support	-	3,809	3,809	-	3,763	3,763
Member training program	-	-	-	-	149	149
Subscription	-	333	333	-	332	332
Bank charges	-	103	103	-	62	62
Accountancy	-	3,013	3,013	-	3,600	3,600
Independent examination fees	-	500	500	-	500	500
Bad debts	-	349	349	-	-	-
Depreciation	-	4,114	4,114	-	7,924	7,924
Loss on disposal of fixed assets	-	-	-	-	597	597
	7,241	38,893	46,134	1,677	53,690	55,367
Support costs allocation	38,893	(38,893)	-	53,690	(53,690)	-
Total expenditure	46,134	-	46,134	55,367	-	55,367

Tower Hamlets Community Transport

Notes to the financial statements

For the year ended 31 March 2024

6. Net Income/ (expenditure)

	2024	2023
	£	£
This is stated after charging/ (crediting):		
Depreciation of tangible fixed Assets	4,114	7,924
Independent examination fee (excl.	500	500

7. Analysis of staff costs, trustee remuneration and expenses, and the cost of key management personnel

	2024	2023
	£	£
Salaries and wages	-	-
Social security costs	-	-
Employers pension contributions	-	-

No employee earned more than £60,000 during the year (2023: nil).

The total employee benefits including employer NIC, pension contributions and redundancy costs of the key management personnel were nil (2023: nil).

Defined contributions pension plans

The amount recognised in income or expenditure as an expense relation to defined contribution pension plans was £nil (2023: £nil)

Staff numbers

The average head count of employees during the year was nil (2023: nil). The average number of full-time equivalent employees during the year is analysed as follows:

	2024	2023
Number of management and administrative staff	-	-
Number of core service staff	-	-

Trustee remuneration and expenses

The charity trustees were not paid or received any other benefits from employment with the charity in the year (2023: nil). No charity trustee received payment for professional or other services supplied to the charity (2023: nil)

Tower Hamlets Community Transport
Notes to the financial statements
For the year ended 31 March 2024

8. Tangible Fixed Assets

	Motor Vehicles £	Total £
Cost		
At 1 April 2023	83,205	83,205
Disposals	(40,000)	(40,000)
At 31 March 2024	43,205	43,205
Depreciation		
At 1 April 2023	63,335	63,335
Charged this period	4,114	4,114
Disposals	(32,683)	(32,683)
At 31 March 2024	34,766	34,766
Net book value		
At 31 March 2024	8,439	8,439
At 31 March 2023	19,870	19,870

9. Debtors

	2024 £	2023 £
Trade debtors	5,480	3,613
Prepayments and other debtors	2,405	5,343
VAT recoverable	455	-
	8,340	8,956

10. Creditors: amounts falling due within one year

	2024 £	2023 £
Trade creditors	2,786	-
Social security and other taxes	255	1,389
Accruals and other creditors	1,522	15,099
	4,563	16,488

Tower Hamlets Community Transport
Notes to the financial statements
For the year ended 31 March 2024

11. Movement in Funds

Current year	At 1st April 2023	Income	Expenses	Transfers	At 31st March 2024
	£	£	£	£	£
Unrestricted Funds					
General funds	32,645	49,271	46,134	-	35,782
	<u>32,645</u>	<u>49,271</u>	<u>46,134</u>	<u>-</u>	<u>35,782</u>
Movement in Funds	At 1st April 2022	Income	Expenses	Transfers	At 31st March 2023
Prior year	£	£	£	£	£
Unrestricted Funds					
General Funds	47,203	40,809	55,367	-	32,645
	<u>47,203</u>	<u>40,809</u>	<u>55,367</u>	<u>-</u>	<u>32,645</u>

12. Analysis of net assets between funds

Current year	Unrestricted Funds	Restricted Funds	Total Funds 2024
	£	£	£
Tangible fixed assets	8,439	-	8,439
Net Current assets	27,343	-	27,343
Net Assets	<u>35,782</u>	<u>-</u>	<u>35,782</u>
Analysis of net assets between funds	Unrestricted Funds	Restricted Funds	Total Funds 2023
Prior year	£	£	£
Tangible fixed assets	-	-	-
Current assets	32,645	-	32,645
Net Assets	<u>32,645</u>	<u>-</u>	<u>32,645</u>

13. Related party transactions

There are no related party transactions to disclose for the year (2023: none).