

**THE SOCIETY OF FRIENDS OF  
MVUMI HOSPITAL, DODOMA**

**ANNUAL REPORT &  
FINANCIAL STATEMENTS**

**31 DECEMBER 2020**

**Charity Number 289820**

# **The Society of Friends of Mvumi Hospital, Dodoma Trustees Annual Report 2020**

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# The Society of Friends of Mvumi Hospital, Dodoma

## Trustees Annual Report 2020

### Officers and Professional Advisors

#### Trustees (Officers):

Dr A Barclay	(Chairperson)	(until AGM 2023)
Mrs G Barclay		(until AGM 2022)
Ms S Bird		(until AGM 2021)
Mr J Charlton		(retired AGM 2020)
Mr A Foster		(until AGM 2023)
Mr D Martin		(until AGM 2021)
Mr D McEwan	(Treasurer)	(until AGM 2021)
Dr C Wheeler	(Secretary)	(until AGM 2022)

#### Principal Address:

5 Finham Green Road  
Finham  
Coventry  
CV3 6EN

#### Bankers:

CAF Bank  
25 Kings Hill Avenue  
Kings Hill  
West Malling  
Kent  
ME19 4JQ

NatWest Bank  
Oxford Central (D) Branch  
43 Cornmarket Street  
Oxford  
OX1 3HA

#### Independent Examiner:

Mr David Blackmore  
89 Cromwell Lane  
Coventry  
CV4 8AQ

**Charity Number:** 289820

All three Officers are elected annually at the Annual General Meeting (AGM) by members of the Society. Each Officer is, *de facto*, a Trustee. All Trustees serve as members of the Executive Committee, for a maximum of 3 years. One third of the Trustees will retire annually at which time they may seek re-election for a further 3-year term at the AGM.

# **The Society of Friends of Mvumi Hospital, Dodoma**

## **Trustees Annual Report 2020**

### **Governing Document**

The Society is governed by its Constitution adopted on 29 May 1984, as amended in 2003 and further revised on 24 September 2016. It is registered with the Charity Commission, registration number 289820.

### **Membership**

Membership of the Society is open to any person over 18 years:

- a) who agrees to the objects of the Society *and*
- b) who has an active and on-going interest on furthering the objects of the Society *and*
- c) whose membership is proposed and seconded by two existing members and who is elected at the AGM *and*
- d) who pays the annual subscription laid down from time to time by the Trustees.

Those interested in the work of the Society but who do not wish to be involved in its administration can become associate members. Associate members pay no subscription but are entitled to receive information such as newsletters and attend meetings of the Society. They are not entitled to vote at such meetings.

### **Objectives and Activities of the Society**

The objects of the Society, as set out in the Constitution, are the advancement of religion, the promotion of health and the relief of poverty and sickness in Tanzania, particularly by supporting the charitable work of Mvumi Hospital.

The Society delivers its charitable aims by supporting the aims and objectives of Mvumi Hospital, which are identified by Mvumi Hospital Management Committee. The hospital Overseas Link Committee (OLC) is made up of the heads of the hospital departments and training schools. It supports the Management Committee by liaising with donors on projects and programmes that the hospital wishes to pursue. The Secretary of the Society works closely with the Chairperson of the OLC to identify ways that the Society can support the hospital. The Executive Committee of the Society uses this information to determine how the Society's funds are allocated.

The nature and type of support that the Society gives Mvumi Hospital changed in 2008 when Mvumi Hospital was awarded the status of Council Designated Hospital for the newly formed Chamwino Ikulu District. This means that the Tanzanian Government provided extra support for the hospital, and that patients have government subsidised treatment. This came into effect in 2009 when the Government started paying staff salaries and medicine costs.

## **The Society of Friends of Mvumi Hospital, Dodoma Trustees Annual Report 2020**

Following the construction of a new hospital at nearby Mlowa, it was officially opened at the end of June. At present, it is providing outpatient services only, with no inpatient or maternity delivery services. Thus Mvumi remains the only health facility in the district able to do Caesarean sections, for example, the next nearest hospital is in Dodoma. Several experienced nursing staff (paid by local government) were moved from Mvumi to the new hospital where there is no staff accommodation. The government said that Mvumi Hospital will no longer be a District Designated Hospital receiving substantial government grants and money to buy medicines and supplies. However, there is an existing contract with the government that does not expire till the end of 2021, so the Diocese appealed the decision to withdraw funding. There has not as yet been a response to the appeal. Pending the appeal the hospital is charging all patients the full cost of all medicines and investigations but has not increased other patient fees. The financial constraints have meant the hospital has struggled to pay salaries of locally employed staff. These are now two months behind but that is better than earlier in the year.

Mvumi Institute of Health Sciences (MIHS) was established in 2012. It comprises several departments training:

- i. Clinical Officers;
- ii. Nurses and Midwives;
- iii. Laboratory Technicians;
- iv. Pharmaceutical Technicians;
- v. Technicians in Information Technology;
- vi. Opticians with the ability to make spectacles;
- vii. Computing; and
- viii. Hospital Technicians able to repair and maintain hospital equipment.

It is training around 780 students, with a plan to increase to 1000.

There are websites for:

DCT Mvumi DDH & IHS [www.mvumi-hospital-ihs-wixsite.com](http://www.mvumi-hospital-ihs-wixsite.com)

MIHS [mihs.ac.tz](http://mihs.ac.tz)

Despite the change in the status of the hospital, the Society still expect support to be needed for capital projects and staff training. The Society has previously provided sponsorship of students who are training as nurses, midwives, laboratory technicians and clinical officers, but this has now ceased. The Society also supports the further training of staff on the recommendation of the OLC, such as the upgrading of nurses and midwives, training of tutors for the schools, training of technical staff on computer maintenance, and doctors in public health.

This on-going support is regarded as a key element of the long-term aid that the Society provides to Mvumi Hospital. New buildings and equipment are extremely important, but without the resources of staff, the ability to diagnose and treat patients, and the training of staff, the hospital could not function.

A wide variety of capital projects have been financed over the thirty years since 1990. Equipment bought includes beds, generators, ultrasound scanners and a digital X-ray machine. Building projects include a unit for the production of intravenous fluids, the Burkitt hostel for students and the Almond hall for student dining. Renovation work has been carried out on staff houses, rainwater tanks, and hospital wards.

Donations are received from a variety of individuals, churches and other groups. Some provide one-off gifts for specific projects whilst others provide regular, on-going financial support. A newsletter is sent to supporters to inform them of the Society's activities at least one a year.

## **The Society of Friends of Mvumi Hospital, Dodoma Trustees Annual Report 2020**

Spending is mainly by grant to Mvumi Hospital or paid directly to third party suppliers for equipment delivered to Mvumi Hospital.

Trustees pay due regard to the guidance issued by the Charity Commission in relation to public benefit in deciding that all activities undertaken by the Society are in line with its charitable objectives and aims.

At the Society's AGM on 26 September 2020: Mr Charlton retired as Trustee and Chairperson; Mr Foster was appointed Trustee; and Dr Barclay was re-appointed Trustee and appointed Chairperson.

Several Trustees have worked in Mvumi, and have first-hand experience of Mvumi Hospital and Mvumi Mission, in which Mvumi Hospital is located. The Society does not employ any staff. Because of restrictions in international travel, it has not been possible for any visits to be made to Tanzania since April 2020.

The effect of outbreak of Coronavirus (Covid-19) on the Society is currently small. Donations and non-grant expenditure haven't been affected. The impact on the value of the funds was initially limited to a significant reduction in the value of the fixed assets, which are a long-term investment; however, almost all of this reduction has now been reversed.

As expected, there were requests for financial support from, and for, Mvumi Hospital. A grant of TZS 2 million was made in April 2020 to prepare a Hospital Ward for patients, and a further grant of TZS 1 million was made towards the cost of an Oxygen Concentrator in May 2020.

### **Financial review**

The financial statements have been prepared using the Receipts and Payments basis.

During the year, the Society received £35,651 (2019: £23,795) and spent £15,625 (£27,766).

### **Receipts**

The Society received regular and ad-hoc unrestricted donations of £ 4,797 (2019: £4,497) and £7,188 (£3,658) respectively, on which £2,260 (£1,305) Gift Aid was reclaimed, and one legacy of £5,000 (nil) totalling £19,245 (£9,460). Ad-hoc donations include a grant of £308 from St Martin's PCC (£400).

Grants of £5,000 and £10,000 were received from The James Knott Family Trust towards the cost of Vehicle Maintenance & Repair and Caesarean Section Operations respectively. Lastly, £825 (plus £206 Gift Aid reclaimed) was received in donations to support students via the Mvumi School of Nursing Revolving Fund. Thus, restricted donations for specific projects totalled £16,031 (2019: £13,650).

Investment income was £375 (2019: £685), comprising £365 (£671) reinvested dividends and £10 (£14) interest. This has been allocated across the relevant funds in relation to the average amount held over the year.

### **Payments**

Payments are mainly in response to requests from the Overseas Link Committee.

## **The Society of Friends of Mvumi Hospital, Dodoma Trustees Annual Report 2020**

During the year, the Society made grants of £8,194 (2019: £12,239) and £7,087 (£15,161) from the unrestricted and restricted funds respectively. Other expenditure was £344 (£366), all from the unrestricted fund. Total outgo was £15,625 (£27,766). All payments are shown in note 3 to the Financial Statements; significant grants included:

- £3,193 towards Vehicle Maintenance and Repair
- £2,538 for X-Ray Machine Repairs and Preventative Maintenance
- £2,067 for Guest House renovation
- £2,052 to pay for the Chaplain
- £1,219 to the Mvumi School of Nursing Revolving Fund (MSNRF)
- £1,128 for Hospital Ward Renovation and an Oxygen Concentrator

Of the total amount spent in furtherance of the aims of the Society, £11,457 (£15,086) was paid direct to Mvumi Hospital, the Mvumi School of Nursing Revolving Fund, or third party suppliers in Tanzania, £3,824 (£12,314) to third party suppliers in the UK and £344 (£366) for administration in the UK.

### **Funds**

Total funds increased over the year by £18,842 from £32,043 to £50,885 (2019: reduced by £1,239 from £33,282 to £32,043). These comprise:

unrestricted funds of	£37,155	(£27,370)
restricted funds of	£13,617	(£4,673)

### **Investment of Funds**

The NatWest current account is with National Westminster Bank Plc (NWB), registered in England under number 929027.

The CAFCash Account is with CAF Bank Ltd (CBL), registered in England under number 1837656.

It is the Society's policy to invest funds not immediately required in an interest-bearing CAF Gold Account (with CAF Bank Ltd (CBL)), or in an OEIC.

The Society has an investment in the "FP CAF UK Equity Fund" (B Accumulation) of an Open Ended Investment Company (OEIC) provided by CAF Financial Solutions Limited (CFSL) registered in England under number 2771873. The Authorised Corporate Director at the start of the year was FundRock Partners Limited (FRP) registered in England under number 4162989. On 23 May 2020, however, FRP was replaced by Investment Fund Services Limited (IFSL) registered in England under number 6110770. In consequence, the fund name then changed from "FP CAF UK Equity" to "IFSL CAF UK Equity".

Each provider is authorised and regulated by the Financial Conduct Authority (FCA) under the Financial Services and Markets Act 2000 (FSMA), and is entered in the Financial Services Register with the following Reference Number: NWB: 121878; CBL: 204451; CFSL: 189450; FRP: 469278; IFSL: 464193.

Around a quarter of the units held in the OEIC were realised towards the end of 2019, to bolster the limited liquid funds held in the bank account. No further realisation has been made.

# **The Society of Friends of Mvumi Hospital, Dodoma**

## **Trustees Annual Report 2020**

### **Reserves Policy**

The Executive Committee believe that it is prudent to hold a reserve of funds to enable it to continue supporting Mvumi Hospital in the event of a significant drop in the Society's income. Funds which are not committed to specific projects, or invested in fixed assets, are held for existing commitments and at a level of 12 months' average of other recurrent expenditure; currently, however, there are no such commitments (2019: nil). An additional £500 (2019: £500) is held in respect of other recurrent expenditure. The total reserve needed is therefore £500 (2019: £500).

The unrestricted general fund, excluding fixed assets, at the end of 2020 comprised £18,808 (2019: £8,091).

Whilst the Society's free reserves target is currently being met, continuing support through regular donations is still vital to sustain the Society's on-going support of Mvumi Hospital.

### **Responsibilities of the Trustees**

Law applicable to Charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the Charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements, giving a true and fair view, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and which enable them to ensure that the financial statements comply with the Charities Act 2011. The Trustees are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed by order of the Trustees

Dr Andrew Barclay (Chairperson)



Approved by the Trustees on 13 March 2021



# Independent examiner's report on the accounts

**Report to the trustees/  
members of**

The Society of Friends of Mvumi Hospital, Dodoma

**On accounts for the year  
ended**

31 December 2020

**Charity**

289820

**Set out on pages**

10 to 13

**Respective responsibilities  
of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's  
statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**



**Date:**

26/6/21

**Name:**

David Blackmore

**Relevant professional  
qualification(s) or body (if  
any):**

ACIB, FCISI

**Address:**

89 Cromwell Lane  
Coventry  
CV4 8AQ

**RECEIPTS AND PAYMENTS ACCOUNTS**  
**THE SOCIETY OF FRIENDS OF MVUMI HOSPITAL, DODOMA**  
**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020**

	<u>Notes</u>	<u>Unrestricted Fund</u> £	<u>Restricted Funds</u> £	<u>Total 2020</u> £	<u>Total 2019</u> £
<b>Receipts and Payments Accounts</b>					
<b>RECEIPTS</b>					
<b>Voluntary receipts</b>					
Planned giving		4,797	825	5,622	5,397
Other donations		7,188	15,000	22,188	15,558
Gift aid recoverable		2,260	206	2,466	2,155
Legacies		5,000	-	5,000	-
		19,245	16,031	35,276	23,110
Investment income	2	375	-	375	685
<b>Total Receipts</b>		19,620	16,031	35,651	23,795
<b>PAYMENTS</b>					
Charitable activities	3	8,538	7,087	15,625	27,766
Governance costs		-	-	-	-
<b>Total Payments</b>		8,538	7,087	15,625	27,766
<b>Excess of Receipts over Payments</b>		11,082	8,944	20,026	(3,971)
<b>Transfers Between Funds</b>					
		-	-	-	-
		11,082	8,944	20,026	(3,971)
Unrealised Gains on Investments	4	(1,184)	-	(1,184)	2,732
<b>Net movement in funds</b>		9,898	8,944	18,842	(1,239)
Total funds brought forward		27,370	4,673	32,043	33,282
Total funds carried forward		37,268	13,617	50,885	32,043
<b>Statement of Assets and Liabilities</b>					
<b>Cash Funds</b>					
CAF Gold Account		18,733	13,617	32,350	12,700
CAF Cash Account		46	-	46	30
NatWest Current Account		19	-	19	13
		18,798	13,617	32,415	12,743
<b>Other Monetary Assets</b>					
Gift Aid reclaimed but not received	5	10		10	21
<b>Liabilities</b>					
Creditors		-	-	-	-
<b>NET CURRENT ASSETS</b>	4	18,808	13,617	32,425	12,764
<b>Fixed Asset</b>					
OEIC at market value	4	18,460		18,460	19,279
<b>NET ASSETS</b>	6	37,268	13,617	50,885	32,043

**RECEIPTS AND PAYMENTS ACCOUNTS**  
**THE SOCIETY OF FRIENDS OF MVUMI HOSPITAL, DODOMA**  
**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020**

**NOTES**

**1 Statement of Accounting Policies**

**Basis of Accounting**

The financial statements of the Society have been prepared using the Receipts and Payments basis.

**Investments**

Investments are stated at mid-market value.

Realised and unrealised gains or losses are disclosed in the Statement of Assets and Liabilities.

Investment Income (ie Dividends) received on Fixed Assets is reinvested.

Investment Income (ie Interest) received on bank accounts is apportioned to individual funds on an average balance basis.

**Unrestricted and Restricted Funds**

Unrestricted funds are those received or generated that can be used for the general purposes of the charity in furtherance of the general objectives of the charity. Restricted funds represent income contributions which are restricted to a particular purpose, in accordance with the donor's wishes or by the type of appeal the charity has mounted.

The Unrestricted Fund is held in Fixed Assets (currently solely an OEIC) and bank accounts.

Restricted Funds are held in bank accounts.

**Further Analysis of Receipts and Payments Accounts**

	<u>Notes</u>	<u>Unrestricted</u> <u>Fund</u> £	<u>Restricted</u> <u>Funds</u> £	<u>Total</u> <u>2020</u> £	<u>Total</u> <u>2019</u> £
<b>2 Investment income</b>					
CAF Bank interest		10	-	10	14
Reinvested dividends on OEIC		365	-	365	671
		<u>375</u>	<u>-</u>	<u>375</u>	<u>685</u>
<b>3 Charitable activities</b>					
Student / Nurse Sponsorship / Support			1,219	1,219	4,488
Staff Upgrading Courses				-	937
Generator				-	1,825
Nutrition for Children living with HIV/AIDS				-	2,000
Washing Machine parts		654		654	-
Dedicated Baby Unit / Baby Warmer				-	3,827
Medical Equipment		59	400	459	1,349
Guest House renovation			2,067	2,067	-
Ultrasound Course			592	592	-
X-Ray Machine Repairs and Preventative Maintenance		2,538		2,538	-
Repairs to Labour, Surgical & Children's Wards		346		346	-
Solar lighting for OPD; plumbing parts Medical ward		189		189	-
Hospital Ward Renovation and Oxygen Concentrator		1,128		1,128	-
Chaplain		2,052		2,052	2,193
Sewerage Lagoon Cleaning		708		708	-
Hospital Laboratory Renovation			136	136	1,411
Vehicle Maintenance & Repair		520	2,673	3,193	6,020
Cleanliness & Infection Control				-	3,350
Caesarean section operations				-	-
Stationery and Postage		-		-	22
Trustee insurance		284		284	284
Bank Fees		60		60	60
		<u>8,538</u>	<u>7,087</u>	<u>15,625</u>	<u>27,766</u>

**RECEIPTS AND PAYMENTS ACCOUNTS**  
**THE SOCIETY OF FRIENDS OF MVUMI HOSPITAL, DODOMA**  
**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020**

	<u>Notes</u>	<u>Unrestricted Fund</u> £	<u>Restricted Funds</u> £	<u>Total 2020</u> £	<u>Total 2019</u> £
<b>4 Fixed Asset</b>					
<b>OEIC with CAF Financial Solutions Limited</b>					
Valuation at 1 January		19,279		19,279	21,646
Additions		-		-	-
Realisations		-		-	(5,770)
Dividend income retained		365		365	671
Unrealised gain / (loss) on valuation at 31 December		<u>(1,184)</u>		<u>(1,184)</u>	<u>2,732</u>
Valuation at 31 December		<u>18,460</u>		<u>18,460</u>	<u>19,279</u>
Historical cost		10,001		10,001	10,001
<i>Towards the end of 2019, part of the OEIC holding was sold, resulting in a gain of £2,562.</i>					

**5 Debtors**

Gift Aid reclaimed but not received for 2020 was claimed in December 2020 and received in January 2021.  
Gift Aid reclaimed but not received for 2019 was claimed in December 2019 and received in January 2020.

**RECEIPTS AND PAYMENTS ACCOUNTS**  
**THE SOCIETY OF FRIENDS OF MVUMI HOSPITAL, DODOMA**  
**FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020**

**6 Summary of Funds**

	<u>Brought forward</u>	<u>Voluntary receipts</u>	<u>Investment Income</u>	<u>Payments</u>	<u>Transfers</u>	<u>Unrealised Gain/(Loss)</u>	<u>Net movement</u>	<u>Carried forward</u>
	£	£	£	£	£	£	£	£
<b>Unrestricted Funds</b>								
General Fund	27,370	19,245	375	(8,538)		(1,184)	+9,898	37,268
<b>Total Unrestricted</b>	<u>27,370</u>	<u>19,245</u>	<u>375</u>	<u>(8,538)</u>	<u>-</u>	<u>(1,184)</u>	<u>+9,898</u>	<u>37,268</u>
<b>Restricted Funds</b>								
MSNRF (Student / Nurse Sponsorship / Support)	188	1,031	-	(1,219)			(188)	-
Generator	671		-	-			-	671
St Martin's PCC								
• Medical Equipment	400		-	(400)			(400)	-
New Restricted Fund								
• Guest House renovation and Ultrasound Course	3,125		-	(2,659)			(2,659)	466
The James Knott Family Trust								
• Hospital Laboratory Renovation	289		-	(136)			(136)	153
• Ongoing Vehicle Maintenance	-	5,000	-	(2,673)			+2,327	2,327
• Caesarean section operations	-	10,000	-	-			+10,000	10,000
<b>Total Restricted</b>	<u>4,673</u>	<u>16,031</u>	<u>-</u>	<u>(7,087)</u>	<u>-</u>	<u>-</u>	<u>+8,944</u>	<u>13,617</u>
<b>TOTAL FUNDS</b>	<u>32,043</u>	<u>35,276</u>	<u>375</u>	<u>(15,625)</u>	<u>-</u>	<u>(1,184)</u>	<u>+18,842</u>	<u>50,885</u>

**Assets and liabilities representing each fund**

	<u>Fixed Assets</u>	<u>Cash Funds and Other Monetary Assets</u>	<u>Current Liabilities</u>	<u>Total</u>
	£	£	£	£
<b>Unrestricted Funds</b>				
	18,460	18,808	-	37,268
<b>General Fund</b>				
MSNRF (Student / Nurse Sponsorship / Support)		-		-
Generator		671		671
St Martin's PCC				
• Medical Equipment		-		-
New Restricted Fund				
• Guest House renovation and Ultrasound Course		466		466
The James Knott Family Trust				
• Hospital Laboratory Renovation		153		153
• Caesarean section operations		10,000		10,000
<b>Total Restricted</b>	<u>-</u>	<u>11,290</u>	<u>-</u>	<u>11,290</u>
<b>TOTAL FUNDS</b>	<u>18,460</u>	<u>30,098</u>	<u>-</u>	<u>48,558</u>