

# PARENT/FRIENDS ASSOCIATION OF CORBETS TEY SCHOOL, UPMINSTER

England & Wales · Charity number 289742

## Details

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**Status** Registered

**Legal form** Other

**Registered** 1984-07-25

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Corbets Tey School  
Harwood Hall Lane  
Upminster  
RM14 2YQ

**Phone** 01708225888

## Activities

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**Objects:** TO ADVANCE THE EDUCATION OF THE PUPILS OF THE SCHOOL BY PROVIDING AND ASSISTING IN THE PROVISION OF FACILITIES FOR EDUCATION AT THE SCHOOL (NOT NORMALLY PROVIDED BY THE LOCAL EDUCATION AUTHORITY).

**Activities:** Organising fundraising activities such as golf days, raffles, sponsored events and gaining support from charitable and grant giving organisations. Managing the allocation of funds raised to ensure that they are used to benefit the children attending the school. Organising various social functions for children, parents/carers, staff and friends of the school.

## Classification

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- **How:** Provides Other Finance, Other Charitable Activities
- **What:** Education/training
- **Who:** Children/young People, People With Disabilities

## Geography

- **Area of benefit:** NOT DEFINED-IN PRACTICE IN THE CATCHMENT AREA OF THE SCHOOL.
- Essex
- Havering

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£97,750	£61,011	-	-
2023-08-31	£51,883	£43,328	-	-
2022-08-31	£54,111	£5,011	-	-
2021-08-31	£43,336	£71,345	-	-
2020-08-31	£44,101	£21,155	-	-

## Trustees

Name	Role	Appointed
Paul Wilson	Chair	2023-01-01
Carl Baroni		2023-01-01
EDWARD FOWLES		
EMMA ALLEN		
Gulsharan McDermott		2014-04-01
JEAN CHALLIS		
MICHELLE ROBINSON		2012-04-13
SUSAN CUMBERS		
TONI WILLIAMS		2013-05-10

**PARENT/FRIENDS ASSOCIATION OF CORBETS TEY SCHOOL, UPMINSTER**

England & Wales - Charity number 289742

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# Accounts

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**CORBETS TEY SCHOOL PARENTS AND FRIENDS ASSOCIATION  
REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
31 AUGUST 2024**

**Charity No: 289742**

**PRICE MANN LIMITED  
CHARTERED CERTIFIED ACCOUNTANTS  
MAGNOLIA HOUSE, SPRING VILLA PARK  
11 SPRING VILLA ROAD  
EDGWARE  
HA8 7EB**

**CORBETS TEY SCHOOL PARENTS AND FRIENDS ASSOCIATION  
REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2024**

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**CORBETS TEY SCHOOL PARENTS AND FRIENDS ASSOCIATION  
REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2024**

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**Legal and Administrative Information**

**Trustees:**

Mrs. Emma Allen (President)  
Mrs. Gulsharan Mcdermott (Vice President)  
Mr Terence Hudson (Vice President)  
Mr Adam Allen (Vice President)  
Mr Paul Willson (Chairperson)  
Mr Carl Baroni (Vice Chairperson)  
Mrs. Toni Williams (Treasurer)  
Mrs. Michelle Robinson (Secretary)  
Mr. Edward Fowles (Officer)  
Mrs. Susan Cumbers (Officer)  
Mrs. Jean Challis (Community Officer)  
Mrs. Danielle Lane (Officer)  
Mrs Rachel Roberts (Officer)  
Mrs Gemma Taylor (Officer)  
Mr Colin Carpenter (Officer upto 31/07/2024)

**Charlty Number:** 289742

**Charity's Principal Address:**

c/o Corbets Tey School  
Harwood Hall lane  
Upminster  
Essex. RM14 2YQ

**Bankers:**

CAF Bank Limited  
25 Kings Hill Avenue  
Kings Hill  
West Malling  
Kent. ME19 4JQ

**Independent Examiners:**

Shaileen Shah  
Price Mann Limited  
Chartered Certified Accountants  
Magnolia House, Spring Villa Park  
11 Spring Villa Road  
Edgware  
HA8 7EB

## **CORBETS TEY SCHOOL PARENTS AND FRIENDS ASSOCIATION**

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### **Trustees' Report for the Year Ended 31<sup>st</sup> August 2024**

The Trustees present their report together with the financial statements of the Charity for the year ended 31st August 2024. The financial statements have been prepared in accordance with the accounting policies set out on page 10 and comply with the charity's trust deed and applicable law.

#### **Constitution, objects and policies**

The objects of the association are to advance the education of the pupils of Corbets Tey School by providing and assisting in the provision of facilities not normally provided by the Local Education Authority for education in the school. The association shall be non-political and non-sectarian in the school.

The policy of the Trustees continues to be to seek additional finance and support to continue to run the Association.

#### **Trustees**

The Trustees named on page 3 have served in the year.

#### **Developments, activities and achievements and future developments**

The Parents and Friends Association's activities include organising fundraising activities such as fetes, golf days, raffles, sponsored events and gaining support from charitable and grant giving organisations. The management committee manage and oversee the allocation of any funds raised to ensure that they are used to benefit the children attending the school. The members of the association also organise various social functions for children, parents/carers, staff and friends of the school. These events take place throughout the year and include live bands, tribute bands, discos and quiz nights.

#### **Grants of Considerable value**

The following significant donations were received in the year:

Eddies 80th	3,850
RGC Captains Charity	31,250
Brickendon Grange Golf Day at RGC	20,490
CTS Charity Golf Day	14,300
The Wall	5,822
City of London Police	5,574

## **CORBETS TEY SCHOOL PARENTS AND FRIENDS ASSOCIATION**

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### **Trustees' Report for the Year Ended 31<sup>st</sup> August 2024**

#### **Developments, activities and achievements and future developments (Contd).**

##### **Events/Activities**

- . Ash Class Outside Area
- . Various Classroom equipment (Digital Rainbow, Laptops)
- . Leavers Prom
- . Rebound Therapy - In Memory
- . Avelon Outside Area
- . Xmas Gifts to Pupils

##### **Financial Review**

The Charity with the support of its donors, staff and volunteers, generated incoming resources of £97,750. Total resources expended were £61,011. This has resulted in a surplus of £36,739

##### **Risk Management**

The Trustees have conducted a review of the major risks to which the charity is exposed. A risk register has been established and is updated at least annually. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions. Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors. There are vetting procedures as required by law for the protection of the children. These procedures are periodically reviewed to ensure that they continue to meet the needs of the charity.

##### **Reserves policy**

The association is a small charity with a simple, stable pattern of receipts and payments, few if any commitments, and little susceptibility to factors outside its own control. In normal circumstances, it is considered that the association has no reason to hold reserves in large amounts. New capital or revenue projects will only be approved by officers and supported financially by the association, when revenue is already in place within its funds or following a successful application for grant funding, where pledged support has been received in writing. The association funds will not be allowed to go into deficit.

## CORBETS TEY SCHOOL PARENTS AND FRIENDS ASSOCIATION

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### Trustees' Report for the Year Ended 31<sup>st</sup> August 2024

#### Trustees' responsibilities in relation to the financial statements

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any departures disclosed and explained in the financial statements;
- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity to enable them to ensure that the accounts comply with the Charities Act 2011 the applicable Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### Examiners

Mr. Shaheen Shah of Price Mann Limited was appointed as the Charity's Examiner during the year and has expressed his willingness to continue in that capacity.

#### Approval

This report was approved by the Trustees on 5/21/2025 and signed on their behalf by:

DocuSigned by:

*Paul Willson*

MR. PAUL WILSON - CHAIRMAN

## **CORBETS TEY SCHOOL PARENTS AND FRIENDS ASSOCIATION**

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### **Independent Examiner'S Report To The Trustees Of Corbets Tey School Parents And Friends Association**

I report to the trustees on my examination of the accounts of Corbets Tey School Parents and Friends Association for the year ended 31st August 2024, which are set out on pages 8 to 13.

#### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Shaileen Shah  
Price Mann Limited  
Chartered Certified Accountants  
Magnolia House, Spring Villa Park  
11 Spring Villa Road  
Edgware  
HA8 7EB

Date: \_\_\_\_\_

## CORBETS TEY SCHOOL PARENTS AND FRIENDS ASSOCIATION

### Statement of Financial Activities For the Year Ended 31<sup>st</sup> August 2024

	Notes	General funds	Restricted funds	2024	2023
			£	£	£
<b>Income</b>					
Donations	4	95,841	900	96,741	51,652
Investment Income	5	1,009	-	1,009	230
<b>Total Income</b>		<b>96,850</b>	<b>900</b>	<b>97,750</b>	<b>51,882</b>
<b>Expenditure</b>					
Charitable Activities	6 (a)	54,571	4,321	58,892	43,188
Other - Administration Costs	6 (b)	2,119	-	2,119	140
<b>Total Expenditure</b>		<b>56,690</b>	<b>4,321</b>	<b>61,011</b>	<b>43,328</b>
<b>NET INCOME/(EXPENDITURE)</b>		<b>40,160</b>	<b>- 3,421</b>	<b>36,739</b>	<b>8,555</b>
Transfer between funds	7	(89)	89	-	-
Gains & Losses on Investment Assets		-	-	-	209
Total funds brought forward on 1st September 2022		27,405	57,215	84,620	75,856
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>67,476</b>	<b>53,883</b>	<b>121,359</b>	<b>84,620</b>

The statement of financial activities includes all gains and losses in the year. All income and expenditure derive from continuing activities.



## CORBETS TEY SCHOOL PARENTS AND FRIENDS ASSOCIATION

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### Notes to the Accounts for the Year Ended 31<sup>st</sup> August 2024

#### 1 BASIS OF PREPARATION

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The Trust meets the definition of a public benefit entity under FRS 102.

#### 2 FUND ACCOUNTING

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity.

Designated funds are Unrestricted funds which the Trustees have decided at their discretion to set aside for specific purposes.

Restricted funds are subjected to restriction on their expenditure imposed by the donor.

#### 3 ACCOUNTING POLICIES

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

##### (a) Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. Investment income is included when received.

##### (b) Resources expended

Expenditure is accounted for on an accruals basis.  
Expenditure on management and administration of the charity includes all expenditure not directly related to the charitable activity.

**CORBETS TEY SCHOOL PARENTS AND FRIENDS ASSOCIATION**

**Notes to the Accounts  
for the Year Ended 31<sup>st</sup> August 2024 (Contd.)**

4	DONATIONS	General Fund	Restricted Funds	2024	2023
		£	£	£	£
	General Donations	10,934	-	10,934	6,457
	Grant	5,484	900	6,384	850
	Just giving	9,463	-	9,463	10,390
	Brickendon Grange	20,490	-	20,490	21,380
	SJP Charlty foundation			-	9,575
	Garfield Weston			-	3,000
	Rebound Therapy	70	-	70	-
	RGC Captains Charity	31,250		31,250	-
	CTS Charity Golf Day	14,300		14,300	-
	Eddies 80th	3,850	-	3,850	-
		<b>95,841</b>	<b>900</b>	<b>96,741</b>	<b>51,652</b>

5	INVESTMENT INCOME	2024	2023
		£	£
	Bank interest received	1,009	230
	Dividends received	-	-
		<b>1,009</b>	<b>230</b>

**CORBETS TEY SCHOOL PARENTS AND FRIENDS ASSOCIATION**

**Notes to the Accounts  
for the Year Ended 31<sup>st</sup> August 2024 (Contd.)**

**6 EXPENDITURE ON CHARITABLE ACTIVITIES**

	<u>General Fund</u>	<u>Restricted Funds</u>	<u>2024</u>	<u>2023</u>
		£	£	£
<b>(a) <u>Activities</u></b>				
Avelon Outside Area		724	724	-
Ash Class Outside Area	43,086	-	43,086	-
Event Expenses	510	-	510	595
Leavers Prom	3,037	-	3,037	2,211
Children Gifts	4,921	300	5,221	2,507
Classroom Equipment	3,017	-	3,017	13,223
Outside Gym	-	-	-	22,869
Residential Trip	-	-	-	1,500
Entertainment Activities	-	-	-	283
Rebound Therapy - In Memory		3,297	3,297	-
	<u>54,571</u>	<u>4,321</u>	<u>58,892</u>	<u>43,188</u>
<b>(b) <u>Establishment Expenses</u></b>				
Insurance	319	-	319	140
Accountancy Fee	1,800	-	1,800	-
Bank Charges		-	-	-
	<u>2,119</u>	<u>-</u>	<u>2,119</u>	<u>140</u>
<b>TOTAL EXPENDITURE</b>	<u>56,690</u>	<u>4,321</u>	<u>61,011</u>	<u>43,328</u>

## CORBETS TEY SCHOOL PARENTS AND FRIENDS ASSOCIATION

### Notes to the Accounts for the Year Ended 31<sup>st</sup> August 2024 (Contd.)

#### 7 Funds

The movement of Restricted funds in the year was as follows:

	Balance 1 Sept. 2023	Incoming Funds	Outgoing Funds	Transfers	Balance 31st August 2024
	£	£	£	£	£
<u>Restricted Funds</u>					
Others	57,215	900	(4,321)	89	53,883
	57,215	900	(4,321)	89	53,883

#### 8 TRUSTEES REMUNERATION AND RELATED PARTY TRANSACTIONS

No Trustee received any remuneration during the year and no Trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year.

#### 9 INVESTMENTS

The charity holds 126 shares in Banco Santander SA.

#### 10 CASH AT BANK AND IN HAND

	2024	2023
	£	£
Cash At Bank	120,904	84,165



**PARENT/FRIENDS ASSOCIATION OF CORBETS TEY SCHOOL, UPMINSTER**

England & Wales - Charity number 289742

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# Accounts

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**CORBETS TEY SCHOOL PARENTS AND FRIENDS ASSOCIATION  
REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
31 AUGUST 2023**

**Charity No: 289742**

**PRICE MANN LIMITED  
CHARTERED CERTIFIED ACCOUNTANTS  
MAGNOLIA HOUSE, SPRING VILLA PARK  
11 SPRING VILLA ROAD  
EDGWARE  
HA8 7EB**

**CORBETS TEY SCHOOL PARENTS AND FRIENDS ASSOCIATION  
REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2023**

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**CORBETS TEY SCHOOL PARENTS AND FRIENDS ASSOCIATION  
REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2023**

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**Legal and Administrative Information**

**Trustees:**

Mrs. Emma Allen (President)  
Mrs. Gulsharan Mcdermott (Vice President)  
Mr Paul Willson (Chairperson from 1/9/2023)  
Mr. Edward Fowles (Chairperson up to 31/08/2023; Officer up to 31/12/2023)  
Mr Carl Baroni (Vice Chairperson from 1/9/2023)  
Mrs. Zoe Smith (Vice-Chairperson up to 31/8/2023)  
Mrs. Toni Williams (Treasurer)  
Mrs. Michelle Robinson (Secretary)  
Mrs. Jean Challis (Community Officer)  
Mrs. Susan Cumbers (Officer)  
Mr. Colin Carpenter (Officer)  
Mrs. Laura Forbes (Officer up to 31/8/2023)

**Charity Number:** 289742

**Charity's Principal Address:**

c/o Corbets Tey School  
Harwood Hall lane  
Upminster  
Essex. RM14 2YQ

**Bankers:**

CAF Bank Limited  
25 Kings Hill Avenue  
Kings Hill  
West Malling  
Kent. ME19 4JQ

**Independent Examiners:**

Shaileen Shah  
Price Mann Limited  
Chartered Certified Accountants  
Magnolia House, Spring Villa Park  
11 Spring Villa Road  
Edgware  
HA8 7EB

# **CORBETS TEY SCHOOL PARENTS AND FRIENDS ASSOCIATION**

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## **Trustees' Report for the Year Ended 31<sup>st</sup> August 2023**

The Trustees present their report together with the financial statements of the Charity for the year ended 31st August 2023. The financial statements have been prepared in accordance with the accounting policies set out on page 10 and comply with the charity's trust deed and applicable law.

### **Constitution, objects and policies**

The objects of the association are to advance the education of the pupils of Corbets Tey School by providing and assisting in the provision of facilities not normally provided by the Local Education Authority for education in the school. The association shall be non-political and non-sectarian in the school.

The policy of the Trustees continues to be to seek additional finance and support to continue to run the Association.

### **Trustees**

The Trustees named on page 3 have served in the year.

### **Developments, activities and achievements and future developments**

The Parents and Friends Association's activities include organising fundraising activities such as fetes, golf days, raffles, sponsored events and gaining support from charitable and grant giving organisations. The management committee manage and oversee the allocation of any funds raised to ensure that they are used to benefit the children attending the school. The members of the association also organise various social functions for children, parents/carers, staff and friends of the school. These events take place throughout the year and include live bands, tribute bands, discos and quiz nights.

### **Grants of Considerable value**

The following significant donations were received in the year:

Garfield Weston - Grant (outside gym)	3,000
St James Place – Grant (Early Years Playground)	9,575
Brickendon Grange Golf Day at RGC	21,380
Warley Park Golf Club Fundraising	2,782

# CORBETS TEY SCHOOL PARENTS AND FRIENDS ASSOCIATION

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## Trustees' Report for the Year Ended 31<sup>st</sup> August 2023

### Developments, activities and achievements and future developments (Contd).

#### Events/Activities

- . Creation of outside Gym
- . Various Classroom equipment (Digital Rainbow, Laptops)
- . Leavers Prom
- . Coronation Party
- . Residential Trip
- . Xmas Gifts to Pupils

#### Financial Review

The Charity with the support of its donors, staff and volunteers, generated incoming resources of £51,883. Total resources expended were £43,328. This has resulted in a surplus of £8,555

#### Risk Management

The Trustees have conducted a review of the major risks to which the charity is exposed. A risk register has been established and is updated at least annually. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions. Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors. There are vetting procedures as required by law for the protection of the children. These procedures are periodically reviewed to ensure that they continue to meet the needs of the charity.

#### Reserves policy

The association is a small charity with a simple, stable pattern of receipts and payments, few if any commitments, and little susceptibility to factors outside its own control. In normal circumstances, it is considered that the association has no reason to hold reserves in large amounts. New capital or revenue projects will only be approved by officers and supported financially by the association, when revenue is already in place within its funds or following a successful application for grant funding, where pledged support has been received in writing. The association funds will not be allowed to go into deficit.

# CORBETS TEY SCHOOL PARENTS AND FRIENDS ASSOCIATION

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## Trustees' Report for the Year Ended 31<sup>st</sup> August 2023

### Trustees' responsibilities in relation to the financial statements

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any departures disclosed and explained in the financial statements;
- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity to enable them to ensure that the accounts comply with the Charities Act 2011 the applicable Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### Examiners

Mr. Shaileen Shah of Price Mann Limited was appointed as the Charity's Examiner during the year and has expressed his willingness to continue in that capacity.

### Approval

This report was approved by the Trustees on 13th May 2024 and signed on their behalf by:



**MR. PAUL WILSON - CHAIRMAN**

# **CORBETS TEY SCHOOL PARENTS AND FRIENDS ASSOCIATION**

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## **Independent Examiner'S Report To The Trustees Of Corbets Tey School Parents And Friends Association**

I report to the trustees on my examination of the accounts of Corbets Tey School Parents and Friends Association for the year ended 31st August 2023, which are set out on pages 8 to 13.

### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Trust as required by section 130 of the Act;  
or
- (2) the accounts do not accord with those records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Shaileen Shah  
Price Mann Limited  
Chartered Certified Accountants  
Magnolia House, Spring Villa Park  
11 Spring Villa Road  
Edgware  
HA8 7EB

Date: 13th May 2024

## CORBETS TEY SCHOOL PARENTS AND FRIENDS ASSOCIATION

### Statement of Financial Activities For the Year Ended 31<sup>st</sup> August 2023

	Notes	General funds	Restricted funds	2023	2022
			£	£	£
<b>Income</b>					
Donations	4	11,506	40,146	51,652	54,103
Investment Income	5	230	-	230	8
<b>Total Income</b>		<b>11,737</b>	<b>40,146</b>	<b>51,883</b>	<b>54,111</b>
<b>Expenditure</b>					
Charitable Activities	6 (a)	13,297	29,891	43,188	4,761
Other - Administration Costs	6 (b)	140	-	140	250
<b>Total Expenditure</b>		<b>13,437</b>	<b>29,891</b>	<b>43,328</b>	<b>5,011</b>
<b><u>NET INCOME/(EXPENDITURE)</u></b>		<b>(1,700)</b>	<b>10,255</b>	<b>8,555</b>	<b>49,100</b>
Transfer between funds	7	(20,230)	20,230	-	-
Gains & Loses on Investment Assets		209	-	209	(103)
Total funds brought forward on 1st September 2022		49,126	26,730	75,856	26,859
<b><u>TOTAL FUNDS CARRIED FORWARD</u></b>		<b>27,405</b>	<b>57,215</b>	<b>84,620</b>	<b>75,856</b>

The statement of financial activities includes all gains and losses in the year. All income and expenditure derive from continuing activities.

## CORBETS TEY SCHOOL PARENTS AND FRIENDS ASSOCIATION

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### Balance Sheet as at 31<sup>st</sup> August 2023

	Notes	2023		2022	
		£	£	£	£
<b>Fixed Assets</b>					
Tangible Assets					-
Investments	9	454		245	
<b>Current Assets</b>					
Cash at bank and in hand	10	84,165		75,611	
		84,619		75,856	
<b>Creditors: Amounts falling due within one year</b>					
		-		-	
			84,619		75,856
<b>Net Assets</b>			<b>84,619</b>		<b>75,856</b>
Restricted Funds	7	57,215		26,730	
Unrestricted General Funds		27,405		49,126	
		<b>84,619</b>		<b>75,856</b>	

Approved by the Trustees on 15th May 2024 and signed on their behalf:

  
 \_\_\_\_\_  
 MR. PAUL WILSON - TRUSTEE

  
 \_\_\_\_\_  
 MRS. TONI WILLIAMS - TRUSTEE

# CORBETS TEY SCHOOL PARENTS AND FRIENDS ASSOCIATION

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## Notes to the Accounts for the Year Ended 31<sup>st</sup> August 2023

### 1 BASIS OF PREPARATION

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The Trust meets the definition of a public benefit entity under FRS 102.

### 2 FUND ACCOUNTING

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity.

Designated funds are Unrestricted funds which the Trustees have decided at their discretion to set aside for specific purposes.

Restricted funds are subjected to restriction on their expenditure imposed by the donor.

### 3 ACCOUNTING POLICIES

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

#### (a) Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. Investment income is included when received.

#### (b) Resources expended

Expenditure is accounted for on an accruals basis.

Expenditure on management and administration of the charity includes all expenditure not directly related to the charitable activity.

## CORBETS TEY SCHOOL PARENTS AND FRIENDS ASSOCIATION

### Notes to the Accounts for the Year Ended 31<sup>st</sup> August 2023 (Contd.)

4 DONATIONS	General Fund	Restricted Funds	2023	2022
	£	£	£	£
General Donations	4,221	2,236	6,457	54,103
Grant	850	-	850	-
Just giving	6,435	3,955	10,390	-
Brickendon Grange		21,380	21,380	-
SJP Charity foundation		9,575	9,575	
Garfield Weston		3,000	3,000	
	<u>11,506</u>	<u>40,146</u>	<u>51,652</u>	<u>54,103</u>

5 INVESTMENT INCOME	2023	2022
	£	£
Bank interest received	230	8
Dividends received	-	-
	<u>230</u>	<u>8</u>

## CORBETS TEY SCHOOL PARENTS AND FRIENDS ASSOCIATION

### Notes to the Accounts for the Year Ended 31<sup>st</sup> August 2023 (Contd.)

#### 6 EXPENDITURE ON CHARITABLE ACTIVITIES

	General Fund	Restricted Funds	2023	2022
		£	£	£
<b>(a) <u>Activities</u></b>				
E Bay			-	33
Event Expenses	595		595	121
Leavers Prom		2,211	2,211	477
Children Gifts	-	2,507	2,507	1,319
Classroom Equipment	12,418	805	13,223	1,935
Outside Gym	-	22,869	22,869	-
Residential Trip	-	1,500	1,500	-
Entertainment Activities	283		283	876
		-		
	<b>13,297</b>	<b>29,891</b>	<b>43,189</b>	<b>4,761</b>
<b>(b) <u>Establishment Expenses</u></b>				
Insurance	140	-	140	157
Bank Charges		-	-	93
	<b>140</b>	<b>-</b>	<b>140</b>	<b>250</b>
<b>TOTAL EXPENDITURE</b>	<b>13,437</b>	<b>29,891</b>	<b>43,329</b>	<b>5,011</b>

## CORBETS TEY SCHOOL PARENTS AND FRIENDS ASSOCIATION

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### Notes to the Accounts for the Year Ended 31<sup>st</sup> August 2023 (Contd.)

#### 7 Funds

The movement of Restricted funds in the year was as follows:

	Balance 1 Sept. 2022	Incoming Funds	Outgoing Funds	Transfers	Balance 31st August 2023
	£	£	£	£	£
<u>Restricted Funds</u>					
Others	26,730	40,146	(29,891)	20,230	57,215
	<u>26,730</u>	<u>40,146</u>	<u>(29,891)</u>	<u>20,230</u>	<u>57,215</u>

#### 8 TRUSTEES REMUNERATION AND RELATED PARTY TRANSACTIONS

No Trustee received any remuneration during the year and no Trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year.

#### 9 INVESTMENTS

The charity holds 126 shares in Banco Santander SA.

10 CASH AT BANK AND IN HAND	2023	2022
	£	£
Cash At Bank	<u>84,165</u>	<u>75,611</u>



**PARENT/FRIENDS ASSOCIATION OF CORBETS TEY SCHOOL, UPMINSTER**

England & Wales - Charity number 289742

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# Accounts

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**CORBETS TEY SCHOOL PARENTS AND FRIENDS  
ASSOCIATION**

**REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED**

**ON 31<sup>ST</sup> AUGUST 2022**

**Charity No: 289742**

**McCORMACK & ASSOCIATES  
CHARTERED CERTIFIED ACCOUNTANTS  
311 CHASE ROAD  
SOUTHGATE  
LONDON N14 6JS**

**CORBETS TEY SCHOOL PARENTS AND FRIENDS  
ASSOCIATION**

**REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED**

**31<sup>ST</sup> AUGUST 2022**

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**CORBETS TEY SCHOOL PARENTS AND FRIENDS  
ASSOCIATION  
YEAR ENDED ON 31<sup>st</sup> AUGUST 2022**

**Legal and Administrative Information**

**Trustees:**

Mrs. Emma Allen (President)  
Mrs. Gulsharan Mcdermott (Vice President)  
Mr. Edward Fowles (Chairperson)  
Mrs. Zoe Smith (Vice-Chairperson)  
Mrs. Toni Williams (Treasurer)  
Mrs. Michelle Robinson (Secretary)  
Mrs. Jean Challis (Community Officer)  
Mrs. Susan Cumbers (Officer)  
Mr. Colin Carpenter (Officer)  
Mrs. Laura Forbes (Officer)

**Charity Number:** 289742

**Charity's Principal Address:**

c/o Corbets Tey School  
Harwood Hall lane  
Upminster  
Essex. RM14 2YQ

**Bankers:**

CAF Bank Limited  
25 Kings Hill Avenue  
Kings Hill  
West Malling  
Kent. ME19 4JQ

**Independent Examiners:**

H.H. Shah  
McCormack & Associates  
Chartered Certified Accountants  
311 Chase Road  
Southgate  
London N14 6JS

# **CORBETS TEY SCHOOL PARENTS AND FRIENDS ASSOCIATION**

## **Trustees' Report for the Year Ended 31<sup>st</sup> August 2022**

The Trustees present their report together with the financial statements of the Charity for the year ended 31<sup>st</sup> August 2022. The financial statements have been prepared in accordance with the accounting policies set out on page 10 and comply with the charity's trust deed and applicable law.

### **Constitution, objects and policies**

The objects of the association are to advance the education of the pupils of Corbets Tey School by providing and assisting in the provision of facilities not normally provided by the Local Education Authority for education in the school. The association shall be non-political and non-sectarian in the school.

The policy of the Trustees continues to be to seek additional finance and support to continue to run the Association.

### **Trustees**

The Trustees named on page 3 have served in the year.

### **Developments, activities and achievements and future developments**

The Parents and Friends Association's activities include organising fundraising activities such as fetes, golf days, raffles, sponsored events and gaining support from charitable and grant giving organisations. The management committee manage and oversee the allocation of any funds raised to ensure that they are used to benefit the children attending the school. The members of the association also organise various social functions for children, parents/carers, staff and friends of the school. These events take place throughout the year and include live bands, tribute bands, discos and quiz nights.

### **Grants of Considerable value**

The following significant donations were received in the year:

Brickendon Grange Golf Day	15,000
Romford Golf Club – Golf Day	13,734
Just Giving	12,446
Grandparents of Pupil	5,000

# CORBETS TEY SCHOOL PARENTS AND FRIENDS ASSOCIATION

## Trustees' Report for the Year Ended 31<sup>st</sup> August 2022

### Developments, activities and achievements and future developments (Contd).

#### Events/Activities

- 2 Charity Fundraising Golf Days
- Siblings of Pupils Fundraising page
- Coin box collection at Whitechapel Station
- London Marathon
- 'In Memory' donations from pupils family
- M-Set Open Minds Drama workshops
- Leavers Prom
- Inflatable Day
- Xmas Gifts to Pupils

#### Financial Review

The Charity with the support of its donors, staff and volunteers, generated incoming resources of £54,111. Total resources expended were £5,011. This has resulted in a surplus of £49,100.

#### Risk Management

The Trustees have conducted a review of the major risks to which the charity is exposed. A risk register has been established and is updated at least annually. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions. Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors. There are vetting procedures as required by law for the protection of the children. These procedures are periodically reviewed to ensure that they continue to meet the needs of the charity.

#### Reserves policy

The association is a small charity with a simple, stable pattern of receipts and payments, few if any commitments, and little susceptibility to factors outside its own control. In normal circumstances, it is considered that the association has no reason to hold reserves in large amounts. New capital or revenue projects will only be approved by officers, and supported financially by the association, when revenue is already in place within its funds or following a successful application for grant funding, where pledged support has been received in writing. The association funds will not be allowed to go into deficit.

**CORBETS TEY SCHOOL PARENTS AND FRIENDS  
ASSOCIATION**

**Trustees' Report for the Year Ended 31<sup>st</sup> August 2022**

**Trustees' responsibilities in relation to the financial statements**

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any departures disclosed and explained in the financial statements;
- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity to enable them to ensure that the accounts comply with the Charities Act 2011 the applicable Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Examiners**

Mr. H.H. Shah of McCormack & Associates was reappointed as the Charity's Examiner during the year and has expressed his willingness to continue in that capacity.

**Approval**

This report was approved by the Trustees on  
signed on their behalf.

5<sup>th</sup> JUNE 2023 and

Eddie Fowler  
(MR. EDWARD FOWLES – CHAIRMAN)

**CORBETS TEY SCHOOL PARENTS AND FRIENDS  
ASSOCIATION**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CORBETS TEY  
SCHOOL PARENTS AND FRIENDS ASSOCIATION**

I report to the trustees on my examination of the accounts of Corbets Tey School Parents and Friends Association for the year ended 31<sup>st</sup> August 2022, which are set out on pages 8 to 12.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**H.H. Shah FCA FCCA  
McCormack & Associates  
Chartered Certified Accountants  
311 Chase Road  
Southgate  
London N14 6JS**

*McCormack & Associates*

Date: 5<sup>th</sup> June 2023

**CORBETS TEY SCHOOL PARENTS AND FRIENDS  
ASSOCIATION**

**Statement of Financial Activities  
For the Year Ended 31<sup>st</sup> August 2022**

	Notes	General <u>Fund</u> £	Restricted <u>Funds</u> £	<u>2022</u> £	<u>2021</u> £
<b>Income</b>					
Donations	4	37,215	16,888	54,103	43,332
Investment Income	5	8	-	8	4
<b>Total Income</b>		<u>37,223</u> =====	<u>16,888</u> =====	<u>54,111</u> =====	<u>43,336</u> =====
<b>Expenditure</b>					
Charitable Activities	6(a)	3,016	1,745	4,761	71,144
Other – Administration Costs	6(b)	250	-	250	201
<b>Total Expenditure</b>		<u>3,266</u> =====	<u>1,745</u> =====	<u>5,011</u> =====	<u>71,345</u> =====
<b><u>NET INCOME/(EXPENDITURE)</u></b>		33,957	15,143	49,100	(28,009)
Transfer between funds	7	(3,655)	3,655	-	-
Gains and Losses on Investment Assets		(103)	-	(103)	124
Total funds brought forward on 1 <sup>st</sup> September 2021		18,927	7,932	26,859	54,744
<b><u>TOTAL FUNDS CARRIED FORWARD</u></b>		<u>49,126</u> =====	<u>26,730</u> =====	<u>75,856</u> =====	<u>26,859</u> =====

The statement of financial activities includes all gains and losses in the year. All income and expenditure derive from continuing activities.

**CORBETS TEY SCHOOL PARENTS AND FRIENDS  
ASSOCIATION**

**Balance Sheet as at 31<sup>st</sup> August 2022**

		2022		2021	
	Notes	£	£	£	£
<b>Fixed Assets</b>					
Tangible Assets			-		-
Investments	9		245		348
 <b>Current Assets</b>					
Cash at bank and in hand	10	75,611		26,511	
		<u>75,611</u>		<u>26,511</u>	
<b>Creditors:</b> Amounts falling due within one year		<u>-</u>		<u>-</u>	
			75,611		26,511
			<u>75,856</u>		<u>26,859</u>
			=====		=====
<b>Net Assets</b>					
Restricted funds	7		26,730		7,932
Unrestricted General Funds			49,126		18,927
			<u>75,856</u>		<u>26,859</u>
			=====		=====
<b>Total funds</b>			<u>75,856</u>		<u>26,859</u>
			=====		=====

Approved by the Trustees on  
and signed on their behalf

*5th June*

2023

*Eddie Fowles*  
\_\_\_\_\_  
(MR. EDWARD FOWLES – TRUSTEE)

*Toni Williams*  
\_\_\_\_\_  
(MRS. TONI WILLIAMS – TRUSTEE)

**CORBETS TEY SCHOOL PARENTS AND FRIENDS  
ASSOCIATION**

**Notes to the Accounts  
for the Year Ended 31<sup>st</sup> August 2022**

**1. BASIS OF PREPARATION**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The Trust meets the definition of a public benefit entity under FRS 102.

**2. FUND ACCOUNTING**

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity.

Designated funds are Unrestricted funds which the Trustees have decided at their discretion to set aside for specific purposes.

Restricted funds are subjected to restriction on their expenditure imposed by the donor.

**3. ACCOUNTING POLICIES**

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

**(a) Incoming resources**

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. Investment income is included when received.

**(b) Resources expended**

Expenditure is accounted for on an accruals basis. Expenditure on management and administration of the charity includes all expenditure not directly related to the charitable activity.

	General	Restricted	2022	2021
<b>(b) Establishment Expenses</b>				
Insurance	157	-	157	201
Bank Charges	93	-	93	-
	<u>250</u>	<u>-</u>	<u>250</u>	<u>201</u>
	=====	=====	=====	=====
<b><u>TOTAL EXPENDITURE</u></b>	<b>3,266</b>	<b>1,745</b>	<b>5,011</b>	<b>71,345</b>
	=====	=====	=====	=====

## 7. FUNDS

The movement of Restricted funds in the year was as follows:

	<b><u>Balance</u></b> <b><u>1 Sept.</u></b> <b><u>2021</u></b>	<b><u>Incoming</u></b> <b><u>Funds</u></b>	<b><u>Outgoing</u></b> <b><u>Funds</u></b>	<b><u>Transfers</u></b>	<b><u>Balance</u></b> <b><u>31<sup>st</sup> August</u></b> <b><u>2022</u></b>
	£	£	£	£	£
<u>Restricted Funds</u>					
Others	7,932	16,888	(1,745)	3,655	26,730
	<u>7,932</u>	<u>16,888</u>	<u>(1,745)</u>	<u>3,655</u>	<u>26,730</u>
	=====	=====	=====	=====	=====

## 8. TRUSTEES REMUNERATION AND RELATED PARTY TRANSACTIONS

No Trustee received any remuneration during the year and no Trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year.

## 9. INVESTMENTS

The charity holds 126 shares in Banco Santander SA.

<b>10. CASH AT BANK AND IN HAND</b>	<b>2022</b>	<b>2021</b>
	£	£
Cash at Bank	75,611	26,510
	=====	=====

**PARENT/FRIENDS ASSOCIATION OF CORBETS TEY SCHOOL, UPMINSTER**

England & Wales - Charity number 289742

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# Accounts

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**CORBETS TEY SCHOOL PARENTS AND FRIENDS  
ASSOCIATION**

**REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED**

**ON 31<sup>ST</sup> AUGUST 2021**

**Charity No: 289742**

**McCORMACK & ASSOCIATES  
CHARTERED CERTIFIED ACCOUNTANTS  
311 CHASE ROAD  
SOUTHGATE  
LONDON N14 6JS**

**CORBETS TEY SCHOOL PARENTS AND FRIENDS  
ASSOCIATION**

**REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED**

**31<sup>ST</sup> AUGUST 2021**

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**CORBETS TEY SCHOOL PARENTS AND FRIENDS  
ASSOCIATION  
YEAR ENDED ON 31<sup>st</sup> AUGUST 2021**

**Legal and Administrative Information**

**Trustees:**

Mrs. Emma Allen (President)  
Mrs. Gulsharan Mcdermott (Vice President)  
Mr. Edward Fowles (Chairperson)  
Mrs. Zoe Smith (Vice-Chairperson)  
Mrs. Toni Williams (Treasurer)  
Mrs. Michelle Robinson (Secretary)  
Mrs. Jean Challis (Community Officer)  
Mrs. Susan Cumbers (Officer)  
Mr. Colin Carpenter (Officer)  
Mrs. Lesley Nutley (Officer)  
Mrs. Laura Forbes (Officer)

**Charity Number:** 289742

**Charity's Principal Address:**

c/o Corbets Tey School  
Harwood Hall lane  
Upminster  
Essex. RM14 2YQ

**Bankers:**

CAF Bank Limited  
25 Kings Hill Avenue  
Kings Hill  
West Malling  
Kent. ME19 4JQ

**Independent Examiners:**

H.H. Shah  
McCormack & Associates  
Chartered Certified Accountants  
311 Chase Road  
Southgate  
London N14 6JS

# **CORBETS TEY SCHOOL PARENTS AND FRIENDS ASSOCIATION**

## **Trustees' Report for the Year Ended 31<sup>st</sup> August 2021**

The Trustees present their report together with the financial statements of the Charity for the year ended 31<sup>st</sup> August 2021. The financial statements have been prepared in accordance with the accounting policies set out on page 10 and comply with the charity's trust deed and applicable law.

### **Constitution, objects and policies**

The objects of the association are to advance the education of the pupils of Corbets Tey School by providing and assisting in the provision of facilities not normally provided by the Local Education Authority for education in the school. The association shall be non-political and non-sectarian in the school.

The policy of the Trustees continues to be to seek additional finance and support to continue to run the Association.

### **Trustees**

The Trustees named on page 3 have served in the year.

### **Developments, activities and achievements and future developments**

The Parents and Friends Association's activities include organising fundraising activities such as fetes, golf days, raffles, sponsored events and gaining support from charitable and grant giving organisations. The management committee manage and oversee the allocation of any funds raised to ensure that they are used to benefit the children attending the school. The members of the association also organise various social functions for children, parents/carers, staff and friends of the school. These events take place throughout the year and include live bands, tribute bands, discos and quiz nights.

### **Grants of Considerable value**

The following donations were received to fund the project – New Primary Playground:

- (1) Donation of £15,000 from The Bailey Thomas Foundation
- (2) Donation of £10,000 from The Edward Gosling Foundation
- (3) Donation of £7,500 from The Garfield Weston Foundation
- (4) Donation of £3,000 from Bernard Sunley Foundation

# **CORBETS TEY SCHOOL PARENTS AND FRIENDS ASSOCIATION**

## **Trustees' Report for the Year Ended 31<sup>st</sup> August 2021**

### **Developments, activities and achievements and future developments (Contd).**

#### **Events/Activities**

Romford Golf Club – Captains Charity of the year raised £5,700 which is included within General Donations.

#### **Financial Review**

The Charity with the support of its donors, staff and volunteers, generated incoming resources of £43,336. Total resources expended were £71,345. This has resulted in a net deficit of £28,009.

#### **Risk Management**

The Trustees have conducted a review of the major risks to which the charity is exposed. A risk register has been established and is updated at least annually. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions. Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors. There are vetting procedures as required by law for the protection of the children. These procedures are periodically reviewed to ensure that they continue to meet the needs of the charity.

#### **Reserves policy**

The association is a small charity with a simple, stable pattern of receipts and payments, few if any commitments, and little susceptibility to factors outside its own control. In normal circumstances, it is considered that the association has no reason to hold reserves in large amounts. New capital or revenue projects will only be approved by officers, and supported financially by the association, when revenue is already in place within its funds or following a successful application for grant funding, where pledged support has been received in writing. The association funds will not be allowed to go into deficit.

**CORBETS TEY SCHOOL PARENTS AND FRIENDS  
ASSOCIATION**

**Trustees' Report for the Year Ended 31<sup>st</sup> August 2021**

**Trustees' responsibilities in relation to the financial statements**

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any departures disclosed and explained in the financial statements;
- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity to enable them to ensure that the accounts comply with the Charities Act 2011 the applicable Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Examiners**

Mr. H.H. Shah of McCormack & Associates was reappointed as the Charity's Examiner during the year and has expressed his willingness to continue in that capacity.

**Approval**

This report was approved by the Trustees on 6th APRIL 2022 and signed on their behalf.

E. Fowles  
(MR. EDWARD FOWLES – CHAIRMAN)

**CORBETS TEY SCHOOL PARENTS AND FRIENDS  
ASSOCIATION**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CORBETS TEY  
SCHOOL PARENTS AND FRIENDS ASSOCIATION**

I report to the trustees on my examination of the accounts of Corbets Tey School Parents and Friends Association for the year ended 31<sup>st</sup> August 2021, which are set out on pages 8 to 13.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**H.H. Shah FCA FCCA  
McCormack & Associates  
Chartered Certified Accountants  
311 Chase Road  
Southgate  
London N14 6JS**

*McCormack & Associates*

Date: 6TH APRIL 2022

**CORBETS TEY SCHOOL PARENTS AND FRIENDS  
ASSOCIATION**

**Statement of Financial Activities  
For the Year Ended 31<sup>st</sup> August 2021**

	Notes	General <u>Fund</u> £	Restricted <u>Funds</u> £	<u>2021</u> £	<u>2020</u> £
<b>Income</b>					
Donations	4	7,832	35,500	43,332	43,623
Charitable Activities	5	-	-	-	462
Investment Income	6	4	-	4	16
		-----	-----	-----	-----
<b>Total Income</b>		7,836 =====	35,500 =====	43,336 =====	44,101 =====
<b>Expenditure</b>					
Charitable Activities	7(a)	10,487	60,657	71,144	20,985
Other – Administration Costs	7(b)	201	-	201	170
		-----	-----	-----	-----
<b>Total Expenditure</b>		10,688 =====	60,657 =====	71,345 =====	21,155 =====
<b><u>NET INCOME/(EXPENDITURE)</u></b>		(2,852)	(25,157)	(28,009)	22,946
Transfer between funds	8	(23,103)	23,103	-	-
Gains and Losses on Investment Assets		124	-	124	(262)
Total funds brought forward on 1 <sup>st</sup> September 2020	8	44,758	9,986	54,744	32,060
		-----	-----	-----	-----
<b><u>TOTAL FUNDS CARRIED FORWARD</u></b>		18,927 =====	7,932 =====	26,859 =====	54,744 =====

The statement of financial activities includes all gains and losses in the year. All income and expenditure derive from continuing activities.

**CORBETS TEY SCHOOL PARENTS AND FRIENDS  
ASSOCIATION**

**Balance Sheet as at 31<sup>st</sup> August 2021**

	Notes	2021		2020	
		£	£	£	£
<b>Fixed Assets</b>					
Tangible Assets					-
Investments	10		348		224
<b>Current Assets</b>					
Debtors	11	-		-	
Cash at bank and in hand	12	26,511		54,520	
		26,511		54,520	
<b>Creditors:</b> Amounts falling due within one year	13	-		-	
			26,511		54,520
<b>Net Assets</b>			26,859		54,744
			26,859		54,744
Restricted funds	8		7,932		9,986
Unrestricted General Funds			18,927		44,758
<b>Total funds</b>			26,859		54,744

Approved by the Trustees on  
and signed on their behalf

*Gm APRIL*

2022

*E. Fowles*  
(MR. EDWARD FOWLES – TRUSTEE)

  
(MRS. TONI WILLIAMS – TRUSTEE)

**CORBETS TEY SCHOOL PARENTS AND FRIENDS  
ASSOCIATION**

**Notes to the Accounts  
for the Year Ended 31<sup>st</sup> August 2021**

**1. BASIS OF PREPARATION**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The Trust meets the definition of a public benefit entity under FRS 102.

**2. FUND ACCOUNTING**

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity.

Designated funds are Unrestricted funds which the Trustees have decided at their discretion to set aside for specific purposes.

Restricted funds are subjected to restriction on their expenditure imposed by the donor.

**3. ACCOUNTING POLICIES**

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

**(a) Incoming resources**

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. Investment income is included when received.

**(b) Resources expended**

Expenditure is accounted for on an accruals basis. Expenditure on management and administration of the charity includes all expenditure not directly related to the charitable activity.

**CORBETS TEY SCHOOL PARENTS AND FRIENDS  
ASSOCIATION**

**Notes to the Accounts  
For the year ended 31<sup>st</sup> August 2021**

4. DONATIONS	<u>General Fund</u>	<u>Restricted Fund</u>	2021	2020
	£	£	£	£
General Donations	7,832	-	7,832	28,855
Tesco	-	-	-	450
London Taxi Drivers	-	-	-	818
GWUK Groundworks	-	-	-	2,000
Charles French	-	-	-	2,000
Upminster Old School Foundation	-	-	-	250
Essex Youth Trust	-	-	-	1,000
Primary Playground	-	35,500	35,500	-
Grant Hedley Foundation	-	-	-	3,750
Upminster Tap Room	-	-	-	2,500
Mrs. B. Wheeler	-	-	-	2,000
	<u>7,832</u>	<u>35,500</u>	<u>43,332</u>	<u>43,623</u>
	=====	=====	=====	=====
<b>5. INCOME FROM CHARITABLE ACTIVITIES</b>			<b>2021</b>	<b>2020</b>
			£	£
Events and Activities			-	462
			=====	=====
<b>6. INVESTMENT INCOME</b>			<b>2021</b>	<b>2020</b>
			£	£
Bank interest received			1	8
Dividends received			3	8
			<u>4</u>	<u>16</u>
			=====	=====

**CORBETS TEY SCHOOL PARENTS AND FRIENDS  
ASSOCIATION**  
Notes to the Accounts  
For the year ended 31<sup>st</sup> August 2021 (Contd.)

7. **EXPENDITURE ON CHARITABLE ACTIVITIES**

	<b>General Fund</b>	<b>Restricted Funds</b>	<b>2021</b>	<b>2020</b>
	£	£	£	£
<b>(a) <u>Activities</u></b>				
Event Expenses	-		-	328
Leavers Prom	754		754	128
Childrens Gifts	2,271		2,271	3,083
Classroom Equipment	962	54	1,016	5,025
IT Equipment	-	-	-	8,371
Residential Trip	-	-	-	350
Pupil Reunion	-		-	450
M.Set Open Minds	6,500	-	6,500	3,250
Primary Playground	-	60,603	60,603	-
	<u>10,487</u>	<u>60,657</u>	<u>71,144</u>	<u>20,985</u>
	=====	=====	=====	=====
	<b>General Fund</b>	<b>Restricted Funds</b>	<b>2021</b>	<b>2020</b>
<b>(b) <u>Establishment Expenses</u></b>				
Insurance	201	-	201	110
Bank Charges	-	-	-	60
	<u>201</u>	<u>-</u>	<u>201</u>	<u>170</u>
	=====	=====	=====	=====
<b><u>TOTAL EXPENDITURE</u></b>	<u>10,688</u>	<u>60,657</u>	<u>71,345</u>	<u>21,155</u>
	=====	=====	=====	=====

**CORBETS TEY SCHOOL PARENTS AND FRIENDS  
ASSOCIATION**

**Notes to the Accounts  
For the year ended 31<sup>st</sup> August 2021 (Contd.)**

**8. FUNDS**

The movement of Restricted funds in the year was as follows:

	<u>Balance</u> <u>1 Sept.</u> <u>2020</u> £	<u>Incoming</u> <u>Funds</u> £	<u>Outgoing</u> <u>Funds</u> £	<u>Transfers</u> £	<u>Balance</u> <u>31<sup>st</sup> August</u> <u>2021</u> £
<u>Restricted Funds</u>					
Others	9,986	35,500	(60,657)	23,103	7,932
	<u>9,986</u>	<u>35,500</u>	<u>(60,657)</u>	<u>23,103</u>	<u>7,932</u>
	=====	=====	=====	=====	=====

**9. TRUSTEES REMUNERATION AND RELATED PARTY TRANSACTIONS**

No Trustee received any remuneration during the year and no Trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year.

**10. INVESTMENTS**

The charity holds 126 shares in Banco Santander SA.

**11. DEBTORS**

	<b>2021</b> £	<b>2020</b> £
Other Debtors	-	-
	=====	=====

**12. CASH AT BANK AND IN HAND**

	<b>2021</b> £	<b>2020</b> £
Cash at Bank	26,510	54,520
	=====	=====

**CORBETS TEY SCHOOL PARENTS AND FRIENDS  
ASSOCIATION**

**Notes to the Accounts  
For the year ended 31<sup>st</sup> August 2021 (Contd.)**

<b>13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>	<b>2021 £</b>	<b>2020 £</b>
Creditors and accruals	- =====	- =====

**PARENT/FRIENDS ASSOCIATION OF CORBETS TEY SCHOOL, UPMINSTER**

England & Wales - Charity number 289742

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# Accounts

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**CORBETS TEY SCHOOL PARENTS AND FRIENDS  
ASSOCIATION**

**REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED**

**ON 31<sup>ST</sup> AUGUST 2020**

**Charity No: 289742**

**McCORMACK & ASSOCIATES  
CHARTERED CERTIFIED ACCOUNTANTS  
311 CHASE ROAD  
SOUTHGATE  
LONDON N14 6JS**

**CORBETS TEY SCHOOL PARENTS AND FRIENDS  
ASSOCIATION**

**REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED**

**31<sup>ST</sup> AUGUST 2020**

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**CORBETS TEY SCHOOL PARENTS AND FRIENDS  
ASSOCIATION  
Year Ended on 31<sup>st</sup> August 2020**

**Legal and Administrative Information**

**Trustees:**

Mrs. Emma Allen (President)  
Mrs. Gulsharan Mcdermott (Vice President)  
Mr. Edward Fowles (Chairperson)  
Mrs. Zoe Smith (Vice-Chairperson)  
Mrs. Toni Williams (Treasurer)  
Mrs. Michelle Robinson (Secretary)  
Mrs. Jean Challis (Community Officer)  
Mrs. Susan Cumbers (Officer)  
Mr. Colin Carpenter (Officer)  
Mrs. Emma Marston (Officer)  
Mrs. Lesley Nutley (Officer)  
Mrs. Laura Forbes (Officer)

**Charity Number:** 289742

**Charity's Principal Address:**

c/o Corbets Tey School  
Harwood Hall lane  
Upminster  
Essex. RM14 2YQ

**Bankers:**

CAF Bank Limited  
25 Kings Hill Avenue  
Kings Hill  
West Malling  
Kent. ME19 4JQ

**Independent Examiners:**

H.H. Shah  
McCormack & Associates  
Chartered Certified Accountants  
311 Chase Road  
Southgate  
London N14 6JS

# **CORBETS TEY SCHOOL PARENTS AND FRIENDS ASSOCIATION**

## **Trustees' Report for the Year Ended 31<sup>st</sup> August 2020**

The Trustees present their report together with the financial statements of the Charity for the year ended 31<sup>st</sup> August 2020. The financial statements have been prepared in accordance with the accounting policies set out on page 10 and comply with the charity's trust deed and applicable law.

### **Constitution, objects and policies**

The objects of the association are to advance the education of the pupils of Corbets Tey School by providing and assisting in the provision of facilities not normally provided by the Local Education Authority for education in the school. The association shall be non-political and non-sectarian in the school.

The policy of the Trustees continues to be to seek additional finance and support to continue to run the Association.

### **Trustees**

The Trustees named on page 3 have served in the year.

### **Developments, activities and achievements and future developments**

The Parents and Friends Association's activities include organising fundraising activities such as fetes, golf days, raffles, sponsored events and gaining support from charitable and grant giving organisations. The management committee manage and oversee the allocation of any funds raised to ensure that they are used to benefit the children attending the school. The members of the association also organise various social functions for children, parents/carers, staff and friends of the school. These events take place throughout the year and include live bands, tribute bands, discos and quiz nights.

### **Grants of Considerable value**

The following donations were received to fund the projects

- (1) Donations of £3,750.00 from The Hedley Foundation made to Corbets Tey School to support the purchase of an iSand Box.
- (2) Donation of £2,000.00 from GWUK Groundworks UK via Tesco to Corbets Tey School to support the upgrade to outside area – Primary Playground
- (3) Donation of £2,000.00 from Charles French to Corbets Tey School to support the upgrade to outside areas.

# **CORBETS TEY SCHOOL PARENTS AND FRIENDS ASSOCIATION**

## **Trustees' Report for the Year Ended 31<sup>st</sup> August 2020**

### **Developments, activities and achievements and future developments (Contd).**

#### **Events/Activities**

Brickendon Grange Golf Day raised £9,660 and Romford Golf Club – Captains Charity of the year raised £11,350 both of which are included within General Donations.

#### **Financial Review**

The Charity with the support of its donors, staff and volunteers, generated incoming resources of £44,101. Total resources expended were £21,155. This has resulted in a net surplus of £22,946.

#### **Risk Management**

The Trustees have conducted a review of the major risks to which the charity is exposed. A risk register has been established and is updated at least annually. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions. Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors. There are vetting procedures as required by law for the protection of the children. These procedures are periodically reviewed to ensure that they continue to meet the needs of the charity.

#### **Reserves policy**

The association is a small charity with a simple, stable pattern of receipts and payments, few if any commitments, and little susceptibility to factors outside its own control. In normal circumstances, it is considered that the association has no reason to hold reserves in large amounts. New capital or revenue projects will only be approved by officers, and supported financially by the association, when revenue is already in place within its funds or following a successful application for grant funding, where pledged support has been received in writing. The association funds will not be allowed to go into deficit.

**CORBETS TEY SCHOOL PARENTS AND FRIENDS  
ASSOCIATION**

**Trustees' Report for the Year Ended 31<sup>st</sup> August 2020**

**Trustees' responsibilities in relation to the financial statements**

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any departures disclosed and explained in the financial statements;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity to enable them to ensure that the accounts comply with the Charities Act 2011 the applicable Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Examiners**

Mr. H.H. Shah of McCormack & Associates was reappointed as the Charity's Examiner during the year and has expressed his willingness to continue in that capacity.

**Approval**

This report was approved by the Trustees on 26<sup>th</sup> APRIL 2021 and signed on their behalf.

E. Fowles  
(MR. EDWARD FOWLES – CHAIRMAN)

**CORBETS TEY SCHOOL PARENTS AND FRIENDS  
ASSOCIATION**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CORBETS TEY  
SCHOOL PARENTS AND FRIENDS ASSOCIATION**

I report to the trustees on my examination of the accounts of Corbets Tey School Parents and Friends Association for the year ended 31<sup>st</sup> August 2020.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirements that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**H.H. Shah FCA FCCA  
McCormack & Associates  
Chartered Certified Accountants  
311 Chase Road  
Southgate  
London N14 6JS**

*McCormack & Associates*

Date: \_\_\_\_\_

*26<sup>TH</sup> APRIL*

2021

**CORBETS TEY SCHOOL PARENTS AND FRIENDS  
ASSOCIATION**

**Statement of Financial Activities  
For the Year Ended 31<sup>st</sup> August 2020**

	Notes	General Fund £	Restricted Funds £	<u>2020</u> £	<u>2019</u> £
<b>Income</b>					
Donations	4	28,855	14,768	43,623	47,260
Charitable Activities	5	462	-	462	984
Investment Income	6	16	-	16	26
<b>Total Income</b>		<u>29,333</u> =====	<u>14,768</u> =====	<u>44,101</u> =====	<u>48,270</u> =====
<b>Expenditure</b>					
Charitable Activities	7(a)	8,080	12,905	20,985	56,759
Other – Administration Costs	7(b)	170	-	170	175
<b>Total Expenditure</b>		<u>8,250</u> =====	<u>12,905</u> =====	<u>21,155</u> =====	<u>56,934</u> =====
<b><u>NET INCOME/(EXPENDITURE)</u></b>		21,083	1,863	22,946	(8,664)
Transfer between funds	8	(3,440)	3,440	-	-
Gains and Losses on Investment Assets		(262)	-	(262)	18
Total funds brought forward on 1 <sup>st</sup> September 2019	8	27,377	4,683	32,060	40,706
<b><u>TOTAL FUNDS CARRIED FORWARD</u></b>		<u>44,758</u> =====	<u>9,986</u> =====	<u>54,744</u> =====	<u>32,060</u> =====

The statement of financial activities includes all gains and losses in the year. All income and expenditure derive from continuing activities.


**CORBETS TEY SCHOOL PARENTS AND FRIENDS  
ASSOCIATION**

**Balance Sheet as at 31<sup>st</sup> August 2020**

	Notes	2020		2019	
		£	£	£	£
<b>Fixed Assets</b>					
Tangible Assets					-
Investments	10		224		486
<b>Current Assets</b>					
Debtors	11	-		-	
Cash at bank and in hand	12	54,520		31,574	
		54,520		31,574	
<b>Creditors:</b> Amounts falling due within one year	13	-		-	
			54,520		31,574
<b>Net Assets</b>			54,744		32,060
Restricted funds	8		9,986		4,683
Unrestricted General Funds			44,758		27,377
<b>Total funds</b>			54,744		32,060

Approved by the Trustees on 26<sup>th</sup> APRIL 2021  
and signed on their behalf

E. Fowles  
(MR. EDWARD FOWLES – TRUSTEE)

  
(TONI WILLIAMS – TRUSTEE)

**CORBETS TEY SCHOOL PARENTS AND FRIENDS  
ASSOCIATION**

**Notes to the Accounts  
for the Year Ended 31<sup>st</sup> August 2020**

**1. BASIS OF PREPARATION**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The Trust meets the definition of a public benefit entity under FRS 102.

**2. FUND ACCOUNTING**

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity.

Designated funds are Unrestricted funds which the Trustees have decided at their discretion to set aside for specific purposes.

Restricted funds are subjected to restriction on their expenditure imposed by the donor.

**3. ACCOUNTING POLICIES**

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

**(a) Incoming resources**

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. Investment income is included when received.

**(b) Resources expended**

Expenditure is accounted for on an accruals basis. Expenditure on management and administration of the charity includes all expenditure not directly related to the charitable activity.

**CORBETS TEY SCHOOL PARENTS AND FRIENDS  
ASSOCIATION**

**Notes to the Accounts  
For the year ended 31<sup>st</sup> August 2020**

4. DONATIONS	<u>General Fund</u>	<u>Restricted Fund</u>	2020	2019
	£	£	£	£
General Donations	28,855	-	28,855	34,379
Tesco	-	450	450	-
London Taxi Drivers	-	818	818	-
GWUK Groundworks	-	2,000	2,000	-
Charles French	-	2,000	2,000	-
Upminster Old School Foundation	-	250	250	180
Essex Youth Trust	-	1,000	1,000	1,000
Percy Bilton	-	-	-	3,390
Grant Hedley Foundation	-	3,750	3,750	-
Avelon fundraising	-	-	-	811
Upminster Tap Room	-	2,500	2,500	-
Variety	-	-	-	5,000
St. James's Place	-	-	-	2,500
Mrs. B. Wheeler	-	2,000	2,000	-
	<u>28,855</u>	<u>14,768</u>	<u>43,623</u>	<u>47,260</u>
	=====	=====	=====	=====
<b>5. INCOME FROM CHARITABLE ACTIVITIES</b>			<b>2020</b>	<b>2019</b>
			£	£
Events and Activities			462	984
			<u>462</u>	<u>984</u>
			=====	=====
<b>6. INVESTMENT INCOME</b>			<b>2020</b>	<b>2019</b>
			£	£
Bank interest received			8	6
Dividends received			8	20
			<u>16</u>	<u>26</u>
			=====	=====

**CORBETS TEY SCHOOL  
L PARENTS AND FRIENDS  
ASSOCIATION**

**Notes to the Accounts  
For the year ended 31<sup>st</sup> August 2020 (Contd.)**

**7. EXPENDITURE ON CHARITABLE ACTIVITIES**

	<u>General Fund</u>	<u>Restricted Funds</u>	<b>2020</b>	<b>2019</b>
	£	£	£	£
<b>(a) <u>Activities</u></b>				
Minibus	-		-	17,000
Event Expenses	328		328	654
Music Therapy	-		-	2,260
Leavers Prom	128		128	1,041
Childrens Gifts	3,083		3,083	2,577
Classroom Equipment	255	4,770	5,025	472
New Soft Play	-		-	4,978
Entertainment & Activities	-		-	427
IT Equipment	586	7,785	8,371	4,358
Residential Trip	-	350	350	1,000
Horticultural Resources	-		-	335
Pupil Reunion	450		450	48
Pool Lighting Upgrade	-		-	15,000
M.Set Open Minds	3,250		3,250	6,500
Class Trips	-		-	109
	<u>8,080</u>	<u>12,905</u>	<u>20,985</u>	<u>56,759</u>
	=====	=====	=====	=====
	<b><u>General Fund</u></b>	<b><u>Restricted Funds</u></b>	<b>2020</b>	<b>2019</b>
<b>(b) <u>Establishment Expenses</u></b>				
Insurance	110	-	110	105
Bank Charges	60	-	60	50
Lottery Licence	-	-	-	20
	<u>170</u>	<u>-</u>	<u>170</u>	<u>175</u>
	=====	=====	=====	=====
<b><u>TOTAL EXPENDITURE</u></b>	<u>8,250</u>	<u>12,905</u>	<u>21,155</u>	<u>56,934</u>
	=====	=====	=====	=====

**CORBETS TEY SCHOOL PARENTS AND FRIENDS  
ASSOCIATION**

**Notes to the Accounts  
For the year ended 31<sup>st</sup> August 2020 (Contd.)**

**8. FUNDS**

The movement of Restricted funds in the year was as follows:

	<u>Balance</u> <u>1 Sept.</u> <u>2019</u> £	<u>Incoming</u> <u>Funds</u> £	<u>Outgoing</u> <u>Funds</u> £	<u>Transfers</u> £	<u>Balance</u> <u>31<sup>st</sup> August</u> <u>2020</u> £
<u>Restricted Fund</u>					
Others	4,683	14,768	(12,905)	3,440	9,986
	<u>4,683</u> =====	<u>14,768</u> =====	<u>(12,905)</u> =====	<u>3,440</u> =====	<u>9,986</u> =====

**9. TRUSTEES REMUNERATION AND RELATED PARTY TRANSACTIONS**

No Trustee received any remuneration during the year and no Trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year.

**10. INVESTMENTS**

The charity holds 121 shares in Banco Santander SA.

**11. DEBTORS**

	<b>2020</b> £	<b>2019</b> £
Other Debtors	-	-
	<u>-</u> =====	<u>-</u> =====

**12. CASH AT BANK AND IN HAND**

	<b>2020</b> £	<b>2019</b> £
Cash at Bank	54,520	31,574
	<u>54,520</u> =====	<u>31,574</u> =====

**13.**

**CORBETS TEY SCHOOL PARENTS AND FRIENDS  
ASSOCIATION**

**Notes to the Accounts  
For the year ended 31<sup>st</sup> August 2020 (Contd.)**

<b>13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>	<b>2020 £</b>	<b>2019 £</b>
Creditors and accruals	-	-
	=====	=====