



Trustees' Annual Report for the period

From
Period start date
To
Period end date

Day

1

Month

April

Year

2021

Day

31

Month

March

Year

2022

Section A

Reference and administration details

Charity name

Friends of The Wilson, Cheltenham Art Gallery and Museum

Other names charity is known by

Registered charity number (if any)

289514

Charity's principal address

Treasurer, Friends of The Wilson

2 Selkirk Street

Cheltenham

Postcode

GL52 2HH

Names of the charity trustees who manage the charity

Trustee name
Office (if any)
Dates acted if not for whole year
Name of person (or body) entitled to appoint trustee (if any)

	1
Adrian Barlow	
Chair	

	2
John Beard	
Secretary	

	3
Liz Giles	
Treasurer	

Jaki Davis

4

Sue Pearce

5

Martin Renshaw

6

David Addison

7

Robert Rimell

Rosaleen Kaye

Vanessa Graham

Started 6 Jul 2021

Connie Price

Started 7 Sep 2021

Judie Hodsdon

Started 2 Nov 2021

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name

Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser

Name

Address

Name of chief executive or names of senior staff members (Optional information)

**Section B
management**

**Structure, governance and
management**

Description of the charity's trusts

Type of governing document

(eg. trust deed, constitution)

Constitution adopted 15 April 2015.

How the charity is
constituted

(eg. trust, association,
company)

Unincorporated association.

Trustee selection methods

(eg. appointed by, elected by)

Trustees are elected at the AGM. Provided the maximum number of Trustees is not exceeded the trustees can appoint further Trustees to fill vacancies until the next AGM.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Trustee training. To prepare new Trustees for their role as Trustees, the charity uses literature provided by the Charity Commission plus briefings from existing Trustees.

Organisation structure. The charity does not employ any staff, so all operating decisions are made by the Trustees.

All Trustees gave their time voluntarily and received no remuneration or other benefits.

Related parties. The charity has a close relationship with The Wilson, Cheltenham Art Gallery and Museum, which is part of The Cheltenham Trust (charity number 1158606), and which operates The Wilson. To that end a representative of The Wilson is invited to attend committee meetings of the Trustees, and Trustees also liaise with staff at The Wilson. The charity also has a relationship with Cheltenham Borough Council, which owns The Wilson's building and the collections.

Risk management. At each of its meetings the committee of Trustees reviews the financial situation of the charity.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The purpose of the charity is the educating of the public by the support and assistance of The Wilson, Cheltenham Art Gallery and Museum ("the Gallery"), and in making loans or gifts to the Gallery, and in purchasing, acquiring or contributing to the purchase or acquisition of pictures, sculptures, works of art, costume, photographs, books and other works of artistic historical scientific or general public interest for loans or gifts to the Gallery.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The charity has organised lectures and outings for the education of members and the public. There were six lectures on artistic and cultural subjects. The reduced programme this year was due to Covid-19. The profits from these events are used to benefit The Wilson

In accordance with section 17 of the Charities Act 2011, the Trustees have satisfied themselves that the charity's purpose and activities provide a public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Trustees adopted a funding policy at their meeting on 7 March 2017.

Summary of the main achievements of the charity during the year

During 2021-22 The Wilson remained closed and it had not yet developed plans for its reopening nor for the expected exhibition marking the Antarctic explorer Edward Wilson; consequently the charity did not have an opportunity to contribute financially in support of The Wilson in this period.

Section E

Financial review

Brief statement of the charity's policy on reserves

The restricted reserves are only available for use in accordance with the donors' express intentions.
The general reserve is available to enable the charity to meet its aim of supporting The Wilson. Specifically, the charity aims to keep a reserve to cover at least 12-18 months' charitable expenditure.

Details of any funds materially in deficit

None.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's income comes from subscriptions, donations and the profit on activities, and is occasionally supplemented by a legacy. It also includes Gift Aid on subscriptions and donations from UK taxpayers.

Surplus income is spent on projects for the benefit of The Wilson.

Funds are held in the charity's bank account, the charity's CCLA account and the charity's Virgin Money account.

The charity also currently holds some restricted funds such as legacies and proceeds from appeals for the benefit of The Wilson.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Secretary

6 July 2022

Friends of The Wilson - Cheltenham Art Gallery & Museum

Income & Expenditure Account - for the year ended 31st March 2022

	<u>2021/22</u>	<u>2020/21</u>
	£	£
Income		
Membership Subscriptions	8,436	8,490
Gift Aid Receipts	1,503	1,769
Events	9,169	1,605
Donations	47,858	5,127
Sales of Christmas Cards	5	0
Interest Received	152	225
Newsletter Advertising	675	450
	<u>67,797</u>	<u>17,666</u>
 Expenditure		
Venue Entry Costs	2,739	0
Food for Events	289	0
Printing	841	815
Postage & Mailing	333	609
Coach Hire	1,855	0
Speakers Costs	170	180
Subscriptions	25	25
Venue Hire	1,287	0
Website	89	146
Donations Made	0	10,840
Office Stationery	96	31
Insurance	185	185
Other expenses	308	0
Bank & PayPal Charges	201	104
	<u>8,416</u>	<u>12,935</u>
 Net Income	<u>59,382</u>	<u>4,731</u>

Friends of The Wilson - Cheltenham Art Gallery & Museum
(Registered Charity No 289514)

Balance Sheet

	As At 31st March 2022		As At 31st March 2021	
	£	£	£	£
<u>Current Assets</u>				
Debtors & Prepayments	1,638		0	
Bank Current Account	70,476		22,491	
Deposit Accounts	125,188		115,067	
		197,302		137,558
<u>Less - Current Liabilities</u>				
Creditors & Accruals		1,638		1,340
Total Net Current Assets		<u>195,663</u>		<u>136,218</u>
<u>Represented By:</u>				
General Fund		166,972		107,590
Restricted Funds		28,691		28,628
Total Funds		<u>195,663</u>		<u>136,218</u>

For the year ended 31st March 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

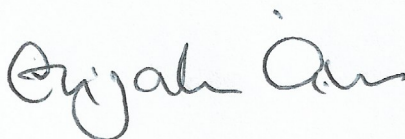
The members have not required the company to obtain an audit in accordance with section 144 of the Companies Act 2011.

The trustees acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Trustee:

Signed:



Printed

E B Giles

Date:

06.06.2022

Friends of The Wilson - Cheltenham Art Gallery & Museum
(Registered Charity No 289514)

Notes to the Accounts for the year ended 31st March 2022

1. Accounting Policies:

The accounts have been prepared under the historical cost convention and in accordance with applicable accounting standards and the Charities SORP (Statement of Recommended Practice).

2. Analysis of Fund Balances as at 31st March 2022:

	@ 31-3-22	Interest	Other Movements	@ 31-03-21
	£	£	£	£
General Fund	166,972	152	59,229	107,590
Restricted Funds:				
Phyllis Kaye Bequest	1,888	1	0	1,886
Restricted funds for use by The Wilson:				
North Place Organ Fund	1,094	1	0	1,093
Wilson Family Fund	25,710	17	45	25,648
	28,691	19	45	28,628
Total Funds	195,663	171	59,274	136,218

Independent Examiner's report to the trustees of The Friends of the Wilson

(registered charity number 289514)

I report on accounts for the year ended 31st March 2022, which are annexed.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act,
- Follow the procedures laid down in the general Directions given by the Charities Commission (under section 145(5)(b) of the Charities Act), and
- State whether particular matters have come to my attention

Basis of Independent Examiner's statement

My examination was carried out in accordance with general directions given by the Charities Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosure in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with section 130 of the Charities Act
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Signed  R A Collard