

REGISTERED COMPANY NUMBER: 01806055 (England and Wales)
REGISTERED CHARITY NUMBER: 289508

**Report of the Trustees and
Unaudited Financial Statements for the Year Ended
31 March 2021
for**

**Reigate & Banstead Women's Aid
(A Company Limited by Guarantee)**

Mulberry & Co
Chartered Certified Accountants
& Chartered Tax Advisers
9 Pound Lane
Godalming
Surrey
GU7 1BX

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for the Year Ended 31 March 2021**

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Reigate & Banstead Women's Aid

**Reference and Administrative Details
for the Year Ended 31 March 2021**

TRUSTEES	Mrs K E Halliwell (Solicitor) Mrs A Mihailidou (Charity Consultant) Mrs S P A Renault (Accountant) Mrs S Sengupta (Management Consultant) Mrs S J Stimpson (Nurse) Mrs J Zorkova (Ex Service User)
COMPANY SECRETARY	Mrs A Mihailidou
REGISTERED OFFICE	Po Box 54 Reigate Surrey RH2 0AZ
REGISTERED COMPANY NUMBER	01806055 (England and Wales)
REGISTERED CHARITY NUMBER	289508
INDEPENDENT EXAMINER	Mulberry & Co Chartered Certified Accountants & Chartered Tax Advisers 9 Pound Lane Godalming Surrey GU7 1BX
BANKERS	Lloyds Bank PLC 11 High Street Horley Surrey RH6 7BJ

**Report of the Trustees
for the Year Ended 31 March 2021**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

RBWA is a company limited by guarantee and a registered charity. It is governed according to the Memorandum of Association and the Articles of Association.

Recruitment and appointment of new trustees

Directors are recruited from those who have supported the organisation or through recognised channels such as the Council for Voluntary Service (CVS) and Reach which undertakes national recruitment for voluntary organisations. Personal contacts and local organisations are also sources of directors.

The induction programme for directors (trustees) includes information from directors and staff, trustee training courses, as well as Surrey DA awareness and safeguarding training. Relevant printed material is also given including RBWA documentation and national publications.

All members of the committee give their time voluntarily and receive no benefits from the charity. Any expenses claimed from the charity are set out in note 5 to these financial statements. RBWA recognises that a diverse, skilled and committed group of Directors is essential for the effective governance and management of the charity. Recruitment of new Directors is the responsibility of existing Directors.

Induction and training of new trustees

The Committee comprises directors of the company, who are also trustees under charity law. Committee members are elected at the Annual General Meeting and normally serve for three years. The committee may fill a casual vacancy for the period up to the next AGM, when the member concerned shall retire and shall be eligible for re-election at that meeting.

A committee member may serve for three years, and then be available for re-election for a further three years. They would not normally be eligible for re-election after two full terms until one year has elapsed, but this may be waived by the AGM if it would not be in the interests of the Company for the services of the member to be lost by requiring the member to stand down.

Committee members are required to disclose all relevant interests and register them with the secretary and in accordance with the charity's policy withdraw from decisions where a conflict of interest arises. Neither the charity nor any of the directors presently have such interests but any such interests would be disclosed should they arise.

**Report of the Trustees
for the Year Ended 31 March 2021**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational Structure

The management committee meets on ten occasions during the year and is responsible for the strategic direction and policies of the organisation. They also monitor performance and compliance with requirements of stakeholders. The CEO attends each meeting on a non-voting basis, with input from other staff members as requested.

The CEO assumes responsibility for the provision of service, and for meeting the monitoring and evaluation requirements of stakeholders. The Services Manager assumes responsibility for the day to day operations and reports to the CEO. The lines of accountability, support and supervision are well established within the organisation ensuring good practice in delivering a high-quality service.

RBWA is a member of the Women's Aid Federation of England and is part of the Surrey Domestic Abuse Management Board which links with the Surrey Domestic Abuse Commissioning Group.

Key management personnel

The directors comprise the board of directors, who are the Charity's trustees, and the senior management team comprise the key management personnel of the charity in charge of directing and controlling, running and operating the Charity on a day to day basis. All directors give of their time freely and no director received remuneration in the year. Details of the remuneration of key management personnel and trustees' expenses are disclosed in note 5 to the accounts.

Remuneration for CEO is set by the trustees using a benchmarking process and is reviewed annually.

The trustees have undertaken governance training to ensure a clear understanding of their responsibility to the Refuge and its stakeholders. The NCVO's Code of Governance and Charity Commission's Essential Duties of a Trustee were discussed in detail. A SWOT analysis was conducted highlighting areas of excellence and areas in need of attention which in turn, has assisted with succession planning.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The Committee has considered the risks to which the charity is exposed. Systems and procedures have been established to mitigate the risks the charity faces. There is a comprehensive risk framework in place which is formally reviewed quarterly and updated at board meetings to reflect significant changes.

Procedures are in place to protect staff, volunteers and service users. These procedures are regularly reviewed to ensure that they continue to meet the needs of the charity.

The Committee has assessed the relevant safeguarding risks and have decided that all Directors undergo a DBS check every three years.

OBJECTIVES AND ACTIVITIES

Our vision, values and objectives

Our goal is to end domestic abuse by increasing public awareness, providing education to professional services and external providers, both locally and nationally, and to continue to provide excellent services and support to survivors starting with a safe and supportive place for women and children to re-start a life free of abuse. Domestic abuse is a gendered crime which is deeply rooted in the societal inequality between men and women. It is a form of gender-based violence, violence "directed against a woman because she is a woman or that affects women disproportionately." (CEDAW, 1992).

Our values are: Respect, Inclusion, Trust, Empowerment.

Our service user charter states that women using services should:

- Have the greatest control over their own lives and have the opportunity to make informed choices;
 - Have the opportunity to be involved in decisions about every aspect of the service they receive from individual treatment to local and national policy;
 - Be treated with respect and dignity;
 - Have their diversity respected and have equal rights and opportunities.
-

**Report of the Trustees
for the Year Ended 31 March 2021**

OBJECTIVES AND ACTIVITIES

In addition, we are conscious of the many social, educational and faith needs of our service users both women and children. We believe that we must offer a holistic service and give assistance in meeting these needs, either from RBWA or from other sources within the area.

As part of our objective in supporting women in the refuge, each resident has a key worker who draws up a support plan with the woman, identifying and meeting her individual needs. The format of these support plans has been revised in consultation with clients, as we are committed to involving them on all possible levels.

We liaise with a range of other agencies Health, Education, Social Services and Housing Departments as well as other voluntary organisations in order to provide the best support for women and their children.

A monthly professionals meeting is held at the refuge where agency updates are shared, and the progress of each family is discussed and the need for particular agency involvement.

Achievements and performance

This has been another busy year, with great demand for our service. When a vacancy occurs, it is logged onto the Routes to Support website and during the past year, our listings have generated 333 responses (an increase of 150% over the previous year) asking for safe accommodation.

Pandemic Response:

At the start of the financial year we had just entered the first lockdown resulting from the COVID-19 pandemic. Our CEO, Charlotte Kneer, was convinced an increase in domestic abuse cases would follow. Given the national shortage of refuge spaces, Charlotte realised that there was a need to quickly generate additional refuge provision. Pre pandemic, for every space RBWA provided, 3 families were being turned away. Charlotte approached Surrey County Council with a proposal to provide short term extra spaces which was immediately accepted. Shortly thereafter, RBWA were offered a large, disused building and by June 15th a new refuge was set-up and operational. We furnished the building with the help of grants from the MHCLG, Community Foundation for Surrey and were also fortunate to secure start-up funding from Surrey County Council and the Office of the Police and Crime Commissioner for Surrey. We initially accommodated 7 families at the new refuge with the aim that we would expand that to 19 families if we could secure extra funding and recruit new staff. We were proved correct over the course of the financial year with the number of referrals per space increasing to 9. This is a national issue and one which we continually campaign to improve. The teams at all three of our refuges have continued to operate through the pandemic with the priority always being the full support of women and children. No doubt, coupled with the expansion, RBWA have saved many lives this financial year.

We would like to make a special mention of Dave Hill CBE who sadly passed away shortly after we opened our new refuge. Dave was instrumental in helping us set up the refuge in his role as Director of Children's Services at Surrey County Council. Dave will always be in our thoughts for his lifesaving work.

During this year we have had no changes in our board of trustees' membership. In a year characterised by uncertainty and a global crisis, the dedication and stability of the board, along with the experience and skills trustees bring, have been a real asset for RBWA.

Following on from the continuous media coverage, and domestic abuse crisis that the pandemic has brought to light, we are making an even greater impact to give voice to domestic abuse victims at a national level.

Our CEO, Charlotte Kneer has played a crucial role as an advocate for Domestic Abuse victims through her continued contribution to the Domestic Abuse Bill. This has helped secure the most desired elements of this landmark legislation due to be implemented in 2021.

Rail to Refuge:

As a direct result of the Channel 4 documentary in the previous financial year, a scheme was created by Rail providers where anyone needing refuge could travel free by train to get there. This scheme was rolled out across the UK and has been extended. The scheme is now being looked at as a global initiative. We are very proud of this tangible outcome resulting from the documentary.

Court of Appeal:

Emma Armstrong, Head of Services, supported an ex-resident to have her family law case heard in the Court of Appeal. It is the first time in 20 years that a case like hers has been heard there and some landmark changes in the way domestic abuse cases are dealt with in the Family Court were made as a result of this case.

**Report of the Trustees
for the Year Ended 31 March 2021**

OBJECTIVES AND ACTIVITIES

We are very proud of Emma for her tenacity in never giving up for this ex-resident and although the resident had left, Emma continued to support her for years.

We continue our involvement in several initiatives including:

1. Continuing to raise awareness in Surrey about the harms of domestic abuse and notably have delivered successful training to NHS staff around paediatric safeguarding and training to family court staff including Judges, Legal Professionals and CAFCASS to help shape how child contact and DA cases are handled
2. RBWA have, also, opened their doors to local schools / headteachers to educate them on life in refuge and how they can best support children from here
3. Helping hands sessions have been run for the children including inviting a police officer on site and safety awareness workshops
4. In the pursuit of increasing awareness, staff have written case studies on relevant issues faced by victims of domestic abuse

The continued visibility of our CEO, Charlotte Kneer in national media and effective use of social media, continues to increase visibility and has helped generate significant amount of donations

We have been fortunate in continuing to be funded by BBC Children in Need, by Reigate and Banstead Borough Council and by Surrey County Council. The Office of the Police and Crime Commissioner (OPCC) has again supported several of our projects. These include the 1-1 Saturday sessions for children, additional family therapy sessions and the transition fund.

We have had visits / meetings with various VIP's including:
Jess Phillips, Shadow Minister for Safeguarding and Domestic Abuse
HRH The Duchess of Cornwall
HRH the Earl and Countess of Wessex
Claire Countinho MP
Lord Lieutenant of Surrey

The feedback from the women in the refuge is very important for evaluating the service we provide. An exit questionnaire is given to the women to be returned to the Chair. Due to the lockdown restrictions the trustees have not been able to run the customary outcome interviews with women.

Activities - Women

There are three full time Domestic Abuse Refuge Advocates onsite at the refuges, dedicated to working with the women. Women arrive traumatised and bewildered so intensive emotional support is key, this continues throughout her entire stay.

Transition fund

When a family arrives in refuge we provide brand new items that include but is not limited to bedding, toiletries, crockery and food items. This is to ensure that the families have everything to meet their basic needs. The families can take these items with them when they move on from the refuge.

Freedom Programme

RBWA run The Freedom Programme at the refuges. All women attend this 6-week programme whilst resident. The programme teaches women about domestic abuse and helps them to understand their experience and what effects it will have had on their children. This programme is critical in helping women avoid entering another abusive relationship after refuge. It is delivered by refuge staff who have been trained in delivering the programme. We have added 2 additional sessions to the end of the programme which includes a session on self-esteem and confidence and one on coping with change. These 2 sessions are facilitated by a work coach. The FP training is also run for all new staff employed with RBWA.

Counselling

The women at RBWA are offered weekly counselling. Time with their counsellor is spent safely exploring the trauma experienced and finding ways to help them move forward with their life. .

**Report of the Trustees
for the Year Ended 31 March 2021**

OBJECTIVES AND ACTIVITIES

Support

Emotional/Practical and Financial support is offered to the clients from the day of arrival and until 3 months after they have left RBWA and been rehoused in an area of safety. The aim of all our work at RBWA is to empower women to live a life free from domestic abuse.

Activities - Children

RBWA have worked hard to continue to fund the children's service at the refuge and are very fortunate to have two dedicated children's advocates, one of whom is a trainee play therapist. Another advocate is also a qualified play therapist/filial therapist which enables RBWA to offer therapeutic services onsite. There are dedicated playrooms at the refuges.

Access to Education

RBWA work tirelessly to ensure that children are found new schools asap as they recognize the importance of education. RBWA support the children to access tutoring whilst waiting and ensure that the transition to a new school goes as smoothly as possible. RBWA offer financial support to purchase new school uniform items for each child.

Play therapy

Play therapy is a therapeutic intervention that uses creative mediums to help a child express and process the trauma experienced. Providing a safe environment and building a trusting relationship with the therapist is crucial for healing.

Group children's therapy sessions

Group therapy sessions are offered to help raise awareness on a number of important topics including safety, DA, confidence and self-esteem. Reducing feelings of isolation and supporting the children to make friendships is very important.

1:1 trips

School aged children get to enjoy some one to one attention on a trip of their choice. This is a 6 hour trip which involves them taking part in an activity such as bowling, going to the cinema or horse riding. The child gets to choose everything about the trip giving them a sense of independence and allowing them to 'be a child'.

Group outings

RBWA fundraise to enable them to be able to take families out on local outings/trips. The emphasis is on creating happy memories for the families, building bonds and providing the family an opportunity to have fun together.

Adolescent trauma therapy

RBWA have fundraised to provide an adolescent trauma therapist. The need for this service has become clear as there are no statutory services providing this therapy. At RBWA we recognise that teenagers are impacted severely by living with domestic abuse and it was a priority to provide them with tailored therapeutic support.

Activities - Raising awareness and influencing policy

Notable Campaigns:

- OECD film and Podcast featuring our CEO, Charlotte Kneer. Talking about global policy recommendations for ending violence against women.
- Channel 4 News and Dispatches. Three short films about opening the new refuge, Rail to Refuge and operating a refuge through a pandemic.
- Sunday Times. A feature about refuge provision in the UK and what needs to change.
- Times Radio Leading by Example. An interview with Charlotte Kneer about inspiring your team.
- Joseph, the leading fashion house, did a campaign about remarkable women for International women's Day. Charlotte Kneer was one of three women the campaign focused on.

We were also featured on other media including:

BBC News
ITV News
Channel 5 News
The Sun
The Independent
The Guardian
Thomson Reuters
Talk Radio
BBC Radio Surrey

Reigate & Banstead Women's Aid

Report of the Trustees for the Year Ended 31 March 2021

OBJECTIVES AND ACTIVITIES

In your area

Get Surrey

Fundraising

We have had a very successful financial year in terms of grants and fundraising. This has been particularly welcome as we opened a new refuge. It will help us fund the project and enable us to expand the number of families we are able to support in the coming years. We would like to thank the following people but recognise that many more individuals and organisations have fundraised, organised events and supported us. To each and every one of our supporters, thank you so much.

Surrey County Council

MHCLG

Reigate and Banstead Borough Council

BBC Children in Need

Office of the Police and crime Commissioner for Surrey

Community Foundation for Surrey

Nationwide Building Society

Leathersellers

Bernard Derber

Various Masonic Chapters

Yamaha Europe

Soroptimists

WI Groups

St Faiths Trust

Caterham School

Charles Lewis Foundation

Steadberry

The Open Lab

The Wisley Foundation

Volunteers

We currently have 13 volunteers. Volunteers duties include but are not limited to tutoring for children, teaching English to women, support for creches, support to attend court cases, translation services and support for women to access the local community. We also have 2 ex residents who volunteer for us..

Financial review

During the year total income was £922,786 (2020: £490,447), the final result of the year was a surplus of £230,001 (2020: a surplus of £127,868). This surplus will be used in the following two financial years to fund the new refuge.

Reserves policy

The Board of Trustees has examined the Charity's requirements for reserves in light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the Charity should be equal to six months operating costs.

Unrestricted reserves are held for the following purposes

1. To maintain services through periods of reduced funding and cash flow;
2. To develop new projects;
3. To pay redundancy and recruitment costs; and
4. To respond to adverse incidents.

At the year end the charity held total reserves of £527,386 (2020: £298,385) of which £208,227 (2020: £42,153) were unrestricted general funds; £200,000 (2020: £185,000) were designated general funds and £119,159 (2020: 70,232) were restricted funds.

RBWA holds reserves to protect against drops in income and to allow RBWA to take advantage of new opportunities. It is a policy of RWBA to hold six months of usual expenditure as a general reserve. This equates to circa £180-£200k.

Future Plans

Our intention is to enable women and children to begin the recovery process from their experience of domestic violence, by offering a refuge meeting high standards by providing:

1. A safe place to be for women and children
2. Welcoming and accepting attitude to all

Reigate & Banstead Women's Aid

**Report of the Trustees
for the Year Ended 31 March 2021**

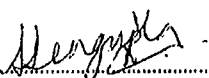
OBJECTIVES AND ACTIVITIES

3. Good standards of accommodation and On-site facilities for families, and especially children
4. Individual support plans for women and children
5. Assistance in applying for re-housing
6. Practical help for women who have court hearings
7. Assistance in claiming benefits
8. Liaison with health services
9. Advice regarding activities within the area, including faith organisations, clubs, groups, paid or voluntary work,
10. Structured group work to allow women to understand domestic abuse, regain their self-esteem and avoid a similar situation in the future.
11. In addition to these, we will be looking to extend support to vulnerable women in light of the emerging COVID-19 pandemic

Our longer term strategic vision is to improve our sustainability by increasing unrestricted funds through fundraising and donations so that we can increase our refuge provision and replicate the current blueprint of services.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 23/07/21 and signed on its behalf by:


.....
Mrs S Sengupta - Trustee

**Independent Examiner's Report to the Trustees of
Reigate & Banstead Women's Aid**

I report on the accounts of the company for the year ended 31 March 2021, which are set out on pages ten to twenty five.

Responsibilities and basis of report

As the charity's trustees (and also the directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, I have examined your charity's accounts as required under section 145 of the Charities Act 2011 ('the Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

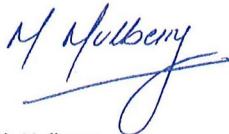
My role is to state whether any material matters have come to my attention giving me cause to believe:

1. that accounting records were not kept as required by section 386 of the Companies Act 2006; or
2. that the accounts do not accord with those records; or
3. that the accounts do not comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland; or
4. that there is further information needed for a proper understanding of the accounts.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of FCCA CTA which is one of the listed bodies.

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission I have found no matters that require drawing to your attention.



Mark Mulberry
FCCA CTA
Mulberry & Co
Chartered Certified Accountants
& Chartered Tax Advisers
9 Pound Lane
Godalming
Surrey
GU7 1BX

Date: 23/07/2021
Date:

Reigate & Banstead Women's Aid

**Statement of Financial Activities
for the Year Ended 31 March 2021**

	Notes	Unrestricted funds £	Restricted funds £	31.3.21 Total funds £	31.3.20 Total funds £
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income	2	67,292	-	67,292	35,701
Investment income	3	13	-	13	22
Incoming resources from charitable activities					
Supporting & accommodating victims of domestic abuse	4	25,366	616,633	641,999	267,871
Other incoming resources		<u>213,482</u>	<u>-</u>	<u>213,482</u>	<u>186,853</u>
Total incoming resources		306,153	616,633	922,786	490,447
RESOURCES EXPENDED					
Charitable activities					
Supporting & accommodating victims of domestic abuse		87,349	590,316	677,665	357,550
Governance costs	5	<u>15,120</u>	<u>-</u>	<u>15,120</u>	<u>5,029</u>
Total resources expended		102,469	590,316	692,785	362,579
NET INCOME FOR THE YEAR BEFORE TRANSFERS					
		203,684	26,317	230,001	127,868
Gross transfers between funds	13	<u>(22,610)</u>	<u>22,610</u>	<u>-</u>	<u>-</u>
Net income/(expenditure) for the year		181,074	48,927	230,001	127,868
RECONCILIATION OF FUNDS					
Total funds brought forward		227,153	70,232	297,385	169,517
TOTAL FUNDS CARRIED FORWARD		<u>408,227</u>	<u>119,159</u>	<u>527,386</u>	<u>297,385</u>

The notes form part of these financial statements

Reigate & Banstead Women's Aid

**Balance Sheet
At 31 March 2021**

	Notes	Unrestricted funds £	Restricted funds £	31.3.21 Total funds £	31.3.20 Total funds £
FIXED ASSETS					
Tangible assets	9	1,985	46,445	48,430	345
CURRENT ASSETS					
Debtors	10	5,659	-	5,659	4,316
Cash at bank and in hand		421,687	72,717	494,404	354,354
		<u>427,346</u>	<u>72,717</u>	<u>500,063</u>	<u>358,670</u>
CREDITORS					
Amounts falling due within one year	11	(21,106)	(1)	(21,107)	(61,630)
NET CURRENT ASSETS		<u>406,240</u>	<u>72,716</u>	<u>478,956</u>	<u>297,040</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		408,225	119,161	527,386	297,385
NET ASSETS		<u>408,225</u>	<u>119,161</u>	<u>527,386</u>	<u>297,385</u>
FUNDS	13				
Unrestricted funds				408,225	227,153
Restricted funds				119,161	70,232
TOTAL FUNDS				<u>527,386</u>	<u>297,385</u>

The notes form part of these financial statements

Reigate & Banstead Women's Aid

**Balance Sheet - continued
At 31 March 2021**

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

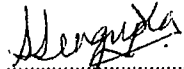
The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

The financial statements were approved by the Board of Trustees on 23/07/21 and were signed on its behalf by:


.....
Mrs S Sengupta - Trustee

The notes form part of these financial statements

**Notes to the Financial Statements
for the Year Ended 31 March 2021**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective 1 January 2015 and with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102).

The accounts have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective 1 January 2015 rather than the Accounting and Reporting Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The Charity constitutes a public benefit entity as defined by FRS 102.

The Trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Income (including rents and contributions) is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received, and the amount can be measured reliably.

Income from grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received, and the amount can be measured reliably and is not deferred.

Bank and Building Society interest are accounted for on the basis of monies receivable in the year.

Resources expended

Resources expended are allocated to the particular activity where the cost relates directly to that activity.

Governance costs

Governance costs comprise the costs of running the charity including amounts paid to the independent examiner.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property	- 10% on cost
Fixtures and fittings	- 25% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2021**

1. ACCOUNTING POLICIES - continued

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. VOLUNTARY INCOME

	31.3.21	31.3.20
	£	£
Donations	67,292	35,701
	<u>67,292</u>	<u>35,701</u>

3. INVESTMENT INCOME

	31.3.21	31.3.20
	£	£
Deposit account interest	12	22
Interest receivable - trading	1	-
	<u>13</u>	<u>22</u>

4. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	31.3.21	31.3.20
	£	£
Grants	641,999	267,871
	<u>641,999</u>	<u>267,871</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

4. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES - continued

Grants received, included in the above, are as follows:

	31.3.21	31.3.20
	£	£
Local Authority Grants	114,248	16,000
Housing Related Support Grant	87,000	87,000
Optivo Grant	-	16,604
St Faiths	43,710	1,000
SCCR	1,000	1,000
Food & Fun	-	1,542
Leather Sellers	22,500	11,750
Community Foundation	58,561	15,000
Nationwide	10,000	49,502
Hurst Lea Psychotherapy Grant	-	5,000
Children In Need	39,931	37,079
PCC Grants	76,669	24,394
Tandridge Lottery	-	2,000
Caterham School	5,000	-
Ministry of Housing, Communities & Local Government	177,880	-
Douglas Bradley	2,500	-
East Surrey Chapter	3,000	-
	<u>641,999</u>	<u>267,871</u>

5. GOVERNANCE COSTS

	31.3.21	31.3.20
	£	£
Subscriptions	670	255
Accountancy	7,848	2,515
Legal fees	5,430	1,891
Bank & Credit Card Charges	1,172	368
	<u>15,120</u>	<u>5,029</u>

6. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging/(crediting):

	31.3.21	31.3.20
	£	£
Depreciation - owned assets	5,860	115
Other operating leases	32,085	48,059
Other pension costs	5,794	3,844
	<u>43,739</u>	<u>52,018</u>

7. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

Trustees' expenses

	31.3.21	31.3.20
	£	£
Trustees' expenses	<u>200</u>	<u>189</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

8. STAFF COSTS

	31.3.21	31.3.20
	£	£
Wages and salaries	306,196	139,238
Social security costs	22,193	12,704
Other pension costs	5,794	3,844
	<u>334,183</u>	<u>155,786</u>

The average monthly number of employees during the year was as follows:

	31.3.21	31.3.20
Administration	3	2
Refuge Workers	8	6
	<u>11</u>	<u>8</u>

No employees received emoluments in excess of £60,000.

9. TANGIBLE FIXED ASSETS

	Improvements to property £	Fixtures and fittings £	Totals £
COST			
At 1 April 2020	31,237	16,820	48,057
Additions	51,605	2,340	53,945
At 31 March 2021	<u>82,842</u>	<u>19,160</u>	<u>102,002</u>
DEPRECIATION			
At 1 April 2020	30,892	16,820	47,712
Charge for year	5,275	585	5,860
At 31 March 2021	<u>36,167</u>	<u>17,405</u>	<u>53,572</u>
NET BOOK VALUE			
At 31 March 2021	<u>46,675</u>	<u>1,755</u>	<u>48,430</u>
At 31 March 2020	<u>345</u>	<u>-</u>	<u>345</u>

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.21	31.3.20
	£	£
Trade debtors	479	4,316
Other debtors	5,180	-
	<u>5,659</u>	<u>4,316</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.21	31.3.20
	£	£
Trade creditors	17,177	5,331
Other creditors	3,930	56,299
	<u>21,107</u>	<u>61,630</u>

12. OPERATING LEASE COMMITMENTS

The following operating lease payments are committed to be paid within one year:

	31.3.21	31.3.20
	£	£
Expiring:		
Within one year	32,085	48,059
Between one and five years	136,907	136,907
In more than five years	41,126	57,237
	<u>210,118</u>	<u>242,203</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

13. MOVEMENT IN FUNDS

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
Unrestricted funds				
General fund	42,153	159,876	(122,610)	79,419
Contingency Reserve	130,000	-	70,000	200,000
New House Fund	50,000	43,806	30,000	123,806
Renewals Fund	5,000	-	-	5,000
	<u>227,153</u>	<u>203,682</u>	<u>(22,610)</u>	<u>408,225</u>
Restricted funds				
BBC Children in Need	4,546	1,392	-	5,938
Surrey County Council	-	(10,331)	10,331	-
RBBC	-	(2,361)	2,361	-
St Faiths Trust	-	8,008	-	8,008
SCC Refurbishment	5	(5)	-	-
SCC Victim Transition	250	(250)	-	-
CF – Victim Transition	1,591	(1,591)	-	-
DCLG - Translation	1,509	(362)	-	1,147
Pyschotherapy Fund	5,102	-	-	5,102
Children's Fund	7,077	(3,292)	-	3,785
Masons Shed	600	2,694	-	3,294
Tandridge Lottery Grant	50	(50)	-	-
Therapy Cabin	49,502	(6,352)	-	43,150
PCC Childrens Grant	-	7,982	-	7,982
SCC HH Support Grant	-	24,500	-	24,500
St Faith's Hill House Equipment	-	9,134	-	9,134
PCC IT Grant	-	(4,488)	4,488	-
Douglas Bradley Residents Tech	-	2,121	-	2,121
Caterham School Transition	-	5,000	-	5,000
Masons Washing Machines	-	(5,430)	5,430	-
	<u>70,232</u>	<u>26,319</u>	<u>22,610</u>	<u>119,161</u>
TOTAL FUNDS	<u>297,385</u>	<u>230,001</u>	<u>-</u>	<u>527,386</u>

Reigate & Banstead Women's Aid

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2021**

13. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	262,346	(102,470)	159,876
New House Fund	43,806	-	43,806
	<u>306,152</u>	<u>(102,470)</u>	<u>203,682</u>
Restricted funds			
BBC Children in Need	39,934	(38,542)	1,392
Surrey County Council	86,999	(97,330)	(10,331)
RBBC	21,000	(23,361)	(2,361)
St Faiths Trust	18,709	(10,701)	8,008
PCC Victim Transition Fund	2,500	(2,500)	-
SCC Refurbishment	-	(5)	(5)
CF - Victim Transition	-	(1,591)	(1,591)
Children's Fund	-	(3,292)	(3,292)
Masons Shed	3,000	(306)	2,694
Tandridge Lottery Grant	-	(50)	(50)
Therapy Cabin	(1)	(6,351)	(6,352)
MHCLG Salary shortfall grant	38,000	(38,000)	-
Hill House MHCLG	113,880	(113,880)	-
MHCLG Therapy Grant	26,000	(26,000)	-
CF Surrey Hill House Furniture	58,561	(58,561)	-
PCC Childrens Grant	19,394	(11,412)	7,982
PCC Refuge 12 week support grant	43,200	(43,200)	-
Nationwide Hill House support grant	10,000	(10,000)	-
SCC HH Support Grant	90,383	(65,883)	24,500
St Faith's Hill House Equipment	25,000	(15,866)	9,134
SCC Flooring	1,000	(1,000)	-
PCC IT Grant	11,575	(16,063)	(4,488)
Douglas Bradley Residents Tech	2,500	(379)	2,121
Caterham School Transition	5,000	-	5,000
SCC Victim Transition	-	(250)	(250)
DCLG - Translation	-	(362)	(362)
Masons Washing Machines	-	(5,430)	(5,430)
	<u>616,634</u>	<u>(590,315)</u>	<u>26,319</u>
TOTAL FUNDS	<u>922,786</u>	<u>(692,785)</u>	<u>230,001</u>

Reigate & Banstead Women's Aid

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2021**

13. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.19 £	Net movement in funds £	Transfers between funds £	At 31.3.20 £
Unrestricted Funds				
General fund	22,990	70,600	(51,437)	42,153
Contingency Reserve	112,221	-	17,779	130,000
New House Fund	10,000	-	40,000	50,000
Renewals Fund	657	-	4,343	5,000
Website	9,681	-	(9,681)	-
	<u>155,549</u>	<u>70,600</u>	<u>1,004</u>	<u>227,153</u>
Restricted Funds				
BBC Children in Need	5,138	(592)	-	4,546
SCC Refurbishment	-	5	-	5
SCC Victim Transition	250	-	-	250
Garden Fund	55	-	(55)	-
CF - Victim Transition	-	1,591	-	1,591
DCLG - Translation	1,544	(35)	-	1,509
Pyschotherapy Fund	902	4,200	-	5,102
Wisley - Victim Transition	5,000	(5,000)	-	-
Children's Fund	130	6,947	-	7,077
Apples & Pears	949	-	(949)	-
Masons Shed	-	600	-	600
Tandridge Lottery Grant	-	50	-	50
Therapy Cabin	-	49,502	-	49,502
	<u>13,968</u>	<u>57,268</u>	<u>(1,004)</u>	<u>70,232</u>
TOTAL FUNDS	<u>169,517</u>	<u>127,868</u>	<u>-</u>	<u>297,385</u>

Reigate & Banstead Women's Aid**Notes to the Financial Statements - continued
for the Year Ended 31 March 2021****13. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	331,872	(261,272)	70,600
Restricted funds			
BBC Children in Need	37,079	(37,671)	(592)
Surrey County Council	11,000	(11,000)	-
RBBC	5,000	(5,000)	-
1:1 Outings	9,586	(9,586)	-
PCC Victim Transition Fund	5,000	(5,000)	-
SCC Refurbishment	1,000	(995)	5
Family Therapy Grant	9,808	(9,808)	-
St Faith's Christmas Fund	500	(500)	-
CF – Victim Transition	6,000	(4,409)	1,591
DCLG - Translation	-	(35)	(35)
Pyschotherapy Fund	5,000	(800)	4,200
Wisley - Victim Transition	-	(5,000)	(5,000)
Children's Fund	7,500	(553)	6,947
Community Foundation Salaries	9,000	(9,000)	-
Masons Shed	600	-	600
Tandridge Lottery Grant	2,000	(1,950)	50
Therapy Cabin	49,502	-	49,502
	158,575	(101,307)	57,268
TOTAL FUNDS	490,447	(362,579)	127,868

Reigate & Banstead Women's Aid

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2021**

13. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.19 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
Unrestricted funds				
General fund	22,990	230,476	(174,047)	79,419
Contingency Reserve	112,221	-	87,779	200,000
New House Fund	10,000	43,806	70,000	123,806
Renewals Fund	657	-	4,343	5,000
Website	9,681	-	(9,681)	-
Restricted funds				
BBC Children in Need	5,138	800	-	5,938
Surrey County Council	-	(10,331)	10,331	-
RBBC	-	(2,361)	2,361	-
St Faiths Trust	-	8,008	-	8,008
SCC Victim Transition	250	(250)	-	-
Garden Fund	55	-	(55)	-
DCLG - Translation	1,544	(397)	-	1,147
Pyschotherapy Fund	902	4,200	-	5,102
Wisley - Victim Transition	5,000	(5,000)	-	-
Children's Fund	130	3,655	-	3,785
Apples & Pears	949	-	(949)	-
Masons Shed	-	3,294	-	3,294
Therapy Cabin	-	43,150	-	43,150
PCC Childrens Grant	-	7,982	-	7,982
SCC HH Support Grant	-	24,500	-	24,500
St Faith's Hill House Equipment	-	9,134	-	9,134
PCC IT Grant	-	(4,488)	4,488	-
Douglas Bradley Residents Tech	-	2,121	-	2,121
Caterham School Transition	-	5,000	-	5,000
Masons Washing Machines	-	(5,430)	5,430	-
	<u>13,968</u>	<u>83,587</u>	<u>21,606</u>	<u>119,161</u>
TOTAL FUNDS	<u>169,517</u>	<u>357,869</u>	<u>-</u>	<u>527,386</u>

Reigate & Banstead Women's Aid

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2021**

13. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	594,218	(363,742)	230,476
New House Fund	43,806	-	43,806
	<u>638,024</u>	<u>(363,742)</u>	<u>274,282</u>
Restricted funds			
BBC Children in Need	77,013	(76,213)	800
Surrey County Council	97,999	(108,330)	(10,331)
RBBC	26,000	(28,361)	(2,361)
St Faiths Trust	18,709	(10,701)	8,008
1:1 Outings	9,586	(9,586)	-
PCC Victim Transition Fund	7,500	(7,500)	-
SCC Refurbishment	1,000	(1,000)	-
Family Therapy Grant	9,808	(9,808)	-
St Faith's Christmas Fund	500	(500)	-
CF – Victim Transition	6,000	(6,000)	-
Pyschotherapy Fund	5,000	(800)	4,200
Children's Fund	7,500	(3,845)	3,655
Community Foundation Salaries	9,000	(9,000)	-
Masons Shed	3,600	(306)	3,294
Tandridge Lottery Grant	2,000	(2,000)	-
Therapy Cabin	49,501	(6,351)	43,150
MHCLG Salary shortfall grant	38,000	(38,000)	-
Hill House MHCLG	113,880	(113,880)	-
MHCLG Therapy Grant	26,000	(26,000)	-
CF Surrey Hill House Furniture	58,561	(58,561)	-
PCC Childrens Grant	19,394	(11,412)	7,982
PCC Refuge 12 week support grant	43,200	(43,200)	-
Nationwide Hill House support grant	10,000	(10,000)	-
SCC HH Support Grant	90,383	(65,883)	24,500
St Faith's Hill House Equipment	25,000	(15,866)	9,134
SCC Flooring	1,000	(1,000)	-
PCC IT Grant	11,575	(16,063)	(4,488)
Douglas Bradley Residents Tech	2,500	(379)	2,121
Caterham School Transition	5,000	-	5,000
SCC Victim Transition	-	(250)	(250)
DCLG - Translation	-	(397)	(397)
Wisley - Victim Transition	-	(5,000)	(5,000)
Masons Washing Machines	-	(5,430)	(5,430)
	<u>775,209</u>	<u>(691,622)</u>	<u>83,587</u>
TOTAL FUNDS	<u><u>1,413,233</u></u>	<u><u>(1,055,364)</u></u>	<u><u>357,869</u></u>

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2021**

13. MOVEMENT IN FUNDS - continued

Transfers between funds

Transfers represent amounts transferred to the individual restricted funds from general funds to provide additional funding for the particular project(s) in the year.

The purpose of the individual restricted funds is set out below:

Unrestricted Funds

General Purpose Fund

This represents the working capital of the Refuge.

Contingency Reserve

Although some insurance is in place, the Directors regard it as essential to hold a contingency reserve should the above revenue be curtailed.

New House Fund

This fund has been set aside for the initial set up costs that will be incurred when an additional property has been made available.

Renewals Fund

There is a continuing need for replacement furnishings and garden equipment which will be financed by this reserve.

Website Reserve

This fund was created to pay for the set up of a website. This has now all been spent.

Restricted Funds

BBC Children in Need

This grant is to provide the three year salary for 2 Child Support Workers and related costs.

CF- Victim Transition

This grant was given to help purchase items when a woman and her children arrive at the refuge.

CF - Hill House Furniture

This grant was given to contribute towards buying furniture for the new refuge.

Children's fund

This fund has been set up to provide activities and facilities for the children during their stay in the Refuge. It is funded from donations and fundraising

DCLG Translation

This is a one off grant towards the costs of translation

New Shed

This restricted fund was given to enable us to set up a garden project. This has been completed in 2020/21.

Therapy Cabin

This grant was received to provide a new Therapy cabin. This has been completed in 2020/21.

Psychotherapy Fund

This fund has been set up to provide Adolescent Therapy sessions.

Surrey County Council

This grant is to contribute towards salary costs.

SCC - Refurbishment

This fund was given to us by SCC to enable us to purchase some much needed new furniture for the bedrooms.

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2021**

13. MOVEMENT IN FUNDS - continued

SCC - Victim Transition

This grant was given to help purchase items when a woman and her children arrive at the refuge.

PCC - Transition

This grant was given to help purchase items when a woman and her children arrive at the refuge.

PCC - Hill House Support

This grant was given to support the new refuge for 12 weeks.

PCC - IT Grant

This grant was given to help purchase new IT equipment for the refuge

St Faiths - Hill House Equipment

This grant was given to contribute towards purchasing essential equipment for the new site.

Caterham School - Transition

This grant was given to help purchase items when a woman and her children arrive at the refuge.

Washing Machines

This fund has been set up to purchase washing machines for the refuge.

MHCLG

The Ministry has granted three funds to contribute to the setting up of the new refuge, and salary costs and therapy for the residents.

Reigate & Banstead Women's Aid**Detailed Statement of Financial Activities
for the Year Ended 31 March 2021**

	31.3.21 £	31.3.20 £
INCOMING RESOURCES		
Voluntary income		
Donations	67,292	35,701
Investment income		
Deposit account interest	12	22
Interest receivable - trading	1	-
	<u>13</u>	<u>22</u>
Incoming resources from charitable activities		
Grants	641,999	267,871
Other incoming resources		
Resident's Contributions	14,416	17,943
Housing Benefit & Rent Income	129,439	129,263
Fundraising Income	69,627	39,647
	<u>213,482</u>	<u>186,853</u>
Total incoming resources	922,786	490,447
RESOURCES EXPENDED		
Charitable activities		
Trustees' expenses	200	189
Wages	306,196	139,238
Social security	22,193	12,704
Pensions	5,794	3,844
Other operating leases	32,085	48,059
Rates and water	3,905	3,842
Insurance	2,333	12,407
Light and heat	11,823	12,468
Telephone	5,775	5,495
Postage and stationery	3,235	4,462
Sundries	1,592	4,939
Travel	1,079	1,899
Motor	-	1,730
Computer & IT	5,552	6,826
Repairs & Renewals	10,030	13,435
Cleaning & Waste	5,044	8,727
Donations	-	1,115
Bad debts	23	188
Training	2,068	1,685
Vouchers & Fundraising	207	1,688
Charitable Activities	252,670	72,495
Improvements to property	5,276	115
Fixtures and fittings	585	-
	<u>677,665</u>	<u>357,550</u>

This page does not form part of the statutory financial statements

Reigate & Banstead Women's Aid**Detailed Statement of Financial Activities
for the Year Ended 31 March 2021**

	31.3.21 £	31.3.20 £
Governance costs		
Subscriptions	670	255
Accountancy	7,848	2,515
Legal fees	5,430	1,891
Bank & Credit Card Charges	1,172	368
	<hr/>	<hr/>
	15,120	5,029
	<hr/>	<hr/>
Total resources expended	692,785	362,579
	<hr/>	<hr/>
Net income	230,001	127,868
	<hr/>	<hr/>

This page does not form part of the statutory financial statements