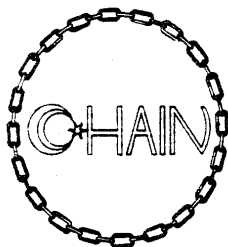


Agenda



CHAIN AGM



10th Sept 2024
7.00pm

The Hungerford Hub & Library, Hungerford

Type of meeting:

ANNUAL GENERAL MEETING

Agenda topics

Apologies for Absence

Minutes of Previous AGM

Chairman

Matters Arising from the Minutes

Treasurer's Report

Mr G Ham

Election of Chairman

Election of Treasurer

Election of Secretary

Election of Committee Members

Reports

1. Office

Mrs E Pike

2. Handy Bus Transport

Mr T Angell/

3. CHAIN Mail

Mr K Knight

4. Distribution/Links

Mrs K Bossom

5. Chairman Vehicle

Mr N Marney

Chairman's Review

Mr K Knight

Any Other Business

All

**MINUTES OF THE ANNUAL GENERAL MEETING
OF CHAIN
HELD ON MONDAY 25th September 2023 AT 7.00PM
IN THE HUB at Hungerford Library, Church Street**

Keith welcomed everybody to AGM

Present: 7 people attended

Apologies for Absence: Tyrell Bossom, Jeanne Lambourn, Alan Pollitt, Graham Ness

Minutes of Previous AGM: The previous minutes were reviewed and agreed.

Matters Arising: There were no matters arising.

Treasurer's Report: Financially progressing well. WBC had made a contribution towards fares for the period but clients had still made some payments.

The bond for the replacement minibus had matured but was now being rolled over as we still have to make a decision on electric or combustion replacement.

We are paying 50p per mile to drivers which is in line with HMRC.

The accounts were submitted to the meeting and agreed.

Election of Chairman: Keith Knight was re-elected Chair. Proposed by George Ham and seconded by Neale Marney

Election of Treasurer: George Ham was re-elected as Treasurer.

Proposed: Kathy Bossom seconded by Keith Knight

Election of Secretary: Sandra Brooks was re-elected as Secretary

Proposed: Keith Knight and seconded by Neale Marney

Election of Committee Members: The committee was re-elected as:

Ted Angell, Kathy Bossom, Deanne Cripps Elizabeth Pike and Neale Marney. All confirmed they were happy to stand. As Alan Pollitt was absent it was agreed that Keith would approach him to see if he was still willing to stand

Office: We have 2 new office recruits and possibly 1 other in a few weeks.

Handybus: Ongoing discussions regarding replacement i.e. electric or combustion. A committee had been formed John Downe, George Ham, Ted Angell and Keith Knight to discuss this and make a decision. The bus is now 7 years old but still mechanically sound. Drivers are difficult to recruit due to D1. If electric bus purchased this could be driven on a car drivers' licence.

Ted again noted that we should be looking at replacing the bus with possibly an electric vehicle which would be lighter and this would not be so restrictive in respect of finding new drivers as no D1 required. We also need to find a replacement for him (no response so far despite advertising).

Hydra pool still continuing for the moment

Ted finished by thanking all the drivers and a special thank you to Keith Mayes who had raised £2,500 by running the London Marathon and was now planning to run 100 miles in Essex later in the year to raise more funds.

CHAIN Mail: Editions are now 40 pages advertising and articles are good and we are breaking even.

Distribution. Kathy has done this for 14 year and is now finding it a little too much. We need to advertise for a replacement.

There are 6/7 rural rounds which may have to be discontinued unless a volunteer comes forward.

Keith thanked Kathy for all her hard work over the years.

Chairman Vehicle: Neale was looking after the Chairman all was up to date and mechanically sound. Again, should we be looking at a replacement vehicle.

Chairman's Review: Keith read his report and thanked the Trustees and volunteers.

Any Other Business: Ted advised that Chain would be helping with over 80's Christmas Parcels on 10th December any volunteers would be appreciated.

Neale advised he would try to organise Tescos for next year.

Meeting closed 20.05

Sandra Brooks - Secretary

2023/24 Treasurer's Report

We have had a surprisingly good year financially, with our cash in hand rising by just over £20,000 compared to last year. This has been mainly due to an increase in grants. Although passenger contributions do not cover the full costs of running the Handybus and Chairman, the car transport provided a healthy surplus of around £2,000. Our expenditure inevitably has increased although not as much as inflation.

We do have two large items of expenditure in this financial year, the new bus has been ordered and is due to be delivered in early 2025, and our office floor which Chain installed many years ago is rotten and needs some work. Exactly how to correct the office floor is still under discussion but will probably cost somewhere between £2-3,000. However, the office is in a very good position, we have investigated other options and found nothing else in the area as suitable.

We have £100,600 in the nominal vehicle replacement fund which given the grants and donations we have recently received means we can not only fund the new vehicle, but expect to replace the Chairman wheelchair vehicle next year. Because of the new bus order, we have recently renewed our vehicle replacement bond to a 3-month one rather than a year, to make sure we have the funds for the balance when required.

So overall we have ended financial year 2023/4 with £167,000 in the bank, our current accounts show we are still in "profit" (excluding the £25,000 new bus deposit) after 6 months of 2023.

Obviously, a new Handybus and Chairman will use a large part of our reserves. As reported last year we have had correspondence with our MP about increasing the allowance we pay our car drivers to above 50p/mile but as you would expect the Treasury are very resistant to any increase in this limit.

CHAIN (HUNGERFORD VOLUNTEER FORCE)
STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 31 MARCH 2024

	Notes		2024 Fry		2023
		General Fund	Bequest	Total	
		£	£	£	£
Incoming Resources					
Grants Received	3	19,928	0	19,928	17,997
Donations	4	4,557	0	4,557	8,541
Handy Bus Deficit	5	(353)	0	(353)	(997)
Chairmans Vehicle Deficit	6	(1,318)	0	(1,318)	(1,384)
Transport Surplus/Deficit	7	2,200	0	2,200	(2,235)
Chain Mail Deficit	8	(1,413)	0	(1,413)	(881)
Interest Received		145	84	229	75
Interest on Bond		5,578	0	5,578	572
Total incoming resources		29,324	84	29,408	21,688
RESOURCES USED					
Office expenses		2,718	0	2,718	2,935
Telephone		745	0	745	664
Insurance		399	0	399	352
Charges		0	0	0	0
Hydropool hire		2,030	0	2,030	2,135
Depreciation of vehicles	1	8,904	0	8,904	11,087
Total resources used		14,796	0	14,796	17,173
Net Incoming before transfer		14,528	84	14,612	4,515
Transfer between funds		0	0	0	0
Net movement of funds		14,528	84	14,612	4,515
Total funds brought forward		146,519	6293	152,812	148,297
Total funds carried forward		161,047	6,377	167,424	152,812

CHAIN (HUNGERFORD VOLUNTEER FORCE)
BALANCE SHEET
AT 31 MARCH 2024

	Notes	2024		2023	
		£	£	£	£
Fixed Assets					
Tangible Assets	1		0		8,904
Current Assets					
Cash at bank and in hand	2	167,424		143,908	
Current Liabilities		<u>0</u>		<u>0</u>	
Net current assets less current liabilities			167,424		143,908
Total Assets less Current Liabilities			<u>167,424</u>		<u>152,812</u>
Represented by					
General Fund			161,047		146,519
Fry Bequest			6,377		6,293
			<u>167,424</u>		<u>152,812</u>



Chairman



Secretary

CHAIN Office Report for 2024 AGM

The office has now completed one year of reduced opening hours and it seems to be working alright. We do not have enough staff at this stage to open again on Wednesdays so will continue to open on Monday, Tuesday, Thursday and Friday only. I'm not sure whether the reduced hours have affected the number of drives CHAIN undertakes. The figure for the last financial year was 776 clients taken to a medical appointment by a volunteer driver. The number of office workers has remained the same but we have built up a team of four new and very capable office reserves. This has helped enormously in covering holidays, sickness and other times when office volunteers have been away. Thanks must go to the Tuesday team who very willingly alter their Rota when needed.

During the last year we have gained four new drivers who have been excellent at slotting in and taking clients, sometimes many miles, for their appointments. Sadly, we have also lost two drivers due to health issues.

We have experienced a problem with the office, damp has caused the floor to sink. We have looked for new premises but so far haven't found anything more practical. We really do need

to be on the ground floor as we offer wheelchairs for anyone in need, and office staff, drivers and members of the public can't carry them up/down stairs. Also, some of the office staff have conditions that make stairs a difficulty. Keith is now contacting builders with a view to repairing the floor.

Finally, a big thank you to all the volunteers who drive and run the office. None of this important work would happen without you. But as always, we are on the lookout for new people to join our team. So, if you know of anyone who would like to drive or undertake some office duties, please encourage them.

We seem to have been very busy during the year!

Elizabeth Pike

CHAIN ANNUAL GENERAL MEETING – TUESDAY 10 September 2024 **REPORT ON HANDYBUS OPERATION April 2023 to March 2024**

Also attached for information: **Attachment 1 – Handybus Performance Figures 2023/24**

USAGE

Full details of the Handybus performance are contained in Attachment 1.

To summarise, the 2023/2024 year represented another period of recovery following the pandemic. Immediately before the pandemic, the Handybus performance was the highest ever achieved but recovery, post pandemic, continues to be gradual and this is reflected yet again in the performance figures. These figures include the use of the bus by Kintbury Voluntary Group (KVG).

Key performance figures compared with the previous year (2021/22)

- Passenger journeys for the year increased from 191 to 198 (an increase of 4%).
- Total annual passenger mileage increased from 4114 to 4820 (17%).
- Total passengers carried rose from 1053 to 1198 (14%).

So, there have generally been longer journeys and more passengers per journey. CHAIN's use of the bus remained focussed on the 'traditional' journeys – to Tesco, Newbury and the Hydropool. However, the Handybus carried a few more 'one off' journeys as well. The College at Froxfield has taken the opportunity to fully use the bus for some of their longer trips and we continued to support Brendoncare for shorter trips every other month. The Christians Against Poverty group used the bus on several occasions using one of our previous drivers who has retained his driver 'qualifications'. KVG's use of the Handybus increased by one further half day a month.

(It should be noted that, in discussions with KVG recently, they have expressed their wish to return to pre Covid use; this being one half day a week and two whole days per month. They have had difficulty finding drivers and passengers for their runs since Covid and, in connection with the purchase of a new bus, there is a matter of how they should support CHAIN in the operation of the bus. These discussions will continue until the matter is satisfactorily resolved and the new bus arrives.)

(In 2024/25 Chain is also seeing the continuing return to pre-Covid levels of use with the support for the 'All Aboard' group on two afternoons per month.)

As reported at the 2022/23 AGM, the Hydropool run continued to have low passenger numbers into 2023/24. Given the Hydropool charges, it was clear that there was little likelihood of a return to viability. At the end of the financial year a decision was made by the Trustees to reluctantly end this regular trip. We wished the Hydropool well and hoped that their financial difficulties would be resolved. *(In 2024/5 a new local Handybus run has been introduced to partially fill the gap created by the loss of the Hydropool trip).*

THE HANDYBUS

The current minibus is now in its eighth year of operation. It had been decided that we should seek a lighter replacement which would allow a greater range of volunteers to drive it. The Chairman of CHAIN led a group to determine the specification for the new bus and identify a suitable provider during 2023/24. In the current financial year (2024/25) a deposit has been placed for such a bus. This will have a reduction of two passenger seats compared with the current vehicle. There was an early indication that the vehicle would arrive at the end of September. Difficulties with availability of base vehicles from manufacturers have meant that delivery is now likely to be in early January 2025.

Funding – Keith Mayes, one of our volunteer drivers, has now raised over £4000 to support the purchase of the bus. A grant of £4000 has been made by West Berkshire Lottery and we currently have an application for £20,000 being considered by West Berkshire Council 'Capital Funding for Community Transport Operators 24/25'. We expect a decision on this matter shortly. Any balance of costs will be met from CHAIN reserves.

VOLUNTEER HANDYBUS DRIVERS

We have been fortunate to recruit a number of new Handybus drivers during 2023/24. As ever, CHAIN is greatly indebted for the support that the volunteer drivers have given over this period.

HANDYBUS CO-ORDINATOR

I will be handing over the role of Handybus Co-ordinator to Keith Mayes with effect from 10 September 2024. I'd like to take this opportunity to thank everyone from CHAIN, and elsewhere, for their support during my tenure.

Ted Angell – Handybus Co-ordinator

HANDYBUS PERFORMANCE FIGURES 2023/24

HANDYBUS PERFORMANCE FIGURES 2023/24																
PERIOD		JOURNEYS					PASSENGERS				CONTRIBUTIONS					
2023/24											NB Averages exclude Hydropool Session Cash					
		Passenger Journeys	Passenger Journey mileage	Passenger Journey Monthly Average	Total Pass'ger Journey Time	Average Passenger Journey Time	Total Number	Walking	Wheel chairs	Average Pass'gers per journey	HydroPool Session Cash Rec'd	Total Cash Received	HandyBus Income	Ave per pass'ger	Average per mile	
			Miles	Miles	Hours	Hours					£	£	£	£	£	
April	2023	16	398	24.9	48.81	3.05	96	91	5	6.0	£0.00	£439.00	£439.00	£4.57	£1.10	
May	2023	19	510	26.8	54.29	2.86	114	114	0	6.0	£0.00	£478.50	£478.50	£4.20	£0.94	
June *	2023	17	395	23.2	50.89	2.99	104	102	2	6.1	£0.00	£472.25	£472.25	£4.54	£1.20	
July	2023	17	483	28.4	53.60	3.15	105	105	0	6.2	£0.00	£492.00	£492.00	£4.69	£1.02	
Aug	2023	18	429	23.8	51.74	2.87	106	104	2	5.9	£0.00	£500.60	£500.60	£4.72	£1.17	
Sept	2023	14	309	22.1	37.41	2.67	78	78	0	5.6	£0.00	£357.30	£357.30	£4.58	£1.16	
Oct	2023	15	374	24.9	46.66	3.11	96	95	1	6.4	£0.00	£464.50	£464.50	£4.84	£1.24	
Nov	2023	17	390	22.9	50.79	2.99	113	112	1	6.6	£0.00	£603.00	£603.00	£5.34	£1.55	
Dec*	2023	17	433	25.5	54.20	3.19	111	107	4	6.5	£0.00	£478.50	£478.50	£4.31	£1.11	
Jan	2024	17	351	20.6	49.14	2.89	88	88	0	5.2	£0.00	£544.00	£544.00	£6.18	£1.55	
Feb	2024	16	400	25.0	48.18	3.01	92	91	1	5.8	£0.00	£393.10	£393.10	£4.27	£0.98	
Mar	2024	15	348	23.2	48.38	3.23	95	95	0	6.3	£0.00	£572.90	£572.90	£6.03	£1.65	
Y'r to date		198	4820	24.3	594	3.00	1198	1182	16	6	0	5796	5796	£4.84	£1.20	
			Miles	Miles	Hours	Hours										
2023/24		198	4820	24.3	594.09	3.00	1198	1182	16	6.0	£0.00	£5,796	£5,796	£4.84	£1.20	
2022/23		191	4114	22	552	2.89	1053	1036	14	5	2150	3767	1617	1.54	0.39	
2021/22		135	2993	22	421	3.12	725	725	0	4	0	2678	2678	3.69	0.89	
2020/21		109	2716	25	336	3.08	226	226	0	2	0	242	242	1.07	0.09	
2019/20		306	7475	24	1058	3.46	2337	2279	58	8	1363	5986	4623	1.98	0.62	
2018/19		340	8730	26	1215	3.57	2761	2678	83	8	1788	7141	5353	1.94	0.61	
2017/18		333	8375	25.2	1122.05	3.37	2513	2437	76	7.5	£1,567.00	£6,513.98	£4,946.98	£1.97	£0.59	
2016/17		313	8178	26.1	1042.20	3.33	2343	2299	44	7.5		£4,211.25	£4,528.05	£1.93	£0.55	
2015/16		304	8237	27.1	1018.00	3.35	2406	2390	16	7.9		£1,135.76	£4,675.96	£1.94	£0.57	

CHAIN MAIL DISTRIBUTION 2024

The whole area is now running very smoothly. I've had 2 Convenors move house, but a new one has been recruited due to an ad in the May issue. The other one has kept on his old area, as well as taking on the area he now lives in to replace a retirement, as well as doing his own round elsewhere in the town, so is taking charge of almost 500 copies. Many thanks, Mike Rawlings.

Since my last AGM report Catherine (if you want something doing, ask a very busy woman!) Woolston responded to my appeal for help in the rural areas and has taken over the majority of the tasks; delivering bundles to other deliverers and delivering door to door (doors which can be yards or even miles apart) all the rest. It really has made a lot of difference to my workload. Many, many thanks, Catherine.

I said last year that we are planning to retire from distributing the magazine by the end of this year. However, despite adverts in the magazine for 3 issues, no-one has volunteered yet. We will keep going as we are and maybe start advertising again in the New Year.

Kathy Bossom

Chairman Vehicle Report

The Chairman vehicle is now 9 years old , it continues to perform well but has not been used as much over the past 3 years. With the lockdown now over it is hoped that it will start to be used much more. The van was last serviced in January 24. **Report by Keith Knight**

Chairman's Review

As always I would like to thank the Trustees and Volunteers who give up their time to help others. It has been another exciting year for Chain and everyone associated with CHAIN all of whom have done a tremendous job.

This is now my fourth AGM as chairman, having taken over the from Janette Kersey in October 2020. Since January 2022 I have also taken on the role as CHAIN editor from David Piper who retired from our organisation after more than 14 years as editor. I have now produced the past 11 quarterly editions (since March 22) and now finally starting to feel comfortable in this role. Our distribution is currently nearly 3,400 copies delivered by our magnificent volunteers to all parts of Hungerford. Our advertising revenue has remained steady from local business which enables CHAIN to produce the magazine at breakeven cost.

This coming year we are replacing our 8 year old Mercedes Minibus with a new lighter weight version This will enable us to .use drivers who hold a car licence to drive the bus increasing our driver pool. Once the bus is delivered, scheduled for the first quarter of 2025 we will look to replace our Chairman vehicle which will be 10 years old next year.

Post Covid our services have returned to normal, although we have had to suspended our Hydro pool run due to lack of support and an increasing cost meaning CHAIN was having to subsidies this service. We now offer extra runs on market days.. Our office is open Monday, Tuesday, Thursday and Fridays 9am to 11am although we are still not encouraging visitors to the office.. Financially CHAIN remains in a healthy financial position.

I thank you ALL our customers and volunteers of CHAIN.

Keith Knight

CHAIN Trustee List 10th September 2024

Name	Position	Phone	Name	Position	Phone
Mr K Knight	Chair	644671	MR N Marney	Chairman vehicle & First Aid Courses	mob 07712 767547
Mr G Ham	Treasurer	684121	Mrs K Bossom	Chain Mail Distributor	684011
Mrs S Brooks	Secretary	682382	Mrs L Pike	Trustee// Acting Office Manager	644610
Mr K Mayes	Handybus		Mrs D Cripps	Trustee	

CHAIN (HUNGERFORD VOLUNTEER FORCE)
 STATEMENT OF COMPREHENSVE INCOME
 FOR THE YEAR ENDED 31 MARCH 2024

	Notes	2024 Fry		2023
		General Fund	Bequest	Total
		£	£	£
Incoming Resources				
Grants Received	3	19,928	0	19,928
Donations	4	4,557	0	4,557
Handy Bus Deficit	5	(353)	0	(353)
Chairmans Vehicle Deficit	6	(1,318)	0	(1,318)
Transport Surplus/Deficit	7	2,200	0	2,200
Chain Mail Deficit	8	(1,413)	0	(1,413)
Interest Received		145	84	229
Interest on Bond		5,578	0	5,578
Total incoming resources		29,324	84	29,408
RESOURCES USED				
Office expenses		2,718	0	2,718
Telephone		745	0	745
Insurance		399	0	399
Charges		0	0	0
Hydropool hire		2,030	0	2,030
Depreciation of vehicles	1	8,904	0	8,904
Total resources used		14,796	0	14,796
Net Incoming before transfer		14,528	84	14,612
Transfer between funds		0	0	0
Net movement of funds		14,528	84	14,612
Total funds brought forward		146,519	6293	152,812
Total funds carried forward		161,047	6,377	167,424

CHAIN (HUNGERFORD VOLUNTEER FORCE)
BALANCE SHEET
AT 31 MARCH 2024

	Notes	2024		2023	
		£	£	£	£
Fixed Assets					
Tangible Assets	1		0		8,904
Current Assets					
Cash at bank and in hand	2	167,424		143,908	
Current Liabilities		<u>0</u>		<u>0</u>	
Net current assets less current liabilities			167,424		143,908
Total Assets less Current Liabilities			<u>167,424</u>		<u>152,812</u>
Represented by					
General Fund			161,047		146,519
Fry Bequest			6,377		6,293
			<u>167,424</u>		<u>152,812</u>


.....

Chairman


.....

Secretary

CHAIN (HUNGERFORD VOLUNTEER FORCE)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

1 Fixed Assets

	Chairman's		
	Vehicle	Handybus	Total
Cost			
At 1 April 2023	18,125	70,000	88,125
Additions	0	0	0
At 31 March 2024	18,125	70,000	88,125
Depreciation			
At 1 April 2023	18,125	61,096	79,221
Provision for the year	0	8,904	8,904
At 31 March 2024	18,125	70,000	88,125
Net Book Value			
At 31 March 2024	0	0	0
At 31 March 2023	0	8,904	8,904

2 Cash at Bank and in Hand

	2024	2023
	£	£
NatWest Current Account	44,471	26,762
NatWest Business Reserve 79218326	10,938	10,793
United Trust Bank 1 year Bond	105,616	100,038
NatWest Business Reserve Fry Bequest	6,377	6,293
Petty Cash	22	22
	167,424	143,908

CHAIN (HUNGERFORD VOLUNTEER FORCE)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

	2024		2023	
	£	£	£	£
3 Grants Received				
Hungerford Town Council/Greenham Common Trust		6,844		3,256
West Berkshire Council/Volunteer Centre		12,526		14,478
DFT Operators Grant		558		263
		<u>19,928</u>		<u>17,997</u>
4 Donations				
Sundry donations		<u>4,557</u>		<u>8,541</u>
5 Handy Bus summary				
Receipts		5,239		5,017
Less				
Fuel	1,745		2,033	
Expenses	2,071		2,658	
Insurance	<u>1,776</u>		<u>1,323</u>	
		5,592		6,014
Deficit for the year		<u>(353)</u>		<u>(997)</u>
6 Chairmans Vehicle Summary				
Receipts		1,974		1,247
Less				
Fuel	812		685	
Expenses	1,184		483	
Vehicle Insurance	<u>1,296</u>		<u>1,463</u>	
		3,292		2,631
Deficit for the year		<u>(1,318)</u>		<u>(1,384)</u>
7 Transport summary				
Receipts	9,656		5,781	
Less Drivers costs	<u>7,456</u>		<u>8,016</u>	
Surplus/Deficit for the year		<u>2,200</u>		<u>(2,235)</u>
8 Chain Mail summary				
Advertising income	1,816		2,075	
Less Printing & distribution	<u>3,229</u>		<u>2,956</u>	
Deficit for the year		<u>(1,413)</u>		<u>(881)</u>

**INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF
CHAIN (HUNGERFORD VOLUNTEER FORCE)
For the year ended 31 March 2024**

Respective responsibilities of trustees and examiner

The charity's trustees consider that an audit is not required for this period (under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

examine the accounts under section 145 of the 2011 Act.

to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and

to state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out in the statement below

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect, the trustees have not met the requirement to ensure that:
proper accounting records are kept (in accordance with section 130 of the 2011 Act, and
accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
- 2 to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Peter Davies FCA
Chartered Accountant

Sunrise
Chapel Lane
Hermitage
Thatcham
Berkshire
RG18 9RL

CHAIN (HUNGERFORD VOLUNTEER FORCE)
 STATEMENT OF COMPREHENSVE INCOME
 FOR THE YEAR ENDED 31 MARCH 2024

	Notes	2024 Fry		2023
		General Fund	Bequest	Total
		£	£	£
Incoming Resources				
Grants Received	3	19,928	0	19,928
Donations	4	4,557	0	4,557
Handy Bus Deficit	5	(353)	0	(353)
Chairmans Vehicle Deficit	6	(1,318)	0	(1,318)
Transport Surplus/Deficit	7	2,200	0	2,200
Chain Mail Deficit	8	(1,413)	0	(1,413)
Interest Received		145	84	229
Interest on Bond		5,578	0	5,578
Total incoming resources		29,324	84	29,408
RESOURCES USED				
Office expenses		2,718	0	2,718
Telephone		745	0	745
Insurance		399	0	399
Charges		0	0	0
Hydropool hire		2,030	0	2,030
Depreciation of vehicles	1	8,904	0	8,904
Total resources used		14,796	0	14,796
Net Incoming before transfer		14,528	84	14,612
Transfer between funds		0	0	0
Net movement of funds		14,528	84	14,612
Total funds brought forward		146,519	6293	152,812
Total funds carried forward		161,047	6,377	167,424

CHAIN (HUNGERFORD VOLUNTEER FORCE)
BALANCE SHEET
AT 31 MARCH 2024

	Notes	2024		2023	
		£	£	£	£
Fixed Assets					
Tangible Assets	1		0		8,904
Current Assets					
Cash at bank and in hand	2	167,424		143,908	
Current Liabilities		<u>0</u>		<u>0</u>	
Net current assets less current liabilities			167,424		143,908
Total Assets less Current Liabilities			<u>167,424</u>		<u>152,812</u>
Represented by					
General Fund			161,047		146,519
Fry Bequest			6,377		6,293
			<u>167,424</u>		<u>152,812</u>


.....

Chairman


.....

Secretary

CHAIN (HUNGERFORD VOLUNTEER FORCE)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

1 Fixed Assets

	Chairman's		
	Vehicle	Handybus	Total
Cost			
At 1 April 2023	18,125	70,000	88,125
Additions	0	0	0
At 31 March 2024	18,125	70,000	88,125
Depreciation			
At 1 April 2023	18,125	61,096	79,221
Provision for the year	0	8,904	8,904
At 31 March 2024	18,125	70,000	88,125
Net Book Value			
At 31 March 2024	0	0	0
At 31 March 2023	0	8,904	8,904

2 Cash at Bank and in Hand

	2024	2023
	£	£
NatWest Current Account	44,471	26,762
NatWest Business Reserve 79218326	10,938	10,793
United Trust Bank 1 year Bond	105,616	100,038
NatWest Business Reserve Fry Bequest	6,377	6,293
Petty Cash	22	22
	167,424	143,908

CHAIN (HUNGERFORD VOLUNTEER FORCE)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

	2024		2023	
	£	£	£	£
3 Grants Received				
Hungerford Town Council/Greenham Common Trust		6,844		3,256
West Berkshire Council/Volunteer Centre		12,526		14,478
DFT Operators Grant		558		263
		<u>19,928</u>		<u>17,997</u>
4 Donations				
Sundry donations		<u>4,557</u>		<u>8,541</u>
5 Handy Bus summary				
Receipts		5,239		5,017
Less				
Fuel	1,745		2,033	
Expenses	2,071		2,658	
Insurance	<u>1,776</u>		<u>1,323</u>	
		5,592		6,014
Deficit for the year		<u>(353)</u>		<u>(997)</u>
6 Chairmans Vehicle Summary				
Receipts		1,974		1,247
Less				
Fuel	812		685	
Expenses	1,184		483	
Vehicle Insurance	<u>1,296</u>		<u>1,463</u>	
		3,292		2,631
Deficit for the year		<u>(1,318)</u>		<u>(1,384)</u>
7 Transport summary				
Receipts	9,656		5,781	
Less Drivers costs	<u>7,456</u>		<u>8,016</u>	
Surplus/Deficit for the year		<u>2,200</u>		<u>(2,235)</u>
8 Chain Mail summary				
Advertising income	1,816		2,075	
Less Printing & distribution	<u>3,229</u>		<u>2,956</u>	
Deficit for the year		<u>(1,413)</u>		<u>(881)</u>

**INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF
CHAIN (HUNGERFORD VOLUNTEER FORCE)
For the year ended 31 March 2024**

Respective responsibilities of trustees and examiner

The charity's trustees consider that an audit is not required for this period (under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

examine the accounts under section 145 of the 2011 Act.

to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and

to state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out in the statement below

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect, the trustees have not met the requirement to ensure that:
proper accounting records are kept (in accordance with section 130 of the 2011 Act, and
accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
- 2 to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Peter Davies FCA
Chartered Accountant

Sunrise
Chapel Lane
Hermitage
Thatcham
Berkshire
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