



## Report and Accounts

30 September 2021

# **The Arts Society Henley (TASH)**

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# **The Arts Society Henley (TASH)**

## **REPORT and ACCOUNTS 30 September 2021**

**Registered Charity Number 289323**

### **Trustees:**

Chairman	Evelyn McQuater November 2020	resigned 4
	Katerina Burgess November 2020	elected 4
Deputy Chairman	2021	resigned 26 August
	Robert Gurney August 2021	appointed 31
	Katerina Burgess November 2020	resigned 4
Secretary	Robert Gurney November 2020	elected 4
Treasurer	2021	resigned 31 August
	Monnik Vleugels September 2021	appointed 10
	Monnik Vleugels Sue Launders 2021	resigned 30 April

### **Committee:**

Sarah Barry	Chris Hill	appointed 21 May
Julian Clare	2021	
Roger Dye (Acting Treasurer)	Diana Jones	
appointed 21 May 2021	Ginnie Johnston	
Hugh Fitzwilliams	Nick Launders	resigned 30 April 2021
Robert Gurney to 4 November 2020	Sue Munro	
	Marilyn Sturgeon	

### **Bankers:**

Unity Trust Bank  
Nine Brindley Place  
Birmingham  
B1 2HB

### **Independent Examiner:**

Knox & Eames Chartered  
Accountants  
Badgemore House  
Badgemore Park  
HENLEY ON THAMES  
RG9 4NR

### **Principal Address:**

Professor Robert Gurney OBE  
104 Hamilton Road  
Reading  
RG1 5RD

**Governing Document:** The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

**Objects:** The Arts Society Henley operates under The Arts Society umbrella in Henley on Thames, promoting awareness of the decorative and fine arts by offering its members lectures, study days and visits to exhibitions as well as longer trips to artistic centres here and abroad; we also reach out to local schools by providing workshops and make grants to local craft centres and students.

**Risk management:** The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

## **THE ARTS SOCIETY HENLEY REPORT FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER, 2021**

This year has proved to be a very challenging one for the nation, for The Arts Society, and also for your Society, TAS Henley. Face-to-face meetings only started at the very end of this financial year because of the pandemic, but, to compensate at least partly, a programme of Zoom lectures, Special Interest Days and Virtual Tours have been presented. This programme has been put in place by the Trustees and Committee both directly and by linking into the events presented by The Arts Society Head Office and other Branches. As we are hopefully finished with the necessary measures to combat the Covid virus, we have been able, cautiously, to reinstate our meetings in September at Phyllis Court Club and we trust that these will now continue for the rest of the 2021/22 Session. The work on the Frazer-Nash archives was cancelled for most of this year, and resumed towards the year end. There were no day visits or holidays during the period.

We have presented 11 Zoom lectures on subjects ranging from The Bayeux Tapestry to Shackleton's Endurance Exhibition, given by lecturers who have readily switched to becoming experts in the different presentation medium. We have had three Special Interest Days, Neil Faulkner on Lawrence of Arabia, Peter Medhurst on Beethoven and Mark Cottle spoke about 'When England had scarcely begun: Sutton Hoo and the Lindisfarne Gospels. A further Special Interest Day is scheduled for early November about the Silk Road, past, present and future, given by Suzanne Perrin. To compensate for our having to cancel our programme of Four Day Visits, we have offered several Virtual Tours where members have 'escaped' to London, Venice, Florence, Budapest, Vienna and Milan, with further virtual tours for the rest of 2021. These have been much appreciated.

The usual support given by TASH to school arts activities such as the Henley Youth Festival did not happen this year, but the need to support the arts in schools was as great as ever. TASH gave support to a variety of primary and secondary schools individually in the Henley area to allow them to support the arts in their schools in a variety of ways, from buying art supplies to enriching art activities. In addition, university students were very badly affected by the pandemic. One of the most difficult consequences was that students could not pursue placements to help them develop their careers. TASH sponsored a £2000 Prize for Graduate Ambition at the Department of Fine Art at the University of Reading, which was awarded to a final year student to help them develop their career. The prize was won by Emma Leahy, who is a ceramicist, to allow her to buy her first kiln. In addition, she has been offered mentoring to help her develop her career. She will attend the AGM in November and give a presentation about her work.

Like many other Branches in The Arts Society, not surprisingly, we have lost a number of members both from people moving away from the Henley area but also, this year, due to their not being comfortable with the new technology of Zoom. We earnestly hope that, with the return to face to face presentations, we will see them renew their membership. We now have 579 members and we would dearly like to see this number rise back over the 600 level that we have enjoyed in past years. We firmly believe that we have an exciting Programme for the 2021/22 Session to attract them.

Financially, TASH remains in robust health, mainly as this year there was reduced expenditure as we were not meeting in person. A surplus of £7,716 has been recorded, resulting in our reserves increasing to £40,189. Our return to Phyllis Court Club from September 2021 will reverse this positive situation,

but we have decided to maintain the annual subscription at £50 which we consider remains excellent value. We continue to encourage members whose Income Tax situation permits them to complete Gift Aid forms – this is extremely valuable to us.

Katerina Burgess, our Chairman, has decided to retire after several very successful months in office. Her leadership skills were invaluable to all the Committee during the dark months of lockdown and her inspiration and encouragement were much appreciated by us all. We owe her a sincere debt of gratitude for all she did for TASH.

Robert Gurney, who was appointed Vice-Chairman at the AGM in November 2020, stepped into the role as Chairman. Monnik Vleugels, our current Secretary, has agreed to become Vice-Chairman. She will be replaced as Secretary at the AGM in November 2021. There have been two further departures: Sue and Nick Launders decided to move closer to their family and so stepped down from their positions as Treasurer and Data Protection Secretary respectively in April. We have very much appreciated their hard work and wise counsel over a number of years and we wish them well in their planned move.

We were fortunate to bring Chris Hill on board as our new Membership Secretary and Roger Dye, the past Marlow Branch Chairman, has stood in as Acting Treasurer until we appoint a new Treasurer at the AGM. Sue Munro, who organises Day Visits, has decided to step down to enable her to spend more time with her family and travel more once this is possible. Judith Stephenson-Hodges, who organised day visits before Sue Munro took over the role, has agreed to return to organise visits in 2022. Robert Gurney has combined his roles with continuing to organise Special Interest Days, which is possible when meetings are virtual, but will not be possible when meetings return to Phyllis Court. Diana Jones has volunteered to take over the role of organising Special Interest Days. She is currently Operations Manager, and the plan is to replace her in this role at the November 2021 AGM.

The rest of the Committee are standing for re-election, which is very gratifying; we thank them all for their continued efforts. They have all done fantastic work during the pandemic to ensure an entertaining programme and guide our members through the miracles of Zoom. However, to keep the Branch functioning well, we do need offers of help and we hope that more members will come forward to join the Committee.

To conclude, we have appreciated the loyalty of our members throughout this somewhat different and challenging year. We have also appreciated the efforts made by Committee members and others to keep our Charity vibrant and successful with a great future.

This Report and Accounts were reviewed by the Trustees and the Acting Treasurer at a meeting on October 8 and signed on their behalf by:

**Robert Gurney**  
**Chairman**

8 October 2021

**THE ARTS SOCIETY HENLEY**  
**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE ARTS SOCIETY HENLEY**

I report on the accounts for the period ended 30 September 2021 set out on pages 5 - 7.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

### **Basis of the independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true

and fair view ' and the report is limited to those matters set out in the statements below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
  - to keep accounting records in accordance with Section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Su Eames, CA**  
October 2021

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Knox & Eames Chartered Accountants  
Badgemore House  
Badgemore Park  
Henley-on-Thames  
Oxfordshire  
RG9 4NR



**THE ARTS SOCIETY HENLEY (TASH)  
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 30  
SEPTEMBER 2021**

			<b>2021</b>	<b>9</b>
			<b>£</b>	<b>Months</b>
			<b>General</b>	<b>2020</b>
			<b>Fund</b>	<b>£</b>
<b>Income</b>	<b>Notes</b>			
Voluntary Income	2		34,175	29,561
Bank interest			229	26
Incoming from activities	3		50	2,160
<b>Total Income</b>			<b>34,654</b>	<b>31,747</b>
<b>Expenditure</b>				
Charitable Activities	4		17,577	16,362
Professional Fees			630	600
Support costs	5		8,731	10,746
<b>Total Expenditure</b>			<b>26,938</b>	<b>27,708</b>
<b>Surplus/(Deficit)</b>			<b>7,716</b>	<b>4,039</b>
<b>Brought forward 1 January</b>			<b>32,473</b>	<b>28,434</b>
<b>Carried forward end of period</b>			<b>40,189</b>	<b>32,473</b>

**BALANCE SHEET AS AT 30 SEPTEMBER 2021**

			<b>2021</b>	<b>2020</b>
			<b>£</b>	<b>£</b>
<b>Assets</b>				
Debtors	6		411	2,362
Cash at Bank and in Hand	7		49,345	45,041
Accrued Revenue	8		(9,567)	(14,930)
<b>Total Net Assets</b>			<b>40,189</b>	<b>32,473</b>
<b>Represented by:</b>				
Unrestricted General Fund			40,189	32,473
			<b>40,189</b>	<b>32,473</b>

The financial statements were approved by the Board of Trustees on 8 October and were signed on its behalf by:

<b>Robert Gurney</b> <b>Chairman</b>	<b>Roger Dye</b> <b>Acting</b> <b>Treasurer</b>
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## **1 Accounting Policies**

### **Accounting convention**

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

### **Incoming resources**

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

### **Resources expended**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

### **Taxation**

The charity is exempt from tax on its charitable activities.

### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

### **Trustee Remuneration and Benefits**

There were no trustees' remuneration or other benefits for the period ended 30 September 2021.

**THE ARTS SOCIETY HENLEY  
(TASH)**

**Statement of Financial Activities for the Period Ended  
30 September 2021**

	<b>2021</b>	<b>Jan- Sep 2020</b>
	<b>£</b>	<b>£</b>
<b>2 Voluntary Income</b>		
Subscriptions	29,503	23,812
Gift Aid	4,537	5,524
Guests and donations	135	225
<b>Total Voluntary Income</b>	<b>34,175</b>	<b>29,561</b>
<b>3 Incoming from activities</b>		
Day visit income		
Study Day Income	0	2,160
Grant income	250	0
<b>Total Incoming from activities</b>	<b>250</b>	<b>2,160</b>
<b>4 Charitable Activities</b>		
Lecturers fees and expenses	7,047	3,260
Hire of Halls	1,792	5,280
Day Visit expenses	2,636	1,404
Special Interest Day expenses	1,125	1,785
Holidays costs	127	1,633
Awards and Grants	4,850	3,000
<b>Total Charitable Activities</b>	<b>17,577</b>	<b>16,362</b>
<b>5 Support costs</b>		
The Arts Society subscription	6,897	8,075
Area Capitation	0	186
Area Award	0	400
Insurance	221	210
Postage, Phone, Printing etc	828	906
Miscellaneous Expense	618	693
Committee travel	0	21
Bank Charges	167	255
<b>Total Support costs</b>	<b>8,731</b>	<b>10,746</b>
<b>6 Debtors</b>		
<b>Prepaid expenses:</b>		
Virtual Tours	411	0
Holidays	0	2,362
<b>Total</b>	<b>411</b>	<b>2,362</b>
<b>7 Cash at Bank and in hand</b>		
Unity Trust Bank	25,008	20,932
Scottish Widows	24,337	24,108
<b>Total</b>	<b>49,345</b>	<b>45,040</b>
<b>8 Accrued Revenue</b>		
Prepaid subscriptions	7,145	8,788
Holiday deposits	0	5,536
Accrued expenses	2,422	606
<b>Total</b>	<b>9,567</b>	<b>14,930</b>