



# Chacewater Village Hall

## ANNUAL REPORT 2024

For the period 1<sup>st</sup> January 2023 to 31<sup>st</sup> December 2023

Charity Commission Registered Number: 289081

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## **Purpose of the Charity**

Chacewater Village Hall is held in trust for the purposes of a community venue for the use of the inhabitants of the Parish of Chacewater in the County of Cornwall, without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants.

## **Governance of the Charity**

Chacewater Village Hall is governed by the Trust Deed dated August 1984 and updated 3 May 2001 as agreed with the Charity Commission. The Board of Trustees is responsible for recruiting, retraining and training new Trustees.

The committee recognises the problem of the reducing size of its Board of Trustees and is actively trying to recruit new members.

To help the committee achieve the aims of the Charity a number of policies have been created such as Health & Safety of the staff, Fire Regulations, Risk Assessment etc. The policies are regularly reviewed and, where necessary, updated particularly when new legislation comes into being. These policies are made available to hirers.

The Committee is responsible for overseeing the day to day running of the Charity and for ensuring its purposes and policies are maintained.

## **Board of Trustees – Structure & Management**

The Board of Trustees *should* be made up of representatives from at least the following organisations:-

|                                      |                                   |
|--------------------------------------|-----------------------------------|
| Chacewater Bowling Club              | Chacewater Millennium Green Trust |
| Chacewater CP School                 | Chacewater Parish Council         |
| Chacewater Football Club             | Chacewater Players                |
| Chacewater & District Horticulture & | Chacewater Projects               |
| Fanciers Show Society                | St Paul's Church                  |

These organisations are invited annually to nominate their representative. All other village organisations are invited to send representatives via the parish magazine “What’s On in Chacewater”. Unfortunately, several of the originally named organisations no longer choose to send any representation and some no longer exist.

The organisations represented this year include:

|                                                            |                     |
|------------------------------------------------------------|---------------------|
| Chacewater Millenium Green Trust                           | Chacewater Players  |
| Chacewater Energy Group                                    | Chacewater Projects |
| Chacewater Parish Council                                  | St Paul’s Church    |
| Chacewater & District Horticulture & Fanciers Show Society |                     |

(Chacewater Energy Group being a committee under the umbrella of Chacewater Projects)

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## **Attendance at meetings**

Of the organisations able to be represented, 7 continue to have nominated representatives.

Attendance at meetings has been good this year. Many members and other interested people have given a lot of time towards the running of the hall.

In addition, there are other members elected annually from the Parish, these being people who show an interest in the well-being and running of the Village Hall. This number is always a maximum of one less than the number of organisations represented. So far, we have not yet had to have an election, there never having been more people than we can take!

This committee elects at its Annual Meeting a Chairman, Vice-Chairman, Secretary and Treasurer.

Meetings are now held in January, March, May, July, September and November in each year with an extra meeting after the AGM in March if it is necessary; and extra meetings can be called if need arises.

The Annual General Meeting is held in March.

## **Public Benefit**

The aim of Chacewater Village Hall is to provide facilities in the interests of social welfare, recreation and education for the residents of the Parish of Chacewater and the wider community, with the object of improving conditions of life and to give a venue suitable for safe and meaningful activities.

At our AGM Trustees follow the guidance given by the Charity Commission by considering the purposes and the aims of the Chacewater Village Hall Trust Deed to ensure that we continue to give the benefit and value to the community.

## **Summary of Main Achievements**

Over the last 12 months the numbers using the hall's facilities have continued to grow. We are pleased to see an increase in the number of bookings by locals for parties etc. as well as activities and organisations encouraging residents to participate in a variety of ways.

One of the things we learnt from covid was the benefit of extra space and fresh air. With this in mind we enlarged the small patio area at the front of the hall in the autumn, giving more outside space for groups and a quicker emergency exit route if needed. At the same time, we updated the front garden area replacing the rotting sleepers and during the spring the garden will be replanted.

The online booking system that was brought in last year has proved to be easier for customers to book rooms and for us to handle the bookings,

The lighting outside the hall has been improved and the opportunity used to change to low energy bulbs as we continue to strive for energy savings.

We continue to try and ensure the hall is an attractive, friendly and modern looking venue for our customers.

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## **Hire Charges**

As Chacewater Village Hall is principally for the use of the residents and organisations of Chacewater Parish we have a discounted hire charge for these. Organisations that regularly use the Village Hall but are from outside the Parish Boundary are granted a lesser discount. The result is that those from outside the Parish help to give Chacewater residents and organisations a venue that can be hired at a reasonable cost.

Current hire charges per session are shown below:

| <b>ROOM</b>         | <b>Standard Hire charge</b> | <b>Regular Non-Parish</b> | <b>Chacewater Residents/Organisations</b> |
|---------------------|-----------------------------|---------------------------|-------------------------------------------|
| <b>MAIN HALL</b>    | £50                         | £40                       | £28                                       |
| <b>Fri. Evening</b> | £63                         | £50                       | £34                                       |
| <b>Sat. Evening</b> | £120                        | No Regular bookings       | £47                                       |
| <b>Sun. Evening</b> | £68                         | £56                       | £39                                       |
| <b>KILLIFRETH</b>   | £30                         | £23                       | £18                                       |
| <b>Sat. Evening</b> | £50                         | £30                       | £18                                       |
| <b>WHEAL JANE</b>   | £24                         | £18                       | £11                                       |

There is a refundable deposit charged against loss/damage when having alcohol of £200.

In addition to these charges, hirers are given the option of using our caretaking service. This service is one whereby the booking officer can arrange with one of the staff to set out a room for the hirer, meet them at an agreed time to ensure they have all the facilities they require. At the end of the hire everything is cleared away for them and the room locked.

We currently add £21 to the hire charge for this service, the whole of which is paid to the member of staff. The £21 represents 2 hours of work. Chacewater Village Hall makes nothing on the arrangement.

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**Chairman's Report to the Annual General Meeting of Chacewater Village**  
**Hall**  
**March 2024**

This past year has seen a continued recovery from COVID.

During the year we have restyled the area in front of the hall. This has allowed us to improve the fire exit and enlarge the patio whilst retaining a smaller flower bed which will be easier to manage.

The redesign of the kitchen is proving to be a great success and is popular with our users.

Our use of the Hallmaster booking system is continuing to be advantageous to both ourselves and our users. We are continuing to learn as the system develops.

Our programme of annual maintenance continues and is keeping the building in a good condition. We are exploring options for replacing the decking outside the Killifreth room which gives access to the millennium green.

My thanks to the staff and committee for their time and efforts during the year.

Alan Crocker  
Chairman Chacewater Village Hall.  
January 2024

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**CHACEWATER VILLAGE HALL**  
**TRUSTEES' ANNUAL REPORT AND ACCOUNTS**  
**YEAR ENDED 31 DECEMBER 2023**

***Reference and administrative information***

Charity Commission registered number: 289081

Address: Church Hill, Chacewater, Cornwall  
TR4 8PZ

|           |                 |                  |
|-----------|-----------------|------------------|
| Trustees: | Brenda Bailey   | Noel Crocker     |
|           | Angela Beckham  | Jean Koerner     |
|           | Malcolm Beckham | Linda Shevlin    |
|           | John Carley     | Paul Shevlin     |
|           | Terie Chesworth | Richard Simmonds |
|           | Alan Crocker    |                  |

**Professional advisors**

Bankers HSBC, 17 Boscawen Street, Truro, TR1 2QZ

Independent examiners Pryor Begent Fry & Co, 13-15 Commercial Road,  
Hayle, TR27 4DE

**Structure, Governance and Management**

Governing document: Trust deed dated 3rd May 2001

Investment powers: The trustees have absolute discretion over the  
choice of investments.

**Financial Review**

The year to 31<sup>st</sup> December 2023 has seen an increase in our income with the earned income passing beyond the pre-covid levels. Income from the hire of the hall has risen from £30,169 (2022) to £38,770 (2023) due mainly to increased activity and also the increase in charges brought in to cover inflation. Along with this has been an increase in our expenditure. Staff, utility costs etc continue to increase as business increases and also from the dramatic increase in inflation. We negotiated a 50% reduction in our electricity rate half way through the year which helped limit costs.

The income was helped by a big increase in interest earned as rates increased through the year. Interest for 2023 £2,776 was compared with £424 for 2022.

Overall before allowing for depreciation (£5,589) we made a profit of £1,660.

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We anticipate that income will continue to rise in 2024. We should generate more interest on our savings. Expenditure is likely to rise as well but in a more controlled manner as inflation is lower and energy prices more stable. We aim to get the outside of the hall decorated and to replace the patio outside the Killifreth room. We should continue to make a profit on our normal income expenditure stream but this may become a year end loss depending on the cost of these improvements. Any loss can be met from reserves.

Reserves:

The reserves are held to cover the upkeep of Chacewater Village Hall and to cover any future deficit arising, in order that the Hall can continue as a community venue.

At 31 December 2023 free reserves (excluding those held as fixed assets) stood at £143,808

Signed on behalf of the Trustees on 12<sup>th</sup> March 2024  
by   
M E BECKMAN

**CHACEWATER VILLAGE HALL**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**YEAR ENDED 31 DECEMBER 2023**

|                                       | <b><u>Unrestricted Funds</u></b> |                       |
|---------------------------------------|----------------------------------|-----------------------|
|                                       | <b>2023</b>                      | <b>2022</b>           |
|                                       | <b>£</b>                         | <b>£</b>              |
| <b>Income</b>                         |                                  |                       |
| Hire of Hall                          | 38,770                           | 30,169                |
| Drink Sales                           | 0                                | 0                     |
| Bank Interest                         | 2,776                            | 424                   |
| Covid Grant                           | 0                                | 2,667                 |
| FITS                                  | 2,196                            | 2,092                 |
| Misc                                  | 164                              | 150                   |
| Total incoming resources              | <u>43,906</u>                    | <u>35,502</u>         |
| <b>Expenditure</b>                    |                                  |                       |
| Utilities                             | 5,466                            | 4,571                 |
| Cleaning/Materials                    | 1,510                            | 1,070                 |
| Staff                                 | 17,621                           | 14,420                |
| Equipment                             | 214                              | 88                    |
| Drinks                                | 0                                | 0                     |
| Repairs/maintenance                   | 12,937                           | 5,964                 |
| Insurance                             | 1,746                            | 1,627                 |
| Office                                | 2,334                            | 2,006                 |
| Bank charges                          | 76                               | 113                   |
| Depreciation                          | 5,589                            | 5,882                 |
| Independent examiners report          | 342                              | 330                   |
| Total resources expended              | <u>47,835</u>                    | <u>36,017</u>         |
| Net income / movement in funds        | <b>(3,929)</b>                   | <b>(569)</b>          |
| <b><u>Reconciliation of funds</u></b> |                                  |                       |
| Total funds brought forward           | <b>414,022</b>                   | <b>403,572</b>        |
| Total funds carried forward           | <b><u>413,453</u></b>            | <b><u>414,022</u></b> |

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**CHACEWATER VILLAGE HALL**

**BALANCE SHEET**

**AS AT 31 DECEMBER 2023**

|                                                     | Note | 2023<br>£             | 2022<br>£             |
|-----------------------------------------------------|------|-----------------------|-----------------------|
| <b>Fixed Assets</b>                                 | 2    | 265,716               | 271,305               |
| <b>Current Assets</b>                               |      |                       |                       |
| Debtors and prepayments                             | 3    | 3,122                 | 2,346                 |
| Cash at bank                                        | 4    | <u>143,065</u>        | <u>142,151</u>        |
|                                                     |      | 146,187               | 144,497               |
| <b>Current Liabilities</b>                          |      |                       |                       |
| Creditors and accruals                              | 5    | (2,379)               | (2,349)               |
| <b>Total Assets less Current Liabilities</b>        |      | <u><b>409,524</b></u> | <u><b>413,453</b></u> |
| <b>Unrestricted funds</b>                           |      |                       |                       |
| Balance as at 31 December 2022                      |      | 413,453               | 414,022               |
| Net incoming / (outgoing)<br>resources for the year |      | ( 3,929)              | (569)                 |
| <b>Balance as at 31 December 2023</b>               |      | <u><b>409,524</b></u> | <u><b>413,453</b></u> |

The financial statements have been prepared in accordance with FRS 102.

Approved by the trustees and signed on their behalf by:

Signature: M E Beckham

Print name: MAULOM BECKHAM

Date: 14<sup>th</sup> MARCH 2024

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## CHACEWATER VILLAGE HALL

### NOTES TO THE ACCOUNTS AS AT 31 DECEMBER 2023

#### 1. ACCOUNTING POLICIES

**(a) Statement of compliance**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) – (Charities SORP (FRS 102)).

**(b) Basis of preparation**

Chacewater Village Hall meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

**(c) Going Concern**

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

**(d) Income**

Income and interest received are included in the Statement of Financial Activities (SOFA) when receivable.

**(e) Expenditure**

Expenditure is included in the accounts on an accruals basis.

**(f) Fixed assets**

Assets costing £500 or more are capitalised as tangible fixed assets and are carried at cost less depreciation.

Depreciation has been provided in the accounts on the following basis:

- Freehold Land and Buildings - 2% reducing balance.
- Plant and Equipment – 20% straight line.
- Computer Equipment – 20% straight line.

## CHACEWATER VILLAGE HALL

### NOTES TO THE ACCOUNTS AS AT 31 DECEMBER 2023

**(g) Financial Instruments**

The charity holds the following financial instruments

- Short term trade and other debtors and creditors
- Cash and bank balances

All financial instruments are classified as basic.

The charity has chosen to apply the recognition and measurement principles in FRS102.

Financial instruments are recognised when the charity becomes party to the contractual provisions of the instrument and derecognised when in the case of assets, the contractual rights to cash flows from the assets expire or substantially all the risks and rewards of ownership are transferred to another party, or in the case of liabilities, when the charity's obligations are discharged, expire or are cancelled.

**2. FIXED ASSETS**

|                         | <b>Freehold<br/>land and<br/>buildings<br/>£</b> | <b>Plant &amp;<br/>Equipment<br/>£</b> | <b>Computer<br/>Equipment<br/>£</b> | <b>Total<br/>£</b> |
|-------------------------|--------------------------------------------------|----------------------------------------|-------------------------------------|--------------------|
| <b>Cost</b>             |                                                  |                                        |                                     |                    |
| At 1 January 2023       | 413,763                                          | 995                                    | 750                                 | 415,508            |
| Additions               | -                                                | -                                      | -                                   | -                  |
| Disposals               | -                                                | -                                      | -                                   | -                  |
| At 31 December 2023     | 413,763                                          | 995                                    | 750                                 | 415,508            |
| <b>Depreciation</b>     |                                                  |                                        |                                     |                    |
| At 1 January 2023       | 142,624                                          | 879                                    | 700                                 | 144,203            |
| Charged during the year | 5,423                                            | 116                                    | 50                                  | 5,589              |
| Eliminated on disposals | -                                                | -                                      | -                                   | -                  |
| At 31 December 2023     | 148,047                                          | 995                                    | 750                                 | 149,792            |
| <b>Net book value</b>   |                                                  |                                        |                                     |                    |
| As at 31 December 2023  | 265,716                                          | -                                      | -                                   | 265,716            |
| As at 31 December 2022  | 271,139                                          | 116                                    | 50                                  | 271,305            |

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## CHACEWATER VILLAGE HALL

### NOTES TO THE ACCOUNTS AS AT 31 DECEMBER 2023

#### 3. DEBTORS

|                       | 2023         | 2022         |
|-----------------------|--------------|--------------|
|                       | £            | £            |
| Hire of Hall debtors  | 2,270        | 1,968        |
| Accrued bank interest | <u>852</u>   | <u>378</u>   |
|                       | <u>3,122</u> | <u>2,346</u> |

#### 4. CASH AT BANK

This is made up of the following:

|              | 2023           | 2022           |
|--------------|----------------|----------------|
|              | £              | £              |
| Savings      | 82,102         | 80,000         |
| Bank Account | <u>60,963</u>  | <u>62,151</u>  |
|              | <u>143,065</u> | <u>142,151</u> |

#### 5. CREDITORS

|                 | 2023         | 2022         |
|-----------------|--------------|--------------|
|                 | £            | £            |
| Accruals        | 342          | 330          |
| Other creditors | 1,519        | 1,182        |
| Deferred income | <u>518</u>   | <u>837</u>   |
|                 | <u>2,379</u> | <u>2,349</u> |

#### 6. DEFERRED INCOME

|                           | £            |
|---------------------------|--------------|
| Balance brought forward   | 837          |
| Income deferred in period | 518          |
| Amounts released          | <u>(837)</u> |
| Balance carried forward   | <u>518</u>   |

Deferred income consists of amounts received for bookings due to take place next year.

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## **CHACEWATER VILLAGE HALL**

### **NOTES TO THE ACCOUNTS AS AT 31 DECEMBER 2023**

#### **7. STAFF**

|                                    | <b>2023</b>   | <b>2022</b>   |
|------------------------------------|---------------|---------------|
| <b>Staff costs during the year</b> | <b>£</b>      | <b>£</b>      |
| <b>were:</b>                       |               |               |
| Wages and salaries                 | 17,621        | 14,420        |
| Social security costs              | -             | -             |
| Pension costs                      | -             | -             |
|                                    | <u>17,621</u> | <u>14,420</u> |

The monthly average number of persons employed by the Charity during the year expressed as an average headcount was as follows:

|           | <b>2023</b> | <b>2022</b> |
|-----------|-------------|-------------|
| Employees | 1           | 1           |

No employees received emoluments of more than £60,000 during the year.

#### **8. TRANSACTIONS WITH TRUSTEES AND CONNECTED PERSONS**

None

## INDEPENDENT EXAMINERS REPORT

### TO THE TRUSTEES OF CHACEWATER VILLAGE HALL

I report to the Trustees on my examination of the accounts of the Chacewater Village Hall (the Trust) for the year ended 31<sup>st</sup> December 2023.

#### **Responsibilities and Basis of Report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145 (5)(b) of the Act.

#### **Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable requirements concerning the form and Content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matter in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

  
E.T. PASCOE

CHARTERED ACCOUNTANT

For and behalf of:

PRYOR BEGENT FRY & CO.

Chartered Accountants

13-15 Commercial Road

Hayle

Cornwall

TR27 4DE

8<sup>th</sup> March 2024