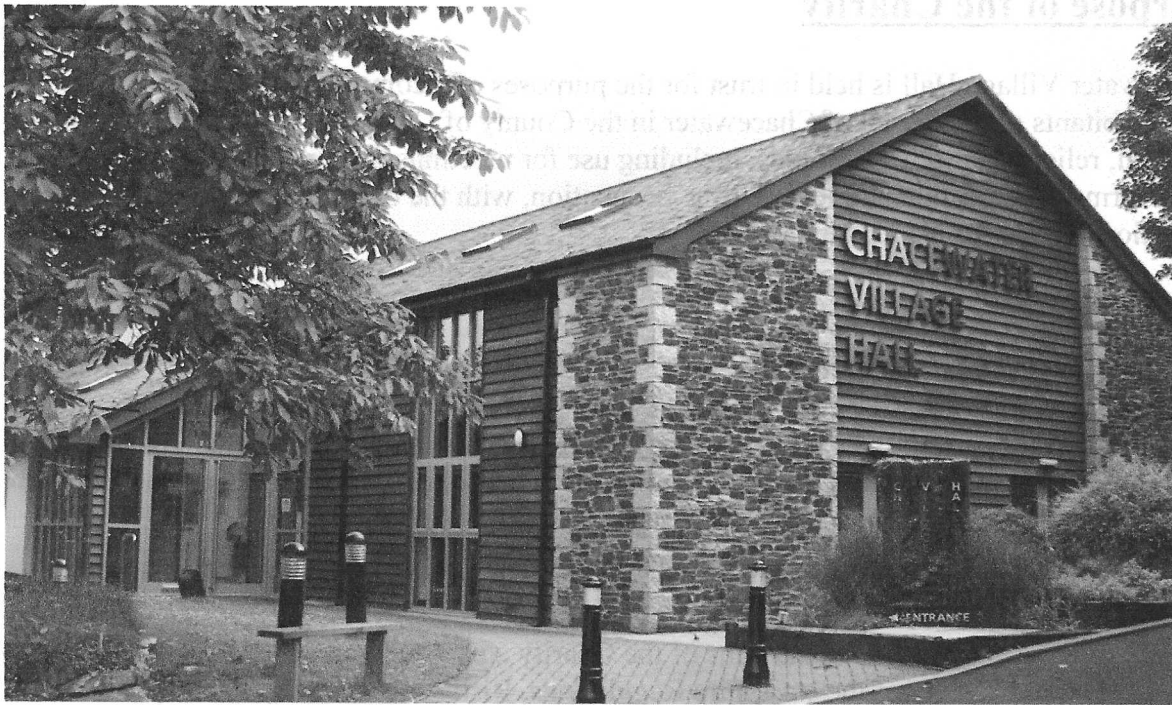




# Chacewater Village Hall

## ANNUAL REPORT 2022

For the period 1<sup>st</sup> January 2021 to 31<sup>st</sup> December 2021

Charity Commission Registered Number: 289081

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## **Purpose of the Charity**

Chacewater Village Hall is held in trust for the purposes of a community venue for the use of the inhabitants of the Parish of Chacewater in the County of Cornwall, without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants.

## **Governance of the Charity**

Chacewater Village Hall is governed by the Trust Deed dated August 1984 and updated 3 May 2001 as agreed with the Charity Commission. The Board of Trustees is responsible for recruiting, retraining and training new Trustees.

The committee recognises the problem of the reducing size of its Board of Trustees and is actively trying to recruit new members.

To help the committee achieve the aims of the Charity a number of policies have been created such as Health & Safety of the staff, Fire Regulations, Risk Assessment etc. The policies are regularly reviewed and, where necessary, updated particularly when new legislation comes into being. These policies are made available to hirers.

The Committee is responsible for overseeing the day to day running of the Charity and for ensuring its purposes and policies are maintained.

## **Board of Trustees – Structure & Management**

The Board of Trustees *should* be made up of representatives from at least the following organisations:-

|                                      |                                   |
|--------------------------------------|-----------------------------------|
| Chacewater Bowling Club              | Chacewater Millennium Green Trust |
| Chacewater CP School                 | Chacewater Parish Council         |
| Chacewater Football Club             | Chacewater Players                |
| Chacewater & District Horticulture & | Chacewater Projects               |
| Fanciers Show Society                | St Paul's Church                  |

These organisations are invited annually to nominate their representative. All other village organisations are invited to send representatives via the parish magazine "What's On in Chacewater". Unfortunately, several of the originally named organisations no longer choose to send any representation and some no longer exist.

The organisations represented this year include:

|                                                            |                     |
|------------------------------------------------------------|---------------------|
| Chacewater Millenium Green Trust                           | Chacewater Players  |
| Chacewater Energy Group                                    | Chacewater Projects |
| Chacewater Parish Council                                  | St Paul's Church    |
| Chacewater & District Horticulture & Fanciers Show Society |                     |

Chacewater Energy Group being a committee under the umbrella of Chacewater Projects.

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## **Attendance at meetings**

Of the organisations able to be represented, 7 continue to have nominated representatives.

Attendance at meetings has been good this year. Some of the bimonthly meetings this year have been held on Zoom. Many members and other interested people have given a lot of time towards the running of the hall.

In addition, there are other members elected annually from the Parish, these being people who show an interest in the well-being and running of the Village Hall. This number is always a maximum of one less than the number of organisations represented. So far, we have not yet had to have an election, there never having been more people than we can take!

This committee elects at its Annual Meeting a Chairman, Vice-Chairman, Secretary and Treasurer.

Meetings are now held in January, March, May, July, September and November in each year with an extra meeting after the AGM in March if it is necessary; and extra meetings can be called if need arises.

The Annual General Meeting is held in March.

## **Public Benefit**

The aim of Chacewater Village Hall is to provide facilities in the interests of social welfare, recreation and education for the residents of the Parish of Chacewater and the wider community, with the object of improving conditions of life and to give a venue suitable for safe and meaningful activities.

At our AGM Trustees follow the guidance given by the Charity Commission by considering the purposes and the aims of the Chacewater Village Hall Trust Deed to ensure that we continue to give the benefit and value to the community.

## **Summary of Main Achievements**

As with most other Village Halls, we have been hit by changing Covid restrictions over the year. We agreed we would do our best to ensure that, whenever Government rules allowed, we would keep the hall for local groups and others to use. This meant we had to work hard to ensure the hall was Covid secure for permitted activities, taking account of the ever changing regulations.

We were very keen to make the groups using the hall feel they were in a Covid safe environment. We worked with reduced numbers in each room throughout the year in accordance with ACRE and government guidelines. We have done our best to ensure that local groups who meet at the hall have been able to continue through the last year.

## Hire Charges

As Chacewater Village Hall is principally for the use of the residents and organisations of Chacewater Parish we have a discounted hire charge for these. Organisations that regularly use the Village Hall but are from outside the Parish Boundary are granted a lesser discount. The result is that those from outside the Parish help to give Chacewater residents and organisations a venue that can be hired at a reasonable cost.

Current hire charges are shown below:

### Chacewater Village Hall

#### Hire Charges per session (see session times below)

| Room                   | Standard Hire Charge | Regular Non Parish            | Chacewater Residents / Organisations |
|------------------------|----------------------|-------------------------------|--------------------------------------|
| <b>MAIN HALL</b>       | <b>£45</b>           | <b>£35</b>                    | <b>£25</b>                           |
| <b>Fri. Evening</b>    | <b>£55</b>           | <b>£45</b>                    | <b>£30</b>                           |
| <b>Sat. Evening</b>    | <b>£100</b>          | no regular bookings permitted | <b>£40</b>                           |
| <b>Sun Evening</b>     | <b>£65</b>           | <b>£50</b>                    | <b>£35</b>                           |
| <b>KILLIFRETH ROOM</b> | <b>£25</b>           | <b>£20</b>                    | <b>£15</b>                           |
| <b>Sat. Evening</b>    | <b>£45</b>           | <b>£25</b>                    | <b>£15</b>                           |
| <b>WHEAL JANE ROOM</b> | <b>£20</b>           | <b>£15</b>                    | <b>£10</b>                           |
| <b>BAR AREA</b>        | <b>£20</b>           | <b>£20</b>                    | <b>£20</b>                           |

The refundable deposit bond against loss and/or damage when having alcohol is £200

This bond is refundable after inspection by a Hall Representative.

If you would prefer to be repaid using bank transfer please supply your bank details

We charge by the session: morning, afternoon or evening

| Session Times | Morning    | Afternoon  | Evening       |
|---------------|------------|------------|---------------|
| Mon - Sat     | 8am to 1pm | 1pm to 6pm | 7pm - 11.30pm |
| Sunday        | 10am - 2pm | 2pm to 6pm | 7pm to 11pm   |

|                                                                          |
|--------------------------------------------------------------------------|
| If you are using our caretaking service<br>this charge is £18 per hiring |
|--------------------------------------------------------------------------|

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In addition to these charges, hirers are given the option of using our caretaking service. This service is one whereby the booking officer can arrange with one of the staff to set out a room for the hirer, meet them at an agreed time to ensure they have all the facilities they require. At the end of the hire everything is cleared away for them and the room locked. This is especially appreciated by many “corporate” hirers when the lecturer may be someone outside their organisation.

To avoid multiple small amounts of money being charged we add £18 to the hire charge for this service, the whole of which is paid to the member of staff. The £18 represents 2 hours of work. Chacewater Village Hall makes nothing on the arrangement.

**Chairman’s Report to the Annual General Meeting of Chacewater Village  
Hall  
March 2022**

Due to Covid 19 restrictions another difficult year with ever changing rules and guidelines. The Committee have purchased two air filter machines for the meeting rooms. These with the fans in the main hall will help with air exchange

Many of our hirers have continued to use the facility through the year.

My thanks to the staff and committee members for their efforts during the year.

Alan Crocker

Chairman

Chacewater Village Hall

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## **CHACEWATER VILLAGE HALL**

### **TRUSTEES' ANNUAL REPORT AND ACCOUNTS**

**YEAR ENDED 31 DECEMBER 2021**

#### **Reference and administrative information**

Charity Commission registered number: 289081

Address: Church Hill, Chacewater, Cornwall  
TR4 8PZ

|           |                 |                  |
|-----------|-----------------|------------------|
| Trustees: | Brenda Bailey   | Alan Crocker     |
|           | Angela Beckham  | Noel Crocker     |
|           | Malcolm Beckham | Linda Shevlin    |
|           | John Carley     | Paul Shevlin     |
|           | Terie Chesworth | Richard Simmonds |

#### **Professional advisors**

Bankers HSBC, 17 Boscawen Street, Truro, TR1 2QZ

Independent examiners Pryor Begent Fry & Co, 13-15 Commercial Road,  
Hayle, TR27 4DE

#### **Structure, Governance and Management**

Governing document: Trust deed dated 3rd May 2001

Investment powers: The trustees have absolute discretion over the  
choice of investments.

#### **Financial Review**

The year to 31<sup>st</sup> December 2021 has seen a increase of £9,113 in total income received (2021: £34,911, 2020: £25,798). Sources of income have been affected by the continuing Covid-19 pandemic. Income from hall rental increased by £2,800 from previous year but fell far short of pre-pandemic levels due to Covid restrictions. Continued income loss was offset by government grants of £18,589 (2020: £11,700).

Total expenditure has decreased by £1,218 (2021: £24,461 to 2020: £25,679) as we continued to monitor outgoings to offset reduced income from reduction in hall usage due to the affects of Covid-19. Overall, the result for the year has been a net increase of funds of £10,450 (2020: £119).

It is hard to foresee what will happen in 2022. The trustees anticipate running at a profit in the 2022 financial year provided no more enhanced Covid-19 restrictions are brought back in.

Reserves:

The reserves are held to cover the upkeep of Chacewater Village Hall and to cover any future deficit arising, in order that the Hall can continue as a community venue.

At 31 December 2021 free reserves (excluding those held as fixed assets) stood at £136,835.

Signed on behalf of the Trustees on  
by

  
M E BECKHAM

**CHACEWATER VILLAGE HALL**  
**STATEMENT OF FINANCIAL ACTIVITIES**

**YEAR ENDED 31 DECEMBER 2021**

|                                       | <b>Unrestricted Funds</b> |                       |
|---------------------------------------|---------------------------|-----------------------|
|                                       | <b>2021</b>               | <b>2020</b>           |
|                                       | <b>£</b>                  | <b>£</b>              |
| <b>Income</b>                         |                           |                       |
| Hire of Hall                          | 14,227                    | 11,427                |
| Drink Sales                           | 0                         | 407                   |
| Bank Interest                         | 123                       | 327                   |
| Covid Grant                           | 18,589                    | 11,700                |
| FITS                                  | <u>1,972</u>              | <u>1,937</u>          |
| Total incoming resources              | <u>34,911</u>             | <u>25,798</u>         |
| <b>Expenditure</b>                    |                           |                       |
| Utilities                             | 1,598                     | 2,401                 |
| Cleaning/Materials                    | 512                       | 581                   |
| Staff                                 | 10,925                    | 9,934                 |
| Equipment                             | 703                       | 469                   |
| Drinks                                | 0                         | 201                   |
| Repairs/maintenance                   | 1,330                     | 2,213                 |
| Insurance                             | 1,516                     | 1,486                 |
| Office                                | 1,552                     | 1,843                 |
| Depreciation                          | 5,995                     | 5,933                 |
| Independent examiner's fee            | <u>330</u>                | <u>618</u>            |
| Total resources expended              | <u>24,461</u>             | <u>25,679</u>         |
| Net income / movement in funds        | <b>10,450</b>             | <b>119</b>            |
| <b><u>Reconciliation of funds</u></b> |                           |                       |
| Total funds brought forward           | <b>403,572</b>            | <b>403,453</b>        |
| Total funds carried forward           | <b><u>414,022</u></b>     | <b><u>403,572</u></b> |

# CHACEWATER VILLAGE HALL

## BALANCE SHEET

AS AT 31 DECEMBER 2021

|                                                     | Note | 2021<br>£      | 2020<br>£      |
|-----------------------------------------------------|------|----------------|----------------|
| <b>Fixed Assets</b>                                 | 2    | 277,187        | 283,182        |
| <b>Current Assets</b>                               |      |                |                |
| Debtors and prepayments                             | 3    | 1,055          | 470            |
| Cash at bank                                        | 4    | <u>137,004</u> | <u>121,420</u> |
|                                                     |      | <u>138,059</u> | <u>121,890</u> |
| <b>Current Liabilities</b>                          |      |                |                |
| Creditors and accruals                              | 5    | (1,224)        | (1,500)        |
| <b>Total Assets less Current Liabilities</b>        |      | <u>414,022</u> | <u>403,572</u> |
| <b>Unrestricted funds</b>                           |      |                |                |
| Balance as at 31 December 2020                      |      | 403,572        | 403,453        |
| Net incoming / (outgoing)<br>resources for the year |      | 10,450         | 119            |
| <b>Balance as at 31 December 2021</b>               |      | <u>414,022</u> | <u>403,572</u> |

The financial statements have been prepared in accordance with FRS 102.

Approved by the trustees and signed on their behalf by:

Signature:



Print name:

M. ALLOUM. BELKHAM

Date:

17/3/2022

## **CHACEWATER VILLAGE HALL**

### **NOTES TO THE ACCOUNTS AS AT 31 DECEMBER 2021**

#### **1. ACCOUNTING POLICIES**

**(a) Statement of compliance**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) – (Charities SORP (FRS 102)).

**(b) Basis of preparation**

Chacewater Village Hall meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

**(c) Going Concern**

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

**(d) Income**

Income and interest received are included in the Statement of Financial Activities (SOFA) when receivable.

**(e) Expenditure**

Expenditure is included in the accounts on an accruals basis.

**(f) Fixed assets**

Assets costing £500 or more are capitalised as tangible fixed assets and are carried at cost less depreciation.

Depreciation has been provided in the accounts on the following basis:

- Freehold Land and Buildings - 2% reducing balance.
- Plant and Equipment – 20% straight line.
- Computer Equipment – 20% straight line.

## CHACEWATER VILLAGE HALL

### NOTES TO THE ACCOUNTS AS AT 31 DECEMBER 2021

#### (g) Financial Instruments

The charity holds the following financial instruments

- Short term trade and other debtors and creditors
- Cash and bank balances

All financial instruments are classified as basic.

The charity has chosen to apply the recognition and measurement principles in FRS102.

Financial instruments are recognised when the charity becomes party to the contractual provisions of the instrument and derecognised when in the case of assets, the contractual rights to cash flows from the assets expire or substantially all the risks and rewards of ownership are transferred to another party, or in the case of liabilities, when the charity's obligations are discharged, expire or are cancelled.

#### 2. FIXED ASSETS

|                         | <b>Freehold<br/>land and<br/>buildings<br/>£</b> | <b>Plant &amp;<br/>Equipment<br/>£</b> | <b>Computer<br/>Equipment<br/>£</b> | <b>Total<br/>£</b> |
|-------------------------|--------------------------------------------------|----------------------------------------|-------------------------------------|--------------------|
| <b>Cost</b>             |                                                  |                                        |                                     |                    |
| At 1 January 2021       | 413,763                                          | 995                                    | 750                                 | 415,508            |
| Additions               | -                                                | -                                      | -                                   | -                  |
| Disposals               | -                                                | -                                      | -                                   | -                  |
| At 31 December 2021     | 413,763                                          | 995                                    | 750                                 | 415,508            |
| <b>Depreciation</b>     |                                                  |                                        |                                     |                    |
| At 1 January 2021       | 131,445                                          | 481                                    | 400                                 | 132,326            |
| Charged during the year | 5,646                                            | 199                                    | 150                                 | 5,995              |
| Eliminated on disposals | -                                                | -                                      | -                                   | -                  |
| At 31 December 2021     | 137,091                                          | 680                                    | 550                                 | 138,321            |
| <b>Net book value</b>   |                                                  |                                        |                                     |                    |
| As at 31 December 2021  | 276,672                                          | 315                                    | 200                                 | 277,187            |
| As at 31 December 2020  | 282,318                                          | 514                                    | 350                                 | 283,182            |

## CHACEWATER VILLAGE HALL

### NOTES TO THE ACCOUNTS AS AT 31 DECEMBER 2021

#### 3. DEBTORS

|                       | 2021         | 2020       |
|-----------------------|--------------|------------|
|                       | £            | £          |
| Hire of Hall debtors  | 1,054        | 446        |
| Drinks debtors        | -            | -          |
| Accrued bank interest | <u>1</u>     | <u>24</u>  |
|                       | <u>1,055</u> | <u>470</u> |

#### 4. CASH AT BANK

This is made up of the following:

|                        | 2021           | 2020           |
|------------------------|----------------|----------------|
|                        | £              | £              |
| Fixed Rate Bond        | 72,965         | 72,820         |
| Treasurer Account      | 64,039         | 48,600         |
| Less uncleared cheques | <u>-</u>       | <u>-</u>       |
|                        | <u>137,004</u> | <u>121,420</u> |

#### 5. CREDITORS

|                 | 2021         | 2020         |
|-----------------|--------------|--------------|
|                 | £            | £            |
| Accruals        | 330          | 620          |
| Other creditors | 894          | 800          |
| Deferred income | <u>-</u>     | <u>80</u>    |
|                 | <u>1,224</u> | <u>1,500</u> |

#### 6. DEFERRED INCOME

|                           | £           |
|---------------------------|-------------|
| Balance brought forward   | 80          |
| Income deferred in period | 0           |
| Amounts released          | <u>(80)</u> |
| Balance carried forward   | <u>0</u>    |

Deferred income consists of amounts received for bookings due to take place next year.

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## CHACEWATER VILLAGE HALL

### NOTES TO THE ACCOUNTS AS AT 31 DECEMBER 2021

#### 7. STAFF

|                                          | 2021          | 2020         |
|------------------------------------------|---------------|--------------|
|                                          | £             | £            |
| <b>Staff costs during the year were:</b> |               |              |
| Wages and salaries                       | 10,925        | 9,934        |
| Social security costs                    | -             | -            |
| Pension costs                            | -             | -            |
|                                          | <u>10,925</u> | <u>9,934</u> |

The monthly average number of persons employed by the Charity during the year expressed as an average headcount was as follows:

|           | 2021 | 2020 |
|-----------|------|------|
| Employees | 1    | 1    |

No employees received emoluments of more than £60,000 during the year.

#### 8. TRANSACTIONS WITH TRUSTEES AND CONNECTED PERSONS

Kevin Bath, Son-in-Law of trustees Alan and Noel Crocker, was paid £213 for electrical work at the hall.

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
CHACEWATER VILLAGE HALL**

I report to the trustees on my examination of the accounts of the Chacewater Village Hall (the Trust) for the year ended 31 December 2021.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

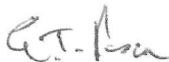
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair view" which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



E.T. PASCOE  
CHARTERED ACCOUNTANT  
For and on behalf of  
PRYOR BEGENT FRY & CO  
13/15 COMMERCIAL ROAD  
HAYLE  
CORNWALL  
TR27 4DE

Date: 9<sup>th</sup> March 2022