



Chacewater Village Hall

ANNUAL REPORT 2021

For the period 1st January 2020 to 31st December 2020

Charity Commission Registered Number: 289081

Purpose of the Charity

Chacewater Village Hall is held in trust for the purposes of a community venue for the use of the inhabitants of the Parish of Chacewater in the County of Cornwall, without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants.

Governance of the Charity

Chacewater Village Hall is governed by the Trust Deed dated August 1984 and updated 3 May 2001 as agreed with the Charity Commission. The Board of Trustees is responsible for recruiting, retraining and training new Trustees.

The committee recognises the problem of the reducing size of its Board of Trustees and is actively trying to recruit new members.

To help the committee achieve the aims of the Charity a number of policies have been created such as Health & Safety of the staff, Fire Regulations, Risk Assessment etc. The policies are regularly reviewed and, where necessary, updated particularly when new legislation comes into being. These policies are made available to hirers.

The Committee is responsible for overseeing the day to day running of the Charity and for ensuring its purposes and policies are maintained.

Board of Trustees – Structure & Management

The Board of Trustees *should* be made up of representatives from at least the following organisations:-

Chacewater Bowling Club	Chacewater Millennium Green Trust
Chacewater CP School	Chacewater Parish Council
Chacewater Football Club	Chacewater Players
Chacewater & District Horticulture &	Chacewater Projects
Fanciers Show Society	St Paul's Church

These organisations are invited annually to nominate their representative. All other village organisations are invited to send representatives via the parish magazine "What's On in Chacewater". Unfortunately, several of the originally named organisations no longer choose to send any representation and some no longer exist.

The organisations represented this year include:

Chacewater Millenium Green Trust	Chacewater Players
Chacewater Energy Group	Chacewater Projects
Chacewater Parish Council	St Paul's Church
Chacewater & District Horticulture & Fanciers Show Society	

Chacewater Energy Group being a committee under the umbrella of Chacewater Projects.

Attendance at meetings

Of the organisations able to be represented, 8 continue to have nominated representatives.

Attendance at meetings has been good this year. The meetings since lockdown have been held on Zoom. Many members and other interested people have given a lot of time towards the running of the hall.

In addition, there are other members elected annually from the Parish, these being people who show an interest in the well-being and running of the Village Hall. This number is always a maximum of one less than the number of organisations represented. So far, we have not yet had to have an election, there never having been more people than we can take!

This committee elects at its Annual Meeting a Chairman, Vice-Chairman, Secretary and Treasurer.

Meetings are now held in January, March, May, July, September and November in each year with an extra meeting after the AGM in March if it is necessary; and extra meetings can be called if need arises.

The Annual General Meeting is held in March.

Public Benefit

The aim of Chacewater Village Hall is to provide facilities in the interests of social welfare, recreation and education for the residents of the Parish of Chacewater and the wider community, with the object of improving conditions of life and to give a venue suitable for safe and meaningful activities.

At our AGM Trustees follow the guidance given by the Charity Commission by considering the purposes and the aims of the Chacewater Village Hall Trust Deed to ensure that we continue to give the benefit and value to the community.

Summary of Main Achievements

As with most other Village Halls, we have been badly hit by Covid restrictions since March 2020. We agreed we would do our best to ensure that, whenever Government rules allowed, we would open the hall for local groups to use. This meant we had to work hard to ensure the hall was Covid secure for permitted activities, taking account of the ever changing regulations.

Despite the restrictions, we were able to proceed with our annual maintenance programme and take advantage of the shutdown by completing planned improvements without any inconvenience to our users, all works done with Covid compliance. During the summer we had builders in to install an improved kitchen facility. A wall was removed to increase the kitchen floor space and this will allow a better flow when we have some of our bigger events back again. This will stand us in good stead in the future.

We have upgraded our WIFI system to make it easier for our customers to use and to enhance the reception throughout the building.

Another 2 people have kindly joined our committee as trustees.

Hire Charges

As Chacewater Village Hall is principally for the use of the residents and organisations of Chacewater Parish we have a discounted hire charge for these. Organisations that regularly use the Village Hall but are from outside the Parish Boundary are granted a lesser discount. The result is that those from outside the Parish help to give Chacewater residents and organisations a venue that can be hired at a reasonable cost.

Current hire charges are shown below:

Chacewater Village Hall			
Hire Charges per session (see session times below)			
Room	Standard Hire Charge	Regular Non Parish	Chacewater Residents / Organisations
MAIN HALL	£45	£35	£25
Fri. Evening	£55	£45	£30
Sat. Evening	£100	no regular bookings permitted	£40
Sun Evening	£65	£50	£35
KILLIFRETH ROOM	£25	£20	£15
Sat. Evening	£45	£25	£15
WHEAL JANE ROOM	£20	£15	£10
BAR AREA	£20	£20	£20

The refundable deposit bond against loss and/or damage when having alcohol is £200

This bond is refundable after inspection by a Hall Representative.

If you would prefer to be repaid using bank transfer please supply your bank details

We charge by the session: morning, afternoon or evening

Session Times	Morning	Afternoon	Evening
Mon - Sat	8am to 1pm	1pm to 6pm	7pm - 11.30pm
Sunday	10am - 2pm	2pm to 6pm	7pm to 11pm

If you are using our caretaking service this charge is £18 per hiring
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In addition to these charges, hirers are given the option of using our caretaking service. This service is one whereby the booking officer can arrange with one of the staff to set out a room for the hirer, meet them at an agreed time to ensure they have all the facilities they require. At the end of the hire everything is cleared away for them and the room locked. This is especially appreciated by many “corporate” hirers when the lecturer may be someone outside their organisation.

To avoid multiple small amounts of money being charged we add £18 to the hire charge for this service, the whole of which is paid to the member of staff. The £18 represents 2 hours of work. Chacewater Village Hall makes nothing on the arrangement.

**Chairman’s Report to the Annual General Meeting of Chacewater Village
Hall
March 2021**

Due to Covid 19 rules Chacewater Village Hall has been closed or had restrictive opening since March 2020.

This did allow us to renovate the kitchen area which we are very pleased with.

Thanks to our staff and committee for all the work done during the year to ensure compliance with the ever changing covid rules.

Alan Crocker

Chairman

CHACEWATER VILLAGE HALL
TRUSTEES' ANNUAL REPORT AND ACCOUNTS
YEAR ENDED 31 DECEMBER 2020

Reference and administrative information

Charity Commission registered number: 289081

Address: Church Hill, Chacewater, Cornwall
TR4 8PZ

Trustees:	Brenda Bailey	Alan Crocker
	Angela Beckham	Noel Crocker
	Malcolm Beckham	Linda Shevlin (from 12/11/20)
	John Carley	Paul Shevlin
	Terie Chesworth (from 19/3/20)	Richard Simmonds

Professional advisors

Bankers HSBC, 17 Boscawen Street, Truro, TR1 2QZ

Independent examiners Francis Clark LLP, Lowin House, Tregolls Road,
Truro, TR1 2NA

Structure, Governance and Management

Governing document: Trust deed dated 3rd May 2001

Investment powers: The trustees have absolute discretion over the
choice of investments.

Financial Review

The year to 31st December 2020 has seen a decrease of £11,782 in total income received (2020: £25,798, 2019: £37,580). Sources of income have been affected by the Covid-19 pandemic which forced closure of the hall resulting in the loss of income from hall rental. Income loss was subsequently offset by government grants of £11,700.

Total expenditure has also decreased by £6,895 (2020: £25,679 to 2019: £32,574) again attributed to affects from Covid-19 and subsequent closure of the hall. Overall, the result for the year has been a net increase of funds of £119 (2019: £5,006).

As a result of likely ongoing restrictions, the trustees anticipate running at a loss in the 2021 financial year but have the funds to support this.

Reserves:

The reserves are held to cover the upkeep of Chacewater Village Hall and to cover any future deficit arising, in order that the Hall can continue as a community venue.

At 31 December 2020 free reserves (excluding those held as fixed assets) stood at £120,390.

Signed on behalf of the Trustees on

by



MALCOLM BECKHAM

TREASURER

CHACEWATER VILLAGE HALL
STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 DECEMBER 2020

	Unrestricted Funds	
	2020	2019
	£	£
Income		
Hire of Hall	11,427	34,603
Drink Sales	407	704
Bank Interest	327	361
Covid Grant	11,700	0
FITS	<u>1,937</u>	<u>1,912</u>
Total incoming resources	<u>25,798</u>	<u>37,580</u>
Expenditure		
Utilities	2,401	3,573
Cleaning/Materials	581	1,648
Staff	9,934	13,143
Equipment	469	297
Drinks	201	515
Repairs/maintenance	2,213	3,344
Insurance	1,486	1,476
Office	1,843	2,002
Depreciation	5,933	5,956
Independent examiner's fee	<u>618</u>	<u>620</u>
Total resources expended	<u>25,679</u>	<u>32,574</u>
Net income / movement in funds	119	5,006
<u>Reconciliation of funds</u>		
Total funds brought forward	403,453	398,447
Total funds carried forward	<u>403,572</u>	<u>403,453</u>

CHACEWATER VILLAGE HALL

BALANCE SHEET

AS AT 31 DECEMBER 2020

	Note	2020 £	2019 £
Fixed Assets	2	283,182	275,978
Current Assets			
Debtors and prepayments	3	470	901
Cash at bank	4	<u>121,420</u>	<u>128,430</u>
		<u>121,890</u>	<u>129,331</u>
Current Liabilities			
Creditors and accruals	5	(1,500)	(1,856)
Total Assets less Current Liabilities		<u>403,572</u>	<u>403,453</u>
Unrestricted funds			
Balance as at 31 December 2019		403,453	398,447
Net incoming / (outgoing) resources for the year		119	5,006
Balance as at 31 December 2020		<u>403,572</u>	<u>403,453</u>

The financial statements have been prepared in accordance with FRS 102.

Approved by the trustees and signed on their behalf by:

Signature: 

Print name: MALCOLM BECKWITH

Date: 18-3-2021

CHACEWATER VILLAGE HALL

NOTES TO THE ACCOUNTS AS AT 31 DECEMBER 2020

1. ACCOUNTING POLICIES

(a) Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) – (Charities SORP (FRS 102)).

(b) Basis of preparation

Chacewater Village Hall meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

(c) Going Concern

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

(d) Income

Income and interest received are included in the Statement of Financial Activities (SOFA) when receivable.

(e) Expenditure

Expenditure is included in the accounts on an accruals basis.

(f) Fixed assets

Assets costing £500 or more are capitalised as tangible fixed assets and are carried at cost less depreciation.

Depreciation has been provided in the accounts on the following basis:

- Freehold Land and Buildings - 2% reducing balance.
- Plant and Equipment – 20% straight line.
- Computer Equipment – 20% straight line.

CHACEWATER VILLAGE HALL

NOTES TO THE ACCOUNTS AS AT 31 DECEMBER 2020

(g) Financial Instruments

The charity holds the following financial instruments

- Short term trade and other debtors and creditors
- Cash and bank balances

All financial instruments are classified as basic.

The charity has chosen to apply the recognition and measurement principles in FRS102.

Financial instruments are recognised when the charity becomes party to the contractual provisions of the instrument and derecognised when in the case of assets, the contractual rights to cash flows from the assets expire or substantially all the risks and rewards of ownership are transferred to another party, or in the case of liabilities, when the charity's obligations are discharged, expire or are cancelled.

2. FIXED ASSETS

	Freehold land and buildings £	Plant & Equipment £	Computer Equipment £	Total £
Cost				
At 1 January 2020	400,626	995	750	402,371
Additions	13,137	-	-	13,137
Disposals	-	-	-	-
At 31 December 2020	413,763	995	750	415,508
Depreciation				
At 1 January 2020	125,861	282	250	126,393
Charged during the year	5,584	199	150	5,933
Eliminated on disposals	-	-	-	-
At 31 December 2020	131,445	481	400	132,326
Net book value				
As at 31 December 2020	282,318	514	350	283,182
As at 31 December 2019	274,765	713	500	275,978

CHACEWATER VILLAGE HALL

NOTES TO THE ACCOUNTS AS AT 31 DECEMBER 2020

3. DEBTORS

	2020	2019
	£	£
Hire of Hall debtors	446	826
Drinks debtors	-	14
Accrued bank interest	<u>24</u>	<u>61</u>
	<u>470</u>	<u>901</u>

4. CASH AT BANK

This is made up of the following:

	2020	2019
	£	£
Fixed Rate Bond	72,820	72,456
Treasurer Account	48,600	55,974
Less uncleared cheques	<u>-</u>	<u>-</u>
	<u>121,420</u>	<u>128,430</u>

5. CREDITORS

	2020	2019
	£	£
Accruals	620	875
Other creditors	800	84
Deferred income	<u>80</u>	<u>897</u>
	<u>1,500</u>	<u>1,856</u>

6. DEFERRED INCOME

	£
Balance brought forward	897
Income deferred in period	80
Amounts released	<u>(897)</u>
Balance carried forward	<u>80</u>

Deferred income consists of amounts received for bookings due to take place next year.

CHACEWATER VILLAGE HALL

NOTES TO THE ACCOUNTS AS AT 31 DECEMBER 2020

7. STAFF

	2020	2019
Staff costs during the year	£	£
were:		
Wages and salaries	9,934	13,143
Social security costs	-	-
Pension costs	-	-
	<u>9,934</u>	<u>13,143</u>

The monthly average number of persons employed by the Charity during the year expressed as an average headcount was as follows:

	2020	2019
Employees	1	1

No employees received emoluments of more than £60,000 during the year.

8. TRANSACTIONS WITH TRUSTEES AND CONNECTED PERSONS

Kevin Bath, Son-in-Law of trustees Alan and Noel Crocker, was paid £1,072 for electrical work at the hall.

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
CHACEWATER VILLAGE HALL**

I report to the trustees on my examination of the accounts of the Chacewater Village Hall (the Trust) for the year ended 31 December 2020.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

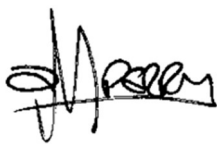
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



D M PERRY
CHARTERED ACCOUNTANT
For and on behalf of
Francis Clark LLP
Lowin House
Tregolls Road
Truro
Cornwall
TR1 2NA

Date: 6 April 2021