

# PRINCES RISBOROUGH ROTARY CLUB CHARITY FUND

England & Wales · Charity number 288786

## Details

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**Status** Registered

**Legal form** Trust

**Registered** 1984-03-19

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 2 Bramley End  
Hughenden Valley  
High Wycombe  
HP14 4NS

**Phone** 01494562862

**Email** [albert.bowyer@btinternet.com](mailto:albert.bowyer@btinternet.com)

**Website** [www.rcpr.org.uk/](http://www.rcpr.org.uk/)

## Activities

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**Objects:** TO APPLY BOTH CAPITAL AND INCOME OF THE CHARITY FUND TO OR FOR RELIEF OF THE POOR AND NEED OR TO OR FOR THE BENEFIT OF SUCH OTHER CHARITABLE INSTITUTIONS SOCIETIES AND OBJECTS AS THE CLUB SHALL IN DULY CONSTITUTED MEETIN FROM TIME TO TIME DIRECT.

**Activities:** Makes grants to organisations, elderly/old people, other charities or voluntary bodies, children/young people, provides human resources, people of a particular ethnic or racial origin, people with disabilities, makes grants to individuals and general charitable purposes.

## Classification

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- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Human Resources
- **What:** General Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies

## Geography

- Throughout England And Wales

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-06-30	£46,142	£54,544	-	-
2024-06-30	£41,092	£33,871	-	-
2023-06-30	£29,207	£34,603	-	-
2022-06-30	£30,175	£40,664	-	-
2021-06-30	£40,140	£28,656	-	-

## Trustees

Name	Role	Appointed
<b>HIS HONOUR CHRISTOPHER JOHN MEESE TYRER DL</b>	Chair	2017-06-30
Albert Peter Bowyer		2017-06-30
REV Tony Bundock		2017-06-30
William Pettinger		2022-07-18

**PRINCES RISBOROUGH ROTARY CLUB CHARITY FUND**

England & Wales - Charity number 288786

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# Accounts

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11/11/2025

INCOME AND EXPENDITURE ACCOUNT FOR YEAR ENDING 30th JUNE 2025

EXTERNAL FUND RAISING EVENTS

2024/2025		
GROSS INCOME	EXPENDITURE	NET INCOME
£ 5,841.00	£ 700.00	£5,141.00
£ 4,000.00	£ -	£4,000.00
£ 633.00	£ -	£633.00
£ 1,960.44	£ -	£1,960.44
£ 537.06	£ -	£537.06
£ 1,208.30	£ -	£1,208.30
£ 4,288.57	£ -	£4,288.57
£ -	£ 214.75	£-214.75
£ 1,974.12	£ -	£1,974.12
<b>£ 20,442.49</b>	<b>£ 914.75</b>	<b>£ 19,527.74</b>

SUB-TOTAL OF EXTERNAL FUND RAISING EVENTS

IN HOUSE FUND RAISING

FINES	£ 7.00	£ -	£7.00
GOOD NEWS	£ -	£ -	£0.00
FOUNDATION DONATION	£ -	£ -	£0.00
PUTTING COMPETITION	£ -	£ -	£0.00
CLUB MEMBERS VOLUNTARY CONTRIBUTIONS	£ 1,000.00	£ -	£1,000.00
	£ -	£ -	£0.00
<b>SUB-TOTAL OF IN HOUSE FUND RAISING EVENTS</b>	<b>£ 1,007.00</b>	<b>£ -</b>	<b>£ 1,007.00</b>

OTHER CHARITY ACCOUNT INCOME STREAMS

BANK INTEREST RECEIVED	£ 185.42	£ -	£185.42
GIFT AID GENERALLY	£ 3,105.54	£ -	£3,105.54
BENEVITY Charitable Giving	£ 4,408.20	£ -	£4,408.20
OTHER DONATIONS RECEIVED	£ 8,405.90	£ -	£8,405.90
ART COMPETITION PLEDGES	£ 320.00	£ -	£320.00
DISTRICT GRANT	£ -	£ -	£0.00
CHRISTMAS QUIZ	£ -	£ -	£0.00
OVER 75'S CHRISTMAS PARTY	£ -	£ -	£0.00
END YEAR ADJUSTMENT	£ 8,267.62	£ 1,473.81	£6,793.81
<b>SUB-TOTAL OF OTHER INCOME STREAMS</b>	<b>£ 24,692.68</b>	<b>£ 1,473.81</b>	<b>£ 23,218.87</b>

NET TOTAL OF ALL CHARITY ACCOUNT INCOME

£ 43,753.61

SPECIFIC EXPENDITURES AGAINST CHARITY EVENTS

BUCKS YOUNG CARERS CHRISTMAS PARTY	£ -	£0.00
BUCKS YOUNG CARERS OUTING TO BLYM	£ -	£0.00
INTERACTORS OUTING TO BLYM	£ -	£0.00
MASQUE PLAYERS	£ -	£0.00
OTHER SUNDRY DONATIONS	£ 47.20	£-47.20
SUNDRY CHARITY EXPENSES	£ -	£0.00
CHESS COMPETITION	£ -	£0.00
ART COMPETITION	£ -	£0.00
INTERACT	£ -	£0.00
BANK CHARGES ON INTERNATIONAL TRANSFERS	£ -	£0.00
RYLA SPONSORSHIP	£ -	£0.00
BRITISH LEGION POPPY WREATH	£ -	£0.00
LOAN TO RGS	£ -	£0.00
DONATION BOARDS FOR A - FRAME	£ -	£0.00
CASH EXPENDITURE IN YEAR	£ 5,162.89	£-5,162.89
WHITELEAF GOLF CLUB MEETINGS EXPENSES	£ 130.50	£-130.50
<b>GROSS TOTAL OF ALL SPECIFIC EXPENDITURE</b>	<b>£ 5,340.59</b>	<b>£ 5,340.59</b>

£ 46,142.17 £ 7,729.15

INCLUDES CASH INCOME AND EXPENDITURE

NET SURPLUS (DEFICIENCY) GENERATED FOR CHARITY FOR YEAR ENDING 30th JUNE 2025 £ 38,413.02

BANK ACCOUNT BROUGHT FORWARD FROM 30/6/2024

£ 14,549.94

UNBANKED CASH BROUGHT FORWARD FROM 30/6/2024

£ 1,398.34

GROSS TOTAL AVAILABLE FOR CHARITY FOR YEAR ENDING 30th JUNE 2025 £ 54,361.30

LESS - CHARITY DONATIONS ACTUAL PAYMENTS MADE £ 45,604.68

LESS - UNBANKED CASH PAYMENTS ACTUAL PAYMENTS MADE £ 1,210.00

LESS - CASH BANKED IN YEAR

BALANCE OF CHARITY ACCOUNT AVAILABLE AT 30th JUNE 2025 £ 7,546.62

REPRESENTED BY:

BANK BALANCE	£ 7,546.62	
UNCLEARED PAYMENTS OUT	£ -	
CASH & CHEQUES IN HAND	£ -	£ 7,546.62

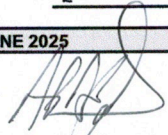
LESS RESERVES

PENDING CHARITY DONATIONS	£ 2,715.00	
MAJOR PROJECTS CONTINGENCY	£ 1,500.00	
OVERALL STRATEGIC RESERVE FUND	£ -	£ 4,215.00

SUM AVAILABLE FOR FUTURE DONATIONS AS AT 30th JUNE 2025 £ 3,331.62

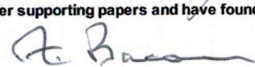
Prepared by & Original Signed by Mr. A P Bowyer

Treasurer



I have examined all bank statements, records and other supporting papers and have found these accounts to be correct

Signed: Original Signed by Mr A. Bacon Auditor



**PRINCES RISBOROUGH ROTARY CLUB CHARITY FUND**

England & Wales - Charity number 288786

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# Accounts

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Princes Risborough Rotary Club Charity Fund

Registered Charity No. 288786

**Meeting of the Trustees**

**Minutes of Meeting 29<sup>th</sup> July 2024**

Held at 6.30pm at Whiteleaf Golf Club

**Present:** Christopher Tyrer (CT), (Chair), Al Bowyer (AB), (Treasurer), Tony Bundock (TB), William Pettinger (WP) (Secretary).

**In attendance:** Richard Stevenson, Chris Brooks.

**Apologies:** None

1. **Welcome:** CT welcomed the Trustees to the meeting and also welcomed Richard Stevenson who was attending in his role of President on behalf of the Council. He further reminded the Trustees that their role in the meeting was at all times to ensure compliance with charity law and the Trust Deed of the club.

2. **Previous meeting:** The Minutes of the meeting of 17<sup>th</sup> July 2023 had been previously approved and signed on 31 July 2023 and then made available for Rotarians on the RCPR website.

3. **Matters Arising:**

CT referred to the recent passing of Barry Tomkins a long standing Rotarian whose contribution to club activities over many years had made a significant impact and whose presence in the club would be much missed.

4. **Review of the Charity Accounts and donations**

AB presented the draft accounts for the year ending 30 June 2024 and reported:

- a. Net Income for the year totalled £33,486.
- b. Charitable donations in the year amounted to £28,771
- c. A reserve of £5,633 for specific pending donations had been provided for within the accounts.
- d. The balance available for future donations was £9,206. It was noted that the Rotary Council were now prioritising new fundraising initiatives.

AB noted that the accounts were still unaudited however were unlikely to change in any material way.

The Trustees noted that the accounts for the prior year had been audited and submitted to the Charities Commission without any variation from the version approved at the previous meeting.

The Trustees agreed that the proper procedures had been followed and thanked AB for his careful stewardship of the club's finances.

It was further noted that Tony Bacon had again agreed to perform the audit of the accounts for the 2023/24 year.

## 5. Compliance and Safeguarding

### 5.1 CT circulated reports as follows:

1 From David Cliff :

My review of the year's H&S activities follows.

'The club has carried out a number of activities over the year that have required an appropriate Health and Safety review or audit. No changes or updates were required during the year. A new major project, The Risborough Rotary Ramble required a new risk assessment to be prepared. Following assessment, consultation and minor modifications, it was approved by the club's council and implemented for the event. This was also passed to the Town Council and the South Buck ambulance charity, who were intrinsic to the event passing off smoothly. All policies and procedures continue under review in order to be appropriate and pragmatic guides to safe activities run by the club. In this light, a new risk assessment is in preparation for the road closures in the town that are operated by the club.

2 From Hugh Poulton

I am pleased to report that there have been no safeguarding issues reported over the last 12 months.

The relevant activities supported by RCPR members include:

- Interact Clubs support (RGS, PRS)
- Young Carers (Sailing Days, Xmas Party)
- Art Competition (Local schools)
- Chess Competition (Local schools)
- Interview Training (PRS)

All members associated with these activities have been briefed as appropriate on safeguarding requirements.

DBS checks are only required for regular contact with individual young people, or as required by the local school or organisation. A few members are DBS accredited.

I believe that the Club is compliant with its Safeguarding Policy.

The Trustees expressed their thanks to David Cliff and Hugh Poulton for their diligent attention to these matters on behalf of the club.

### 5.2 WP had previously circulated the following documents to the Trustees:

Insurance Guidance Document provided by RGBI and policy documents:

- (i) General Data Protection Privacy Policy Notice
- (ii) Equality and Diversity Policy (linked with the Rotary GB&I Dignity Policy)
- (iii) Health and Safety Policy Statement
- (iv) Safeguarding (Children) Policy (updated to include communicating with children online)
- (v) Safeguarding (Vulnerable Adults) Policy

The Trustees confirmed that Guidance document had been read and again unreservedly adopted the policies.

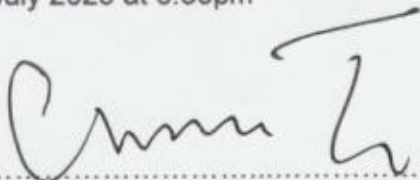
AB and WP had previously signed the RGBI compliance document for 2024/25 a copy of which is attached to the minutes and filed by WP for future reference.

**6. Banking arrangements:**

AB reported that his attempts to change the mandate to add WP had continued to be unsuccessful but that he would continue to attempt to resolve the outstanding issues.

**7. AOB:** There was no other Business

**Next meeting:** 28 July 2025 at 6:30pm

Signed as agreed:  Date: 21 01 25

**THE ROTARY CLUB OF PRINCES RISBOROUGH**  
**CHARITY TRUST ACCOUNTS - CHARITY NUMBER 288786**

Accounts to 30/06/2024

**INCOME AND EXPENDITURE ACCOUNT FOR YEAR ENDING 30th JUNE 2024**

**EXTERNAL FUND RAISING EVENTS**

	2023/2024		
	GROSS INCOME	EXPENDITURE	NET INCOME
TREE OF LIGHT	£ 5,670.27	£ 475.96	£5,194.31
KOP HILL - KOP HILL CLIMB LTD, DONATION	£ 4,000.00	£ -	£4,000.00
GOLF CHARITY DAY	£ 3,355.03	£ -	£3,355.03
RACE NIGHT	£ 1,200.00	£ 855.00	£345.00
RISBROUGH RAMBLE	£ 1,200.00	£ -	£1,200.00
CHRISTMAS LIGHTS SWITCH ON	£ 610.99	£ -	£610.99
FARMERS MARKET COLLECTIONS	£ 1,358.88	£ -	£1,358.88
CHRISTMAS COLLECTION TESCO and M & S	£ 4,833.06	£ -	£4,833.06
JUST GIVING CHARITY ACCOUNT	£ 586.27	£ -	£586.27
	£ -	£ -	£ -
<b>SUB-TOTAL OF EXTERNAL FUND RAISING EVENTS</b>	<b>£ 22,814.50</b>	<b>£ 1,330.96</b>	<b>£ 21,483.54</b>

**IN HOUSE FUND RAISING**

FINES	£ 0.98	£ -	£0.98
GOOD NEWS	£ 16.00	£ -	£16.00
CLUB MEMBERS VOLUNTARY COVID-19 CONTRIBUTIONS	£ 220.00	£ -	£220.00
	£ -	£ -	£ -
<b>SUB-TOTAL OF IN HOUSE FUND RAISING EVENTS</b>	<b>£ 236.98</b>	<b>£ -</b>	<b>£ 236.98</b>

**OTHER CHARITY ACCOUNT INCOME STREAMS**

BANK INTEREST RECEIVED	£ 165.23	£ -	£165.23
GIFT AID GENERALLY	£ 2,483.32	£ -	£2,483.32
BENEVITY Charitable Giving	£ 8,142.96	£ -	£8,142.96
OTHER DONATIONS RECEIVED	£ 6,254.73	£ -	£6,254.73
DISTRICT GRANT	£ 995.00	£ -	£995.00
END YEAR ADJUSTMENT	£ -	£ -	£0.00
<b>SUB-TOTAL OF OTHER INCOME STREAMS</b>	<b>£ 18,041.24</b>	<b>£ -</b>	<b>£ 18,041.24</b>

**NET TOTAL OF ALL CHARITY ACCOUNT INCOME**

**£ 39,761.76**

**SPECIFIC EXPENDITURES AGAINST CHARITY EVENTS**

OTHER SUNDRY DONATIONS	£ -	£ 149.17	-£149.17
WHITELEAF GOLF CLUB MEETINGS EXPENSES	£ -	£ 544.73	-£544.73
<b>GROSS TOTAL OF ALL SPECIFIC EXPENDITURES</b>	<b>£ -</b>	<b>£ 693.90</b>	<b>-£ 693.90</b>
	£ 41,092.72	£ 2,024.86	

**NET SURPLUS (DEFICIENCY) GENERATED FOR CHARITY FOR YEAR ENDING 30th JUNE 2024** £ 39,067.86

**BANK ACCOUNT BROUGHT FORWARD FROM 30/6/2023** £ 8,726.66

**GROSS TOTAL AVAILABLE FOR CHARITY FOR YEAR ENDING 30th JUNE 2024** £ 47,794.52

**LESS - CHARITY DONATIONS**                      **ACTUAL PAYMENTS MADE**                      £ 28,771.24

**LESS - UNBANKED CASH PAYMENTS**                      **ACTUAL PAYMENTS MADE**                      £ 3,075.00

**BALANCE OF CHARITY ACCOUNT AVAILABLE AT 30th JUNE 2024**                      £ 15,948.28

**REPRESENTED BY:**

BANK BALANCE	£ 14,549.94	
UNCLEARED PAYMENTS OUT	£ -	
CASH & CHEQUES IN HAND	£ 1,398.34	£ 15,948.28

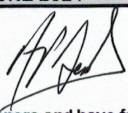
**LESS RESERVES**

PENDING CHARITY DONATIONS	£ 4,133.05	
MAJOR PROJECTS CONTINGENCY	£ 1,500.00	
<b>OVERALL STRATEGIC RESERVE FUND</b>	<b>£ -</b>	<b>£ 5,633.05</b>

**SUM AVAILABLE FOR FUTURE DONATIONS AS AT 30th JUNE 2024**                      £ 10,315.23

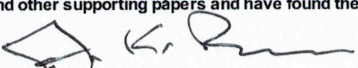
Prepared by: Original Signed by Mr. A P Bowyer

Treasurer



I have examined all bank statements, records and other supporting papers and have found these accounts to be correct

Signed: Original Signed by Mr A. Bacon Auditor



**THE ROTARY CLUB OF PRINCES RISBOROUGH**  
**CHARITY TRUST ACCOUNTS - CHARITY NUMBER 288786**  
**Accounts to 30/06/2024**

**Balance Sheet**

**BROUGHT FORWARD FROM 30/6/23** £ 8,726.66  
**ADJUSTMENT** £ -

**ADJUSTED Previous Year** £ 8,726.66

**INCOME 2023/2024**

Income 2023/2024 £36,454.15  
 Cash INCOME 2023/2024 £ 4,473.34  
 Interest Received 2023/2024 £ 165.23 £ 41,092.72

**EXPENDITURE 2023/2024**

Outgoings 2023/2024 £30,796.10  
 Cash Payments 2023/2024 £ 3,075.00 £ 33,871.10

Surplus/ Deficit for year ending 30th June 2024 £ 7,221.62

**£ 15,948.28**

06/03/25  
 Balance on BANK ACCOUNTS £ 14,549.94  
 Cash & Cheques in Hand £ 1,398.34

**£15,948.28**

**CORRECT £ -**

Prepared by: Original Signed by Mr. A P Bowyer Treasurer



I have examined all bank statements, records and other supporting papers and have found these accounts to be correct

Signed: Original Signed by Mr. A. Bacon Auditor



**THE ROTARY CLUB OF PRINCES RISBOROUGH**  
**CHARITY TRUST ACCOUNTS - CHARITY NUMBER 288786**

Accounts to 30/06/2024

**INCOME AND EXPENDITURE ACCOUNT FOR YEAR ENDING 30th JUNE 2024**

**EXTERNAL FUND RAISING EVENTS**

TREE OF LIGHT  
 KOP HILL - KOP HILL CLIMB LTD, DONATION  
 GOLF CHARITY DAY  
 RACE NIGHT  
 RISBOROUGH RAMBLE  
 CHRISTMAS LIGHTS SWITCH ON  
 FARMERS MARKET COLLECTIONS  
 CHRISTMAS COLLECTION TESCO and M & S  
 JUST GIVING CHARITY ACCOUNT

2023/2024		
GROSS INCOME	EXPENDITURE	NET INCOME
£ 5,670.27	£ 475.96	£5,194.31
£ 4,000.00	-	£4,000.00
£ 3,355.03	-	£3,355.03
£ 1,200.00	£ 855.00	£345.00
£ 1,200.00	-	£1,200.00
£ 610.99	-	£610.99
£ 1,358.88	-	£1,358.88
£ 4,833.06	-	£4,833.06
£ 586.27	-	£586.27
£ -	-	-
<b>£ 22,814.50</b>	<b>£ 1,330.96</b>	<b>£ 21,483.54</b>

**SUB-TOTAL OF EXTERNAL FUND RAISING EVENTS**

**IN HOUSE FUND RAISING**

FINES  
 GOOD NEWS  
 CLUB MEMBERS VOLUNTARY COVID-19 CONTRIBUTIONS

£ 0.98	£ -	£0.98
£ 16.00	£ -	£16.00
£ 220.00	-	£220.00
£ -	-	-
<b>£ 236.98</b>	<b>£ -</b>	<b>£ 236.98</b>

**SUB-TOTAL OF IN HOUSE FUND RAISING EVENTS**

**OTHER CHARITY ACCOUNT INCOME STREAMS**

BANK INTEREST RECEIVED  
 GIFT AID GENERALLY  
 BENEVITY Charitable Giving  
 OTHER DONATIONS RECEIVED  
 DISTRICT GRANT  
 END YEAR ADJUSTMENT

£ 165.23	£ -	£165.23
£ 2,483.32	-	£2,483.32
£ 8,142.96	-	£8,142.96
£ 6,254.73	-	£6,254.73
£ 995.00	£ -	£995.00
-	-	£0.00
<b>£ 18,041.24</b>	<b>£ -</b>	<b>£ 18,041.24</b>

**SUB-TOTAL OF OTHER INCOME STREAMS**

**NET TOTAL OF ALL CHARITY ACCOUNT INCOME**

**£ 39,761.76**

**SPECIFIC EXPENDITURES AGAINST CHARITY EVENTS**

OTHER SUNDRY DONATIONS  
 WHITELEAF GOLF CLUB MEETINGS EXPENSES  
**GROSS TOTAL OF ALL SPECIFIC EXPENDITURE**

-	£ 149.17	-£149.17
-	£ 544.73	-£544.73
£ -	£ 693.90	-£ 693.90
£ 41,092.72	£ 2,024.86	-

**NET SURPLUS (DEFICIENCY) GENERATED FOR CHARITY FOR YEAR ENDING 30th JUNE 2024** £ 39,067.86

**BANK ACCOUNT BROUGHT FORWARD FROM 30/6/2023** £ 8,726.66

**GROSS TOTAL AVAILABLE FOR CHARITY FOR YEAR ENDING 30th JUNE 2024** £ 47,794.52

**LESS - CHARITY DONATIONS**                      **ACTUAL PAYMENTS MADE**                      £ 28,771.24

**LESS - UNBANKED CASH PAYMENTS**                      **ACTUAL PAYMENTS MADE**                      £ 3,075.00

**BALANCE OF CHARITY ACCOUNT AVAILABLE AT 30th JUNE 2024**                      £ 15,948.28

**REPRESENTED BY:**

BANK BALANCE    £ 14,549.94  
 UNCLEARED PAYMENTS OUT    £ -  
 CASH & CHEQUES IN HAND    £ 1,398.34                      £ 15,948.28

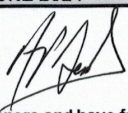
**LESS RESERVES**

PENDING CHARITY DONATIONS    £ 4,133.05  
 MAJOR PROJECTS CONTINGENCY    £ 1,500.00  
 OVERALL STRATEGIC RESERVE FUND    £ -                      £ 5,633.05

**SUM AVAILABLE FOR FUTURE DONATIONS AS AT 30th JUNE 2024**                      £ 10,315.23

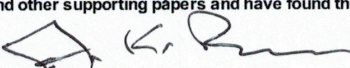
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Treasurer



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Signed: Original Signed by Mr A. Bacon Auditor



**THE ROTARY CLUB OF PRINCES RISBOROUGH**  
**CHARITY TRUST ACCOUNTS - CHARITY NUMBER 288786**  
**Accounts to 30/06/2024**

**Balance Sheet**

**BROUGHT FORWARD FROM 30/6/23** £ 8,726.66  
**ADJUSTMENT** £ -

**ADJUSTED Previous Year** £ 8,726.66

**INCOME 2023/2024**

Income 2023/2024 £36,454.15  
 Cash INCOME 2023/2024 £ 4,473.34  
 Interest Received 2023/2024 £ 165.23 £ 41,092.72

**EXPENDITURE 2023/2024**

Outgoings 2023/2024 £30,796.10  
 Cash Payments 2023/2024 £ 3,075.00 £ 33,871.10

Surplus/ Deficit for year ending 30th June 2024 £ 7,221.62

**£ 15,948.28**

06/03/25  
 Balance on BANK ACCOUNTS £ 14,549.94  
 Cash & Cheques in Hand £ 1,398.34

**£15,948.28**

**CORRECT £ -**

Prepared by: Original Signed by Mr. A P Bowyer Treasurer



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**PRINCES RISBOROUGH ROTARY CLUB CHARITY FUND**

England & Wales - Charity number 288786

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# Accounts

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Princes Risborough Rotary Club Charity Fund

Registered Charity No. 288786

**Meeting of the Trustees**

**Minutes of Meeting 17<sup>th</sup> July 2023**

Held at 6.00pm at Whiteleaf Golf Club

**Present:** Christopher Tyrer (CT), (Chair), Al Bowyer (AB), (Treasurer), Tony Bundock (TB), William Pettinger (Secretary).

**In attendance:** Graeme Card, Chris Brooks

**Apologies:** None

1. **Welcome:** CT Welcomed the Board of Trustees to the Meeting
2. **Previous meeting:** The Minutes of the meeting of 18<sup>th</sup> July 2022 were approved and signed.
3. **Matters Arising:** There were no matters arising
4. **Trustees:**

CT reminded the Trustees that the Trust Deed specified that Trustees were appointed for a period of up to 5 years and that CT, AB and TB, having been appointed in 2017, were required to stand down from their position. WP was asked to request that the Rotary Council appointed replacements at their next meeting. All three retiring trustees indicated their willingness to continue to serve again should Council request them to do so.

**5. Compliance and Safeguarding**

5.1 CT circulated reports as follows:

1 From David Cliff

Health and Safety has been monitored with respect to Rotary events throughout the year with no reportable incidents. One new major event, the Barn Dance held jointly with Monk's Risborough Horticultural Society (MRHS), required a full risk assessment. This was carried out jointly with an experienced H&S advisor from MRHS and looked into all foreseeable risks and mitigation, and reported to and approved by Rotary Council.

2 From Hugh Poulton

I am pleased to report that over the past 12 months there have been no reported safeguarding issues.

The relevant main activities supported by RCPR members include:

- Interactor Clubs support (RGS, PRS)
- Young Carers (Sailing Days, Xmas Party)
- Art Competition (local Primary Schools)
- Interview Training (PRS)

All members associated with these activities are briefed as appropriate on safeguarding requirements.

DBS checks are only required for regular contact with individual young people, or as required by the school or organisation. A few members are DBS accredited.

I believe that the Club is compliant with its Safeguarding Policy.

## 5.2 WP had previously circulated the following documents to the Trustees:

Insurance Guidance Document provided by RGBI and policy documents:

- (i) General Data Protection Privacy Policy Notice
- (ii) Equality and Diversity Policy (linked with the Rotary GB&I Dignity Policy)
- (iii) Health and Safety Policy Statement
- (iv) Safeguarding (Children) Policy (updated to include communicating with children online)
- (v) Safeguarding (Vulnerable Adults) Policy

The Trustees confirmed that Guidance document had been read and following some discussion and clarification unreservedly adopted the policies.

CT and WP were then authorised to sign the RGBI compliance document which would then be filed by WP for future reference.

## 6. Review of the Charity Account and donations, 2022/23:

AB circulated draft accounts and reported:

- a. Net Income for the year totalled £28,471.
- b. Charitable donations in the year amounted to £33,642
- c. A reserve of £4,809 for specific pending donations had been provided for within the accounts.
- d. The balance available for future donations was £3,917. It was noted that the Rotary Council were now prioritising new fundraising initiatives.

AB noted that the accounts were still unaudited however were unlikely to change in any material way.

The Trustees noted that the accounts for the prior year had been audited and submitted to the Charities Commission without any significant variation from the version approved at the previous meeting.

The Trustees agreed that the proper procedures had been followed and thanked AB for his careful stewardship of the club's finances

## 7. Banking arrangements:

AB reported that his attempts to change the mandate to add WP had been frustrated by Barclays Bank procedures and the difficult process required to make contact. AB and WP would meet to attempt to resolve the issue.

## 8. AOB: There was no other Business

**Next meeting:** 15 July 2024 at 6:30pm

Signed as agreed: ..... Date: .....

INCOME AND EXPENDITURE ACCOUNT FOR YEAR ENDING 30th JUNE 2023

EXTERNAL FUND RAISING EVENTS

	2022/2023		
	GROSS INCOME	EXPENDITURE	NET INCOME
TREE OF LIGHT	£ 5,960.00	£ 422.00	£5,538.00
KOP HILL - KOP HILL CLIMB LTD. DONATION	£ 4,000.00	£ -	£4,000.00
BARN DANCE	£ 674.65	£ -	£674.65
CHRISTMAS LIGHTS SWITCH ON	£ 1,122.58	£ 200.00	£922.58
FARMERS MARKET COLLECTIONS	£ 746.00	£ -	£746.00
CHRISTMAS COLLECTION TESCO and M & S	£ 2,811.73	£ -	£2,811.73
JUST GIVING CHARITY ACCOUNT	£ 110.81	£ -	£110.81
	£ -	£ -	£ -
<b>SUB-TOTAL OF EXTERNAL FUND RAISING EVENTS</b>	<b>£ 15,425.77</b>	<b>£ 622.00</b>	<b>£ 14,803.77</b>

IN HOUSE FUND RAISING

FINES	£ 93.83	£ -	£93.83
GOOD NEWS	£ -	£ -	£0.00
FOUNDATION DONATION	£ 1,410.00	£ 114.54	£1,295.46
CLUB MEMBERS VOLUNTARY COVID-19 CONTRIBUTIONS	£ 1,474.00	£ -	£1,474.00
	£ -	£ -	£ -
<b>SUB-TOTAL OF IN HOUSE FUND RAISING EVENTS</b>	<b>£ 2,977.83</b>	<b>£ 114.54</b>	<b>£ 2,863.29</b>

OTHER CHARITY ACCOUNT INCOME STREAMS

BANK INTEREST RECEIVED	£ 65.35	£ -	£65.35
GIFT AID GENERALLY	£ 2,406.24	£ -	£2,406.24
BENEVITY Charitable Giving	£ 2,958.00	£ -	£2,958.00
OTHER DONATIONS RECEIVED	£ 4,624.39	£ -	£4,624.39
ART COMPETITION PLEDGES	£ 250.00	£ -	£250.00
DISTRICT GRANT	£ 500.00	£ -	£500.00
END YEAR ADJUSTMENT	£ -	£ -	£0.00
<b>SUB-TOTAL OF OTHER INCOME STREAMS</b>	<b>£ 10,803.98</b>	<b>£ -</b>	<b>£ 10,803.98</b>

NET TOTAL OF ALL CHARITY ACCOUNT INCOME

£ 28,471.04

SPECIFIC EXPENDITURES AGAINST CHARITY EVENTS

SUNDRY CHARITY EXPENSES	£ -	£ 225.00	£-225.00
<b>GROSS TOTAL OF ALL SPECIFIC EXPENDITURE</b>	<b>£ -</b>	<b>£ 225.00</b>	<b>£-225.00</b>

NET SURPLUS (DEFICIENCY) GENERATED FOR CHARITY FOR YEAR ENDING 30th JUNE 2023 £ 28,246.04

BANK ACCOUNT BROUGHT FORWARD FROM 30/6/2022 £ 14,122.38

GROSS TOTAL AVAILABLE FOR CHARITY FOR YEAR ENDING 30th JUNE 2023 £ 42,368.42

LESS - CHARITY DONATIONS ACTUAL PAYMENTS MADE £ 33,641.76

BALANCE OF CHARITY ACCOUNT AVAILABLE AT 30th JUNE 2023 £ 8,726.66

REPRESENTED BY:

BANK BALANCE	£ 8,726.66	
UNCLEARED PAYMENTS OUT	£ -	
CASH & CHEQUES IN HAND	£ -	£ 8,726.66

LESS RESERVES

PENDING CHARITY DONATIONS	£ 4,809.00	
FIREWORK CONTINGENCY	£ -	
OVERALL STRATEGIC RESERVE FUND	£ -	£ 4,809.00

SUM AVAILABLE FOR FUTURE DONATIONS AS AT 30th JUNE 2023 £ 3,917.66

Prepared by: A P Bowyer Treasurer

I have examined all bank statements, records and other supporting papers and have found these accounts to be correct:

Signed by: Mr A Bacon Auditor

**THE ROTARY CLUB OF PRINCES RISBOROUGH**  
**CHARITY TRUST ACCOUNTS - CHARITY NUMBER 288786**  
**25/01/2024**

**Balance Sheet**

<b>BROUGHT FORWARD FROM 30/6/22</b>		£ 14,122.24	<b>25/01/24</b>	
<b>ADJUSTMENT</b>		£ 0.14		
		<hr/>		
<b>ADJUSTED Previous Year</b>		£ 14,122.38		
<b>INCOME 2022/2023</b>				
Income 2022/2023	£ 29,142.23		Balance on BANK ACCOUNTS	£ 8,726.66
Interest Received 2022/2023	£ 65.35	£ 29,207.58		
<b>EXPENDITURE 2022/2023</b>				
Outgoings 2022/2023	£ 34,603.30		Cash & Cheques in Hand	£ -
Cash Payments 2022/2023	£ -	£ 34,603.30		
Surplus/ Deficit for year ending 30th June 2023		-£ 5,395.72		
		<b>£ 8,726.66</b>		<b>£ 8,726.66</b>

21/03/2024

INCOME AND EXPENDITURE ACCOUNT FOR YEAR ENDING 30th JUNE 2023

EXTERNAL FUND RAISING EVENTS

2022/2023		
GROSS INCOME	EXPENDITURE	NET INCOME
£ 5,960.00	£ 422.00	£5,538.00
£ 4,000.00	£ -	£4,000.00
£ 674.65	£ -	£674.65
£ 1,122.58	£ 200.00	£922.58
£ 746.00	£ -	£746.00
£ 2,811.73	£ -	£2,811.73
£ 110.81		£110.81
£ -		
£ 15,425.77	£ 622.00	£ 14,803.77

SUB-TOTAL OF EXTERNAL FUND RAISING EVENTS

IN HOUSE FUND RAISING

FINES	£ 93.83	£ -	£93.83
GOOD NEWS	£ -	£ -	£0.00
FOUNDATION DONATION	£ 1,410.00	£ 114.54	£1,295.46
CLUB MEMBERS VOLUNTARY COVID-19 CONTRIBUTIONS	£ 1,474.00		£1,474.00
	£ -		
£ 2,977.83	£ 114.54	£ 2,863.29	

SUB-TOTAL OF IN HOUSE FUND RAISING EVENTS

OTHER CHARITY ACCOUNT INCOME STREAMS

BANK INTEREST RECEIVED	£ 65.35	£ -	£65.35
GIFT AID GENERALLY	£ 2,406.24		£2,406.24
BENEVITY Charitable Giving	£ 2,958.00		£2,958.00
OTHER DONATIONS RECEIVED	£ 4,624.39		£4,624.39
ART COMPETITION PLEDGES	£ 250.00		£250.00
DISTRICT GRANT	£ 500.00	£ -	£500.00
END YEAR ADJUSTMENT			£0.00
£ 10,803.98	£ -	£ 10,803.98	

SUB-TOTAL OF OTHER INCOME STREAMS

NET TOTAL OF ALL CHARITY ACCOUNT INCOME

£ 28,471.04

SPECIFIC EXPENDITURES AGAINST CHARITY EVENTS

SUNDRY CHARITY EXPENSES		£ 225.00	£-225.00
GROSS TOTAL OF ALL SPECIFIC EXPENDITURE	£ -	£ 225.00	£ 225.00

NET SURPLUS (DEFICIENCY) GENERATED FOR CHARITY FOR YEAR ENDING 30th JUNE 2023 £ 28,246.04

BANK ACCOUNT BROUGHT FORWARD FROM 30/6/2022 £ 14,122.38

GROSS TOTAL AVAILABLE FOR CHARITY FOR YEAR ENDING 30th JUNE 2023 £ 42,368.42

LESS - CHARITY DONATIONS ACTUAL PAYMENTS MADE £ 33,641.76

BALANCE OF CHARITY ACCOUNT AVAILABLE AT 30th JUNE 2023 £ 8,726.66

REPRESENTED BY:

BANK BALANCE	£ 8,726.66	
UNCLEARED PAYMENTS OUT	£ -	
CASH & CHEQUES IN HAND	£ -	£ 8,726.66

LESS RESERVES

PENDING CHARITY DONATIONS	£ 4,809.00	
FIREWORK CONTINGENCY	£ -	
OVERALL STRATEGIC RESERVE FUND	£ -	£ 4,809.00

SUM AVAILABLE FOR FUTURE DONATIONS AS AT 30th JUNE 2023 £ 3,917.66

Prepared by: A P Bowyer Treasurer

I have examined all bank statements, records and other supporting papers and have found these accounts to be correct:

Signed by: Mr A Bacon Auditor

**PRINCES RISBOROUGH ROTARY CLUB CHARITY FUND**

England & Wales - Charity number 288786

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# Accounts

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INCOME AND EXPENDITURE ACCOUNT FOR YEAR ENDING 30th JUNE 2022

EXTERNAL FUND RAISING EVENTS

TREE OF LIGHT  
 KOP HILL - KOP HILL CLIMB LTD, DONATION  
 CHRISTMAS LIGHTS SWITCH ON  
 FARMERS MARKET COLLECTIONS  
 CHRISTMAS COLLECTION TESCO and M & S  
 JUST GIVING CHARITY ACCOUNT  
 SUB-TOTAL OF EXTERNAL FUND RAISING EVENTS

2021/2022		
GROSS INCOME	EXPENDITURE	NET INCOME
£ 6,728.00	£ 444.96	£6,283.04
£ 4,000.00	-	£4,000.00
£ 700.00	£ 130.00	£570.00
£ 2,175.32	-	£2,175.32
£ 2,237.50	-	£2,237.50
£ 833.75	-	£833.75
£ 16,674.57	£ 574.96	£ 16,099.61

IN HOUSE FUND RAISING

FINES  
 GOOD NEWS  
 FOUNDATION DONATION  
 PUTTING COMPETITION  
 INTERACT INCOME AGAINST EVENTS  
 CLUB MEMBERS VOLUNTARY COVID-19 CONTRIBUTIONS  
 SUB-TOTAL OF IN HOUSE FUND RAISING EVENTS

£ 43.20	£ -	£43.20
£ 102.95	-	£102.95
£ 1,871.45	-	£1,871.45
£ -	-	£0.00
£ -	-	£0.00
£ 3,892.62	-	£3,892.62
£ 5,910.22	£ -	£ 5,910.22

OTHER CHARITY ACCOUNT INCOME STREAMS

BANK INTEREST RECEIVED  
 GIFT AID - TREE OF LIGHT  
 GIFT AID - CHRISTMAS COLLECTIONS  
 GIFT AID - VOLUNTARY DONATIONS  
 GIFT AID - FARMERS MKTS  
 BENEVITY Charitable Giving  
 OTHER DONATIONS RECEIVED  
 OVER 75'S CHRISTMAS PARTY  
 SUB-TOTAL OF OTHER INCOME STREAMS

£ 2.94	£ -	£2.94
£ 1,139.00	-	£1,139.00
£ 734.00	-	£734.00
£ 857.00	-	£857.00
£ 404.41	-	£404.41
£ 3,340.50	-	£3,340.50
£ 1,447.71	-	£1,447.71
£ 600.00	-	£600.00
£ 8,525.56	£ -	£ 8,525.56

NET TOTAL OF ALL CHARITY ACCOUNT INCOME

£ 30,535.39

SPECIFIC EXPENDITURES AGAINST CHARITY EVENTS

OTHER SUNDRY DONATIONS  
 SUNDRY CHARITY EXPENSES  
 WHITELEAF GOLF CLUB MEETINGS EXPENSES  
 BARN DANCE INTIITAL COSTS  
 GROSS TOTAL OF ALL SPECIFIC EXPENDITURES

£ 150.00	-	£-150.00
£ -	-	£0.00
£ 165.39	-	£-165.39
£ 45.00	-	£-45.00
£ -	£ 360.39	£ 360.39

NET SURPLUS (DEFICIENCY) GENERATED FOR CHARITY FOR YEAR ENDING 30th JUNE 2022

£ 30,175.00

BANK ACCOUNT BROUGHT FORWARD FROM 30/6/2021

£ 25,357.25

GROSS TOTAL AVAILABLE FOR CHARITY FOR YEAR ENDING 30th JUNE 2022

£ 55,532.25

LESS - CHARITY DONATIONS

ACTUAL PAYMENTS MADE

£ 40,664.01

BALANCE OF CHARITY ACCOUNT AVAILABLE AT 30th JUNE 2022

£ 14,868.24

REPRESENTED BY:

BANK BALANCE  
 UNCASHED CHEQUES  
 CASH & CHEQUES IN HAND

£ 14,122.38	
£ -	
£ 746.00	£ 14,868.38

LESS RESERVES

PENDING CHARITY DONATIONS  
 FIREWORK CONTINGENCY  
 OVERALL STRATEGIC RESERVE FUND

£ 4,334.00	
£ 3,000.00	
£ -	£ 7,334.00

SUM AVAILABLE FOR FUTURE DONATIONS AS AT 30th JUNE 2022

£ 7,534.38

Prepared by:  .....

Treasurer

I have examined all bank statements, records and other supporting papers and have found these accounts to be correct

Signed:  .....

**THE ROTARY CLUB OF PRINCES RISBOROUGH**  
**CHARITY TRUST ACCOUNTS - CHARITY NUMBER 288786**  
**30/06/2022**

**Balance Sheet**

<b>BROUGHT FORWARD FROM 30/6/21</b>	<b>£ 25,357.25</b>	<b>30/06/22</b>
<hr/>		
<b>ADJUSTED Previous Year</b>	<b>£ 25,357.25</b>	
<b>INCOME 2021/2022</b>		
Income 2021/2022	£31,107.41	
Interest Received 2021/2022	£ 2.94    £ 31,110.35	
<hr/>		
<b>EXPENDITURE 2021/2022</b>		
Outgoings 2021/2022	£41,369.36	
Cash Payments 2021/2022	£ 230.00    £ 41,599.36	
<hr/>		
Surplus/ Deficit for year ending 30th June 2022	-£ 10,489.01	
	<b>£ 14,868.24</b>	
		<b>£ 14,868.38</b>

Balance on BANK ACCOUNTS            £ 14,122.38

Cash & Cheques in Hand                £ 746.00

**PRINCES RISBOROUGH ROTARY CLUB CHARITY FUND**

England & Wales - Charity number 288786

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# Accounts

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Rotary Club of Princes Risborough

**Charity Trustees**

**Minutes of Meeting 9<sup>th</sup> July 2020**

**Present:** Christopher Tyrer (CT). (Chair). Al Bowyer (AB) (Treasurer), Tony Bundock (TB), Keith Rosling (KR) (Secretary). Chris Brooks (CB).

**1. Welcome**

- a. CT Welcomed KR to the Board of Trustees as Secretary
- b. CT thanked John Holmes as the previous Secretary

**2. Previous meeting:** The Minutes of the meeting of 8<sup>h</sup> July 2019 were approved.

**3. Matters Arising:** There were no matters arising

**4. Consideration of the Covid 19 effect on the operations of the Club:**

- a. Club matters handled satisfactorily via Zoom Council meetings which occur fortnightly. No actions required
- b. Given the uncertainty of Covid situation it was accepted that strategic reserves could be utilised if it was deemed necessary.

**5. Review of the Charity Account and donations, 2019/20: AB Reported**

- a. £24.3k had been dispersed at 30<sup>th</sup> June.
- b. A further £7.5k is available for future donations
- c. An additional £ 3.5k has been retained for contingency

The Trustees agreed that the proper procedures had been followed and thanked AB for his careful stewardship of the club's finances

**6. Bank signatories:**

- a. Bank Mandate needs to be changed from John Holmes to KR. CT to sign paperwork
- b. Intent to move to online payments

**7. Compliance:**

- a. Compliance Officer (Reg Orsler) has reported no issues

**8. Safeguarding:**

- a. Safeguarding Officer Hugh Poulton has reported no issues

**9. AOB:**

- a. AB will advise the Charity Commission of the Trustee changes.

**Next meeting:** July 2<sup>nd</sup> 2021

Signed as agreed: ..... Date:

.....

KR. July 20.



