

**THE BURLEIGH HILL COMMUNITY CENTRE**

**REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31ST MARCH 2023**

**REGISTERED CHARITY NUMBER 288598**

**THE BURLEIGH HILL COMMUNITY CENTRE**  
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**FOR THE YEAR ENDED 31ST MARCH 2023**

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**THE BURLEIGH HILL COMMUNITY CENTRE**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31ST MARCH 2023**

The Managing Committee present their report for the year ended 31st March 2023.

The Burleigh Hill Community Centre is registered with the Charities Commission, No. 288598. and governed by the charity's constitution and by applicable law.

The Burleigh Hill Community Centre address is

Constable Road  
St.Ives  
Cambridgeshire  
PE27 3ER

**Trustees**

The Officers of the Charity at the end of the year are:

Michael Burke  
Angela Dickinson

**Objects, Organisation and Activities**

The charity is established to enhance the community life, predominantly for the inhabitants of the north of St.Ives by providing communal facilities and promoting community projects of a charitable nature.

The Community Centre is available for hire by individuals or organisations in accordance with the standard hiring agreement, which was recently updated and the new charges rates adopted for the year.

It is intended that the scale of charges and other income be sufficient to generate enough income to meet all expenditure incurred in providing the hall, except for the previously agreed budgeted annual support from the St.Ives Town Council. These are reviewed annually.

The charity is organised as a committee of local residents, led by trustees. Activities include the provision of the Community Centre as a permanent community facility available to use and hire, and a variety of community projects as funds permit from time to time. Local activities include a variety of clubs, societies, family events, support groups, meetings, concerts, art exhibitions and quiz nights.

The charity had no paid members of staff, and volunteers and trustees carried out work required as well as using external contractors to carry out works required to improve and maintain the community centre, as well as implementing consideration for environmental factors.

The charity maintained a subscription to Cambridgeshire ACRE, therefore benefiting from their free expertise, policies, guidance and also HR support. A booking system was purchased, alongside a website, and both were in the process of being set up.

## Finances

It was reassuring to see that income has increased by 81% compared to 2022 and the hall continues to be a popular venue with the local community and other individuals and businesses.

We have tried to keep expenditure as low as possible and only made absolutely essential purchases. Major works for the building, needed to meet compliance and legislation were agreed with the town council who are responsible for the building. Our biggest expenditure came from increases in energy prices but this was always being considered, so all lighting was replaced with LED lighting at the expense of the charity.

Income in the account remained stable and will increase now major works are complete.

## Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charity and of the incoming resources and application of resources of the charity for that period.

In preparing these financial statements, the trustees are required to:

- \* select suitable accounting policies and then apply them consistently;
- \* observe the methods and principles in the Charities SORP 2019 (FRS 102);
- \* make judgements and estimates that are reasonable and prudent;
- \* state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- \* prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## The Charity's Bankers

Barclays Bank plc, St Ives PE27 5AQ

Approved by the Trustees and signed on their behalf by:



Michael Burke  
Trustee

Dated: 10th Sept 2024

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
THE BURLEIGH HILL COMMUNITY CENTRE**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31st March 2023 which are set out on pages 4 to 7.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



K F Green (FMAAT)  
32a East Street  
St. Ives  
Cambs  
PE27 5PD

Date: 11<sup>th</sup> September 2024

**THE BURLEIGH HILL COMMUNITY CENTRE**

**STATEMENT OF FINANCIAL ACTIVITIES**

**FOR THE YEAR ENDED 31ST MARCH 2023**

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total 2023</b>	<b>Total 2022</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>INCOME</b>				
Hall hire income	28,431	-	28,431	15,699
Grants	-	-	-	-
Interest received	136	-	136	1
<b>TOTAL INCOME</b>	<b>28,567</b>	<b>-</b>	<b>28,567</b>	<b>15,700</b>
<b>EXPENDITURE</b>				
Insurance	-	-	-	739
Light & heat	3,308	-	3,308	1,699
Rates & water	782	-	782	425
Maintenance & repairs	18,209	-	18,209	4,839
Furniture & fittings	7,118	-	7,118	3,488
Wages	1,000	-	1,000	1,765
Licences & professional fees	1,303	-	1,303	522
Other	756	-	756	361
<b>TOTAL EXPENDITURE</b>	<b>32,476</b>	<b>-</b>	<b>32,476</b>	<b>13,838</b>
<b>Surplus / (Deficit) for the year</b>	<b>(3,909)</b>	<b>-</b>	<b>(3,909)</b>	<b>1,862</b>
Accumulated Fund brought forward	10,577	-	10,577	8,715
<b>Accumulated Fund carried forward</b>	<b>6,668</b>	<b>-</b>	<b>6,668</b>	<b>10,577</b>

THE BURLEIGH HILL COMMUNITY CENTRE

BALANCE SHEET AS AT 31ST MARCH 2023

		Unrestricted Funds	Restricted Funds	Total 2023	Total 2022
	Note	£	£	£	£
<b>Fixed Assets</b>					
Tangible assets		-	-	-	-
		-	-	-	-
<b>Current Assets</b>					
Debtors	4	-	-	-	-
Cash at bank & in hand		7,303	-	7,303	10,577
<b>Total Current Assets</b>		7,303	-	7,303	10,577
<b>Less Current Liabilities</b>					
Creditors	5	(635)	-	(635)	-
<b>Net Current Assets</b>		6,668	-	6,668	10,577
<b>Total Assets</b>		6,668	-	6,668	10,577
<b>Represented by</b>					
<b>Income Funds</b>					
<b>Unrestricted funds</b>	6	6,668	-	6,668	10,577
<b>Restricted funds</b>	6	-	-	-	-
<b>TOTAL</b>		6,668	-	6,668	10,577

These accounts were approved on behalf on the Managing Committee and were signed on its behalf by:

Michael Burke  
Trustee



Dated: 10th September 2024.

**THE BURLEIGH HILL COMMUNITY CENTRE**  
**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2023**

**Note**

**1 ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest pound.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Investments**

Investments are included at market value at the balance sheet date. The Statement of Financial Activities includes the net gains and losses arising on revaluations and disposals throughout the year. The artefacts in the museum are not brought into the accounts at cost or valuation because the trustees consider that they have no value other than as part of the collection.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.



**THE BURLEIGH HILL COMMUNITY CENTRE**  
**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2023**

**Note**

**2 TRUSTEES' REMUNERATION AND BENEFITS**

There we no trustees' remuneration or other benefits for the year ended 31st March 2023 nor for the year ended 31st March 2022.

**Trustees' expenses**

There we no trustees' expenses paid for the year ended 31st March 2023 nor for the year ended 31st March 2022.

**3 STAFF COSTS**

The average number of employees during the year was as follow: 1

No employees received emoluments in excess of £60,000.

<b>4 DEBTORS</b>	<b>2023</b>	<b>2022</b>
Trade debtors	-	-
	<u>-</u>	<u>-</u>

<b>5 CREDITORS</b>	<b>2023</b>	<b>2022</b>
Accruals	635	-
	<u>635</u>	<u>-</u>

<b>6 MOVEMENT IN FUNDS</b>	As at 1.4.2022 £	Net movement in funds £	As at 31.3.2023 £
<b>Unrestricted funds</b>	10,577	(3,275)	7,302
<b>Restricted funds</b>	-	-	-
<b>TOTAL FUNDS</b>	<u>10,577</u>	<u>(3,275)</u>	<u>7,302</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>	28,567	(31,842)	(3,275)
<b>Restricted funds</b>	-	-	-
<b>TOTAL FUNDS</b>	<u>28,567</u>	<u>(31,842)</u>	<u>(3,275)</u>