

Chairmans report 2021/22

Firstly, I would like to start by saying thank you to the staff and committee for supporting me in my first year as the chair of the association. It has been a strange year, with the world slowly opening and getting back to 'normal'. There have been a few testing times with changes in staff and contractors, but we are coming out stronger and fitter than ever.

I would like to thank our new staff members for their dedication in getting to know the halls and for all their hard work in keeping the halls running smoothly and looking as great as they do. The regular hirers always comment on how well the halls are run. We really couldn't do the role we do as trustees without you all so thank you.

We have been fortunate enough to receive grants from the local council which means financially we are still in a good position and are able to continue with projects that were in the pipeline. One of those being, the regeneration of the pond area in conjunction with Norfolk Wildlife Trust. Whilst this is a lengthy project, I am sure you will all agree it is starting to take shape.

In the coming year my goal is to engage with the local community and gain their ideas on what they would like to see happen in our greenspaces, as well as the events they would like to see return in the halls. In addition, I would like to recruit more committee members to lessen the workload on our existing members too.

I have thoroughly enjoyed my first year and hope the next is full of excitement and cheer as we finally return to normality.

Leanne Howell

RCA Chairperson

Reffley Community Association

Profit and Loss Report

01 April, 2021 - 31 March, 2022

Sales		
4000 - Hall Hire	38,562.15	
4900 - Other income	21,933.50	
4905 - Interest received	84.68	
4920 - Commissions Received	580.22	
	Total Sales	£61,160.55
Direct Expenses		
	Total Direct Expenses	£0.00
	GROSS PROFIT / LOSS	£61,160.55
Overheads		
7000 - Employee Wages and Salaries	9,900.39	
7095 - Recruitment Expenses	1.99	
7100 - Rent	20.00	
7110 - Water Rates	318.30	
7140 - Premises Licence	70.00	
7200 - Electricity	2,420.89	
7210 - Gas	938.06	
7300 - Vehicle Fuel	48.21	
7510 - Postage and Carriage	26.04	
7520 - Office Stationery	716.09	
7530 - Telephone & Broadband	425.10	
7540 - Internet Charges	40.19	
7550 - Computer & Software	1,161.79	
7610 - Accountancy Fees	840.00	
7620 - Consultancy & Professional Fees	592.81	

7630 - Business Insurance	1,191.00	
7700 - Equipment Maintenance	652.02	
7800 - Repairs and Renewals	4,241.99	
7810 - Cleaning	774.73	
7820 - Premises Maintenance	4,491.10	
7840 - Waste Disposal	276.47	
7850 - Grounds Maintenance	5,218.87	
7860 - Premises Sundry Items	313.28	
7950 - Card Processing Fees	72.00	
8200 - General Expenses	67.19	
8210 - Subscriptions	227.03	
8240 - Refreshments	138.18	
8245 - Event Overheads	235.14	
	Total Overheads	£35,418.86
NET PROFIT / LOSS		£25,741.69



G A Services

10 Ash Grove
South Wootton
King's Lynn
Norfolk PE30 3TS

T: 01553 670396
M: 07787100960
E: steven.garrod@gaservicesuk.com

Our Ref SG/REF002

Reffley Community Association
19 South Wootton Lane
King's Lynn
Norfolk
PE30 3BS

30th January 2023

Dear Committee

Reffley Community Association – 2021 Accounts

I, Steven Garrod can confirm that the accounting reports produced by Reffley Community Associations own staff, using the sage cloud software, have been verified to show a true and fair reflection of the association's financial position as at the 31st March 2022. All government grants have been included as other income and are therefore included within the profits of £25,472.

Various transactions have been cross-referenced from invoice/receipts through to the bank account and accounted for with no anomalies found.

All bank accounts, wages and debtors lists have been checked and prepared reconciliations have been verified to third party evidence. Any accruals deemed necessary have also been calculated including deposits held.

Should you require any further information or assistance, please do not hesitate to contact me.

Yours faithfully,

Steven Garrod

G A Services (Norfolk) Limited - Trading as G A Services - Registered No. 13306751
Registered Office 10 Ash Grove, South Wootton, King's Lynn, Norfolk PE30 3TS. VAT Registration No. 377452957.
Managing Director: Steven Garrod