

REFFLEY COMMUNITY ASSOCIATION

England & Wales · Charity number 288514

Details

Status Registered

Legal form Other

Registered 1984-02-01

Register [View on the Charity Commission register](#)

Contact

Address Community Hall
Reffley Lane
King's Lynn
Norfolk
PE30 3SF

Phone 01553670785

Email info@reffleyhall.com

Website www.reffleyhall.com

Activities

Objects: (A) TO PROMOTE THE BENEFIT OF THE INHABITANTS OF REFFLEY AND NEIGHBOURHOOD AND KING'S LYNN WITHOUT DISTINCTION OF GENDER, RACE, COLOUR, NATIONALITY, ETHNIC OR NATIONAL STATUS, MARITAL STATUS, AGE, OR DISABILITY FOR THE INTERESTS OF RECREATION, EDUCATION OR OTHER EVENTS WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID AREA OF BENEFIT B) TO ESTABLISH OR TO SECURE THE ESTABLISHMENT OF A COMMUNITY HALL AND TO MAINTAIN AND MANAGE, AND TO CO-OPERATE WITH ANY LOCAL STATUTORY AUTHORITY IN THE MAINTENANCE AND MANAGEMENT OF SUCH A HALL FOR ACTIVITIES PROMISED BY THE ASSOCIATION AND ITS CONSTITUENT BODIES TO FURTHER THE ABOVE OBJECTS.

Activities: PROVIDE SUITABLE PREMISES FOR THE YOUNG AND OLD FOR THE PURPOSE OF LEISURE, EDUCATIONAL AND ANY OTHER ACTIVITY THAT THE HALL CAN ACCOMODATE.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** KING'S LYNN
- Norfolk

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£65,053	£43,175	-	-
2024-03-31	£54,987	£48,892	-	-
2023-03-31	£53,612	£40,985	-	-
2022-03-31	£61,161	£35,419	-	-
2021-03-31	£26,396	£29,975	-	-

Trustees

Name	Role	Appointed
LEANNE HOWELL	Chair	2013-04-14
Anna Sands		2023-04-01
Carolyn Fysh		2023-04-01
Christine Wood		2025-04-01
DAVID HOWELL		2018-12-18
ERIN McNEIL		2021-04-09
PAUL PHILPOTT		2021-04-09

REFFLEY COMMUNITY ASSOCIATION

England & Wales - Charity number 288514

Accounts

REFFLEY COMMUNITY ASSOCIATION

Financial Statements

31 March 2025

REFFLEY COMMUNITY ASSOCIATION
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REFFLEY COMMUNITY ASSOCIATION

Business Information

For the year ended 31 March 2025

Business Address

19 South Wootton Lane
King's Lynn
Norfolk
PE30 3BS

Accountants

Welbourne & Co Ltd
16 Birch Grove
Elm
Wisbech
PE14 0AP

REFFLEY COMMUNITY ASSOCIATION
Accountants' Report
For the year ended 31 March 2025

Independent Examiners Report

I report on the accounts of Reffley Community Association for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011.

I report to you on my examination of the accounts under section 145 of the Charities Act 2011. My examination has been carried out in accordance with the Charity Commissions guidance on independent examination.

Scope of the independent examination

An independent examination involves a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees where necessary.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiners statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act 2011; and
- to prepare accounts which accord with those accounting records have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....

Welbourne & Co Ltd
16 Birch Grove
Elm
Wisbech
PE14 0AP
26 January 2026

REFFLEY COMMUNITY ASSOCIATION
Client Approval Certificate
For the year ended 31 March 2025

I approve these accounts and I confirm that all relevant records and information have been made available in their preparation.

.....

26 January 2026

REFFLEY COMMUNITY ASSOCIATION
Profit and Loss Account
For the year ended 31 March 2025

	Notes	2025 £	2024 £
Turnover		65,053	54,165
Gross profit		<u>65,053</u>	<u>54,165</u>
Interest income		862	823
Administrative expenses		<u>(43,175)</u>	<u>(49,632)</u>
Net Profit/(Loss)		<u><u>22,740</u></u>	<u><u>5,356</u></u>

REFFLEY COMMUNITY ASSOCIATION
Balance Sheet
As at 31 March 2025

	Notes	2025 £	2024 £
Fixed assets			
Tangible fixed assets	2	60,343	32,822
		60,343	32,822
Current assets			
Debtors	3	4,133	3,470
Cash at bank and in hand		78,804	83,359
		82,937	86,829
Creditors: amount falling due within one year	4	(8,730)	(7,841)
Net current assets		74,207	78,988
Total assets less current liabilities		134,550	111,810
Net assets		134,550	111,810
Capital Account			
Profit and Loss Reserves		65,854	60,498
Net profit/loss		22,740	5,356
Capital Reserves		45,956	45,956
		134,550	111,810

REFFLEY COMMUNITY ASSOCIATION
Notes to the Financial Statements
For the year ended 31 March 2025

1. Accounting basis

Independent Examiner's Report

Independent Examiners Report

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REFFLEY COMMUNITY ASSOCIATION
Notes to the Financial Statements
For the year ended 31 March 2025

2. Tangible fixed assets

Cost	Land and Buildings	Plant and Machinery	Fixtures and Fittings	Computer Equipment	Total
	£	£	£	£	£
At 01 April 2024	12,887	9,860	4,080	5,995	32,822
Additions	-	26,975	-	546	27,521
Disposals	-	-	-	-	-
At 31 March 2025	12,887	36,835	4,080	6,541	60,343
Depreciation					
At 01 April 2024	-	-	-	-	-
Charge for year	-	-	-	-	-
On disposals	-	-	-	-	-
At 31 March 2025	-	-	-	-	-
Net book values					
At 31 March 2025	12,887	36,835	4,080	6,541	60,343
At 31 March 2024	12,887	9,860	4,080	5,995	32,822

3. Debtors: amounts falling due within one year

	2025	2024
	£	£
Trade Debtors	4,133	3,470
	4,133	3,470

4. Creditors: amount falling due within one year

	2025	2024
	£	£
PAYE & Social Security	5	-
Deposits	8,400	7,515
Other Creditors	325	326
	8,730	7,841

REFFLEY COMMUNITY ASSOCIATION
Detailed Profit and Loss Account
For the year ended 31 March 2025

	2025 £	2024 £
Turnover		
Other Income	319	165
Hall Hire	54,290	51,432
Fund Raising	1,924	2,677
Sales Discounts	-	(578)
Commissions Received	520	469
Grants Received	8,000	-
	65,053	54,165
Gross profit	65,053	54,165
Interest income		
Interest Receivable and Other Income	862	823
	862	823
Administrative expenses		
Wages & Salaries	17,545	18,755
Staff Gifts	182	240
Accountancy Fees	1,277	810
Rates & Water	1,018	1,070
Rent	20	20
Electricity	3,105	2,445
Gas	2,047	1,148
Property Insurance	1,157	1,247
Cleaning of Premises	1,261	1,459
Premises Maintenance	496	4,347
Grounds Maintenance	5,378	1,754
Waste Disposal	461	411
Equipment Maintenance	1,595	669
Motor Repairs and Servicing	15	968
Bank Charges	154	498
Advertising	56	162
Computer Expenses	1,176	1,178
Repairs & Renewals	3,826	8,111
Office Stationery	204	237
Telephone, Fax & Internet	478	413
Sundry Expenses	342	333
Donations	-	100
Subscriptions	492	190
Refreshments	39	210
Event Overheads	851	2,857
	(43,175)	(49,632)
Net Profit/(Loss)	22,740	5,356

REFFLEY COMMUNITY ASSOCIATION
Detailed Profit and Loss Account
For the year ended 31 March 2025

REFFLEY COMMUNITY ASSOCIATION

England & Wales - Charity number 288514

Accounts



Reffley Community Association
Reffley Hall
Reffley Lane
Kings Lynn
PE30 3SF

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info@reffley.com

01553 670785

Chairpersons Report for AGM 2024

To begin I would like to thank you all for joining us tonight. Whilst it's not the most exciting event in our calendar, it is an important one, so thank you for your support.

Secondly, I would like to thank all of the volunteers who are sitting around this table. They give their time each and every month to plan and run events and ensure the halls are well maintained and run efficiently. Without them, we wouldn't be able to run the halls or put on the events for the community that we do.

This leads nicely to thanking our wonderful staff. Georgie (our general manager) there is nothing Georgie doesn't know about the halls. She is an asset to the committee, as she takes the pressure off the day-to-day running of the halls, so we can focus on other projects. Leanne, who took on the role of booking clerk, as well as her regular cleaning hours, ensures the booking process goes smoothly and our customers are happy. And Kris our cleaner/caretaker who is getting to grips with his extra caretaking duties, whilst carrying out those long Sunday morning cleans after private parties on Saturday nights! Without you all we wouldn't get the compliments about the halls that we do. Thank you all for your hard work and dedication.

And my final thanks go to our regular hirers, who keep a close eye on the halls and provide us with a steady income, which enables us to stay financially stable.

This year, we have continued to run our annual events; the Santa run and Halloween parties for children, as well as the regular quiz nights, an occasional bingo night, soul night and a yard sale. These are well supported and thoroughly enjoyed by the community, so will continue into the next year. We trialed family party nights in conjunction with PM Bars. Whilst these were initially well received, on occasions they ran at a loss and were therefore discontinued. However, our adult themed party nights are still well received, and we have a few in the pipeline for the coming year.

In addition to the events, we have invested in a new CCTV system to upgrade the quality of our cameras, plus replaced and extended the storage capability. This was to ensure all areas are covered after a serious assault during a private hire party and an unsuccessful attempt to break into the new storage shed in the carpark. We have also brought a CCTV system for the shed to ensure it too is fully covered and hopefully deter opportunistic thieves. This requires power in the shed and is the reason we haven't yet moved into the space. Other costs included

Registered Charity Number 288514



Reffley Community Association
Reffley Hall
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repainting both halls, a new fire door, which had deteriorated, and a new manhole in the car park to name a few. In addition to these improvements we wrote and distributed a newsletter to ensure the community are kept up to date with things happening at the halls and to advertise the halls for private hire.

In the next year, our focus is on upgrading the small hall (including the toilets) to ensure it is at the same spec as the large hall and form a subcommittee for the woodland and pond area we lease. We believe this would be a great way for residents with a keen interest in the outdoor area (but with limited time or are unable to fully commit to the committee) to get involved and support us with the upkeep of the area. If this is something you are keen to find out more about, please see one of us at the end of the meeting.

As you will all know we recently led a leaflet campaign to attract new committee members to join us, so again if this is something you are interested in, please put yourself forward during the election phase of this meeting. Or to find out more, speak to one of us at the end of the meeting. Without the committee of volunteers, the halls would not be able to continue to run as a charity and the halls and areas leased would go back to the council for them to use as they see fit. Therefore, regular recruitment of committee members is vital to securing its future.

That leaves me to say a final thank you to you all for supporting us this evening. By attending this evening you have shown you care about the community and we really hope some of you will be able to join us in our efforts to hold on to such a valuable community asset.

Leanne Howell
RCA Chair

Registered Charity Number 288514

Reffley Community Association

Profit and Loss Report

01 April, 2023 - 31 March, 2024

Sales		
4000 - Hall Hire	51,431.70	
4010 - Fund Raising	2,676.60	
4020 - Sales Discounts	-578.00	
4900 - Other income	164.95	
4905 - Interest received	822.56	
4920 - Commissions Received	469.20	
	Total Sales	£54,987.01
Direct Expenses		
	Total Direct Expenses	£0.00
	GROSS PROFIT / LOSS	£54,987.01
Overheads		
6000 - Marketing	162.50	
7000 - Employee Wages and Salaries	18,754.60	
7100 - Rent	20.00	
7110 - Water Rates	1,070.46	
7140 - Premises Licence	116.00	
7200 - Electricity	2,445.01	
7210 - Gas	1,148.03	
7310 - Vehicle Repair and Servicing	967.50	
7510 - Postage and Carriage	12.30	
7520 - Office Stationery	224.74	
7530 - Telephone & Broadband	412.73	

7550 - Computer & Software	1,178.21	
7620 - Consultancy & Professional Fees	809.28	
7630 - Business Insurance	1,131.39	
7700 - Equipment Maintenance	669.48	
7800 - Repairs and Renewals	8,110.75	
7810 - Cleaning	1,458.94	
7820 - Premises Maintenance	4,346.71	
7840 - Waste Disposal	410.56	
7850 - Grounds Maintenance	1,753.91	
7860 - Premises Sundry Items	332.89	
8205 - Donations	100.00	
8210 - Subscriptions	189.96	
8240 - Refreshments	209.72	
8245 - Event Overheads	2,856.98	
	Total Overheads	£48,892.65
	NET PROFIT / LOSS	£6,094.36



G A Services

*10 Ash Grove
South Wootton
King's Lynn
Norfolk PE30 3TS*

*T: 01553 670396
M: 07787100960
E: steven.garrod@gaservicesuk.com*

Our Ref SG/REF002

Reffley Community Association
19 South Wootton Lane
King's Lynn
Norfolk
PE30 3BS

26th January 2024

Dear Committee

Reffley Community Association – 2023 Accounts

I, Steven Garrod can confirm that the accounting reports produced by Reffley Community Associations own staff, using the sage cloud software, have been verified to show a true and fair reflection of the association's financial position as at the 31st March 2023.

Various transactions have been cross-referenced from invoice/receipts through to the bank account and accounted for with no anomalies found.

All bank accounts, wages and debtors lists have been checked and prepared reconciliations have been verified to third party evidence. Any accruals deemed necessary have also been calculated including deposits held.

Should you require any further information or assistance, please do not hesitate to contact me.

Yours faithfully,

Steven Garrod

*G A Services Norfolk Limited - Trading as G A Services - Registered No. 1531908
Registered Office 10 Ash Grove, South Wootton, King's Lynn, Norfolk PE30 3TS. Managing Director: Steven Garrod*

REFFLEY COMMUNITY ASSOCIATION

England & Wales - Charity number 288514

Accounts



Reffley Community
Association
Reffley Hall
Reffley Lane
Kings Lynn

www.reffley.com
670785

info@reffley.com

01553

Chairpersons Report for AGM 2023

I would like to begin by thanking you for attending this evening. The past years have shown little support at an AGM, so we really appreciate you taking the time to come along and support us.

It has been a busy year for the committee as we have been working hard to get our events up and running again. Many people come along to support our events on the day, but as you can imagine, a lot of work goes into the planning and preparation, which wouldn't be possible without the hard work and dedication from the people at this table who are all unpaid volunteers. Thank you all for giving your time and energy to ensure the events continue for the community and the halls run as smoothly as they do.

We receive many compliments regarding the cleanliness of the halls and the convenient booking processes, which is testament to committed, hardworking staff we are lucky to have on board. Shelby, our booking clerk, Leanne and Kris, our cleaning team and Georgie who looks after our finances. In addition, this year has seen the addition in the role of a General Manager (Georgie) which has taken a lot of pressure away from the committee and my role in particular. She works hard to ensure the day-to-day running of the halls is effective and staff are well supported, as well as dealing with any queries or issues that may arise. I would like to personally thank you all for your professionalism and dedication to your roles. The halls wouldn't run without you all and thank you for going above and beyond to support us as volunteers at our events too.

I would also like to thank our regular hirers who continue to show their commitment to the halls by giving us their business and supporting us by keeping a close eye on the halls during their bookings. Their business ensures the halls finances remain healthy.

This year we have seen the return of bingo nights, an 80's themed disco, free children's Halloween party, Santa's sleigh ride around the estate, Jubilee celebrations and of course our recent Coronation picnic. We were able to fully fund the picnic with £2000 compensation from Anglian Water following the disruption to our water supply last year. We also hand delivered a newsletter to every house on the estate to keep residents informed about the



Reffley Community
Association
Reffley Hall
Reffley Lane
Kings Lynn

halls, green spaces and events we are working on. We hope to do this again in the very near future.

We have also been working hard on some larger projects at the halls. We will very soon see the back of the containers as our new storage facility is in the process of being built and have upgraded some of our technology to ensure we stay up to date with our booking processes and website, as well as general maintenance and repairs as described by Paul our Treasurer. Our future plan includes work on the car park and pond area and repainting the halls to ensure they continue to look fresh and clean and continue to attract regular and private bookings. All of this will require significant investment from our funds so we will need to replenish the accounts by fundraising through events. As I am sure you can understand this is a big ask from our committee, so we are actively seeking new committee members to spread the load. If you feel you have a few hours to spare each month we would love to have you on board and ask you to speak to a member of the committee at the end of the meeting. If this isn't something you are able to commit to, then we hope you will all continue to support us by attending events to ensure the halls remain an asset to the community for as long as possible.

Leanne Howell
RCA Chair

Reffley Community Association

Profit and Loss Report

01 April, 2022 - 31 March, 2023

Sales

4000 - Hall Hire	49,316.70	
4010 - Fund Raising	1,533.95	
4900 - Other income	2,557.17	
4920 - Commissions Received	204.47	
	Total Sales	£53,612.29

Direct Expenses

Total Direct Expenses £0.00

GROSS PROFIT / LOSS £53,612.29

Overheads

6000 - Marketing	162.50
7000 - Employee Wages and Salaries	17,774.70
7100 - Rent	20.00
7110 - Water Rates	791.78
7140 - Premises Licence	70.00
7200 - Electricity	2,419.16
7210 - Gas	1,051.98
7340 - Miscellaneous Vehicle Expenses	62.99
7510 - Postage and Carriage	16.05
7520 - Office Stationery	267.30
7530 - Telephone & Broadband	449.70
7550 - Computer & Software	1,405.75
7610 - Accountancy Fees	510.00

26 Jan 2024 12:45

7630 - Business Insurance	952.74	
7700 - Equipment Maintenance	659.98	
7800 - Repairs and Renewals	2,572.55	
7810 - Cleaning	1,381.50	
7820 - Premises Maintenance	2,791.93	
7840 - Waste Disposal	423.88	
7850 - Grounds Maintenance	3,971.08	
7860 - Premises Sundry Items	78.74	
7900 - Bank Charges and Interest	-268.08	
7950 - Card Processing Fees	108.00	
8200 - General Expenses	10.00	
8205 - Donations	430.00	
8210 - Subscriptions	162.00	
8220 - Clothing Costs	346.38	
8240 - Refreshments	140.79	
8245 - Event Overheads	2,221.46	
	Total Overheads	£40,984.86
	NET PROFIT / LOSS	£12,627.43

Reffley Community Association

Balance Sheet Report

To: 31 March, 2023

ASSETS

Fixed Assets

0020 - Plant and Machinery - Cost	9,859.53	
0030 - Office equipment and IT - Cost	1,917.48	
0040 - Fixtures and fittings - Cost	4,080.00	
7830 - New Building Costs	1,027.74	
	Total Fixed Assets	£16,884.75

Current Assets

1100 - Trade Debtors	3,957.30	
1200 - Bank Account	32,605.03	
1210 - Deposit Account	61,219.00	
7015 - Staff gifts	109.40	
7951 - iZettle Charges	318.37	
	Total Current Assets	£98,209.10

TOTAL ASSETS £115,093.85

LIABILITIES

Current Liabilities

2101 - Deposits	8,315.00	
2500 - Other Creditors	324.99	
	Total Current Liabilities	£8,639.99

Future Liabilities

26 Jan 2024 12:46

Page 1 of 2

Total Future Liabilities	£0.00
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TOTAL LIABILITIES	£8,639.99
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TOTAL NET ASSETS	£106,453.86
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EQUITY

3000 - Capital	45,956.08
Net Profit / Loss	60,497.78
3100 - Profit and Loss Account	40,386.67
Net Profit / Loss (prior year(s))	7,483.68
Net Profit / Loss (current year)	12,627.43
TOTAL EQUITY	£106,453.86



G A Services

*10 Ash Grove
South Wootton
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Our Ref SG/REF002

Reffley Community Association
19 South Wootton Lane
King's Lynn
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PE30 3BS

26th January 2024

Dear Committee

Reffley Community Association – 2023 Accounts

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All bank accounts, wages and debtors lists have been checked and prepared reconciliations have been verified to third party evidence. Any accruals deemed necessary have also been calculated including deposits held.

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Yours faithfully,

Steven Garrod

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Registered Office 10 Ash Grove, South Wootton, King's Lynn, Norfolk PE30 3TS. Managing Director: Steven Garrod*

REFFLEY COMMUNITY ASSOCIATION

England & Wales - Charity number 288514

Accounts

Chairmans report 2021/22

Firstly, I would like to start by saying thank you to the staff and committee for supporting me in my first year as the chair of the association. It has been a strange year, with the world slowly opening and getting back to 'normal'. There have been a few testing times with changes in staff and contractors, but we are coming out stronger and fitter than ever.

I would like to thank our new staff members for their dedication in getting to know the halls and for all their hard work in keeping the halls running smoothly and looking as great as they do. The regular hirers always comment on how well the halls are run. We really couldn't do the role we do as trustees without you all so thank you.

We have been fortunate enough to receive grants from the local council which means financially we are still in a good position and are able to continue with projects that were in the pipeline. One of those being, the regeneration of the pond area in conjunction with Norfolk Wildlife Trust. Whilst this is a lengthy project, I am sure you will all agree it is starting to take shape.

In the coming year my goal is to engage with the local community and gain their ideas on what they would like to see happen in our greenspaces, as well as the events they would like to see return in the halls. In addition, I would like to recruit more committee members to lessen the workload on our existing members too.

I have thoroughly enjoyed my first year and hope the next is full of excitement and cheer as we finally return to normality.

Leanne Howell

RCA Chairperson

Reffley Community Association

Profit and Loss Report

01 April, 2021 - 31 March, 2022

Sales		
4000 - Hall Hire	38,562.15	
4900 - Other income	21,933.50	
4905 - Interest received	84.68	
4920 - Commissions Received	580.22	
	Total Sales	£61,160.55
Direct Expenses		
	Total Direct Expenses	£0.00
	GROSS PROFIT / LOSS	£61,160.55
Overheads		
7000 - Employee Wages and Salaries	9,900.39	
7095 - Recruitment Expenses	1.99	
7100 - Rent	20.00	
7110 - Water Rates	318.30	
7140 - Premises Licence	70.00	
7200 - Electricity	2,420.89	
7210 - Gas	938.06	
7300 - Vehicle Fuel	48.21	
7510 - Postage and Carriage	26.04	
7520 - Office Stationery	716.09	
7530 - Telephone & Broadband	425.10	
7540 - Internet Charges	40.19	
7550 - Computer & Software	1,161.79	
7610 - Accountancy Fees	840.00	
7620 - Consultancy & Professional Fees	592.81	

7630 - Business Insurance	1,191.00	
7700 - Equipment Maintenance	652.02	
7800 - Repairs and Renewals	4,241.99	
7810 - Cleaning	774.73	
7820 - Premises Maintenance	4,491.10	
7840 - Waste Disposal	276.47	
7850 - Grounds Maintenance	5,218.87	
7860 - Premises Sundry Items	313.28	
7950 - Card Processing Fees	72.00	
8200 - General Expenses	67.19	
8210 - Subscriptions	227.03	
8240 - Refreshments	138.18	
8245 - Event Overheads	235.14	
	Total Overheads	£35,418.86
<hr/>		
	NET PROFIT / LOSS	£25,741.69
<hr/>		



G A Services

10 Ash Grove
South Wootton
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Our Ref SG/REF002

Reffley Community Association
19 South Wootton Lane
King's Lynn
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PE30 3BS

30th January 2023

Dear Committee

Reffley Community Association – 2021 Accounts

I, Steven Garrod can confirm that the accounting reports produced by Reffley Community Associations own staff, using the sage cloud software, have been verified to show a true and fair reflection of the association's financial position as at the 31st March 2022. All government grants have been included as other income and are therefore included within the profits of £25,472.

Various transactions have been cross-referenced from invoice/receipts through to the bank account and accounted for with no anomalies found.

All bank accounts, wages and debtors lists have been checked and prepared reconciliations have been verified to third party evidence. Any accruals deemed necessary have also been calculated including deposits held.

Should you require any further information or assistance, please do not hesitate to contact me.

Yours faithfully,

Steven Garrod

*G A Services (Norfolk) Limited - Trading as G A Services - Registered No. 13306751
Registered Office 10 Ash Grove, South Wootton, King's Lynn, Norfolk PE30 3TS. VAT Registration No. 377452957.
Managing Director: Steven Garrod*

REFFLEY COMMUNITY ASSOCIATION

England & Wales - Charity number 288514

Accounts

Reffley Chairman's Report 2020/2021

Once again another year has passed and we find ourselves back at our AGM , this year however has been very different to any we have faced so far , and it is fair to say that the global pandemic has brought many new challenges and very few if any opportunities , but all have been faced with the same stoic resolve and commitment to the underlying interests and safety of the community, and these principles have been at the very core of any decisions we have had to take , from closing our doors due to the lockdown , to the swift implementation of procedures and purchase of sanitizers and PPE equipment so that we could open when allowed.

No doubt , the changes to how we work going forward will continue , and will remain in many ways unknown to us until we see the true impact of the pandemic , and before this situation is resolved , I am certain that many more changes will have to happen in order to keep the centre functioning and financially viable , on this point It's fair to say that whilst we did open our doors last year to help those of our regular hirers who wanted to return , because of the low uptake and inability of some groups to return , and also the further lockdown in October/November , this led to a significant financial loss overall and is a mistake that cannot be repeated .

In terms of the spend on the halls over the year we have remained focused on the maintenance and general upkeep of the premises , and whilst no significant areas of spend were implemented , this was due to keeping a very vigilant watch on preserving the monies we have available , as we had no way of knowing what we could or would get in terms of grants or financial aid , and whilst we were fortunate to receive the Government grant of £10,000 and also to have received furlough pay for our staff , the treasurer has already indicated we still ran at financial loss of over £4000 the year , the fact that the committee has been financially astute over previous years means that even with this loss , we are still well placed going forward , but must remain focused on the financial challenges yet to come and ensure that reserves are kept to meet these as necessary .

To the staff , John , Emma and up until September 2020 Jacky , you have my utmost respect and thanks for the commitment and understanding you have shown over the last year , and whilst I wish it were possible to say that it will all be fine in the future and that a return to normal will happen very soon , that is a promise I cannot make , as the new normal is anywhere but certain, but do believe that wherever possible whilst in keeping with the needs of the community and the centre that the association will consider you fully in their decisions .

As the committee already know it is my intention from this AGM to stand down not only as Chair but also from the committee , my work , family and other commitments have reached a level where I can no longer continue to give the role or the people involved , the time and attention it and they deserve , so with regret it is time to hand the baton to someone else , and I am hopeful that the existing committee , staff , and hopefully new committee members will give them the same level of support, encouragement and commitment that I have been lucky enough to have enjoyed during my tenure , and for that I thank every single one of you , indeed it has been my honour and pleasure to

have been your Chairman for the last 8 years and I have made some wonderful friends and will take with me many great memories.

In conclusion, the new year is as always unknown and unwritten but, I leave feeling confident that the Community association remains strong, focused and well placed to meet whatever challenges it may bring, and that under the guidance of the new Chair it will continue to grow, prosper and face all those with undiminished enthusiasm.

With best regards always

Pete Chappell (Chairman RCA)