

Garden Suburb Schools Parent Teacher Association Annual General Meeting
For period September 2019 – August 2021
Minutes of meeting held on 5th November 2021

Present:

Sarah Sands (Infant HT – SS);
Alexia Dobinson (Infant SBM - AD)
Rachel Joseph (Co-Chair of Jnr PTA);
Addy Gol (Co-Treasurer);
Ruth Henrywood (Chair of Governors & Jnr Parent);

Eileen Bhavsar (Junior HT – EB);
Andrea Bailey (Junior SBM – AB);
Daniella Price (Co-Chair of Jnr PTA)
Zuzana Macejka (Co-Treasurer);

Shirley Levi Kerekes (Infant Parent)
Andrew McHerron (Junior Parent)
Julia Liebscher (Infant Parent)
Hatice Cakan (Junior Parent)
Mehrnoosh Kandy (Infant Parent)
Susanna Bailey (Infant Parent)
Frances Corrin (Junior Parent)
Bakhshi (Infant Parent)
Assi Gol (Infant & Junior Parent)
Hannah Orosco (Infant Parent)
Joanne Gould (Infant & Junior Parent)
Maria Leadbetter (Junior Parent)
Saadia Ballit (Infant Parent)

Nasira Shafaat (Infant Parent)
Nicolas Leszko (Infant & Junior Parent)
Rinat Bytton (Infant Parent)
Emily Asquith (Junior Parent)
Maryam Nalimian (Infant Parent)
Maryam Gelid Bari (Infant Parent)
Darlene Williams (Infant parent)
Yasmin Gover Hadas (Infant & Junior Parent)
Caroline Zabeti (Infant Parent)
Romy Summers Gould (Infant Parent)
Pegah Jafari (Junior Parent)
Cosmin Constantin (Infant Parent)

Minutes taken by Alexia Dobinson (Infant SBM / Charity Secretary)

Welcome from the Head Teachers:

- EB welcomed everyone to the meeting and introduced HT's and Ruth, Chair of Governors.
- Registered charity across both schools, but with two separate committees for each school. AGM covers both school – couldn't have last year due to Covid-19 pandemic so this year will be covering two years.
- SS huge thank you to Addy Gol (Treasurer) who has carried both roles over the past year in Infant School following from Paul Cohen's resignation in autumn 2020.
- EB huge thank you to Rachel Chair of Juniors and her team. Has continued through the pandemic as much as possible.
- PTA raises much needed funds and also amazing experiences for the children
- Ruth Henrywood (Chair of Governors): Thank you to the PTA – schools couldn't do what they do without support of the PTA and parents. Valued by personally as both governor and parent – we have an amazing community. Funding pressures for both schools are growing, as in many schools, the demands on school budgets are massive with more coming all the time with funding going down rather than up. HT's have done everything can to make efficiencies, cut things down to the bone – so well done as parents probably don't even notice. Behind the scenes there is a lot of work going on – so funds from the PTA are more important now than ever. Both in terms of fundraising, but also need parents as ambassadors to get more kids in school, each child = £4K and we need to be full. Tell friends how great we are, get the word out, space in the schools. So important to get the numbers up and on a sustainable footing to keep the schools brilliant. If anyone has any experience in marketing etc... then please see Ruth if you can help out.
- SS – if you have a child in the nursery, please collect some cards to give out. Distance is not an issue! Our area been particularly hit on brexit and other socio economic issues.

Review of last two year's events

Summary of the accounts for the two financial years, 2019-2020 and 2020-2021, were handed out at the start of the meeting for the attendees to look through.

Infant Chair's Report & Financial Summary – presented by Addy, and will combine Treasurers report with the chairs report. Big picture, hit hard by Covid, normally raised about £10K per year last two years £13K in total. Presented report (see attached)

Spending Report from Infant School HT

- Fundraising really enabled the school to do things wouldn't have been able to do. Traditionally enhanced but now having to use for more of the day to day. 2019/20 kit out medical room so now lovely bed for the children to use when ill. Gymnastics and games for the hall and playground – new rota's mean can be focused activities to develop their skills. Kitchen equipment for cooking room, hope to restart cooking in school soon (and coin counter – very handy!) Lots of chairs for the corridors for small break out areas, but main expenditure on sports coach who works at lunchtime – been a really good investment, extra member of staff works for 30 mins with classes every third week. Children really enjoy and had increased levels of activity that every child benefits from.

- This year since Sept 2021: Text messages as majority are for the PTA and have to pay for each message. Continuing with sports coach. Little Wandle – phonics programme in Infant school, revamping way teach reading. Each class has rich environment, new books which are good quality literature and within this phonics teaching. Purchasing books for both general reading and phonics which match the scheme we're teaching and can then bring them home to link home and school. Huge investment in resources and still need more! Currently have decodable in school, will need eBooks at home for the decodable. Want to get more physical books to send home.

Junior Chair's Report & Financial Summary – Rachel introduced self as Chair of Jnr PTA together with Daniella Co-Chair and Zuzana Treasurer. Presented report (see attached) which went into detail about fund raising activities, spending reported on by Jnr Head.

Spending Report for Junior School – E Bhavsar

- In Juniors try to spend on big projects, so save up for projects such as IWB's through all the classrooms. In rolling program and spent £12K in 19/20 on this, about 6 left to do. Summer works on software and IT in classrooms all up to date, huge project but so reliant on technology so now working well again, will show in 21-22 accounts about £5K. Children's laptops – were given 46 laptops by DfE for the pandemic, and when lockdown finished were able to keep but had to reconfigure and need trolley to keep them in.
- Looking at books as well, launching today an Amazon Wish List so parents can purchase items and they will then be delivered to school.
- Also spend on First News which goes into the classrooms,
- Spent in Gift Aid recently new tables for the dining room, and recently new classroom tables as well.

Gift Aid Summaries:

- Infant School: Presented by Sarah S. Will be giving a push this year. Use for bucket collections, have small number of standing orders which we would like to increase these as well as one off donations. Each donation raises 25% per pound
- Use to enhance curriculum eg workshops in school like drumming workshops, Diwali Dance and the very popular Hatching Chicks.
- ICT equipment, playground equipment, camcorder for recording show. Membership to scrap project.
- Main expenditure this year has been scooter racks and fence at the front of the school. Encouraging cycling to school and making the entrance safer.

- Junior School Gift Aid: Presented draft accounts for the purposes of the meeting. There has been little spent over the period the main expenditure being a nice entry carpet for the foyer to welcome visitors, along with some music and gardening resources.

Housekeeping items:

- Banking Arrangements:
 - HSBC is now starting to charge to run the account for all charities – including banking of money and a monthly fee. There is no alternative account with them with no charges so would like to suggest that we research and change banks. Motion agreed
 - Online/Telephone banking – with the new bank account would like to have this facility, not for payments but for checking and running the account. Motion agreed
 - Signatories – with Ms Chalfen leaving last year, and new bank account will need to update the signatories. Agreed will continue to be the Deputy Heads of each school (Sarah Jowsey and Lisa Berger) along with the Business Managers of each school (Alexia Dobinson and Andrea Bailey) to ensure separation of duty as the treasurers run the accounts and raise the cheques.
- Uniform Commission Split: With the new uniform supplier, the junior school not only had a new PE kit which many current parents bought, but also have hoodies which they sell for their leavers through the uniform supplier. Traditionally the Infant School has received 60% of the donation from the uniform company, however with the factors above and with much discussion between the schools motioned that the split be changed to 50:50 whilst the hoodies are sold through the supplier, reverting to 60:40 (Infant:Junior) should they change to a different supplier. Motion agreed.
- Charity Commission Contact: The treasurer would normally be the contact for the charity commission, however with the change over a couple of years ago and the pandemic we now need to nominate someone to do this. Suggested that this be carried out by the Secretary of the Charity so there is less changing and retraining required for this part of the role. Motion agreed.

Election of officers for 2021 – 2022

Each year we re-elect or elect the officers to the roles within each school. The Chairs & Treasurer(s) automatically become trustees of the charity, along with the Head Teachers.

MAIN CHARITY ROLES:

- Treasurer(s): Addy and Zuzana to continue. Addy will be leaving end of next year if anyone wants to shadow preparing for next year. Addy Gol and Zuzana Macejka re-elected as joint treasurers
- Secretary of Charity: This role oversees the general administration of the charity, prepares for the AGM and reports to the Charity Commission. Alexia Dobinson re-elected to the role

INFANT SCHOOL PTA ROLES:

- Chair: Romy Summers Gould and Caroline Zabeti elected as co-chairs
- Vice Chair: Vacant as have co-chairs.
- Teams for each event will run the secretary role within the committees
- Will bring more people in through the monthly parent meetings

JUNIOR SCHOOL PTA ROLES:

- Chair: Rachel Joseph re-elected for one more year.
- Vice Chair: Daniella Price re-elected for one more year
- Andrew McHerron to shadow with prospect of being co-chair in 2022

ATTACHMENTS:

INFANT SCHOOL CHAIR AND TREASURERS REPORT:

My name is Addy Gol, and I'm the treasurer of the Infant school PTA. I'm also the mum of Elan and Tomer in the Juniors, and of Naomi and Netta, year 2 in the infants. I'll be covering our PTA activity of the last 2 years both as a treasurer and the acting Chair.

2019/20

We entered 2019/20 academic year very optimistic and energized. Paul Cohen took the lead as Chair, and Laura Ramazzina was vice-chair. We had big plans...

We've opened the year with our **Seasonal cards fundraiser** (*organised by Marina, Laura, and Claudia*), it went very well and raised a little under £1000.

In December we've had a wonderful and festive **Seasonal fair** (*organised by Yasmin and Myself*), which raised over £3,200.

We also managed to squeeze in before lockdown:

- A couple of **2nd hand sale** £140
- **Cake Sale** - £200
- **Little library** - £90

Our Year 1&2 **Disco Event** (*organised by Marina and Sanaz*) was planned for March 2020, but as we know, the virus had different plans...

We sold Disco tickets worth £1,000 but didn't bank any of it, as the Disco was cancelled and we waited to see where this was all going. We did pay a non-refundable deposit of £105 to the DJ, and it will be held as a credit when we finally have the disco. Hopefully this year.

In 2020/21 asked parents if they wanted a refund or donate, and large number donated.

March 2020 LOCKDOWN..... After the lockdown, we still couldn't hold any events, and only had a **pancake sale** (for pancake day) which raised a modest £60 and another **2nd hand sale** which raised £80.

Other income:

Stikins - £27

Lottery - £800 (40%)

Bank balances: We've started 2019/20 with £17,861.26 in the bank, and finished it with £22,216.75. After raising £5,392.91 (net income) and spending £1,037.42.

2020/21

With uncertainty of what's to come, no AGM and no monthly meetings with Ms Sands (due to restrictions), Laura left as her daughter moved to the Juniors, and Paul also left his Chair role during this year, due to work commitments. Parents involvement in school decreased and events were challenging to plan.

We did manage to do the **Seasonal cards** (*organised by Marina*) and raised - £1,000.

But we couldn't hold the Seasonal Fair due to Covid restrictions.

We banked £900 of the **Disco** money, and refunded the rest to those who requested.

Two 2nd hand Uniform sales raised £230.

And we entered ANOTHER LOCKDOWN.... With the easing of restrictions towards the summer, we managed to hold a very successful Summer Camp (*organised by Andrew*) that raised £2,500 and 3 ice lollies sales (*initiated and organised by Annie*) at the end of the term, that raised over £1,000.

*Note on summer camp: the figures shown here are of the monies banked, as most of the expenses were paid in cash. In reality, the income was £3,661.30 and expenditure was £1609.97, which resulted in net profit of £2,051.33 in our bank.

Other sources of income:

Lottery £1,000 (40%)

Uniform4Kids £440 (50%)

Easyfundraising £50

Amazon smile £90

Stikins £50

Little library £40

Banks Balances: We've started the year with £22,216.75 in the bank and finished it with £24,379.92. After raising £7,466.67 (net income) and spending £5,303.50.

Our Event income has been cut in half in 19/20 due to covid. From £9.7K to 4.5K in 19/20. 20/21 was a little better with just under £6K, but still low compare to other years. We hope we can hold more events this year, and raise those funds.

Luckily thanks to Lottery income (40% of total income, split with Juniors) and in 20/21 also thanks to uniform commission, we've managed to increase our income from other sources (non-events) and have added on average £1,200 each year.

Payment methods: at the end of last year we've introduced a card payment machine to allow parents another payment method, especially with less people carrying cash on them. We've used it in the ice lollies sales, and found that 25% of sales went through the card. We've also used it in the 2nd hand sale this year, and we plan to use it whenever we can, as we believe it increases sales, and makes life easier for parents.

We are using SumUp and are paying 1.69% per transaction. In addition, we will start offering ParentMail as a payment method where possible this year (already started with Seasonal cards this week).

I hope that this year we will be able to hold our wonderful event again and raise some more much needed funds. We currently have 3 year groups in the infant that never experienced a full "normal" year of PTA events, and I'm hopeful we will be able to allow them this experience this year, as I believe it is part of what makes this school so special.

It also means that we have many new parents to the school. They also missed out on these events and might not be aware what they entail. I encourage any new parent to the infant school to step forward and take part in organising and volunteering to these events. It might seem like a lot, especially if you haven't been to such events, but we have events packs detailing all the know-how for each event, as well as experienced parents that are always happy to help.

Finally thank you to Mrs Dobinson, SBM in Infant School. When started the role trained us up and throughout the last couple of years has been a huge support – thank you!

Thank you

Garden Suburb Junior School PTA Chair's Report 2019-2020 and 2020-2021

Fundraising for the school has become increasingly important, especially over the last 20 months and it is the PTA's goal to put on events that parents and children can enjoy whilst at the same time bringing our amazing school community together.

I took over the role of Chair in 2019 and this, sadly, will be my last year as my son is now in Year 6.

If anyone is interested in taking over as Chair of Junior PTA for next year please do let me know as it would be fantastic for you to shadow me for the year to give you an idea of what the role involves for when you 'officially' take over.

As we were unable to hold an AGM last year the events I will be talking about in this report span from September 2019 to September 2021.

2019 started really well for our fund raising but sadly as Covid hit in early 2020 our main events had to be put on hold. During this time we had to come up with ways of still having some money coming in to the PTA fund whilst the school was closed. I'm pleased to say we did just that with the introduction of the School Lottery, the recycling bin and with more of a push on our Easyfundraising account.

Before I go into the breakdown of our events and money raised I would like to take this opportunity to thank all the parents who have volunteered on events and behind the scenes as without your support all these events would not be able to take place. I would also like to thank Mrs Bhavsar for being so open and positive to the new fund raising ideas we had, to Ms. Bailey in the office for all her help and support with the admin side of things, to Mr Adolphe and Mr Shepherd who are always on hand when you need them and to all the other teachers and staff who are always so supportive and helpful in what we do.

Straight Fundraising (not events)

Waitrose Green Tokens

Stikins

Christmas Trees

Easy Fundraising

School Lottery

Recycling Bin

Christmas Trees

Events

Seasonal Cards (Dec)

Seasonal Fair (Dec)

Christmas Raffle (Dec)

Krispy Kreme Sales (various Friday's after school)

Art Exhibition (Feb)

Inside Out Day (Feb)

Second Hand Uniform Sales (Various dates)

Toy Sale (July)

Seasonal Donations (Dec 2020)

Waitrose Green Tokens (2020-2021 - Profit £333)

Due to Covid, Waitrose decided to split the amount they give between 3 charities instead of collecting green tokens. We applied for this and were one of the charities chosen.

Stikins (2020-2021 - Profit £20.47)

Every time a parent purchases the Stikins Name Labels online and uses our school code at checkout a percentage is given back to the PTA. We will continue to make parents aware of this incentive going forward.

Christmas Trees (2020-2021 - Profit £10)

A company selling Christmas trees online approached our PTA. When a tree was purchased a small percentage would be given to our PTA fund. We are not using this service again this year as it wasn't that popular and made very little profit.

Easy Fundraising (Profit 19/20 £314.64 20/21 £223.31)

More marketing was done for Easy Fundraising and as a result a lot more people signed up and our income from it significantly increased. It's a very simple way of raising money for the school every time you shop online and we will continue to promote it so that more parents sign up.

School Lottery (Profit 19/20 £1415.02 20/21 £1608.60)

The School lottery was a new fundraising initiative which we set up in October 2019 together with the Infant School. An outside company run the lottery so there is little admin involved from our side. Parents purchase tickets online at £1 a ticket to enter a weekly draw where they can win a guaranteed cash prize each week and also get entered into a national draw with the chance of winning £25,000. This has been really successful and as you can see from the figures it has brought in a total of just over £3,000 since it started without us having to do anything. Thank you to all parents who have purchased tickets and to those parents who have won and kindly donated their winnings back to the school.

Recycling Bin (Profit 19/20 £219.80 20/21 £233.70)

This was another new initiative. We have a recycling bin in the Junior Playground. Parents & children can place any unwanted unsoiled clothes, bags, shoes, belts etc in a bag and into the bin to be recycled. We get paid per kilo we collect. We changed the company we use last year from Astra Recycling to Kids Just Recycle as they pay 10p a kilo which was much more than the previous company. This recycling bin has proved to be very popular and gets filled up frequently !

Seasonal Cards – Rachel & Zuzana (Profit 2019 £1487.30 2020 £1432.30)

We continue to work with the company My School Printing. As there hadn't been a price increase to purchase the cards, tags and mugs in many years we decided to increase the price of the Cards and Mugs slightly which worked well. This year, 2021, we have also raised the cost of the gift tags from £2 to £3.

Seasonal Fair – Rachel, Zuzana, Tracey Hall , Jacqui Botterill (Profit 2019 £4157.15)

This is a really amazing, fun and profitable event. It requires a lot of volunteers and I'm pleased to say we had a great turn out and everyone worked really hard.

Again, as per the cards, there had not been a price increase for several years so we increased slightly the cost of the gifts that the children buy so they started from 70p and the maximum price of a gift was £3. Santa's lucky dip was increased slightly to 50p. The event was hugely successful.

We will be keeping the prices the same this year but, as the costs of the gifts that need to be bought to sell to the children have significantly increased, we have decided to raise the suggested amount that children bring on the day to spend from £12 to £15.

Raffle – Cristina Fratalle (Profit 2019 £810.55)

Cristina collected an amazing amount of fabulous prizes and the children really enjoyed the draw which took place in the Junior Assembly Hall. The first prize, a Media Pad tablet was donated by our treasurer Zuzana and the ticket printing was sponsored by Litchfield so we had no expenses so all the money collected was profit. We will see if we can run the raffle again this year if someone would volunteer to organise it.

Krispy Kreme Sales – Rachel, Zuzana, Daniella Price (2019-20 - Profit £477)

These sales were another new initiative which went down extremely well. We held them at the end of the school day in the Junior Playground.

Krispy Kreme sell to charities at a reduced price and we then sell each doughnut for £1. The first sale sold out completely within 20 minutes! It's a great fundraiser and one which we hope to bring back in the Spring Term.

Art Exhibition (2019-20 Profit £411.50)

The school organised a classroom art project with a company that frames and displays the artworks for parents to buy as it had worked so well the previous year. It was a really lovely event, the artwork was incredible and we hope to be able to run it again in 2022

Inside Out Day (2019-20 Profit £162)

To acknowledge Children's Mental Health Week, we asked the children to come into school wearing one piece of their uniform inside out as a way of making them all stop and think about how someone may look one way on the outside but inside they may be feeling sad or worried. Children were asked to bring in a suggested donation of £1.

Second Hand Uniform Sales – Overseen by Natalie (Profit 19/20 £340.50 20/21 £114.65)

Huge thanks goes to Natalie who oversees the running of these sales together with Tracey, Oda and all the other parents who help with selling on the day.

Toy Sale – Dani Elton (19-20 Profit £20)

This was a lovely initiative by Lev Elton and his mum Dani. They decided it would be a nice idea for people to sell any unwanted toys, books and gifts on the green by the school and donate 20% of the takings to the PTA. Everyone had a good time and lots of bargains were had.

Seasonal Donations – Rachel and Roman (2020 – 21 Profit £1898.50)

As we were unable to run the Seasonal Fair in 2020 we wanted to think of something to do for the children so that they wouldn't miss out and find a way of raising money at the same time.

We decided to purchase a small gift for every child which was a gorgeous wooden star decoration which was engraved with their name and the words 'you've been a star in 2020'.

Roman, dressed as Father Christmas and Rachel as an Elf went into the school to surprise the children with their gift – the children loved it and it was very special seeing them all smiling and happy after what had been an incredibly difficult year for them.

We asked parents if they would make a seasonal donation of whatever amount they wished to help us raise much needed funds in place of the seasonal fair. Parents were extremely generous and we were incredibly grateful to everyone for their donations.

Thanks to the amazing support of our PTA community, over the last two years we stepped up to the challenge of Covid and have still managed to raise significant funds for our school during this time.

I have absolutely loved chairing the PTA as it has given me the opportunity to get to know some wonderful parents and staff members and I hope that someone will express an interest in shadowing me this year with the intent of taking over the role of Chair from September 2022.

Rachel Joseph

SUMMARY OF ACCOUNTS FOR PERIOD

For full breakdown of the money raised through the different events and expenditure, please see Appendix A (Infants Account Summary) and Appendix B (Juniors Account Summary). *Draft accounts were submitted to the meeting for the Junior School Gift Aid Account. Numbers below are finalised and correct at year end.*

SUMMARY OF ACCOUNTS FOR INFANT & JUNIOR SCHOOLS 2019 - 2020

<u>Infant School General PTA Account</u>			<u>Infant School Gift Aid Account</u>	
Opening Balance 01/09/2019	£17,861.26		Opening Balance 01/09/2019	£10,710.21
Income from Events 19-20	£ 7,465.52		Income from Donations 19-20	£ 7,727.31
Other Income/Adjustments	£ 0.00		Income from Tax Reclaim	£ 1,864.05
Expenditure 19-20	£ 3,110.03		Expenditure 19-20	£ 9,700.78
Closing Balance 31/08/2020	£22,216.75	✓	Closing Balance 31/08/2020	£10,600.79 ✓
<u>Junior School General PTA Account</u>			<u>Junior School Gift Aid Account</u>	
Opening Balance 01/09/2019	£28,798.46		Opening Balance 01/09/2019	£9,916.84
Income from Events 19-20	£17,999.46		Income from Donations 19-20	£3,844.00
Other Income/Adjustments	£ 0.00		Income from Tax Reclaim*	£ 0.00
Expenditure 19-20	£26,987.44		Expenditure 19-20	£3,296.36
Closing Balance 31/08/2020	£19,810.48	✓	Closing Balance 31/08/2020	£10,464.48 ✓

SUMMARY OF ACCOUNTS FOR INFANT & JUNIOR SCHOOLS 2020 - 2021

<u>Infant School General PTA Account</u>			<u>Infant School Gift Aid Account</u>	
Opening Balance 01/09/2020	£22,216.75	✓	Opening Balance 01/09/2020	£10,600.79
Income from Events 20-21	£ 9,345.09	✓	Income from Donations 20-21	£ 6,739.71
Other Income/Adjustments	£ 0.00		Income from Tax Reclaim	£ 1,571.69
Expenditure 20-21	£ 7,181.92	✓	Expenditure 20-21	£ 8,775.76
Closing Balance 31/08/2021	£24,379.92	✓	Closing Balance 31/08/2021	£10,136.43 ✓
<u>Junior School General PTA Account</u>			<u>Junior School Gift Aid Account</u>	
Opening Balance 01/09/2020	£19,810.48		Opening Balance 01/09/2020	£10,464.48
Income from Events 20-21	£12,112.32		Income from Donations 20-21	£ 1,854.00
Other Income/Adjustments	£ 0.00		Income from Tax Reclaim**	£ 0.55
Expenditure 20-21	£ 7,762.07		Expenditure 20-21	£ 18.11
Closing Balance 31/08/2021	£24,160.73	✓	Closing Balance 31/08/2021	£12,300.92 ✓

* Junior Tax Reclaim to be carried out in 2021-22

** Interest on 18-19 claim. Reclaim due in 2021-22

GARDEN SUBURB SCHOOL PTA SUMMARY OF ACCOUNTS 2020-2021

INFANT SCHOOL GENERAL PTA ACCOUNT BREAKDOWN 2020-2021

EVENTS INCOME 2020/2021

EVENTS	INCOME	EXPENDITURE	NET INCOME
Second hand Uniform	£234.60	£0.00	£234.60
Cake sales	£0.00	£0.00	£0.00
Seasonal Fair	£0.00	£0.00	£0.00
Seasonal Cards	£1,967.10	£944.00	£1,023.10
Pancake day	N/A	N/A	N/A
Ice lollie sale	£1,221.66	£109.75	£1,111.91
Disco (19/20)	£908.00	£0.00	£908.00
Treasure Hunt	£0.00	£0.00	£0.00
Summer Camp	£2,768.30	£247.99	£2,520.31
International Food Fair	£0.00	£0.00	£0.00
TOTAL	£7,099.66	£1,301.74	£5,797.92

OTHER INCOME/ADJUSTMENTS 2020/2021

	INCOME	EXPENDITURE	NET INCOME
PTA Insurance	£61.50	£123.00	-£61.50
Uniform Sale Commission	£887.37	£443.68	£443.69
Easy fund raising	£48.83	£0.00	£48.83
Amazon Smile	£89.73	£0.00	£89.73
Lottery	£1,069.40	£10.00	£1,059.40
Stikins	£47.97	£0.00	£47.97
Little Library	£40.63	£0.00	£40.63
Gazebos	N/A	N/A	N/A
TOTAL	£2,245.43	£576.68	£1,668.75

TOTAL INFANTS	£9,345.09	£1,878.42	£7,466.67
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APPLICATION OF FUNDS 2020/2021

Sports coach	£4,919.50
Chairs	£384.00
TOTAL	£5,303.50

End of Year Summary of Accounts

Opening Balance 01/09/2020	£ 22,216.75
Total Net Income	£ 9,345.09
Total Expenditure	£ 7,181.92
Closing Balance 31/08/2021	£ 24,379.92

EVENTS INCOME 2019/2020

INCOME	EXPENDITURE	NET INCOME
£304.00	£83.50	£220.50
£198.30	£0.00	£198.30
£4,112.39	£883.46	£3,228.93
£1,727.45	£808.50	£918.95
£113.00	£50.15	£62.85
N/A	N/A	N/A
£0.00	£105.00	-£105.00
£0.00	£0.00	£0.00
£0.00	£0.00	£0.00
£0.00	£0.00	£0.00
£6,455.14	£1,930.61	£4,524.53

OTHER INCOME/ADJUSTMENTS 2019/2020

INCOME	EXPENDITURE	NET INCOME
£61.00	£122.00	-£61.00
N/A	N/A	N/A
£0.00	£0.00	£0.00
N/A	N/A	N/A
£828.68	£20.00	£808.68
£27.37	£0.00	£27.37
£93.33	£0.00	£93.33
N/A	N/A	N/A
£1,010.38	£142.00	£868.38

£7,465.52	£2,072.61	£5,392.91
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APPLICATION OF FUNDS 2019/2020

Chairs and bed	£ 736.43
Climbing frames and games	£ 206.49
Coin Counter	£ 59.50
Kitchen equipment	£ 35.00
TOTAL	£1,037.42

End of Year Summary of Accounts

Opening Balance 01/09/2019	£ 17,861.26
Total Net Income	£ 7,465.52
Total Expenditure	£ 3,110.03
Closing Balance 31/08/2020	£ 22,216.75

EVENTS INCOME 2018/2019

INCOME	EXPENDITURE	NET INCOME
£264.58	£0.00	£264.58
£0.00	£0.00	£0.00
£3,156.03	£448.15	£2,707.88
N/A	N/A	N/A
N/A	N/A	N/A
N/A	N/A	N/A
£1,162.00	£395.21	£766.79
£1,012.65	£57.69	£954.96
£3,034.87	£1,587.76	£1,447.11
£4,387.55	£826.02	£3,561.53
£13,017.68	£3,314.83	£9,702.85

OTHER INCOME/ADJUSTMENTS 2018/2019

INCOME	EXPENDITURE	NET INCOME
£58.50	£117.00	-£58.50
N/A	N/A	N/A
£16.21	£0.00	£16.21
N/A	N/A	N/A
N/A	N/A	N/A
N/A	N/A	N/A
£67.82	£0.00	£67.82
£419.97	£839.94	-£419.97
£562.50	£956.94	-£394.44

£13,580.18	£4,271.77	£9,308.41
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APPLICATION OF FUNDS 2018/2019

Hall Decoration	£ 23,254.52
Smart Boards	£ 6,419.90
Flooring	£ 8,577.50
TOTAL	£ 38,251.92

End of Year Summary of Accounts

Opening Balance 01/09/2018	£ 46,804.77
Total Net Income	£ 13,580.18
Total Expenditure	£ 42,523.69
Closing Balance 31/08/2019	£ 17,861.26

INFANT SCHOOL GIFT AID ACCOUNT BREAKDOWN 2020-2021

	2020 - 2021
Carried forward from previous year	£ 10,600.79
Income	
One off donations	£5,935.66
Donations through regular giving	£208.00
Charitable Aid Donations	£-
Bucket Collections	£596.05
Total tax reclaim	£1,571.69
Other payments incl Junior Gift Aid	£-
Total raised over year	£ 8,311.40

Expenditure	
Donation to Infant School for SEN Provision	£ 8,180.00
Playground Equipment (relates to specific parent donation)	£ 99.35
Drumming Workshop	£ 200.00
Camcorder for Y2 Show	£ 113.47
Scrap Yard Membership	£ 182.94
Total expenditure	£ 8,775.76
Total carried forward to next year	£ 10,136.43

	2019 - 2020
Carried forward from previous year	£ 10,710.21
Income	
One off donations	£ 6,862.58
Donations through regular giving	£ 478.00
Charitable Aid Donations	£ -
Bucket Collections	£ 386.18
Total tax reclaim	£ 1,864.05
Other payments incl Junior Gift Aid	£ 0.55
Total raised over year	£ 9,591.36

Expenditure	
Donation to Infant School for SEN Provision	£ 6,250.00
Diwali Dance Workshop	£ 350.00
ICT Equipment incl Bee Bots & PCs for classrc	£ 776.95
Music Equipment	£ 446.62
Workshops - Great Fire of London & Explorer	£ 1,085.00
Signs for Playground	£ 540.00
Chicks	£ 235.00
Other games and items	£ 16.66
Adj to Mrs for 19-20 Gift Aid Claim	£ 0.55
Total expenditure	£ 9,700.78
Total carried forward to next year	£ 10,600.79

	2018-2019
Carried forward from previous year	£ 9,514.55
Income	
One off donations	£ 7,825.94
Donations through regular giving	£ 574.00
Charitable Aid Donations	£ 1,187.49
Bucket Collections	£ 1,579.20
Total tax reclaim	£ 2,251.26
Other payments incl Junior Gift Aid	£ 710.39
Total raised over year	£ 14,128.28

Expenditure	
Workshops through the year	£ 2,350.00
Chicks & Butterflies	£ 319.10
Smartboards	£ 2,898.00
Musical Equipment & Instruments	£ 302.55
Literacy	£ 91.74
School Council	£ 10.84
Donation to Infant School for SEN Provision	£ 6,250.00
Tax reimbursed to Junior School	£ 710.39
Total expenditure	£ 12,932.62
Total carried forward to next year	£ 10,710.21

GARDEN SUBURB SCHOOL PTA SUMMARY OF ACCOUNTS 2020-2021

JUNIOR SCHOOL GENERAL PTA ACCOUNT BREAKDOWN 2020-2021

EVENTS INCOME 2020/2021

EVENTS	INCOME	EXPENDITURE	NET INCOME
Seasonal cards	£2,740.30	£1,308.00	£1,432.30
Stikins	£20.47	£0.00	£20.47
Seasonal donations	£1,898.50	£0.00	£1,898.50
Seasonal Fair	n/a	n/a	n/a
Christmas tree	£10.00	£0.00	£10.00
Personalised stars	£0.00	£382.80	-£382.80
Amazon	£25.21	£0.00	£25.21
Raffle	£0.00	£0.00	£0.00
Family run	n/a	n/a	n/a
Circus	£0.00	£0.00	£0.00
Disco	£0.00	£0.00	£0.00
Second Hand uniform	£114.65	£0.00	£114.65
Recycling	£233.70	£0.00	£233.70
Cake sale	n/a	n/a	n/a
School lottery	£5,994.00	£4,375.40	£1,618.60
Krispy Kreme	£0.00	£0.00	£0.00
Outings bags	£65.50	£1.37	£64.13
Easy Fundraising	£223.31	£0.00	£223.31
Toy sale	£0.00	£0.00	£0.00
Art exhibition	£0.00	£0.00	£0.00
Inside out day	£0.00	£0.00	£0.00
Waltrose	£333.00	£0.00	£333.00
Leaver's Hoody	£0.00	£0.00	£0.00
TOTAL	£11,658.64	£6,067.57	£5,591.07

OTHER INCOME/ADJUSTMENTS 2020/2021

	INCOME	EXPENDITURE	NET INCOME
PTA insurance	£0.00	£61.50	-£61.50
Litchfields	£0.00	£0.00	£0.00
Coin counter	£0.00	£0.00	£0.00
Rising Stars Donation	n/a	n/a	n/a
PMG Retail - Uniform Sales	n/a	n/a	n/a
Inspire ICT ERROR	n/a	n/a	n/a
Adjustments	n/a	n/a	n/a
uniform for kids	£443.68	£0.00	£443.68
Lottery Licence	£10.00	£20.00	-£10.00
Matched Fundraising	£0.00	£0.00	£0.00
Gazebos	£0.00	£0.00	£0.00
TOTAL	£453.68	£81.50	£372.18

TOTAL JUNIORS £12,112.32 £6,149.07 £5,963.25

APPLICATION OF FUNDS 2020/2021

Project	
Art Day Resources	£0.00
Anti-Bullying Workshop	£0.00
History Timeline Wall	£925.00
The Week Junior	£688.00
Black History Work Shop	£0.00
HEW programme	£0.00
Online safety	£0.00
Inspire ICT	£0.00
Library Software	£0.00
TOTAL	£1,613.00

End of Year Summary of Accounts	
Opening Balance 01/09/2020	£ 19,810.48
Total Net Income	£12,112.32
Total Expenditure	£7,762.07
Closing Balance 31/08/2021	£ 24,160.73

JUNIOR SCHOOL GIFT AID ACCOUNT BREAKDOWN 2020-2021

	2020 - 2021
Carried forward from previous year	£ 10,464.48
Income	
One off donations	£ 980.00
Donations through regular giving	£ 874.00
Gift Aid Claim for Year	£ -
Total tax reclaim (Interest 18-19)	£ 0.55
Total raised over year	£ 1,854.55

Expenditure	
ParentMail Bank Charges	£ 18.11

Total expenditure £ 18.11

Total carried forward to next year £ 12,300.92

EVENTS INCOME 2019/2020

	INCOME	EXPENDITURE	NET INCOME
	£2,737.50	£1,250.20	£1,487.30
	n/a	n/a	n/a
	n/a	n/a	n/a
	£5,300.22	£1,143.07	£4,157.15
	n/a	n/a	n/a
	n/a	n/a	n/a
	n/a	n/a	n/a
	£873.55	£63.00	£810.55
	n/a	n/a	n/a
	£0.00	£0.00	£0.00
	£0.00	£0.00	£0.00
	£340.50	£0.00	£340.50
	£219.80	£0.00	£219.80
	n/a	n/a	n/a
	£5,085.30	£3,670.28	£1,415.02
	£972.00	£495.00	£477.00
	£265.50	£9.45	£256.05
	£314.64	£0.00	£314.64
	£0.00	£0.00	£0.00
	£411.50	£0.00	£411.50
	£162.00	£0.00	£162.00
	£0.00	£0.00	£0.00
	£0.00	£0.00	£0.00
TOTAL	£16,702.51	£6,631.00	£10,071.51

OTHER INCOME/ADJUSTMENTS 2019/2020

	INCOME	EXPENDITURE	NET INCOME
	£0.00	£61.00	-£61.00
	£63.00	£0.00	£63.00
	£59.50	£119.00	-£59.50
	n/a	n/a	n/a
	n/a	n/a	n/a
	£1,154.45	£0.00	£1,154.45
	n/a	n/a	n/a
	n/a	n/a	n/a
	£20.00	£40.00	-£20.00
	£0.00	£0.00	£0.00
	£0.00	£0.00	£0.00
TOTAL	£1,296.95	£220.00	£1,076.95

TOTAL JUNIORS £17,999.46 £6,851.00 £11,148.46

APPLICATION OF FUNDS 2019/2020

Project	
Art Day Resources	£ 374.94
Anti-Bullying Workshop	£ 3,060.00
Music and Singing resources	£ 285.00
The Week Junior	£ -
Black History Work Shop	£ 3,120.00
HEW programme	£ -
Online safety	£ -
Inspire ICT	£ 12,549.00
Library Software	£ 747.50
TOTAL	£ 20,136.44

End of Year Summary of Accounts	
Opening Balance 01/09/2019	£ 28,798.46
Total Net Income	£ 17,999.46
Total Expenditure	£ 26,987.44
Closing Balance 31/08/2020	£ 19,810.48

	2019 - 2020
Carried forward from previous year	£ 9,916.84
Income	
One off donations	£ 2,510.00
Donations through regular giving	£ 1,334.00
Total tax reclaim	£ -
Other Payments	£ -
Total raised over year	£ 3,844.00

Expenditure	
ParentMail Bank Charges	£ 9.25
Gardening / Veg Club Items	£ 15.99
Foyer Carpets	£ 3,225.22
Music Resources	£ 44.90

Total expenditure £ 3,296.36

Total carried forward to next year £ 10,464.48

EVENTS INCOME 2018/2019

	INCOME	EXPENDITURE	NET INCOME
	£2,173.50	£1,308.84	£864.66
	n/a	n/a	n/a
	n/a	n/a	n/a
	£5,434.08	£1,936.59	£3,497.49
	n/a	n/a	n/a
	n/a	n/a	n/a
	£31.15	£0.00	£31.15
	£757.66	£170.98	£586.68
	£306.00	£6.51	£299.49
	£3,631.56	£2,414.99	£1,216.57
	£3,452.90	£1,483.32	£1,969.58
	£264.58	£0.00	£264.58
	n/a	n/a	n/a
	n/a	n/a	n/a
	n/a	n/a	n/a
	£327.50	£32.76	£294.74
	£18.88	£0.00	£18.88
	n/a	n/a	n/a
	£516.41	£0.00	£516.41
	n/a	n/a	n/a
	£493.00	£0.00	£493.00
	£1,620.00	£1,425.00	£195.00
TOTAL	£19,037.22	£8,784.81	£10,252.41

OTHER INCOME/ADJUSTMENTS 2018/2019

	INCOME	EXPENDITURE	NET INCOME
	£0.00	£58.50	-£58.50
	£900.00	£0.00	£900.00
	n/a	n/a	n/a
	n/a	n/a	n/a
	n/a	n/a	n/a
	n/a	n/a	n/a
	n/a	n/a	n/a
	n/a	n/a	n/a
	n/a	n/a	n/a
	n/a	n/a	n/a
	£700.00	£0.00	£700.00
	£0.00	£419.97	-£419.97
TOTAL	£1,600.00	£478.47	£1,121.53

TOTAL JUNIORS £20,637.22 £9,263.28 £11,373.94

APPLICATION OF FUNDS 2018/2019

Project	
Maths Resources	£ 2,356.72
HEW Programme	£ 305.00
The Week Junior Ltd	£ 288.00
Online Safety Workshops	£ 800.00
Various items incl Smartboards, First New	£ 8,508.90
Sports Pitch	£ 14,256.00
TOTAL	£ 26,514.62

End of Year Summary of Accounts	
Opening Balance 01/09/2018	£ 43,939.14
Total Net Income	£ 20,637.22
Total Expenditure	£ 35,777.90
Closing Balance 31/08/2019	£ 28,798.46

	2018-2019
Carried forward from previous year	£ 7,491.88
Income	
One off donations	£ 1,895.00
Donations through regular giving	£ 1,114.00
Total tax reclaim	£ 709.75
Other Payments	£ -
Total raised over year	£ 3,718.75

Expenditure	
ParentMail Bank Charges	£ 13.16
Gardening / Veg Club Items	£ 28.33
Yamaha Piano Repairs	£ 90.00
Air-Con Units x 2 (New Build Classroom)	£ 1,162.30

Total expenditure £ 1,293.79

Total carried forward to next year £ 9,916.84

**GARDEN SUBURB SCHOOL PTA
BANK BALANCES 2020/2021**

	MAIN FUNDRAISING ACCTS		GIFT AID	
	INFANT	JUNIOR	INFANT	JUNIOR

CASH BOOK OPENING PER 01/09/2020

£	22,216.75	£	19,810.48	£10,600.79	£10,464.48
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CASH BOOK INCOME

	£9,345.09		£12,112.32	£8,311.40	£1,854.55
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CASH BOOK EXPENDITURE

	£7,181.92		£7,762.07	£8,775.60	£18.11
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ACCOUNT TRANSFERS

	£0.00		£0.00	£0.00	£0.00
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CASH BOOK BALANCE

	£24,379.92 ✓		£24,160.73 ✓	£10,136.59 ✓	£12,300.92
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BANK BALANCE 31/08/2021

£	23,904.31	£	24,671.45	£	9,887.92	£	12,300.92
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OUTSTANDING CREDITS

£	1,860.53	£	640.18	£	248.51	£	-
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UNCLEARED CHEQUES

£	1,384.92	£	1,150.90	£	-	£	-
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BANK RECONCILE

£	24,379.92	£	24,160.73	£	10,136.43	£	12,300.92
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CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

GARDEN SUBURB School PTA

On accounts for the year
ended

31 AUGUST 2021

Charity no
(if any)

288398

Set out on pages

1-12

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 AUGUST 2021.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

D Hadjiostrou

Date:

9.6.22

Name:

DEBORAH HADJIOSTROU

Relevant professional
qualification(s) or body
(if any):

Address:

16 MANDEVILLE ROAD
N14 7NH.

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.