

GARDEN SUBURB SCHOOL PARENT TEACHER TRUST

England & Wales · Charity number 288398

Details

Status Registered

Legal form Other

Registered 1984-01-03

Register [View on the Charity Commission register](#)

Contact

Address Garden Suburb Schools PTA
Childs Way
London
NW11 6XU

Phone 020 8455 8198

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Activities

Objects: TO ADVANCE THE EDUCATION OF THE PUPILS OF THE GARDEN SUBURB SCHOOL, CHILDS WAY, LONDON NW11 BY PROVIDING AND ASSISTING IN THE PROVISION OF FACILITIES FOR EDUCATION AT THE SCHOOL (NOT NORMALLY PROVIDED BY THE LOCAL EDUCATION AUTHORITY)

Activities: THE MAIN PURPOSE OF THE ORGANISATION IS TO FOSTER AND ENCOURAGE THE FULLEST CO-OPERATION BETWEEN THE HOME AND THE SCHOOL BY: PROMOTING AMENITIES FOR THE GENERAL COMFORT, WELFARE AND EDUCATION OF ALL CHILDREN PROVIDING FACILITIES FOR EDUCATIONAL AND SOCIAL MEETINGS PROVIDING IMPROVEMENTS TO EDUCATIONAL EQUIPMENT AND FACILITIES RAISING FUNDS FOR THE ABOVE PURPOSES

Classification

- **How:** Makes Grants To Organisations
- **What:** General Charitable Purposes, Education/training
- **Who:** Children/young People

Geography

- Throughout London

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£35,284	£43,854	-	-
2024-08-31	£39,140	£31,237	-	-
2023-08-31	£51,195	£68,266	-	-
2022-08-31	£47,970	£44,039	-	-
2021-08-31	£31,623	£23,738	-	-
2020-08-31	£38,900	£43,094	-	-

Trustees

Name	Role	Appointed
Caroline Zabeti-Targhi		2021-09-01
Catalin-Ionut Pogor		2024-11-21
EILEEN BHAVSAR		
Iva Krivokapic		2024-11-21
Marina Borges de Oliveira		2023-01-13
SARAH SANDS		
Violeta Milic		2026-01-30

Accounts



Section A

Independent Examiner's Report

Report to the trustees/
members of

CHARITY NAME
GARDEN SUBURB SCHOOL PARENT
TEACHER TRUST

On accounts for the year
ended

AUGUST 2025

Charity no
(if any)

288398

Set out on pages

Remember to include the page numbers of additional sheets

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended .

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation
of the accounts in accordance with the requirements of the Charities Act
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have
come to my attention (other than that disclosed below *) in connection with
the examination which gives me cause to believe that in, any material
respect:

- accounting records were not kept in accordance with section 130 of
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in order to enable a
proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: M T Leadbetter

Date: 16/6/26.

Name: M T LEADBETTER

Relevant professional
qualification(s) or body
(if any):

N/A

Address:

670 A FINCHLEY ROAD
LONDON
NW 11 7NP.

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Garden Suburb Schools Parent Teacher Association Annual General Meeting

For period September 2024 – August 2025

Minutes of meeting held on Friday 30th January 2026

Present:

Eileen Bhavsar (Junior Headteacher)
Andrea Bailey (Junior SBM)
Sarah Sands (Infant Headteacher)
Alexia Dobinson (Infant SBM)
Caroline Zabeti (GSI PTA chair, infant & junior parent)
Iva Krivokopic (GSI PTA treasurer, infant & junior parent)
Laura Pazir (infant parent, GSI PTA vice-chair)
Fiorda Gjoshi (GSI PTA vice-chair, infant parent)
Catalin Pogor (GJS PTA chair, infant & junior parent)

Violeta Milic (GSJ PTA treasurer, junior parent)
Marina Borges de Oliveira (outgoing GSJ PTA treasurer)
Irina Kraicheva-Leszko (junior parent)

Minutes taken by:

Saba Rela (infant & junior parent)

Apologies:

Moran Raz (outgoing GSI PTA vice-chair)
Maria Marx (outgoing GSI PTA secretary)

WELCOME FROM THE HEAD TEACHERS

Welcome to the AGM from the HTs.

HTs explained we are bound by the charity commission to have an AGM as a formality, and we will feed back a summary to all the parents as well. It's a good opportunity to round things up and find out what we're spending on and what we intend to spend on.

We're going to start off with a review from the chairs of both infant and junior PTAs.

REVIEW OF LAST YEAR'S EVENTS & FINANCES

Summary of the accounts for the financial year were handed out at the start of the meeting (see end of minutes).

INFANT CHAIR & TREASURER'S REPORT (INCLUDING FINANCIAL SUMMARY & SPENDING REPORTS), PRESENTED BY INFANT CHAIR(S) FOR 2024-2025

Caroline Zabeti: As many of you know, I'm Caroline Zabeti, I was the chair last year. During the 24/25 financial year I was helped enormously by my Vice-Chair, Moran Raz-Zakai, who has now moved up to the juniors and I know is helping there, and by our Treasurer, Iva Krivokopic.

I would just like to preface this report with a huge thank you to Moran and Iva for their invaluable inputs during the year. Although I happen to be the one standing up giving the report it was very much a team effort.

By way of brief overview, we raised just over £8000 net income (profit) from events. This is slightly more than last year (£7500), but lower than previous years, as times are tricky for the schools generally – we've got fewer students, the economic climate is not great generally. One of the things we might need to look to in the future is different types of events, different ways of raising money. New ideas are always welcome, please do spread the word amongst whatsapp groups. In general, though, we had a great year of events producing wonderful memories for the children and valuable funds for the PTA to deploy towards new resources for the school.

Summary of events and income:

1. **Seasonal cards fundraiser - £697.45.** Children do their personal seasonal art in school, which parents can then order printed onto cards and mugs etc. This went well and raised **£697.45**, which is a little more than last year. The profit from this event is declining, partly due to the reduction in the number of students in the school (which is now at about two thirds of what it was 3 years ago), but also because parents perhaps do not spend to the same extent year on year, having already bought mugs/teddies/etc previously. We are considering only running this every 2 or 3 years in the future, but would welcome any views on that and/or any ideas for alternative fund raisers that could replace it in intervening years.
2. **Seasonal Fair - £1,403.82 and Winter Fireside - £450.61.** In December we had the seasonal fair followed by our winter fireside a few days later. Children and parents alike seemed to really enjoy buying the lovely gifts and the homemade biscuits lovingly made by a team of baking parents and enjoyed toasting marshmallows and singing carols at the end of term festive get together in the playground. Altogether, the fair raised **£1,403.82** and winter fireside raised **£450.61**. The seasonal fair profits have dropped somewhat as we have changed the price structure so that the PTA funds more of the up-front cost of the purchase of goods for the fair and parents are asked for less (previously parents were asked for £12-15, now they are asked for £5). It felt right however to reduce the outlay for parents, as there are a lot of expenses at that time of year (spending money for fairs in both schools, seasonal cards, etc).
3. **Year 1&2 Disco Event - £315.92.** Our disco was held in February and was a brilliant event which the children truly loved. It raised **£315.92**, a significant amount less than the previous year, a direct result I am sure of the reduction in student numbers. I cannot emphasise enough how much the children love this event, though! Although not the most profitable event of the calendar it is one of the most popular with the children, and for many of them their first ever disco.
4. **Treasure Hunt - £720.69.** The treasure hunt was our next event, held in March. It's a lovely family event, held on a Sunday, where children with their parents and siblings follow the trail around the suburb, finishing at the school to collect their prize. We also held a cake, savoury snacks and hot and cold drinks sale at the school for much needed refreshments after the hunt - and a bouncy castle! This raised **£720.69**, a little less than the previous year, which I think may have been because it was Mother's Day and Eid on the same weekend! We will try to avoid clashes this year.

We then changed up the timetabling for the year, having been scarred by the experience of 2 years in a row of being almost rained off for the International Food Fair, and did the international food fair earlier in hope of better weather in the earlier summer (May), which worked out well.

5. **International Food Fair - £1, 984.54.** We brought this event forward in the hope of better weather, and it worked out well with good weather. It's a lovely event held in the Infant playground and is a real celebration of our multicultural community as a dozen or so different communities cook up their national dishes for everyone to sample and enjoy. This raised **£1, 984.54**. Our amazingly diverse community cooked up a storm with food from Japan, Malaysia, Uzbekistan, China, Asia (including India, Pakistan and Sri Lanka), Israel, all over Europe and the UK.

6. **Summer Camp - £1,351.40.** Finally, in July, we enjoyed the fantastic 2-day event that is the Summer Camp. It's now the last event of the school year (since the food fair is earlier), and has turned into a lovely summer festival starting on Saturday afternoon and finishing after breakfast on the Sunday morning. For the last few years it's been open to day tickets as well as campers, which has been great. It's a wonderful event, children absolutely adore it, very popular and wonderful for the children to have that sense of freedom but in a safe environment. This made **£1,351.40**.

So we've had some really lovely events which the children, parents and teachers loved being part of.

Other income:

- **2nd hand uniform** - Natalie held several **2nd hand uniform** sales throughout the year. We split the revenue with the Juniors, and that made the Infant PTA **£359.38**.
- **Uniform4Kids commission** was **£423.75** (which is 50% of the total raised, the other 50% goes to the Juniors).
- **Lottery** income was down last year, raising **£359.62** for our school.
- **Asda Cash Pot** raised **£47.40**.
- **Stikins** (name labels) raised **£46.08**
- **Easy Fundraising** raised **£104.70**. We should really push more parents to join this as its linked to many of the retailers we all use anyway – it's especially valuable for big purchases (e.g. flights, technology) as it doesn't cost you anything extra but earns the PTA money. It was mentioned in newsletters a few times last year.

On the banking/admin side of things, unfortunately, HSBC continues to charge bank fees despite the PTA being a charity. In total, therefore, we paid £78.88 in fees for the 2024/25 year.

Bank balances:

We started 2024/25 with £25,441.59 in the bank and finished with £26,805.98. We raised £8,089.61 (net income) and spent £6,725.29.

What have PTA funds been spent on this year?

Learning resources: £6,639.79

£6,500 of this was the PTA's contribution towards the wonderful new sensory room and facilities for children with special educational needs and, in fact, any children who benefit from a bit of quiet time or a chance to re-calibrate and regulate themselves. This was supplemented a grant received by the school from the HGS Resident's Trust for £5,000.

Workshop/Trips: £85.50

The school arranges some terrific workshops (in school, but by external providers) and trips (out of school) to enhance the children's learning and experiences of particular topics. The PTA funds some of these, particularly workshops, out of its Gift Aid account (which I'll come to below). Sometimes though, funding over and above the Gift Aid donations is needed, hence this small addition.

Gift Aid Account

The PTA also receives Gift Aid on some of its donations, so I will summarise the Gift Aid accounts now, including what we have received and what we have spent that Gift Aid money on this year.

We started the year with £5,937.88 in the gift aid account. We received income in the year of £1,947.51 and spent £1,055.59, finishing the year with £6,829.80.

Income was received from the following:

- **One-off donations: £476.70**
- **Donations through regular giving: £52.00**
- **Bucket collections on the door for various charitable days: £1,076.27**
- **Tax reclaim: £341.84**

In terms of expenditure, we have traditionally used Gift Aid money to pay for or supplement the funding for **workshops and extra-curricular activities** for the children to support their learning, as mentioned. This year was no different. The money paid for or supplemented the charges for numerous fantastic activities, to the value of **£980.00**.

Alexia Dobinson: On the topic of one-off donations – this has become much more difficult since switching to Arbor, as it doesn't have the extra donation box that parentmail had when paying for each event/trip. This means we've had no one-off donations with gift aid since April/May. The fact that we got £476 through it between September and March/April, so within around 6 months, shows that it is useful, if there is a solution to get it via Arbor (at the moment there isn't, but we're keeping an eye on if anything comes up).

Summary:

That covers all of the finances. The role of the PTA is such an important one, particularly in these really tough financial times when the school's finances are under staggering pressure. We're aware that families' finances are also more pressured than ever before and the PTA has been increasingly conscious of that when thinking about its fundraising events and the cost of those events to parents. We're also struggling to get the help from parents that we used to, which we understand, of course many of our parents have jobs and various other commitments and very busy lives.

In the years to come, we will have to consider the costs carefully, and explore other fundraising opportunities that aren't dependent on our families' contributions, such as with local businesses or other commercial opportunities. We welcome any new ideas and suggestions for alternative events and fundraising opportunities, so please do let us know your thoughts and get involved if you can!

I want to thank all the parents who have been involved in giving their time and effort to organising the events of the last year and also to every parent that has contributed by supporting the events. It adds real value to the resources and experience our children have in school, and we would really like to encourage everyone to get involved and make it as successful as it has been so far. So a big thank you to everyone and we're really looking forward to more lovely events in the year to come!

INFANT HEAD TEACHER – USE OF PTA GRANT AND FUTURE SPENDING PLANS (SARAH SANDS)

Sarah Sands: First of all, a huge thank you to Caroline, who's been the chair for a while, even when she didn't have a child in the school. And to Iva who's been doing the finances. And Moran, and Laura, and all the others who've all been doing a tremendous amount of work behind the scenes.

Our big spend for last year was on the sensory room which was matched by the Resident's Association – it's proved to be a real lifeline for some of our children, it's really fantastic. It's quiet, it's in the corridor that runs down the side of the school. There are a number of children who have a

planned time in the day to go in the sensory room (e.g. after a particular session), it's not just a breakout room. Another thing we do just outside the sensory room is sensory circuits, so some of the children use that equipment to help get them in the right place for learning each day. These have been fabulous and really make a difference to the children in our school. We couldn't have done it without the PTA funding and also the grant.

We also used the money from the Gift Aid to enhance the children's learning – if you're learning about e.g. Great Fire of London, there are things you need to do to immerse yourselves in the learning. Same with Diwali dance workshop. We use the gift aid account to top up the payments for these events and workshops, especially as we don't get as many donations from parents, particularly for workshops that take place in school (vs trips).

As Caroline mentioned, we're a much smaller school now, a third smaller. We've gone from 270 pupils to less than 180, which means fewer parents to raise money, but our costs are similar. We are a 2-form entry now, and there is currently a consultation to formalise that, which obviously saves money in terms of classes/teachers, but the costs of running are still relentless.

Going forward there are a few things in this current year that we want to use the money for and are already using it for:

Lunchtime sports coach – we didn't start off the year with him, but really missed it and felt it impacted on children's playtime, so we asked the PTA if we could use PTA funding for that. Every child in the school gets the opportunity to benefit from this now, on an allocated day for each class. It really helps to develop their sporting skills and cooperation and learning how to cope with losing/winning. Couldn't do it without the support of the PTA.

Other things we're working on:

Need to replace **bike sheds** – old bike sheds were falling apart, over 20 years old, wood was rotting, so they have been dismantled. Need new bike sheds as bikes are a big part of playtime provision. The children learn about balance, and road safety, and children learn how to cycle and how to cross the track safely and look where they're going and who's around them. It's really helpful for their gross motor skills.

Library – also with the increase in spare rooms (most of which are being used now as intervention/SEN/extra-curricular rooms), we want to build up a proper library in one of the rooms, which the children can really use to immerse themselves in books.

JUNIOR CHAIR & TREASURER'S REPORT (INCLUDING FINANCIAL SUMMARY & SPENDING REPORTS), PRESENTED BY JUNIOR CHAIR FOR 2024-2025

Catalin Pogor: Thank you all for coming along today, I'm the new PTA chair for the juniors since last year. I'd like to take this opportunity to reflect on the past year, share how the PTA has supported the school, and look ahead to the year to come.

Summary of events and income:

Despite a challenging year, the PTA successfully delivered a range of events that brought our school community together while raising vital funds for the children.

Over the year, we ran the following events:

- **Seasonal Cards** - Income: £2,462.29, Expenditure: £1,251.15, **Profit: £1,211.14**
We didn't do this in the 2025/26 year and won't be doing it going forward, as less parents buy it by the time they get to juniors but it's a lot of work – but there will now be an option to buy cards when they do the art gallery, instead of the framed picture.
- **Seasonal Fair** - Income: £2,621.03, Expenditure: £133.42, **Profit: £2,487.61**
This has become a sustainable seasonable fair since last year. The profit was in line with expectations given the change of format.
- **Krispy Kreme Doughnut Sales** - Income: £1,029.44, Expenditure: £390.58, **Profit: £638.86**
- **Disco** - Income: £2,911.72, Expenditure: £1,397.77, **Profit: £1,513.95**
- **Residents Association Summer Fair** - Income: £394.26, Expenditure: £0.00, **Profit: £394.26**
The HGS Resident's Association Summer Fair, happens in Central Square every year. Natalie (a junior school parent) is usually there selling plants, and Lola's cupcakes owner lives in HGS and donates cupcakes to GSJS and we sell them and are able to keep all the profits. It's an opportunity for visibility of the school in the suburb, a lovely event with many residents attending. We could use it to promote the school more, e.g. with a banner or poster or something. We also should promote it to our schools so more people from both schools go to the event (we do share flyer with the newsletter already). Important to build the relationship between the community and the school, both for the kids to integrate with the community, and suburb residents/parents back to the school.
- **Summer Fair** - Income: £6,698.96, Expenditure: £3,017.81, **Profit: £3,681.15**
This was again slightly less compared to year before, but as expected with the increased cost of living, parents don't seem to spend as much as they used to.
- **Second-hand Uniform Sale** - Income: £121.83, Expenditure: £0.00, **Profit: £121.83**

Together, these events generated a **total profit of approximately £10,048**, which is a fantastic achievement and a testament to the effort put in by volunteers, staff, and families.

On top of these, we have raised **almost £2000 (£1,958.94)** from various sources including: Uniform 4 Kids Sales Commission, Outing Bags, Easy Fundraising, School Lottery, Asda Cashpot, with £647.50 spent and a net profit of £1,311.44.

To sum up all of these, the total for Juniors is **£18,198.47** with **£6,838.23** as expenses and a net profit of **£11,360.24**.

Gift Aid Account Summary

I would also like to provide an update on the Gift Aid account, which is kept separate from our general fundraising account and is used primarily for larger, longer-term investments for the school.

At the start of the year, the Gift Aid account had a balance carried over of **£12,701.39**. During the year, we received a **one-off donation of £83.57**. There was also a small charge of 70 pence, which related to interest on a previous year's Gift Aid claim. This brought the total funds available in the Gift Aid account for the year to **£12,784.26**.

From this account, the PTA supported significant ICT improvements for the school, including:

- ParentMail and bank charges: **£55.80**
- ICT computer replacement: **£8,448.95**
- ICT computer replacement installation: **£520.00**

These investments represent a major contribution towards improving the school's technology and learning infrastructure.

After this expenditure, the balance carried forward to the next financial year is **£3,760.91**.

How PTA Funds Supported the School

Thanks to the funds raised, the PTA was able to make several important contributions to the school this year, including:

- Playground equipment: **£927.00**
- Technology: **£10,600.00**
- Subscriptions (First News and The Week Junior): **£439.00**
- Educational workshops: **£425.00**
- Year 6 Leavers' Party: **£855.74**

These contributions directly benefited the children by enhancing learning resources, supporting wellbeing, and helping create memorable experiences.

Planned and Ongoing Commitments

Looking ahead, the PTA expects to continue supporting the school with funding towards:

- Books for the school library
- Playground equipment
- Technology
- Subscriptions (First News and The Week Junior)
- The Year 6 Leavers' Party

As always, we will aim to prioritise spending that has the greatest positive impact on the children.

A Note on Current Challenges

It would be important to acknowledge that this year has also brought some challenges.

We currently have **around 30 fewer children in the school**, which naturally affects fundraising potential. At the same time, the **cost of living** in London continues to rise, and we are very aware that families are under increasing financial pressure when it comes to donating or spending at events. These factors mean that maintaining — let alone increasing — PTA funds is becoming more difficult, even with successful events.

A Call for Ideas and Support

With that in mind, I would like to invite everyone in our school community to help us think creatively about how we can continue to raise funds in ways that are inclusive, sustainable, and realistic for families. Every idea, big or small, is welcome.

This could include:

- New fundraising ideas
- Low-cost, high-impact events
- Partnerships with local businesses
- Skills or resources people may be willing to share

Thank You

Finally, I would like to say a huge thank you to everyone who supported the PTA this year — whether by volunteering at events, helping behind the scenes, attending activities, donating, or simply supporting us in spirit.

None of this would be possible without the time, energy, and goodwill of our school community, and it truly makes a difference to our children's school experience.

Thank you all for your continued support.

JUNIOR HEAD TEACHER – USE OF PTA GRANT AND FUTURE SPENDING PLANS (EILEEN BHAVSAR)

Eileen Bhavsar: The PTA provides a lot of fun, and moments to come together, and moments that we wouldn't be able to do without the PTA – fairs, discos, and so on. The children absolutely love these events and for us it isn't just about raising funds, of course we love raising money, but it's also about coming together as a community and having those memories for the children.

A great big thank you to Catalin, he had a fantastic year, it was his first solo year and it's not easy!

The money that we spent this year primarily went on:

- **Netball posts**
- **4 interactive whiteboards** – now every single classroom has one of the plasma type boards, only renewed them when the old ones broke down. The technology in the school is now quite good, and this is all because of PTA fundraising.
- Subscriptions for **library software**
- **Birds of prey workshops**
- **Y6 leavers party** – this has been a new event for the last 2 years, it's an inclusive event as nobody has to pay, but it's a lovely way to end their time at Garden Suburb.

We also used gift-aid money and grant funding where possible.

Technology is very vital for teaching nowadays, and we wouldn't be able to keep up with it if we didn't have the PTA money.

Future spending

The plans for spending PTA money this year, some of which have already been spent or been agreed, are as follows:

- **Subscription for FirstNews and The Week Junior**
- Summer term – **wall-mounted fans** in all classrooms, these are much better in terms of health and safety compared to a freestanding fan (less of a trip hazard), and they also help with circulation and ventilation even when it's not boiling hot.
- **Safety inspections for play equipment** – installed 10-15 years ago also using PTA funds, but they need regular safety inspections which are expensive. The equipment is starting to need parts replaced rather than just repaired, which is in line with expectations.
- **National year of reading** – we want to capitalise on this to give a big push to reading, so we're going to ask to spend money from the Gift Aid account (approximately £3800) on books. We'll be investing in good quality engaging books to encourage reading for pleasure. We will also be having a bookfair during parent-teacher consultations.

- **Chromebooks** – we will probably have to save up for this one, but we're starting to use Google for our home learning platform, and also in the classroom, and chromebooks are much cheaper than other laptops. Will cost around £9000.

A massive great big thank you to everyone, and also to Marina, our treasurer, who no longer had a child in the school but still supported with the treasurer/financial reports this term. We will be very sad to lose her, this is a small token of our appreciation (*gave flowers to Marina*).

Alexia Dobinson: Marina also supported the infant school greatly and worked alongside us very well, she was so brilliant, thank you.

Marina: Thank you, I had two children who went through from reception to Y6, my eldest is now 18 but still has fond memories of the school. We really enjoyed integrating into the community and making friends through the PTA. Back in the day the PTA funded enhancements to the school, but I have seen year-on-year the importance of the PTA becoming bigger, as state funding decreases. This motivated me to do more for the PTA and so I ended up stepping up to be the treasurer. I think my children also benefitted from seeing me involved.

Eileen Bhavsar: Thank you, yes we really appreciate the work that the PTA does.

FORMALISATION OF POLICIES

There are no changes to the policies this year, they're all on the website from last year.

ELECTION OF OFFICERS FOR 2025 – 2026

The room then elected the committees for each school, discussion had already been held within each school/PTA so the room unanimously elected as follows:

Infant School PTA Committee:

- Chair – Caroline Zabeti; and 2 Vice-Chairs – Laura Pazir and Fiorda Gjoshi
- Treasurer – Iva Krivokapic
- Secretary – Saba Rela will help ad-hoc as needed.

Junior School PTA Committee:

- Chair – Catalin Pogor
- Treasurer – Violeta Milic
- Secretary – Saba Rela will help ad-hoc as needed.

The secretary role has changed over the years as charity commission etc is now done by treasurer and chairs. Will check if we need to have one, as no-one volunteering to do it. Most likely we only need someone to take the minutes once a year, which Saba could do.

The Trustees of the charity are both Head Teachers, the Chairs and Treasurers of each committee.

Thank you very much to everyone.

LOOKING AHEAD – NEXT STEPS AND PLANNED EVENTS

- Minutes will be uploaded on the websites.
- Dates for meetings in each school already agreed – both schools hold monthly meetings with the Head Teacher and the PTA/Class Reps.

PTA ACCOUNTS SUMMARY 2024-2025

PTA – INFANT SCHOOL ACCOUNTS

GENERAL ACCOUNT END OF YEAR SUMMARY

Opening Balance 01/09/2024	£ 25,441.58
Total Net Income	£ 15,053.55
Total Expenditure	£ 13,689.16
Closing Balance 31/08/2025	£ 26,805.97

GIFT AID ACCOUNT END OF YEAR SUMMARY

Opening Balance 01/09/2024	£ 5,937.88
Total Net Income	£ 1,947.51
Total Expenditure	£ 1,055.59
Closing Balance 31/08/2025	£ 6,829.80

PTA – JUNIOR SCHOOL ACCOUNTS

GENERAL ACCOUNT END OF YEAR SUMMARY

Opening Balance 01/09/2024	£ 21,660.38
Total Net Income	£ 18,198.47
Total Expenditure	£ 20,084.97
Closing Balance 31/08/2025	£ 19,773.88

GIFT AID ACCOUNT END OF YEAR SUMMARY

Opening Balance 01/09/2024	£ 12,701.39
Total Net Income	£ 84.27
Total Expenditure	£ 9,024.75
Closing Balance 31/08/2025	£ 3,760.91

PTA – JUNIOR SCHOOL ACCOUNTS

GENERAL ACCOUNT END OF YEAR SUMMARY

Opening Balance 01/09/2024	£ 65,741.24
Total Net Income	£ 35,283.80
Total Expenditure	£ 43,854.47
Closing Balance 31/08/2025	£ 57,170.57

GARDEN SUBURB SCHOOL PTA SUMMARY OF ACCOUNTS 2024/2025

INFANT SCHOOL GENERAL PTA ACCOUNT BREAKDOWN 2024-2025

EVENTS INCOME 2024/2025

EVENTS	INCOME	EXPENDITURE	NET INCOME
Second hand Uniform	£481.21	£121.83	£359.38
Cake sales	£0.00	£0.00	£0.00
Seasonal Fair	£2,184.73	£780.91	£1,403.82
Seasonal Cards	£1,658.61	£961.16	£697.45
Ice lollie sale 2021/ pancake day 2020	£0.00	£0.00	£0.00
Disco Y1&Y2	£941.76	£625.84	£315.92
Winter Fireside	£679.98	£229.37	£450.61
Treasure Hunt	£1,306.49	£585.80	£720.69
Summer Camp	£3,610.24	£2,258.84	£1,351.40
International Food Fair	£2,405.07	£420.53	£1,984.54
TOTAL	£13,268.09	£5,984.28	£7,283.81

OTHER INCOME/ADJUSTMENTS 2024/2025

OTHER INCOME/ADJUSTMENTS	INCOME	EXPENDITURE	NET INCOME
PTA insurance	£97.20	£162.00	£64.80
Uniform Sale Commission	£1,059.36	£635.61	£423.75
Asda Cashpot	£118.50	£71.10	£47.40
Stikins	£46.08	£0.00	£46.08
Lottery	£359.62	£0.00	£359.62
Easy Fundraising	£104.70	£0.00	£104.70
Sports Coach	£0.00	£0.00	£0.00
ICT Equipment	£0.00	£0.00	£0.00
Miscellaneous One-off Donations	£0.00	£32.00	£-32.00
Gazebos	£0.00	£0.00	£0.00
Bank fees/ transfers	£0.00	£78.88	£-78.88
TOTAL	£1,785.46	£979.59	£805.87

TOTAL INFANTS	£15,053.55	£6,963.87	£8,089.68
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APPLICATION OF FUNDS 2024/2025

Sports Coach	£0.00
Learning resources	£6,639.79
ICT Equipment	£0.00
Workshop / Trips	£85.50
TOTAL	£6,725.29

End of Year Summary of Accounts 2024-2025

Opening Balance 01/09/2024	£	25,441.58
Total Net Income	£	15,053.55
Total Expenditure	£	13,689.16
Closing Balance 31/08/2025	£	26,805.97

EVENTS INCOME 2023/2024

INCOME	EXPENDITURE	NET INCOME
£591.90	£237.94	£353.96
£0.00	£0.00	£0.00
£3,368.78	£1,275.11	£2,093.67
£1,222.52	£709.75	£512.77
£152.87	£0.00	£152.87
£1,332.54	£724.01	£608.53
£537.71	£180.98	£356.73
£1,611.70	£616.83	£994.87
£3,050.19	£2,091.23	£958.96
£2,171.27	£301.74	£1,869.53
£14,039.48	£6,137.59	£7,901.89

OTHER INCOME/ADJUSTMENTS 2023/2024

INCOME	EXPENDITURE	NET INCOME
£76.50	£153.00	£-76.50
£1,043.13	£521.57	£521.57
£0.00	£0.00	£0.00
£0.00	£0.00	£0.00
£371.68	£0.00	£371.68
£0.00	£0.00	£0.00
£0.00	£0.00	£0.00
£0.00	£0.00	£0.00
£-900.00	£0.00	£-900.00
£244.00	£488.00	£-244.00
£1,119.76	£1,218.80	£-99.04
£1,955.07	£2,381.37	£-426.30

£15,994.55	£8,518.96	£7,475.60
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APPLICATION OF FUNDS 2023/2024

Sports Coach	£0.00
Learning resources	£2,289.78
ICT Equipment	£350.00
Workshop / Trips	£95.55
TOTAL	£2,735.33

End of Year Summary of Accounts 2024-2025

Opening Balance 01/09/2023	£	20,701.32
Total Net Income	£	15,994.55
Total Expenditure	£	11,254.29
Closing Balance 31/08/2024	£	25,441.58

INFANT SCHOOL GIFT AID ACCOUNT BREAKDOWN 2024-2025

Gift Aid Summary 2024-2025 (Infants)

Carried forward from previous year	£	5,937.88
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Income

One off donations	£	476.70
Donations through regular giving	£	52.00
Charitable Aid Donations	£	-
Bucket Collection	£	1,076.27
Cake Sales	£	-
Total tax reclaim	£	341.84
Other payments incl Junior Gift Aid	£	0.70
Total raised over year	£	1,947.51

Expenditure

Junior School Gift Aid	£	-
Total Charges & Other Payments	£	64.49
Other Charges (parent reimbursement for event)	£	-
Workshops & Events	£	980.00
Assemblies	£	-
Class Resources	£	11.10
Living Eggs	£	-
Y2 Show & End of Year Parties	£	-
Performing Arts Resources	£	-
Total expenditure	£	1,055.59

Total carried forward to next year	£	6,829.80
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Gift Aid Summary 2023-2024 (Infants)

Carried forward from previous year	£	4,753.86
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Income

One off donations	£	460.93
Donations through regular giving	£	57.00
Charitable Aid Donations	£	-
Bucket Collection	£	1,134.99
Bee Cake Sale	£	497.85
Total tax reclaim	£	360.38
Other payments incl Junior Gift Aid	£	34.60
Total raised over year	£	2,545.75

Expenditure

Junior School Gift Aid	£	34.60
Bank & Parentmail Charges	£	79.25
Other Charges (parent reimbursement for event)	£	-
Diwali Dance Workshop	£	425.00
Hannukah Assembly Doughnuts	£	76.50
Ukuleles	£	130.00
Living Eggs	£	285.00
End of Year Parties	£	122.36
Performing Arts Resources	£	209.02
Total expenditure	£	1,361.73

Total carried forward to next year	£	5,937.88
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GARDEN SUBURB SCHOOL PTA SUMMARY OF ACCOUNTS 2024/2025

JUNIOR SCHOOL GENERAL PTA ACCOUNT BREAKDOWN 2024-2025

EVENTS INCOME 2024/2025

EVENTS	INCOME	EXPENDITURE	NET INCOME
Seasonal Cards	£2,462.29	£1,251.15	£1,211.14
Seasonal Fair	£2,621.03	£133.42	£2,487.61
Krispy Kreme Doughnut Sales	£1,029.44	£390.58	£638.86
Art Exhibition	£0.00	£0.00	£0.00
Disco	£2,911.72	£1,397.77	£1,513.95
Fun Run	£0.00	£0.00	£0.00
RA Summer Fair	£394.26	£0.00	£394.26
Summer Fair	£6,698.96	£3,017.81	£3,681.15
Cake Sales	£0.00	£0.00	£0.00
Ice Lollie Sale	£0.00	£0.00	£0.00
Second Hand Uniform Sales	£121.83	£0.00	£121.83
TOTAL	£16,239.53	£6,190.73	£10,048.80

OTHER INCOME/ADJUSTMENTS 2024/2025

OTHER INCOME/ADJUSTMENTS	INCOME	EXPENDITURE	NET INCOME
Uniform 4 Kids Sales Comission	£635.61	£0.00	£635.61
Outing Bags	£91.42	£0.00	£91.42
Leavers Items	£0.00	£0.00	£0.00
Easy Fundraising	£261.76	£104.70	£157.06
School Lottery	£899.05	£359.62	£539.43
Asda Cashpot	£71.10	£0.00	£71.10
Recycling	£0.00	£0.00	£0.00
Estate Agents	£0.00	£0.00	£0.00
PTA Equipment	£0.00	£0.00	£0.00
PTA Insurance	£0.00	£97.20	£-97.20
Lottery Licence	£0.00	£0.00	£0.00
Bank Fees	£0.00	£85.98	£-85.98
Miscellaneous	£0.00	£0.00	£0.00
TOTAL	£1,958.94	£647.50	£1,311.44
TOTAL JUNIORS	£18,198.47	£6,838.23	£11,360.24

APPLICATION OF FUNDS 2024/25

Project		
Playground Equipment	£	927.00
Educational Resources	£	-
Technology	£	10,600.00
Subscriptions - First News and The Week Junior	£	439.00
Workshops	£	425.00
Sports and Activities	£	-
School Renovation	£	-
Y6 Leavers Party	£	855.74
TOTAL		£13,246.74

End of Year Summary of Accounts 2024-2025

Opening Balance 01/09/2024	£	21,660.38
Total Net Income	£	18,198.47
Total Expenditure	£	20,084.97
Closing Balance 31/08/2025	£	19,773.88

EVENTS INCOME 2023/2024

INCOME	EXPENDITURE	NET INCOME
£2,672.65	£1,468.25	£1,204.40
£5,678.34	£1,610.62	£4,067.72
£830.15	£393.90	£436.25
£0.00	£129.00	£-129.00
£3,001.04	£1,497.12	£1,503.92
£0.00	£0.00	£0.00
£582.73	£0.00	£582.73
£5,553.95	£1,451.94	£4,102.01
£44.28	£0.00	£44.28
£0.00	£0.00	£0.00
£237.94	£0.00	£237.94
£18,601.08	£6,550.83	£12,050.25

OTHER INCOME/ADJUSTMENTS 2023/2024

INCOME	EXPENDITURE	NET INCOME
£521.57	£0.00	£521.57
£84.39	£0.00	£84.39
£0.00	£0.00	£0.00
£249.29	£0.00	£249.29
£929.20	£371.68	£557.52
£0.00	£0.00	£0.00
£0.00	£0.00	£0.00
£0.00	£0.00	£0.00
£0.00	£333.25	£-333.25
£0.00	£76.50	£-76.50
£0.00	£0.00	£0.00
£0.00	£130.63	£-130.63
£0.00	£0.00	£0.00
£1,784.45	£912.06	£872.39
£20,385.53	£7,462.89	£12,922.64

APPLICATION OF FUNDS 2023/24

Project		
Playground Equipment	£	3,084.00
Educational Resources	£	195.50
Technology	£	4,924.67
Subscriptions - First News and The Week Junior	£	1,708.00
Workshops	£	-
Sports and Activities	£	-
School Renovation	£	-
Y6 Leavers Party	£	630.00
TOTAL		£10,542.17

End of Year Summary of Accounts 2023-2024

Opening Balance 01/09/2023	£	19,279.91
Total Net Income	£	20,385.53
Total Expenditure	£	18,005.06
Closing Balance 31/08/2024	£	21,660.38

JUNIOR SCHOOL GIFT AID ACCOUNT BREAKDOWN 2024-2025

Gift Aid Summary 2024-2025 (Juniors)

Carried forward from previous year	£	12,701.39
Income		
One off donations	£	83.57
Donations through regular giving	£	-
Charitable Aid Donations	£	-
Bucket Collections	£	-
Gift Aid Claim 2024-25	£	-
Interest on Previous Year Gift Aid Claim	£	0.70
Total raised over year	£	84.27
Expenditure		
Parentmail & Bank Charges	£	55.80
ICT Computers Replacement	£	8,448.95
ICT Computers Replacement Instalation	£	520.00
Total expenditure	£	9,024.75
Total carried forward to next year	£	3,760.91

Gift Aid Summary 2023-2024 (Juniors)

Carried forward from previous year	£	13,102.75
Income		
One off donations	£	180.00
Donations through regular giving	£	-
Charitable Aid Donations	£	-
Bucket Collections	£	-
Gift Aid Claim 2023-24	£	32.50
Interest on Previous Year Gift Aid Claim	£	2.10
Total raised over year	£	214.60
Expenditure		
Parentmail & Bank Charges	£	65.75
Ukuleles and Gardening Club items	£	550.21
Total expenditure	£	615.96
Total carried forward to next year	£	12,701.39

**GARDEN SUBURB SCHOOL PTA
BANK BALANCES 2024/2025**

	MAIN ACCOUNT		GIFT AID	
	INFANT	JUNIOR	INFANT	JUNIOR
£	25,441.58	£ 21,660.38	£5,937.88	£ 12,701.39
CASH BOOK INCOME	£15,053.55	£18,198.47	£1,947.51	£84.27
CASH BOOK EXPENDITURE	£13,689.16	£20,084.97	£1,055.59	£9,024.75
ACCOUNT TRANSFERS	£0.00	£0.00	£0.00	£0.00
CASH BOOK BALANCE	£26,805.97	£19,773.88	£6,829.80	£3,760.91

BANK BALANCE 31/08/2025	£	25,700.06	£	19,436.26	£	6,425.41	£	3,727.71
OUTSTANDING CREDITS	£	2,843.37	£	838.54	£	437.59	£	33.20
UNCLEARED CHEQUES	£	1,737.46	£	500.92	£	33.20	£	-
BANK RECONCILE	£	26,805.97	£	19,773.88	£	6,829.80	£	3,760.91
Difference (book balance - bank balance)	£	(0.00)	£	-	£	-	£	-

Accounts



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

GARDEN SUBURB PARENT TEACHER TRUST

On accounts for the year
ended

AUGUST 2024

Charity no
(if any)

288 398

Set out on pages

1 - 12

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 00 / MM / YYYY.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

M. G. G. G.

Date:

27/6/25

Name:

MARIA THERESA LEADBETTER

Relevant professional
qualification(s) or body
(if any):

Address:

670 A FINCHLEY ROAD
LONDON
NW11 7NP.

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

RECOMMENDATIONS FROM PREVIOUS ACCOUNTING YEAR HAVE BEEN TAKEN ON.

EG. GACTN EVENT HAS A COVER SHEET WITH INCOME & EXPENDITURE BROKEN DOWN & THEN RECEIPTS BEHIND THIS.

Garden Suburb Schools Parent Teacher Association Annual General Meeting
For period September 2023 – August 2024
Minutes of meeting held on Thursday 21st November 2024

Present:

Daniel Asher (Chair of Infant PTA)
Caroline Zabeti (Co-Chair of Infant PTA)
Maria Marx (Infant Secretary)
Sarah Sands (Infant HT – SS);
Alexia Dobinson (Infant SBM/Charity Sec – AD)

Andrew McHerron (Co-Chair of Jnr PTA)
Sanaz Saifolahi (Vice-Chair of Jnr PTA)
Marina Borges de Oliveira (Jnr PTA Treasurer)
Eileen Bhavsar (Junior HT – EB);
Andrea Bailey (Junior SBM – AB);

Moran Raz (Infant Parent)
Saba Rela (Infant & Junior Parent)
Sehr Ashraf (Infant Parent)
Laura Pazir (Infant Parent)
Jason Korsner (Infant & Junior Parent)
Lida (Infant Parent)
Jude Solomons (Infant Parent)
Iva Krivokopic (Infant & Junior Parent)

Saadia (Infant & Junior Parent)
Osama Ahmad (Infant Parent)
Anthony Benjamin (Infant Parent)
Soma Ahmed (Infant Parent)
H Shabani (Junior Parent)
Catalin Pogor (Junior Parent)
Muhammad Muhammad (Infant & Junior Parent)

Apologies: Laura Ramazzina (Treasurer of Inf PTA)

Minutes taken by A Dobinson (Charity Secretary)

WELCOME FROM THE HEAD TEACHERS

HT's welcomed parents and introduced themselves and the purpose of the meeting – bound by commission to have an AGM to report on finances, elections and future fundraising. Minutes and reports will be on website and then uploaded to commission

REVIEW OF LAST YEAR'S EVENTS & FINANCES

Summary of the accounts (Appendices A & B) for the financial year were handed out at the start of the meeting (see end of minutes for charity account overview)

Junior Chair & Treasurer's Report (including financial summary & spending reports), presented by Junior Co-Chairs for 23-24

Co-Chair – Andrew McHerron Co-Chair – Sanaz Saifolahi Treasurer – Marina Borges de Oliveira
Secretary- Jo Gould

The PTA continued to work hard over the last year to deliver memorable events for the children, bringing our school and local community together and raising much needed funds for the school.

With the help and support of a core PTA team (you know who you are), our Treasurer Marina as well as the unwavering support of Mrs Bhavsar, Ms Bailey, Mr Adolphe, Mr Shepherd and Mrs Dobinson and all the volunteers who have given up their valuable time, we have had another very successful year.

With thanks to Romy and team we were able to secure a donation from Moreland Estate Agents and this year they helped us with the summer fair, paying for the epic Pink Panther slide and supplying and running the candy floss machine (for which the school kept all profits).

We are now stepping down as Co-Chairs after two years, as our son is in Year 6 and we are winding down in preparation for the next stages.

We have loved giving back to the school, planning events and seeing our community thrive. We have really enjoyed building ties with school leadership and staff and working together for the good of our school community. But it is time to move on.

Whoever takes over will have our mentorship, some wonderful core volunteers and we are both happy to help in any way we can.

Please do consider taking over these important roles as without anyone stepping up, the PTA cannot function.

We would like to thank everyone who has helped and supported the PTA over the last year, including all parent/carer volunteers.

Eileen Bhavsar: Extended a great big thank you to Andrew and Sanaz for all that you have done, you've done a fantastic job. Parents are busy so there are less people to volunteer so everything is down to the hard work of you both. The PTA is also about families and children coming together, and without you this wouldn't have happened.

We will now summarise the fundraising events for the last year.

Simple Fundraising (not including events)

Easy Fundraising
School Lottery
Uniform For Kids commission
Outing Bags

Events

Seasonal Cards (December)
Seasonal Fair (December)
Krispy Kreme Sale (after school)
Lola's cake sale
Second Hand Uniform Sales (various dates)
School Disco (March)
Summer Fair (June)

Total funds received- General PTA ACCOUNT

We are pleased to report that the total amount of funds raised from our events and simple fundraising for the period of 2023-2024 was an incredible **£12,922.64**.

Gift Aid account: We also raised a total of £214. 60 with Gift Aid from one-off donations made to the school and the gift aid claims.

Easy Fundraising (Profit £249.29): This is an app that you can download and it is attached to many brands/shopping/purchases. We have recently sent out ParentMails about this and the Asda pot. When you choose to purchase something through the Easy Fundraising app, the school gets a small percentage in return. This is the easiest way to make a donation to the school without doing anything!

School Lottery (Profit £557.52): The School lottery was a fundraising initiative set up in October 2019 together with the Infant School. An independent company runs the lottery so there is little work involved. Parents/carers purchase tickets online at £1 a ticket to enter a weekly draw where they can win a guaranteed cash prize each week and also get entered into a national draw with the chance of winning £25,000.

Uniform for Kids commission (£521.57): We make a percentage on the uniform sales.

Outing Bags (Profit £84.39): We sell handy branded bags through ParentMail that the children can take on outings with them.

MAIN EVENTS

Seasonal Cards – (£1204.40): We continue to work with the company My School Printing and had another successful year with them. The children really enjoy designing their cards and there are various items to purchase including mugs and magnets.

Seasonal Fair – (Profit £4067.72): This has always been such a stand out event for the children who really do look forward to it. It is also a big fundraiser for the school.

We are very happy to say that we had a very successful event last time and we are very grateful to all the wonderful volunteers.

This year we are running a sustainable seasonal fair which is a new way of doing the fair but we think that it will be really great. We have had to be imaginative as no one stepped up to lead the event/take care of the purchasing and so this idea was a great way to ensure the children do not miss out whilst also offering a sustainable option having taken into account feedback over the years.

Krispy Kreme Sales (Profit £436.25): These sales were another new initiative that was bought in in 2019 which went down extremely well. They are held at the end of the school day in the Junior Playground.

Krispy Kreme sell to charities at a reduced price and we then we sell each doughnut for £1.50. They are always a sell out and it's a really great and easy fundraiser.

Lola's cake sale (£582.73): Marina, the two of us and our son Daniel took the day to sell cakes on behalf of the school at the HGS Residents' Association Fair and were able to keep all of the profits for the school!

Second Hand Uniform Sales – (Profit £237.94): Continued thanks and gratitude goes to Natalie who oversees the running of these sales together with other volunteers and also thanks to all the other parents/carers who help with selling on the day.

School Disco (Profit £1503.92): The children really look forward to this event. The entry ticket includes something that flashes or glows in the dark (flashing fabric wristband last time) and snacks/drinks and a free tattoo. We also sell extra tattoos. The DJ is always brilliant.

Summer Fair (Profit £4102.01): This was the second year in a row we managed to present the summer fair. With thanks to Romy and team, we were able to secure a donation from Moreland to pay for the Pink Panther slide! We would not have been able to carry this huge event off without the dedicated support and help from our core PTA group of volunteers, Mrs Bhavsar, leadership and the staff who gave up their Saturday to help and supervise and all the volunteers from our school community.

We are so grateful for the core PTA group, the parents and carers who have volunteered their time for the benefit of the children and we are sure that this year whoever takes over will have a further successful year of PTA events for the children and community to look forward to.

Junior Head Teacher – Use of PTA Grant and Future Spending Plans (Eileen Bhavsar)

A further thank you to all of the committee for their hard work.

PTA money, donated to the school, has in the past paid for extras to enhance the children's experiences in school. Now it is essential as schools are struggling financially, to ensure a good quality provision.

We have used quite a bit from the PTA to support technology over the years. Interactive Whiteboards have been replaced twice with PTA money, and run this as a rolling project as technology changes and wears out. This year have used £5K to upgrade the wireless system in school, this has been very impactful for children and staff.

In addition to technology, have also maintained the play equipment in the front playground. Purchased Humidity resources for geography and pay for the subscriptions such as 1st News.

Looking ahead, there are four more Interactive Whiteboards which are needed to all are up to date. Netball posts for sports, and looking at contributing towards new PC's in the computer suite. We're also looking at tables and games for the playground, things for the kids to get excited about!

Infant Chair & Treasurer's Report (including financial summary & spending reports), presented by Infant Chair(s) for 23-24

Sarah Sands introduced Daniel Asher who stepped up to be the Infant Chair for the year concentrating on the events, while Caroline didn't have a child in the infant school. However, Caroline was very much supporting the committee through the year in the infant school and advised on policies and procedures in her role as Vice Chair.

Hello everyone, thank you for making the time to attend the AGM this morning. My name is Daniel Asher, and I am the Chair of the Infant School PTA. I'm here to give you an annual report of our organisation; our priorities, performance and future.

Before I begin I want to thank those that made my role very much easier. First our amazing committee, Caroline Zabeti, my Vice Chair, Laura Ramazzina, our Treasurer, Maria Marx, our Secretary

And a special mention to Iva Krivokapic and Moran Raz-Zakai who have both, amongst many other parents too, who have stepped up and taken responsibility for and become core members of our events teams. And of course to all the other parents who help out on the events on the day (we had 30 volunteers for the disco!), please pass on our thanks if they are not here today.

I also want to mention Ms Bhavsar and Ms Bailey from the Junior School leadership and office, as well as Andrew and Sanaz McHerron, the Junior PTA Chairs, for the help they've provided with some of our events.

And of course to Ms Sands, our incredible, kind, engaged and inspirational Headteacher - without her solid support many things just wouldn't work!. And couldn't have done without the total commitments and subtle support of Alexia, Sue and Alejandra, the brilliant and supportive office and admin team without which none of this would be possible.

The events provide incredible memories, the Infants are blessed that we can give many first experiences through the events we put on.

Let me quickly cover what our PTA priorities are:

- We provide a direct communication channel between parents, teachers and leadership, primarily through our monthly meeting that Ms Sands holds
- We raise money for the school to help purchase some aspirational items, educational resources and services
- We run events to create amazing experiences and lasting memories for our children

Summary of events and income:

- The Infant School PTA raised £15,994.55 of Income in the 2023/24. This was about 25% less than last year, and probably reflects the smaller intake we had into Reception
 - Total expenditure was £11,254 which was over 60% less than 2022/23. PTA invested £23,500 in learning experiences and equipment in the Infant School during the 2022/23 financial year. In 2023/24, the expenditure was significantly lower at £4,343.09. These PTA funds were spent on new Bicycles and Parts, new Gazebos and Phonics Reading Scheme and some administrative costs like ParentMail.
 - The closing balance of the PTA funds in 2023/24 increased to over £25,000, which represented an increase of about £5,000 from 2022/23.
 - The major reason for this was the £15,000 ICT investment in a new Whiteboard and 30 laptops in 2022/23. This year the money was spent on bikes for the playground, gazebos, phonics support and miscellaneous expenses (inflated by reimbursements to the juniors when their card machine went down)
 - Major events in the 2023/24 year included the Seasonal Cards, Seasonal Fair, Disco, Treasure Hunt, Summer Camp, and International Food Fair. Net income from events in 2023/2024 was £7,901.89, compared to £11,600.74 in 2022/2023
- 6

- The PTA also received income from other sources such as Bucket Collection, Bee Cake Sale, One off donations, Uniform Sales, the Lottery, and Amazon Smile. Other income for 2023/2024 was £1,181.47, compared to £2,216.00 in 2022/2023.
- The Gift Aid account was used to fund workshops and extracurricular activities for the children. The Gift Aid account balance carried forward to the next year was higher in 2023/2024 at £5,937.88 compared to £4,753.86 in 2022/2023.
- The PTA faced challenges due to tough financial times for both the school and families and so are exploring alternative fundraising opportunities, such as partnerships with local businesses.
- We'd like to thank all the parents for their ongoing support with the events, and for donating so generously
- Invited Caroline up to help with next bit

The Events – Asked Caroline to join him to talk through the events:

Seasonal Cards - We raised £512: Caroline led on this as first event of the year. The children create a design and then we sell the items. Lovely thing, kids enjoy making and then parents have a souvenir to share with their friends. Less than previously think due to reduction in classes in reception. Will see reduction over all the events this year and going forward as a result of the reduction in pupil numbers.

Seasonal Fair - We raised £2,093: Daniel, Moran and many other helped on this event. Jason was Santa, and there was a magnificent contribution from an infant member of staff who did a great balloon display, transforming the hall into a wonderland – thank you Leila! We hope you will help again! The children are so excited, they buy gifts for friends and families and of course buy things that will end up for themselves! Brilliant way for our new parents to also get to know the school.

As it is expensive for parents (previously were asked to support twice – providing the gifts and then money to buy them back!), now changing the format so the initial contribution is entirely voluntary of a fiver to go towards the set up costs, and we'll do the rest. Will now just ask parents for money on the day for the children to spend as it can be an expensive time of year. So profit was a bit reduced but it was the right thing to do.

Winter Fireside - We raised £356 New event to get parents and kids together, carol singing and fire pit for marshmallows, mulled wine. Need lots of parent help and parents stepped up at the last minute. Kids adore it, such a lovely event – stemmed from a leaving do held previously and realised how lovely it is so did it again.

Disco - We raised £608 Iva stepped up and was amazing, despite being thrown into the fire! For years one and two, it is their first disco, high energy and emotion. Very popular for the volunteers – thank you to everyone who helped out.

Treasure Hunt - We raised £994 Led by the core team, kids get to explore the local neighbourhood, and we put clues around and end up in little wood. A lot of fun, open to families and friends, fun and games at the end.

Summer Camp - We raised £958 Biggest and complicated event of the year, had 50 families camping, music bar ice cream and Miss Sands story time around the fire. A lot of work but a wonderful event. Had to be delayed due to a storm, which caused some additional cost, office was incredible in supporting with this. Thank you to both Sarah Sands and Alexia D for decisive action and picking up all the pieces. Pizza's delivered – Flo thank you. It was very successful.

International Food Fair - We raised £1,869: Even though held on the day of the deluge, and we moved it inside it was still an incredible event celebrating the flavours of our community, with lots of lovely food and lots of activities. Caroline and Moran and Iva were very central along with others in difficult circumstances. Playground turned into a swimming pool so had to move to dining room and school hall and classrooms, but they pulled it out of the hat!

We also had a Ice Lolly Sale, £152 and Second Hand Uniform Sales, £353

Thank you all so much, and please join our team, to contribute and engage with the PTA.

Infant Head Teacher – Use of PTA Grant and Future Spending Plans (Sarah Sands)

Thank you to everyone on our committee for all their hard work.

The Infant School received a grant from the Hampstead Garden Suburb Trust of £1000 to spend on bikes which was then topped up by the PTA – this investment is to promote self, sustainable travel. We purchased pedal and balance bikes, which have been a huge asset to the playground with the children moving through the different types as their confidence grows – keeping them busy and active in the playground.

The phonics program started a couple of years ago, and we used some of the grant to top up books to support this program. And we used money raised through gift aid to support workshops and events in school which really added to the experiences of the children.

We've talked a lot about the reduction in pupil numbers – this is the case across London, and we've been hit as well meaning that this year (Sept 2024) we're down to two form entry in reception and year one, which has meant an impact on events but we do now have spare rooms! As a result, we've applied (and been granted) £5,000 from the Residents Association to go towards a sensory room, and would like the PTA to match this to create a sensory break out room. We're seeing a difference in the lock down children coming into school, with language issues and increased separation anxiety which we need to be able to support. This will be a place that the children can go to be quiet and regulate.

We're looking at our other spare rooms, and maybe able to move another year two class across the corridor so children have access direct to the playground and an outdoor classroom. We can be a bit adventurous with our planning, we don't know what the future will hold but we have them for now when needed.

FORMALISATION OF POLICIES (OPERATIONAL AND FINANCIAL), UPDATES FOR THE CHARITY MEMBERS

– Sarah Sands.

The PTA committee of both schools have been formalising the processes and policies required for the charity. It is only right and proper to formalise what has been in place for many years, to ensure going forward that there is no confusion for new members.

Thank you to Alexia for all her hard work on the procedures and requirements of the charity commission, to Caroline for putting the policy wording together and the committee for reviewing them all.

The main operational policy covers the roles, how raise money, communications, safeguarding (including checks required for the committee members) and a code of conduct. The finance policy covers the roles, income, expenses, grant reimbursements and how share finances across the two parts of the PTA / Schools.

Both policies have been agreed by the all members of the committees in both schools, and copies of the new policies will be uploaded to the websites in due course.

ELECTION OF OFFICERS FOR 2024 – 2025 – Sarah Sands

Laura (Infant Treasurer) put together a list of the roles and job descriptions for each committee – noting that the Head Teachers, Chairs and Treasurers of the PTA are also Trustees of the Charity, the latter formally elected each year (see below for election details). These will also be uploaded onto the website in due course.

Would like to thank Alexia Dobinson, who is stepping down as the Charity Secretary. It has been a huge amount of work, bringing together the finances and advising the committee and quite stressful at times. The room thanked Alexia for her support and hard work.

Alexia thanked the room, and thanked the parents who she has worked with so closely across both the infant and junior school committees for their support and good humour, but it is time for her to step back and just support the infant school PTA.

The committee have decided that the role will not be replaced as the new policies in place replace the advisory capacity of the role and other parts it can be undertaken by other members of the committee (mainly the treasurers as previously). Only bit missing is the prepping for the AGM and taking the minutes, trustees will make arrangements for future years.

Infant School PTA Committee:

Sarah Sands thanked Daniel and Laura, who are both stepping down this year, for all their hard work. Discussion had already been held within the Infant School and so the election was as follows:

Unanimously Elected by the room:

- Chair & Vice Chair / Co-Chairs – Caroline Zabeti & Moran Raz
- Secretary – Maria Marx
- Treasurer – Iva Krivokapic (has been shadowing Laura for a few months as a hand over)

Junior School PTA Committee:

Eileen thanked Sanaz and Andrew once again. Catalin Pogor has volunteered to take over saying that works at home and would like to be more invested for the children, and has told his son who is VERY excited that dad is helping out.

Unanimously Elected by the room:

- Chair: Catalin Pogor
- Secretary - TBC
- Treasurer – Marina Borges d. Oliveira (last year, looking for someone to shadow and take over from next year)

The Trustees of the charity are both Head Teachers, the Chairs and Treasurers of each committee.

Looking ahead – next steps and planned events (dates for meetings in each school already agreed).

- The rolls and policies will be put on the websites, and once ready a link will be sent to parents with a communication.
- Next up are the seasonal fairs in both schools
- Both schools hold monthly meetings with the Head Teacher and the PTA / Class Reps to talk about what is going on in school, plans for events and also spending. Infant meetings are on the first Friday of each month, may move to Thursdays. Junior Meetings are on the last Friday of each month.
- Trustees to arrange the annual inspection of the accounts, and decide on arrangements for future AGM preparation and minute taking.

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PTA ACCOUNTS SUMMARY 2022-2023

PTA - INFANT SCH ACCOUNTS

GENERAL ACCOUNT END OF YEAR SUMMARY

Opening Balance 01/09/2022	£20,701.32
Total Cash Book Income	£15,994.55
Total Cash Book Expenditure	£11,254.29
Closing Balance 31/08/2023	£25,441.58

GIFT AID ACCOUNT END OF YEAR SUMMARY

Opening Balance 01/09/2022	£ 4,753.86
Total Cash Book Income	£ 2,545.75
Total Cash Book Expenditure	£ 1,361.73
Closing Balance 31/08/2023	£ 5,937.88

PTA - JUNIOR SCH ACCOUNTS

GENERAL ACCOUNT END OF YEAR SUMMARY

Opening Balance 01/09/2022	£19,279.91
Total Cash Book Income	£20,385.53
Total Cash Book Expenditure	£18,005.06
Closing Balance 31/08/2023	£21,660.38

GIFT AID ACCOUNT END OF YEAR SUMMARY

Opening Balance 01/09/2022	£13,102.75
Total Cash Book Income	£ 214.60
Total Cash Book Expenditure	£ 615.96
Closing Balance 31/08/2023	£12,701.39

TOTALS FOR GARDEN SUBURB SCHOOL PARENT TEACHER TRUST FOR THE YEAR SEPT 2022 - AUGUST 2023

Opening Balance 01/09/2022	£57,837.84
Total Cash Book Income	£39,140.43
Total Cash Book Expenditure	£31,237.04
Closing Balance 31/08/2023	£65,741.23

Calculated
1 week
5th
9th
4th
Discrepancy
checked - 9th
Discrepancy
checked - 9th

GARDEN SUBURB SCHOOL PTA SUMMARY OF ACCOUNTS 2023/2024**INFANT SCHOOL GENERAL PTA ACCOUNT BREAKDOWN 2023-2024****EVENTS INCOME 2023/2024****EVENTS INCOME 2022/2023**

EVENTS	INCOME	EXPENDITURE	NET INCOME
Second hand Uniform	£591.90	£237.94	£353.96
Cake sales	£0.00	£0.00	£0.00
Seasonal Fair	£3,368.78	£1,275.11	£2,093.67
Seasonal Cards	£1,222.52	£709.75	£512.77
Ice lollie sale 2021/ pancake day 2020	£152.87	£0.00	£152.87
Disco Y1&Y2	£1,332.54	£724.01	£608.53
Winter Fireside	£537.71	£180.98	£356.73
Treasure Hunt	£1,611.70	£616.83	£994.87
Summer Camp	£3,050.19	£2,091.23	£958.96
International Food Fair	£2,171.27	£301.74	£1,869.53
TOTAL	£14,039.48	£6,137.59	£7,901.89

INCOME	EXPENDITURE	NET INCOME
£652.91	£326.74	£326.17
£0.00	£0.00	£0.00
£4,993.87	£1,488.67	£3,505.20
£2,035.55	£1,098.20	£937.33
£0.00	£0.00	£0.00
£1,418.38	£749.56	£668.82
£0.00	£0.00	£0.00
£1,811.11	£820.85	£990.26
£4,015.66	£2,194.47	£1,821.19
£3,776.72	£424.97	£3,351.75
£18,704.20	£7,103.46	£11,600.74

OTHER INCOME/ADJUSTMENTS 2023/2024**OTHER INCOME/ADJUSTMENTS 2022/2023**

OTHER INCOME/ADJUSTMENTS	INCOME	EXPENDITURE	NET INCOME
PTA insurance	£76.50	£153.00	£-76.50
Uniform Sale Commission	£1,043.13	£521.57	£521.57
Amazon Smile	£0.00	£0.00	£0.00
Lottery	£371.68	£0.00	£371.68
Stikins	£0.00	£0.00	£0.00
Little Library	£0.00	£0.00	£0.00
Ukraine Appeal	£0.00	£0.00	£0.00
One off donations	£463.76	£0.00	£463.76
Bank fees	£0.00	£99.04	£-99.04
TOTAL	£1,955.07	£773.61	£1,181.47

INCOME	EXPENDITURE	NET INCOME
£70.00	£140.00	£-70.00
£1,111.21	£555.61	£555.61
£199.74	£0.00	£199.74
£509.96	£0.00	£509.96
£68.78	£0.00	£68.78
£22.14	£0.00	£22.14
£0.00	£0.00	£0.00
£1,036.00	£0.00	£1,036.00
£0.00	£106.23	£-106.23
£3,017.83	£801.84	£2,216.00

TOTAL INFANTS	£15,994.55	£6,911.20	£9,083.36
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£21,722.03	£7,905.30	£13,816.73
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APPLICATION OF FUNDS 2023/2024**APPLICATION OF FUNDS 2022/2023**

Sports Coach	£0.00
Learning resources	£2,289.78
Miscellaneous	£1,119.76
ICT Equipment	£350.00
Workshop / Trips	£95.55
Gazebos	£488.00
TOTAL	£4,343.09

Sports Coach	£5,257.00
Learning resources	£247.96
Parentmail SMS	£200.00
ICT Equipment	£15,452.48
Workshop / Trips	£2,439.44
TOTAL	£23,596.88

End of Year Summary of Accounts 2023-2024

Opening Balance 01/09/2023	£	20,701.32
Total Net Income	£	15,994.55
Total Expenditure	£	11,254.29
Closing Balance 31/08/2024	£	25,441.59

End of Year Summary of Accounts 2022-2023

Opening Balance 01/09/2022	£	30,481.47
Total Net Income	£	21,722.03
Total Expenditure	£	31,502.18
Closing Balance 31/08/2023	£	20,701.32

INFANT SCHOOL GIFT AID ACCOUNT BREAKDOWN 2023-2024**Gift Aid Summary 2023-2024 (Infants)**

Carried forward from previous year	£	4,753.86
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Income

One off donations	£	460.93
Donations through regular giving	£	57.00
Charitable Aid Donations	£	-
Bucket Collection	£	1,134.99
Bee Cake Sale	£	497.85
Total tax reclaim	£	360.38
Other payments incl Junior Gift Aid	£	34.60
Total raised over year	£	2,545.75

Expenditure

Junior School Gift Aid	£	34.60
Bank & Parentmail Charges	£	79.25
Other Charges (parent reimbursement for event)	£	-
Diwali Dance Workshop	£	425.00
Hannukah Assembly Doughnuts	£	76.50
Ukuleles	£	130.00
Living Eggs	£	285.00
End of Year Parties	£	122.36
Performing Arts Resources	£	209.02
Total expenditure	£	1,361.73

Total carried forward to next year	£	5,937.88
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Gift Aid Summary 2022-2023 (Infants)

Carried forward from previous year	£	4,464.46
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Income

One off donations	£	350.00
Donations through regular giving	£	148.00
Charitable Aid Donations	£	-
Bucket Collections	£	1,144.72
Total tax reclaim	£	343.31
Other payments incl Junior Gift Aid	£	1,380.41
Total raised over year	£	3,366.44

Expenditure

Junior School Gift Aid	£	115.26
Bank & Parentmail Charges	£	74.77
Other Charges (parent reimbursement for event)	£	1,265.15
Diwali Dance Workshop	£	400.00
Drumming Workshop	£	200.00
Kings & Queens Day May 2022	£	90.10
Y2 Dragon Day	£	23.50
Tennis Sessions @ Mercury Tennis	£	810.00
Performing Arts Resources	£	98.26
Total expenditure	£	3,077.04

Total carried forward to next year	£	4,753.86
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GARDEN SUBURB SCHOOL PTA SUMMARY OF ACCOUNTS 2023/2024

JUNIOR SCHOOL GENERAL PTA ACCOUNT BREAKDOWN 2023-2024

EVENTS INCOME 2023/2024

EVENTS	INCOME	EXPENDITURE	NET INCOME
Seasonal Cards	£2,672.65	£1,468.25	£1,204.40
✓ Seasonal Fair	£5,678.34	£1,610.62	£4,067.72
✓ Krispy Kreme Doughnut Sales	£830.15	£393.90	£436.25
Art Exhibition	£0.00	£129.00	£-129.00
Disco	£3,001.04	£1,497.12	£1,503.92
Fun Run	£0.00	£0.00	£0.00
RA Summer Fair	£582.73	£0.00	£582.73
✓ Summer Fair	£5,553.95	£1,451.94	£4,102.01
Cake Sales	£44.28	£0.00	£44.28
Ice Lollie Sale	£0.00	£0.00	£0.00
Second Hand Uniform Sales	£237.94	£0.00	£237.94
TOTAL	£18,601.08	£6,550.83	£12,050.25

EVENTS INCOME 2022/2023

INCOME	EXPENDITURE	NET INCOME
£2,644.75	£1,333.33	£1,311.42
£6,257.63	£1,537.88	£4,719.75
£861.15	£418.50	£442.65
£253.16	£0.00	£253.16
£3,317.95	£1,533.00	£1,784.95
£0.00	£0.00	£0.00
£7,818.56	£4,816.68	£3,001.88
£0.00	£0.00	£0.00
£0.00	£0.00	£0.00
£418.84	£0.00	£418.84
£21,572.04	£9,639.39	£11,932.65

OTHER INCOME/ADJUSTMENTS 2023/2024

OTHER INCOME/ADJUSTMENTS	INCOME	EXPENDITURE	NET INCOME
Uniform 4 Kids Sales Commission	£521.57	£0.00	£521.57
Outing Bags	£84.39	£0.00	£84.39
Leavers Items	£0.00	£0.00	£0.00
Easy Fundraising	£249.29	£0.00	£249.29
School Lottery	£929.20	£371.68	£557.52
Recycling	£0.00	£0.00	£0.00
Estate Agents	£0.00	£0.00	£0.00
Matched Fundraising	£0.00	£0.00	£0.00
PTA Equipment	£0.00	£333.25	£-333.25
PTA Insurance	£0.00	£76.50	£-76.50
Lottery Licence	£0.00	£0.00	£0.00
Bank Fees	£0.00	£130.63	£-130.63
Miscellaneous	£0.00	£0.00	£0.00
TOTAL	£1,784.45	£912.06	£872.39
TOTAL JUNIORS	£20,385.53	£7,462.89	£12,922.64

OTHER INCOME/ADJUSTMENTS 2022/2023

INCOME	EXPENDITURE	NET INCOME
£1,027.58	£471.98	£555.61
£138.91	£0.00	£138.91
£1,160.74	£1,187.46	£-26.72
£252.27	£0.00	£252.27
£1,150.10	£509.96	£640.14
£0.00	£0.00	£0.00
£0.00	£0.00	£0.00
£0.00	£0.00	£0.00
£0.00	£116.64	£-116.64
£0.00	£70.00	£-70.00
£0.00	£0.00	£0.00
£0.00	£120.78	£-120.78
£0.00	£0.00	£0.00
£3,729.60	£2,476.82	£1,252.79
£25,301.64	£12,116.21	£13,185.44

APPLICATION OF FUNDS 2023/24

Project		
Playground Equipment	£	3,084.00
Educational Resources	£	195.50
Technology	£	4,924.67
Subscriptions - First News and The Week Junior	£	1,708.00
Workshops	£	-
Sports and Activities	£	-
School Renovation	£	-
Y6 Leavers Party	£	630.00
TOTAL		£10,542.17

End of Year Summary of Accounts 2023-2024

Opening Balance 01/09/2023	£	19,279.91
Total Net Income	£	20,385.53
Total Expenditure	£	18,005.06
Closing Balance 31/08/2024	£	21,660.38

APPLICATION OF FUNDS 2022/23

Project		
Playground Equipment	£	4,089.00
Educational Resources	£	5,800.75
Technology	£	10,558.95
Subscriptions - First News and The Week Junior	£	1,052.00
Workshops	£	-
Sports and Activities	£	-
School Renovation	£	-
Y6 Leavers Party	£	N/A
TOTAL		£21,500.70

End of Year Summary of Accounts 2022-2023

Opening Balance 01/09/2022	£	27,595.18
Total Net Income	£	25,301.64
Total Expenditure	£	33,616.91
Closing Balance 31/08/2023	£	19,279.9

JUNIOR SCHOOL GIFT AID ACCOUNT BREAKDOWN 2023-2024

Gift Aid Summary 2023-2024 (Juniors)

Carried forward from previous year	£	13,102.75
Income		
One off donations	£	180.00
Donations through regular giving	£	-
Charitable Aid Donations	£	-
Bucket Collections	£	-
Gift Aid Claim 2023-24	£	32.50
Interest on Previous Year Gift Aid Claim	£	2.10
Total raised over year	£	214.60
Expenditure		
Parentmail & Bank Charges	£	65.75
Ukuleles and Gardening Club items	£	550.21
Total expenditure	£	615.96
Total carried forward to next year	£	12,701.39

Gift Aid Summary 2022-2023 (Juniors)

Carried forward from previous year	£	12,367.71
Income		
One off donations	£	690.00
Donations through regular giving	£	-
Charitable Aid Donations	£	-
Bucket Collections	£	-
Gift Aid Claim 2022-23	£	115.00
Interest on Previous Year Gift Aid Claim	£	0.26
Total raised over year	£	805.26
Expenditure		
Parentmail & Bank Charges	£	70.22
	£	-
Total expenditure	£	70.22
Total carried forward to next year	£	13,102.75

**GARDEN SUBURB SCHOOL PTA
BANK BALANCES 2023/2024**

	INFANT	JUNIOR	GIFT AID	
			INFANT	JUNIOR

CASH BOOK OPENING PER 01/09/2023	£	20,701.32	£	19,279.91	£	4,753.86	£	13,102.75
CASH BOOK INCOME		£15,994.55		£20,385.53		£2,545.75		£214.60
CASH BOOK EXPENDITURE		£11,254.29		£18,005.06		£1,361.73		£615.96
ACCOUNT TRANSFERS		£0.00		£0.00		£0.00		£0.00
CASH BOOK BALANCE		£25,441.59		£21,660.38		£5,937.88		£12,701.39

BANK BALANCE 31/08/2024	£	28,019.22	£	21,529.24	£	5,764.29	£	12,673.89
OUTSTANDING CREDITS	£	371.68	£	1,190.72	£	493.76	£	32.50
UNCLEARED CHEQUES	£	2,949.32	£	1,059.58	£	320.17	£	5.00
BANK RECONCILE	£	25,441.58	£	21,660.38	£	5,937.88	£	12,701.39

Accounts

Garden Suburb Schools Parent Teacher Association Annual General Meeting
For period September 2019 – August 2021
Minutes of meeting held on 5th November 2021

Present:

Sarah Sands (Infant HT – SS);
Alexia Dobinson (Infant SBM - AD)
Rachel Joseph (Co-Chair of Jnr PTA);
Addy Gol (Co-Treasurer);
Ruth Henrywood (Chair of Governors & Jnr Parent);

Eileen Bhavsar (Junior HT – EB);
Andrea Bailey (Junior SBM – AB);
Daniella Price (Co-Chair of Jnr PTA)
Zuzana Macejka (Co-Treasurer);

Shirley Levi Kerekes (Infant Parent)
Andrew McHerron (Junior Parent)
Julia Liebscher (Infant Parent)
Hatice Cakan (Junior Parent)
Mehrnoosh Kandy (Infant Parent)
Susanna Bailey (Infant Parent)
Frances Corrin (Junior Parent)
Bakhshi (Infant Parent)
Assi Gol (Infant & Junior Parent)
Hannah Orosco (Infant Parent)
Joanne Gould (Infant & Junior Parent)
Maria Leadbetter (Junior Parent)
Saadia Ballit (Infant Parent)

Nasira Shafaat (Infant Parent)
Nicolas Leszko (Infant & Junior Parent)
Rinat Bytton (Infant Parent)
Emily Asquith (Junior Parent)
Maryam Nalimian (Infant Parent)
Maryam Gelid Bari (Infant Parent)
Darlene Williams (Infant parent)
Yasmin Gover Hadas (Infant & Junior Parent)
Caroline Zabeti (Infant Parent)
Romy Summers Gould (Infant Parent)
Pegah Jafari (Junior Parent)
Cosmin Constantin (Infant Parent)

Minutes taken by Alexia Dobinson (Infant SBM / Charity Secretary)

Welcome from the Head Teachers:

- EB welcomed everyone to the meeting and introduced HT's and Ruth, Chair of Governors.
- Registered charity across both schools, but with two separate committees for each school. AGM covers both school – couldn't have last year due to Covid-19 pandemic so this year will be covering two years.
- SS huge thank you to Addy Gol (Treasurer) who has carried both roles over the past year in Infant School following from Paul Cohen's resignation in autumn 2020.
- EB huge thank you to Rachel Chair of Juniors and her team. Has continued through the pandemic as much as possible.
- PTA raises much needed funds and also amazing experiences for the children
- Ruth Henrywood (Chair of Governors): Thank you to the PTA – schools couldn't do what they do without support of the PTA and parents. Valued by personally as both governor and parent – we have an amazing community. Funding pressures for both schools are growing, as in many schools, the demands on school budgets are massive with more coming all the time with funding going down rather than up. HT's have done everything can to make efficiencies, cut things down to the bone – so well done as parents probably don't even notice. Behind the scenes there is a lot of work going on – so funds from the PTA are more important now than ever. Both in terms of fundraising, but also need parents as ambassadors to get more kids in school, each child = £4K and we need to be full. Tell friends how great we are, get the word out, space in the schools. So important to get the numbers up and on a sustainable footing to keep the schools brilliant. If anyone has any experience in marketing etc... then please see Ruth if you can help out.
- SS – if you have a child in the nursery, please collect some cards to give out. Distance is not an issue! Our area been particularly hit on brexit and other socio economic issues.

Review of last two year's events

Summary of the accounts for the two financial years, 2019-2020 and 2020-2021, were handed out at the start of the meeting for the attendees to look through.

Infant Chair's Report & Financial Summary – presented by Addy, and will combine Treasurers report with the chairs report. Big picture, hit hard by Covid, normally raised about £10K per year last two years £13K in total. Presented report (see attached)

Spending Report from Infant School HT

- Fundraising really enabled the school to do things wouldn't have been able to do. Traditionally enhanced but now having to use for more of the day to day. 2019/20 kit out medical room so now lovely bed for the children to use when ill. Gymnastics and games for the hall and playground – new rota's mean can be focused activities to develop their skills. Kitchen equipment for cooking room, hope to restart cooking in school soon (and coin counter – very handy!) Lots of chairs for the corridors for small break out areas, but main expenditure on sports coach who works at lunchtime – been a really good investment, extra member of staff works for 30 mins with classes every third week. Children really enjoy and had increased levels of activity that every child benefits from.
- This year since Sept 2021: Text messages as majority are for the PTA and have to pay for each message. Continuing with sports coach. Little Wandle – phonics programme in Infant school, revamping way teach reading. Each class has rich environment, new books which are good quality literature and within this phonics teaching. Purchasing books for both general reading and phonics which match the scheme we're teaching and can then bring them home to link home and school. Huge investment in resources and still need more! Currently have decodable in school, will need eBooks at home for the decodable. Want to get more physical books to send home.

Junior Chair's Report & Financial Summary – Rachel introduced self as Chair of Jnr PTA together with Daniella Co-Chair and Zuzana Treasurer. Presented report (see attached) which went into detail about fund raising activities, spending reported on by Jnr Head.

Spending Report for Junior School – E Bhavsar

- In Juniors try to spend on big projects, so save up for projects such as IWB's through all the classrooms. In rolling program and spent £12K in 19/20 on this, about 6 left to do. Summer works on software and IT in classrooms all up to date, huge project but so reliant on technology so now working well again, will show in 21-22 accounts about £5K. Children's laptops – were given 46 laptops by DfE for the pandemic, and when lockdown finished were able to keep but had to reconfigure and need trolley to keep them in.
- Looking at books as well, launching today an Amazon Wish List so parents can purchase items and they will then be delivered to school.
- Also spend on First News which goes into the classrooms,
- Spent in Gift Aid recently new tables for the dining room, and recently new classroom tables as well.

Gift Aid Summaries:

- Infant School: Presented by Sarah S. Will be giving a push this year. Use for bucket collections, have small number of standing orders which we would like to increase these as well as one off donations. Each donation raises 25% per pound
- Use to enhance curriculum eg workshops in school like drumming workshops, Diwali Dance and the very popular Hatching Chicks.
- ICT equipment, playground equipment, camcorder for recording show. Membership to scrap project.
- Main expenditure this year has been scooter racks and fence at the front of the school. Encouraging cycling to school and making the entrance safer.

- Junior School Gift Aid: Presented draft accounts for the purposes of the meeting. There has been little spent over the period the main expenditure being a nice entry carpet for the foyer to welcome visitors, along with some music and gardening resources.

Housekeeping items:

- Banking Arrangements:
 - HSBC is now starting to charge to run the account for all charities – including banking of money and a monthly fee. There is no alternative account with them with no charges so would like to suggest that we research and change banks. Motion agreed
 - Online/Telephone banking – with the new bank account would like to have this facility, not for payments but for checking and running the account. Motion agreed
 - Signatories – with Ms Chalfen leaving last year, and new bank account will need to update the signatories. Agreed will continue to be the Deputy Heads of each school (Sarah Jowsey and Lisa Berger) along with the Business Managers of each school (Alexia Dobinson and Andrea Bailey) to ensure separation of duty as the treasurers run the accounts and raise the cheques.
- Uniform Commission Split: With the new uniform supplier, the junior school not only had a new PE kit which many current parents bought, but also have hoodies which they sell for their leavers through the uniform supplier. Traditionally the Infant School has received 60% of the donation from the uniform company, however with the factors above and with much discussion between the schools motioned that the split be changed to 50:50 whilst the hoodies are sold through the supplier, reverting to 60:40 (Infant:Junior) should they change to a different supplier. Motion agreed.
- Charity Commission Contact: The treasurer would normally be the contact for the charity commission, however with the change over a couple of years ago and the pandemic we now need to nominate someone to do this. Suggested that this be carried out by the Secretary of the Charity so there is less changing and retraining required for this part of the role. Motion agreed.

Election of officers for 2021 – 2022

Each year we re-elect or elect the officers to the roles within each school. The Chairs & Treasurer(s) automatically become trustees of the charity, along with the Head Teachers.

MAIN CHARITY ROLES:

- Treasurer(s): Addy and Zuzana to continue. Addy will be leaving end of next year if anyone wants to shadow preparing for next year. Addy Gol and Zuzana Macejka re-elected as joint treasurers
- Secretary of Charity: This role oversees the general administration of the charity, prepares for the AGM and reports to the Charity Commission. Alexia Dobinson re-elected to the role

INFANT SCHOOL PTA ROLES:

- Chair: Romy Summers Gould and Caroline Zabeti elected as co-chairs
- Vice Chair: Vacant as have co-chairs.
- Teams for each event will run the secretary role within the committees
- Will bring more people in through the monthly parent meetings

JUNIOR SCHOOL PTA ROLES:

- Chair: Rachel Joseph re-elected for one more year.
- Vice Chair: Daniella Price re-elected for one more year
- Andrew McHerron to shadow with prospect of being co-chair in 2022

ATTACHMENTS:

INFANT SCHOOL CHAIR AND TREASURERS REPORT:

My name is Addy Gol, and I'm the treasurer of the Infant school PTA. I'm also the mum of Elan and Tomer in the Juniors, and of Naomi and Netta, year 2 in the infants. I'll be covering our PTA activity of the last 2 years both as a treasurer and the acting Chair.

2019/20

We entered 2019/20 academic year very optimistic and energized. Paul Cohen took the lead as Chair, and Laura Ramazzina was vice-chair. We had big plans...

We've opened the year with our **Seasonal cards fundraiser** (*organised by Marina, Laura, and Claudia*), it went very well and raised a little under £1000.

In December we've had a wonderful and festive **Seasonal fair** (*organised by Yasmin and Myself*), which raised over £3,200.

We also managed to squeeze in before lockdown:

- A couple of **2nd hand sale** £140
- **Cake Sale** - £200
- **Little library** - £90

Our Year 1&2 **Disco Event** (*organised by Marina and Sanaz*) was planned for March 2020, but as we know, the virus had different plans...

We sold Disco tickets worth £1,000 but didn't bank any of it, as the Disco was cancelled and we waited to see where this was all going. We did pay a non-refundable deposit of £105 to the DJ, and it will be held as a credit when we finally have the disco. Hopefully this year.

In 2020/21 asked parents if they wanted a refund or donate, and large number donated.

March 2020 LOCKDOWN..... After the lockdown, we still couldn't hold any events, and only had a **pancake sale** (for pancake day) which raised a modest £60 and another **2nd hand sale** which raised £80.

Other income:

Stikins - £27

Lottery - £800 (40%)

Bank balances: We've started 2019/20 with £17,861.26 in the bank, and finished it with £22,216.75. After raising £5,392.91 (net income) and spending £1,037.42.

2020/21

With uncertainty of what's to come, no AGM and no monthly meetings with Ms Sands (due to restrictions), Laura left as her daughter moved to the Juniors, and Paul also left his Chair role during this year, due to work commitments. Parents involvement in school decreased and events were challenging to plan.

We did manage to do the **Seasonal cards** (*organised by Marina*) and raised - £1,000.

But we couldn't hold the Seasonal Fair due to Covid restrictions.

We banked £900 of the **Disco** money, and refunded the rest to those who requested.

Two 2nd hand Uniform sales raised £230.

And we entered ANOTHER LOCKDOWN.... With the easing of restrictions towards the summer, we managed to hold a very successful Summer Camp (*organised by Andrew*) that raised £2,500 and 3 ice lollies sales (*initiated and organised by Annie*) at the end of the term, that raised over £1,000.

*Note on summer camp: the figures shown here are of the monies banked, as most of the expenses were paid in cash. In reality, the income was £3,661.30 and expenditure was £1609.97, which resulted in net profit of £2,051.33 in our bank.

Other sources of income:

Lottery £1,000 (40%)

Uniform4Kids £440 (50%)

Easyfundraising £50

Amazon smile £90

Stikins £50

Little library £40

Banks Balances: We've started the year with £22,216.75 in the bank and finished it with £24,379.92. After raising £7,466.67 (net income) and spending £5,303.50.

Our Event income has been cut in half in 19/20 due to covid. From £9.7K to 4.5K in 19/20. 20/21 was a little better with just under £6K, but still low compare to other years. We hope we can hold more events this year, and raise those funds.

Luckily thanks to Lottery income (40% of total income, split with Juniors) and in 20/21 also thanks to uniform commission, we've managed to increase our income from other sources (non-events) and have added on average £1,200 each year.

Payment methods: at the end of last year we've introduced a card payment machine to allow parents another payment method, especially with less people carrying cash on them. We've used it in the ice lollies sales, and found that 25% of sales went through the card. We've also used it in the 2nd hand sale this year, and we plan to use it whenever we can, as we believe it increases sales, and makes life easier for parents.

We are using SumUp and are paying 1.69% per transaction. In addition, we will start offering ParentMail as a payment method where possible this year (already started with Seasonal cards this week).

I hope that this year we will be able to hold our wonderful event again and raise some more much needed funds. We currently have 3 year groups in the infant that never experienced a full "normal" year of PTA events, and I'm hopeful we will be able to allow them this experience this year, as I believe it is part of what makes this school so special.

It also means that we have many new parents to the school. They also missed out on these events and might not be aware what they entail. I encourage any new parent to the infant school to step forward and take part in organising and volunteering to these events. It might seem like a lot, especially if you haven't been to such events, but we have events packs detailing all the know-how for each event, as well as experienced parents that are always happy to help.

Finally thank you to Mrs Dobinson, SBM in Infant School. When started the role trained us up and throughout the last couple of years has been a huge support – thank you!

Thank you

Garden Suburb Junior School PTA Chair's Report 2019-2020 and 2020-2021

Fundraising for the school has become increasingly important, especially over the last 20 months and it is the PTA's goal to put on events that parents and children can enjoy whilst at the same time bringing our amazing school community together.

I took over the role of Chair in 2019 and this, sadly, will be my last year as my son is now in Year 6.

If anyone is interested in taking over as Chair of Junior PTA for next year please do let me know as it would be fantastic for you to shadow me for the year to give you an idea of what the role involves for when you 'officially' take over.

As we were unable to hold an AGM last year the events I will be talking about in this report span from September 2019 to September 2021.

2019 started really well for our fund raising but sadly as Covid hit in early 2020 our main events had to be put on hold. During this time we had to come up with ways of still having some money coming in to the PTA fund whilst the school was closed. I'm pleased to say we did just that with the introduction of the School Lottery, the recycling bin and with more of a push on our Easyfundraising account.

Before I go into the breakdown of our events and money raised I would like to take this opportunity to thank all the parents who have volunteered on events and behind the scenes as without your support all these events would not be able to take place. I would also like to thank Mrs Bhavsar for being so open and positive to the new fund raising ideas we had, to Ms. Bailey in the office for all her help and support with the admin side of things, to Mr Adolphe and Mr Shepherd who are always on hand when you need them and to all the other teachers and staff who are always so supportive and helpful in what we do.

Straight Fundraising (not events)

Waitrose Green Tokens

Stikins

Christmas Trees

Easy Fundraising

School Lottery

Recycling Bin

Christmas Trees

Events

Seasonal Cards (Dec)

Seasonal Fair (Dec)

Christmas Raffle (Dec)

Krispy Kreme Sales (various Friday's after school)

Art Exhibition (Feb)

Inside Out Day (Feb)

Second Hand Uniform Sales (Various dates)

Toy Sale (July)

Seasonal Donations (Dec 2020)

Waitrose Green Tokens (2020-2021 - Profit £333)

Due to Covid, Waitrose decided to split the amount they give between 3 charities instead of collecting green tokens. We applied for this and were one of the charities chosen.

Stikins (2020-2021 - Profit £20.47)

Every time a parent purchases the Stikins Name Labels online and uses our school code at checkout a percentage is given back to the PTA. We will continue to make parents aware of this incentive going forward.

Christmas Trees (2020-2021 - Profit £10)

A company selling Christmas trees online approached our PTA. When a tree was purchased a small percentage would be given to our PTA fund. We are not using this service again this year as it wasn't that popular and made very little profit.

Easy Fundraising (Profit 19/20 £314.64 20/21 £223.31)

More marketing was done for Easy Fundraising and as a result a lot more people signed up and our income from it significantly increased. It's a very simple way of raising money for the school every time you shop online and we will continue to promote it so that more parents sign up.

School Lottery (Profit 19/20 £1415.02 20/21 £1608.60)

The School lottery was a new fundraising initiative which we set up in October 2019 together with the Infant School. An outside company run the lottery so there is little admin involved from our side. Parents purchase tickets online at £1 a ticket to enter a weekly draw where they can win a guaranteed cash prize each week and also get entered into a national draw with the chance of winning £25,000. This has been really successful and as you can see from the figures it has brought in a total of just over £3,000 since it started without us having to do anything. Thank you to all parents who have purchased tickets and to those parents who have won and kindly donated their winnings back to the school.

Recycling Bin (Profit 19/20 £219.80 20/21 £233.70)

This was another new initiative. We have a recycling bin in the Junior Playground. Parents & children can place any unwanted unsoiled clothes, bags, shoes, belts etc in a bag and into the bin to be recycled. We get paid per kilo we collect. We changed the company we use last year from Astra Recycling to Kids Just Recycle as they pay 10p a kilo which was much more than the previous company. This recycling bin has proved to be very popular and gets filled up frequently !

Seasonal Cards – Rachel & Zuzana (Profit 2019 £1487.30 2020 £1432.30)

We continue to work with the company My School Printing. As there hadn't been a price increase to purchase the cards, tags and mugs in many years we decided to increase the price of the Cards and Mugs slightly which worked well. This year, 2021, we have also raised the cost of the gift tags from £2 to £3.

Seasonal Fair – Rachel, Zuzana, Tracey Hall , Jacqui Botterill (Profit 2019 £4157.15)

This is a really amazing, fun and profitable event. It requires a lot of volunteers and I'm pleased to say we had a great turn out and everyone worked really hard.

Again, as per the cards, there had not been a price increase for several years so we increased slightly the cost of the gifts that the children buy so they started from 70p and the maximum price of a gift was £3. Santa's lucky dip was increased slightly to 50p. The event was hugely successful.

We will be keeping the prices the same this year but, as the costs of the gifts that need to be bought to sell to the children have significantly increased, we have decided to raise the suggested amount that children bring on the day to spend from £12 to £15.

Raffle – Cristina Fratalle (Profit 2019 £810.55)

Cristina collected an amazing amount of fabulous prizes and the children really enjoyed the draw which took place in the Junior Assembly Hall. The first prize, a Media Pad tablet was donated by our treasurer Zuzana and the ticket printing was sponsored by Litchfield so we had no expenses so all the money collected was profit. We will see if we can run the raffle again this year if someone would volunteer to organise it.

Krispy Kreme Sales – Rachel, Zuzana, Daniella Price (2019-20 - Profit £477)

These sales were another new initiative which went down extremely well. We held them at the end of the school day in the Junior Playground.

Krispy Kreme sell to charities at a reduced price and we then sell each doughnut for £1. The first sale sold out completely within 20 minutes! It's a great fundraiser and one which we hope to bring back in the Spring Term.

Art Exhibition (2019-20 Profit £411.50)

The school organised a classroom art project with a company that frames and displays the artworks for parents to buy as it had worked so well the previous year. It was a really lovely event, the artwork was incredible and we hope to be able to run it again in 2022

Inside Out Day (2019-20 Profit £162)

To acknowledge Children's Mental Health Week, we asked the children to come into school wearing one piece of their uniform inside out as a way of making them all stop and think about how someone may look one way on the outside but inside they may be feeling sad or worried. Children were asked to bring in a suggested donation of £1.

Second Hand Uniform Sales – Overseen by Natalie (Profit 19/20 £340.50 20/21 £114.65)

Huge thanks goes to Natalie who oversees the running of these sales together with Tracey, Oda and all the other parents who help with selling on the day.

Toy Sale – Dani Elton (19-20 Profit £20)

This was a lovely initiative by Lev Elton and his mum Dani. They decided it would be a nice idea for people to sell any unwanted toys, books and gifts on the green by the school and donate 20% of the takings to the PTA. Everyone had a good time and lots of bargains were had.

Seasonal Donations – Rachel and Roman (2020 – 21 Profit £1898.50)

As we were unable to run the Seasonal Fair in 2020 we wanted to think of something to do for the children so that they wouldn't miss out and find a way of raising money at the same time.

We decided to purchase a small gift for every child which was a gorgeous wooden star decoration which was engraved with their name and the words 'you've been a star in 2020'.

Roman, dressed as Father Christmas and Rachel as an Elf went into the school to surprise the children with their gift – the children loved it and it was very special seeing them all smiling and happy after what had been an incredibly difficult year for them.

We asked parents if they would make a seasonal donation of whatever amount they wished to help us raise much needed funds in place of the seasonal fair. Parents were extremely generous and we were incredibly grateful to everyone for their donations.

Thanks to the amazing support of our PTA community, over the last two years we stepped up to the challenge of Covid and have still managed to raise significant funds for our school during this time.

I have absolutely loved chairing the PTA as it has given me the opportunity to get to know some wonderful parents and staff members and I hope that someone will express an interest in shadowing me this year with the intent of taking over the role of Chair from September 2022.

Rachel Joseph

SUMMARY OF ACCOUNTS FOR PERIOD

For full breakdown of the money raised through the different events and expenditure, please see Appendix A (Infants Account Summary) and Appendix B (Juniors Account Summary). *Draft accounts were submitted to the meeting for the Junior School Gift Aid Account. Numbers below are finalised and correct at year end.*

SUMMARY OF ACCOUNTS FOR INFANT & JUNIOR SCHOOLS 2019 - 2020

<u>Infant School General PTA Account</u>			<u>Infant School Gift Aid Account</u>	
Opening Balance 01/09/2019	£17,861.26		Opening Balance 01/09/2019	£10,710.21
Income from Events 19-20	£ 7,465.52		Income from Donations 19-20	£ 7,727.31
Other Income/Adjustments	£ 0.00		Income from Tax Reclaim	£ 1,864.05
Expenditure 19-20	£ 3,110.03		Expenditure 19-20	£ 9,700.78
Closing Balance 31/08/2020	£22,216.75	✓	Closing Balance 31/08/2020	£10,600.79 ✓
<u>Junior School General PTA Account</u>			<u>Junior School Gift Aid Account</u>	
Opening Balance 01/09/2019	£28,798.46		Opening Balance 01/09/2019	£9,916.84
Income from Events 19-20	£17,999.46		Income from Donations 19-20	£3,844.00
Other Income/Adjustments	£ 0.00		Income from Tax Reclaim*	£ 0.00
Expenditure 19-20	£26,987.44		Expenditure 19-20	£3,296.36
Closing Balance 31/08/2020	£19,810.48	✓	Closing Balance 31/08/2020	£10,464.48 ✓

SUMMARY OF ACCOUNTS FOR INFANT & JUNIOR SCHOOLS 2020 - 2021

<u>Infant School General PTA Account</u>			<u>Infant School Gift Aid Account</u>	
Opening Balance 01/09/2020	£22,216.75	✓	Opening Balance 01/09/2020	£10,600.79
Income from Events 20-21	£ 9,345.09	✓	Income from Donations 20-21	£ 6,739.71
Other Income/Adjustments	£ 0.00		Income from Tax Reclaim	£ 1,571.69
Expenditure 20-21	£ 7,181.92	✓	Expenditure 20-21	£ 8,775.76
Closing Balance 31/08/2021	£24,379.92	✓	Closing Balance 31/08/2021	£10,136.43 ✓
<u>Junior School General PTA Account</u>			<u>Junior School Gift Aid Account</u>	
Opening Balance 01/09/2020	£19,810.48		Opening Balance 01/09/2020	£10,464.48
Income from Events 20-21	£12,112.32		Income from Donations 20-21	£ 1,854.00
Other Income/Adjustments	£ 0.00		Income from Tax Reclaim**	£ 0.55
Expenditure 20-21	£ 7,762.07		Expenditure 20-21	£ 18.11
Closing Balance 31/08/2021	£24,160.73	✓	Closing Balance 31/08/2021	£12,300.92 ✓

* Junior Tax Reclaim to be carried out in 2021-22

** Interest on 18-19 claim. Reclaim due in 2021-22

GARDEN SUBURB SCHOOL PTA SUMMARY OF ACCOUNTS 2020-2021

INFANT SCHOOL GENERAL PTA ACCOUNT BREAKDOWN 2020-2021

EVENTS INCOME 2020/2021

EVENTS	INCOME	EXPENDITURE	NET INCOME
Second hand Uniform	£234.60	£0.00	£234.60
Cake sales	£0.00	£0.00	£0.00
Seasonal Fair	£0.00	£0.00	£0.00
Seasonal Cards	£1,967.10	£944.00	£1,023.10
Pancake day	N/A	N/A	N/A
Ice lollie sale	£1,221.66	£109.75	£1,111.91
Disco (19/20)	£908.00	£0.00	£908.00
Treasure Hunt	£0.00	£0.00	£0.00
Summer Camp	£2,768.30	£247.99	£2,520.31
International Food Fair	£0.00	£0.00	£0.00
TOTAL	£7,099.66	£1,301.74	£5,797.92

OTHER INCOME/ADJUSTMENTS 2020/2021

	INCOME	EXPENDITURE	NET INCOME
PTA Insurance	£61.50	£123.00	-£61.50
Uniform Sale Commission	£887.37	£443.68	£443.69
Easy fund raising	£48.83	£0.00	£48.83
Amazon Smile	£89.73	£0.00	£89.73
Lottery	£1,069.40	£10.00	£1,059.40
Stikins	£47.97	£0.00	£47.97
Little Library	£40.63	£0.00	£40.63
Gazebos	N/A	N/A	N/A
TOTAL	£2,245.43	£576.68	£1,668.75

TOTAL INFANTS	£9,345.09	£1,878.42	£7,466.67
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APPLICATION OF FUNDS 2020/2021

Sports coach	£4,919.50
Chairs	£384.00
TOTAL	£5,303.50

End of Year Summary of Accounts

Opening Balance 01/09/2020	£ 22,216.75
Total Net Income	£ 9,345.09
Total Expenditure	£ 7,181.92
Closing Balance 31/08/2021	£ 24,379.92

EVENTS INCOME 2019/2020

INCOME	EXPENDITURE	NET INCOME
£304.00	£83.50	£220.50
£198.30	£0.00	£198.30
£4,112.39	£883.46	£3,228.93
£1,727.45	£808.50	£918.95
£113.00	£50.15	£62.85
N/A	N/A	N/A
£0.00	£105.00	-£105.00
£0.00	£0.00	£0.00
£0.00	£0.00	£0.00
£0.00	£0.00	£0.00
£6,455.14	£1,930.61	£4,524.53

OTHER INCOME/ADJUSTMENTS 2019/2020

INCOME	EXPENDITURE	NET INCOME
£61.00	£122.00	-£61.00
N/A	N/A	N/A
£0.00	£0.00	£0.00
N/A	N/A	N/A
£828.68	£20.00	£808.68
£27.37	£0.00	£27.37
£93.33	£0.00	£93.33
N/A	N/A	N/A
£1,010.38	£142.00	£868.38

£7,465.52	£2,072.61	£5,392.91
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APPLICATION OF FUNDS 2019/2020

Chairs and bed	£ 736.43
Climbing frames and games	£ 206.49
Coin Counter	£ 59.50
Kitchen equipment	£ 35.00
TOTAL	£1,037.42

End of Year Summary of Accounts

Opening Balance 01/09/2019	£ 17,861.26
Total Net Income	£ 7,465.52
Total Expenditure	£ 3,110.03
Closing Balance 31/08/2020	£ 22,216.75

EVENTS INCOME 2018/2019

INCOME	EXPENDITURE	NET INCOME
£264.58	£0.00	£264.58
£0.00	£0.00	£0.00
£3,156.03	£448.15	£2,707.88
N/A	N/A	N/A
N/A	N/A	N/A
N/A	N/A	N/A
£1,162.00	£395.21	£766.79
£1,012.65	£57.69	£954.96
£3,034.87	£1,587.76	£1,447.11
£4,387.55	£826.02	£3,561.53
£13,017.68	£3,314.83	£9,702.85

OTHER INCOME/ADJUSTMENTS 2018/2019

INCOME	EXPENDITURE	NET INCOME
£58.50	£117.00	-£58.50
N/A	N/A	N/A
£16.21	£0.00	£16.21
N/A	N/A	N/A
N/A	N/A	N/A
N/A	N/A	N/A
£67.82	£0.00	£67.82
£419.97	£839.94	-£419.97
£562.50	£956.94	-£394.44

£13,580.18	£4,271.77	£9,308.41
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APPLICATION OF FUNDS 2018/2019

Hall Decoration	£ 23,254.52
Smart Boards	£ 6,419.90
Flooring	£ 8,577.50
TOTAL	£ 38,251.92

End of Year Summary of Accounts

Opening Balance 01/09/2018	£ 46,804.77
Total Net Income	£ 13,580.18
Total Expenditure	£ 42,523.69
Closing Balance 31/08/2019	£ 17,861.26

INFANT SCHOOL GIFT AID ACCOUNT BREAKDOWN 2020-2021

	2020 - 2021
Carried forward from previous year	£ 10,600.79
Income	
One off donations	£5,935.66
Donations through regular giving	£208.00
Charitable Aid Donations	£-
Bucket Collections	£596.05
Total tax reclaim	£1,571.69
Other payments incl Junior Gift Aid	£-
Total raised over year	£ 8,311.40

Expenditure	
Donation to Infant School for SEN Provision	£ 8,180.00
Playground Equipment (relates to specific parent donation)	£ 99.35
Drumming Workshop	£ 200.00
Camcorder for Y2 Show	£ 113.47
Scrap Yard Membership	£ 182.94
Total expenditure	£ 8,775.76
Total carried forward to next year	£ 10,136.43

	2019 - 2020
Carried forward from previous year	£ 10,710.21
Income	
One off donations	£ 6,862.58
Donations through regular giving	£ 478.00
Charitable Aid Donations	£ -
Bucket Collections	£ 386.18
Total tax reclaim	£ 1,864.05
Other payments incl Junior Gift Aid	£ 0.55
Total raised over year	£ 9,591.36

Expenditure	
Donation to Infant School for SEN Provision	£ 6,250.00
Diwali Dance Workshop	£ 350.00
ICT Equipment incl Bee Bots & PCs for classrc	£ 776.95
Music Equipment	£ 446.62
Workshops - Great Fire of London & Explorer	£ 1,085.00
Signs for Playground	£ 540.00
Chicks	£ 235.00
Other games and items	£ 16.66
Adj to Mrs for 19-20 Gift Aid Claim	£ 0.55
Total expenditure	£ 9,700.78
Total carried forward to next year	£ 10,600.79

	2018-2019
Carried forward from previous year	£ 9,514.55
Income	
One off donations	£ 7,825.94
Donations through regular giving	£ 574.00
Charitable Aid Donations	£ 1,187.49
Bucket Collections	£ 1,579.20
Total tax reclaim	£ 2,251.26
Other payments incl Junior Gift Aid	£ 710.39
Total raised over year	£ 14,128.28

Expenditure	
Workshops through the year	£ 2,350.00
Chicks & Butterflies	£ 319.10
Smartboards	£ 2,898.00
Musical Equipment & Instruments	£ 302.55
Literacy	£ 91.74
School Council	£ 10.84
Donation to Infant School for SEN Provision	£ 6,250.00
Tax reimbursed to Junior School	£ 710.39
Total expenditure	£ 12,932.62
Total carried forward to next year	£ 10,710.21

GARDEN SUBURB SCHOOL PTA SUMMARY OF ACCOUNTS 2020-2021

JUNIOR SCHOOL GENERAL PTA ACCOUNT BREAKDOWN 2020-2021

EVENTS INCOME 2020/2021

EVENTS	INCOME	EXPENDITURE	NET INCOME
Seasonal cards	£2,740.30	£1,308.00	£1,432.30
Stikins	£20.47	£0.00	£20.47
Seasonal donations	£1,898.50	£0.00	£1,898.50
Seasonal Fair	n/a	n/a	n/a
Christmas tree	£10.00	£0.00	£10.00
Personalised stars	£0.00	£382.80	-£382.80
Amazon	£25.21	£0.00	£25.21
Raffle	£0.00	£0.00	£0.00
Family run	n/a	n/a	n/a
Circus	£0.00	£0.00	£0.00
Disco	£0.00	£0.00	£0.00
Second Hand uniform	£114.65	£0.00	£114.65
Recycling	£233.70	£0.00	£233.70
Cake sale	n/a	n/a	n/a
School lottery	£5,994.00	£4,375.40	£1,618.60
Krispy Kreme	£0.00	£0.00	£0.00
Outings bags	£65.50	£1.37	£64.13
Easy Fundraising	£223.31	£0.00	£223.31
Toy sale	£0.00	£0.00	£0.00
Art exhibition	£0.00	£0.00	£0.00
Inside out day	£0.00	£0.00	£0.00
Waltrose	£333.00	£0.00	£333.00
Leaver's Hoody	£0.00	£0.00	£0.00
TOTAL	£11,658.64	£6,067.57	£5,591.07

OTHER INCOME/ADJUSTMENTS 2020/2021

	INCOME	EXPENDITURE	NET INCOME
PTA insurance	£0.00	£61.50	-£61.50
Litchfields	£0.00	£0.00	£0.00
Coin counter	£0.00	£0.00	£0.00
Rising Stars Donation	n/a	n/a	n/a
PMG Retail - Uniform Sales	n/a	n/a	n/a
Inspire ICT ERROR	n/a	n/a	n/a
Adjustments	n/a	n/a	n/a
uniform for kids	£443.68	£0.00	£443.68
Lottery Licence	£10.00	£20.00	-£10.00
Matched Fundraising	£0.00	£0.00	£0.00
Gazebos	£0.00	£0.00	£0.00
TOTAL	£453.68	£81.50	£372.18

TOTAL JUNIORS £12,112.32 £6,149.07 £5,963.25

APPLICATION OF FUNDS 2020/2021

Project	
Art Day Resources	£0.00
Anti-Bullying Workshop	£0.00
History Timeline Wall	£925.00
The Week Junior	£688.00
Black History Work Shop	£0.00
HEW programme	£0.00
Online safety	£0.00
Inspire ICT	£0.00
Library Software	£0.00
TOTAL	£1,613.00

End of Year Summary of Accounts	
Opening Balance 01/09/2020	£ 19,810.48
Total Net Income	£12,112.32
Total Expenditure	£7,762.07
Closing Balance 31/08/2021	£ 24,160.73

JUNIOR SCHOOL GIFT AID ACCOUNT BREAKDOWN 2020-2021

	2020 - 2021
Carried forward from previous year	£ 10,464.48
Income	
One off donations	£ 980.00
Donations through regular giving	£ 874.00
Gift Aid Claim for Year	£ -
Total tax reclaim (Interest 18-19)	£ 0.55
Total raised over year	£ 1,854.55

Expenditure	
ParentMail Bank Charges	£ 18.11

Total expenditure £ 18.11

Total carried forward to next year £ 12,300.92

EVENTS INCOME 2019/2020

INCOME	EXPENDITURE	NET INCOME
£2,737.50	£1,250.20	£1,487.30
n/a	n/a	n/a
n/a	n/a	n/a
£5,300.22	£1,143.07	£4,157.15
n/a	n/a	n/a
n/a	n/a	n/a
n/a	n/a	n/a
£873.55	£63.00	£810.55
n/a	n/a	n/a
£0.00	£0.00	£0.00
£0.00	£0.00	£0.00
£340.50	£0.00	£340.50
£219.80	£0.00	£219.80
n/a	n/a	n/a
£5,085.30	£3,670.28	£1,415.02
£972.00	£495.00	£477.00
£265.50	£9.45	£256.05
£314.64	£0.00	£314.64
£20.00	£0.00	£20.00
£411.50	£0.00	£411.50
£162.00	£0.00	£162.00
£0.00	£0.00	£0.00
£0.00	£0.00	£0.00
£16,702.51	£6,631.00	£10,071.51

OTHER INCOME/ADJUSTMENTS 2019/2020

INCOME	EXPENDITURE	NET INCOME
£0.00	£61.00	-£61.00
£63.00	£0.00	£63.00
£59.50	£119.00	-£59.50
n/a	n/a	n/a
n/a	n/a	n/a
£1,154.45	£0.00	£1,154.45
n/a	n/a	n/a
n/a	n/a	n/a
£20.00	£40.00	-£20.00
£0.00	£0.00	£0.00
£0.00	£0.00	£0.00
£1,296.95	£220.00	£1,076.95

TOTAL £17,999.46 £6,851.00 £11,148.46

APPLICATION OF FUNDS 2019/2020

Project	
Art Day Resources	£ 374.94
Anti-Bullying Workshop	£ 3,060.00
Music and Singing resources	£ 285.00
The Week Junior	£ -
Black History Work Shop	£ 3,120.00
HEW programme	£ -
Online safety	£ -
Inspire ICT	£ 12,549.00
Library Software	£ 747.50
TOTAL	£ 20,136.44

End of Year Summary of Accounts	
Opening Balance 01/09/2019	£ 28,798.46
Total Net Income	£ 17,999.46
Total Expenditure	£ 26,987.44
Closing Balance 31/08/2020	£ 19,810.48

	2019 - 2020
Carried forward from previous year	£ 9,916.84
Income	
One off donations	£ 2,510.00
Donations through regular giving	£ 1,334.00
Total tax reclaim	£ -
Other Payments	£ -
Total raised over year	£ 3,844.00

Expenditure	
ParentMail Bank Charges	£ 9.25
Gardening / Veg Club Items	£ 15.99
Foyer Carpets	£ 3,225.22
Music Resources	£ 44.90

Total expenditure £ 3,296.36

Total carried forward to next year £ 10,464.48

EVENTS INCOME 2018/2019

INCOME	EXPENDITURE	NET INCOME
£2,173.50	£1,308.84	£864.66
n/a	n/a	n/a
n/a	n/a	n/a
£5,434.08	£1,936.59	£3,497.49
n/a	n/a	n/a
n/a	n/a	n/a
£31.15	£0.00	£31.15
£757.66	£170.98	£586.68
£306.00	£6.51	£299.49
£3,631.56	£2,414.99	£1,216.57
£3,452.90	£1,483.32	£1,969.58
£264.58	£0.00	£264.58
n/a	n/a	n/a
n/a	n/a	n/a
n/a	n/a	n/a
£337.50	£32.76	£304.74
£18.88	£0.00	£18.88
n/a	n/a	n/a
£516.41	£0.00	£516.41
n/a	n/a	n/a
£493.00	£0.00	£493.00
£1,620.00	£1,425.00	£195.00
£19,037.22	£8,784.81	£10,252.41

OTHER INCOME/ADJUSTMENTS 2018/2019

INCOME	EXPENDITURE	NET INCOME
£0.00	£58.50	-£58.50
£900.00	£0.00	£900.00
n/a	n/a	n/a
n/a	n/a	n/a
n/a	n/a	n/a
n/a	n/a	n/a
n/a	n/a	n/a
n/a	n/a	n/a
n/a	n/a	n/a
£700.00	£0.00	£700.00
£0.00	£419.97	-£419.97
£1,600.00	£478.47	£1,121.53

TOTAL £20,637.22 £9,263.28 £11,373.94

APPLICATION OF FUNDS 2018/2019

Project	
Maths Resources	£ 2,356.72
HEW Programme	£ 305.00
The Week Junior Ltd	£ 288.00
Online Safety Workshops	£ 800.00
Various items incl Smartboards, First New	£ 8,508.90
Sports Pitch	£ 14,256.00
TOTAL	£ 26,514.62

End of Year Summary of Accounts	
Opening Balance 01/09/2018	£ 43,939.14
Total Net Income	£ 20,637.22
Total Expenditure	£ 35,777.90
Closing Balance 31/08/2019	£ 28,798.46

	2018-2019
Carried forward from previous year	£ 7,491.88
Income	
One off donations	£ 1,895.00
Donations through regular giving	£ 1,114.00
Total tax reclaim	£ 709.75
Other Payments	£ -
Total raised over year	£ 3,718.75

Expenditure	
ParentMail Bank Charges	£ 13.16
Gardening / Veg Club Items	£ 28.33
Yamaha Piano Repairs	£ 90.00
Air-Con Units x 2 (New Build Classroom)	£ 1,162.30

Total expenditure £ 1,293.79

Total carried forward to next year £ 9,916.84

**GARDEN SUBURB SCHOOL PTA
BANK BALANCES 2020/2021**

	MAIN FUNDRAISING ACCTS		GIFT AID	
	INFANT	JUNIOR	INFANT	JUNIOR

CASH BOOK OPENING PER 01/09/2020

£	22,216.75	£	19,810.48	£10,600.79	£10,464.48
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CASH BOOK INCOME

	£9,345.09		£12,112.32	£8,311.40	£1,854.55
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CASH BOOK EXPENDITURE

	£7,181.92		£7,762.07	£8,775.60	£18.11
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ACCOUNT TRANSFERS

	£0.00		£0.00	£0.00	£0.00
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CASH BOOK BALANCE

	£24,379.92 ✓		£24,160.73 ✓	£10,136.59 ✓	£12,300.92
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BANK BALANCE 31/08/2021

£	23,904.31	£	24,671.45	£	9,887.92	£	12,300.92
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OUTSTANDING CREDITS

£	1,860.53	£	640.18	£	248.51	£	-
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UNCLEARED CHEQUES

£	1,384.92	£	1,150.90	£	-	£	-
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BANK RECONCILE

£	24,379.92 ✓		24,160.73 ✓	£	10,136.43 ✓	£	12,300.92 ✓
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CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

GARDEN SUBURB School PTA

On accounts for the year
ended

31 AUGUST 2021

Charity no
(if any)

288398

Set out on pages

1-12

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 AUGUST 2021.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

D Hadjiostrou

Date:

9.6.22

Name:

DEBORAH HADJIOSTROU

Relevant professional
qualification(s) or body
(if any):

Address:

16 MANDEVILLE ROAD
N14 7NH.

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Accounts

TRUSTEES REPORTS FOR 2019-2020
GARDEN SUBURB SCHOOL PTA – CHARITY NO 288398

The following reports are extracted from the annual general meeting in November 2021 – due to the covid-19 pandemic the charity was unable to hold an AGM in 2020. The AGM in November 2021 covered two years from 1st Sept 2019 to 31st Aug 2021. The below are extracts from the minutes relating to the period of 2019-2020 for the purpose of the Trustees reports:

Summary of the accounts for the financial year(s) were handed out at the start of the AGM meeting for the attendees to look through.

EXTRACT FROM INFANT SCHOOL TREASURER/CHAIRS REPORT COVERING PERIOD 2019/20, PRESENTED AT AGM 5TH NOVEMBER 2021 BY ADDY GOL (TRUSTEE – TREASURER FOR PERIOD)

My name is Addy Gol, and I'm the treasurer of the Infant school PTA. I'm also the mum of Elan and Tomer in the Juniors, and of Naomi and Netta, year 2 in the infants. I'll be covering our PTA activity of the last 2 years both as a treasurer and the acting Chair (*for 20-20*).

We entered 2019/20 academic year very optimistic and energized. Paul Cohen took the lead as Chair, and Laura Ramazzina was vice-chair. We had big plans...

We've opened the year with our **Seasonal cards fundraiser** (*organised by Marina, Laura, and Claudia*), it went very well and raised a little under £1000.

In December we've had a wonderful and festive **Seasonal fair** (*organised by Yasmin and Myself*), which raised over £3,200.

We also managed to squeeze in before lockdown:

- ☑ A couple of **2nd hand sale** £140
- ☑ **Cake Sale** - £200
- ☑ **Little library** - £90

Our Year 1&2 **Disco Event** (*organised by Marina and Sanaz*) was planned for March 2020, but as we know, the virus had different plans...

We sold Disco tickets worth £1,000 but didn't bank any of it, as the Disco was cancelled and we waited to see where this was all going. We did pay a non-refundable deposit of £105 to the DJ, and it will be hold as a credit when we finally have the disco. Hopefully this year.

In 2020/21 asked parents if they wanted a refund or donate, and large number donated.

March 2020 LOCKDOWN.

After the lockdown, we still couldn't hold any events, and only had a **pancake sale** (*for pancake day*) which raised a modest £60 and another **2nd hand sale** which raised £80.

Other income:

Stikins - £27

Lottery - £800 (40%)

Bank balances:

We've started 2019/20 with £17,861.26 in the bank, and finished it with £22,216.75. After raising £5,392.91 (net income) and spending £1,037.42.

Expenses and funds allocation: (Ms Sands)

Outbreak chairs, bed & bedding for medical room - £700

A-Boards for climbing frames and games for year two - £200

PTA insurance - £60

Coin counter machine - £60

Hand blender for kitchen - £35

I hope that this year we will be able to hold our wonderful event again and raised some more much needed funds. We currently have 3 year groups in the infant that never experienced a full "normal" year of PTA events, and I'm hopeful we will be able to allow them this experience this year, as I believe it is part of what makes this school so special.

SPENDING REPORT FROM MISS SANDS, INFANT HEAD TEACHER – TAKEN FROM AGM MINUTES 5TH NOVEMBER 2021

Fundraising really enabled the school to do things wouldn't have been able to do. Traditionally enhanced but now having to use for more of the day to day. 2019/20 kit out medical room so now lovely bed for the children to use when ill. Gymnastics and games for the hall and playground – new rota's mean can be focused activities to develop their skills. Kitchen equipment for cooking room, hope to restart cooking in school soon (and coin counter – very handy!)

Infant School Gift Aid Summary: Use for bucket collections, have small number of standing orders which we would like to increase these as well as one off donations. Each donation raises 25% per pound

Use to enhance curriculum e.g. workshops in school like drumming workshops, Diwali Dance and the very popular Hatching Chicks.

EXTRACT FROM JUNIOR SCHOOL CHAIRS REPORT & FINANCIAL SUMMARY COVERING PERIOD 2019/20, PRESENTED AT AGM 5TH NOVEMBER 2021 BY RACHEL JOSEPH (CHAIR OF JNR PTA FOR PERIOD)

Garden Suburb Junior School PTA Chair's Report 2019-2020

Fundraising for the school has become increasingly important, especially over the last 20 months and it is the PTA's goal to put on events that parents and children can enjoy whilst at the same time bringing our amazing school community together.

I took over the role of Chair in 2019 and this, sadly, will be my last year as my son is now in Year 6.

If anyone is interested in taking over as Chair of Junior PTA for next year please do let me know as it would be fantastic for you to shadow me for the year to give you an idea of what the role involves for when you 'officially' take over.

As we were unable to hold an AGM last year the events I will be talking about in this report span from September 2019 to September 2021.

2019 started really well for our fund raising but sadly as Covid hit in early 2020 our main events had to be put on hold. During this time we had to come up with ways of still having some money coming in to the PTA fund whilst the school was closed. I'm pleased to say we did just that with the introduction of the School Lottery, the recycling bin and with more of a push on our Easyfundraising account.

Before I go into the breakdown of our events and money raised I would like to take this opportunity to thank all the parents who have volunteered on events and behind the scenes as without your support all these events would not be able to take place. I would also like to thank Mrs Bhavsar for being so open and positive to the new fund raising ideas we had, to Ms. Bailey in the office for all her help and support with the admin side of things, to Mr Adolphe and Mr Shepherd who are always on hand when you need them and to all the other teachers and staff who are always so supportive and helpful in what we do.

Easy Fundraising (Profit 19/20 £314.64)

More marketing was done for Easy Fundraising and as a result a lot more people signed up and our income from it significantly increased. It's a very simple way of raising money for the school every time you shop online and we will continue to promote it so that more parents sign up.

School Lottery (Profit 19/20 £1415.02)

The School lottery was a new fundraising initiative which we set up in October 2019 together with the Infant School. An outside company run the lottery so there is little admin involved from our side. Parents purchase tickets online at £1 a ticket to enter a weekly draw where they can win a guaranteed cash prize each week and also get entered into a national draw with the chance of winning £25,000. This has been really successful and as you can see from the figures it has brought in a total of just over £3,000 since it started without us having to do anything. Thank you to all parents who have purchased tickets and to those parents who have won and kindly donated their winnings back to the school.

Recycling Bin (Profit 19/20 £219.80)

This was another new initiative. We have a recycling bin in the Junior Playground. Parents & children can place any unwanted unsoiled clothes, bags, shoes, belts etc in a bag and into the bin to be recycled. We get paid per kilo we collect. We changed the company we use last year from Astra Recycling to Kids Just Recycle as they pay 10p a kilo which was much more than the previous company. This recycling bin has proved to be very popular and gets filled up frequently !

Seasonal Cards – Rachel & Zuzana (Profit 2019 £1487.30)

We continue to work with the company My School Printing. As there hadn't been a price increase to purchase the cards, tags and mugs in many years we decided to increase the price of the Cards and Mugs slightly which worked well. This year, 2021, we have also raised the cost of the gift tags from £2 to £3.

Seasonal Fair – Rachel, Zuzana, Tracey Hall , Jacquie Botterill (Profit 2019 £4157.15)

This is a really amazing, fun and profitable event. It requires a lot of volunteers and I'm pleased to say we had a great turn out and everyone worked really hard.

Again, as per the cards, there had not been a price increase for several years so we increased slightly the cost of the gifts that the children buy so they started from 70p and the maximum price of a gift was £3. Santa's lucky dip was increased slightly to 50p. The event was hugely successful.

We will be keeping the prices the same this year but, as the costs of the gifts that need to be bought to sell to the children have significantly increased, we have decided to raise the suggested amount that children bring on the day to spend from £12 to £15.

Raffle – Cristina Fratalle (Profit 2019 £810.55)

Cristina collected an amazing amount of fabulous prizes and the children really enjoyed the draw which took place in the Junior Assembly Hall. The first prize, a Media Pad tablet was donated by our treasurer Zuzana and the ticket printing was sponsored by Litchfield so we had no expenses so all the money collected was profit. We will see if we can run the raffle again this year if someone would volunteer to organise it.

Krispy Kreme Sales – Rachel, Zuzana, Daniella Price (2019-20 - Profit £477)

These sales were another new initiative which went down extremely well. We held them at the end of the school day in the Junior Playground.

Krispy Kreme sell to charities at a reduced price and we then sell each doughnut for £1. The first sale sold out completely within 20 minutes! It's a great fundraiser and one which we hope to bring back in the Spring Term.

Art Exhibition (2019-20 Profit £411.50)

The school organised a classroom art project with a company that frames and displays the artworks for parents to buy as it had worked so well the previous year. It was a really lovely event, the artwork was incredible and we hope to be able to run it again in 2022

Inside Out Day (2019-20 Profit £162)

To acknowledge Children's Mental Health Week, we asked the children to come into school wearing one piece of their uniform inside out as a way of making them all stop and think about how someone may look one way on the outside but inside they may be feeling sad or worried. Children were asked to bring in a suggested donation of £1.

Second Hand Uniform Sales – Overseen by Natalie (Profit 19/20 £340.50)

Huge thanks goes to Natalie who oversees the running of these sales together with Tracey, Oda and all the other parents who help with selling on the day.

Toy Sale – Dani Elton (19-20 Profit £20)

This was a lovely initiative by Lev Elton and his mum Dani. They decided it would be a nice idea for people to sell any unwanted toys, books and gifts on the green by the school and donate 20% of the takings to the PTA. Everyone had a good time and lots of bargains were had.

Thanks to the amazing support of our PTA community, over the last two years we stepped up to the challenge of Covid and have still managed to raise significant funds for our school during this time.

**SPENDING REPORT FROM MRS BHAVSAR, JUNIOR HEAD TEACHER – TAKEN FROM AGM MINUTES
5TH NOVEMBER 2021**

In Juniors try to spend on big projects, so save up for projects such as IWB's through all the classrooms. In rolling program and spent £12K in 19/20 on this, about 6 left to do.

Junior School Gift Aid: There has been little spent over the period the main expenditure being a nice entry carpet for the foyer to welcome visitors, along with some music and gardening resources.

SUMMARY OF ACCOUNTS FOR INFANT & JUNIOR SCHOOLS 2019 - 2020

For full breakdown of the money raised through the different events and expenditure, please see Appendix A (Infants Account Summary) and Appendix B (Juniors Account Summary)

<u>Infant School General PTA Account</u>			<u>Infant School Gift Aid Account</u>		
Opening Balance 01/09/2019	£17,861.26	✓	Opening Balance 01/09/2019	£10,710.21	
Income from Events 19-20	£ 7,465.52	✓	Income from Donations 19-20	£ 7,727.31	
Other Income/Adjustments	£ 0.00	✓	Income from Tax Reclaim	£ 1,864.05	
Expenditure 19-20	£ 3,110.03	✓	Expenditure 19-20	£ 9,700.78	
Closing Balance 31/08/2020	£22,216.75	✓	Closing Balance 31/08/2020	£10,600.79	
<u>Junior School General PTA Account</u>			<u>Junior School Gift Aid Account</u>		
Opening Balance 01/09/2019	£28,798.46	✓	Opening Balance 01/09/2019	£9,916.84	
Income from Events 19-20	£17,999.46	✓	Income from Donations 19-20	£3,844.00	
Other Income/Adjustments	£ 0.00	✓	Income from Tax Reclaim*	£ 0.00	
Expenditure 19-20	£26,987.44	✓	Expenditure 19-20	£3,296.36	
Closing Balance 31/08/2020	£19,810.48	✓	Closing Balance 31/08/2020	£10,464.48	

GARDEN SUBURB SCHOOL PTA SUMMARY OF ACCOUNTS 2019-2020

JUNIOR SCHOOL GENERAL PTA ACCOUNT BREAKDOWN 2019-2020

EVENTS INCOME 2019/2020

EVENTS	INCOME	EXPENDITURE	NET INCOME
Seasonal cards	£2,737.50	£1,250.20	£1,487.30
Seasonal Fair	£5,300.22	£1,143.07	£4,157.15
Raffle	£873.55	£63.00	£810.55
Family run	n/a	n/a	n/a
Circus	£0.00	£0.00	£0.00
Disco	£0.00	£0.00	£0.00
Phil the bag	n/a	n/a	n/a
Second hand Uniform	£340.50	£0.00	£340.50
Cake Sales	n/a	n/a	n/a
Outing bags	£265.50	£9.45	£256.05
EasyFundraising	£314.64	£0.00	£314.64
Amazon affiliate link	n/a	n/a	n/a
Waltrose	£0.00	£0.00	£0.00
Art Exhibition	£411.50	£0.00	£411.50
Toy sale	£20.00	£0.00	£20.00
School lottery	£5,085.30	£3,670.28	£1,415.02
Inside out Day	£162.00	£0.00	£162.00
Astra	£219.80	£0.00	£219.80
Krispy Kreme	£972.00	£495.00	£477.00
Leaver's Hoody	£0.00	£0.00	£0.00
TOTAL	£16,702.51	£6,631.00	£10,071.51

OTHER INCOME/ADJUSTMENTS 2019/2020

	INCOME	EXPENDITURE	NET INCOME
PTA Insurance	£0.00	£61.00	-£61.00
Litchfields	£63.00	£0.00	£63.00
Coin Counter	£59.50	£119.00	-£59.50
Rising Stars Donation	n/a	n/a	n/a
Inspire ICT Error	£1,154.45	£0.00	£1,154.45
PMG Retail - Uniform Sales (17/18)	n/a	n/a	n/a
Adjustments	n/a	n/a	n/a
Lottery Licence	£20.00	£40.00	-£20.00
Matched Fundraising	£0.00	£0.00	£0.00
Gazebos	£0.00	£0.00	£0.00
TOTAL	£1,296.95	£220.00	£1,076.95
TOTAL JUNIORS	£17,999.46	£6,851.00	£11,148.46

APPLICATION OF FUNDS 2019/2020

Project	
Art Day Resources	£ 374.94
Anti-Bullying Workshop	£ 3,060.00
Music and Singing resources	£ 285.00
The Week Junior	£ -
Black History Work Shop	£ 3,120.00
HEW programme	£ -
Online safety	£ -
Inspire ICT	£ 12,549.00
Library Software	£ 747.50
TOTAL	£ 20,136.44

End of Year Summary of Accounts

Opening Balance 01/09/2019	£ 28,798.46 ✓
Total Net Income	£17,999.46 ✓
Total Expenditure	£26,987.44 ✓
Closing Balance 31/08/2020	£ 19,810.48 ✓

EVENTS INCOME 2018/2019

	INCOME	EXPENDITURE	NET INCOME
	£2,173.50	£1,308.84	£864.66
	£5,434.08	£1,936.59	£3,497.49
	£757.66	£170.98	£586.68
	£306.00	£6.51	£299.49
	£3,631.56	£2,414.99	£1,216.57
	£3,452.90	£1,488.32	£1,964.58
n/a	n/a	n/a	n/a
	£264.58	£0.00	£264.58
n/a	n/a	n/a	n/a
	£337.50	£32.76	£304.74
	£18.88	£0.00	£18.88
	£31.15	£0.00	£31.15
	£493.00	£0.00	£493.00
	£516.41	£0.00	£516.41
	£1,620.00	£1,425.82	£194.18
TOTAL	£19,037.22	£8,784.81	£10,252.41

OTHER INCOME/ADJUSTMENTS 2018/2019

	INCOME	EXPENDITURE	NET INCOME
	£0.00	£58.50	-£58.50
	£900.00	£0.00	£900.00
	n/a	n/a	n/a
	n/a	n/a	n/a
	n/a	n/a	n/a
	£700.00	£0.00	£700.00
	£0.00	£419.97	-£419.97
TOTAL	£1,600.00	£478.47	£1,121.53
TOTAL JUNIORS	£20,637.22	£9,263.28	£11,373.94

JUNIOR SCHOOL GIFT AID ACCOUNT BREAKDOWN 2019-2020

Carried forward from previous year	£ 9,916.84
Income	
One off donations	£ 2,510.00
Donations through regular giving	£ 1,334.00
Total tax reclaim 19-20	£ -
Total raised over year	£ 3,844.00

Expenditure	
ParentMail Bank Charges	£ 9.25
Gardening / Veg Club items	£ 15.99
Foyer Carpets	£ 3,226.22
Music Resources	£ 44.90
Total expenditure	£ 3,296.36

Total carried forward to next year	£ 10,464.48
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Carried forward from previous year	£ 7,491.88
Income	
One off donations	£ 1,895.00
Donations through regular giving	£ 1,114.00
Total tax reclaim 18-19	£ 709.75
Total raised over year	£ 3,718.75

Expenditure	
ParentMail Bank Charges	£ 13.16
Gardening / Veg Club Items	£ 28.33
Yamaha Piano Repairs	£ 90.00
Air-Con Units x 2 (New Build Classrooms)	£ 1,162.30
Total expenditure	£ 1,293.79

Total carried forward to next year	£ 9,916.84
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GARDEN SUBURB SCHOOL PTA SUMMARY OF ACCOUNTS 2019-2020

INFANT SCHOOL GENERAL PTA ACCOUNT BREAKDOWN 2019-2020

EVENTS INCOME 2019/2020

EVENTS	INCOME	EXPENDITURE	NET INCOME
Second hand Uniform	£304.00	£83.50	£220.50
Cake sales	£198.30	£0.00	£198.30
Seasonal Fair	£4,112.39	£883.46	£3,228.93
Seasonal Cards	£1,727.45	£808.50	£918.95
Pancake Day	£113.00	£50.15	£62.85
Disco	£0.00	£105.00	£-105.00
Treasure Hunt	£0.00	£0.00	£0.00
Summer Camp	£0.00	£0.00	£0.00
International Food Fair	£0.00	£0.00	£0.00
TOTAL	£6,455.14	£1,930.61	£4,524.53

EVENTS INCOME 2018/2019

INCOME	EXPENDITURE	NET INCOME
£264.58	£0.00	£264.58
£0.00	£0.00	£0.00
£3,156.03	£448.15	£2,707.88
£1,162.00	£395.21	£766.79
£1,012.65	£57.69	£954.96
£3,034.87	£1,587.76	£1,447.11
£4,387.55	£826.02	£3,561.53
£13,017.68	£3,314.83	£9,702.85

OTHER INCOME/ADJUSTMENTS 2019/2020

INCOME	EXPENDITURE	NET INCOME
PTA insurance	£61.00	£122.00
Uniform Sale Commission	n/a	n/a
Easy fund raising	£0.00	£0.00
Lottery	£828.68	£20.00
Stikins	£27.37	£0.00
Little Library	£93.33	£0.00
Gazebos	£0.00	£0.00
TOTAL	£1,010.38	£142.00

OTHER INCOME/ADJUSTMENTS 2018/2019

INCOME	EXPENDITURE	NET INCOME
£58.50	£117.00	£-58.50
n/a	n/a	n/a
£16.21	£0.00	£16.21
£67.82	£0.00	£67.82
£419.97	£839.94	£-419.97
£562.50	£956.94	£-394.44

TOTAL INFANTS	£7,465.52	£2,072.61	£5,392.91
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£13,580.18	£4,271.77	£9,308.41
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APPLICATION OF FUNDS 2019/2020

Project	
Chairs and bed	£736.43
Climbing frames and games	£206.49
Coin Counter	£59.50
Kitchen equipment	£35.00
TOTAL	£1,037.42

End of Year Summary of Accounts

Opening Balance 01/09/2019	£ 17,861.26 ✓
Total Net Income	£7,465.52 ✓
Total Expenditure	£3,110.03 ✓
Closing Balance 31/08/2019	£ 22,216.75 ✓

INFANT SCHOOL GIFT AID ACCOUNT BREAKDOWN 2019-2020

Carried forward from previous year	£ 10,710.21
Income	
One off donations	£ 6,862.58
Donations through regular giving	£ 478.00
Charitable Aid Donations	£ -
Bucket Collections	£ 386.18
Total tax reclaim	£ 1,864.05
Other payments incl Junior Gift Aid	£ 0.55
Total raised over year	£ 9,591.36

Expenditure	
Donation to Infant School for SEN Provision	£ 6,250.00
Diwali Dance Workshop	£ 350.00
ICT Equipment incl Bee Bots & PCs for classrooms	£ 776.95
Music Equipment	£ 446.62
Workshops - Great Fire of London & Explorers Do	£ 1,085.00
Signs for Playground	£ 540.00
Chicks	£ 235.00
Other games and items	£ 16.66
Adj to Jnrs for 19-20 Gift Aid Claim	£ 0.55
Total expenditure	£ 9,700.78

Total carried forward to next year	£ 10,600.79
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	2018-2019
Carried forward from previous year	£ 9,514.55
Income	
One off donations	£ 7,825.94
Donations through regular giving	£ 574.00
Charitable Aid Donations	£ 1,187.49
Bucket Collections	£ 1,579.20
Total tax reclaim	£ 2,251.26
Other payments incl Junior Gift Aid	£ 710.39
Total raised over year	£ 14,128.28

Expenditure	
Workshops through the year	£ 2,350.00
Chicks & Butterflies	£ 319.10
Smartboards	£ 2,898.00
Musical Equipment & Instruments	£ 302.55
Literacy	£ 91.74
School Council	£ 10.84
Donation to Infant School for SEN Provision	£ 6,250.00
Tax reimbursed to Junior School	£ 710.39
Total expenditure	£ 12,932.62

Total carried forward to next year	£ 10,710.21
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**GARDEN SUBURB SCHOOL PTA
BANK BALANCES 2019/2020**

	MAIN FUNDRAISING ACCTS		GIFT AID	
	INFANT	JUNIOR	INFANT	JUNIOR

CASH BOOK OPENING PER 01/09/2019

£	✓ 17,861.26	£ 28,798.46	£10,710.21	£9,916.84
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CASH BOOK INCOME

	✓ £7,465.52	£17,999.46	£9,591.36	£3,844.00
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CASH BOOK EXPENDITURE

	✓ £3,110.03	£26,987.44	£9,700.78	£3,296.36
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ACCOUNT TRANSFERS

	£0.00	£0.00	£0.00	£0.00
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CASH BOOK BALANCE

✓	£22,216.75	£19,810.48	£10,600.79	£10,464.48
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BANK BALANCE 31/08/2020

£	21,676.70	£ 20,315.66	£ 9,311.36	£ 9,754.73
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OUTSTANDING CREDITS

£	1,197.05	£ 384.50	£ 1,999.73	£ 709.75
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UNCLEARED CHEQUES

£	657.00	£ 889.68	£ 710.30	£ -
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BANK RECONCILE

£	✓ 22,216.75	£ 19,810.48	£ 10,600.79	£ 10,464.48
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CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name: GARDEN SUBURB SCHOOL PTA

On accounts for the year
ended

31 AUGUST 2020

Charity no
(if any)

288398

Set out on pages

1 - 8

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 AUGUST 2020.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

D Hadjicostas

Date:

9.6.22

Name:

DEBORAH HADJICOSTAS

Relevant professional
qualification(s) or body
(if any):

Address:

16 MANDEVILLE ROAD
N14 7NH

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.