

**Epsom Symphony Orchestral Society**  
**Annual Report and Accounts for the Year ended 30<sup>th</sup> June 2024**

**TRUSTEES' REPORT**

The Charity is registered as “Epsom Symphony Orchestral Society” and its registration number is 288375.

**Objectives, Administration and Management of the Charity**

The objectives of the Charity are:

- i) To promote, improve, develop and maintain public education in, and appreciation of the art and science of music in all its aspects by any means the trustees see fit, including through the presentation of public concerts and recitals;
- ii) To further such charitable purpose or purposes as the trustees in their absolute discretion shall think fit but in particular through the making of grants and donations.

**Public Benefit**

The trustees have paid due regard to the guidance issued by the Charity Commissioners on public benefit in deciding what activities the society shall undertake as detailed in the review of the year, particularly the guidance relating to the advancement of the arts.

**Scope of report and accounts**

This report and the accounts relate to the operations of this charity only.

**Names of Trustees**

Simon Davey (Chair)  
Sheila Staples (Vice Chair)  
Vivienne Freedman (Secretary)  
Jill Harris (Treasurer)  
Helen Anstis  
Sarah Holmes  
Maureen Paterson

**Principal Address**

13 Maultway Crescent, Camberley, Surrey GU15 1PN

## **REVIEW OF THE YEAR**

The 2023/24 season of concerts was as follows:

### **14<sup>th</sup> October 2023**

Hansel and Gretel Overture – Humperdinck  
Piano concerto No. 2 – Rachmaninov  
Symphony No. 4 - Tchaikovsky

Soloist: Bo Lyu

### **3<sup>rd</sup> December 2023**

Children's Overture – Quilter  
Turkish March from The Ruins of Athens – Beethoven  
Voices of Spring Waltzes – Johann Strauss II  
Sleeping Beauty Suite (excerpts) – Tchaikovsky  
German Dance “The Sleigh Ride” – Mozart  
Jazz Dances – Suite 2 – Matyas Seiber (arr Richards)  
Cinderella – arr Richards  
Christmas Eve Polonaise – Rimsky Korsakov  
Explosions Polka – Johann Strauss II  
Carol Fantasia – arr Richards  
William Tell March - Rossini

### **2<sup>nd</sup> March 2024**

Overture Di Ballo – Sullivan  
Summer Evening – Delius  
Cello Concerto – Elgar  
Symphony No. 5 – Vaughan Williams

Soloist: Ben Tarlton

### **4<sup>th</sup> May 2024**

Espana – Chabrier  
Carmen Fantasy for Saxophone – Bizet/Bourne  
The Three Cornered Hat – Falla  
Capriccio Espagnole – Rimsky Korsakov  
Bolero - Ravel

Soloist: Richard Scholfield

## **TREASURER'S REPORT**

Many thanks to Bridget Merchant for examining the accounts again this year.

The first page of the accounts shows the Concert Account with a breakdown for each of our four concerts, together with the General Account which shows the income and expenditure for the year. The column on the right provides a comparison to 2022/23.

The second page is the Balance Sheet which provides information about the Orchestra's bank accounts and reserves.

### **Concert Account**

#### **Income**

- Ticket sales across the four concerts were excellent, particularly the Christmas and May concerts. This resulted in a £4948 increase in ticket sales compared to the previous year.
- We made a small £100 profit from programme sales.
- We applied for a grant from the Delius Trust for the performance of Summer Evening in March and received a generous grant of £750 from them.

#### **Expenditure**

- Conductor's fees, professional fees and soloist fees remained the same as 2022/23.
- The May soloist, Richard Scholfield (saxophone) was funded from the Gwen Tomlinson Fund.
- The hire of the Playhouse increased slightly and the hire of the piano increased for the October concert.
- Music hire increased by over £1,000 due to the March and May programmes. The Committee was aware in advance that the music for these concerts was expensive, however, they did prove to be popular concerts.
- Printing costs for posters and leaflets totalled £720. Thanks to Simon, there were no printing costs 2022/23.
- There was some confusion with the Playhouse advertising charges which resulted in an overpayment in October and the December charge was waived.
- PRS fees are an ongoing issue. These used to be included in the Playhouse invoice but are now invoiced separately from PRS. The October 2023 concert should have been exempt but we were charged and we have been overcharged for Christmas 2023. At the end of the financial year, this had not been resolved and we had not been invoiced for March and May. We have not accrued for these due to the overpayment of PRS, which should cover the amount owed.

Overall, the Concert Account showed a small deficit of £854.04 compared to a deficit of £4,586.92 in 2022/23.

## **General Account**

### **Income**

- We received a £657 increase in bank interest due to the interest rate increase on our savings accounts.
- Gift Aid also increased due to a generous donation that we received from Darrell Davison which we were able to claim Gift Aid on (see Balance Sheet information below).
- The Donated Asset income for 2022/23 is the violin and bows that were donated by Shirley Breden. This is now shown on the Balance Sheet.
- Playing member and friends' subscriptions were similar to the previous year.

### **Expenditure**

- Making Music and Insurance membership increased as we had slipped back into the higher income bracket.
- Website development is the Making Music Platform resource that we have purchased which includes a new website as our old website needed a lot of updating. This will include a members' area and will be up and running soon. This has been funded from the Margaret Oyston Memorial Fund.
- Rehearsal fees and hall hire have increased by £500.

Overall, we generated income of £2,312.21 for the year. This resulted in a surplus for the year of £1,458.17.

## **Balance Sheet**

The Balance Sheet shows the Orchestra's bank accounts, the allocated funds and reserves which now total £38,387.47.

We received a generous donation of £3,000 from Darrell Davison which was from the Arthur Davison concerts. This is now shown as a new allocated fund "The Arthur Davison Young Performers Fund". Each year, one of our young soloists will receive a fee from this fund which will be decided on by the Trustees.

Together with the donated asset, at the end of 2023/24, the Orchestra's total assets are £44,387.47.

Jill Harris  
Honorary Treasurer

Epsom Symphony Orchestral Society  
Profit & Loss Statement  
1st July 2023 through 30th June 2024

	October Concert	Christmas Concert	March Concert	May Concert	Total 2023/2024	Total 2022/2023
<b>Concert Account Receipts</b>						
Ticket Sales	3780.00	4695.00	3810.00	4645.00	16930.00	11982.00
Programme Sales	152.42	146.00	145.52	181.02	624.96	523.16
Advertsing					0.00	0.00
Delius Trust			750.00		750.00	
Total Concert Account Receipts	<u>£3,932.42</u>	<u>£4,841.00</u>	<u>£4,705.52</u>	<u>£4,826.02</u>	<u>£18,304.96</u>	<u>£12,505.16</u>
<b>Concert Account Costs</b>						
Conductors Fees	550.00	550.00	550.00	550.00	2200.00	2200.00
Professional Fees	1575.00	1215.00	1050.00	2130.00	5970.00	5979.00
Soloist Fees	400.00	350.00	500.00	500.00	1750.00	1875.00
Gwen Tomlinson Fund				- 500.00	- 500.00	- 600.00
Hall Hire	1159.25	1135.75	1092.00	1152.00	4539.00	4479.65
Instrument Hire	326.50				326.50	252.00
Music Hire	60.00	60.00	615.88	638.64	1374.52	154.24
Printing - Posters & Leaflets	225.67	173.37	157.76	163.60	720.40	0.00
Printing - Programmes	115.00	138.00	92.00	159.00	504.00	624.75
Advertising	414.51		313.00	331.00	1058.51	1394.77
Ticket Commission	159.00	194.49	164.51	184.5	702.50	500.09
PRS Fees	152.65	303.42			456.07	184.58
Miscellaneous	18.50		19.50	19.50	57.50	48.00
Total Concert Account Costs	<u>£5,156.08</u>	<u>£4,120.03</u>	<u>£4,554.65</u>	<u>£5,328.24</u>	<u>£19,159.00</u>	<u>£17,092.08</u>
Concert Account Surplus/ Deficit	<u>-£1,223.66</u>	<u>£720.97</u>	<u>£150.87</u>	<u>-£502.22</u>	<u>-£854.04</u>	<u>-£4,586.92</u>
Previous Year Surplus/ Deficit	-£2,250.20	-£222.10	-£513.06	-£1,601.56	-£4,586.92	
<b>General Account</b>						
<b>Receipts</b>						
Bank Interest					784.24	127.72
Gift Aid					1799.99	943.76
Donated Asset (Note: A)						5680.00
Self Help and Donations					732.45	217.68
100 Club Net income					545.00	410.00
<b>Subscriptions</b>						
Friends					355.00	345.00
Players					4975.00	4865.00
General Account Receipts					<u>£9,191.68</u>	<u>£12,589.16</u>
<b>Costs</b>						
Administration Expenses					0.00	0.00
Bank Account Charges					60.00	63.00
Making Music & Insurance					377.00	246.00
Special Events						51.00
Web Site Development					299.79	0.00
Margaret Oyston Memorial Fund					- 299.79	
Rehersal Fees and Hall Hire					6442.47	5983.25
General Account Costs					<u>£6,879.47</u>	<u>£6,343.25</u>
Net Other Income/Expense					<u>£2,312.21</u>	<u>£6,245.91</u>
Surplus for the Year					<u>£1,458.17</u>	<u>£1,658.99</u>

**Epsom Symphony Orchestral Society**  
**Balance Sheet**  
**As of 30th June 2024**

	<u>30th June 2024</u>	<u>30th June 2023</u>
<b>ASSETS</b>		
Donated Assets		
Violin and three Bows (Note 1)	£6,000.00	£6,000.00
Current Assets		
Cash at bank and in hand		
Bank Accounts		
CAF - Current Account	£6,380.52	£3,565.74
CAF - 90 Day Account	£10,436.44	£10,291.88
CAF - 1 Year Account	£21,510.51	£20,881.47
Petty Cash	£60.00	£0.00
Total Bank Accounts	<u>£38,387.47</u>	<u>£34,739.09</u>
Total Current Assets	<u>£38,387.47</u>	<u>£34,739.09</u>
<b>TOTAL ASSETS</b>	<u><b>£44,387.47</b></u>	<u><b>£40,739.09</b></u>
<b>LIABILITIES and RESERVES</b>		
	<u>30th June 2024</u>	<u>30th June 2023</u>
100% Club Prize Fund	£0.00	£10.00
<b>CAPITAL AND RESERVES</b>		
General Reserves	<u>30th June 2024</u>	<u>30th June 2023</u>
General Funds	£33,384.28	£31,926.11
Allocated Funds	Transfers	
Gwen Tomlinson Memorial Fund	£6,302.98 -£ 500.00	£6,802.98
Margaret Oyston Memorial Fund	£1,700.21 -£ 299.79	£2,000.00
Arthur Davison Young Performers Fund	£3,000.00	£0.00
Total Reserve Funds	<u>£11,003.19</u>	<u>£8,802.98</u>
<b>ESOS Net Reserves</b>	<u><b>£44,387.47</b></u>	<u><b>£40,739.09</b></u>

Note 1: Donated violin and three bows left as a legacy to the orchestra. Valuation is our best estimate of the net realisable value on future sale

Certified that the above Accounts agree with the documents and books presented to me.

*B. J. Merchant*

B. MERCHANT, FCA CTA - HONORARY AUDITOR

*J. Harris*

J. HARRIS - HONORARY TREASURER





Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

Epsom Symphony Orchestral Society

On accounts for the year  
ended

30<sup>th</sup> June 2024

Charity no  
(if any)

288375

Set out on pages

1, 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **30/06/2024**.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

B. J. Merchant

Date:

17/10/24

Name:

Bridget Merchant

Relevant professional  
qualification(s) or body  
(if any):

FCA CTA

Address:

28 Denham Road

Epsom

Surrey KT17 3AA

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.