

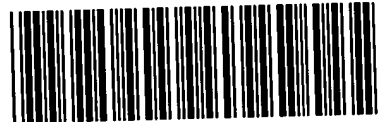
# ANNUAL REPORT 2025

## Improving Quality of Life

Community | Employability | Wellbeing



TUESDAY



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23/12/2025

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COMPANIES HOUSE

# Dacorum Council For Voluntary Service

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## Welcome from our Chair



### Key Highlights for Community Action Dacorum

2025 has been a year of bold steps and meaningful progress for our charity. Successful new initiatives included the launch of a Library of Things to help with the cost-of-living crisis and support the environment; expanding our support to local and regional healthcare bodies to help shape inclusive new strategies; and broadcasting Radio Dacorum on DAB across southwest Hertfordshire, so listeners can now pick up the station in their cars. But that's just scratching the surface. Other highlights include the expansion of HITS, our work on digital inclusion, training and learning expansion, and new funding streams for carers.

None of this would have been possible without the commitment and innovation of our staff, volunteers, and trustees. We would like to express our thanks, recognition, and gratitude to all of them for their incredible efforts.

Following this year's AGM I will be continuing as a trustee but standing down as Chair after seven years in the role. Despite an enormous number of challenges, it has been a period of great achievement and growth for our organisation. We were awarded the Queen's Award for Voluntary Service (the MBE for voluntary bodies); converted HITS into our trading subsidiary; successfully replaced EU funding with alternative income after Brexit; and our incredible voluntary efforts for the Coronavirus vaccination programme were congratulated in an Early Day Motion in Parliament. We also introduced a performance-based staff remuneration system and recruited committed new trustees and volunteers, including our highly capable and respected CEO.

We have navigated the pandemic and cost-of-living crisis more successfully than many voluntary organisations and, in the process, become increasingly influential and respected as a leader within Hertfordshire's voluntary sector. We will, of course, continue to face difficult challenges, not least the Local Government Reorganisation and continuing financial issues, but we are already making plans to deal effectively with these matters, including the recruitment of experienced new trustees to replace those who will be retiring in the near future.

I feel happy that I cease to be Chair of a more organised, professional, and sustainable charity and I am convinced our dedicated trustees and management will continue to take the organisation from strength to strength.



**Colin Gage - Chairman**



## Meeting our Charitable Purpose

Community Action Dacorum exists to 'link the public, corporate, and voluntary sectors for the benefit of the community', as set out in our governing document.

### Specifically:

To promote any charitable purposes for the benefit of the public, principally but not exclusively in the local government area of Dacorum and its environs and, in particular, build the capacity of third-sector organisations, providing them with the necessary support, information, and services to enable them to pursue or contribute to any charitable purpose.

To promote, organise, and facilitate co-operation and partnership working between third sector, statutory, and other relevant bodies in the achievement of the above purposes within the area of benefit.

We achieve our charitable purpose by working across three areas for the benefit of the residents of Dacorum. These are Community | Employability | Wellbeing

Our communities team promotes, organises, and facilitates co-operation and partnership, working between third-sector, statutory, and other relevant bodies in the achievement of the above purposes. Together with our employability and wellbeing teams, and with the support of our training and development and interpreting service, the charity is focused on improving the quality of lives of people across the borough. All the activities we deliver work to improve the wider determinates of health for our community, often supporting the most vulnerable residents. We support the labour market, we promote life-long education, we support people with their income and expenditure during a cost-of-living crisis, and we build a sense of community.



### Our Impact

We are proud to showcase the hard work our team has put in this year and how it has strengthened social and community networks, continuing to make Dacorum a better place to live and work.

Our services help residents improve their work opportunities and environments by supporting them in developing their job prospects. Our wellbeing team ensures people can access the services they need by working to bridge the gap between patient and healthcare provider. Whether it is access to transportation or appointments, or addressing digital poverty,

our wellbeing services increase dignified independence to the most vulnerable members of our community.

Our training and development work addresses loneliness and isolation through education, providing a sense of community interaction and instilling skills and self-belief that can be applied in all aspects of life.

Whilst it would bring us much pride to be able to share each and every one of the many interventions we have undertaken this year, space will sadly not allow.

In this report we present and celebrate some examples of our work.

# Community

## Empowering Communities through Connection, Collaboration & Capacity Building

This year has been a transformative one for Community Action Dacorum, as our work reached deeper into the heart of the borough's voluntary, community, faith and social enterprise (VCFSE) sector. Our aim has remained clear: to strengthen organisations, empower individuals, and foster meaningful collaboration across the district. From connecting volunteers with purposeful roles to supporting groups in securing vital funding, our work has helped build a stronger and more resilient community network.

### Volunteering: Growing the Spirit of Service

Volunteering has continued to thrive in Dacorum, with 461 volunteers referred to local organisations and 445 residents registering through Community Action Dacorum's volunteering platform. To make volunteering more accessible, we held monthly outreach sessions in Tring, Berkhamsted, and Kings Langley, bringing opportunities closer to where people live and helping more residents find ways to contribute their time and skills. This year also saw the launch of a county-wide volunteer recruitment video, produced in collaboration with other Hertfordshire volunteer centres and Radio Dacorum. In addition, Community Action Dacorum supported groups aiming to strengthen their volunteer management practices by promoting and guiding organisations through a Recruiting and Managing Volunteers six-point promise accreditation.

*"Georgina has been a wonderful volunteer. We are very grateful to Community Action Dacorum for connecting us."* – **Lauren Wilson, Dacorum Heritage Trust**

### Funding Impact: £200,000 Distributed Across 41 Organisations

Community Action Dacorum played a central role in distributing £200,000 through the UK Shared Prosperity Fund (UKSPF), supporting projects across sport, arts, culture, volunteering, and inclusion. Nearly £90,000 was awarded to 19 sports clubs to enhance facilities and develop activities that encourage wider participation providing more opportunities for residents to be active. Arts and cultural organisations were also able to bring new exhibitions and community heritage projects to life, while funding in the volunteering and inclusion sectors helped strengthen services for carers and increase social access for LGBTQ+ residents.

*"Your advice and in-depth knowledge about the UKSPF was invaluable. This funding is vital for us."* – **Karen, Inclusive United CIC**

### Strengthening Sports and Activity Clubs

In partnership with Herts Sports Partnership (HSP), Community Action Dacorum welcomed 53 sports and activity clubs into membership this year. Through this collaboration, clubs benefited from support such as minibus hire, DBS checks, volunteer matching, and tailored development guidance. Three major events were also held, including a popular funding information session at Camelot Rugby Club and an upcoming health-focused event supported by the NHS.

*Feedback: "The impact has far surpassed any expectations I had. Well done!"* – **Charlie Mann, HSP**

### Community Projects

- Community Help Hertfordshire
- Community Support Team
- Cost of Living Advice Programme
- ESOL (English for Speakers of Other Languages)
- Minibuses for Groups
- Supporting Refugees and Guests
- Supporting Sports Groups
- Volunteer Centre
- Volunteering for Health

### Case Study: Harbour Lights Scuba Diving Club

Harbour Lights has grown from a small specialist group into a leader in inclusive sport. With support from Community Action Dacorum, the club secured funding to purchase youth wetsuits and deliver training sessions, enabling 100 young people to experience scuba diving. A partnership with the Lions Club further expanded opportunities, offering one-to-one diving experiences for children with disabilities. Community Action Dacorum's guidance also helped strengthen the club's governance and community outreach. Feedback: "Community Action Dacorum has been a game-changer. We had the passion, but they gave us the tools." – **Gordon Harland, Chair**



### Building Capacity and Collaboration

More than 100 community groups benefited from tailored support in governance, safeguarding, and funding this year. Community Action Dacorum facilitated themed networking groups, bringing together organisations supporting older people, ethnic minority communities, LGBTQ+ residents and more. These sessions provided space for shared learning, partnership building, and collective problem-solving. The year culminated in a Voluntary Sector Conference attended by 60 organisations, celebrating achievements and strengthening ties across the sector.

### Looking Ahead

**With continued momentum, Community Action Dacorum is committed to:**

- Monitoring the outcomes of funded projects
  - Expanding outreach and partnerships
  - Supporting sustainability and innovation across the VCFSE sector
- Together, we're building a stronger, more connected Dacorum.



### Celebrating Community: The Roundhouse Rebrand and Dacorum 50 Fest

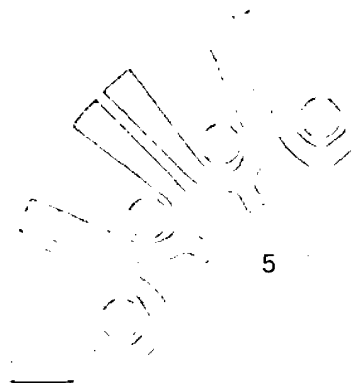
The rebranded Community Action Dacorum Roundhouse Community Hub made its debut at Dacorum 50 Fest, broadcasting live via Radio Dacorum and engaging new volunteers, partners, and service users. This event marked an energetic celebration of community spirit and showcased Community Action Dacorum's ongoing commitment to offering welcoming, inclusive spaces for local people.

*"Thank you so much for the incredible support you've shown us. Reflecting on our journey together, I truly appreciate how valuable our partnership has been. Your help in recruiting volunteers across Tring and Hemel Hempstead and your wider support through connection, collaboration, and visibility, has meant a great deal to us. We remain committed to our membership with Community Action Dacorum and are deeply grateful for your patience, understanding, and belief in the work we're doing with young people."*

**Ernest Moses – MCR Pathways**

*"Thank you so much for your kind message and for keeping in touch – I truly appreciate the support and attention from the Volunteer Centre. I'm very grateful for the opportunity to be involved in volunteering and to contribute in some way to the local community. Thank you and best regards."*

**Evgenia – Volunteer**



# Employability

Employment offers more than financial stability – it brings purpose, structure, and identity.

Community Action Dacorum's employability programmes empower people of all ages to overcome barriers, build confidence, and move towards sustainable work. Participants gain the tools to unlock their potential via mentoring, skills development, and training opportunities. This year, we've expanded our support with two new projects: Future Ready and WorkWell.

## Future Ready

Many young adult carers put their responsibilities first, often at the expense of their education and future opportunities. Community Action Dacorum has developed a bespoke mentoring and training programme to support them on their journey towards employment, education, or volunteering. Recognising their unique challenges, we're working closely with four young adults to provide flexible and personalised support that fits around their caring roles.

## Case Study

"C", 17, cares for his father who has a life-limiting illness, while his mum works two jobs. After leaving school without GCSEs and facing tension at home, he worked as a builder's mate but wanted better opportunities and independence through learning to drive.

*A short-term plan was created to support him in exploring career options, using the National Careers Service for a skills assessment, and preparing for his driving theory test using free apps.*

## Employability Services

- Connect
- CV and Interview skills days
- Dragons Apprentice Challenge
- Employment courses
- Future Ready
- Generation Dacorum Careers Fair
- Staying Connected digital inclusion
- WorkWell

## Outcomes:

- Passed his driving theory test first time, boosting confidence
- Recognised the need to gain English and Maths qualifications
- Enrolled in a local business course with GCSE study included
- College schedule allows him to support his dad and start driving lessons

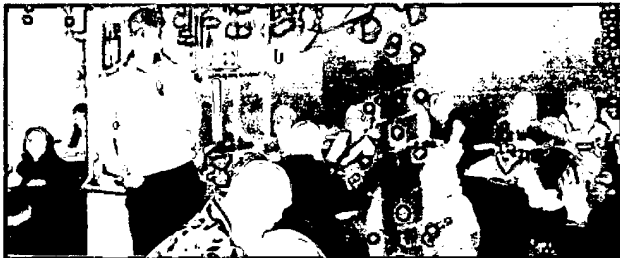
## Support Focus:

- Wellbeing – emotional support and communication
- Skills – driving prep, course research, and study planning
- Employability – understanding job requirements and skills development



## WorkWell

WorkWell is a nationwide programme supporting people with health conditions or disabilities to return to work or remain in employment. Community Action Dacorum is commissioned by the Hertfordshire and West Essex Integrated Care Board to map current provisions leading a partnership with Community Alliance Broxbourne and East Herts. We have already identified more than 100 services and continue to develop relationships by talking to service providers and clients about gaps in provision and will be able to provide at the end of the project a tool for people to use to find current services.



## Generation Dacorum Careers Fair

Organised by Community Action Dacorum since 2018, Generation Dacorum connects young people in the area with local employers, training providers, and career opportunities. The event is designed to inspire secondary school students and young people by raising career aspirations, offering meaningful interactions with employers, and highlighting local job and training options.

The latest event, attracted more than 1,100 students and over 35 exhibitors, including major employers like Tesco, Computacenter, and The British Army.

### Case Study: Generation Dacorum Careers Fair

Liam first met Whitestar's CEO, John, at the Generation Dacorum Careers Fair, where he asked about work experience. He returned later that day with his mother to learn more and soon completed a week's placement at Whitestar. Now, having left school, Liam has joined the company as an apprentice – all thanks to the connection made at the careers fair.

## Dragons' Apprentice Challenge – 12 Years of Success

The Dragons' Apprentice Challenge is now in its twelfth year, the latest being our most successful yet – 15 teams took part and raised nearly £31,000. The Challenge continues to be a win-win for everyone involved, building partnerships between local charities, businesses, and schools, while strengthening our community. It also helps raise the profile of local organisations and provides valuable professional development for employees.



*"This year's Challenge allowed us to build fantastic relationships with our partner school and charity, The Blue Tangerine Federation. Our student team embraced every learning opportunity and raised an incredible £7,095.87 — breaking the record for the Most Money Earned award. We're so proud and hope to take part again next year!"* – **Rachel Redondo and Amanda Hersham, Twenty-Two**







# Wellbeing, Support where needed

**Shopmobility and Community Transport - Connecting people for better health**

We all know that social isolation has a profound impact on wellbeing. Community Action Dacorum is committed to ensuring that no one is left behind, particularly those who face barriers to getting out and about. Our Shopmobility service, based at The Marlowes Centre in Hemel Hempstead, plays a vital role in helping people maintain dignified independence and stay connected to their community.



For a nominal fee, residents and visitors can hire electric scooters or wheelchairs, enabling them to access shops, cafés and local services with confidence and ease. Whether it's meeting friends for lunch, running errands, or simply enjoying time in town, Shopmobility removes barriers and ensures equality of access for everyone. Much more than a transport service, it's about freedom, dignity, and inclusion.

## **Our members say:**

**Feedback for Shopmobility:** *"If it were not for Shopmobility, shopping in the town would be impossible."*

**Feedback for Community Transport:** *"I would like this opportunity to let you know about the brilliant service you provide to me as a user. Your staff and volunteers are always friendly, very caring and accommodating. It makes me feel like an extended member of your Shopmobility family."*



## **Wellbeing Services**

- Cancer Prevention Programme
- Community Buses
- Community Help Hertfordshire
- Community Transport
- Dacorum Library of Things
- Day Trippers
- Door2Store
- Radio Dacorum
- ShopMobility
- Staying Connected

## **Farther Afield**

We have also expanded our Day Trippers programme, offering a more diverse and exciting range of destinations and activities to appeal to people with different interests and abilities. Coastal outings, historic sites, garden visits, and seasonal events have all provided opportunities for relaxation, discovery, and friendship. Demand was so strong for some excursions that additional buses were added, an encouraging sign of the appetite people have for shared experiences and social connection.



**Together, Shopmobility and Day Trippers continue to play a crucial role in reducing isolation, increasing confidence, and improving quality of life.**

Our wellbeing services contribute to Hertfordshire's health creation strategy and the NHS's 10-year plan. The services sit within our wider Community Transport offer, which provides vital links for those who might otherwise struggle to travel independently.

Via Door2Store shopping trips, our Community Cars scheme, and Minibus Hire for local groups, charities and sports clubs, Community Action Dacorum ensures residents can stay mobile, connected, and engaged in community life.

These initiatives successfully reduce isolation and increase both confidence and wellbeing – helping to build an inclusive community where everyone can take part, feel valued, and enjoy life to the fullest.



## **Wellbeing: Improving Quality of Life:**

### **Library of Things and the Repair Shed**

Being part of a community, having a sense of purpose, and living in an environment that supports both people and planet all contribute to a person's quality of life and sense of wellbeing. With the cost-of-living crisis continuing to affect many households, Community Action Dacorum has remained focused on projects that make practical differences to residents' lives while promoting sustainability and social connections.

### **Feedback for Day Trippers:**

*"I just wanted to thank you for your support and help – it really meant a lot. Aishah had a lovely day at the seaside with her family and thoroughly enjoyed exploring Southend. It was a refreshing and happy time for all of them. We truly appreciate everything you've done to make it possible."*

*"A BIG thank you to all the drivers, helpers, Debbie, and everyone that makes it possible for us 'on our own' generation! Happy"*

This year saw the successful launch of our **Library of Things** – a much-needed and already well-used resource that allows Dacorum residents to borrow garden tools, cooking equipment, household cleaning items, and more. The Library supports both residents and the environment by reducing landfill and waste. Residents can borrow items they may need only occasionally, try something before committing to buy, or access equipment that would be otherwise unaffordable. The low-cost rental model is designed to support residents during the cost-of-living crisis and makes it easier to tackle home improvements, start new hobbies, and live more sustainably.



# RADIO DACORUM

Radio Dacorum has taken important steps forward in its mission to bring residents closer, reduce isolation, and offer meaningful opportunities for creative expression. A key milestone was the recruitment of a new Radio Development Manager, a strategic role designed to grow our listener base, broaden the variety of programmes, generate sustainable income, and ensure Radio Dacorum remains an essential and inclusive part of community life and a hub for local voices.

**Download our app from your app store**



**Tune in on DAB Radio**

**This year also saw the introduction of a range of *non-presenter volunteer roles*, broadening access to those who want to get involved in the creative world behind the microphone. From technical support and social media to event coverage and production assistance, these roles offer valuable experience in media and teamwork while strengthening the community spirit that underpins everything we do.**

At its heart, Radio Dacorum is about empowerment. Presenting on the radio isn't just about speaking into a mic: it's about learning how to research, plan interviews, speak clearly, work with software or audio equipment, and collaborate with others. As many of our volunteers have told us, it also boosts confidence and develops communication and technical skills that extend far beyond the studio.

Together, these developments – new leadership, expanded roles, inclusive programming, and accessible services – mean that Radio Dacorum is more than a radio station. It is a space that brings people together, helps build confidence, offers creative learning and creates connections in our borough.

Radio Dacorum continued to produce programmes that directly foster connection, reduce loneliness, support wellbeing and promote local groups and businesses. For example, the Music for Memory show nurtures connection for people living with dementia by playing music from their youth, and our Dacorum's Den month showcased local start-ups.



### Feedback for Library of Things:

*"I have been wishing for a service like this locally for years!"*

*"Such an amazing service. I don't need to buy and store a shop's worth of equipment in my house just for a single use."*

**The Repair Shed, now celebrating its 10th anniversary**, continues to go from strength to strength. Since 2015 the Shed has brought people together, particularly older men, to fix, upcycle or repair items, share practical skills, and enjoy the companionship that comes from working alongside others. It's a space that promotes wellbeing, purpose and friendship, and has become an enduring example of how community-led activity can change lives for the better.



**From April 2024 to April 2025** more than 9,100 local residents utilised our various transport services to get them out and about socialising, going to appointments, accessing essential shopping services, and enjoying varied day trips, enabling them to remain independent, or in some cases, regain their independence and improving their overall quality of life."



**83%** of Shedders reported that being a member had positively impacted on their quality of life.

**56%** of Shedders said that shedding was important to improving their Mental Wellbeing

### Feedback for The Repair Shed:

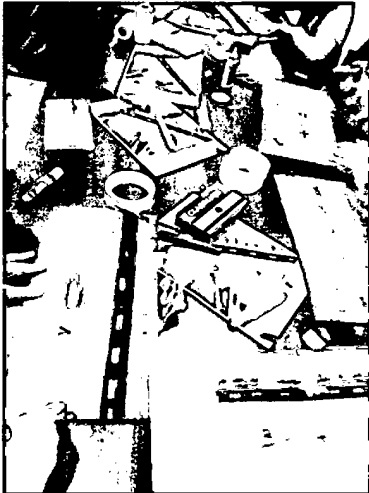
*"Having a place to go with others of a similar age and with similar interests allows me to do practical things whilst having interaction, rather than just being in my own workshop."*

*"I enjoy the company, creativity, learning new skills from others, and passing on any personal expertise. It gives me a real sense of purpose."*

# Training and Development

## Another Successful Year for the Community Action Dacorum Team

This has been another busy and impactful year. Under the Multiply programme, an innovative, nationwide scheme supporting adults to improve their everyday maths skills, we continued to deliver a variety of engaging and practical courses. We also launched a new intervention, Step2Skills, reaching hundreds more learners.



### Our programmes included:

- Crafting with Recycled Materials – encouraging creativity and sustainability.
- Budgeting for Shopping and Household Expenses – helping participants manage their finances with confidence.
- Cooking on a Budget – designed especially for adults supported by Dacorum Mencap who are preparing to live independently.

**In total, we supported over 130 learners from Dacorum, empowering them to gain valuable numeracy and life skills.**

### Feedback from our funders:

*"Since October, Community Action Dacorum has shown remarkable progress. The quality of paperwork and data demonstrates the team's dedication and commitment to maintaining high standards. Community Action Dacorum worked tirelessly to overcome setbacks and achieved an impressive 95% overall. We truly appreciate their hard work and professionalism."*

We are proud of these results and grateful for the recognition of our team's consistent effort and impact.



Alongside Multiply, we successfully delivered the Step2Skills contract, supporting an additional 314 residents in Dacorum. This programme helped individuals develop essential life and employability skills, build confidence, and take steps toward further learning and work. We are delighted to have secured this contract for another year.



We are pleased to report that we maintained our Matrix Standard following a successful and highly positive mid-term review.

In addition, we took part in Dragons' Den, raising more than £1,000 to fund digital skills sessions in supported housing schemes for older adults, helping them stay connected and confident online.

Finally, we continue to work closely with our valued partners, including Hertfordshire County Council, Dacorum Borough Council, and charities such as the Refugee Council, Herts Welcome Refugees, and the South Hill Centre, delivering one-to-one and small-group support where it's needed most.



### **Training and Development Services**

- **Community Interpreting**
- **Diploma in Public Service Interpreting (DPSI)**
- **ESOL**
- **Governance for Charities**
- **Introduction to Interpreting**
- **IT courses**
- **Lifelong Learning**
- **Multiply**
- **Recruiting Volunteers**
- **Safeguarding for Charities**
- **Staying Connected.**

# Our Future

**Our vision for Community Action Dacorum** is to be the local leader in the provision of high-quality and good-value community services, both directly and indirectly, to the people of Dacorum, addressing identified social needs in the areas of

## Community | Employability | Wellbeing

**Our mission is to make a positive difference** to the lives of people in our area of operation. We support our community by working with member and partner organisations. Through the services we deliver directly, we improve life chances for those seeking employment or moving into retirement. We also improve the quality of life for individuals by delivering wellbeing programmes.

### Our Core Values and Beliefs

We believe that community organisations play a vital role in an inclusive society.

We aim to achieve this by:

- Listening to and respecting others' ideas and aspirations
- Giving everyone the right to equality of opportunity and the chance to contribute
- Committing to quality in all that we do and emphasising throughout our activities that quality matters
- Bringing people and organisations together to achieve more
- Encouraging the widespread participation of volunteers in the organisation and leadership of all our Activities and Business Units
- Working always in an ethical and responsible manner
- Responding to the need for change in a timely and responsible way
- Seeking to develop new initiatives that address developing social needs
- Being an employer of choice, supporting our staff team

### Our strategy

**We aim to achieve our mission via these key objectives that make up our strategy:**

- 1.Diversify**
- 2.Leadership**
- 3.Data**
- 4.Partnerships**

### Our Development

The charity is focussed on the following areas of development: diversifying our work and client base; leadership and advocacy for the sector; building more partnerships to deliver key outcomes; and better use and knowledge of key data to inform our work.

## Our Charitable Delivery: Communities, Employability, and Wellbeing

**Communities** remain at the centre of our strategy. Over the coming years we will get to know our community even better, building relationships to understand the residents of Dacorum, and be an independent voice for those hardest to hear. Our work will be impactful and facilitate community groups to grow and be stronger through an increasing range of offers and the development of our community services. These include Radio Dacorum and Connect Dacorum, as well as our work supporting community groups and the Volunteer Centre. We will aim to forge strong partnerships across the sector to work collaboratively towards a common goal.



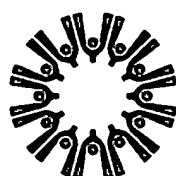
**Wellbeing** support is at the heart of our volunteering offer; we will continue to work in strong partnerships to leverage the benefits of the voluntary sector to strengthen the wellbeing of Dacorum's community. Building on our existing range of services, we will encourage independence and develop confidence for vulnerable residents. Through this work we will continue to contribute to the health and wellbeing of Dacorum and beyond.



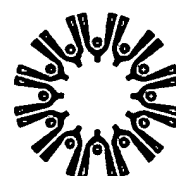
**Employability** and aspiration are perennial issues in Dacorum, with average incomes lower than the rest of Hertfordshire. We will work with voluntary, statutory, and business partners to offer holistic support to both those who need help in achieving their ambitions and those seeking employment. By delivering training and offering opportunities to learn through intergenerational experiences we will support people seeking their first job, those who wish to upskill or reskill, and those leaving the workforce to begin a purposeful retirement. Through our ESOL courses and language services, we will break down barriers to employment and build our local workforce.



**Community**



**Employability**



**Wellbeing**



## Our Year in Numbers

In the financial year which ended in March 2024

Community Action Dacorum generated a surplus of £93,515, although this was much lower than the previous year, this is still a satisfactory result and our overall reserves position increased to £2,198,174.

Income of the charity, excluding the contribution made by our trading subsidiary, was lower as a consequence of the pressures on local government spending. Our costs increased due to high inflation and an increase in headcount (partly funded by designated reserves).

Staff costs will continue to increase into 2026 with a significant part of that being due to increases in National Insurance and the minimum wage effective April 2025.



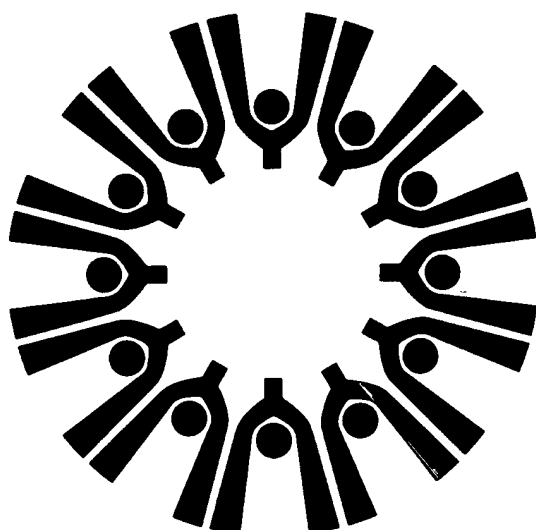
The Trustees previously designated funds from reserves to continue overdue renewals of facilities and updating of our operations; to develop projects that will enhance the work of the charity; and to provide funds for our trading subsidiary to develop its business. The purpose of this is to enable us to provide a better service to our beneficiaries and to build resilience for the future. The balance of designated reserves is £666,673 and the movements during the year are explained in note 14.

Some of the key risks we think the charity will face in the future are the continuing impact of significant reductions in local government expenditure and the unknown potential impact of upcoming plans for local government reorganisation. Community Action Dacorum is largely dependent on local authority funding, in one form or another, and any decisions to change the levels of local authority expenditure, or how it is allocated, would affect the charity. However, Community Action Dacorum's high level of financial reserves should provide the charity sufficient time to adjust to future developments.

James Lowe - Honorary Treasurer

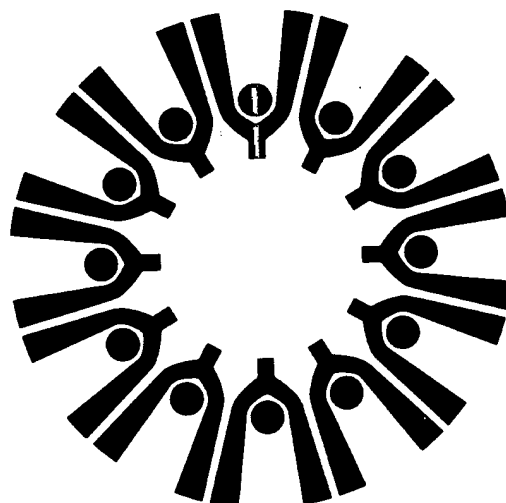
### WHERE THE MONEY COMES FROM 2024 - 2025

Gifts & Donations  
Grants  
Charity Activities  
Other



### HOW WE SPEND YOUR MONEY 2024 - 2025

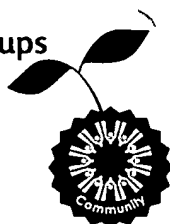
Direct Staff Costs	Volunteer Costs
Governance	Depreciation costs
Premises Costs	Insurance
Other Expenditure	Subscriptions & Publications
Activity Costs	Staff Training
Motor expenses	Events
IT costs	



**In 2024-2025  
we improved  
the quality  
of life  
for  
79,325  
local  
people**



**104 community groups**  
received one-to-one  
support to help them  
grow and develop.



**188**

**DBS Checks**

**done for local groups to  
help keep Dacorum safe.**

**237**

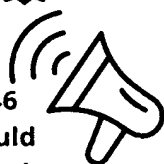
**Connect  
pieces of  
equipment**

**were donated to charities  
from businesses through the  
Connect Dacorum network**

**46**

**Radio Dacorum**

**Gave a voice to more than 46  
community groups who would  
have otherwise gone unheard**



**Community Outreach**

**More than 40 Community Outreach  
events were held across four towns  
to make sure those that can't get to  
us could be included**



**Our  
Community  
Impact**



**The Repair Shed**

**£6650.13 Raised by  
Tring Brewery and  
34 "Shedders"**

**Total number of  
interpreting jobs  
completed 42,428**

**INTERPRETING & TRANSLATION**



**490**

**Digital Support**

**people were  
supported in  
group sessions  
through the Staying  
Connected project**

**Shopmobility**

**2556**

**local residents  
used our powered  
mobility chairs**



**Voluntary Sector Conference**

**More than 60 local organisations joined  
in and attended our annual conference**

**Community Volunteering**

**445 residents registered  
through CAD's platform  
to volunteer**



**total completed journeys**

**Sports Clubs Funded**

**Specifically, 19 sports clubs  
received nearly £90,000 for  
inclusive programmes  
and facility upgrades**



**Library of Things**

**Since its launch in April 2025  
The Library of Things has  
hired out 21 pieces of  
equipment**



**High Flying Dragons**

**£30,990 was raised in the Dragons'  
Apprentice challenge. The largest  
amount raised in a single year.**



**Hear ye, hear ye!**

**Radio Dacorum was tuned  
into by 18,248 listeners  
approximately 70,126 times**



## Financial Review

The parent charity had incoming resources of £1,258,755 and expenditure of £1,165,240 for the year giving rise to a surplus of £93,515. At the year end the charity had total reserves of £2,198,174 comprising £666,673 of designated funds and £1,415,697 of unrestricted general funds.

### Reserves Policy

Community Action Dacorum's reserves policy has been tailored to the charity's plans and objectives. This approach takes into account the size, complexity of activities, legal structure, and nature of funds received and held by the charity.

Trustees decided that Community Action Dacorum will seek to maintain free reserves within a target range of 9 to 12 months of net operating expenditure. The trustees review the reserves policy in the middle and at the end of each year to determine whether it continues to be appropriate.

Free reserves represent unrestricted general funds of Community Action Dacorum and exclude both the restricted funds held and funds that have been designated by our trustees. The free reserves also exclude any funds that could only be realised by disposing of fixed assets held for charitable use. As of 31 March 2025, the charity had free reserves of £1,415,697 which equates to 11 months of net operating expenditure. Trustees are aware that with ongoing inflationary costs and reduction in income from some funding sources, recourse to reserves may be required to support the delivery of our charitable purpose and are keen to ensure that appropriate provision is made to protect the charity.

### Funds Held on Behalf of Others

As a part of our role as a CVS, Community Action Dacorum operates a payroll service for our members. As part of this service Community Action Dacorum holds funds on behalf of our member organisations, which are used to pay salaries on a monthly basis. As of 31 March 2025, the charity held £208,382 (2024: £129,969) on behalf of our payroll service users. These are held as a specific account in the Community Action Dacorum balance sheet and reported in Note 13.



## Statement of Responsibilities of the Trustees

**The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).**

Company law requires the trustees to prepare financial statements for each financial period that give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Comply with applicable accounting standards, including FRS102, subject to any material departures disclosed and explained in the financial statements
- State whether a Statement of Recommended Practice (SORP) applies and has been followed, subject to any material departures which are explained in the financial statements
- Make judgements and estimates that are reasonable and prudent
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charitable company will continue in business

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006.

They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware, there is no relevant audit information of which the charitable company's auditor is unaware; and the trustees have taken all the steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The Trustees' Annual Report is approved by the trustees of the charity. The Strategic Report, which forms part of the Annual Report, is approved by the trustees in their capacity as directors in company law of the charity.

Signed on behalf of the trustees on 5th November 2025.



Colin Gage - Chairman

## DCVS (TRADING) – Herts Interpreting and Translation Service

DCVS Trading Ltd is the commercial (trading) arm of Community Action Dacorum and is the mechanism through which it manages Herts Interpreting and Translation Service (HITS).

**Founded in 2001 as a training provider for potential interpreters located within Dacorum, HITS is now one of the largest and most successful providers of language support services in the UK.**

HITS provides a full range of services (face-to-face, video and telephone interpreting, communication support services for Deaf people, written translation, audio recordings, language assessments) for Health Trusts, Local Authorities, non-statutory-sector organisations, commercial and private clients throughout Hertfordshire, Essex, Suffolk, Norfolk, Bedfordshire, Buckinghamshire, Oxfordshire and beyond.

In addition to the delivery of language services,

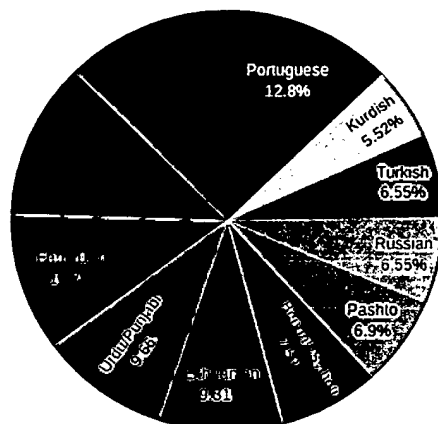
HITS has also established a national reputation for its high-quality interpreter training courses. Since 2001, HITS has been a training and examination centre on behalf of the Chartered Institute of Linguists and has received more than a dozen awards for the success of its students in national examinations. As well as its own core training provision throughout the East of England, HITS has also been commissioned to deliver interpreter training courses by local authorities throughout England, Scotland and Wales.

### HITS in numbers (and languages)

We are pleased to be able to report that 2024-25 was yet another year of intense activity for everyone in the HITS offices (not least our Booking and Finance Teams who have to deal with the increased workload generated by our continued success).

The top 12 languages accounted for almost 70% of all bookings, with Arabic (4100 requests) being our most requested language across the year.

- Portuguese
- Polish
- Romanian
- Faris/Dari
- Urdu/Punjabi
- Lithuanian
- Bengali/Sylheti
- Pashto
- Russian
- Turkish
- Kurdish





Almost 48,000 individual requests for interpreting and translation support were received in the HITS offices across the year (an increase of almost 2,000 on the previous year, itself a record figure).

We also provided British Sign Language on more than 1500 occasions specifically to our NHS customers in Hertfordshire. In total, the top 30 languages accounted for more than 95% of the total HITS activity in 2024-25.

At the other end of the scale, we were able to provide our customers with required support in some less commonly requested languages, including Fula (1), Norwegian (1), Azerbaijani (2), Hebrew (2), Ewe (2), Lingala (2), Bambara (4), Igbo (7) and Shona (9).

During the year we provided language support services in more than 80 languages or dialects.



All of the profits made by HITS are gifted to the charity and are used to deliver projects across Hertfordshire that contribute to the Hertfordshire Health Creation Strategy, the NHS 10-year plan, and Getting Hertfordshire Working strategy.

## Contact Us

HITS provides a full service to its customers every minute of the day, every day of the year.

If you would like to book an interpreter, or arrange for a written translation, or if you are interested in finding out how you could train to become a professional interpreter, or if you just want to know more about any aspect of our overall service, please get in touch:

**Address:** Herts Interpreting and Translation Service,  
48 High Street, Hemel Hempstead, Herts HP1 3AF

**Phone:** 01442 867212

**Email:** [interpreting@communityactiondacorum.org.uk](mailto:interpreting@communityactiondacorum.org.uk)

**Website:** [www.hertsinterpreting.org](http://www.hertsinterpreting.org)

**Company number** - 11127666

## Legal and Administrative Information

### **NAME OF CHARITABLE COMPANY:**

Dacorum Council for Voluntary Service  
Trading as **Community Action Dacorum**

**CHARITY COMMISSION NUMBER: 288080**

**COMPANY LIMITED BY GUARANTEE NUMBER: 01745852**

### **TRUSTEES (NON-EXECUTIVE DIRECTORS)**

Colin Gage (Chair)  
Margaret Griffiths (Vice Chair)  
Doug Root (Vice Chair)  
James Lowe (Hon. Treasurer)  
William Allen  
Peter Ashman  
Terry Douris (appointed 5th December 2024)  
Chris Dove  
Richard Milnes  
Shahid Mushtaq (appointed 5th December 2024)  
Richard Roberts  
Sally Symington  
Helen Young

Trustees are inducted and have opportunities for ongoing training on a regular basis both individually and as a group.

### **SENIOR STAFF MEMBERS TO WHOM DAY-TO-DAY MANAGEMENT OF THE CHARITABLE COMPANY IS DELEGATED BY THE TRUSTEES:**

Simon Aulton Chief Executive Officer  
Helen Mutio Deputy Chief Executive

### **PRINCIPAL ADVISERS:**

#### **ACCOUNTANTS:**

LB Group Moore  
Swift House  
18 Hoffmanns Way  
Chelmsford  
CM1 1GU

#### **AUDITORS:**

Moore Kingston Smith LLP  
4 Victoria Square  
St Albans  
Hertfordshire  
AL1 3TF

#### **BANKERS:**

Metro Bank LB  
56-58 Marlow Centre  
Hemel Hempstead  
Hertfordshire  
HP1 1DX

#### **SOLICITORS:**

SA Law  
Gladstone Place  
36-38 Upper Marlborough Road  
St Albans  
Hertfordshire

The Cooperative Bank  
3/7 Market Street  
Watford  
Hertfordshire  
WD18 0PB

## Background

**Dacorum Council for Voluntary Service is a charitable company, limited by guarantee, originally incorporated on 8 December 1976 with its activities taken over by the company on 1 October 1983, and registered with the Charity Commission on 1 October 1983. In addition to the legal name the charity has as a working name Community Action Dacorum, which is primarily used in promoting the work and activities of the organisation.**

We are a registered non-profit company limited by guarantee and governed by a memorandum of association and articles of association which date back to 11th August 1983. The charity is controlled solely by its members, who elect its trustees and whose members make up the board of directors. Trustees are appointed for an initial term of three years and can stand for re-election at the Annual General Meeting for a maximum of three terms. During the current period of transition to comply with the principles of The Charity Code, we are working to replace some longer-standing trustees with new members. In this period several trustees are remaining on the board beyond the three-term limit to ensure that we do not lose all of our established skill sets at the same time.

The trustees elect from their membership the positions of Chair, two Vice Chairs and Honorary Treasurer. All trustees are volunteers and receive no payments. Trustees are elected to the executive board which meets eight times per year, alternating between general business (including risk management / mitigation) and financial review. The risk register is reviewed annually. Sub-committees monitor progress against our strategic objectives and report into the executive committee meetings four times per year.

Our CEO is responsible for operations reporting to the board four times per year. The CEO manages the management team who in turn manage staff, interns and volunteers.

The trustees set the salaries of key management personnel and oversee the allocation of pay increases for all personnel. Community Action Dacorum has an Equal Opportunity Policy which is applicable both internally to all staff, volunteers, the board and externally.

We also have a Safeguarding Policy, a Modern Slavery Policy, a User Engagement Policy, a Data Management Policy, and a Volunteering Policy. We have an employee handbook and a Finance Management Policy.

The charity adheres to the guidelines laid down in The Charity Code and follows the principles that are in that document.

The charity has a wholly owned subsidiary trading company, "DCVS Trading Ltd.", which includes Hertfordshire Interpretation and Translation Service (HITS) formed prior to the financial year ending 31st March 2019. DCVS Trading Ltd., is a company limited by shares. It is controlled by a board of five directors brought together from the local community, including three directors who are trustees of the charity.

The board meets 6 times per year to make decisions and receive the report of the Chief Executive Officer. The CEO is responsible for the operations and line manages the DCVS Trading Ltd. management team, who in turn line manage staff and contractors.

All profits from the trading company are transferred under the terms of a deed of covenant by GiftAid donation to Community Action Dacorum.



**We are grateful to our many sponsors and supporters,  
some of whom are listed here:**

- **Dacorum Borough Council**
- **Hertfordshire Community Foundation**
- **Hertfordshire County Council**
- **Hertfordshire County Councillors Locality Budget**
- **Hertfordshire Interpreting and Translation Services**
- **Herts and West Essex ICB**
- **Mayor of Dacorum's Fund**
- **Step2Skills**
- **The National Lottery Communities Fund**
- **UK Shared Prosperity Fund**

**Registered Office:**

Community Action Dacorum  
48 High Street  
Hemel Hempstead, Hertfordshire, HP1 3AF  
Office telephone: 01442 253935

email: [reception@communityactiondacorum.org.uk](mailto:reception@communityactiondacorum.org.uk)

Web: [www.communityactiondacorum.org.uk](http://www.communityactiondacorum.org.uk)

Charity Registered in England and Wales: 288080

# Dacorum Council For Voluntary Service

## Independent Auditor's Report to the Trustees of Dacorum Council for Voluntary Service

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### Opinion

We have audited the financial statements of Dacorum Council For Voluntary Service (the 'parent company') and its subsidiaries (the 'group') for the year ended 31 March 2025 which comprise the Group Statement of Financial Activities, the Company Statement of Financial Activities, the Group Balance Sheet, the Parent Balance Sheet, the Group Cash Flow Statement and notes to the financial statements including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 'The Financial Reporting Standard Applicable in the UK and Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group and charitable company's affairs as at 31 March 2025 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006 and the Charities Act 2011

### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs(UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the audit of financial statements section of our report. We are independent of the group and charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the group and charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

### Other information

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

### Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' annual report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
  - the trustees' annual report have been prepared in accordance with applicable legal requirements.
-

# Dacorum Council For Voluntary Service

## Independent Auditor's Report to the Trustees of Dacorum Council for Voluntary Service

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### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the group and company and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' annual report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

### **Responsibilities of trustees**

As explained more fully in the trustees' responsibilities statement set out on page 10, the trustees (who are also the directors of the group and charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the group and charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

### **Auditor's responsibilities for the audit of the financial statements**

We have been appointed as auditor under the Companies Act 2006 and section 151 of the Charities Act 2011 and report in accordance with those Acts.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below.

### **Explanation as to what extent the audit was considered capable of detecting irregularities, including fraud**

The objectives of our audit in respect of fraud, are; to identify and assess the risks of material misstatement of the financial statements due to fraud; to obtain sufficient appropriate audit evidence

Our approach was as follows:

- We obtained an understanding of the legal and regulatory requirements applicable to the group and charitable company and considered that the most significant are the Companies Act 2006, the Charities Act 2011, the Charity SORP, and UK financial reporting standards as issued by the Financial Reporting Council.
  - We obtained an understanding of how the charitable company complies with these requirements by
  - We assessed the risk of material misstatement of the financial statements, including the risk of
  - We inquired of management and those charged with governance as to any known instances of non-compliance or suspected non-compliance with laws and regulations.
  - Based on this understanding, we designed specific appropriate audit procedures to identify instances of non-compliance with laws and regulations. This included making enquiries of management and those charged with governance and obtaining additional corroborative evidence as required.
-

# Dacorum Council For Voluntary Service

## Independent Auditor's Report to the Trustees of Dacorum Council for Voluntary Service

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As part of an audit in accordance with ISAs (UK) we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purposes of expressing an opinion on the effectiveness of the group and parent charitable company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the group and charitable company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the group and charitable company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the group to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit report.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

### Use of our report

This report is made solely to the group and charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the group and company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to any party other than the group and charitable company and charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Moore Kingston Smith LLP

.....  
**Roger Ogden**

**Senior Statutory Auditor**

For and on behalf of Moore Kingston Smith LLP, Statutory Auditor

4 Victoria Square  
St Albans  
Hertfordshire  
AL1 3TF

Date: 12 December 2025

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# Dacorum Council For Voluntary Service

## Consolidated Balance Sheet

For the year ended 31 March 2025

	Notes	2025		2024	
		£	£	£	£
<b>Fixed assets:</b>					
Tangible assets	9		<u>115,804</u>		<u>105,619</u>
Total fixed assets			115,804		105,619
<b>Current assets:</b>					
Debtors	12	404,534		519,723	
Short term deposits		1,498,414		598,004	
Cash at bank and in hand		<u>876,360</u>		<u>1,430,185</u>	
Total current assets		2,779,308		2,547,912	
<b>Liabilities:</b>					
Creditors: Amounts falling due within one year	13	<u>(696,938)</u>		<u>(548,872)</u>	
<b>Net current assets</b>			<u>2,082,370</u>		<u>1,999,040</u>
<b>Total assets less current liabilities</b>			<u>2,198,174</u>		<u>2,104,659</u>
<b>The funds of the charity:</b>					
Restricted funds	14		-		43,708
Designated Funds	14		666,673		790,789
Unrestricted funds					
General funds	14		<u>1,531,501</u>		<u>1,270,162</u>
<b>Total funds</b>			<u>2,198,174</u>		<u>2,104,659</u>

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006, relating to small companies.

These financial statements were approved by the members of the Board of Trustees on 2/12/25 and

  
Mr Colin Gage  
Signed on behalf of the Board of Trustees

Charity number: 288080  
Company number: 01745852 (England & Wales)

The notes on pages 33 to 45 form part of these financial statements.

# Dacorum Council For Voluntary Service

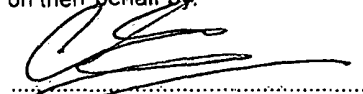
## Balance Sheet

For the year ended 31 March 2025

	Notes	2025	2024
		£	£
<b>Fixed assets:</b>			
Tangible assets	9	114,385	102,288
Investments	11	<u>1</u>	<u>1</u>
Total fixed assets		<u>114,386</u>	<u>102,289</u>
<b>Current assets:</b>			
Debtors	12	743,277	628,275
Short term deposits		1,157,635	598,004
Cash at bank and in hand		<u>712,273</u>	<u>1,148,101</u>
Total current assets		<u>2,613,185</u>	<u>2,374,380</u>
<b>Liabilities:</b>			
Creditors: Amounts falling due within one year	13	<u>(529,397)</u>	<u>(372,010)</u>
<b>Net current assets</b>		<u>2,083,788</u>	<u>2,002,370</u>
<b>Total assets less current liabilities</b>		<u><u>2,198,174</u></u>	<u><u>2,104,659</u></u>
<b>The funds of the charity:</b>			
Restricted funds	14	-	43,708
Designated funds	14	666,673	790,789
Unrestricted funds			
General funds	14	<u>1,531,501</u>	<u>1,270,162</u>
<b>Total funds</b>		<u><u>2,198,174</u></u>	<u><u>2,104,659</u></u>

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006, relating to small companies.

These financial statements were approved by the members of the Board of Trustees on 21/2/25 and signed on their behalf by:



Mr Colin Gage

Signed on behalf of the Board of Trustees

Charity number: 288080

Company number: 01745852 (England & Wales)

The notes on pages 33 to 45 form part of these financial statements.

## Dacorum Council For Voluntary Service

Consolidated Statement of Financial Activities  
For the year ended 31 March 2025

For the year ended 31 March 2025		2025				2024			
	Note	Unrestricted Funds General £	Designated £	Restricted Funds £	Total Funds £	Unrestricted Funds General £	Designated £	Restricted Funds £	Total Funds £
INCOME AND ENDOWMENTS:									
Donations and legacies	2	425,869	-	-	425,869	451,899	-	-	451,899
Other trading activities		11,957	-	-	11,957	14,736	-	-	14,736
Income from investments	3	43,058	-	-	43,058	35,111	-	-	35,111
		480,884	-	-	480,884	501,746	-	-	501,746
Income from charitable activities	4	2,629,208	-	-	2,629,208	2,637,373	-	-	2,637,373
Total Income and Endowments		3,110,092	-	-	3,110,092	3,139,119	-	-	3,139,119
EXPENDITURE:									
Expenditure on charitable activities	5	2,977,238	35,381	3,958	3,016,577	2,844,758	-	-	2,844,758
Net (Expenditure)/Income before other recognised gains and losses	8	132,854	(35,381)	(3,958)	93,515	294,361	-	-	294,361
Transfers	14	128,485	(88,735)	(39,750)	-	(39,750)	-	39,750	-
Net (Expenditure)/ income after transfers between funds		261,339	(124,116)	(43,708)	93,515	254,611	-	39,750	294,361
Reconciliation of Funds									
Balance brought forward at 1st April 2024		1,270,162	790,789	43,708	2,104,659	1,015,551	790,789	3,958	1,810,298
Balance carried forward at 31st March 2025	14	1,531,501	666,673	-	2,198,174	1,270,162	790,789	43,708	2,104,659

The statement of financial activities includes all gains and losses recognised in the year and all income and expenditure derive from continuing activities.

The notes on pages 33 to 45 form part of these financial statements.

## Dacorum Council For Voluntary Service

Statement of Financial Activities  
For the year ended 31 March 2025

For the year ended 31 March 2025		2025				2024			
	Note	Unrestricted Funds General £	Designated Funds £	Restricted Funds £	Total Funds £	Unrestricted Funds General £	Designated Funds £	Restricted Funds £	Total Funds £
<b>INCOME AND ENDOWMENTS:</b>									
Donations and legacies	2	820,295	-	-	820,295	824,280	-	-	824,280
Other trading activities		11,957	-	-	11,957	14,736	-	-	14,736
Income from investments	3	40,933	-	-	40,933	30,187	-	-	30,187
		<u>873,185</u>	<u>-</u>	<u>-</u>	<u>873,185</u>	<u>869,203</u>	<u>-</u>	<u>-</u>	<u>869,203</u>
Income from charitable activities	4	385,570	-	-	385,570	436,843	-	-	436,843
<b>Total Income and Endowments</b>		<u>1,258,755</u>	<u>-</u>	<u>-</u>	<u>1,258,755</u>	<u>1,306,046</u>	<u>-</u>	<u>-</u>	<u>1,306,046</u>
<b>EXPENDITURE:</b>									
<b>Expenditure on charitable activities</b>	5	<u>1,125,901</u>	<u>35,381</u>	<u>3,958</u>	<u>1,165,240</u>	<u>1,011,685</u>	<u>-</u>	<u>-</u>	<u>1,011,685</u>
<b>Net (Expenditure)/Income before other recognised gains and losses</b>	8	132,854	(35,381)	(3,958)	93,515	294,361	-	-	294,361
Transfers	14	128,485	(88,735)	(39,750)	-	(39,750)	-	39,750	-
<b>Net (Expenditure)/ income after transfers between funds</b>		<u>261,339</u>	<u>(124,116)</u>	<u>(43,708)</u>	<u>93,515</u>	<u>254,611</u>	<u>-</u>	<u>39,750</u>	<u>294,361</u>
<b>Reconciliation of Funds</b>									
Balance brought forward at 1st April 2024		1,270,162	790,789	43,708	2,104,659	1,015,551	790,789	3,958	1,810,298
<b>Balance carried forward at 31st March 2025</b>	14	<u>1,531,501</u>	<u>666,673</u>	<u>-</u>	<u>2,198,174</u>	<u>1,270,162</u>	<u>790,789</u>	<u>43,708</u>	<u>2,104,659</u>

The statement of financial activities includes all gains and losses recognised in the year and all income and expenditure derive from continuing activities.

The notes on pages 33 to 45 form part of these financial statements.



# Dacorum Council For Voluntary Service

## Consolidated Statement of Cash Flows For the year ended 31 March 2025

	Notes	2025 £	2024 £
<b>Cash flows from operating activities:</b>			
Net cash provided by operating activities	1	342,233	290,519
<b>Cash flows from investing activities:</b>			
Interest received		43,057	35,111
Purchase of property, plant and equipment		(38,995)	(66,407)
Proceeds on sale of fixed assets		290	497
Transfer to short term investments		(900,410)	(598,004)
Net cash used in investing activities		<u>(896,058)</u>	<u>(628,804)</u>
Change in cash and cash equivalents in the reporting period		(553,825)	(338,285)
<b>Cash and cash equivalents at the beginning of the reporting period</b>		1,430,185	1,768,470
<b>Cash and cash equivalents at the end of the reporting period</b>		<u><u>876,360</u></u>	<u><u>1,430,185</u></u>

# Dacorum Council For Voluntary Service

Notes to the Consolidated Cash Flow Statement  
For the year ended 31 March 2025

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## 1 Reconciliation of net income to net cash flow from operating activities

	2025 £	2024 £
<b>Net income for the reporting period</b>	93,515	294,361
<b>Adjustments for:</b>		
Depreciation charges	28,809	26,581
Interest received	(43,058)	(35,111)
Increase in debtors	115,189	(8,473)
Increase/(decrease) in creditors	148,066	10,945
(Profit)/loss on disposal of assets	(290)	2,214
<b>Net cash provided by operating activities</b>	<u>342,233</u>	<u>290,519</u>

## 2 Analysis of cash and cash equivalents

Cash in hand	876,360	1,430,185
<b>Total cash and cash equivalents</b>	<u>876,360</u>	<u>1,430,185</u>

# Dacorum Council For Voluntary Service

## Notes to the Financial Statements For the year ended 31 March 2025

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### 1 Accounting policies

#### **Basis of preparation of the Financial Statements**

The financial statements have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and with the Companies Act 2006, The Charities Act 2011 and follows the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland ('the SORP'). The financial statements have been prepared on the historical basis except for the modification to a fair value basis for certain financial instruments as specified in the accounting policies below.

#### **Going concern**

The trustees have assessed whether the use of going concern is appropriate and have considered possible events or conditions that might cast significant doubt on the ability of the charitable company to continue as a going concern. The trustees have made this assessment for a period of at least one year from the date of the approval of these financial statements. In particular, the trustees have considered the charitable company's forecasts and projections and have taken account of pressures on fee income. After making enquiries, the trustees have concluded that there is a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. The charitable company therefore continues to adopt the going concern basis in preparing its financial statements.

#### **Basis of consolidation**

The results of DCVS Trading Limited have been consolidated on a line by line basis. The results for the subsidiary are disclosed in note 11.

#### **Significant judgements and estimates**

No items in these financial statements include significant judgements and estimates that management has made in the process of applying these accounting policies or that have a significant risk of causing material adjustment to the book value of assets and liabilities within the next financial year.

#### **Incoming resources**

Grants are recognised as income over the period to which they relate. Any grant funding received in advance is recognised as deferred income on the balance sheet.

All other incoming resources are recognised when the charity is entitled to the income, there is certainty of receipt and the monetary value can be measured with reasonable accuracy.

#### **Resources expended and the basis of allocation of costs**

Expenditure is accounted for on an accruals basis. Overheads and other costs not directly attributable to particular projects are apportioned to the relevant funds on the basis of management estimates of the amount attributable to that activity in the year, either by reference to staff, time or space occupied, as

Costs relating to a particular activity are allocated directly and others are apportioned on an appropriate staff basis. All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designated to reflect the use of the resources.

#### **Cash and cash equivalents**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less. Deposits with a maturity date of over 3 months are presented as short term deposits.

# Dacorum Council For Voluntary Service

## Notes to the Financial Statements For the year ended 31 March 2025

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### 1 Accounting policies (continued)

#### Fixed assets

Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less estimated residual value, over the expected useful life on the following basis:

Motor vehicles	- 8 years Straight Line
Computers and Fixtures & Fittings	- 3 years Straight Line
Lease premium	- 7 years Straight Line

#### Investments

Interests in subsidiaries are initially measured at cost and subsequently measured at cost less any accumulated impairment losses. The investments are assessed for impairment at each reporting date and any impairment losses or reversals are recognised immediately in profit or loss.

A subsidiary is an entity controlled by the charitable company. Control is the power to govern the financial and operating policies of the entity so as to obtain benefits from its activities.

#### Financial assets

Basic financial assets, which include trade and other receivables and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method, unless arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest.

#### Financial liabilities

Basic financial liabilities are initially measured at transaction price.

#### Taxation

The charity is exempt from corporation tax on its charitable activities.

#### Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for a particular purpose.

Designated funds are reserves which have been earmarked for particular uses by the trustees.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

#### Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate. The assets of the pension scheme are held separately from the group.

# Dacorum Council For Voluntary Service

## Notes to the Financial Statements For the year ended 31 March 2025

### 1 Accounting policies (continued)

#### Foreign currency translation

Monetary assets and liabilities denominated in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are recorded at the rate at the date of the transaction. All differences are taken to the Statement of Financial Activities.

### 2.1 Donations and legacies

	Group	
	2025	2024
	£	£
Gifts and donations	8,282	21,333
Sponsorship	6,287	3,572
Affiliation fees	8,553	14,710
Grants	402,747	412,284
	<u>425,869</u>	<u>451,899</u>

Grants received, included in the above, are as follows:

	Group	
	2025	2024
	£	£
Dacorum Borough Council	113,467	62,758
Hertfordshire County Council	158,046	151,524
Other Grants	131,234	198,002
	<u>402,747</u>	<u>412,284</u>

There was no restricted income during the current or prior year.

### 2.2 Donations and legacies

	Charity	
	2025	2024
	£	£
Gifts and donations	402,708	393,714
Sponsorship	6,287	3,572
Affiliation fees	8,553	14,710
Grants	402,747	412,284
	<u>820,295</u>	<u>824,280</u>

Grants received, included in the above, are as follows:

	Charity	
	2025	2024
	£	£
Dacorum Borough Council	113,467	62,758
Hertfordshire County Council	158,046	151,524
Other Grants	131,234	198,002
	<u>402,747</u>	<u>412,284</u>

There was no restricted income during the current or prior year.

# Dacorum Council For Voluntary Service

## Notes to the Financial Statements For the year ended 31 March 2025

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### 3.1 Investments

	Group	
	2025	2024
	£	£
Bank interest	<u>43,058</u>	<u>35,111</u>

There was no restricted investment income in the current or prior year.

### 3.2 Investments

	Charity	
	2025	2024
	£	£
Bank interest	<u>40,933</u>	<u>30,187</u>

There was no restricted investment income in the current or prior year.

### 4.1 Income from charitable activities

	Group	
	2025	2024
	£	£
Management fees	39,383	21,881
Contract income	2,399,636	2,451,707
Rent receivable	9,733	10,700
Earned income	180,164	152,811
Other income	2	274
Profit on disposal of fixed assets	290	-
	<u>2,629,208</u>	<u>2,637,373</u>

There was no restricted income from charitable activities in the current or prior year.

### 4.2 Income from charitable activities

	Charity	
	2025	2024
	£	£
Management fees	93,383	75,881
Contract income	156,548	197,177
Rent receivable	9,733	10,700
Earned income	125,614	152,811
Other income	2	274
Profit on disposal of fixed assets	290	-
	<u>385,570</u>	<u>436,842</u>

There was no restricted income from charitable activities in the current or prior year.

# Dacorum Council For Voluntary Service

Notes to the Financial Statements  
For the year ended 31 March 2025

## 5.1 Expenditure on charitable activities

	Group			2024
	£	2025 £	£	£
Costs directly related to activities	Unrestricted	Restricted	Total	Total
Activity costs	85,012	3,958	88,970	103,081
Advertising and publicity	3,501	-	3,501	838
Communication costs	18,515	-	18,515	12,456
Computer costs	78,604	-	78,604	67,017
Office expenses	26,471	-	26,471	5,841
Events	3,692	-	3,692	1,249
Insurance	10,475	-	10,475	10,037
Staff conference and training	4,239	-	4,239	554
Direct staff costs (note 7)	1,469,908	-	1,469,908	1,356,394
Subscriptions and publications	17,208	-	17,208	2,964
Translation / interpreting	848,778	-	848,778	887,245
Premises costs	70,800	-	70,800	48,194
Motor expenses	57,342	-	57,342	43,422
Volunteer expenses	37,928	-	37,928	23,906
Depreciation	21,927	-	21,927	17,654
Sundry	14,443	-	14,443	9,001
Foreign exchange loss	589	-	589	6,700
Bad debt write off	7,064	-	7,064	-
	<u>2,776,495</u>	<u>3,958</u>	<u>2,780,453</u>	<u>2,596,553</u>
<b>Other</b>				
Advertising and publicity	306	-	306	893
Staff costs (note 7)	128,702	-	128,702	108,740
Communication costs	1,621	-	1,621	7,267
Computer costs	6,882	-	6,882	32,377
Office expenses	2,318	-	2,318	4,789
Governance costs (note 6)	82,825	-	82,825	71,932
Depreciation	6,882	-	6,882	8,927
Sundry	1,260	-	1,260	7,203
Bank charges	5,328	-	5,328	3,863
Loss on disposal of fixed assets	-	-	-	2,214
	<u>236,124</u>	<u>-</u>	<u>236,124</u>	<u>248,205</u>
	<u>3,012,619</u>	<u>3,958</u>	<u>3,016,577</u>	<u>2,844,758</u>

Support costs are allocated on a basis of time spent as determined by staff time allocation.

There was no restricted expenditure on charitable activities in the prior year.

# Dacorum Council For Voluntary Service

Notes to the Financial Statements  
For the year ended 31 March 2025

## 5.2 Expenditure on charitable activities

	Charity			2024
	2025	2025	2025	2024
	£	£	£	£
Costs directly related to activities	Unrestricted	Restricted	Total	Total
Activity costs	53,518	3,958	57,476	102,174
Advertising and publicity	2,256	-	2,256	966
Communication costs	7,907	-	7,907	7,329
Computer costs	30,733	-	30,733	35,176
Office expenses	16,100	-	16,100	5,933
Events	3,692	-	3,692	1,249
Insurance	10,475	-	10,475	10,037
Staff conference and training	3,844	-	3,844	464
Direct staff costs (note 7)	653,349	-	653,349	538,743
Subscriptions and publications	4,842	-	4,842	2,964
Translation / interpreting	-	-	-	15
Premises costs	70,098	-	70,098	48,084
Motor expenses	57,342	-	57,342	43,422
Volunteer expenses	37,928	-	37,928	23,906
Depreciation	21,927	-	21,927	17,654
Sundry	9,673	-	9,673	7,962
Foreign exchange (gain)/loss	8	-	8	6,683
Bad debt write off	50	-	50	-
	<u>983,742</u>	<u>3,958</u>	<u>987,700</u>	<u>852,761</u>
<b>Other</b>				
Advertising and publicity	1,339	-	1,339	765
Staff costs (note 7)	57,206	-	57,206	43,190
Communication costs	4,694	-	4,694	5,803
Computer costs	18,248	-	18,248	27,847
Office expenses	9,560	-	9,560	4,697
Governance costs (note 6)	72,008	-	72,008	59,976
Depreciation	4,971	-	4,971	6,689
Sundry	5,744	-	5,744	6,304
Bank charges	3,770	-	3,770	3,334
Loss on disposal of fixed assets	-	-	-	319
	<u>177,540</u>	<u>-</u>	<u>177,540</u>	<u>158,924</u>
	<u>1,161,282</u>	<u>3,958</u>	<u>1,165,240</u>	<u>1,011,685</u>

Support costs are allocated on a basis of time spent as determined by staff time allocation.

There was no restricted expenditure on charitable activities in the prior year.

## 6.1 Governance costs

	Group
	£
Auditors' remuneration	26,125
Accountancy costs	43,838
Professional fees	12,862
	<u>82,825</u>

There were no restricted governance costs in the year.

## 6.2 Governance costs

	Charity
	£
Auditors' remuneration	19,425
Accountancy costs	39,755
Professional fees	12,828
	<u>72,008</u>

There were no restricted governance costs in the year.



# Dacorum Council For Voluntary Service

## Notes to the Financial Statements For the year ended 31 March 2025

### 7.1 Staff costs - Group

	2025	2024
	£	£
Wages and salaries	1,490,512	1,370,562
Social security costs	86,524	75,185
Other pension costs	21,574	19,387
	<u>1,598,610</u>	<u>1,465,134</u>

Included in staff costs above are costs in relation to contracted workers engaged via workers' agreements for translation and adult learning services. These workers are not employees of the charity.

### Number of employees - Group

The average number of employees including workers during the year was:	2025	2024
Management	10	10
Administration	9	9
Activity	217	237
	<u>236</u>	<u>256</u>

### 7.2 Staff costs - Charity

	2025	2024
	£	£
Wages and salaries	642,257	538,787
Social security costs	54,133	29,191
Other pension costs	14,165	13,955
	<u>710,555</u>	<u>581,933</u>

### Number of employees - Charity

The average number of employees during the year was:	2025	2024
Management	10	10
Administration	9	9
Activity	32	24
	<u>51</u>	<u>43</u>

The number of employees whose annual emoluments were £60,000 or more were:

	2025	2024
£60,001 - £70,000	1	1
£70,001 - £80,000	-	1
£80,001 - £90,000	1	-

Key management personnel include the Chief Executive Officer and Deputy Chief Executive Officer. The total employee benefits of the Group and Charity's key management personnel and their close family members was £149,336 (2024: £135,897).

No trustees received any remuneration in the current or prior year. One Trustee was paid expenses of £276 for mileage for voluntary driving in accordance with the charitable activities (2024: no Trustee expenses were paid).

### 8.1 Net incoming / outgoing resources

Net movements in resources are stated after charging / (crediting):

	Group	
	2025	2024
	£	£
Auditors' remuneration	26,125	32,955
Depreciation	28,809	26,581
Loss on foreign exchange	589	6,700

### 8.2 Net incoming / outgoing resources

Net movements in resources are stated after charging / (crediting):

	Charity	
	2025	2024
	£	£
Auditors' remuneration	19,425	25,180
Depreciation	26,898	24,343
Loss on foreign exchange	8	6,683

# Dacorum Council For Voluntary Service

Notes to the Financial Statements  
For the year ended 31 March 2025

<b>9 A) Tangible fixed assets Group</b>	<b>Short Term Lease £</b>	<b>Motor Vehicles £</b>	<b>Computers &amp; F&amp;F £</b>	<b>Total £</b>
<b>Cost:</b>				
At 1 April 2024	16,622	235,791	45,536	297,949
Additions	-	38,995	-	38,995
Disposals	-	(36,587)	-	(36,587)
At 31 March 2025	<u>16,622</u>	<u>238,199</u>	<u>45,536</u>	<u>300,357</u>
<b>Depreciation:</b>				
At 1 April 2024	16,622	143,733	31,976	192,331
Charge for the year	-	21,927	6,882	28,809
Eliminated on disposal	-	(36,587)	-	(36,587)
At 31 March 2025	<u>16,622</u>	<u>129,073</u>	<u>38,858</u>	<u>184,553</u>
<b>Net Book Value:</b>				
At 31 March 2025	<u>-</u>	<u>109,126</u>	<u>6,678</u>	<u>115,804</u>
At 31 March 2024	<u>-</u>	<u>92,058</u>	<u>13,560</u>	<u>105,618</u>
<b>9 B) Tangible fixed assets Charity</b>	<b>Short Term Lease £</b>	<b>Motor Vehicles £</b>	<b>Computers &amp; F&amp;F £</b>	<b>Total £</b>
<b>Cost:</b>				
At 1 April 2024	16,622	235,791	35,263	287,675
Additions	-	38,995	-	38,995
Disposals	-	(36,587)	-	(36,587)
Transferred to DCVS	-	-	-	-
At 31 March 2025	<u>16,622</u>	<u>238,199</u>	<u>35,263</u>	<u>290,083</u>
<b>Depreciation:</b>				
At 1 April 2024	16,622	143,733	25,032	185,387
Charge for the year	-	21,927	4,971	26,898
Eliminated on disposal	-	(36,587)	-	(36,587)
At 31 March 2025	<u>16,622</u>	<u>129,073</u>	<u>30,003</u>	<u>175,698</u>
<b>Net Book Value:</b>				
At 31 March 2025	<u>-</u>	<u>109,126</u>	<u>5,260</u>	<u>114,385</u>
At 31 March 2024	<u>-</u>	<u>92,058</u>	<u>10,231</u>	<u>102,288</u>

## 10 Freehold property

The company holds the freehold of 3 St Mary's Road, Hemel Hempstead. This is subject to an equitable interest with Hightown Praetorian Housing Association Limited who are entitled to receive one half of the sale proceeds if the property is ever sold. The property is currently let to Dacorum Borough Council on a 125 year lease at a peppercorn rent. The lease commenced in December 1995.

# Dacorum Council For Voluntary Service

## Notes to the Financial Statements For the year ended 31 March 2025

### 11 Fixed Asset Investments

The company has a trading subsidiary, DCVS Trading Limited, of which it is the sole shareholder. The company is incorporated in England & Wales and its registration number is 01745852.

In the year ended 31 March 2025 the company made profits of £nil and at the period end had net assets of £1 after donating profits of £394,426 (2024: £372,381) to the charity.

	Group £	Charity £
Cost as at 1 April 2024	-	1
Additions	-	-
Disposals	-	-
Cost as at 31 March 2025	<u>-</u>	<u>1</u>

### 12 Debtors

	Group		Charity	
	2025 £	2024 £	2025 £	2024 £
Trade debtors	390,945	478,516	11,061	65,284
Prepayments and accrued income	12,132	40,774	11,132	36,274
Other debtors	1,457	433	21,514	11,540
Amounts due from trading subsidiary	-	-	699,570	515,177
	<u>404,534</u>	<u>519,723</u>	<u>743,277</u>	<u>628,275</u>

### 13 Creditors: amounts falling due within one year

	Group		Charity	
	2025 £	2024 £	2025 £	2024 £
Trade creditors	124,671	87,255	124,671	87,255
Funds held for others	208,382	129,969	208,382	129,969
Tax and social security costs	101,342	109,188	-	158
Accruals and deferred income	242,448	194,820	176,282	136,440
Other creditors	20,095	27,640	20,062	18,188
	<u>696,938</u>	<u>548,872</u>	<u>529,397</u>	<u>372,010</u>

#### Movement in deferred income

Deferred income brought forward	79,631	132,972	79,631	131,943
Released in year	(79,631)	(132,972)	(79,631)	(131,943)
New provision added	116,837	79,631	116,837	79,631
Deferred income carried forward	<u>116,837</u>	<u>79,631</u>	<u>116,837</u>	<u>79,631</u>

Income is recognised in the year to which it relates, these conditions are set by grants and contracts.

# Dacorum Council For Voluntary Service

Notes to the Financial Statements  
For the year ended 31 March 2025

## 14 A) Reserves - Group

	At 1 April 2024 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2025 £
<b>General Reserve</b>	1,270,162	3,110,092	(2,977,238)	128,485	1,531,501
<b>Total unrestricted funds</b>	<b>1,270,162</b>	<b>3,110,092</b>	<b>(2,977,238)</b>	<b>128,485</b>	<b>1,531,501</b>
<b>Designated funds</b>					
Development fund	261,789	-	(27,274)	(34,735)	199,780
Subsidiary reduced profitability	279,000	-	-	(54,000)	225,000
Charity project expansion	250,000	-	(8,107)	-	241,893
<b>Total designated funds</b>	<b>790,789</b>	<b>-</b>	<b>(35,381)</b>	<b>(88,735)</b>	<b>666,673</b>
Highfield	3,958	-	(3,958)	-	-
Minibus replacement	39,750	-	-	(39,750)	-
<b>Total restricted funds</b>	<b>43,708</b>	<b>-</b>	<b>(3,958)</b>	<b>(39,750)</b>	<b>-</b>
<b>Total funds</b>	<b>2,104,659</b>	<b>3,110,092</b>	<b>(3,016,577)</b>	<b>-</b>	<b>2,198,174</b>

## 14 B) Reserves - Charity

	At 1 April 2024 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2025 £
<b>General Reserve</b>	1,270,162	1,258,755	(1,125,901)	128,485	1,531,501
<b>Total unrestricted funds</b>	<b>1,270,162</b>	<b>1,258,755</b>	<b>(1,125,901)</b>	<b>128,485</b>	<b>1,531,501</b>
<b>Designated funds</b>					
Development fund	261,789	-	(27,274)	(34,735)	199,780
Subsidiary reduced profitability	279,000	-	-	(54,000)	225,000
Charity project expansion	250,000	-	(8,107)	-	241,893
<b>Total designated funds</b>	<b>790,789</b>	<b>-</b>	<b>(35,381)</b>	<b>(88,735)</b>	<b>666,673</b>
Highfield	3,958	-	(3,958)	-	-
Minibus replacement	39,750	-	-	(39,750)	-
<b>Total restricted funds</b>	<b>43,708</b>	<b>-</b>	<b>(3,958)</b>	<b>(39,750)</b>	<b>-</b>
<b>Total funds</b>	<b>2,104,659</b>	<b>1,258,755</b>	<b>(1,165,240)</b>	<b>-</b>	<b>2,198,174</b>

# Dacorum Council For Voluntary Service

## Notes to the Financial Statements For the year ended 31 March 2025

### 14 Reserves (continued)

Funds designated by the Trustees at the end of the prior year included:

- £261,789 of development funds for the expansion and modernisation of the charity;
- £279,000 allocated against a possible downturn in the fortunes of the trading subsidiary DCVS Trading Limited; and
- £250,000 designated against 4 specific projects to create employability opportunities for carers, expand the training and development function of the charity, expand the transport offering and to transfer Radio Dacorum to a DAB platform.

During the current year the movements in designated reserves included:

- Trustees reducing the requirement for development funds by £34,735 and net expenditure of £27,274 leaving £199,780 available at the end of the period
- A reduction of £54,000 in the reserve to cover possible downturn in the fortunes of the trading subsidiary due to a reassessment by the Trustees of the potential risks. This leaves a balance of £225,000 at the year-end; and
- Net expenditure of £8,107 against the project expansion amount leaving a year-end balance of £241,893.

The reserves designated by the Trustees have been calculated in accordance with the charity's reserves policy of maintaining free reserves within a target range of 9 to 12 months of net operating expenditure.

Restricted funds have been fully utilised in the current financial period. A project relating to the Highfield restricted funds commenced and was completed in 2024. The minibus restricted reserve relates to an insurance payout to replace a minibus that was stolen and subsequently replaced during the current financial

15 A) Analysis of net assets - Group	General £	Designated £	Restricted £	Total £
Fixed Assets	115,804	-	-	115,804
Debtors	404,534	-	-	404,534
Short term deposits	831,741	666,673	-	1,498,414
Cash at bank and in hand	876,360	-	-	876,360
Creditors: amounts falling due within one year	(696,938)	-	-	(696,938)
	<u>1,531,501</u>	<u>666,673</u>	<u>-</u>	<u>2,198,174</u>
15 B) Analysis of net assets - Charity	General £	Designated £	Restricted £	Total £
Fixed Assets	114,386	-	-	114,386
Debtors	743,277	-	-	743,277
Short term deposits	490,962	666,673	-	1,157,635
Cash at bank and in hand	712,273	-	-	712,273
Creditors: amounts falling due within one year	(529,397)	-	-	(529,397)
	<u>1,531,501</u>	<u>666,673</u>	<u>-</u>	<u>2,198,174</u>

### 16 Pension commitments

The charity operates a defined contribution scheme. Contributions payable by the charity to the fund amounted to £21,574 during this year (2024 - £24,617).

There was an outstanding contribution amount at 31 March 2025 of £5,218 (2024: £4,643).

# Dacorum Council For Voluntary Service

## Notes to the Financial Statements For the year ended 31 March 2025

### 17 Operating lease commitments

#### Leases:

At the reporting end date, the company had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2025	2024
Group	£	£
Due within one year	29,086	2,216
Due after one year	56,199	-
	<u>85,285</u>	<u>2,216</u>
Charity		
Due within one year	22,261	2,216
Due after one year	35,726	-
	<u>57,987</u>	<u>2,216</u>

### 18 Share Capital

The company has no share capital and is limited by guarantee. Each members liability is limited to £1.

### 19 Related party transactions

DCVS Trading Ltd is a wholly owned subsidiary of Dacorum Council for Voluntary Service. It is a company registered in England and Wales with the same registered office.

The Charity has taken the exemption under paragraph 33 of FRS 102 Section 1A from disclosing related party transactions with wholly owned subsidiaries.