

DACORUM COUNCIL FOR VOLUNTARY SERVICE

England & Wales · Charity number 288080

Details

Other names COMMUNITY ACTION DACORUM

Status Registered

Legal form Charitable company

Company number [01745852](#)

Registered 1983-10-28

Register [View on the Charity Commission register](#)

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Activities

Objects: (1) TO PROMOTE ANY CHARITABLE PURPOSES FOR THE BENEFIT OF THE PUBLIC, PRINCIPALLY BUT NOT EXCLUSIVELY IN THE LOCAL GOVERNMENT AREA OF DACORUM AND ITS ENVIRONS (HEREINAFTER CALLED THE "AREA OF BENEFIT") AND, IN PARTICULAR, BUILD THE CAPACITY OF THIRD SECTOR ORGANISATIONS AND PROVIDE THEM WITH THE NECESSARY SUPPORT, INFORMATION AND SERVICES TO ENABLE THEM TO PURSUE OR CONTRIBUTE TO ANY CHARITABLE PURPOSE. 4(2) TO PROMOTE, ORGANISE AND FACILITATE CO-OPERATION AND PARTNERSHIP WORKING BETWEEN THIRD SECTOR, STATUTORY AND OTHER RELEVANT BODIES IN THE ACHIEVEMENT OF THE ABOVE PURPOSES WITHIN THE AREA OF BENEFIT.4(3) FOR THE PURPOSES OF THIS ARTICLE 4:(A) "THIRD SECTOR" MEANS CHARITIES, VOLUNTARY ORGANISATIONS AND SOCIAL ENTERPRISES.(B) "CHARITIES" ARE ORGANISATIONS WHICH ARE ESTABLISHED FOR EXCLUSIVELY CHARITABLE PURPOSES IN ACCORDANCE WITH THE LAW OF ENGLAND AND WALES. (C) "VOLUNTARY ORGANISATIONS AND SOCIAL ENTERPRISES" ARE INDEPENDENT ORGANISATIONS, WHICH ARE ESTABLISHED FOR PURPOSES THAT ADD VALUE TO THE COMMUNITY AS A WHOLE, OR A SIGNIFICANT SECTION OF THE COMMUNITY, AND WHICH ARE NOT PERMITTED BY THEIR CONSTITUTION TO MAKE A PROFIT FOR PRIVATE DISTRIBUTION. VOLUNTARY ORGANISATIONS AND SOCIAL ENTERPRISES DO NOT INCLUDE LOCAL GOVERNMENT OR OTHER STATUTORY AUTHORITIES."

Activities: Linking the public, corporate and voluntary sectors for the benefit of the community.

Classification

- **How:** Provides Human Resources, Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Education/training, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies

Geography

- **Area of benefit:** DISTRICT OF DACORUM
- Hertfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£3,110,092	£3,016,577	£2,198,174	49
2024-03-31	£3,139,119	£2,844,758	£2,104,659	256
2023-03-31	£3,122,055	£2,759,461	£1,810,298	257
2022-03-31	£2,997,880	£2,472,448	£1,447,704	232
2021-03-31	£2,039,376	£1,854,387	£922,272	229

Trustees

Name	Role	Appointed
Peter Jonathan Ashman	Chair	2022-12-01
Audrey Weightman		2025-12-02
CLLR RICHARD ROBERTS		
COLIN GAGE		
Graeme Ramsey Elliot		2025-12-02
Helen Clare Young		2021-12-02
James Lowe		2023-06-20
John William Allen		2022-12-01
Louise Jane Towler		2025-12-02
Margaret Elizabeth Green		2025-12-02
Margaret Griffiths		2021-12-21
Sally Elizabeth Symington		2022-12-01
Terence Liam Francis Douris		2024-12-05

DACORUM COUNCIL FOR VOLUNTARY SERVICE

England & Wales - Charity number 288080

Accounts

ANNUAL REPORT 2025


Improving Quality of Life



Community | Employability | Wellbeing



TUESDAY



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COMPANIES HOUSE

Dacorum Council For Voluntary Service

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Welcome from our Chair



Key Highlights for Community Action Dacorum

2025 has been a year of bold steps and meaningful progress for our charity. Successful new initiatives included the launch of a Library of Things to help with the cost-of-living crisis and support the environment; expanding our support to local and regional healthcare bodies to help shape inclusive new strategies; and broadcasting Radio Dacorum on DAB across southwest Hertfordshire, so listeners can now pick up the station in their cars. But that's just scratching the surface. Other highlights include the expansion of HITS, our work on digital inclusion, training and learning expansion, and new funding streams for carers.

None of this would have been possible without the commitment and innovation of our staff, volunteers, and trustees. We would like to express our thanks, recognition, and gratitude to all of them for their incredible efforts.

Following this year's AGM I will be continuing as a trustee but standing down as Chair after seven years in the role. Despite an enormous number of challenges, it has been a period of great achievement and growth for our organisation. We were awarded the Queen's Award for Voluntary Service (the MBE for voluntary bodies); converted HITS into our trading subsidiary; successfully replaced EU funding with alternative income after Brexit; and our incredible voluntary efforts for the Coronavirus vaccination programme were congratulated in an Early Day Motion in Parliament. We also introduced a performance-based staff remuneration system and recruited committed new trustees and volunteers, including our highly capable and respected CEO.

We have navigated the pandemic and cost-of-living crisis more successfully than many voluntary organisations and, in the process, become increasingly influential and respected as a leader within Hertfordshire's voluntary sector. We will, of course, continue to face difficult challenges, not least the Local Government Reorganisation and continuing financial issues, but we are already making plans to deal effectively with these matters, including the recruitment of experienced new trustees to replace those who will be retiring in the near future.

I feel happy that I cease to be Chair of a more organised, professional, and sustainable charity and I am convinced our dedicated trustees and management will continue to take the organisation from strength to strength.



Colin Gage - Chairman

Meeting our Charitable Purpose

Community Action Dacorum exists to 'link the public, corporate, and voluntary sectors for the benefit of the community', as set out in our governing document.

Specifically:

To promote any charitable purposes for the benefit of the public, principally but not exclusively in the local government area of Dacorum and its environs and, in particular, build the capacity of third-sector organisations, providing them with the necessary support, information, and services to enable them to pursue or contribute to any charitable purpose.

To promote, organise, and facilitate co-operation and partnership working between third sector, statutory, and other relevant bodies in the achievement of the above purposes within the area of benefit.

We achieve our charitable purpose by working across three areas for the benefit of the residents of Dacorum. These are Community | Employability | Wellbeing

Our communities team promotes, organises, and facilitates co-operation and partnership, working between third-sector, statutory, and other relevant bodies in the achievement of the above purposes. Together with our employability and wellbeing teams, and with the support of our training and development and interpreting service, the charity is focused on improving the quality of lives of people across the borough. All the activities we deliver work to improve the wider determinates of health for our community, often supporting the most vulnerable residents. We support the labour market, we promote life-long education, we support people with their income and expenditure during a cost-of-living crisis, and we build a sense of community.



Our Impact

We are proud to showcase the hard work our team has put in this year and how it has strengthened social and community networks, continuing to make Dacorum a better place to live and work.

Our services help residents improve their work opportunities and environments by supporting them in developing their job prospects. Our wellbeing team ensures people can access the services they need by working to bridge the gap between patient and healthcare provider. Whether it is access to transportation or appointments, or addressing digital poverty,

our wellbeing services increase dignified independence to the most vulnerable members of our community.

Our training and development work addresses loneliness and isolation through education, providing a sense of community interaction and instilling skills and self-belief that can be applied in all aspects of life.

Whilst it would bring us much pride to be able to share each and every one of the many interventions we have undertaken this year, space will sadly not allow.

In this report we present and celebrate some examples of our work.

Community

Empowering Communities through Connection, Collaboration & Capacity Building

This year has been a transformative one for Community Action Dacorum, as our work reached deeper into the heart of the borough's voluntary, community, faith and social enterprise (VCFSE) sector. Our aim has remained clear: to strengthen organisations, empower individuals, and foster meaningful collaboration across the district. From connecting volunteers with purposeful roles to supporting groups in securing vital funding, our work has helped build a stronger and more resilient community network.

Volunteering: Growing the Spirit of Service

Volunteering has continued to thrive in Dacorum, with 461 volunteers referred to local organisations and 445 residents registering through Community Action Dacorum's volunteering platform. To make volunteering more accessible, we held monthly outreach sessions in Tring, Berkhamsted, and Kings Langley, bringing opportunities closer to where people live and helping more residents find ways to contribute their time and skills. This year also saw the launch of a county-wide volunteer recruitment video, produced in collaboration with other Hertfordshire volunteer centres and Radio Dacorum. In addition, Community Action Dacorum supported groups aiming to strengthen their volunteer management practices by promoting and guiding organisations through a Recruiting and Managing Volunteers six-point promise accreditation.

"Georgina has been a wonderful volunteer. We are very grateful to Community Action Dacorum for connecting us." – **Lauren Wilson, Dacorum Heritage Trust**

Funding Impact: £200,000 Distributed Across 41 Organisations

Community Action Dacorum played a central role in distributing £200,000 through the UK Shared Prosperity Fund (UKSPF), supporting projects across sport, arts, culture, volunteering, and inclusion. Nearly £90,000 was awarded to 19 sports clubs to enhance facilities and develop activities that encourage wider participation providing more opportunities for residents to be active. Arts and cultural organisations were also able to bring new exhibitions and community heritage projects to life, while funding in the volunteering and inclusion sectors helped strengthen services for carers and increase social access for LGBTQ+ residents.

"Your advice and in-depth knowledge about the UKSPF was invaluable. This funding is vital for us." – **Karen, Inclusive United CIC**

Strengthening Sports and Activity Clubs

In partnership with Herts Sports Partnership (HSP), Community Action Dacorum welcomed 53 sports and activity clubs into membership this year. Through this collaboration, clubs benefited from support such as minibus hire, DBS checks, volunteer matching, and tailored development guidance. Three major events were also held, including a popular funding information session at Camelot Rugby Club and an upcoming health-focused event supported by the NHS.

Feedback: "The impact has far surpassed any expectations I had. Well done!" – **Charlie Mann, HSP**

Community Projects

- Community Help Hertfordshire
- Community Support Team
- Cost of Living Advice Programme
- ESOL (English for Speakers of Other Languages)
- Minibuses for Groups
- Supporting Refugees and Guests
- Supporting Sports Groups
- Volunteer Centre
- Volunteering for Health

Case Study: Harbour Lights Scuba Diving Club

Harbour Lights has grown from a small specialist group into a leader in inclusive sport. With support from Community Action Dacorum, the club secured funding to purchase youth wetsuits and deliver training sessions, enabling 100 young people to experience scuba diving. A partnership with the Lions Club further expanded opportunities, offering one-to-one diving experiences for children with disabilities. Community Action Dacorum's guidance also helped strengthen the club's governance and community outreach. Feedback: "Community Action Dacorum has been a game-changer. We had the passion, but they gave us the tools." – **Gordon Harland, Chair**



Building Capacity and Collaboration

More than 100 community groups benefited from tailored support in governance, safeguarding, and funding this year. Community Action Dacorum facilitated themed networking groups, bringing together organisations supporting older people, ethnic minority communities, LGBTQ+ residents and more. These sessions provided space for shared learning, partnership building, and collective problem-solving. The year culminated in a Voluntary Sector Conference attended by 60 organisations, celebrating achievements and strengthening ties across the sector.

Looking Ahead

With continued momentum, Community Action Dacorum is committed to:

- Monitoring the outcomes of funded projects
- Expanding outreach and partnerships
- Supporting sustainability and innovation across the VCFSE sector

Together, we're building a stronger, more connected Dacorum.



Celebrating Community: The Roundhouse Rebrand and Dacorum 50 Fest

The rebranded Community Action Dacorum Roundhouse Community Hub made its debut at Dacorum 50 Fest, broadcasting live via Radio Dacorum and engaging new volunteers, partners, and service users. This event marked an energetic celebration of community spirit and showcased Community Action Dacorum's ongoing commitment to offering welcoming, inclusive spaces for local people.

"Thank you so much for the incredible support you've shown us. Reflecting on our journey together, I truly appreciate how valuable our partnership has been. Your help in recruiting volunteers across Tring and Hemel Hempstead and your wider support through connection, collaboration, and visibility, has meant a great deal to us. We remain committed to our membership with Community Action Dacorum and are deeply grateful for your patience, understanding, and belief in the work we're doing with young people."

Ernest Moses – MCR Pathways

"Thank you so much for your kind message and for keeping in touch – I truly appreciate the support and attention from the Volunteer Centre. I'm very grateful for the opportunity to be involved in volunteering and to contribute in some way to the local community. Thank you and best regards."

Evgenia – Volunteer



Employability

Employment offers more than financial stability – it brings purpose, structure, and identity.

Community Action Dacorum's employability programmes empower people of all ages to overcome barriers, build confidence, and move towards sustainable work. Participants gain the tools to unlock their potential via mentoring, skills development, and training opportunities. This year, we've expanded our support with two new projects: Future Ready and WorkWell.

Future Ready

Many young adult carers put their responsibilities first, often at the expense of their education and future opportunities. Community Action Dacorum has developed a bespoke mentoring and training programme to support them on their journey towards employment, education, or volunteering. Recognising their unique challenges, we're working closely with four young adults to provide flexible and personalised support that fits around their caring roles.

Case Study

"C", 17, cares for his father who has a life-limiting illness, while his mum works two jobs. After leaving school without GCSEs and facing tension at home, he worked as a builder's mate but wanted better opportunities and independence through learning to drive.

A short-term plan was created to support him in exploring career options, using the National Careers Service for a skills assessment, and preparing for his driving theory test using free apps.

Employability Services

- Connect
- CV and Interview skills days
- Dragons Apprentice Challenge
- Employment courses
- Future Ready
- Generation Dacorum Careers Fair
- Staying Connected digital inclusion
- WorkWell

Outcomes:

- Passed his driving theory test first time, boosting confidence
- Recognised the need to gain English and Maths qualifications
- Enrolled in a local business course with GCSE study included
- College schedule allows him to support his dad and start driving lessons

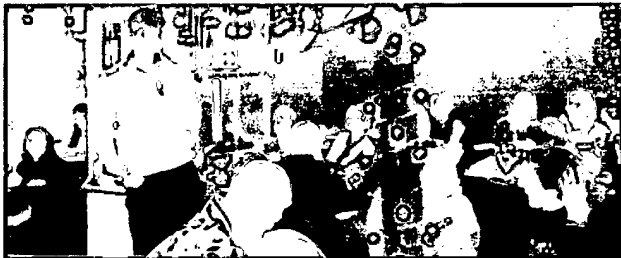
Support Focus:

- Wellbeing – emotional support and communication
- Skills – driving prep, course research, and study planning
- Employability – understanding job requirements and skills development



WorkWell

WorkWell is a nationwide programme supporting people with health conditions or disabilities to return to work or remain in employment. Community Action Dacorum is commissioned by the Hertfordshire and West Essex Integrated Care Board to map current provisions leading a partnership with Community Alliance Broxbourne and East Herts. We have already identified more than 100 services and continue to develop relationships by talking to service providers and clients about gaps in provision and will be able to provide at the end of the project a tool for people to use to find current services.



Generation Dacorum Careers Fair

Organised by Community Action Dacorum since 2018, Generation Dacorum connects young people in the area with local employers, training providers, and career opportunities. The event is designed to inspire secondary school students and young people by raising career aspirations, offering meaningful interactions with employers, and highlighting local job and training options.

The latest event, attracted more than 1,100 students and over 35 exhibitors, including major employers like Tesco, Computacenter, and The British Army.

Case Study: Generation Dacorum Careers Fair

Liam first met Whitestar's CEO, John, at the Generation Dacorum Careers Fair, where he asked about work experience. He returned later that day with his mother to learn more and soon completed a week's placement at Whitestar. Now, having left school, Liam has joined the company as an apprentice – all thanks to the connection made at the careers fair.

Dragons' Apprentice Challenge – 12 Years of Success

The Dragons' Apprentice Challenge is now in its twelfth year, the latest being our most successful yet – 15 teams took part and raised nearly £31,000. The Challenge continues to be a win-win for everyone involved, building partnerships between local charities, businesses, and schools, while strengthening our community. It also helps raise the profile of local organisations and provides valuable professional development for employees.



"This year's Challenge allowed us to build fantastic relationships with our partner school and charity, The Blue Tangerine Federation. Our student team embraced every learning opportunity and raised an incredible £7,095.87 — breaking the record for the Most Money Earned award. We're so proud and hope to take part again next year!" – **Rachel Redondo and Amanda Hershman, Twenty-Two**





Wellbeing, Support where needed

Shopmobility and Community Transport - Connecting people for better health

We all know that social isolation has a profound impact on wellbeing. Community Action Dacorum is committed to ensuring that no one is left behind, particularly those who face barriers to getting out and about. Our Shopmobility service, based at The Marlowes Centre in Hemel Hempstead, plays a vital role in helping people maintain dignified independence and stay connected to their community.



For a nominal fee, residents and visitors can hire electric scooters or wheelchairs, enabling them to access shops, cafés and local services with confidence and ease. Whether it's meeting friends for lunch, running errands, or simply enjoying time in town, Shopmobility removes barriers and ensures equality of access for everyone. Much more than a transport service, it's about freedom, dignity, and inclusion.

Our members say:

Feedback for Shopmobility: *"If it were not for Shopmobility, shopping in the town would be impossible."*

Feedback for Community Transport: *"I would like this opportunity to let you know about the brilliant service you provide to me as a user. Your staff and volunteers are always friendly, very caring and accommodating. It makes me feel like an extended member of your Shopmobility family."*



Wellbeing Services

- **Cancer Prevention Programme**
- **Community Buses**
- **Community Help Hertfordshire**
- **Community Transport**
- **Dacorum Library of Things**
- **Day Trippers**
- **Door2Store**
- **Radio Dacorum**
- **ShopMobility**
- **Staying Connected**

Farther Afield

We have also expanded our Day Trippers programme, offering a more diverse and exciting range of destinations and activities to appeal to people with different interests and abilities. Coastal outings, historic sites, garden visits, and seasonal events have all provided opportunities for relaxation, discovery, and friendship. Demand was so strong for some excursions that additional buses were added, an encouraging sign of the appetite people have for shared experiences and social connection.



Together, Shopmobility and Day Trippers continue to play a crucial role in reducing isolation, increasing confidence, and improving quality of life.

Our wellbeing services contribute to Hertfordshire's health creation strategy and the NHS's 10-year plan. The services sit within our wider Community Transport offer, which provides vital links for those who might otherwise struggle to travel independently.

Via Door2Store shopping trips, our Community Cars scheme, and Minibus Hire for local groups, charities and sports clubs, Community Action Dacorum ensures residents can stay mobile, connected, and engaged in community life.

These initiatives successfully reduce isolation and increase both confidence and wellbeing – helping to build an inclusive community where everyone can take part, feel valued, and enjoy life to the fullest.



Wellbeing: Improving Quality of Life:

Library of Things and the Repair Shed

Being part of a community, having a sense of purpose, and living in an environment that supports both people and planet all contribute to a person's quality of life and sense of wellbeing. With the cost-of-living crisis continuing to affect many households, Community Action Dacorum has remained focused on projects that make practical differences to residents' lives while promoting sustainability and social connections.

Feedback for Day Trippers:

"I just wanted to thank you for your support and help – it really meant a lot. Aishah had a lovely day at the seaside with her family and thoroughly enjoyed exploring Southend. It was a refreshing and happy time for all of them. We truly appreciate everything you've done to make it possible."

"A BIG thank you to all the drivers, helpers, Debbie, and everyone that makes it possible for us 'on our own' generation! Happy"

This year saw the successful launch of our Library of Things – a much-needed and already well-used resource that allows Dacorum residents to borrow garden tools, cooking equipment, household cleaning items, and more. The Library supports both residents and the environment by reducing landfill and waste. Residents can borrow items they may need only occasionally, try something before committing to buy, or access equipment that would be otherwise unaffordable. The low-cost rental model is designed to support residents during the cost-of-living crisis and makes it easier to tackle home improvements, start new hobbies, and live more sustainably.



RADIO DACORUM

Radio Dacorum has taken important steps forward in its mission to bring residents closer, reduce isolation, and offer meaningful opportunities for creative expression. A key milestone was the recruitment of a new Radio Development Manager, a strategic role designed to grow our listener base, broaden the variety of programmes, generate sustainable income, and ensure Radio Dacorum remains an essential and inclusive part of community life and a hub for local voices.

Download our app from your app store



Tune in on DAB Radio

This year also saw the introduction of a range of *non-presenter volunteer roles*, broadening access to those who want to get involved in the creative world behind the microphone. From technical support and social media to event coverage and production assistance, these roles offer valuable experience in media and teamwork while strengthening the community spirit that underpins everything we do.

At its heart, Radio Dacorum is about empowerment. Presenting on the radio isn't just about speaking into a mic: it's about learning how to research, plan interviews, speak clearly, work with software or audio equipment, and collaborate with others. As many of our volunteers have told us, it also boosts confidence and develops communication and technical skills that extend far beyond the studio.

Together, these developments – new leadership, expanded roles, inclusive programming, and accessible services – mean that Radio Dacorum is more than a radio station. It is a space that brings people together, helps build confidence, offers creative learning and creates connections in our borough.

Radio Dacorum continued to produce programmes that directly foster connection, reduce loneliness, support wellbeing and promote local groups and businesses. For example, the Music for Memory show nurtures connection for people living with dementia by playing music from their youth, and our Dacorum's Den month showcased local start-ups.



Feedback for Library of Things:

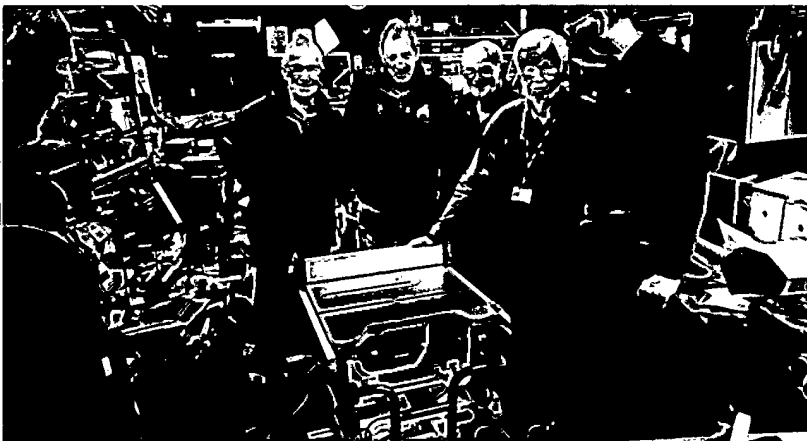
"I have been wishing for a service like this locally for years!"

"Such an amazing service. I don't need to buy and store a shop's worth of equipment in my house just for a single use."

The Repair Shed, now celebrating its 10th anniversary, continues to go from strength to strength. Since 2015 the Shed has brought people together, particularly older men, to fix, upcycle or repair items, share practical skills, and enjoy the companionship that comes from working alongside others. It's a space that promotes wellbeing, purpose and friendship, and has become an enduring example of how community-led activity can change lives for the better.



From April 2024 to April 2025 more than 9,100 local residents utilised our various transport services to get them out and about socialising, going to appointments, accessing essential shopping services, and enjoying varied day trips, enabling them to remain independent, or in some cases, regain their independence and improving their overall quality of life."



83% of Shedders reported that being a member had positively impacted on their quality of life.

56% of Shedders said that shedding was important to improving their Mental Wellbeing

Feedback for The Repair Shed:

"Having a place to go with others of a similar age and with similar interests allows me to do practical things whilst having interaction, rather than just being in my own workshop."

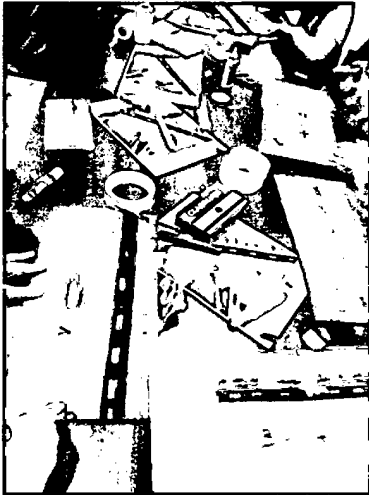
"I enjoy the company, creativity, learning new skills from others, and passing on any personal expertise. It gives me a real sense of purpose."

Training and Development



Another Successful Year for the Community Action Dacorum Team

This has been another busy and impactful year. Under the Multiply programme, an innovative, nationwide scheme supporting adults to improve their everyday maths skills, we continued to deliver a variety of engaging and practical courses. We also launched a new intervention, Step2Skills, reaching hundreds more learners.



Our programmes included:

- Crafting with Recycled Materials – encouraging creativity and sustainability.
- Budgeting for Shopping and Household Expenses – helping participants manage their finances with confidence.
- Cooking on a Budget – designed especially for adults supported by Dacorum Mencap who are preparing to live independently.

In total, we supported over 130 learners from Dacorum, empowering them to gain valuable numeracy and life skills.

Feedback from our funders:

"Since October, Community Action Dacorum has shown remarkable progress. The quality of paperwork and data demonstrates the team's dedication and commitment to maintaining high standards. Community Action Dacorum worked tirelessly to overcome setbacks and achieved an impressive 95% overall. We truly appreciate their hard work and professionalism."



We are proud of these results and grateful for the recognition of our team's consistent effort and impact.

Alongside Multiply, we successfully delivered the Step2Skills contract, supporting an additional 314 residents in Dacorum. This programme helped individuals develop essential life and employability skills, build confidence, and take steps toward further learning and work. We are delighted to have secured this contract for another year.



We are pleased to report that we maintained our Matrix Standard following a successful and highly positive mid-term review.

In addition, we took part in Dragons' Den, raising more than £1,000 to fund digital skills sessions in supported housing schemes for older adults, helping them stay connected and confident online.

Finally, we continue to work closely with our valued partners, including Hertfordshire County Council, Dacorum Borough Council, and charities such as the Refugee Council, Herts Welcome Refugees, and the South Hill Centre, delivering one-to-one and small-group support where it's needed most.



Training and Development Services

- Community Interpreting
- Diploma in Public Service Interpreting (DPSI)
- ESOL
- Governance for Charities
- Introduction to Interpreting
- IT courses
- Lifelong Learning
- Multiply
- Recruiting Volunteers
- Safeguarding for Charities
- Staying Connected.

Our Future

Our vision for Community Action Dacorum is to be the local leader in the provision of high-quality and good-value community services, both directly and indirectly, to the people of Dacorum, addressing identified social needs in the areas of

Community | Employability | Wellbeing

Our mission is to make a positive difference to the lives of people in our area of operation. We support our community by working with member and partner organisations. Through the services we deliver directly, we improve life chances for those seeking employment or moving into retirement. We also improve the quality of life for individuals by delivering wellbeing programmes.

Our Core Values and Beliefs

We believe that community organisations play a vital role in an inclusive society.

We aim to achieve this by:

- Listening to and respecting others' ideas and aspirations
- Giving everyone the right to equality of opportunity and the chance to contribute
- Committing to quality in all that we do and emphasising throughout our activities that quality matters
- Bringing people and organisations together to achieve more
- Encouraging the widespread participation of volunteers in the organisation and leadership of all our Activities and Business Units
- Working always in an ethical and responsible manner
- Responding to the need for change in a timely and responsible way
- Seeking to develop new initiatives that address developing social needs
- Being an employer of choice, supporting our staff team

Our strategy

We aim to achieve our mission via these key objectives that make up our strategy:

- 1. Diversify**
- 2. Leadership**
- 3. Data**
- 4. Partnerships**

Our Development

The charity is focussed on the following areas of development: diversifying our work and client base; leadership and advocacy for the sector; building more partnerships to deliver key outcomes; and better use and knowledge of key data to inform our work.

Our Charitable Delivery: Communities, Employability, and Wellbeing

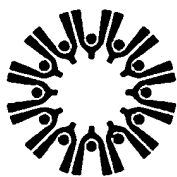
Communities remain at the centre of our strategy. Over the coming years we will get to know our community even better, building relationships to understand the residents of Dacorum, and be an independent voice for those hardest to hear. Our work will be impactful and facilitate community groups to grow and be stronger through an increasing range of offers and the development of our community services. These include Radio Dacorum and Connect Dacorum, as well as our work supporting community groups and the Volunteer Centre. We will aim to forge strong partnerships across the sector to work collaboratively towards a common goal.



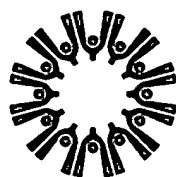
Wellbeing support is at the heart of our volunteering offer; we will continue to work in strong partnerships to leverage the benefits of the voluntary sector to strengthen the wellbeing of Dacorum's community. Building on our existing range of services, we will encourage independence and develop confidence for vulnerable residents. Through this work we will continue to contribute to the health and wellbeing of Dacorum and beyond.



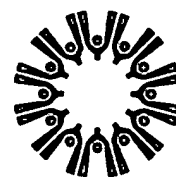
Employability and aspiration are perennial issues in Dacorum, with average incomes lower than the rest of Hertfordshire. We will work with voluntary, statutory, and business partners to offer holistic support to both those who need help in achieving their ambitions and those seeking employment. By delivering training and offering opportunities to learn through intergenerational experiences we will support people seeking their first job, those who wish to upskill or reskill, and those leaving the workforce to begin a purposeful retirement. Through our ESOL courses and language services, we will break down barriers to employment and build our local workforce.



Community



Employability



Wellbeing

Our Year in Numbers

In the financial year which ended in March 2024 Community Action Dacorum generated a surplus of £93,515, although this was much lower than the previous year, this is still a satisfactory result and our overall reserves position increased to £2,198,174.

Income of the charity, excluding the contribution made by our trading subsidiary, was lower as a consequence of the pressures on local government spending. Our costs increased due to high inflation and an increase in headcount (partly funded by designated reserves). Staff costs will continue to increase into 2026 with a significant part of that being due to increases in National Insurance and the minimum wage effective April 2025.



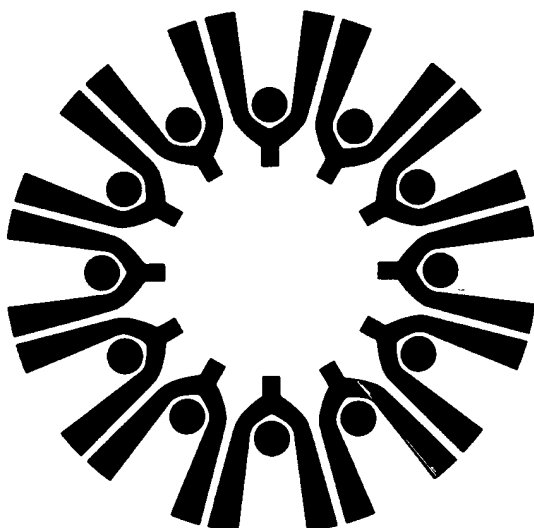
The Trustees previously designated funds from reserves to continue overdue renewals of facilities and updating of our operations; to develop projects that will enhance the work of the charity; and to provide funds for our trading subsidiary to develop its business. The purpose of this is to enable us to provide a better service to our beneficiaries and to build resilience for the future. The balance of designated reserves is £666,673 and the movements during the year are explained in note 14.

Some of the key risks we think the charity will face in the future are the continuing impact of significant reductions in local government expenditure and the unknown potential impact of upcoming plans for local government reorganisation. Community Action Dacorum is largely dependent on local authority funding, in one form or another, and any decisions to change the levels of local authority expenditure, or how it is allocated, would affect the charity. However, Community Action Dacorum's high level of financial reserves should provide the charity sufficient time to adjust to future developments.

James Lowe - Honorary Treasurer

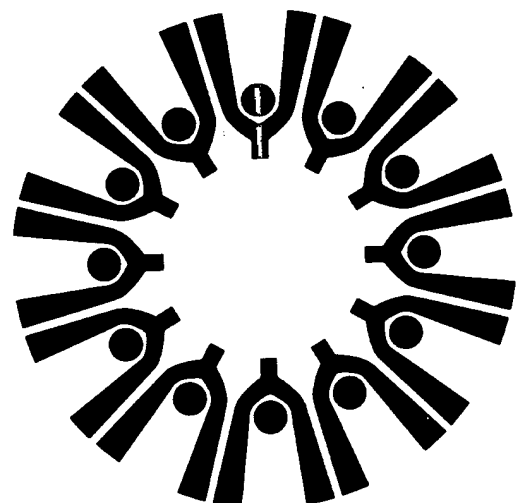
WHERE THE MONEY COMES FROM 2024 - 2025

- Gifts & Donations
- Grants
- Charity Activities
- Other



HOW WE SPEND YOUR MONEY 2024 - 2025

- | | |
|--------------------|------------------------------|
| Direct Staff Costs | Volunteer Costs |
| Governance | Depreciation costs |
| Premises Costs | Insurance |
| Other Expenditure | Subscriptions & Publications |
| Activity Costs | Staff Training |
| Motor expenses | Events |
| IT costs | |



**In 2024-2025
we improved
the quality
of life
for
79,325
local
people**



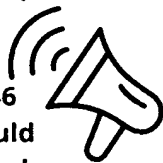
104 community groups received one-to-one support to help them grow and develop.



188
DBS Checks
done for local groups to help keep Dacorum safe.

237 Connect pieces of equipment were donated to charities from businesses through the Connect Dacorum network

46 Radio Dacorum Gave a voice to more than 46 community groups who would have otherwise gone unheard



The Repair Shed
£6650.13 Raised by Tring Brewery and 34 "Shedders"



Community Outreach
More than 40 Community Outreach events were held across four towns to make sure those that can't get to us could be included



**Our
Community
Impact**

Total number of interpreting jobs completed 42,428



490 Digital Support people were supported in group sessions through the Staying Connected project



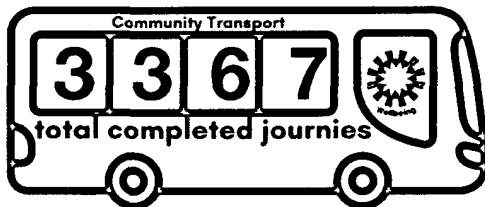
Shopmobility
2556 local residents used our powered mobility chairs



Voluntary Sector Conference
More than 60 local organisations joined in and attended our annual conference

Community Volunteering
445 residents registered through CAD's platform to volunteer

Community Transport
3367
total completed journeys



Sports Clubs Funded
Specifically, 19 sports clubs received nearly £90,000 for inclusive programmes and facility upgrades



Library of Things
Since its launch in April 2025 The Library of Things has hired out 21 pieces of equipment



High Flying Dragons
£30,990 was raised in the Dragons' Apprentice challenge. The largest amount raised in a single year.



Hear ye, hear ye!
Radio Dacorum was tuned into by 18,248 listeners approximately 70,126 times



Financial Review

The parent charity had incoming resources of £1,258,755 and expenditure of £1,165,240 for the year giving rise to a surplus of £93,515. At the year end the charity had total reserves of £2,198,174 comprising £666,673 of designated funds and £1,415,697 of unrestricted general funds.

Reserves Policy

Community Action Dacorum's reserves policy has been tailored to the charity's plans and objectives. This approach takes into account the size, complexity of activities, legal structure, and nature of funds received and held by the charity.

Trustees decided that Community Action Dacorum will seek to maintain free reserves within a target range of 9 to 12 months of net operating expenditure. The trustees review the reserves policy in the middle and at the end of each year to determine whether it continues to be appropriate.

Free reserves represent unrestricted general funds of Community Action Dacorum and exclude both the restricted funds held and funds that have been designated by our trustees. The free reserves also exclude any funds that could only be realised by disposing of fixed assets held for charitable use. As of 31 March 2025, the charity had free reserves of £1,415,697 which equates to 11 months of net operating expenditure. Trustees are aware that with ongoing inflationary costs and reduction in income from some funding sources, recourse to reserves may be required to support the delivery of our charitable purpose and are keen to ensure that appropriate provision is made to protect the charity.



Funds Held on Behalf of Others

As a part of our role as a CVS, Community Action Dacorum operates a payroll service for our members. As part of this service Community Action Dacorum holds funds on behalf of our member organisations, which are used to pay salaries on a monthly basis. As of 31 March 2025, the charity held £208,382 (2024: £129,969) on behalf of our payroll service users. These are held as a specific account in the Community Action Dacorum balance sheet and reported in Note 13.



Statement of Responsibilities of the Trustees

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial period that give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Comply with applicable accounting standards, including FRS102, subject to any material departures disclosed and explained in the financial statements
- State whether a Statement of Recommended Practice (SORP) applies and has been followed, subject to any material departures which are explained in the financial statements
- Make judgements and estimates that are reasonable and prudent
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charitable company will continue in business

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006.

They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware, there is no relevant audit information of which the charitable company's auditor is unaware; and the trustees have taken all the steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The Trustees' Annual Report is approved by the trustees of the charity. The Strategic Report, which forms part of the Annual Report, is approved by the trustees in their capacity as directors in company law of the charity.

Signed on behalf of the trustees on 5th November 2025.

Colin Gage - Chairman

DCVS (TRADING) – Herts Interpreting and Translation Service

DCVS Trading Ltd is the commercial (trading) arm of Community Action Dacorum and is the mechanism through which it manages Herts Interpreting and Translation Service (HITS).

Founded in 2001 as a training provider for potential interpreters located within Dacorum, HITS is now one of the largest and most successful providers of language support services in the UK.

HITS provides a full range of services (face-to-face, video and telephone interpreting, communication support services for Deaf people, written translation, audio recordings, language assessments) for Health Trusts, Local Authorities, non-statutory-sector organisations, commercial and private clients throughout Hertfordshire, Essex, Suffolk, Norfolk, Bedfordshire, Buckinghamshire, Oxfordshire and beyond.

In addition to the delivery of language services,

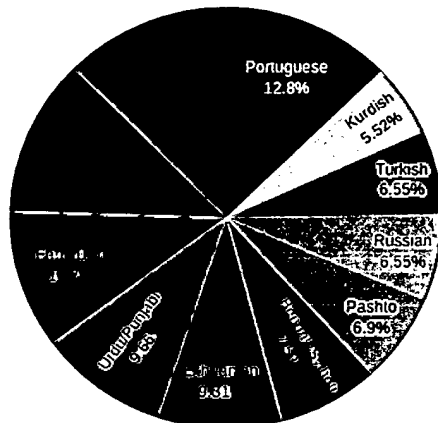
HITS has also established a national reputation for its high-quality interpreter training courses. Since 2001, HITS has been a training and examination centre on behalf of the Chartered Institute of Linguists and has received more than a dozen awards for the success of its students in national examinations. As well as its own core training provision throughout the East of England, HITS has also been commissioned to deliver interpreter training courses by local authorities throughout England, Scotland and Wales.

HITS in numbers (and languages)

We are pleased to be able to report that 2024-25 was yet another year of intense activity for everyone in the HITS offices (not least our Booking and Finance Teams who have to deal with the increased workload generated by our continued success).

The top 12 languages accounted for almost 70% of all bookings, with Arabic (4100 requests) being our most requested language across the year.

- Portuguese
- Polish
- Romanian
- Farsi/Dari
- Urdu/Punjabi
- Lithuanian
- Bengali/Sylheti
- Pashto
- Russian
- Turkish
- Kurdish





HITS

INTERPRETING & TRANSLATION

Almost 48,000 individual requests for interpreting and translation support were received in the HITS offices across the year (an increase of almost 2,000 on the previous year, itself a record figure).

We also provided British Sign Language on more than 1500 occasions specifically to our NHS customers in Hertfordshire. In total, the top 30 languages accounted for more than 95% of the total HITS activity in 2024-25.

At the other end of the scale, we were able to provide our customers with required support in some less commonly requested languages, including Fula (1), Norwegian (1), Azerbaijani (2), Hebrew (2), Ewe (2), Lingala (2), Bambara (4), Igbo (7) and Shona (9).

During the year we provided language support services in more than 80 languages or dialects.

Contact Us

HITS provides a full service to its customers every minute of the day, every day of the year.

If you would like to book an interpreter, or arrange for a written translation, or if you are interested in finding out how you could train to become a professional interpreter, or if you just want to know more about any aspect of our overall service, please get in touch:

Address: Herts Interpreting and Translation Service,
48 High Street, Hemel Hempstead, Herts HP1 3AF

Phone: 01442 867212

Email; interpreting@communityactiondacorum.org.uk

Website: www.hertsinterpreting.org

Company number - 11127666



All of the profits made by HITS are gifted to the charity and are used to deliver projects across Hertfordshire that contribute to the Hertfordshire Health Creation Strategy, the NHS 10-year plan, and Getting Hertfordshire Working strategy.

Legal and Administrative Information

NAME OF CHARITABLE COMPANY:

Dacorum Council for Voluntary Service
Trading as **Community Action Dacorum**

CHARITY COMMISSION NUMBER: 288080

COMPANY LIMITED BY GUARANTEE NUMBER: 01745852

TRUSTEES (NON-EXECUTIVE DIRECTORS)

Colin Gage (Chair)
Margaret Griffiths (Vice Chair)
Doug Root (Vice Chair)
James Lowe (Hon. Treasurer)
William Allen
Peter Ashman
Terry Douris (appointed 5th December 2024)
Chris Dove
Richard Milnes
Shahid Mushtaq (appointed 5th December 2024)
Richard Roberts
Sally Symington
Helen Young

Trustees are inducted and have opportunities for ongoing training on a regular basis both individually and as a group.

SENIOR STAFF MEMBERS TO WHOM DAY-TO-DAY MANAGEMENT OF THE CHARITABLE COMPANY IS DELEGATED BY THE TRUSTEES:

Simon Aulton Chief Executive Officer
Helen Mutio Deputy Chief Executive

PRINCIPAL ADVISERS:

ACCOUNTANTS:

LB Group Moore
Swift House
18 Hoffmanns Way
Chelmsford
CM1 1GU

AUDITORS:

Moore Kingston Smith LLP
4 Victoria Square
St Albans
Hertfordshire
AL1 3TF

BANKERS:

Metro Bank LB
56-58 Marlow Centre
Hemel Hempstead
Hertfordshire
HP1 1DX

SOLICITORS:

SA Law
Gladstone Place
36-38 Upper Marlborough Road
St Albans
Hertfordshire

The Cooperative Bank
3/7 Market Street
Watford
Hertfordshire
WD18 0PB

Background

Dacorum Council for Voluntary Service is a charitable company, limited by guarantee, originally incorporated on 8 December 1976 with its activities taken over by the company on 1 October 1983, and registered with the Charity Commission on 1 October 1983. In addition to the legal name the charity has as a working name Community Action Dacorum, which is primarily used in promoting the work and activities of the organisation.

We are a registered non-profit company limited by guarantee and governed by a memorandum of association and articles of association which date back to 11th August 1983. The charity is controlled solely by its members, who elect its trustees and whose members make up the board of directors. Trustees are appointed for an initial term of three years and can stand for re-election at the Annual General Meeting for a maximum of three terms. During the current period of transition to comply with the principles of The Charity Code, we are working to replace some longer-standing trustees with new members. In this period several trustees are remaining on the board beyond the three-term limit to ensure that we do not lose all of our established skill sets at the same time.

The trustees elect from their membership the positions of Chair, two Vice Chairs and Honorary Treasurer. All trustees are volunteers and receive no payments. Trustees are elected to the executive board which meets eight times per year, alternating between general business (including risk management / mitigation) and financial review. The risk register is reviewed annually. Sub-committees monitor progress against our strategic objectives and report into the executive committee meetings four times per year.

Our CEO is responsible for operations reporting to the board four times per year. The CEO manages the management team who in turn manage staff, interns and volunteers.

The trustees set the salaries of key management personnel and oversee the allocation of pay increases for all personnel. Community Action Dacorum has an Equal Opportunity Policy which is applicable both internally to all staff, volunteers, the board and externally.

We also have a Safeguarding Policy, a Modern Slavery Policy, a User Engagement Policy, a Data Management Policy, and a Volunteering Policy. We have an employee handbook and a Finance Management Policy.

The charity adheres to the guidelines laid down in The Charity Code and follows the principles that are in that document.

The charity has a wholly owned subsidiary trading company, "DCVS Trading Ltd.", which includes Hertfordshire Interpretation and Translation Service (HITS) formed prior to the financial year ending 31st March 2019. DCVS Trading Ltd., is a company limited by shares. It is controlled by a board of five directors brought together from the local community, including three directors who are trustees of the charity.

The board meets 6 times per year to make decisions and receive the report of the Chief Executive Officer. The CEO is responsible for the operations and line manages the DCVS Trading Ltd. management team, who in turn line manage staff and contractors.

All profits from the trading company are transferred under the terms of a deed of covenant by GiftAid donation to Community Action Dacorum.

**We are grateful to our many sponsors and supporters,
some of whom are listed here:**

- **Dacorum Borough Council**
- **Hertfordshire Community Foundation**
- **Hertfordshire County Council**
- **Hertfordshire County Councillors Locality Budget**
- **Hertfordshire Interpreting and Translation Services**
- **Herts and West Essex ICB**
- **Mayor of Dacorum's Fund**
- **Step2Skills**
- **The National Lottery Communities Fund**
- **UK Shared Prosperity Fund**

Registered Office:

Community Action Dacorum
48 High Street
Hemel Hempstead, Hertfordshire, HP1 3AF
Office telephone: 01442 253935

email: reception@communityactiondacorum.org.uk

Web: www.communityactiondacorum.org.uk

Charity Registered in England and Wales: 288080

Dacorum Council For Voluntary Service

Independent Auditor's Report to the Trustees of Dacorum Council for Voluntary Service

Opinion

We have audited the financial statements of Dacorum Council For Voluntary Service (the 'parent company') and its subsidiaries (the 'group') for the year ended 31 March 2025 which comprise the Group Statement of Financial Activities, the Company Statement of Financial Activities, the Group Balance Sheet, the Parent Balance Sheet, the Group Cash Flow Statement and notes to the financial statements including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 'The Financial Reporting Standard Applicable in the UK and Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group and charitable company's affairs as at 31 March 2025 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006 and the Charities Act 2011

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs(UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the audit of financial statements section of our report. We are independent of the group and charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the group and charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' annual report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
 - the trustees' annual report have been prepared in accordance with applicable legal requirements.
-

Dacorum Council For Voluntary Service

Independent Auditor's Report to the Trustees of Dacorum Council for Voluntary Service

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the group and company and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' annual report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 10, the trustees (who are also the directors of the group and charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the group and charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under the Companies Act 2006 and section 151 of the Charities Act 2011 and report in accordance with those Acts.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below.

Explanation as to what extent the audit was considered capable of detecting irregularities, including fraud

The objectives of our audit in respect of fraud, are; to identify and assess the risks of material misstatement of the financial statements due to fraud; to obtain sufficient appropriate audit evidence

Our approach was as follows:

- We obtained an understanding of the legal and regulatory requirements applicable to the group and charitable company and considered that the most significant are the Companies Act 2006, the Charities Act 2011, the Charity SORP, and UK financial reporting standards as issued by the Financial Reporting Council.
 - We obtained an understanding of how the charitable company complies with these requirements by
 - We assessed the risk of material misstatement of the financial statements, including the risk of
 - We inquired of management and those charged with governance as to any known instances of non-compliance or suspected non-compliance with laws and regulations.
 - Based on this understanding, we designed specific appropriate audit procedures to identify instances of non-compliance with laws and regulations. This included making enquiries of management and those charged with governance and obtaining additional corroborative evidence as required.
-

Dacorum Council For Voluntary Service

Independent Auditor's Report to the Trustees of Dacorum Council for Voluntary Service

As part of an audit in accordance with ISAs (UK) we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purposes of expressing an opinion on the effectiveness of the group and parent charitable company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the group and charitable company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the group and charitable company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the group to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit report.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Use of our report

This report is made solely to the group and charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the group and company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to any party other than the group and charitable company and charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Moore Kingston Smith LLP

.....
Roger Ogden

Senior Statutory Auditor

For and on behalf of Moore Kingston Smith LLP, Statutory Auditor

4 Victoria Square
St Albans
Hertfordshire
AL1 3TF

Date: 12 December 2025

Dacorum Council For Voluntary Service

Consolidated Balance Sheet

For the year ended 31 March 2025

	Notes	2025		2024	
		£	£	£	£
Fixed assets:					
Tangible assets	9		<u>115,804</u>		<u>105,619</u>
Total fixed assets			115,804		105,619
Current assets:					
Debtors	12	404,534		519,723	
Short term deposits		1,498,414		598,004	
Cash at bank and in hand		876,360		1,430,185	
Total current assets		<u>2,779,308</u>		<u>2,547,912</u>	
Liabilities:					
Creditors: Amounts falling due within one year	13	<u>(696,938)</u>		<u>(548,872)</u>	
Net current assets			<u>2,082,370</u>		<u>1,999,040</u>
Total assets less current liabilities			<u>2,198,174</u>		<u>2,104,659</u>
The funds of the charity:					
Restricted funds	14		-		43,708
Designated Funds	14		666,673		790,789
Unrestricted funds					
General funds	14		<u>1,531,501</u>		<u>1,270,162</u>
Total funds			<u>2,198,174</u>		<u>2,104,659</u>

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006, relating to small companies.

These financial statements were approved by the members of the Board of Trustees on 2/12/25 and


.....
Mr Colin Gage
Signed on behalf of the Board of Trustees

Charity number: 288080
Company number: 01745852 (England & Wales)

The notes on pages 33 to 45 form part of these financial statements.

Dacorum Council For Voluntary Service

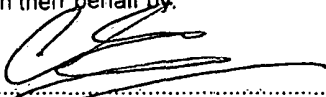
Balance Sheet

For the year ended 31 March 2025

	Notes	2025		2024	
		£	£	£	£
Fixed assets:					
Tangible assets	9		114,385		102,288
Investments	11		<u>1</u>		<u>1</u>
Total fixed assets			<u>114,386</u>		<u>102,289</u>
Current assets:					
Debtors	12	743,277		628,275	
Short term deposits		1,157,635		598,004	
Cash at bank and in hand		<u>712,273</u>		<u>1,148,101</u>	
Total current assets		<u>2,613,185</u>		<u>2,374,380</u>	
Liabilities:					
Creditors: Amounts falling due within one year	13	<u>(529,397)</u>		<u>(372,010)</u>	
Net current assets			<u>2,083,788</u>		<u>2,002,370</u>
Total assets less current liabilities			<u>2,198,174</u>		<u>2,104,659</u>
The funds of the charity:					
Restricted funds	14		-		43,708
Designated funds	14		666,673		790,789
Unrestricted funds					
General funds	14		<u>1,531,501</u>		<u>1,270,162</u>
Total funds			<u>2,198,174</u>		<u>2,104,659</u>

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006, relating to small companies.

These financial statements were approved by the members of the Board of Trustees on 21/12/25 and signed on their behalf by:



.....
Mr Colin Gage

Signed on behalf of the Board of Trustees

Charity number: 288080

Company number: 01745852 (England & Wales)

The notes on pages 33 to 45 form part of these financial statements.

Dacorum Council For Voluntary Service

Consolidated Statement of Financial Activities
For the year ended 31 March 2025

Note	2025				2024				
	Unrestricted Funds General £	Unrestricted Funds Designated £	Restricted Funds £	Total Funds £	Unrestricted Funds General £	Unrestricted Funds Designated £	Restricted Funds £	Total Funds £	
INCOME AND ENDOWMENTS:									
Donations and legacies	2	425,869	-	-	425,869	451,899	-	-	451,899
Other trading activities		11,957	-	-	11,957	14,736	-	-	14,736
Income from investments	3	43,058	-	-	43,058	35,111	-	-	35,111
		<u>480,884</u>	<u>-</u>	<u>-</u>	<u>480,884</u>	<u>501,746</u>	<u>-</u>	<u>-</u>	<u>501,746</u>
Income from charitable activities	4	2,629,208	-	-	2,629,208	2,637,373	-	-	2,637,373
Total Income and Endowments		<u>3,110,092</u>	<u>-</u>	<u>-</u>	<u>3,110,092</u>	<u>3,139,119</u>	<u>-</u>	<u>-</u>	<u>3,139,119</u>
EXPENDITURE:									
Expenditure on charitable activities	5	2,977,238	35,381	3,958	3,016,577	2,844,758	-	-	2,844,758
Net (Expenditure)/Income before other recognised gains and losses	8	132,854	(35,381)	(3,958)	93,515	294,361	-	-	294,361
Transfers	14	128,485	(88,735)	(39,750)	-	(39,750)	-	39,750	-
Net (Expenditure)/ income after transfers between funds		<u>261,339</u>	<u>(124,116)</u>	<u>(43,708)</u>	<u>93,515</u>	<u>254,611</u>	<u>-</u>	<u>39,750</u>	<u>294,361</u>
Reconciliation of Funds									
Balance brought forward at 1st April 2024		1,270,162	790,789	43,708	2,104,659	1,015,551	790,789	3,958	1,810,298
Balance carried forward at 31st March 2025	14	<u>1,531,501</u>	<u>666,673</u>	<u>-</u>	<u>2,198,174</u>	<u>1,270,162</u>	<u>790,789</u>	<u>43,708</u>	<u>2,104,659</u>

The statement of financial activities includes all gains and losses recognised in the year and all income and expenditure derive from continuing activities.

The notes on pages 33 to 45 form part of these financial statements.

Dacorum Council For Voluntary Service

Statement of Financial Activities
For the year ended 31 March 2025

	Note	2025			2024				
		Unrestricted Funds General £	Designated Funds £	Restricted Funds £	Total Funds £	Unrestricted Funds General £	Designated Funds £	Restricted Funds £	Total Funds £
INCOME AND ENDOWMENTS:									
Donations and legacies	2	820,295	-	-	820,295	824,280	-	-	824,280
Other trading activities		11,957	-	-	11,957	14,736	-	-	14,736
Income from investments	3	40,933	-	-	40,933	30,187	-	-	30,187
		<u>873,185</u>	<u>-</u>	<u>-</u>	<u>873,185</u>	<u>869,203</u>	<u>-</u>	<u>-</u>	<u>869,203</u>
Income from charitable activities	4	385,570	-	-	385,570	436,843	-	-	436,843
Total Income and Endowments		<u>1,258,755</u>	<u>-</u>	<u>-</u>	<u>1,258,755</u>	<u>1,306,046</u>	<u>-</u>	<u>-</u>	<u>1,306,046</u>
EXPENDITURE:									
Expenditure on charitable activities	5	<u>1,125,901</u>	<u>35,381</u>	<u>3,958</u>	<u>1,165,240</u>	<u>1,011,685</u>	<u>-</u>	<u>-</u>	<u>1,011,685</u>
Net (Expenditure)/Income before other recognised gains and losses	8	132,854	(35,381)	(3,958)	93,515	294,361	-	-	294,361
Transfers	14	128,485	(88,735)	(39,750)	-	(39,750)	-	39,750	-
Net (Expenditure)/ income after transfers between funds		<u>261,339</u>	<u>(124,116)</u>	<u>(43,708)</u>	<u>93,515</u>	<u>254,611</u>	<u>-</u>	<u>39,750</u>	<u>294,361</u>
Reconciliation of Funds									
Balance brought forward at 1st April 2024		1,270,162	790,789	43,708	2,104,659	1,015,551	790,789	3,958	1,810,298
Balance carried forward at 31st March 2025	14	<u>1,531,501</u>	<u>666,673</u>	<u>-</u>	<u>2,198,174</u>	<u>1,270,162</u>	<u>790,789</u>	<u>43,708</u>	<u>2,104,659</u>

The statement of financial activities includes all gains and losses recognised in the year and all income and expenditure derive from continuing activities.

The notes on pages 33 to 45 form part of these financial statements.

Dacorum Council For Voluntary Service

Consolidated Statement of Cash Flows For the year ended 31 March 2025

	Notes	2025 £	2024 £
Cash flows from operating activities:			
Net cash provided by operating activities	1	342,233	290,519
Cash flows from investing activities:			
Interest received		43,057	35,111
Purchase of property, plant and equipment		(38,995)	(66,407)
Proceeds on sale of fixed assets		290	497
Transfer to short term investments		(900,410)	(598,004)
Net cash used in investing activities		<u>(896,058)</u>	<u>(628,804)</u>
Change in cash and cash equivalents in the reporting period		(553,825)	(338,285)
Cash and cash equivalents at the beginning of the reporting period		1,430,185	1,768,470
Cash and cash equivalents at the end of the reporting period		<u><u>876,360</u></u>	<u><u>1,430,185</u></u>

Dacorum Council For Voluntary Service

Notes to the Consolidated Cash Flow Statement
For the year ended 31 March 2025

1 Reconciliation of net income to net cash flow from operating activities

	2025 £	2024 £
Net income for the reporting period	93,515	294,361
Adjustments for:		
Depreciation charges	28,809	26,581
Interest received	(43,058)	(35,111)
Increase in debtors	115,189	(8,473)
Increase/(decrease) in creditors	148,066	10,945
(Profit)/loss on disposal of assets	(290)	2,214
Net cash provided by operating activities	<u>342,233</u>	<u>290,519</u>

2 Analysis of cash and cash equivalents

Cash in hand	876,360	1,430,185
Total cash and cash equivalents	<u>876,360</u>	<u>1,430,185</u>

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2025

1 Accounting policies

Basis of preparation of the Financial Statements

The financial statements have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and with the Companies Act 2006, The Charities Act 2011 and follows the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland ('the SORP'). The financial statements have been prepared on the historical basis except for the modification to a fair value basis for certain financial instruments as specified in the accounting policies below.

Going concern

The trustees have assessed whether the use of going concern is appropriate and have considered possible events or conditions that might cast significant doubt on the ability of the charitable company to continue as a going concern. The trustees have made this assessment for a period of at least one year from the date of the approval of these financial statements. In particular, the trustees have considered the charitable company's forecasts and projections and have taken account of pressures on fee income. After making enquiries, the trustees have concluded that there is a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. The charitable company therefore continues to adopt the going concern basis in preparing its financial statements.

Basis of consolidation

The results of DCVS Trading Limited have been consolidated on a line by line basis. The results for the subsidiary are disclosed in note 11.

Significant judgements and estimates

No items in these financial statements include significant judgements and estimates that management has made in the process of applying these accounting policies or that have a significant risk of causing material adjustment to the book value of assets and liabilities within the next financial year.

Incoming resources

Grants are recognised as income over the period to which they relate. Any grant funding received in advance is recognised as deferred income on the balance sheet.

All other incoming resources are recognised when the charity is entitled to the income, there is certainty of receipt and the monetary value can be measured with reasonable accuracy.

Resources expended and the basis of allocation of costs

Expenditure is accounted for on an accruals basis. Overheads and other costs not directly attributable to particular projects are apportioned to the relevant funds on the basis of management estimates of the amount attributable to that activity in the year, either by reference to staff, time or space occupied, as

Costs relating to a particular activity are allocated directly and others are apportioned on an appropriate staff basis. All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designated to reflect the use of the resources.

Cash and cash equivalents

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less. Deposits with a maturity date of over 3 months are presented as short term deposits.

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2025

1 Accounting policies (continued)

Fixed assets

Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less estimated residual value, over the expected useful life on the following basis:

Motor vehicles	-	8 years Straight Line
Computers and Fixtures & Fittings	-	3 years Straight Line
Lease premium	-	7 years Straight Line

Investments

Interests in subsidiaries are initially measured at cost and subsequently measured at cost less any accumulated impairment losses. The investments are assessed for impairment at each reporting date and any impairment losses or reversals are recognised immediately in profit or loss.

A subsidiary is an entity controlled by the charitable company. Control is the power to govern the financial and operating policies of the entity so as to obtain benefits from its activities.

Financial assets

Basic financial assets, which include trade and other receivables and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method, unless arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest.

Financial liabilities

Basic financial liabilities are initially measured at transaction price.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for a particular purpose.

Designated funds are reserves which have been earmarked for particular uses by the trustees.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate. The assets of the pension scheme are held separately from the group.

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2025

1 Accounting policies (continued)

Foreign currency translation

Monetary assets and liabilities denominated in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are recorded at the rate at the date of the transaction. All differences are taken to the Statement of Financial Activities.

2.1 Donations and legacies

	Group	
	2025	2024
	£	£
Gifts and donations	8,282	21,333
Sponsorship	6,287	3,572
Affiliation fees	8,553	14,710
Grants	402,747	412,284
	<u>425,869</u>	<u>451,899</u>

Grants received, included in the above, are as follows:

	Group	
	2025	2024
	£	£
Dacorum Borough Council	113,467	62,758
Hertfordshire County Council	158,046	151,524
Other Grants	131,234	198,002
	<u>402,747</u>	<u>412,284</u>

There was no restricted income during the current or prior year.

2.2 Donations and legacies

	Charity	
	2025	2024
	£	£
Gifts and donations	402,708	393,714
Sponsorship	6,287	3,572
Affiliation fees	8,553	14,710
Grants	402,747	412,284
	<u>820,295</u>	<u>824,280</u>

Grants received, included in the above, are as follows:

	Charity	
	2025	2024
	£	£
Dacorum Borough Council	113,467	62,758
Hertfordshire County Council	158,046	151,524
Other Grants	131,234	198,002
	<u>402,747</u>	<u>412,284</u>

There was no restricted income during the current or prior year.

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2025

3.1 Investments

	Group	
	2025	2024
	£	£
Bank interest	<u>43,058</u>	<u>35,111</u>

There was no restricted investment income in the current or prior year.

3.2 Investments

	Charity	
	2025	2024
	£	£
Bank interest	<u>40,933</u>	<u>30,187</u>

There was no restricted investment income in the current or prior year.

4.1 Income from charitable activities

	Group	
	2025	2024
	£	£
Management fees	39,383	21,881
Contract income	2,399,636	2,451,707
Rent receivable	9,733	10,700
Earned income	180,164	152,811
Other income	2	274
Profit on disposal of fixed assets	290	-
	<u>2,629,208</u>	<u>2,637,373</u>

There was no restricted income from charitable activities in the current or prior year.

4.2 Income from charitable activities

	Charity	
	2025	2024
	£	£
Management fees	93,383	75,881
Contract income	156,548	197,177
Rent receivable	9,733	10,700
Earned income	125,614	152,811
Other income	2	274
Profit on disposal of fixed assets	290	-
	<u>385,570</u>	<u>436,842</u>

There was no restricted income from charitable activities in the current or prior year.

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2025

5.1 Expenditure on charitable activities

	Group			2024
	£	2025 £	£	£
	Unrestricted	Restricted	Total	Total
Costs directly related to activities				
Activity costs	85,012	3,958	88,970	103,081
Advertising and publicity	3,501	-	3,501	838
Communication costs	18,515	-	18,515	12,456
Computer costs	78,604	-	78,604	67,017
Office expenses	26,471	-	26,471	5,841
Events	3,692	-	3,692	1,249
Insurance	10,475	-	10,475	10,037
Staff conference and training	4,239	-	4,239	554
Direct staff costs (note 7)	1,469,908	-	1,469,908	1,356,394
Subscriptions and publications	17,208	-	17,208	2,964
Translation / interpreting	848,778	-	848,778	887,245
Premises costs	70,800	-	70,800	48,194
Motor expenses	57,342	-	57,342	43,422
Volunteer expenses	37,928	-	37,928	23,906
Depreciation	21,927	-	21,927	17,654
Sundry	14,443	-	14,443	9,001
Foreign exchange loss	589	-	589	6,700
Bad debt write off	7,064	-	7,064	-
	<u>2,776,495</u>	<u>3,958</u>	<u>2,780,453</u>	<u>2,596,553</u>
Other				
Advertising and publicity	306	-	306	893
Staff costs (note 7)	128,702	-	128,702	108,740
Communication costs	1,621	-	1,621	7,267
Computer costs	6,882	-	6,882	32,377
Office expenses	2,318	-	2,318	4,789
Governance costs (note 6)	82,825	-	82,825	71,932
Depreciation	6,882	-	6,882	8,927
Sundry	1,260	-	1,260	7,203
Bank charges	5,328	-	5,328	3,863
Loss on disposal of fixed assets	-	-	-	2,214
	<u>236,124</u>	<u>-</u>	<u>236,124</u>	<u>248,205</u>
	<u>3,012,619</u>	<u>3,958</u>	<u>3,016,577</u>	<u>2,844,758</u>

Support costs are allocated on a basis of time spent as determined by staff time allocation.

There was no restricted expenditure on charitable activities in the prior year.

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2025

5.2 Expenditure on charitable activities

	Charity			2024 £
	2025 £	2025 £	2025 £	
Costs directly related to activities	Unrestricted	Restricted	Total	Total
Activity costs	53,518	3,958	57,476	102,174
Advertising and publicity	2,256	-	2,256	966
Communication costs	7,907	-	7,907	7,329
Computer costs	30,733	-	30,733	35,176
Office expenses	16,100	-	16,100	5,933
Events	3,692	-	3,692	1,249
Insurance	10,475	-	10,475	10,037
Staff conference and training	3,844	-	3,844	464
Direct staff costs (note 7)	653,349	-	653,349	538,743
Subscriptions and publications	4,842	-	4,842	2,964
Translation / interpreting	-	-	-	15
Premises costs	70,098	-	70,098	48,084
Motor expenses	57,342	-	57,342	43,422
Volunteer expenses	37,928	-	37,928	23,906
Depreciation	21,927	-	21,927	17,654
Sundry	9,673	-	9,673	7,962
Foreign exchange (gain)/loss	8	-	8	6,683
Bad debt write off	50	-	50	-
	<u>983,742</u>	<u>3,958</u>	<u>987,700</u>	<u>852,761</u>
Other				
Advertising and publicity	1,339	-	1,339	765
Staff costs (note 7)	57,206	-	57,206	43,190
Communication costs	4,694	-	4,694	5,803
Computer costs	18,248	-	18,248	27,847
Office expenses	9,560	-	9,560	4,697
Governance costs (note 6)	72,008	-	72,008	59,976
Depreciation	4,971	-	4,971	6,689
Sundry	5,744	-	5,744	6,304
Bank charges	3,770	-	3,770	3,334
Loss on disposal of fixed assets	-	-	-	319
	<u>177,540</u>	<u>-</u>	<u>177,540</u>	<u>158,924</u>
	<u>1,161,282</u>	<u>3,958</u>	<u>1,165,240</u>	<u>1,011,685</u>

Support costs are allocated on a basis of time spent as determined by staff time allocation.

There was no restricted expenditure on charitable activities in the prior year.

6.1 Governance costs

	Group £
Auditors' remuneration	26,125
Accountancy costs	43,838
Professional fees	12,862
	<u>82,825</u>

There were no restricted governance costs in the year.

6.2 Governance costs

	Charity £
Auditors' remuneration	19,425
Accountancy costs	39,755
Professional fees	12,828
	<u>72,008</u>

There were no restricted governance costs in the year.

Dacorum Council For Voluntary Service

Notes to the Financial Statements For the year ended 31 March 2025

7.1 Staff costs - Group	2025	2024
	£	£
Wages and salaries	1,490,512	1,370,562
Social security costs	86,524	75,185
Other pension costs	21,574	19,387
	<u>1,598,610</u>	<u>1,465,134</u>

Included in staff costs above are costs in relation to contracted workers engaged via workers' agreements for translation and adult learning services. These workers are not employees of the charity.

Number of employees - Group

The average number of employees including workers during the year was:	2025	2024
Management	10	10
Administration	9	9
Activity	217	237
	<u>236</u>	<u>256</u>

7.2 Staff costs - Charity	2025	2024
	£	£
Wages and salaries	642,257	538,787
Social security costs	54,133	29,191
Other pension costs	14,165	13,955
	<u>710,555</u>	<u>581,933</u>

Number of employees - Charity

The average number of employees during the year was:	2025	2024
Management	10	10
Administration	9	9
Activity	32	24
	<u>51</u>	<u>43</u>

The number of employees whose annual emoluments were £60,000 or more were:

	2025	2024
£60,001 - £70,000	1	1
£70,001 - £80,000	-	1
£80,001 - £90,000	1	-

Key management personnel include the Chief Executive Officer and Deputy Chief Executive Officer. The total employee benefits of the Group and Charity's key management personnel and their close family members was £149,336 (2024: £135,897).

No trustees received any remuneration in the current or prior year. One Trustee was paid expenses of £276 for mileage for voluntary driving in accordance with the charitable activities (2024: no Trustee expenses were paid).

8.1 Net incoming / outgoing resources

Net movements in resources are stated after charging / (crediting):	Group	
	2025	2024
	£	£
Auditors' remuneration	26,125	32,955
Depreciation	28,809	26,581
Loss on foreign exchange	589	6,700
	<u>589</u>	<u>6,700</u>

8.2 Net incoming / outgoing resources

Net movements in resources are stated after charging / (crediting):	Charity	
	2025	2024
	£	£
Auditors' remuneration	19,425	25,180
Depreciation	26,898	24,343
Loss on foreign exchange	8	6,683
	<u>8</u>	<u>6,683</u>

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2025

9 A) Tangible fixed assets Group	Short Term Lease £	Motor Vehicles £	Computers & F&F £	Total £
Cost:				
At 1 April 2024	16,622	235,791	45,536	297,949
Additions	-	38,995	-	38,995
Disposals	-	(36,587)	-	(36,587)
At 31 March 2025	<u>16,622</u>	<u>238,199</u>	<u>45,536</u>	<u>300,357</u>
Depreciation:				
At 1 April 2024	16,622	143,733	31,976	192,331
Charge for the year	-	21,927	6,882	28,809
Eliminated on disposal	-	(36,587)	-	(36,587)
At 31 March 2025	<u>16,622</u>	<u>129,073</u>	<u>38,858</u>	<u>184,553</u>
Net Book Value:				
At 31 March 2025	<u>-</u>	<u>109,126</u>	<u>6,678</u>	<u>115,804</u>
At 31 March 2024	<u>-</u>	<u>92,058</u>	<u>13,560</u>	<u>105,618</u>
9 B) Tangible fixed assets Charity	Short Term Lease £	Motor Vehicles £	Computers & F&F £	Total £
Cost:				
At 1 April 2024	16,622	235,791	35,263	287,675
Additions	-	38,995	-	38,995
Disposals	-	(36,587)	-	(36,587)
Transferred to DCVS	-	-	-	-
At 31 March 2025	<u>16,622</u>	<u>238,199</u>	<u>35,263</u>	<u>290,083</u>
Depreciation:				
At 1 April 2024	16,622	143,733	25,032	185,387
Charge for the year	-	21,927	4,971	26,898
Eliminated on disposal	-	(36,587)	-	(36,587)
At 31 March 2025	<u>16,622</u>	<u>129,073</u>	<u>30,003</u>	<u>175,698</u>
Net Book Value:				
At 31 March 2025	<u>-</u>	<u>109,126</u>	<u>5,260</u>	<u>114,385</u>
At 31 March 2024	<u>-</u>	<u>92,058</u>	<u>10,231</u>	<u>102,288</u>

10 Freehold property

The company holds the freehold of 3 St Mary's Road, Hemel Hempstead. This is subject to an equitable interest with Hightown Praetorian Housing Association Limited who are entitled to receive one half of the sale proceeds if the property is ever sold. The property is currently let to Dacorum Borough Council on a 125 year lease at a peppercorn rent. The lease commenced in December 1995.

Dacorum Council For Voluntary Service

Notes to the Financial Statements For the year ended 31 March 2025

11 Fixed Asset Investments

The company has a trading subsidiary, DCVS Trading Limited, of which it is the sole shareholder. The company is incorporated in England & Wales and its registration number is 01745852.

In the year ended 31 March 2025 the company made profits of £nil and at the period end had net assets of £1 after donating profits of £394,426 (2024: £372,381) to the charity.

	Group £	Charity £
Cost as at 1 April 2024	-	1
Additions	-	-
Disposals	-	-
Cost as at 31 March 2025	<u>-</u>	<u>1</u>

12 Debtors

	Group		Charity	
	2025 £	2024 £	2025 £	2024 £
Trade debtors	390,945	478,516	11,061	65,284
Prepayments and accrued income	12,132	40,774	11,132	36,274
Other debtors	1,457	433	21,514	11,540
Amounts due from trading subsidiary	-	-	699,570	515,177
	<u>404,534</u>	<u>519,723</u>	<u>743,277</u>	<u>628,275</u>

13 Creditors: amounts falling due within one year

	Group		Charity	
	2025 £	2024 £	2025 £	2024 £
Trade creditors	124,671	87,255	124,671	87,255
Funds held for others	208,382	129,969	208,382	129,969
Tax and social security costs	101,342	109,188	-	158
Accruals and deferred income	242,448	194,820	176,282	136,440
Other creditors	20,095	27,640	20,062	18,188
	<u>696,938</u>	<u>548,872</u>	<u>529,397</u>	<u>372,010</u>

Movement in deferred income

Deferred income brought forward	79,631	132,972	79,631	131,943
Released in year	(79,631)	(132,972)	(79,631)	(131,943)
New provision added	116,837	79,631	116,837	79,631
Deferred income carried forward	<u>116,837</u>	<u>79,631</u>	<u>116,837</u>	<u>79,631</u>

Income is recognised in the year to which it relates, these conditions are set by grants and contracts.

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2025

14 A) Reserves - Group

	At 1 April 2024 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2025 £
General Reserve	1,270,162	3,110,092	(2,977,238)	128,485	1,531,501
Total unrestricted funds	1,270,162	3,110,092	(2,977,238)	128,485	1,531,501
Designated funds					
Development fund	261,789	-	(27,274)	(34,735)	199,780
Subsidiary reduced profitability	279,000	-	-	(54,000)	225,000
Charity project expansion	250,000	-	(8,107)	-	241,893
Total designated funds	790,789	-	(35,381)	(88,735)	666,673
Highfield	3,958	-	(3,958)	-	-
Minibus replacement	39,750	-	-	(39,750)	-
Total restricted funds	43,708	-	(3,958)	(39,750)	-
Total funds	2,104,659	3,110,092	(3,016,577)	-	2,198,174

14 B) Reserves - Charity

	At 1 April 2024 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2025 £
General Reserve	1,270,162	1,258,755	(1,125,901)	128,485	1,531,501
Total unrestricted funds	1,270,162	1,258,755	(1,125,901)	128,485	1,531,501
Designated funds					
Development fund	261,789	-	(27,274)	(34,735)	199,780
Subsidiary reduced profitability	279,000	-	-	(54,000)	225,000
Charity project expansion	250,000	-	(8,107)	-	241,893
Total designated funds	790,789	-	(35,381)	(88,735)	666,673
Highfield	3,958	-	(3,958)	-	-
Minibus replacement	39,750	-	-	(39,750)	-
Total restricted funds	43,708	-	(3,958)	(39,750)	-
Total funds	2,104,659	1,258,755	(1,165,240)	-	2,198,174

Dacorum Council For Voluntary Service

Notes to the Financial Statements For the year ended 31 March 2025

14 Reserves (continued)

Funds designated by the Trustees at the end of the prior year included:

- £261,789 of development funds for the expansion and modernisation of the charity;
- £279,000 allocated against a possible downturn in the fortunes of the trading subsidiary DCVS Trading Limited; and
- £250,000 designated against 4 specific projects to create employability opportunities for carers, expand the training and development function of the charity, expand the transport offering and to transfer Radio Dacorum to a DAB platform.

During the current year the movements in designated reserves included:

- Trustees reducing the requirement for development funds by £34,735 and net expenditure of £27,274 leaving £199,780 available at the end of the period
- A reduction of £54,000 in the reserve to cover possible downturn in the fortunes of the trading subsidiary due to a reassessment by the Trustees of the potential risks. This leaves a balance of £225,000 at the year-end; and
- Net expenditure of £8,107 against the project expansion amount leaving a year-end balance of £241,893.

The reserves designated by the Trustees have been calculated in accordance with the charity's reserves policy of maintaining free reserves within a target range of 9 to 12 months of net operating expenditure.

Restricted funds have been fully utilised in the current financial period. A project relating to the Highfield restricted funds commenced and was completed in 2024. The minibus restricted reserve relates to an insurance payout to replace a minibus that was stolen and subsequently replaced during the current financial

15 A) Analysis of net assets - Group	General £	Designated £	Restricted £	Total £
Fixed Assets	115,804	-	-	115,804
Debtors	404,534	-	-	404,534
Short term deposits	831,741	666,673	-	1,498,414
Cash at bank and in hand	876,360	-	-	876,360
Creditors: amounts falling due within one year	(696,938)	-	-	(696,938)
	<u>1,531,501</u>	<u>666,673</u>	<u>-</u>	<u>2,198,174</u>

15 B) Analysis of net assets - Charity	General £	Designated £	Restricted £	Total £
Fixed Assets	114,386	-	-	114,386
Debtors	743,277	-	-	743,277
Short term deposits	490,962	666,673	-	1,157,635
Cash at bank and in hand	712,273	-	-	712,273
Creditors: amounts falling due within one year	(529,397)	-	-	(529,397)
	<u>1,531,501</u>	<u>666,673</u>	<u>-</u>	<u>2,198,174</u>

16 Pension commitments

The charity operates a defined contribution scheme. Contributions payable by the charity to the fund amounted to £21,574 during this year (2024 - £24,617).

There was an outstanding contribution amount at 31 March 2025 of £5,218 (2024: £4,643).

Dacorum Council For Voluntary Service

Notes to the Financial Statements For the year ended 31 March 2025

17 Operating lease commitments

Leases:

At the reporting end date, the company had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2025	2024
Group	£	£
Due within one year	29,086	2,216
Due after one year	56,199	-
	<u>85,285</u>	<u>2,216</u>
Charity		
Due within one year	22,261	2,216
Due after one year	35,726	-
	<u>57,987</u>	<u>2,216</u>

18 Share Capital

The company has no share capital and is limited by guarantee. Each members liability is limited to £1.

19 Related party transactions

DCVS Trading Ltd is a wholly owned subsidiary of Dacorum Council for Voluntary Service. It is a company registered in England and Wales with the same registered office.

The Charity has taken the exemption under paragraph 33 of FRS 102 Section 1A from disclosing related party transactions with wholly owned subsidiaries.

DACORUM COUNCIL FOR VOLUNTARY SERVICE

England & Wales - Charity number 288080

Accounts

ANNUAL REPORT 2024

Making Life Better



Welcome from the Chair and the CEO



Key Highlights for Community Action Dacorum

2023/2024 was a period of change for Community Action Dacorum with the formation of new departments based around three themes of Communities, Employability, and Wellbeing. Our new Heads of Department were appointed and our services grouped within these areas to provide consistency and a foundation of support to help local groups and residents improve their quality of life.

We were enormously proud to receive the High Sheriff's Award for our training programme. Our online regional ESOL course was particularly recognised, alongside our work with Ukrainian guests to help them integrate into our community whilst facing horrific challenges back home. We were thrilled to collect the award at a ceremony earlier in the year and to be amongst such august company.

Our strong financial outcomes from our trading company HITS allowed us to invest in our infrastructure, with improved IT/IS systems rolled out across the organisation, as well as ensuring our working environment is welcoming to both our clients and our staff and volunteers. More and more volunteers have come in to help with our service delivery and we have really benefited from their support and assistance.

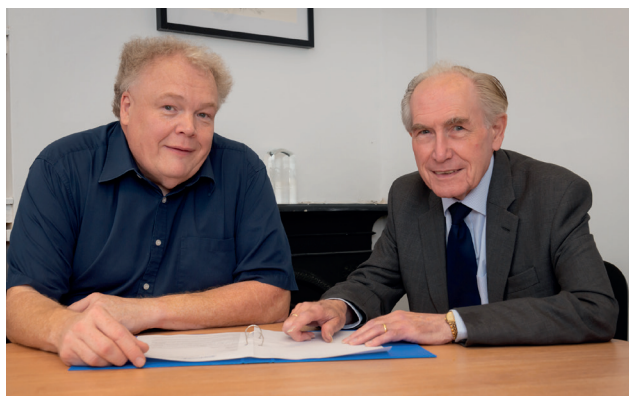
Our projects have helped residents across the borough and beyond. The growth of our Staying Connected project, which gifts IT equipment to residents, offers guidance in how to use it and ensures digital connectivity, has reached more than 1,000 people in Hertfordshire and saved enough carbon to fly around the world 30 times!

Our volunteers have continued to support us as drivers, advising people on volunteering, helping those with mobility issues access The Marlowes, and many other things. Without their help and dedication we would struggle to provide the range of services we do and we have been very grateful for their support this year.

We have recruited several excellent new trustees this year, who have helped us meet skills gaps we had identified. We are also working to increase the diversity of our board. We are grateful to trustees who have agreed to stay in post longer than their normal tenure to allow a smooth transition to a new board and to ensure our skills mix remains strong.

It has been a busy year for Community Action Dacorum as demand for our services has increased whilst at the same time grants and fundraising income has reduced. It is a testimony to our team that they have not only supported everyone who has come to us for help but managed to develop the charity with new projects and processes.

We hope you enjoy this report and the impact that Community Action Dacorum has on our community.



Simon Aulton
Chief Executive

Colin Gage
Chairman



The Queen's Award
for Voluntary Service



Meeting our Charitable Purpose

Community Action Dacorum exists to ‘link the public, corporate and voluntary sectors for the benefit of the community’, as set out in our governing document. Specifically, these are:

To promote any charitable purposes for the benefit of the public, principally but not exclusively in the local government area of Dacorum and its environs and, in particular, build the capacity of third sector organisations, providing them with the necessary support, information and services to enable them to pursue or contribute to any charitable purpose.

To promote, organise and facilitate co-operation and partnership working between third sector, statutory and other relevant bodies in the achievement of the above purposes within the area of benefit.

We achieve this by working in three areas for the benefit of the residents of Dacorum. These are:

Communities | Employability | Wellbeing

Our Communities team promotes, organises and facilitates co-operation and partnership, working between third sector, statutory and other relevant bodies in the achievement of the above purposes. Together with our Employability and Wellbeing teams, and with the support of our training and development and interpreting service, the charity is focused on improving the quality of lives of people across the Borough. All the activities we deliver work to improve the wider determinates of health for our community, often supporting the most vulnerable residents. We support the labour market, we promote life-long education, we support people with their income and expenditure during a cost-of-living crisis, and we build a sense of community within Dacorum.



Our Impact

We are proud to showcase the hard work our team has put in this year and how it has strengthened social and community networks within Dacorum, continuing to make it a better place to live and work.

Our services help residents improve their work opportunities and environments by supporting them in developing their job prospects. Our wellbeing team ensures people can access the services they need by working to bridge the gap between patient and healthcare provider. Whether it is access to transportation or appointments, or addressing digital poverty,

our wellbeing services increase dignified independence to the most vulnerable members of our community. Our training and development work addresses loneliness and isolation through education, providing a sense of community interaction and instilling skills and self-belief that can be applied in all aspects of life.

Whilst it would bring us much pride to be able to share each and every one of the many interventions we have undertaken this year, space will sadly not allow. In this report we present and celebrate some examples of our work.



Community

It reflects the strength of community in Dacorum that so many organisations exist and so many people choose to volunteer. Our Communities team works with community sector organisations to promote the joy of volunteering, to support groups to run safely and effectively, to bring in money into the borough, and to marshal the voluntary sector to support local communities in crisis.

At Community Action Dacorum our goal is to ensure smooth and swift movement at the heart of this. We aim to coordinate the approach to meet social needs and ensure the voices of those within the voluntary sector are heard by decision-makers.

Community Support

Our team supports local community organisations in making a difference to lives across the borough. This year we have welcomed many additional sports clubs into membership as a result of our work with Herts Sports Partnership. We have been able to support them and other members with networking, funding and minibuses hires, to name but a few. Some examples of our impact are:

Stewart Hunt, Apex in the Community

“Community Action Dacorum has provided us with invaluable guidance, particularly with applications to the Dacorum Shared Prosperity

Fund for funding to launch and develop free park tennis opportunities in Dacorum. Their partnership has also been crucial in our diabetes prevention initiative in Markyate and with providing affordable minibus solutions, which has given us much-needed transport solutions. Their support has significantly expanded our project opportunities, allowing us to reach and engage with a broader range of people across the community.”

Gordon Harland, Harbour Lights and Matthew Sharks Scuba Diving Clubs

“The staff and volunteers at The Roundhouse have helped us make contacts, fill in funding forms and set up spreadsheets to get our finances on track. This support has helped us receive a grant to enable 100 children in Dacorum a chance to try out scuba diving.” Gordon also said: “Having met other people at the networking event, we have been contacted by other organisations to work in partnership on events, which we are delighted with.”

We have also been able to support our wider membership, securing funds from the UK Shared Prosperity Fund and the Mayor’s Charity to help all charities across Dacorum achieve their goals. This, as well as our ongoing provision of services, volunteers, and advice, helps promote the joy of volunteering within our community. Some comments from our members:

COMMUNITY PROJECTS

- Community Help Hertfordshire
- Community Support Team
- Cost of Living Advice Programme
- Volunteer Centre
- ESOL (English for Speakers of Other Languages)
- Minibuses for Groups
- Supporting Refugees and Guests

Carol Walls, Dacorum Mencap

“Allowing us to use the facilities at The Roundhouse for Dacorum Mencap members to meet up and socialise with a Chatter Table has been really popular.” Carol said that members, all adults with learning difficulties, can suffer from social isolation and that the weekly events have really helped give them a safe space to meet and chat.

Jo Chappell, The Hospice of St. Francis

Reported that the Community Action Dacorum community team helps them by recruiting and checking out volunteers, as well as supporting them to forge relationships with other local community organisations.

Edmund Adutwum, Smart Innovation Exchange (SIEX)

Edmund is a new member of Community Action Dacorum and says he has found the information, funding advice, marketing, governance and event planning support, all invaluable. *“Loretta and Leanne helped us get our organisation off the ground and have been very helpful helping us structure our activities for black and ethnic minorities.”*

Jacqui Sheppard, Liberty Tea Rooms

Jacqui said she calls on our Communities team for advice, promotion of events, DBS support and volunteer referrals and said: *“Community Action Dacorum are a great source of information whenever we need it.”*



Volunteering

Our Volunteer Centre helps organisations recruit and vet potential volunteers. We work with individuals to find the perfect placement to use their skills and give them something to really enjoy. By linking together potential volunteers with voluntary organisations we increase the amount of support delivered by the sector and help build the strength of our community. Some of our volunteers have told us:

Mpho Motlhabane, Receptionist role

“When I first signed up to volunteer, I was a bit nervous but there was a welcoming atmosphere that told me I should do it. I am normally a shy person, volunteering has increased my confidence, has made me meet with so many people with different characters.”

Aaron-Martin Lovette

Says he found registering to volunteer very easy saying: *“I am enjoying the opportunity to help others with learning disabilities and would definitely recommend it to others”.*

Yvonne Baldwin, Receptionist/admin role

“Volunteering has given me an interest outside home and it has become my hobby. I have met and worked with a lot of lovely people who have become my friends and certainly would recommend volunteering to others.”

Carol Debnam, Moring/Community Fridge

Carol volunteers in a reading support and mentor role with children, to help enhance their reading skills. She said: *“Signing up to volunteer was very straightforward, Kerry is very personable and completed the initial details, checked my ID and two references, did my DBS check and I was ready to go!”*



Employability

Employability environments have a strong link to our overall health, so we offer skills-based practical development opportunities to all members of the Dacorum community, including the most vulnerable. From helping young people build their CVs through our schools' careers work, to supporting those whose abilities outshine their disabilities, or providing purposeful retirement to people leaving the workforce, we support residents to better their life chances and thrive. Through this work, members of our community get the support they need to gain employment, schools are supported in meeting their Gatsby targets, and volunteering opportunities are available for skills development or retirement.

Developing Employability Opportunities

After many years of being a full-time mum and with her daughter now attending secondary school, Katie was seeking a volunteering role where she could gain experience for a career in admin or finance. She joined the finance department at Community Action Dacorum in January 2023 and volunteered one day a week for 10 months. Katie gained experience in invoicing, purchase orders, sending emails, petty cash, volunteer expenses, bank reconciliation, and credit notes. Most importantly, it increased her confidence.



EMPLOYABILITY SERVICES

- **Connect Dacorum**
- **CV Writing Days**
- **Digital Inclusion**
- **Dragon's Apprentice**
- **Employment Courses**
- **Introduction to Interpreting Courses**
- **Purposeful Retirement**
- **Staying Connected**
- **Volunteering for Employment**

Finance manager, Linda, said: "Katie has been extremely helpful to a very busy finance office. To have another person to enter things for us and help with the admin has taken some pressure off the rest of the team."

Katie was looking for a permanent job position, so we helped her prepare a CV and invited her to the Dacorum Schools Careers fair as a volunteer, where she could also meet employers. She was offered an interview with B&M Care as a care assistant and has since been offered the job. Congratulations, Katie!

Katie thanks Community Action Dacorum for all the help offered to her. She says she has really enjoyed volunteering here, has met a lot of new people, and her confidence only continues to improve.

Radio Dacorum

Bournemouth University student Joel reached out to Radio Dacorum in the hope of completing some practical work experience to enhance his Sports Journalism coursework portfolio. The 20-year-old was offered the opportunity to shadow the station manager, Matt Hatton, and quickly immersed himself, learning how to use the station's database and show programming software, as well as invaluable tools for creating engaging content like Canva and Audacity. Joel designed a social media poster, a short video reel to promote his show, and produced a radio jingle. He even curated and planned his own two-hour live sports show. Although Matt was available to support with any technical difficulties, the content and direction of the show were entirely Joel's creation, demonstrating his growth and confidence.



Joel's experience at Radio Dacorum gave him tangible skills to flourish in the broadcasting industry and allowed him to develop a portfolio that will undoubtedly benefit his future career in sports journalism.

Dragons' Apprentice Challenge

For 11 years, Connect Dacorum has run the Dragons' Apprentice Challenge, whereby local secondary schools are supplied with £100 stake and compete to turn it into £1,000 or more, with support and advice from business mentors and local charities.

We have heard many great stories over the years about what an amazing difference the challenge has made to students. This year all the teams showed determination and perseverance in their aim to raise as much money as possible for their charity.

Reflecting on an incredible journey with the Dragons' Apprentice Challenge 2023/24 one of the students from a local school said:

"Throughout this journey I honed a variety of transferable skills that I'm excited to carry forward into future endeavours:

Project Management: *From planning to execution, managing every detail of our fundraising events taught me the importance of organisation and time management.*

Team Collaboration: *Working closely with a diverse team, I learned the value of effective communication, delegation, and leveraging each team member's strengths.*

Goal Setting and Achievement: *Setting clear objectives and working strategically to exceed our fundraising targets was both challenging and rewarding.*

Marketing and Promotion: *Promoting our events and engaging with the community sharpened my skills in social media marketing, public relations, and persuasive communication. One of my highlights being the radio interview with Radio Dacorum.*

It was an incredible experience that reinforced my passion for making a positive impact. Also, including budget and financial management and problem solving skills. I'm excited to apply these skills in future roles and projects."



Wellbeing: Support Where Needed

Our wellbeing services provide people with mobility challenges, who would not otherwise have access to various healthcare services, dignity and increased independence. Services like transport to and from medical appointments, easy access to mobility scooters to allow families to shop together, or day trips that provide dignified independence and a sense of community and ease feelings of loneliness and isolation, all contribute to an atmosphere of belonging in Dacorum.

Community Cars

Our Community Cars initiative provides transport solutions to Dacorum residents where needed. After experiencing some anxiety over how to get to and from an important eye appointment, Lou reached out to Debbie in Community Transport, who arranged for Community Car driver, Philip – Lou's 'Knight On A White Charger' – to help.

Philip collected Lou from home and took her to the entrance, waited for two-hours then picked her up and drove her home.



WELLBEING SERVICES

- Cancer Prevention Programme
- Community Buses
- Community Help Hertfordshire
- Community Transport
- Dacorum Library of Things
- Day Trippers
- Door2Store
- ShopMobility

Lou said:

"I felt the most important part was waiting for me and taking me home, I had 10% vision so a taxi wouldn't have sufficed, I could not have looked for one. Philip was like having my own special person looking after me and making me feel safe."

Lou continues to thank Community Transport, Debbie, Philip, and Community Action Dacorum for their valuable support.



Shopmobility

Shopmobility assists those with disabilities or limited mobility in getting out and about independently, helping them access community spaces and reducing their sense of isolation. It plays a crucial role in enhancing the quality of life of its users while also contributing to the local economy through the so-called 'purple pound', the spending power of people with disabilities and their families.

Located in the heart of Hemel Hempstead at The Marlowes Shopping Centre, Shopmobility has scooters and wheelchairs among its range of mobility equipment for hire. The service is designed to facilitate access to shopping areas, leisure facilities and local amenities, making it easier for users to participate in community life. The impact of Shopmobility is hard to quantify, with some of the key benefits being:

Enhanced Independence: The opportunity to hire a mobility aid allows people to access shops, restaurants, and other services independently without relying on friends or family.

Improved Quality of Life: By offering opportunities to participate in everyday activities, Shopmobility contributes to mental wellbeing and social inclusion.

Accessibility: The service not only provides physical mobility aids but also raises awareness about accessibility issues in the community and encourages local businesses to consider inclusivity in their services and facilities.

Increased Spending: Shopmobility provides access to the high street for individuals who might otherwise stay home due to mobility challenges. This increased footfall can lead to higher sales for local businesses, with close to 9,000 extra shopping hours facilitated in The Marlowes alone.

Encouraging Inclusivity: As more businesses recognise the importance of accessibility, the overall shopping environment improves, benefiting all customers, including those with disabilities.

The Shopmobility service is a vital resource for people with mobility challenges, providing tools to engage with the community and to live independently for longer. Its impact extends beyond the individual to stimulate the local economy via the 'blue pound'. And, by fostering inclusivity and accessibility, Shopmobility enhances the lives of its users and strengthens the economic fabric of Hemel Hempstead.

Comments from some of Shopmobility's service users include:

"All the staff and volunteers are so welcoming and helpful. Without the use of the scooters, I would not be able to go to the shops or socialise, I'm so grateful."

"It makes such a big difference to my life."

"Nothing seems too much and the pick-up and drop off of the scooter is so easy!"





Wellbeing: Improving Quality of Life

Being part of a community has proven benefits for your health and wellbeing. Our social and community networks make us who we are and provide us with support and strength. The joy that comes from volunteering and being involved in the community is one of the ways that Community Action Dacorum supports residents to have purposeful lives. Our wellbeing services ensure that people across Dacorum have the highest quality of life possible.

Blurring Boundaries: Volunteers and Service Users

At The Repair Shed and Radio Dacorum, the line between volunteer and service user blurs beautifully. Unlike traditional volunteer roles where there is a clear distinction between the helper and the helped, these projects foster a more symbiotic relationship. Participants give and receive support, contributing their skills while benefiting from the therapeutic and educational aspects of the work.

The Repair Shed

In The Repair Shed, individuals engage in practical projects that promote skill development, mental wellbeing, and social interaction. Similarly, Radio Dacorum offers a creative outlet for volunteers, many of whom are also service users. This dual role builds confidence, teaches new skills, and promotes a sense of purpose and community.

The impact of these projects is enhanced by the intertwining roles, making them valuable to the charity's mission of fostering inclusive and supportive environments.

Earlier this year, a teacher from St Luke's Special Educational Needs School asked The Repair Shed if they could introduce a small group of children to basic woodworking. After some discussions about scope and supervision, it was agreed to host five students over several weeks to create flowerpot holders. The project quickly turned into a valuable experience not just for the students but also for the 'Shedders' guiding them.

SUPPORTIVE WELLBEING PROJECTS

- Day Trippers
- Radio Dacorum
- Volunteer Centre
- The Repair Shed





The Sheddors' experience:

“The work began by designing the holders, with each student creating a drawing that included precise dimensions for each panel. As the children marked out the wood panels using a ruler, set square, and pencil for the first time, it was clear they were eager to learn. Intergenerational sharing of knowledge and seeing their interest grow was incredibly rewarding. It wasn't just about the technical aspects; it was about passing on skills that could inspire confidence and creativity.

Sawing was a new skill for many of the students. They started out cautiously, but their determination to master the task was inspiring. Their successes, however small, brought a sense of accomplishment that made the teaching process fulfilling. It was encouraging to see how quickly they caught on, turning their initial hesitation into confidence.

Drilling and countersinking screws was another challenging step. Using hand drills required patience and coordination, but they managed to get through it with some guidance. These moments, though simple, were a reminder of how hands-on activities can teach focus and persistence. There was a sense of quiet satisfaction in watching them overcome each hurdle.

The gluing stage, while messy, brought some light-hearted fun to the project. It wasn't just

about the building; it was about enjoying the process. When the students decided to paint their holders, the excitement and creativity they displayed added a fresh dynamic to the experience. Their enthusiasm made all the effort worthwhile.

Throughout the project, it was interesting to see the transformation in the students. Some who were quiet and reserved at the beginning gradually began to open up and share their thoughts. From a supervision perspective, the project was both exhausting and rewarding. It served as a reminder of the simple joys of working with others and passing on practical skills. In the end, it wasn't just about building flowerpot holders — it was about creating a shared experience that had a positive impact on everyone involved.”

The benefits of intergenerational working and role modelling such as this are huge. The school is able to put real-life experience in front of young people who develop skills for life from the experience. The 'Sheddors' get a purposeful volunteering experience, experiencing the joy of volunteering as well as sharing their knowledge with a future generation. The value of this type of project was recognised when The Repair Shed won the National Schools and Academies Innovation Award.



Training and Development

We are firm believers in the idea that you 'learn something new every day'. Education is a lifelong pursuit, and keeping both body and mind active with new challenges is proven to improve our health and overall wellbeing.

Community Action Dacorum training courses cover all three areas of focus: **Communities** | **Employability** | **Wellbeing**, and support our work with the trading company HITS.

Lifelong Learning

Lifelong Learning is a way to ensure residents can build essential skills for employment, or skills that bring people together. Crafting is one of the key areas in which we work with people to address loneliness and isolation, as well as building skills within the community.

Sarah, who attended our Rehash the Stash training in August, said:

"I left school at 15 and I couldn't wait to get out! I did get O Level English and several CSE's. I was entering retirement but still wanted to learn and develop. I was a full-time carer for my mother who had Alzheimer's and dementia. When she passed away, I was feeling very lost and lonely with a void to fill. I didn't want a regimented environment and wanted a small group. I also knew the tutor from a previous course and liked her teaching style. I liked the tutor, the idea of utilising old items into



new, learning about sustainability and creating beautiful pieces into which I could incorporate natural items like twigs, offcuts of wool, threads, and ribbons, etc. I loved the company of the other ladies and learnt a lot.

Living in a sheltered housing scheme now since my mum died, I run monthly craft classes for the residents and get so much pleasure teaching them the way my tutor did with a 'yes, you can do it' approach, just give it a try! I'm also volunteering as a teaching assistant, where I have really enjoyed seeing what other people can achieve and stretching myself to remember all that I have learnt through previous Step2Skills courses.

I consider myself to be young for my age and capable of learning new skills and now with my tutor's help I have learnt ways to pass this information on to other people in ways they can understand. I know I can relate to people's different learning styles. I am more at ease.





Community Integration

We run numerous courses to help members of our community integrate into British culture and society, including ESOL, integration and communication, interpreting, employability, and cultural trips.

Recent courses for BNO Hong Kongers included boat trips arranged with the Waterways Experience, which were very much liked and appreciated. Both the adult and family boat trips had a good turnout, with more than 80 adults and young people attending.

Participants got in touch to share their gratitude:

“Thank you for organising the boat trip, it was fantastic.”

“Thanks for organising those wonderful trips!”

A very busy year for Training and Development, training over 900 people throughout Dacorum, Hertfordshire and the East of England.

The last of our 3 year contract with DLUHC was successfully run with over 200 Hong Kong participants, their classes included English for beginners and high fliers. We then took families on our canals, showing them our countryside whilst giving them the history behind the canals. Nearly all of them willingly jumped off and opened/shut the locks. Many of them have now gone into employment or set up their own small businesses.

We worked closely with our Ukrainian families, offering English classes and leisure/crafting courses, both of which were readily received and participated in. They happily ran coffee mornings and invited others to join them including a wonderful feast prepared in their homes and brought to St Mary's Church Hall. This is a strong resilient Matriarchal system with great support from their community and their courage is evident for all to see.

It is an honour to work closely with these groups as well as other refugees and asylum seekers and with the help of these 2 groups we achieved The High Sheriff award for literacy.

TRAINING AND DEVELOPMENT SERVICES

- Community Interpreting
- Diploma in Public Service Interpreting (DPSI)
- ESOL
- Governance for Charities
- Introduction to Interpreting
- IT courses
- Lifelong Learning
- Multiply
- Recruiting Volunteers
- Safeguarding for Charities
- Staying Connected.

If you get the opportunity to enrol on a course, then just do it! They are great learning experiences and can lead to opportunities for future learning and volunteering, building new friendships with like-minded people and doing different courses. Your health and wellbeing improves by keeping physically and mentally active and having a new interest.”



Our Future

Our Vision

Our vision for Community Action Dacorum is to be the local leader in the provision of high-quality and good-value community services, both directly and indirectly, to the people of Dacorum, addressing identified social needs in the areas of Communities, Employability, and Wellbeing.

Our Mission

Our mission is to make a positive difference to the lives of people in our area of operation. We support our community by working through member and partner organisations. Through the services we deliver directly, we improve life chances for those seeking employment or moving into retirement. We also improve the quality of life for individuals by delivering wellbeing programmes.

Our Core Values and Beliefs

We believe that community organisations play a vital role in an inclusive society. We aim to achieve this by: -

Listening to and respecting others' ideas and aspirations;

Giving everyone the right to equality of opportunity and the chance to make a contribution;

Committing to quality in all that we do and emphasising throughout our activities that quality matters;

Bringing people and organisations together to achieve more;

- Encouraging the widespread participation of volunteers in the organisation and leadership of all our Activities and Business Units;
- Working always in an ethical and responsible manner;
- Responding to the need for change in a timely and responsible way;
- Seeking to develop new initiatives which address developing social needs;
- Being an employer of choice, supporting our staff team.

How we will achieve this

Our strategy is made up of seven key objectives:

1. Communities
2. Employability
3. Wellbeing
4. Trading
5. Finance, Funding and Governance
6. Resources
7. Reputation, Impact and Influence

The first three strategic objectives in the Trustees' Strategic Plan 2022-2025 set out our direction to meet our charitable objectives of Communities, Employability, and Wellbeing. These strategies were developed following a review of our successes from the previous strategic plan, and the gaps we saw in providing a holistic service to vulnerable people in the borough. We have set out our plans to work for the public benefit in Dacorum and surrounding areas over the next three years. The trustee board has been restructured in line with the seven themes and closely monitors progress in each area.



Focusing on the three major areas of our charitable delivery:

Communities remain at the centre of our strategy. Over the coming years we will get to know our community even better, building our relationships to understand the residents of Dacorum, and be an independent voice for those hardest to hear. Our work will be impactful and facilitate community groups to grow and be stronger, through an increasing range of offers and the development of our community services. These include Radio Dacorum and Connect Dacorum, as well as our work supporting community groups and the Volunteer Centre. We will aim to forge strong partnerships across the sector to work collaboratively towards a common goal.

Employability and aspiration are perennial issues in Dacorum, with average incomes lower than the rest of Hertfordshire. We will work with voluntary, statutory and business partners to offer holistic support to both those who need help in achieving their ambitions and those

seeking employment. By delivering training and offering opportunities to learn through intergenerational experiences we will support people seeking their first job, those who wish to upskill or reskill, and those leaving the workforce to begin a purposeful retirement. Through our ESOL courses and language services, we will break down barriers to employment and build our local workforce.

Wellbeing support is at the heart of our volunteering offer, we will continue to work in strong partnerships to leverage the benefits of the voluntary sector to strengthen the wellbeing of Dacorum's community. Building on our existing range of services, we will encourage independence and develop confidence for vulnerable residents. Through this work we will continue to contribute to the health and wellbeing of Dacorum and beyond.

Our Year in Numbers

The financial year which ended in March 2024 has been a relatively stable period for Community Action Dacorum in terms of the charity's finances. The activities of the charity remained consistent allowing us to renew our focus on delivering a better service for our stakeholders. Once again, the contribution made by our trading subsidiary was much larger than expected. This led to another increase in our overall reserves position which is now in excess of £2.0m.

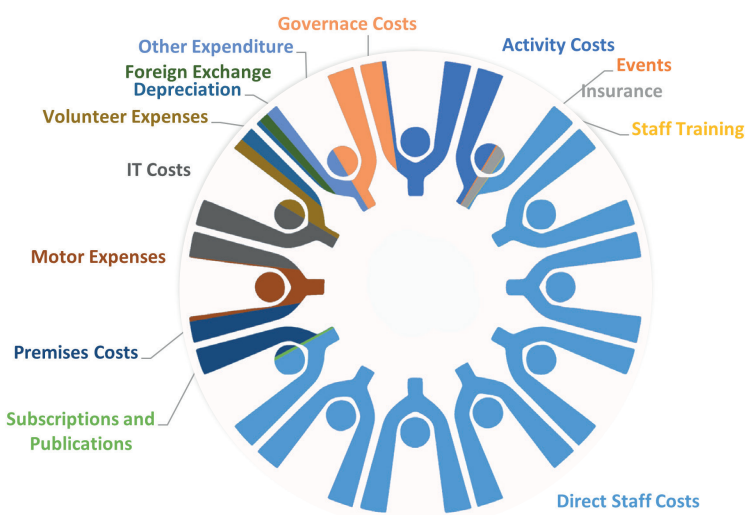


The trustees have designated £791k of our funds to continue overdue renewals of facilities and updating of our operations; to develop projects that will enhance the work of the charity; and to provide funds for our trading subsidiary to develop its business. All of this should enable us to provide a better service to our beneficiaries.

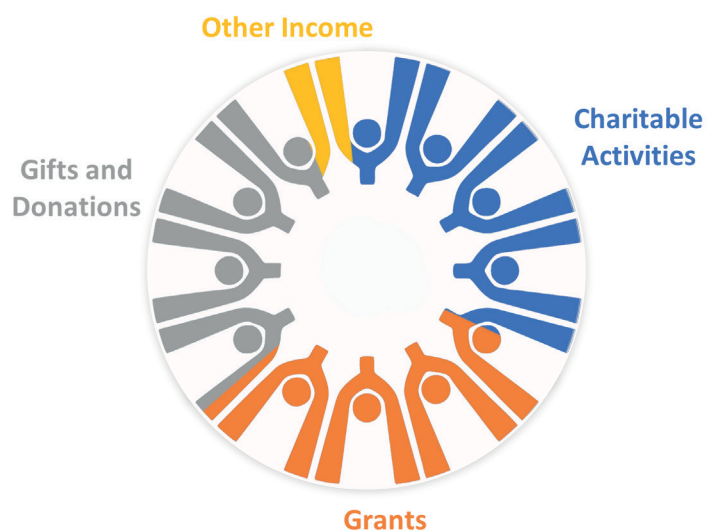
It is always difficult to predict the future, but we try to focus on the main risks we think the charity may face. One of these is the ongoing cost of living crisis and the effect it may have on our costs and those of residents. Another potential challenge is the impact on the work of the charity as a result of decisions made by the new government. Community Action Dacorum is largely dependent on local authority funding, in one form or another, and any decisions to change the levels of local authority expenditure would affect the charity. However, Community Action Dacorum's high level of financial reserves give us confidence that we will have sufficient time to adjust to any unforeseen difficulties that may arise in the future.

James Lowe
Honorary Treasurer

How we spend your money



Where the money comes from



Scan the QR code For our full historical accounts

<https://register-of-charities.charitycommission.gov.uk/en/charity-search/-/charity-details/288080/accounts-and-annual-returns>

01 Shopmobility Wellbeing

We helped an additional 114 people through ShopMobility during the year. **114**



02 Community Volunteering

We have recruited, checked, and placed 394 people into voluntary roles for Dacorum based charities. **394**



03 Radio Dacorum

4,573 people followed Radio Dacorum on Facebook, 55% of whom were female. **4,573**



04 Herts Interpreting

HITS supported 40,927 people to communicate in different languages. **40,927**



05 Training & Development

We trained 69 new interpreters through our in-house training programme. **69**



Our Community Impact



Repair Sheds 06

83% of our Shedders reported that being a member had positively impacted on their quality of life. **83%**



Dacorum Volunteers 07

We have referred 454 volunteers to local community organisations across the Borough. **454**



Employability 08

Over £110,000 raised for local charities in the 10 years of the Dragons Apprentice programme. **£110,000**



Staying Connected 09

1,571 individuals digitally connected thanks to Staying Connected. **1,571**



DBS Checks 10

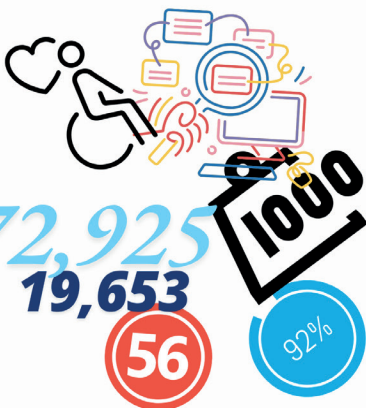
200 DBS Checks done for local groups to help keep Dacorum safe. **200**



2023-2024



people helped by us



Scoters

Our ShopMobility scooters facilitated 2518 shopping trips in the Marlowes, which is 8,813 shopping hours.



Re Imagined

557 computers reimaged and gifted to Hertfordshire residents



Listeners

Radio Dacorum was tuned into 72,925 times by 19,653 local listeners.



Being Well

Over 100 tonnes of Carbon saved from landfill.



Shed Health

56% of our Shedders said that shedding was important to improving their Mental Wellbeing.



Community Support

92 community groups received one-to-one support to help them grow and develop.



Financial Review

The parent charity had incoming resources of £1,306,046 and expenditure of £1,011,685 for the year giving rise to a surplus of £294,361. At the year end the charity had total reserves of £2,104,659 comprising of £43,708 of restricted funds, £790,789 of designated funds and £1,270,162 of unrestricted general funds

Reserves Policy

The Charity Commission's guidance does not proscribe a single method or approach to setting a reserves policy. Community Action Dacorum's reserves policy has been tailored to the charity's plans and objectives. This approach takes into account the size, complexity of activities, legal structure and the nature of funds received and held by the charity. The Executive Committee decided that Community Action Dacorum will seek to maintain free reserves within a target range of 9 to 12 months of net operating expenditure. The trustees will review the reserves policy in the middle and at the end of each year to determine whether it continues to be appropriate. Free reserves represent

unrestricted general funds of Community Action Dacorum and exclude both the restricted funds held and funds that have been designated by our Trustees. The free reserves also exclude any funds that could only be realised by disposing of fixed assets held for charitable use. As of 31 March 2024, the charity had free reserves of £1,164,543 which equates to 9 months of net operating expenditure.

Trustees are aware that with ongoing inflationary costs and reduction in income from some funding sources, recourses may be needed to support the delivery of our charitable purpose and are keen to ensure that appropriate provision is made to protect the charity.

Funds Held on Behalf of Others

As a part of our role as a CVS, Community Action Dacorum operates a payroll service for our members. As part of this service Community Action Dacorum holds funds on behalf of our member organisations, which are used to pay salaries on a monthly basis. As of 31st March 2024, the charity held £129,969 (2023: £129,898) on behalf of our payroll service users. These are held as a specific account in the Community Action Dacorum balance sheet and reported in Note 13.





Statement of responsibilities of the trustees

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial period that give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Comply with applicable accounting standards, including FRS102, subject to any material departures disclosed and explained in the financial statements;
- State whether a Statement of Recommended Practice (SORP) applies and has been followed, subject to any material departures which are explained in the financial statements
- Make judgements and estimates that are reasonable and prudent;
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006.

They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- There is no relevant audit information of which the charitable company's auditor is unaware; and
- The trustees have taken all the steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The Trustees' Annual Report is approved by the trustees of the Charity. The Strategic Report, which forms part of the Annual Report, is approved by the trustees in their capacity as directors in company law of the Charity.

Signed on behalf of the trustees on 5th November 2024.

Colin Gage
Chairman

Dacorum Council For Voluntary Service

Annual Report and Consolidated Financial Statements for the year ended 31st March 2024

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Statement of Financial Activities	26
Consolidated Balance Sheet	27
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Legal and administrative information

Company number:	01745852
Charity number:	288080
Registered office:	48 High Street Hemel Hempstead Hertfordshire HP1 3AF
Directors and Trustees:	Colin Gage (Chair) margaret Griffiths (Vice Chair) Doug Root (Vice Chair) James Lowe (Hon. Treasurer) William Allen Peter Ashman Chris Dove Richard Milnes Sally Symington Roger Taylor Helen Young
Chief Executive Officer:	Simon Aulton
Deputy Chief Executive Officer:	Helen Mutio
Auditors:	Moore Kingston Smith LLP 4 Victoria Square St Albans Hertfordshire AL1 3TF
Solicitors:	SA Law Gladstone Place 36-38 Upper Marlborough Road St Albans Hertfordshire AL1 3UU
Bankers:	The Co-operative Bank 3/7 Market Street Watford Hertfordshire WD18 0PB Metro Bank 56-58 Marlowes Hemel Hempstead Hertfordshire HP1 1DX

Dacorum Council For Voluntary Service

Independent Auditor's Report to the Trustees of Dacorum Council for Voluntary Service

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the group and company and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' annual report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 10, the trustees (who are also the directors of the group and charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the group and charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under the Companies Act 2006 and section 151 of the Charities Act 2011 and report in accordance with those Acts.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below.

Explanation as to what extent the audit was considered capable of detecting irregularities, including fraud

The objectives of our audit in respect of fraud, are; to identify and assess the risks of material misstatement of the financial statements due to fraud; to obtain sufficient appropriate audit evidence regarding the

Our approach was as follows:

- We obtained an understanding of the legal and regulatory requirements applicable to the group and charitable company and considered that the most significant are the Companies Act 2006, the Charities Act 2011, the Charity SORP, and UK financial reporting standards as issued by the Financial Reporting Council.
- We obtained an understanding of how the charitable company complies with these requirements by
- We assessed the risk of material misstatement of the financial statements, including the risk of
- We inquired of management and those charged with governance as to any known instances of non-
- Based on this understanding, we designed specific appropriate audit procedures to identify instances of non-compliance with laws and regulations. This included making enquiries of management and those charged with governance and obtaining additional corroborative evidence as required.

Dacorum Council For Voluntary Service

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Dacorum Council For Voluntary Service

Independent Auditor's Report to the Trustees of Dacorum Council for Voluntary Service

As part of an audit in accordance with ISAs (UK) we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purposes of expressing an opinion on the effectiveness of the group and parent charitable company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the group and charitable company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the group and charitable company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the group to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit report.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Use of our report

This report is made solely to the group and charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the group and company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to any party other than the group and charitable company and charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Moore Kingston Smith LLP

Roger Ogden
Senior Statutory Auditor

For and on behalf of Moore Kingston Smith LLP, Statutory Auditor

4 Victoria Square
St Albans
Hertfordshire
AL1 3TF

Date: 5th December 2024

Dacorum Council For Voluntary Service

Consolidated Statement of Financial Activities
For the year ended 31 March 2024

Note	2024				2023				
	Unrestricted Funds General £	Designated Funds £	Restricted Funds £	Total Funds £	Unrestricted Funds General £	Designated Funds £	Restricted Funds £	Total Funds £	
INCOME AND ENDOWMENTS:									
Donations and legacies	2	451,899	-	-	451,899	810,002	-	-	810,002
Other trading activities		14,736	-	-	14,736	7,903	-	-	7,903
Income from investments	3	35,111	-	-	35,111	1,328	-	-	1,328
		<u>501,746</u>	<u>-</u>	<u>-</u>	<u>501,746</u>	<u>819,233</u>	<u>-</u>	<u>-</u>	<u>819,233</u>
Income from charitable activities	4	2,637,373	-	-	2,637,373	2,302,822	-	-	2,302,822
		<u>2,637,373</u>	<u>-</u>	<u>-</u>	<u>2,637,373</u>	<u>2,302,822</u>	<u>-</u>	<u>-</u>	<u>2,302,822</u>
Total Income and Endowments		<u>3,139,119</u>	<u>-</u>	<u>-</u>	<u>3,139,119</u>	<u>3,122,055</u>	<u>-</u>	<u>-</u>	<u>3,122,055</u>
EXPENDITURE:									
Expenditure on charitable activities	5	2,844,758	-	-	2,844,758	2,748,672	-	10,789	2,759,461
Total Expenditure		<u>2,844,758</u>	<u>-</u>	<u>-</u>	<u>2,844,758</u>	<u>2,748,672</u>	<u>-</u>	<u>10,789</u>	<u>2,759,461</u>
Net (Expenditure)/Income before other recognised gains and losses	8	294,361	-	-	294,361	373,383	-	(10,789)	362,594
Transfers	14	(39,750)	-	39,750	-	(529,000)	529,000	-	-
Net (Expenditure)/ income after transfers between funds		<u>254,611</u>	<u>-</u>	<u>39,750</u>	<u>294,361</u>	<u>(155,617)</u>	<u>529,000</u>	<u>(10,789)</u>	<u>362,594</u>
Reconciliation of Funds									
Balance brought forward at 1st April 2023		1,015,551	790,789	3,958	1,810,298	1,171,168	261,789	14,747	1,447,704
Balance carried forward at 31st March 2024	14	<u>1,270,162</u>	<u>790,789</u>	<u>43,708</u>	<u>2,104,659</u>	<u>1,015,551</u>	<u>790,789</u>	<u>3,958</u>	<u>1,810,298</u>

The statement of financial activities includes all gains and losses recognised in the year and all income and expenditure derive from continuing activities.

The notes on pages 31 to 42 form part of these financial statements.

Dacorum Council For Voluntary Service

Statement of Financial Activities
For the year ended 31 March 2024

	Note	2024			2023			Total Funds £	
		Unrestricted Funds General £	Designated Funds £	Restricted Funds £	Unrestricted Funds General £	Designated Funds £	Restricted Funds £		
INCOME AND ENDOWMENTS:									
Donations and legacies	2	824,280	-	-	824,280	1,061,893	-	-	1,061,893
Other trading activities		14,736	-	-	14,736	7,905	-	-	7,905
Income from investments	3	30,187	-	-	30,187	971	-	-	971
		<u>869,203</u>	<u>-</u>	<u>-</u>	<u>869,203</u>	<u>1,070,769</u>	<u>-</u>	<u>-</u>	<u>1,070,769</u>
Income from charitable activities	4	436,843	-	-	436,843	408,964	-	-	408,964
		<u>436,843</u>	<u>-</u>	<u>-</u>	<u>436,843</u>	<u>408,964</u>	<u>-</u>	<u>-</u>	<u>408,964</u>
Total Income and Endowments		<u>1,306,046</u>	<u>-</u>	<u>-</u>	<u>1,306,046</u>	<u>1,479,733</u>	<u>-</u>	<u>-</u>	<u>1,479,733</u>
EXPENDITURE:									
Expenditure on charitable activities	5	1,011,685	-	-	1,011,685	1,106,350	-	10,789	1,117,139
Total Expenditure		<u>1,011,685</u>	<u>-</u>	<u>-</u>	<u>1,011,685</u>	<u>1,106,350</u>	<u>-</u>	<u>10,789</u>	<u>1,117,139</u>
Net (Expenditure)/Income before other recognised gains and losses	8	294,361	-	-	294,361	373,383	-	(10,789)	362,594
Transfers	14	(39,750)	-	39,750	-	(529,000)	529,000	-	-
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Balance brought forward at 1st April 2023		1,015,551	790,789	3,958	1,810,298	1,171,168	261,789	14,747	1,447,704
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The statement of financial activities includes all gains and losses recognised in the year and all income and expenditure derive from continuing activities.

The notes on pages 31 to 42 form part of these financial statements.

Dacorum Council For Voluntary Service

Consolidated Balance Sheet

For the year ended 31 March 2024

	Notes	2024		2023	
		£	£	£	£
Fixed assets:					
Tangible assets	9		<u>105,619</u>		<u>68,506</u>
Total fixed assets			105,619		68,506
Current assets:					
Debtors	12	519,723		511,250	
Short term deposits		598,004		-	
Cash at bank and in hand		<u>1,430,185</u>		<u>1,768,470</u>	
Total current assets		2,547,912		2,279,720	
Liabilities:					
Creditors: Amounts falling due within one year	13	<u>(548,872)</u>		<u>(537,927)</u>	
Net current assets			<u>1,999,040</u>		<u>1,741,792</u>
Total assets less current liabilities			<u><u>2,104,659</u></u>		<u><u>1,810,298</u></u>
The funds of the charity:					
Restricted funds	14		43,708		3,958
Designated Funds	14		790,789		790,789
Unrestricted funds					
General funds	14		<u>1,270,162</u>		<u>1,015,551</u>
Total funds			<u><u>2,104,659</u></u>		<u><u>1,810,298</u></u>

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006, relating to small companies.

These financial statements were approved by the members of the Board of Trustees on 5th December 2024



Mr Colin Gage
Signed on behalf of the Board of Trustees

Charity number: 288080
Company number: 01745852 (England & Wales)

The notes on pages 31 to 42 form part of these financial statements.

Dacorum Council For Voluntary Service

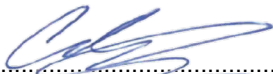
Balance Sheet

For the year ended 31 March 2024

	Notes	2024		2023	
		£	£	£	£
Fixed assets:					
Tangible assets	9		102,288		62,784
Investments	11		<u>1</u>		<u>1</u>
Total fixed assets			102,289		62,785
Current assets:					
Debtors	12	628,275		1,298,388	
Short term deposits		598,004		-	
Cash at bank and in hand		<u>1,148,101</u>		<u>854,181</u>	
Total current assets		2,374,380		2,152,569	
Liabilities:					
Creditors: Amounts falling due within one year	13	<u>(372,010)</u>	2,002,370	<u>(405,056)</u>	
Net current assets			<u>2,002,370</u>		<u>1,747,513</u>
Total assets less current liabilities			<u>2,104,659</u>		<u>1,810,298</u>
The funds of the charity:					
Restricted funds	14		43,708		3,958
Designated funds	14		790,789		790,789
Unrestricted funds					
General funds	14		<u>1,270,162</u>		<u>1,015,551</u>
Total funds			<u>2,104,659</u>		<u>1,810,298</u>

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006, relating to small companies.

These financial statements were approved by the members of the Board of Trustees on 5th December 2024 and signed on their behalf by:



Mr Colin Gage

Signed on behalf of the Board of Trustees

Charity number: 288080

Company number: 01745852 (England & Wales)

The notes on pages 31 to 42 form part of these financial statements.

Consolidated Statement of Cash Flows
For the year ended 31 March 2024

	Notes	2024 £	2023 £
Cash flows from operating activities:			
Net cash provided by operating activities	1	290,519	78,221
Cash flows from investing activities:			
Interest received		35,110	1,328
Purchase of property, plant and equipment		(66,407)	(4,541)
Proceeds on sale of fixed assets		497	47,399
Transfer to short term investments		(598,004)	-
Net cash used in investing activities		<u>(628,804)</u>	<u>44,185</u>
Change in cash and cash equivalents in the reporting period		(338,285)	122,405
Cash and cash equivalents at the beginning of the reporting period		1,768,470	1,646,065
Cash and cash equivalents at the end of the reporting period		<u><u>1,430,185</u></u>	<u><u>1,768,470</u></u>

Notes to the Consolidated Cash Flow Statement
For the year ended 31 March 2024

1 Reconciliation of net income to net cash flow from operating activities

	2024	2023
	£	£
Net income for the reporting period	294,361	362,594
Adjustments for:		
Depreciation charges	26,581	26,435
Interest received	(35,111)	(1,328)
Increase in debtors	(8,473)	(95,732)
Increase/(decrease) in creditors	10,945	(185,115)
Loss / (Profit) on disposal of assets	2,214	(28,636)
Net cash provided by operating activities	<u>290,519</u>	<u>78,221</u>

2 Analysis of cash and cash equivalents

Cash in hand	1,430,185	1,768,470
Total cash and cash equivalents	<u>1,430,185</u>	<u>1,768,470</u>

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2024

1 Accounting policies

Basis of preparation of the Financial Statements

The financial statements have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and with the Companies Act 2006, The Charities Act 2011 and follows the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland ('the SORP'). The financial statements have been prepared on the historical basis except for the modification to a fair value basis for certain financial instruments as specified in the accounting policies below.

Going concern

The trustees have assessed whether the use of going concern is appropriate and have considered possible events or conditions that might cast significant doubt on the ability of the charitable company to continue as a going concern. The trustees have made this assessment for a period of at least one year from the date of the approval of these financial statements. In particular, the trustees have considered the charitable company's forecasts and projections and have taken account of pressures on fee income. After making enquiries, the trustees have concluded that there is a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. The charitable company therefore continues to adopt the going concern basis in preparing its financial statements.

Basis of consolidation

The results of DCVS Trading Limited have been consolidated on a line by line basis. The results for the subsidiary are disclosed in note 11.

Significant judgements and estimates

No items in these financial statements include significant judgements and estimates that management has made in the process of applying these accounting policies or that have a significant risk of causing material adjustment to the book value of assets and liabilities within the next financial year.

Incoming resources

Grants are recognised as income over the period to which they relate. Any grant funding received in advance is recognised as deferred income on the balance sheet.

All other incoming resources are recognised when the charity is entitled to the income, there is certainty of receipt and the monetary value can be measured with reasonable accuracy.

Resources expended and the basis of allocation of costs

Expenditure is accounted for on an accruals basis. Overheads and other costs not directly attributable to particular projects are apportioned to the relevant funds on the basis of management estimates of the amount attributable to that activity in the year, either by reference to staff, time or space occupied, as

Costs relating to a particular activity are allocated directly and others are apportioned on an appropriate staff basis. All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designated to reflect the use of the resources.

Cash and cash equivalents

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less. Deposits with a maturity date of over 3 months are presented as short term deposits.

1 Accounting policies (continued)

Fixed assets

Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less estimated residual value, over the expected useful life on the following basis:

Motor vehicles	- 8 years Straight Line
Office fixture and fittings	- 20% Reducing Balance
Computer equipment	- 3 years Straight Line
Lease premium	- 7 years Straight Line

Investments

Interests in subsidiaries are initially measured at cost and subsequently measured at cost less any accumulated impairment losses. The investments are assessed for impairment at each reporting date and any impairment losses or reversals are recognised immediately in profit or loss.

A subsidiary is an entity controlled by the charitable company. Control is the power to govern the financial and operating policies of the entity so as to obtain benefits from its activities.

Financial assets

Basic financial assets, which include trade and other receivables and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method, unless arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest.

Financial liabilities

Basic financial liabilities are initially measured at transaction price.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for a particular purpose.

Designated funds are reserves which have been earmarked for particular uses by the trustees.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Notes to the Financial Statements
For the year ended 31 March 2024

1 Accounting policies (continued)

Foreign currency translation

Monetary assets and liabilities denominated in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are recorded at the rate at the date of the transaction. All differences are taken to the Statement of Financial Activities.

2.1 Donations and legacies

	Group	
	2024	2023
	£	£
Gifts and donations	21,333	9,900
Sponsorship	3,572	7,001
Affiliation fees	14,710	17,338
Grants	412,284	775,763
	<u>451,899</u>	<u>810,002</u>

Grants received, included in the above, are as follows:

	Group	
	2024	2023
	£	£
Dacorum Borough Council	62,758	43,409
Hertfordshire County Council	151,524	344,280
Other Grants	198,002	388,074
	<u>412,284</u>	<u>775,763</u>

There was no restricted income during the current or prior year.

2.2 Donations and legacies

	Charity	
	2024	2023
	£	£
Gifts and donations	393,714	261,792
Sponsorship	3,572	7,000
Affiliation fees	14,710	17,338
Grants	412,284	775,763
	<u>824,280</u>	<u>1,061,893</u>

Grants received, included in the above, are as follows:

	Charity	
	2024	2023
	£	£
Dacorum Borough Council	62,758	43,409
Hertfordshire County Council	151,524	344,280
Other Grants	198,002	388,074
	<u>412,284</u>	<u>775,763</u>

There was no restricted income during the current or prior year.

Notes to the Financial Statements
For the year ended 31 March 2024

3.1 Investments

	Group	
	2024	2023
	£	£
Bank interest	<u>35,111</u>	<u>1,328</u>

There was no restricted investment income in the current or prior year.

3.2 Investments

	Charity	
	2024	2023
	£	£
Bank interest	<u>30,187</u>	<u>971</u>

There was no restricted investment income in the current or prior year.

4.1 Income from charitable activities

	Group	
	2024	2023
	£	£
Management fees	21,881	13,135
Contract income	2,451,707	2,061,657
Rent receivable	10,700	3,600
Earned income	152,811	194,688
Other income	274	1,106
Profit on disposal of fixed assets	28,636	28,636
	<u>2,637,373</u>	<u>2,302,822</u>

There was no restricted income from charitable activities in the current or prior year.

4.2 Income from charitable activities

	Charity	
	2024	2023
	£	£
Management fees	75,881	65,635
Contract income	197,177	172,228
Rent receivable	10,700	3,600
Earned income	152,811	137,759
Other income	274	1,106
Profit on disposal of fixed assets	-	28,636
	<u>436,843</u>	<u>408,963</u>

There was no restricted income from charitable activities in the current or prior year.

Notes to the Financial Statements
For the year ended 31 March 2024

5.1 Expenditure on charitable activities

	Group			
	2024			2023
	£			£
Costs directly related to activities	Total	Unrestricted	Restricted	Total
Activity costs	103,081	224,017	-	224,017
Advertising and publicity	838	93	-	93
Communication costs	12,456	25,282	-	25,282
Computer costs	67,017	69,487	-	69,487
Office expenses	5,841	10,990	-	10,990
Events	1,249	3,426	-	3,426
Insurance	10,037	10,328	-	10,328
Staff conference and training	554	6,322	-	6,322
Direct staff costs (note 7)	1,356,394	1,345,928	10,789	1,356,717
Subscriptions and publications	2,964	4,977	-	4,977
Translation / interpreting	887,245	773,194	-	773,194
Premises costs	48,194	(1,691)	-	(1,691)
Motor expenses	43,422	41,665	-	41,665
Volunteer expenses	23,906	34,132	-	34,132
Depreciation	17,654	18,111	-	18,111
Sundry	9,001	13,285	-	13,285
Foreign exchange (gain)/loss	6,700	(10,470)	-	(10,470)
	<u>2,596,553</u>	<u>2,569,076</u>	<u>10,789</u>	<u>2,579,865</u>
Other				
Advertising and publicity	893	7	-	7
Staff costs (note 7)	108,740	102,180	-	102,180
Communication costs	7,267	1,904	-	1,904
Computer costs	32,377	5,233	-	5,233
Office expenses	4,789	828	-	828
Governance costs (note 6)	71,932	56,075	-	56,075
Depreciation	8,927	8,324	-	8,324
Sundry	7,203	1,001	-	1,001
Bank charges	3,863	4,044	-	4,044
Loss on disposal of fixed assets	2,214	-	-	-
	<u>248,205</u>	<u>179,596</u>	<u>-</u>	<u>179,596</u>

Support costs are allocated on a basis of time spent as determined by staff time allocation.

There was no restricted expenditure on charitable activities in the current year.

Notes to the Financial Statements
For the year ended 31 March 2024

5.2 Expenditure on charitable activities

	Charity			
	2024			2023
	£			£
Costs directly related to activities	Total	Unrestricted	Restricted	Total
Activity costs	102,174	185,104	-	185,104
Advertising and publicity	966	64	-	64
Communication costs	7,329	13,700	-	13,700
Computer costs	35,176	32,743	-	32,743
Office expenses	5,933	6,675	-	6,675
Events	1,249	3,392	-	3,392
Insurance	10,037	10,328	-	10,328
Staff conference and training	464	322	-	322
Direct staff costs (note 7)	538,743	618,264	10,789	629,053
Subscriptions and publications	2,964	2,423	-	2,423
Translation / interpreting	15	1,101	-	1,101
Premises costs	48,084	(1,691)	-	(1,691)
Motor expenses	43,422	41,665	-	41,665
Volunteer expenses	23,906	34,132	-	34,132
Depreciation	17,654	18,111	-	18,111
Sundry	7,962	8,277	-	8,277
Foreign exchange (gain)/loss	6,683	(10,470)	-	(10,470)
	<u>852,761</u>	<u>964,140</u>	<u>10,789</u>	<u>974,929</u>
Other				
Advertising and publicity	765	36	-	36
Staff costs (note 7)	43,190	47,376	-	47,376
Communication costs	5,803	7,707	-	7,707
Computer costs	27,847	18,418	-	18,418
Office expenses	4,697	3,754	-	3,754
Insurance	-	-	-	-
Governance costs (note 6)	59,976	50,612	-	50,612
Depreciation	6,689	6,155	-	6,155
Sundry	6,304	4,659	-	4,659
Bank charges	3,334	3,493	-	3,493
Loss on disposal of fixed assets	319	-	-	-
	<u>158,924</u>	<u>142,210</u>	<u>-</u>	<u>142,210</u>

Support costs are allocated on a basis of time spent as determined by staff

There was no restricted expenditure on charitable activities in the current year.

6.1 Governance costs

	Group
	£
Auditors' remuneration	32,955
Professional fees	38,977
	<u>71,932</u>

There were no restricted governance costs in the year.

6.2 Governance costs

	Charity
	£
Auditors' remuneration	25,180
Professional fees	34,796
	<u>59,976</u>

There were no restricted governance costs in the year.

Notes to the Financial Statements
For the year ended 31 March 2024

7.1 Staff costs - Group	2024	2023
	£	£
Wages and salaries	1,370,562	1,376,057
Social security costs	75,185	59,296
Other pension costs	19,387	23,544
	<u>1,465,134</u>	<u>1,458,897</u>

Included in staff costs above are costs in relation to contracted workers engaged via workers' agreements for translation and adult learning services. These workers are not employees of the charity.

Number of employees - Group

The average number of employees including workers during the year was:	2024	2023
Management	10	10
Administration	9	8
Activity	237	239
	<u>256</u>	<u>257</u>

7.2 Staff costs - Charity	2024	2023
	£	£
Wages and salaries	538,787	629,085
Social security costs	29,191	33,634
Other pension costs	13,955	13,710
	<u>581,933</u>	<u>676,429</u>

Number of employees - Charity

The average number of employees during the year was:	2024	2023
Management	10	10
Administration	9	8
Activity	24	32
	<u>43</u>	<u>50</u>

Key management personnel include the Chief Executive Officer and Deputy Chief Executive Officer. The total employee benefits of the Group and Charity's key management personnel were £135,897 (2023: £125,210).

No trustees received any remuneration or were reimbursed for any expenses in the current or prior year.

8.1 Net incoming / outgoing resources	Group	
Net movements in resources are stated after charging / (crediting):	2024	2023
	£	£
Auditors' remuneration	32,955	23,607
Depreciation	26,581	26,435
Loss / (gain) on foreign exchange	6,700	(10,470)
	<u>6,700</u>	<u>(10,470)</u>

8.2 Net incoming / outgoing resources	Charity	
Net movements in resources are stated after charging / (crediting):	2024	2023
	£	£
Auditors' remuneration	25,180	18,144
Depreciation	24,343	24,266
Loss / (gain) on foreign exchange	6,683	(10,470)
	<u>6,683</u>	<u>(10,470)</u>

Notes to the Financial Statements
For the year ended 31 March 2024

9 A) Tangible fixed assets Group	Short Term Lease £	Motor Vehicles £	Plant & machinery £	Total £
Cost:				
At 1 April 2023	16,622	284,818	205,259	506,699
Additions	-	57,516	8,891	66,407
Disposals	-	(106,543)	(168,614)	(275,157)
At 31 March 2024	<u>16,622</u>	<u>235,791</u>	<u>45,536</u>	<u>297,949</u>
Depreciation:				
At 1 April 2023	16,622	232,624	188,949	438,195
Charge for the year	-	17,652	8,926	26,578
Eliminated on disposal	-	(106,543)	(165,900)	(272,443)
At 31 March 2024	<u>16,622</u>	<u>143,733</u>	<u>31,975</u>	<u>192,330</u>
Net Book Value:				
At 31 March 2024	<u>-</u>	<u>92,058</u>	<u>13,561</u>	<u>105,619</u>
At 31 March 2023	<u>-</u>	<u>52,194</u>	<u>16,310</u>	<u>68,504</u>
9 B) Tangible fixed assets Charity	Short Term Lease £	Motor Vehicles £	Plant & machinery £	Total £
Cost:				
At 1 April 2023	16,622	284,818	177,245	478,685
Additions	-	57,516	7,148	64,664
Disposals	-	(106,543)	(149,131)	(255,674)
Transferred to DCVS			-	-
At 31 March 2024	<u>16,622</u>	<u>235,791</u>	<u>35,262</u>	<u>287,675</u>
Depreciation:				
At 1 April 2023	16,622	232,624	166,655	415,901
Charge for the year	-	17,652	6,688	24,340
Eliminated on disposal	-	(106,543)	(148,311)	(254,854)
At 31 March 2024	<u>16,622</u>	<u>143,733</u>	<u>25,032</u>	<u>185,387</u>
Net Book Value:				
At 31 March 2024	<u>-</u>	<u>92,058</u>	<u>10,230</u>	<u>102,288</u>
At 31 March 2023	<u>-</u>	<u>52,194</u>	<u>10,590</u>	<u>62,784</u>

10 Freehold property

The company holds the freehold of 3 St Mary's Road, Hemel Hempstead. This is subject to an equitable interest with Hightown Praetorian Housing Association Limited who are entitled to receive one half of the sale proceeds if the property is ever sold. The property is currently let to Dacorum Borough Council on a 125 year lease at a peppercorn rent. The lease commenced in December 1995.

Notes to the Financial Statements
For the year ended 31 March 2024

11 Fixed Asset Investments

The company has a trading subsidiary, DCVS Trading Limited, of which it is the sole shareholder. The company is incorporated in England & Wales and its registration number is 01745852.

In the year ended 31 March 2024 the company made profits of £nil and at the period end had net assets of £1 after donating profits of £372,381 (2023: £251,891) to the charity.

	Group £	Charity £
Cost as at 1 April 2023	-	1
Additions	-	-
Disposals	-	-
Cost as at 31 March 2024	<u>-</u>	<u>1</u>

12 Debtors

	Group		Charity	
	2024 £	2023 £	2024 £	2023 £
Trade debtors	478,516	202,859	65,284	61,889
Prepayments and accrued income	40,774	308,390	36,274	100,188
Other debtors	433	-	11,540	43,953
Amounts due from trading subsidiary	-	-	515,177	1,092,358
	<u>519,723</u>	<u>511,250</u>	<u>628,275</u>	<u>1,298,388</u>

13 Creditors: amounts falling due within one year

	Group		Charity	
	2024 £	2023 £	2024 £	2023 £
Trade creditors	87,255	75,901	87,255	75,901
Funds held for others	129,969	129,898	129,969	129,898
Tax and social security costs	109,188	92,043	158	856
Accruals and deferred income	194,820	226,674	136,440	184,990
Other creditors	27,640	13,411	18,188	13,411
	<u>548,872</u>	<u>537,927</u>	<u>372,010</u>	<u>405,056</u>

Movement in deferred income

Deferred income brought forward	132,972	335,277	131,943	335,277
Released in year	(132,972)	(335,277)	(131,943)	(335,277)
New provision added	79,631	132,972	79,631	131,943
Deferred income carried forward	<u>79,631</u>	<u>132,972</u>	<u>79,631</u>	<u>131,943</u>

Income is recognised in the year to which it relates, these conditions are set by grants and contracts.

Notes to the Financial Statements
For the year ended 31 March 2024

11 Fixed Asset Investments

The company has a trading subsidiary, DCVS Trading Limited, of which it is the sole shareholder. The company is incorporated in England & Wales and its registration number is 01745852.

In the year ended 31 March 2024 the company made profits of £nil and at the period end had net assets of £1 after donating profits of £372,381 (2023: £251,891) to the charity.

	Group £	Charity £
Cost as at 1 April 2023	-	1
Additions	-	-
Disposals	-	-
Cost as at 31 March 2024	<u>-</u>	<u>1</u>

12 Debtors

	Group		Charity	
	2024 £	2023 £	2024 £	2023 £
Trade debtors	478,516	202,859	65,284	61,889
Prepayments and accrued income	40,774	308,390	36,274	100,188
Other debtors	433	-	11,540	43,953
Amounts due from trading subsidiary	-	-	515,177	1,092,358
	<u>519,723</u>	<u>511,250</u>	<u>628,275</u>	<u>1,298,388</u>

13 Creditors: amounts falling due within one year

	Group		Charity	
	2024 £	2023 £	2024 £	2023 £
Trade creditors	87,255	75,901	87,255	75,901
Funds held for others	129,969	129,898	129,969	129,898
Tax and social security costs	109,188	92,043	158	856
Accruals and deferred income	194,820	226,674	136,440	184,990
Other creditors	27,640	13,411	18,188	13,411
	<u>548,872</u>	<u>537,927</u>	<u>372,010</u>	<u>405,056</u>

Movement in deferred income

Deferred income brought forward	132,972	335,277	131,943	335,277
Released in year	(132,972)	(335,277)	(131,943)	(335,277)
New provision added	79,631	132,972	79,631	131,943
Deferred income carried forward	<u>79,631</u>	<u>132,972</u>	<u>79,631</u>	<u>131,943</u>

Income is recognised in the year to which it relates, these conditions are set by grants and contracts.

Notes to the Financial Statements
For the year ended 31 March 2024

14 Reserves (continued)

During the prior year the Trustees took the decision to designate £529,000 to two reserves. £250,000 was designated to costs of a potential move of premises in future years and £279,000 was designated against a possible downturn in the fortunes of the trading subsidiary DCVS Limited. Following the successful negotiation of a new lease on the office, £250,000 has been redesignated against 4 specific projects to create employability opportunities for carers, expand the training and development function of the charity, expand the transport offering and to transfer Radio Dacorum to a DAB platform. Also included in designated funds brought forward was £261,789 of development funds for the expansion and modernisation of the charity. A project relating to the Highfield restricted funds is due to commence later in 2024. The minibus restricted reserve relates to an insurance payout to replace a minibus that was stolen.

15 A) Analysis of net assets - Group	General	Designated	Restricted	Total
	£	£	£	£
Fixed Assets	105,619	-	-	105,619
Debtors	519,723	-	-	519,723
Short term deposits	598,004	-	-	598,004
Cash at bank and in hand	595,688	790,789	43,708	1,430,185
Creditors: amounts falling due within one year	(548,872)	-	-	(548,872)
	<u>1,270,161</u>	<u>790,789</u>	<u>43,708</u>	<u>2,104,659</u>

15 B) Analysis of net assets - Charity	General	Designated	Restricted	Total
	£	£	£	£
Fixed Assets	102,289	-	-	102,289
Debtors	628,275	-	-	628,275
Short term deposits	598,004	-	-	598,004
Cash at bank and in hand	313,604	790,789	43,708	1,148,101
Creditors: amounts falling due within one year	(372,010)	-	-	(372,010)
	<u>1,270,162</u>	<u>790,789</u>	<u>43,708</u>	<u>2,104,659</u>

16 Pension commitments

The charity operates a defined contribution scheme. Contributions payable by the charity to the fund amounted to £24,617 during this year (2023 - £22,120).

There was an outstanding contribution amount at 31 March 2024 of £4,643 (2023: £724).

17 Operating lease commitments

Leases:

At the reporting end date, the company had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2024	2023
	£	£
Due within one year	2,216	1,152
Due after one year	-	1,056
	<u>2,216</u>	<u>2,208</u>

18 Share Capital

The company has no share capital and is limited by guarantee. Each members liability is limited to £1.

19 Related party transactions

DCVS Trading Ltd is a wholly owned subsidiary of Dacorum Council for Voluntary Service. It is a company registered in England and Wales with the same registered office.

The Charity has taken the exemption under paragraph 33 of FRS 102 Section 1A from disclosing related party transactions with wholly owned subsidiaries.



DCVS (Trading) – Herts Interpreting and Translation Service

DCVS Trading Ltd is the commercial (trading) arm of Community Action Dacorum and is the mechanism through which it manages Herts Interpreting and Translation Service (HITS).

Founded in 2001 as a training provider for potential interpreters located within Dacorum, HITS is now one of the largest and most successful providers of language support services in the UK.

HITS provides a full range of services (face-to-face, video and telephone interpreting, communication support services for Deaf people, written translation, audio recordings, language assessments) for Health Trusts, Local Authorities, non-statutory-sector organisations, commercial and private clients throughout Hertfordshire, Essex, Suffolk, Norfolk, Bedfordshire, Buckinghamshire, Oxfordshire and beyond.

In addition to the delivery of language services, HITS has also established a national reputation

for its high-quality interpreter training courses. Since 2001, HITS has been a training and examination centre on behalf of the Chartered Institute of Linguists and has received more than a dozen awards for the success of its students in national examinations. As well as its own core training provision throughout the East of England, HITS has also been commissioned to deliver interpreter training courses by local authorities throughout England, Scotland and Wales.

HITS in numbers

Although bare numbers cannot hope to capture the high quality of the service we provide and the positive impact we have upon the lives of the users of our service, they do provide a good representation of the scope and extent of our work.

In the financial year, 2023-24, HITS received approximately 46,000 requests for interpreting and translation services from more than 170 customer organisations on behalf of over 15,000 end users.

As an indicator of the recent move away from in-person interpreting towards remote services, approximately 13,300 were requests for an interpreter to be provided via telephone and approximately 9,500 via video.

Across our entire customer base, the most requested language was Polish, with nearly 4,400 incidences, followed by Portuguese (3600), Romanian (3400), Lithuanian (3150) and Arabic (2800). Our Top Ten was rounded out by

Pashto (2200), Russian (2000), Urdu (1950), Turkish (1925) and Kurdish (1850).

Among the subject areas in which our interpreters most commonly operated were mental health services (7500 bookings), maternity (5500), child protection (2500), consent and support for surgery (2000), physiotherapy (1500), cancer treatment (700), GP appointments (600), school and college meetings (600), CT scans (450), diabetes (350), occupational therapy (250), dental (220), housing (200), driver awareness classes (200), hospice care (45) and Coroners Court (40). During the year, we provided interpreters for voluntary sector organisations on 315 occasions. We also provided an interpreter for one wedding!

During 2023-2024, HITS provided at least one interpreting session or written translation in more than 140 languages and dialects.



Case Studies

During the year, HITS deployed more than 400 interpreters and translators on at least one occasion. Nine interpreters were assigned on at least 450 occasions during the year.

The following three case studies show how HITS has successfully developed its own resources through a commitment to professional training and community development.

Nihal

Our most frequently engaged interpreter in 2023-24 was Nihal, a Turkish-language interpreter based in St Albans, who was booked on just under 700 occasions.

Nihal's history is proof positive of the impact HITS has had on individual lives. She first contacted HITS in 2009 to enquire about enrolling on one of our introductory ("short") training courses. From there she progressed to our full DPSI (Diploma in Public Service Interpreting) the following year and obtained the full degree qualification at her first sitting. Since 2010, she has turned that initial speculative enquiry into a full-time job and a profession.

Rahmatullah

Arriving in the UK as part of the Afghan Citizens Resettlement Scheme, Rahmatullah trained with HITS in 2023 on a course funded by the East of England Local Government Association (EELGA) and administered by Community Action Dacorum's Training and Development service. In his first year of work after completing his training and passing his interpreter assessment, Rahmatullah had more than 550 assignments, making him our fourth most frequently engaged interpreter during the year.

Iram

An Urdu and Punjabi speaker living in Watford, Iram first trained with HITS in 2019 and joined the HITS interpreter Register the following year. She has since become one of our most outstanding interpreters. In 2023-24, as well as achieving her full DPSI qualification, Iram completed 520 assignments, making her our fifth most used interpreter for the year.

Contact Us

HITS provides a full service to its customers every minute of the day, every day of the year.

If you would like to book an interpreter, or arrange for a written translation, or if you are interested in finding out how you could train to become a professional interpreter, or if you just want to know more about any aspect of our overall service, please get in touch:

Address: Herts Interpreting and Translation Service, 48 High Street, Hemel Hempstead, Herts HP1 3AF

Phone: 01442 867212

Email: interpreting@communityactiondacorum.org.uk

Website: www.hertsinterpreting.org

Directors

Chris Dove
Colin Gage
Richard Milnes
Terry Douris (Independent)
Tup Dutta (Independent)



Legal and Administrative Information

NAME OF CHARITABLE COMPANY: Dacorum Council for Voluntary Service (Community Action Dacorum) Legal and Administrative Information

COMPANY LIMITED BY GUARANTEE NUMBER: 01745852

CHARITY COMMISSION NUMBER: 288080

TRUSTEES (NON-EXECUTIVE DIRECTORS)

Colin Gage (Chair)

Margaret Griffiths (Vice Chair)

Doug Root (Vice Chair)

James Lowe (Hon. Treasurer) [Appointed 07 December 2023]

William Allen

Peter Ashman

John Birnie [Deceased 28 August 2024]

Chris Dove

Tina Howard [Resigned 07 December 2023]

Pushpa Kalu [Resigned 07 December 2023]

Richard Milnes [Appointed 07 December 2023]

Richard Roberts

Sally Symington

Roger Taylor

Helen Young

Trustees are inducted and have opportunities for ongoing training on a regular basis both individually and as a group.

SENIOR STAFF MEMBERS TO WHOM DAY-TO-DAY MANAGEMENT OF THE CHARITABLE COMPANY IS DELEGATED BY THE TRUSTEES:

DELEGATED BY THE TRUSTEES:

Simon Aulton Chief Executive Officer

Helen Mutio Deputy Chief Executive



PRINCIPAL ADVISERS:

BANKERS:

Metro Bank

56-58 Marlow Centre
Hemel Hempstead
Hertfordshire
HP1 1DX

The Cooperative Bank

3/7 Market Street
Watford
Hertfordshire
WD18 0PB

ACCOUNTANTS:

LB Group

Swift House
18 Hoffmanns Way
Chelmsford
CM1 1GU

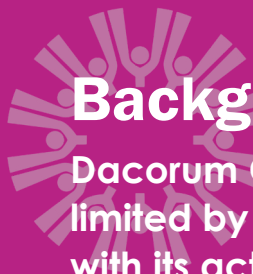
SOLICITORS: SA Law

Gladstone Place
36-38 Upper Marlborough Road
St Albans
Hertfordshire

AUDITORS:

Moore Kingston Smith LLP

4 Victoria Square
St Albans
Hertfordshire
AL1 3TF



Background

Dacorum Council for Voluntary Service is a charitable company, limited by guarantee, originally incorporated on 8 December 1976 with its activities taken over by the company on 1 October 1983, and registered with the Charity Commission on 1 October 1983. In addition to the legal name the charity has as a working name Community Action Dacorum, which is primarily used in promoting the work and activities of the organisation.

We are a registered non-profit company limited by guarantee and governed by a memorandum of association and articles of association which date back to 11th August 1983. The charity is controlled solely by its members, who elect its trustees and whose members make up the board of directors. Trustees are appointed for an initial term of three years and can stand for re-election at the Annual General Meeting for a maximum of three terms. During the current period of transition to comply with the principles of The Charity Code, we are working to replace some longer-standing trustees with new members. In this period several trustees are remaining on the board beyond the three-term limit to ensure that we do not lose all of our established skill sets at the same time.

The trustees elect from their membership the positions of Chair, two Vice Chairs and Honorary Treasurer. All trustees are volunteers and receive no payments. Trustees are elected to the executive board which meets eight times per year, alternating between general business (including risk management / mitigation) and financial review. The risk register is reviewed annually. Sub-committees monitor progress against our strategic objectives and report into the executive committee meetings four times per year.

Our CEO is responsible for operations reporting to the board four times per year. The CEO manages the management team who in turn manage staff, interns and volunteers. The

trustees set the salaries of key management personnel and oversee the allocation of pay increases for all personnel. Community Action Dacorum has an Equal Opportunity Policy which is applicable both internally to all staff, volunteers, the board and externally. We also have a Safeguarding Policy, a Modern Slavery Policy, a User Engagement Policy, a Data Management Policy, and a Volunteering Policy. We have an employee handbook and a Finance Management Policy.

The charity adheres to the guidelines laid down in The Charity Code and follows the principles that are in that document.

The charity has a wholly owned subsidiary trading company, "DCVS Trading Ltd.", which includes Hertfordshire Interpretation and Translation Service (HITS). This trading company was formed prior to the financial year ending 31st March 2019. DCVS Trading Ltd., is a company limited by shares. It is controlled by a board of five directors brought together from the local community, including three directors who are trustees of the charity. The board meets 6 times per year to make decisions and receive the report of the Chief Executive Officer. The CEO is responsible for the operations and line manages the DCVS Trading Ltd. management team, who in turn line manage staff and contractors. All profits from the trading company are transferred under the terms of a deed of covenant by GiftAid donation to Community Action Dacorum.

**We are grateful to our many sponsors and supporters
some of whom are listed here:**

Dacorum Borough Council

East of England Local Government Association

Hertfordshire Community Foundation

Hertfordshire County Council

Hertfordshire Interpreting and Translation Services

Hertfordshire County Councillors Locality Budget

Herts and West Essex ICB

Herts Sports Partnership

Herts Valleys CCG

NHS Charities Together

Step2Skills

The Mayor of Dacorum's Fund

The National Lottery Communities Fund

UK Shared Prosperity Fund



Registered Office:

Community Action Dacorum

48 High Street

Hemel Hempstead, Hertfordshire, HP1 3AF

Office telephone: 01442 253935

www.communityactiondacorum.org.uk

Email: reception@communityactiondacorum.org.uk

Web: <http://www.communityactiondacorum.org>

Charity registered in England and Wales number 288080

Registered company number 01745852



DACORUM COUNCIL FOR VOLUNTARY SERVICE

England & Wales - Charity number 288080

Accounts

Community Action Dacorum

(Working Name for: Dacorum Council for Voluntary Service)

Annual Report and Consolidated Financial Statements

For the year ended 31 March 2023

A non - profit company limited by guarantee
Company number: 01745852 (England & Wales)
Charity number: 288080

Dacorum Council For Voluntary Service

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Dacorum Council For Voluntary Service

Legal and administrative information

Company number:	01745852
Charity number:	288080
Registered office:	48 High Street Hemel Hempstead Hertfordshire HP1 3AF
Directors and Trustees:	Colin Gage (Chairman) Tina Howard (Vice Chair) Doug Root (Vice-Chair) Chris Dove (Hon. Treasurer) William Allen Peter Ashmn John Birnie Margaret Griffiths Pushpa Kalu Richard Roberts Sally Symington Roger Taylor Helen Young
Chief Executive Officer:	Simon Aulton
Deputy Chief Executive Officer:	Helen Mutio
Accountants:	LB Group Swift House 18 Hoffmanns Way Chelmsford CM1 1GU
Auditors:	Moore Kingston Smith LLP 4 Victoria Square St Albans Hertfordshire AL1 3TF
Bankers:	Metro Bank 56-58 Marlowes Hemel Hempstead Hertfordshire HP1 1DX

Dacorum Council For Voluntary Service

Independent Auditor's Report to the Trustees of Dacorum Council for Voluntary Service

Opinion

We have audited the financial statements of Dacorum Council For Voluntary Service (the 'parent company') and its subsidiaries (the 'group') for the year ended 31 March 2023 which comprise the Group Statement of Financial Activities, the Company Statement of Financial Activities, the Group Balance Sheet, the Parent Balance Sheet, the Group Cash Flow Statement and notes to the financial statements including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 'The Financial Reporting Standard Applicable in the UK and Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group and charitable company's affairs as at 31 March 2023 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006 and the Charities Act 2011

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs(UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the audit of financial statements section of our report. We are independent of the group and charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the group and charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' annual report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
 - the trustees' annual report have been prepared in accordance with applicable legal requirements.
-

Dacorum Council For Voluntary Service

Independent Auditor's Report to the Trustees of Dacorum Council for Voluntary Service

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the group and company and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' annual report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 10, the trustees (who are also the directors of the group and charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the group and charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under the Companies Act 2006 and section 151 of the Charities Act 2011 and report in accordance with those Acts.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below.

Explanation as to what extent the audit was considered capable of detecting irregularities, including fraud

The objectives of our audit in respect of fraud, are; to identify and assess the risks of material misstatement of the financial statements due to fraud; to obtain sufficient appropriate audit evidence regarding the

Our approach was as follows:

- We obtained an understanding of the legal and regulatory requirements applicable to the group and charitable company and considered that the most significant are the Companies Act 2006, the Charities Act 2011, the Charity SORP, and UK financial reporting standards as issued by the Financial Reporting Council.
 - We obtained an understanding of how the charitable company complies with these requirements by
 - We assessed the risk of material misstatement of the financial statements, including the risk of material
 - We inquired of management and those charged with governance as to any known instances of non-
 - Based on this understanding, we designed specific appropriate audit procedures to identify instances of non-compliance with laws and regulations. This included making enquiries of management and those charged with governance and obtaining additional corroborative evidence as required.
-

Dacorum Council For Voluntary Service

Independent Auditor's Report to the Trustees of Dacorum Council for Voluntary Service

As part of an audit in accordance with ISAs (UK) we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purposes of expressing an opinion on the effectiveness of the group and parent charitable company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the group and charitable company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the group and charitable company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the group to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit report.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Use of our report

This report is made solely to the group and charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the group and company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to any party other than the group and charitable company and charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



.....
Silvia Vitiello
Senior Statutory Auditor
For and on behalf of Moore Kingston Smith LLP, Statutory Auditor

4 Victoria Square
St Albans
Hertfordshire
AL1 3TF

Date: 7th December 2023

Dacorum Council For Voluntary Service

Consolidated Statement of Financial Activities
For the year ended 31 March 2023

	Note	2023			2022			Total Funds £	
		Unrestricted Funds General £	Designated £	Restricted Funds £	Unrestricted Funds General £	Designated £	Restricted Funds £		
INCOME AND ENDOWMENTS:									
Donations and legacies	2	810,002	-	-	810,002	900,444	-	-	900,444
Other trading activities		7,903	-	-	7,903	5,679	-	-	5,679
Income from investments	3	1,328	-	-	1,328	112	-	-	112
		<u>819,233</u>	<u>-</u>	<u>-</u>	<u>819,233</u>	<u>906,235</u>	<u>-</u>	<u>-</u>	<u>906,235</u>
Income from charitable activities	4	2,302,822	-	-	2,302,822	2,091,645	-	-	2,091,645
		<u>2,302,822</u>	<u>-</u>	<u>-</u>	<u>2,302,822</u>	<u>2,091,645</u>	<u>-</u>	<u>-</u>	<u>2,091,645</u>
Total Income and Endowments		<u>3,122,055</u>	<u>-</u>	<u>-</u>	<u>3,122,055</u>	<u>2,997,880</u>	<u>-</u>	<u>-</u>	<u>2,997,880</u>
EXPENDITURE:									
Expenditure on charitable activities	5	<u>2,748,672</u>	<u>-</u>	<u>10,789</u>	<u>2,759,461</u>	<u>2,472,448</u>	<u>-</u>	<u>-</u>	<u>2,472,448</u>
Total Expenditure		<u>2,748,672</u>	<u>-</u>	<u>10,789</u>	<u>2,759,461</u>	<u>2,472,448</u>	<u>-</u>	<u>-</u>	<u>2,472,448</u>
Net (Expenditure)/Income before other recognised gains and losses	8	373,383	-	(10,789)	362,594	525,432	-	-	525,432
Transfers	14	(529,000)	529,000	-	-	(261,789)	261,789	-	-
Net (Expenditure)/ income after transfers between funds		<u>(155,617)</u>	<u>529,000</u>	<u>(10,789)</u>	<u>362,594</u>	<u>263,643</u>	<u>261,789</u>	<u>-</u>	<u>525,432</u>
Reconciliation of Funds									
Balance brought forward at 1st April 2022		1,171,168	261,789	14,747	1,447,704	907,525	-	14,747	922,272
Balance carried forward at 31st March 2023	14	<u>1,015,551</u>	<u>790,789</u>	<u>3,958</u>	<u>1,810,298</u>	<u>1,171,168</u>	<u>261,789</u>	<u>14,747</u>	<u>1,447,704</u>

The statement of financial activities includes all gains and losses recognised in the year and all income and expenditure derive from continuing activities.

The notes on pages 11 to 22 form part of these financial statements.

Dacorum Council For Voluntary Service

Statement of Financial Activities
For the year ended 31 March 2023

	Note	2023				2022			
		Unrestricted Funds General £	Designated £	Restricted Funds £	Total Funds £	Unrestricted Funds General £	Designated £	Restricted Funds £	Total Funds £
INCOME AND ENDOWMENTS:									
Donations and legacies	2	1,061,893	-	-	1,061,893	1,279,703	-	-	1,279,703
Other trading activities		7,905	-	-	7,905	9,715	-	-	9,715
Income from investments	3	971	-	-	971	70	-	-	70
		<u>1,070,769</u>	<u>-</u>	<u>-</u>	<u>1,070,769</u>	<u>1,289,488</u>	<u>-</u>	<u>-</u>	<u>1,289,488</u>
Income from charitable activities	4	408,964	-	-	408,964	395,422	-	-	395,422
		<u>408,964</u>	<u>-</u>	<u>-</u>	<u>408,964</u>	<u>395,422</u>	<u>-</u>	<u>-</u>	<u>395,422</u>
Total Income and Endowments		<u>1,479,733</u>	<u>-</u>	<u>-</u>	<u>1,479,733</u>	<u>1,684,909</u>	<u>-</u>	<u>-</u>	<u>1,684,909</u>
EXPENDITURE:									
Expenditure on charitable activities	5	1,106,350	-	10,789	1,117,139	1,159,477	-	-	1,159,477
Total Expenditure		<u>1,106,350</u>	<u>-</u>	<u>10,789</u>	<u>1,117,139</u>	<u>1,159,477</u>	<u>-</u>	<u>-</u>	<u>1,159,477</u>
Net (Expenditure)/Income before other recognised gains and losses	8	373,383	-	(10,789)	362,594	525,432	-	-	525,432
Transfers	14	(529,000)	529,000	-	-	(261,789)	261,789	-	-
Net (Expenditure)/ income after transfers between funds		<u>(155,617)</u>	<u>529,000</u>	<u>(10,789)</u>	<u>362,594</u>	<u>263,643</u>	<u>261,789</u>	<u>-</u>	<u>525,432</u>
Reconciliation of Funds									
Balance brought forward at 1st April 2022		1,171,168	261,789	14,747	1,447,704	907,525	-	14,747	922,272
Balance carried forward at 31st March 2023	14	<u>1,015,551</u>	<u>790,789</u>	<u>3,958</u>	<u>1,810,298</u>	<u>1,171,168</u>	<u>261,789</u>	<u>14,747</u>	<u>1,447,704</u>

The statement of financial activities includes all gains and losses recognised in the year and all income and expenditure derive from continuing activities.

The notes on pages 11 to 22 form part of these financial statements.

Dacorum Council For Voluntary Service

Consolidated Balance Sheet

For the year ended 31 March 2023

	Notes	2023	2022
		£	£
Fixed assets:			
Tangible assets	9	68,506	109,164
Total fixed assets		<u>68,506</u>	<u>109,164</u>
Current assets:			
Debtors	12	511,250	
Cash at bank and in hand		1,768,470	
Total current assets		<u>2,279,720</u>	
Liabilities:			
Creditors: Amounts falling due within one year	13	<u>(537,927)</u>	
Net current assets		<u>1,741,792</u>	<u>1,338,540</u>
Total assets less current liabilities		<u><u>1,810,298</u></u>	<u><u>1,447,704</u></u>
The funds of the charity:			
Restricted funds	14	3,958	14,747
Designated Funds	14	790,789	261,789
Unrestricted funds			
General funds	14	<u>1,015,551</u>	<u>1,171,168</u>
Total funds		<u><u>1,810,298</u></u>	<u><u>1,447,704</u></u>

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006, relating to small companies.

These financial statements were approved by the members of the Board of Trustees on 7th.Dec.23.. and signed on their behalf by:



.....
Mr Colin Gage
Signed on behalf of the Board of Trustees

Charity number: 288080
Company number: 01745852 (England & Wales)

The notes on pages 11 to 22 form part of these financial statements.

Dacorum Council For Voluntary Service

Balance Sheet

For the year ended 31 March 2023

	Notes	2023		2022	
		£	£	£	£
Fixed assets:					
Tangible assets	9		62,784		102,785
Investments	11		<u>1</u>		<u>1</u>
Total fixed assets			<u>62,785</u>		<u>102,786</u>
Current assets:					
Debtors	12	1,293,185		1,037,759	
Cash at bank and in hand		854,181		909,509	
Total current assets		<u>2,147,366</u>		<u>1,947,268</u>	
Liabilities:					
Creditors: Amounts falling due within one year	13	<u>(399,853)</u>		<u>(602,350)</u>	
Net current assets			<u>1,747,513</u>		<u>1,344,918</u>
Total assets less current liabilities			<u><u>1,810,298</u></u>		<u><u>1,447,704</u></u>
The funds of the charity:					
Restricted funds	14		3,958		14,747
Designated funds	14		790,789		261,789
Unrestricted funds					
General funds	14		<u>1,015,551</u>		<u>1,171,168</u>
Total funds			<u><u>1,810,298</u></u>		<u><u>1,447,704</u></u>

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006, relating to small companies.

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Company number: 01745852 (England & Wales)

The notes on pages 11 to 22 form part of these financial statements.

Dacorum Council For Voluntary Service

Consolidated Statement of Cash Flows
For the year ended 31 March 2023

	Notes	2023 £	2022 £
Cash flows from operating activities:			
Net cash provided by operating activities	1	78,220	144,094
Cash flows from investing activities:			
Interest received		1,327	112
Purchase of property, plant and equipment		(4,541)	(24,405)
Proceeds on sale of fixed assets		47,399	-
Net cash used in investing activities		<u>44,185</u>	<u>(24,294)</u>
Change in cash and cash equivalents in the reporting period		122,405	119,798
Cash and cash equivalents at the beginning of the reporting period		1,646,065	1,526,267
Cash and cash equivalents at the end of the reporting period		<u><u>1,768,470</u></u>	<u><u>1,646,065</u></u>

Dacorum Council For Voluntary Service

Notes to the Consolidated Cash Flow Statement
For the year ended 31 March 2023

1 Reconciliation of net income to net cash flow from operating activities

	2023	2022
	£	£
Net income for the reporting period	362,594	525,432
Adjustments for:		
Depreciation charges	26,435	30,429
Interest received	(1,328)	(112)
Decrease in debtors	(95,732)	9,855
Increase in creditors	(185,115)	(421,513)
Profit on disposal of assets	(28,636)	-
Net cash provided by operating activities	<u>78,220</u>	<u>144,094</u>

2 Analysis of cash and cash equivalents

Cash in hand	1,768,470	1,646,065
Total cash and cash equivalents	<u>1,768,470</u>	<u>1,646,065</u>

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2023

1 Accounting policies

Basis of preparation of the Financial Statements

The financial statements have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and with the Companies Act 2006, The Charities Act 2011 and follows the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland ('the SORP'). The financial statements have been prepared on the historical basis except for the modification to a fair value basis for certain financial instruments as specified in the accounting policies below.

Going concern

The trustees have assessed whether the use of going concern is appropriate and have considered possible events or conditions that might cast significant doubt on the ability of the charitable company to continue as a going concern. The trustees have made this assessment for a period of at least one year from the date of the approval of these financial statements. In particular, the trustees have considered the charitable company's forecasts and projections and have taken account of pressures on fee income. After making enquiries, the trustees have concluded that there is a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. The charitable company therefore continues to adopt the going concern basis in preparing its financial statements.

Basis of consolidation

The results of DCVS Trading Limited have been consolidated on a line by line basis. The results for the subsidiary are disclosed in note 11.

Significant judgements and estimates

No items in these financial statements include significant judgements and estimates that management has made in the process of applying these accounting policies or that have a significant risk of causing material adjustment to the book value of assets and liabilities within the next financial year.

Incoming resources

Grants are recognised as income over the period to which they relate. Any grant funding received in advance is recognised as deferred income on the balance sheet.

All other incoming resources are recognised when the charity is entitled to the income, there is certainty of receipt and the monetary value can be measured with reasonable accuracy.

Resources expended and the basis of allocation of costs

Expenditure is accounted for on an accruals basis. Overheads and other costs not directly attributable to particular projects are apportioned to the relevant funds on the basis of management estimates of the amount attributable to that activity in the year, either by reference to staff, time or space occupied, as

Costs relating to a particular activity are allocated directly and others are apportioned on an appropriate staff basis. All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designated to reflect the use of the resources.

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2023

1 Accounting policies (continued)

Fixed assets

Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less estimated residual value, over the expected useful life on the following basis:

Motor vehicles	- 8 years Straight Line
Office fixture and fittings	- 20% Reducing Balance
Computer equipment	- 3 years Straight Line
Lease premium	- 7 years Straight Line

Investments

Interests in subsidiaries are initially measured at cost and subsequently measured at cost less any accumulated impairment losses. The investments are assessed for impairment at each reporting date and any impairment losses or reversals are recognised immediately in profit or loss.

A subsidiary is an entity controlled by the charitable company. Control is the power to govern the financial and operating policies of the entity so as to obtain benefits from its activities.

Financial assets

Basic financial assets, which include trade and other receivables and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method, unless arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest.

Financial liabilities

Basic financial liabilities are initially measured at transaction price.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for a particular purpose.

Designated funds are reserves which have been earmarked for particular uses by the trustees.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

The charitable company was also part of the Local Government Pension Scheme (Hertfordshire County Council). See note 16 for the details.

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2023

1 Accounting policies (continued)

Foreign currency translation

Monetary assets and liabilities denominated in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are recorded at the rate at the date of the transaction. All differences are taken to the Statement of Financial Activities.

2.1 Donations and legacies

	Group	
	2023	2022
	£	£
Gifts and donations	9,900	2,358
Sponsorship	7,001	2,851
Affiliation fees	17,338	435
Grants	775,763	894,800
	<u>810,002</u>	<u>900,444</u>

Grants received, included in the above, are as follows:

	Group	
	2023	2022
	£	£
Dacorum Borough Council	43,409	46,851
Hertfordshire County Council	344,280	337,511
Other Grants	388,074	510,438
	<u>775,763</u>	<u>894,800</u>

There was no restricted income during the current or prior year.

2.2 Donations and legacies

	Charity	
	2023	2022
	£	£
Gifts and donations	261,792	381,618
Sponsorship	7,000	2,850
Affiliation fees	17,338	435
Grants	775,763	894,800
	<u>1,061,893</u>	<u>1,279,703</u>

Grants received, included in the above, are as follows:

	Charity	
	2023	2022
	£	£
Dacorum Borough Council	43,409	46,851
Hertfordshire County Council	344,280	337,511
Other Grants	388,074	510,438
	<u>775,763</u>	<u>894,800</u>

There was no restricted income during the current or prior year.

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2023

3.1 Investments

	Group	
	2023	2022
	£	£
Bank interest	<u>1,328</u>	<u>112</u>

There was no restricted investment income in the current or prior year.

3.2 Investments

	Charity	
	2023	2022
	£	£
Bank interest	<u>971</u>	<u>70</u>

There was no restricted investment income in the current or prior year.

4.1 Income from charitable activities

	Group	
	2023	2022
	£	£
Management fees	13,135	12,925
Contract income	2,061,657	1,905,716
Rent receivable	3,600	3,700
Earned income	194,688	158,846
Other income	1,106	10,458
Profit on disposal of fixed assets	28,636	-
	<u>2,302,822</u>	<u>2,091,645</u>

There was no restricted income from charitable activities in the current or prior year.

4.2 Income from charitable activities

	Charity	
	2023	2022
	£	£
Management fees	65,635	60,925
Contract income	172,228	215,853
Rent receivable	3,600	3,700
Earned income	137,759	108,521
Other income	1,106	6,424
Profit on disposal of fixed assets	28,636	-
	<u>408,964</u>	<u>395,422</u>

There was no restricted income from charitable activities in the current or prior year.

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2023

5.1 Expenditure on charitable activities

	Group			2022 £
	2023 £	2023 £	2023 £	
Costs directly related to activities	Unrestricted	Restricted	Total	Unrestricted
Activity costs	224,017	-	224,017	168,268
Advertising and publicity	93	-	93	3,826
Communication costs	25,282	-	25,282	20,592
Computer costs	69,487	-	69,487	63,065
Office expenses	10,990	-	10,990	7,306
Events	3,426	-	3,426	930
Insurance	10,328	-	10,328	10,756
Staff conference and training	6,322	-	6,322	2,676
Direct staff costs (note 7)	1,345,928	10,789	1,356,717	1,263,851
Subscriptions and publications	4,977	-	4,977	4,389
Translation / interpreting	773,194	-	773,194	612,232
Premises costs	(1,691)	-	(1,691)	32,335
Motor expenses	41,665	-	41,665	30,004
Volunteer expenses	34,132	-	34,132	30,232
Depreciation	18,111	-	18,111	22,032
Sundry	13,285	-	13,285	12,260
Foreign exchange (gain)/loss	(10,470)	-	(10,470)	14,760
	<u>2,569,076</u>	<u>10,789</u>	<u>2,579,865</u>	<u>2,299,514</u>
Other				
Advertising and publicity	7	-	7	322
Staff costs (note 7)	102,180	-	102,180	106,305
Communication costs	1,904	-	1,904	1,732
Computer costs	5,233	-	5,233	5,305
Office expenses	828	-	828	615
Governance costs (note 6)	56,075	-	56,075	45,441
Depreciation	8,324	-	8,324	8,397
Sundry	1,001	-	1,001	1,031
Bank charges	4,044	-	4,044	3,786
	<u>179,596</u>	<u>-</u>	<u>179,596</u>	<u>172,934</u>

Support costs are allocated on a basis of time spent as determined by staff time allocation.

There was no restricted expenditure on charitable activities in the prior year.

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2023

5.2 Expenditure on charitable activities

	Charity			2022 £
	2023 £	2023 £	2023 £	
Costs directly related to activities	Unrestricted	Restricted	Total	Unrestricted
Activity costs	185,104	-	185,104	139,852
Advertising and publicity	64	-	64	2,765
Communication costs	13,700	-	13,700	10,676
Computer costs	32,743	-	32,743	36,488
Office expenses	6,675	-	6,675	4,991
Events	3,392	-	3,392	930
Insurance	10,328	-	10,328	10,756
Staff conference and training	322	-	322	2,676
Direct staff costs (note 7)	618,264	10,789	629,053	672,599
Subscriptions and publications	2,423	-	2,423	2,448
Premises costs	(1,691)	-	(1,691)	32,335
Motor expenses	41,665	-	41,665	30,004
Volunteer expenses	34,132	-	34,132	30,200
Depreciation	18,111	-	18,111	22,032
Sundry	8,277	-	8,277	8,229
Foreign exchange (gain)/loss	(10,470)	-	(10,470)	14,760
	<u>964,140</u>	<u>10,789</u>	<u>974,929</u>	<u>1,021,741</u>
Other				
Advertising and publicity	36	-	36	1,383
Staff costs (note 7)	47,376	-	47,376	56,574
Communication costs	7,707	-	7,707	5,338
Computer costs	18,418	-	18,418	18,244
Insurance	-	-	-	-
Governance costs (note 6)	50,612	-	50,612	39,013
Depreciation	6,155	-	6,155	7,121
Sundry	4,659	-	4,659	4,118
Bank charges	3,493	-	3,493	3,450
	<u>142,210</u>	<u>-</u>	<u>142,210</u>	<u>137,736</u>

Support costs are allocated on a basis of time spent as determined by staff time allocation.

There was no restricted expenditure on charitable activities in the prior year.

6.1 Governance costs

	Group	
	2023 £	2022 £
Auditors' remuneration	23,607	17,500
Professional fees	32,468	27,941
	<u>56,075</u>	<u>45,441</u>

There were no restricted governance costs in the year.

6.2 Governance costs

	Charity	
	2023 £	2022 £
Auditors' remuneration	18,144	11,112
Professional fees	32,468	27,901
	<u>50,612</u>	<u>39,013</u>

There were no restricted governance costs in the year.

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2023

7.1 Staff costs - Group	2023	2022
	£	£
Wages and salaries	1,376,057	1,280,041
Social security costs	59,296	69,024
Other pension costs	23,544	21,091
	<u>1,458,897</u>	<u>1,370,156</u>

Included in staff costs above are costs in relation to contracted workers engaged via workers' agreements for translation and adult learning services. These workers are not employees of the charity.

Number of employees - Group

The average number of employees including workers during the year was:	2023	2022
Management	10	10
Administration	8	8
Activity	239	214
	<u>257</u>	<u>232</u>

7.2 Staff costs - Charity	2023	2022
	£	£
Wages and salaries	629,085	691,580
Social security costs	33,634	35,101
Other pension costs	13,710	2,492
	<u>676,429</u>	<u>729,173</u>

Number of employees - Charity

The average number of employees during the year was:	2023	2022
Management	10	10
Administration	8	8
Activity	32	36
	<u>50</u>	<u>54</u>

Key management personnel include the Chief Executive Officer and Deputy Chief Executive Officer. The total employee benefits of the Group and Charity's key management personnel were £125,210 (2022: £117,708).

No trustees received any remuneration or were reimbursed for any expenses in the current or prior year.

8.1 Net incoming / outgoing resources	Group	
Net movements in resources are stated after charging / (crediting):	2023	2022
	£	£
Auditors' remuneration	23,607	17,500
Depreciation	26,435	30,429
Loss / (gain) on foreign exchange	(10,470)	14,760
	<u>(10,470)</u>	<u>14,760</u>

8.2 Net incoming / outgoing resources	Charity	
Net movements in resources are stated after charging / (crediting):	2023	2022
	£	£
Auditors' remuneration	18,144	11,112
Depreciation	24,266	29,153
Loss / (gain) on foreign exchange	(10,470)	14,760
	<u>(10,470)</u>	<u>14,760</u>

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2023

9 A) Tangible fixed assets Group	Short Term Lease £	Motor Vehicles £	Plant & machinery £	Total £
Cost:				
At 1 April 2022	16,622	345,285	212,804	574,711
Additions	-	-	4,541	4,541
Disposals	-	(60,467)	(12,087)	(72,554)
At 31 March 2023	<u>16,622</u>	<u>284,818</u>	<u>205,258</u>	<u>506,698</u>
Depreciation:				
At 1 April 2022	16,622	256,700	192,225	465,547
Charge for the year	-	18,111	8,324	26,435
Eliminated on disposal	-	(42,187)	(11,603)	(53,790)
At 31 March 2023	<u>16,622</u>	<u>232,624</u>	<u>188,946</u>	<u>438,192</u>
Net Book Value:				
At 31 March 2023	<u>-</u>	<u>52,194</u>	<u>16,312</u>	<u>68,506</u>
At 31 March 2022	<u>-</u>	<u>88,585</u>	<u>20,579</u>	<u>109,164</u>
9 B) Tangible fixed assets Charity	Short Term Lease £	Motor Vehicles £	Plant & machinery £	Total £
Cost:				
At 1 April 2022	16,622	345,285	186,301	548,208
Additions	-	-	4,541	4,541
Disposals	-	(60,467)	(12,087)	(72,554)
Transferred to DCVS			(1,510)	(1,510)
At 31 March 2023	<u>16,622</u>	<u>284,818</u>	<u>177,245</u>	<u>478,685</u>
Depreciation:				
At 1 April 2022	16,622	256,700	172,101	445,423
Charge for the year	-	18,111	6,157	24,268
Eliminated on disposal	-	(42,187)	(11,603)	(53,790)
At 31 March 2023	<u>16,622</u>	<u>232,624</u>	<u>166,655</u>	<u>415,901</u>
Net Book Value:				
At 31 March 2023	<u>-</u>	<u>52,194</u>	<u>10,590</u>	<u>62,784</u>
At 31 March 2022	<u>-</u>	<u>88,585</u>	<u>14,200</u>	<u>102,785</u>

10 Freehold property

The company holds the freehold of 3 St Mary's Road, Hemel Hempstead. This is subject to an equitable interest with Hightown Praetorian Housing Association Limited who are entitled to receive one half of the sale proceeds if the property is ever sold. The property is currently let to Dacorum Borough Council on a 125 year lease at a peppercorn rent. The lease commenced in December 1995.

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2023

11 Fixed Asset Investments

The company has a trading subsidiary, DCVS Trading Limited, of which it is the sole shareholder. The company is incorporated in England & Wales and its registration number is 01745852.

In the year ended 31 March 2023 the company made profits of £nil and at the period end had net assets of £1 after donating profits of £251,891 (2022: £379,259) to the charity.

	Group £	Charity £
Cost as at 1 April 2022	-	1
Additions	-	-
Disposals	-	-
Cost as at 31 March 2023	<u>-</u>	<u>1</u>

12 Debtors

	Group		Charity	
	2023 £	2022 £	2023 £	2022 £
Trade debtors	202,859	149,391	61,889	34,535
Prepayments and other debtors	308,390	266,126	138,938	101,558
Amounts due from trading subsidiary	-	-	1,092,358	901,666
	<u>511,250</u>	<u>415,518</u>	<u>1,293,185</u>	<u>1,037,759</u>

13 Creditors: amounts falling due within one year

	Group		Charity	
	2023 £	2022 £	2023 £	2022 £
Trade creditors	75,901	76,930	75,901	76,930
Funds held for others	129,898	119,882	129,898	119,882
Tax and social security costs	92,043	96,421	(4,478)	16,996
Deferred income	117,675	334,312	132,074	335,277
Other creditors	122,410	95,497	66,458	53,265
	<u>537,927</u>	<u>723,042</u>	<u>399,853</u>	<u>602,350</u>

Movement in deferred income

Deferred income brought forward	334,312	646,361	335,277	636,361
Released in year	(334,312)	(646,361)	(335,277)	(636,361)
New provision added	117,675	334,312	132,074	335,277
Deferred income carried forward	<u>117,675</u>	<u>334,312</u>	<u>132,074</u>	<u>335,277</u>

Income is recognised in the year to which it relates, these conditions are set by grants and contracts.

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2023

14 A) Reserves - Group

	At 1 April 2022 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2023 £
General Reserve	1,171,168	3,122,055	(2,748,672)	(529,000)	1,015,551
Total unrestricted funds	1,171,168	3,122,055	(2,748,672)	(529,000)	1,015,551
Designated funds					
Development fund	261,789	-	-	-	261,789
Potential move of premises	-	-	-	250,000	250,000
Subsidiary reduced profitability	-	-	-	279,000	279,000
Total designated funds	261,789	-	-	529,000	790,789
Dacorum CSP	7,680	-	(7,680)	-	-
TLI	3,109	-	(3,109)	-	-
Highfield	3,958	-	-	-	3,958
Total restricted funds	14,747	-	(10,789)	-	3,958
Total funds	1,447,704	3,122,055	(2,759,461)	-	1,810,298

14 B) Reserves - Charity

	At 1 April 2022 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2023 £
General Reserve	1,171,168	1,479,733	(1,106,350)	(529,000)	1,015,551
Total unrestricted funds	1,171,168	1,479,733	(1,106,350)	(529,000)	1,015,551
Designated funds					
Development fund	261,789	-	-	-	261,789
Potential move of premises	-	-	-	250,000	250,000
Subsidiary reduced profitability	-	-	-	279,000	279,000
Total designated funds	261,789	-	-	529,000	790,789
Dacorum CSP	7,680	-	(7,680)	-	-
TLI	3,109	-	(3,109)	-	-
Highfield	3,958	-	-	-	3,958
Total restricted funds	14,747	-	(10,789)	-	3,958
Total funds	1,447,704	1,479,733	(1,117,139)	-	1,810,298

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2023

14 Reserves (continued)

During the year the Trustees took the decision to designate £529,000 to two reserves. £250,000 was designated to costs of a potential move of premises in future years and £279,000 was designated against a possible downturn in the fortunes of the trading subsidiary DCVS Limited. Included in designated funds brought forward was £261,789 of development funds for the expansion and modernisation of the charity. Restricted funds are not material. The trustees are going to seek clarification of the restriction in relation to the Highfield Fund.

15 A) Analysis of net assets - Group	General	Designated	Restricted	Total
	£	£	£	£
Fixed Assets	68,506	-	-	68,506
Debtors	511,250	-	-	511,250
Cash at bank and in hand	973,723	790,789	3,958	1,768,470
Creditors: amounts falling due within one year	(537,927)	-	-	(537,927)
	<u>1,015,551</u>	<u>790,789</u>	<u>3,958</u>	<u>1,810,298</u>

15 B) Analysis of net assets - Charity	General	Designated	Restricted	Total
	£	£	£	£
Fixed Assets	62,785	-	-	62,785
Debtors	1,293,185	-	-	1,293,185
Cash at bank and in hand	59,434	790,789	3,958	854,181
Creditors: amounts falling due within one year	(399,853)	-	-	(399,853)
	<u>1,015,551</u>	<u>790,789</u>	<u>3,958</u>	<u>1,810,298</u>

16 Pension commitments

The charity operates a defined contribution scheme. Contributions payable by the charity to the fund amounted to £22,120 during this year (2022 - £21,090).

There was an outstanding contribution amount at 31 March 2023 of £724 (2022: £4,826).

The Charity was part of the Local Government Pension Scheme (Hertfordshire County Council). An actuarial valuation was prepared by Hymans Robertson LLP for the year ended 31 March 2016. This report indicated a possible pension deficit that is indeterminable and under discussion.

17 Operating lease commitments

Leases:

At the reporting end date, the company had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2023	2022
	£	£
Due within one year	1,152	4,132
Due after one year	1,056	4,760
	<u>2,208</u>	<u>8,892</u>

18 Share Capital

The company has no share capital and is limited by guarantee. Each members liability is limited to £1.

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2023

19 Related party transactions

DCVS Trading Ltd is a wholly owned subsidiary of Dacorum Council for Voluntary Service. It is a company registered in England and Wales with the same registered office.

The Charity has taken the exemption under paragraph 33 of FRS 102 Section 1A from disclosing related party transactions with wholly owned subsidiaries.

DACORUM COUNCIL FOR VOLUNTARY SERVICE

England & Wales - Charity number 288080

Accounts

ANNUAL REPORT 2022

Look what
we achieved
together





The Queen's Award
for Voluntary Service



Welcome from our Chair

COLIN GAGE

2021/2022 was an extremely difficult year for almost all sectors of society, whether it be the public, private or voluntary sectors as well as the vast majority of individuals. The pandemic and lockdowns of course all took a major toll, but the aftermath of Brexit, political upheaval at home, refugee crises in Afghanistan and elsewhere, and more recently the war in Ukraine and the resultant cost of living crisis have all added to the difficulties encountered.

Community Action Dacorum, of course, has been affected like everyone else. But with challenges there also come opportunities. Never have our services been more sorely needed and vitally necessary for the beneficiaries in whose lives we seek to make a positive difference. Meeting those challenges has required us to make changes in the way we work, look to meet new requirements of our beneficiaries and in many cases change our approach whilst still retaining our overall aim of seeking to improve the lives of all those who use our services. All our staff and volunteers responded magnificently to the task.

Our Trading subsidiary company experienced severe difficulties in the early part of the year with the lockdown causing a huge reduction in the volumes required for our interpretation and translation services. However, with the NHS, who are one of their principal customers, working hard to recover from their backlogs, the volume of interpretation jobs required increased significantly during the latter stages of the year, and are now exceeding pre pandemic levels. As a result of all these efforts the Board are delighted that we have been able to end the year in a strong financial position and we have achieved a significant surplus for the year as a whole. However, the Trustees are mindful that the past year has been unique in many respects that are unlikely to be repeated. We have therefore decided to take the opportunity to set aside a substantial part of the 2021/22 surplus into a designated development fund to be employed over the next year or so in the development of the charity's business. This should enable us to further improve our infrastructure and working practices in order to meet the challenges the next few years will inevitably bring.

The problems the whole nation is likely to face over the next few years, with the cost-of-living crisis, accelerating energy costs, double digit inflation and the continuing war in Ukraine mean that the demand for our services can almost certainly be expected to increase substantially. Whilst CAD will not be immune from the many difficulties being encountered, I am confident that based on our experience and efforts over the past 12 months we are well placed to rise to the challenge again in a positive and effective manner.

We could not have achieved any of this without the hard work of our volunteers and staff; on behalf of the trustees I would like to thank them all.



A note from our CEO

SIMON AULTON

2021 and 2022 have been incredible years for Community Action Dacorum that have seen our volunteers and staff helping Dacorum residents through Covid 19. The recurring theme for the year has been how our team stepped up to make a positive difference to the community in Dacorum through volunteer action and hard work. We continue to achieve our mission of encouraging collaboration across the sector and of leading the way to supporting people in need.



Our team were out vaccinating Dacorum at the Maxted Road and Hemel Hospital vaccination centres. Through their efforts this year, almost every single resident in Dacorum will have been helped by one or more of our volunteers. Their hard work and efforts went to demonstrate the impact we have in our community. Our volunteers facilitated many roles from the smooth running of the carparks, processing of patients, giving vaccinations, and driving nurses out to vaccinate people who were unable to get into a vaccination centre. The smooth running of the programme was thanks in part to their generous donations of time and incredible efforts to make it work.

Behind the scenes, our volunteers kept Dacorum running. Our dedicated shoppers brought food, comfort and friendship to vulnerable residents through our Store2Door service. This service paired service users with volunteers, who did their shopping and checked they were well, during lockdown periods. As demand for medical appointments increased, our drivers took people to hospital, doctors' surgeries, or vaccination appointments, extending independence for many elderly people. This continued into the Marlowes as ShopMobility opened its doors again to shoppers and gave them the independence to explore Hemel Hempstead's shopping centre.

Our Connect Dacorum team lead a Herts wide programme to repurpose IT equipment donated by local businesses for people whose health was adversely affected by digital exclusion. We link them with volunteers to help them get online, and with the support of our corporate sponsors (Tesco Mobile and EE), hundreds of people can now access online health services. The programme was a finalist in the UK Digital Leaders Awards coming runner up to the NHS App.

In August, global events brought many Afghan refugees to the Borough, then in February the war in Ukraine led to a second influx of refugees. Community Action Dacorum and its army of volunteers stepped up to welcome people and support them whilst they were here, even broadcasting a live programme from Kyiv on Radio Dacorum. We ran ESOL courses and provided activities and training for our new residents. Our team worked with refugee and host families to help them orientate to life in Hertfordshire. Our ESOL work continues to grow, working with Hong Kong British nationals returning to the UK and continue to increase our support to speakers of other languages.

Our employability programmes have grown too, with impressive outcomes for BBO participants, KickStarters, and those attending our Youth Employment Programme YEP! Our philosophy of joining together skills-based training, with volunteering to build relevant experience has helped over 80% of those who undertake our programmes into employment, education or training. Our pan European training programme Future Skills 2022 stands as a foundation for this work, providing innovative approaches to gaining soft skills that are key to success in the workplace. Our programmes reach out beyond the world of work, giving purpose to retirement though groups like the Repair Shed who use their years of experience in engineering and craftsmanship to support local charities and schools.

Overall it has been another fantastic year where we can be very proud of all that we have done at Community Action Dacorum.

A handwritten signature in blue ink that reads 'Simon'.

Meeting our charitable purpose

Community Action Dacorum makes a positive difference to the lives of people locally in the areas of:

Communities | Employment | Wellbeing

As a Council for Voluntary Service, one focus of our work is how we support community member organisations to maximise their impact and achieve their potential. We work with our members to build their capacity and provide them with the necessary support, information and services to enable them to thrive. Working through (and facilitating) partnerships with other groups and statutory colleagues across the area, we create benefits for people in Dacorum and beyond.

Average wages in Dacorum are lower than the rest of Hertfordshire, bringing less GVA into the Borough. This impacts on the aspiration of young people to earn more, our programmes work to increase this aspiration. The Dacorum Economic Recovery plan also contains themes that are intended to increase employment skills and improve GVA in the Borough. We are working alongside this plan to support those furthest from the workplace, improving their life-chances and supporting them to gain fulfilling employment. Many vulnerable individuals in Dacorum can benefit from support when starting their careers, changing direction, starting their own businesses, or retiring. Working with colleagues in other sectors, our services in the field of employment, improve people's life chances through support with soft skills, practical skills, and mentoring.

The demand for our wellbeing services peaked during the Covid19 pandemic, when our service to the community was never more needed. These were built on a portfolio of wellbeing focused initiatives that improve the quality of life for people across the Borough. We deliver this through preventative interventions that are designed to address social issues which could detrimentally impact on wellbeing. We also meet this need through the delivery of services that assist people to overcome challenges, and offer dignity and independence to those who need a little extra support.

As set out in our governing document, Community Action Dacorum objects state that the charity exists to "link the public, corporate and voluntary sectors for the benefit of the community." Specifically, these are:

To promote any charitable purposes for the benefit of the public, principally but not exclusively in the local government area of Dacorum and its environs and in particular, build the capacity of third sector organisations, providing them with the necessary support, information and services to enable them to pursue or contribute to any charitable purpose.

To promote, organise and facilitate co-operation and partnership working between third sector, statutory and other relevant bodies in the achievement of the above purposes within the area of benefit.

OUR INTENDED IMPACT

Our intent is to deliver services for the public benefit. Specifically, Community Action Dacorum aims to impact on individuals, charitable organisations and communities within Dacorum borough and beyond. Community Action Dacorum makes a difference to the lives of people in Dacorum by providing services that address social issues such as loneliness, isolation or unemployment which helps people to be active citizens within our community. This may be by direct service provision, project work or by supporting and working in partnership with, our member organisations to multiply the impact our work can have.

Our teams work across these three areas; Community | Employment | Wellbeing, to meet our charitable purpose and make a difference to lives. One example of how we meet our charitable purpose is through adult learning, where our Creative Learning team have been very active running classes in the community for the community.





The Creative Learning team work closely with Dacorum Borough Council as well as Herts County Council to offer lifelong learning to people who often struggle to access mainstream training. We work with vulnerable residents such as older learners, those with learning difficulties and those with mental health problems to ensure they have access to learning that provides opportunities for socialisation. We deliver this in partnership with organisations such as Dacorum Mencap and Age UK (Dacorum).

The team offer a wide range of classes from Digital skills to English for Speakers of Other Languages (ESOL). Our courses on Wellbeing through Art, or Mindfulness, can be accessed on-line and face to face at little to no cost for learners. This ensures we offer flexible and accessible learning opportunities to Hertfordshire residents, that positively impact on their lives both through increasing their skillsets and reducing isolation.

Thanks to the positive feedback from our courses and the success learners experience, Creative Learning has been chosen by the East of England Government Association to run ESOL classes for Afghani's, Ukrainians, Refugees and Asylum Seekers, as well as Hong Kong BNOers, enriching the lives of those less fortunate and giving them skills for integration and employability.

The impact classes have on learners has been impressive, 100% of our learners state they feel safe in our classrooms, they have all learnt new skills and 92% continue to access training from us or seek other opportunities following on from their course. One learner, Jamal said "I had such a positive experience, Phil [the trainer] was really patient and I learned a lot. I will join another course soon to meet more people like me. I didn't realise that learning could be so much fun, it was nothing like what I expected, I thought it would be more like school." It is these experiences that contribute to our success rate of 96% and our retention rate of 99% making us one of the highest performing providers in Hertfordshire.

Creative Learning has been integral to so many people within Dacorum and across Hertfordshire, allowing people to find their true ambitions and reach their goals. Our wide range of courses (from Excel to Delving Deeper into Nature), help us meet our purpose though providing training to trustees, jobseekers, and for those who are isolated and lonely. It provides a real benefit to the public, helps our charity partners to build capacity and provides many opportunities for inter-sector collaboration.



Support for Communities

Our community based support services promote volunteering in Dacorum, support charities and community groups to operate, and bring together the sector to have a common voice. Volunteering is key to the efficacy of the voluntary sector and our Volunteer Centre recruits and vets volunteers for our membership. During the pandemic, over 1000 Dacorum residents volunteered their time to support their community, in one of the biggest volunteering projects Community Action Dacorum has ever managed; supporting Dacorum's vaccination centres.

Residents like, Annie Chambers, stepped up. Annie is a volunteer for Community Action Dacorum and has been supporting the Vaccination Centre at Maxted Road.

THIS IS ANNIE'S STORY ...

"I was born in New York, USA and have lived in Aldbury for 33 years. I am semi-retired after being made redundant last year and reassessing what I do next.

"I applied to volunteer at the Vaccination Centre at the end of last year because I wanted to do something for my community. I saw the social media programme that Community Action Dacorum were promoting, looking for volunteers to help us get out of the pandemic. So, I went to the volunteering website, filled out the form, references were taken up and then I started volunteering at Maxted Road.



"I usually volunteer for an afternoon shift at the weekend and have said I will volunteer whenever I am needed. I have been a car park steward, greeting people as they arrive to the site and handing them a form to complete and assisting anyone who might need a doctor to vaccinate them in their car. I've also greeted people at the door to the main entrance, helping them fill in the form, directing them to the registration station, assisting with wheelchairs and sanitising the handrails.

"Over the years I have actively got involved in volunteering, so it felt natural to volunteer for Community Action Dacorum and the NHS now I have more time on my hands. I have really enjoyed volunteering at the Centre. I know it's a cliché, but it does make you feel good. Especially when the over 80s were visiting the centre to be vaccinated, they were so smiley and grateful. Some hadn't been out of their homes for almost a year.

"I think it is a good idea for people to volunteer, I get so much out of it. I have recommended others should do it, and from my village I have counted 19 other people who have volunteered to help with the vaccination centres in either Maxted Road or Hemel Hospital."

ANNIE'S IMPACT ...

Annie and 600+ other volunteers like her have made a difference to the lives of 263,453 people across Dacorum this year by making the whole experience of getting their vaccine as safe and friendly as possible. Penny Marshall who attended the Maxted Road Centre for her vaccine said at the time "how selfless it is that the volunteers are giving up their time on Valentine's Day to support the community. The whole Centre flows very well and with ease. Now I've had my vaccine I can start to feel that I can relax a little bit and look forward to seeing my grandchildren. I have had a grandson born during lockdown and I've only seen him a couple of times through a window. I am really impressed by how many people are so community spirited and grateful for their help". It's for people like Penny



and everyone being called to be vaccinated that we all thank Annie and her volunteer colleagues for their wonderful work.

As we come out from the pandemic and the need to support the vaccination programme, our team at the Volunteer Centre are working with this pool of volunteers to find them new opportunities with our member organisations across the Borough. It is through this work that they are creating a legacy of volunteering to take Dacorum forward over the next few years.

OUR COMMUNITY SERVICES

- **AMICI**
- **Community Transport**
- **Connect Dacorum**
- **Dacorum Volunteer Centre**
- **Language Learning through Culture & Cooking**
- **Keeping Traditions Alive**
- **Radio Dacorum**
- **Refugee Support Services**
- **SMIIM**
- **Support4Dacorum**



Support for Employment

One of our employment services Building Better Opportunities is a Hertfordshire wide partnership project that provides one-to-one mentoring and support to those jobseekers who are furthest from the workplace. By offering one-to-one support over extended periods, BBO mentors are able to support the people they work with through their whole journey from baby-steps that build confidence to gaining employment or setting up their own entrepreneurial enterprise.

During this year, the BBO mentors have been able to reduce the work they have done on telephone or video calls in favour of face to face meetings. This has helped increase the number of jobseekers they have successfully moved through the project.

SARAH'S STORY ON THE "STRIVE" PROGRAMME

Sarah is one of the 125 people Community Action Dacorum's BBO team have helped this year. She says "Joel, a Relationship Manager for the BBO programme, visited another organisation that I am involved in to talk about the project."

"To me BBO sounded amazing, almost too good to be true. I was in a place where my mental health had made me unemployed from a job that I had been in for the last 20 years. I had lost all confidence in myself and really thought I would be unemployable. I knew what I wanted to do and knew which direction I wanted to move forward in however, this seemed impossible to me.



"I was amazed to get a phone call during lockdown from Oti, a Lite Touch mentor for the BBO. She asked me about myself and explained to me about the BBO and the different ways they may be able to help me. I told Oti that my dream job would be to work with young people and to 'give back' to society. She sent me some links to do some courses, if I was interested in them. Oti said she would find me a mentor, who would work alongside me.

"I was introduced to Caroline, via a Zoom call. The last 3 months have been the most amazing! I have always had trust issues, and my confidence at this time was very low. Caroline worked alongside me and never let me down. When we said we would speak, we did. This was important to me for my mental health.

"Caroline encouraged me to get to my goal, she was there when I needed her. Having someone at my side was important to me and really helped to build my confidence. I was given so much help, support, time and guidance. As a result of all of this I applied for a job as a BBO mentor and amazingly I got it !

"Being on the BBO has been a life changing experience for me. Through this project, I have a new job that I am passionate about.—Thank you, Caroline."

BBO makes a big difference to people's lives because it allows the mentors the time to make a difference. Supported by the European Social Fund, the BBO is a success story that sadly must finish later at the end of 2022. In the meantime it has helped 1684 men and women across Hertfordshire, from different backgrounds, from the socially inactive to those who struggle with their mental health to re-join the workforce. Given the success that the project has had, with 128% of our project target for getting people into work being met already, and over 100% of our targets for education and training. It is no surprise that we are looking to continue our employability work beyond the lifetime of the current project.



OUR EMPLOYMENT PROJECTS

- Building Better Opportunities in Hertfordshire
- Digi Cookbook
- E+ Round Trip
- ESOL and training programmes
- Future Skills 2022
- Joint Venture
- Kickstarters
- School Employability Days
- Shaping Digi Classes
- Youth Employment Project!

Support for Wellbeing

SUPPORT SERVICES

These are services that support people with specific needs to live fuller lives.

STAYING CONNECTED

Staying Connected is a project we lead with our partners in Community Help Hertfordshire. The project builds on the experience of promoting Environmental and Social Governance to local businesses that we have in Connect Dacorum. Staying Connected repurposes redundant IT equipment donated by local businesses, fits them with connectivity through a 5G connection (thanks to our corporate sponsors Tesco Mobile and EE), and gifts them to Hertfordshire residents whose health is impacted by digital exclusion. We ensure that they have access to a volunteer Digital Champion who can teach them how to get the most from their new equipment and ensure that they are able to access the services they need.



One example of this is Angie, she is an older lady who was referred to the project after the death of her husband. Angie's husband was the IT "guru" of the family and, whilst Angie could do some of the basics, she never needed to use it herself and left it all to her husband.

When Covid hit, Angie realised that life would be much better if she could at least "see" loved ones on a screen. She also realised that she was in danger of losing her independence, that she would prefer to do some of her medical "stuff" online rather than joining a phone queue and listening to that "awful" music and, now that her mobility was poor, shopping on line was becoming essential. Then, after a family wedding she couldn't attend and her sisters kept on talking about all the lovely photos on Facebook, she decided enough was enough. She had two tablets and a laptop, and she didn't know much more than how to turn them on.

THE STAYING CONNECTED PROJECT

Once the referral was received by us and, at the home visit, Angie said "For me, it needs to be like going back to school. You go through the classes; you build up on knowledge. Revision is necessary". She said she needed time to learn. We reassured Angie, saying that she would have a Digital Champion with her for probably three or four sessions.

Angie has had the first session with a Digital Champion. Whilst it is early days, this is what she said:

"Kathleen is a very relaxed person, easy going and patient. She spent an hour with me and will be coming back. A very positive start has been made and I feel that after a couple more sessions, I will be able to do so much more. I am looking forward to it."

Within the last year, 177 computers were given to people who previously couldn't access digital healthcare, giving to the NHS £102,775 in computer costs and a further £24,360 in connectivity costs. Our digital champions met with 239 individuals to help get them online (either where we have given equipment, or where they already have equipment available). This equates to around £42,020 during the year. In total the project has contributed an equivalent of £170k back to the health service and the project still has a year to run.

In addition to the financial benefits, 266 computers were saved from landfill and are now being used, 16 businesses are regularly engaged with the issues of digital poverty. The team has presented to thousands of people nationally about the issues, raising awareness of both the issues and our project as a solution. Volunteers



have given over 5,200 hours to reduce the impact of digital exclusion in Hertfordshire. The project has also been nominated for national awards coming runner up to the NHS App in the UK Digital Inclusion Awards 2022.

Thanks to the Captain Tom Foundation and Hertfordshire County Council, who have funded the project so far, these individuals and communities have benefited from our work, our partnerships have grown and we have been able to promote the cause of digital exclusion widely throughout the UK.



OUR WELLBEING SERVICES

- Community Cars
- Store2Door
- Door2Store
- European Projects
- ShopMobility
- Staying Connected

Support for Wellbeing

PREVENTATIVE SERVICES

These are services that help people to keep well longer.

REPAIR SHEDS

Our Repair Sheds provide opportunities for vulnerable elderly residents to come together and chat shoulder-to-shoulder whilst doing productive work in support of Dacorum charities. Based on the UK Men's Sheds Association model, our sheds are open to all and mainly attract men over 50 to join the "Shedders". This group often suffer with loneliness and isolation, particularly where the men in question are single, because men tend to find it difficult to have meaningful emotional conversations face to face. Whilst working, the Shedders can chat away without needing to make eye contact, and so they vent frustrations or share hopes and fears with trusted friends.

In addition, our sheds are hosted by partner charities. The Shedders spend about one third of their time supporting the host charity, one third of their time on personal projects, and the remaining time building items to sell to contribute to the running of the sheds.

We currently have three sheds, with our Northchurch shed becoming occupied during this year. The Northchurch shed is now thriving and growing with new members bringing new ideas to the group.

Our other sheds, in Hemel Hempstead and Redbourn continue to be popular, with our Redbourn shed being recognised at the National Schools and Academy's Awards as a model of excellence.

Peter, a new member at the Northchurch shed is a widower. His daughter persuaded him to join the shed to make new friends and to get him out of the house. "I've been stuck in since covid", Peter said, "I go to Tesco in Tring and that's about it. It has been a lonely life since Dot died in 2019. Joining the shed has given me people to talk to. We have a laugh and make things, I don't think they're very good but they are fun to build. I really like the problem solving, looking at something that is broken and working out how to repair it."

Peter is less lonely thanks to his time at the shed and his mates listening to his worries. His daughter is less worried and can be more independent again for the first time since her mother died.





Our sheds also include a Sewing Café in Redbourn where men and women come together to repair and make items from scraps of material. Working together the Sewing Café and Repair Sheds are able to produce hundreds of items each year that are sold at local fetes and events.

Our Sheddors donate 3,200 hours per year to support Dacorum based charities. They have made 30 hedgehog houses to provide accommodation for Dacorum hedgehogs. They have recycled tonnes of scrap wood to make items of use, and repaired or repurposed 100 different items that would otherwise go to scrap. They support the environment and help families and organisations tackle the cost of living with their make do and mend approach

OUR WELLBEING SERVICES

- Active 2
- CATLID
- Combatting Loneliness through Language Learning
- Creative Learning
- Door2Store
- Daytrippers
- FENCE
- My HandsCraft
- Refugee Services
- Repair Sheds



Our Future

OUR VISION

Our vision for Community Action Dacorum is to be the local leader in the provision of high quality, good value, community services, directly and indirectly, to the people of Dacorum, addressing identified social needs in the areas of Communities, Employment, and Wellbeing.

OUR MISSION

Our mission is to make a positive difference to the lives of people in our area of operation. We support our community by working through member and partner organisations. Through the services we deliver directly, we improve life chances for those seeking employment or retirement. We also improve the quality of life for individuals by delivering wellbeing programmes.

OUR CORE VALUES AND BELIEFS

We believe that Community Organisations play a vital role in an inclusive society.

We aim to achieve this by: -

- Listening to and respecting others' ideas and aspirations;
- Giving everyone the right to equality of opportunity and the chance to make a contribution;
- Committing to quality in all that we do and emphasising throughout our activities that quality matters;
- Bringing people and organisations together to achieve more;
- Encouraging the widespread participation of volunteers in the organisation and leadership of all our Activities and Business Units;
- Working always in an ethical and responsible manner;
- Responding to the need for change in a timely and responsible way;
- Seeking to develop new initiatives which address developing social needs;
- Being an employer of choice, supporting our staff team

HOW WE WILL ACHIEVE THIS

Our strategy is made up of seven key objectives:

- Communities
- Employment
- Wellbeing
- Trading
- Finance, Funding and Governance
- Resources
- Reputation, Impact and Influence





The first three strategic objectives set in the Trustees Strategic Plan 2022—2025 set out our direction to meet our charitable objectives of Communities | Employment | Wellbeing. These strategies were developed following a review of our successes from the previous strategic plan, and the gaps we saw in providing a holistic service to vulnerable people in the Borough. We have set out our plans to work for the public benefit in Dacorum and surrounding areas over the next three years. The trustee board has been restructured in line with the seven themes and closely monitors progress in each area.

FOCUSING ON THE THREE MAJOR AREAS OF OUR CHARITABLE DELIVERY

Communities remain at the centre of our strategy, over the coming years we will get to know our community even better, building our relationships to understand the residents of Dacorum and be able to be an independent voice for those hardest to hear. Our work will be impactful and facilitate community groups to grow and be stronger, through an increasing range of offers and the development of our community services; these include Radio Dacorum and Connect Dacorum, as well as S4D and the Volunteer Centre. We will aim to forge strong partnerships across the sector to work collaboratively to a common goal.

EMPLOYMENT AND ASPIRATION

Employment is a perennial issue in Dacorum. Young people need to be inspired to aspire to work. We will work with voluntary, statutory and business partners to offer holistic support to both those who need support in achieving their ambitions and those seeking employment. By delivering training, and offering opportunities to learn through intergenerational experiences we will support people seeking their first job, those who wish to upskill or reskill, and those leaving the workforce to begin a purposeful retirement. Through our ESOL courses and language services, we will break down barriers to employment and build our local workforce.

WELLBEING

Support is at the heart of our volunteering offer, we will continue to work in strong partnerships to leverage the benefits of the voluntary sector to strengthen the wellbeing of Dacorum's community. Building on our existing range of services, we will encourage independence and develop confidence for vulnerable residents. Through this work we will continue to contribute to the health and wellbeing of Dacorum and beyond.



Our year in numbers



PAST

Financially the charity has been sailing against a head-wind since 2020. Brexit signalled the beginning of the end for our European projects which had provided above 20% of our charity income. The COVID emergency hit three of our income-earning activities – Shopmobility, Community Transport and our

Translating and Interpreting business because demand dropped. With our costs being largely fixed and our income reduced the financial situation looked less than ideal. The recovery from COVID was uncertain in its timing and early in 2021 a second shutdown seemed a possibility. We set a conservative budget for 2021-22 and controlled our spending very carefully. The CAD team found new needs in the community which also brought in additional funding, and we set about a profit improvement programme in our Trading subsidiary.

PRESENT

“All of this effort bore fruit in 2021-22 when activity returned almost to normal and CAD experienced financially one of the best years for a long time. This enabled us to pay our way, set aside funds for future development projects and strengthen our reserves. “It was bright dawn after a long dark night.

FUTURE

Economic uncertainties, which may affect both our costs and our funding are at an above average level so to reflect this the Charity has retained reserves above the minimum required by the Charity’s Reserves policy. In addition the Board has set aside £260,000 in a Designated Reserve, to fund a number of future development projects which will enhance the Charity’s capability and efficiency over the next two or three years. 2022-2023 is not expected to be as financially spectacular as 2021-2022, however we do expect the charity to be able to fund its current costs from its current income be able to replace capital assets as necessary. It is appropriate to thank our funders for their support and to assure them that every penny that they put into CAD by way of Grants or Contracts is spent carefully for the benefit of the people of Dacorum.

CHRIS DOVE

Focus on Vaccination Volunteers

THE ROLL OUT IN NUMBERS

1050
Volunteers came forward

600
Volunteers helped with vaccinations

12634
Volunteers Shifts Done

50536
Volunteers Hours Donated

27,052
Dacorum Residents Vaccinated at Maxt

136,401
Dacorum Residents Vaccinated at Heme Hospital

6,110
Miles Driven, taking Nurses to vaccinate people in their home

35
Volunteers Deliver Vaccines to medica centres

Focus on COMMUNITY TRANSPORT

A YEAR IN NUMBERS

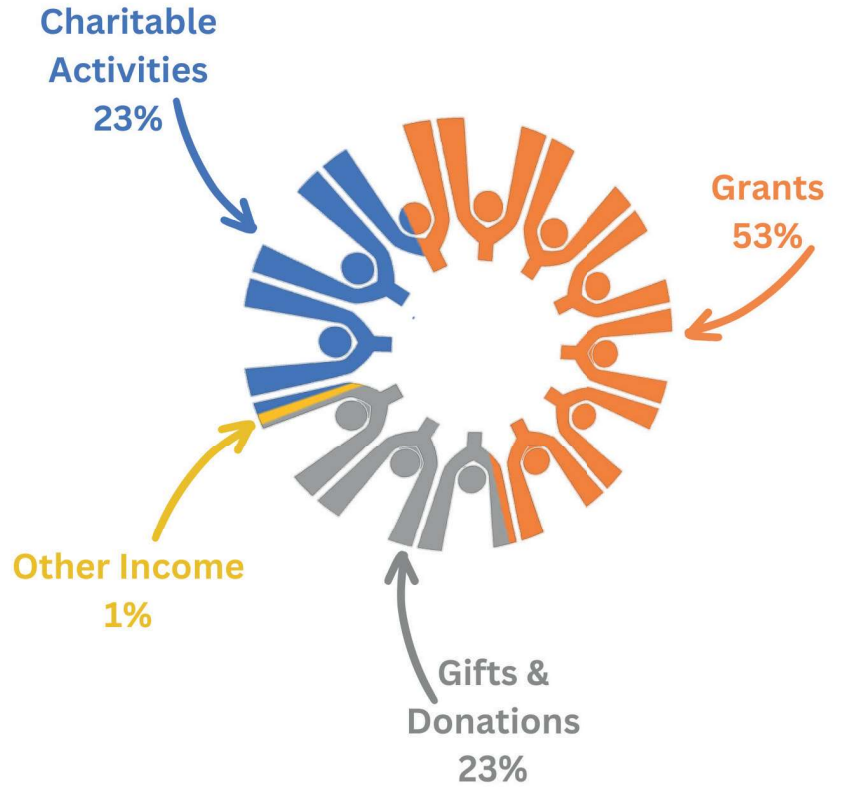
8472
Total Passengers Carried

3197
Total Bookings

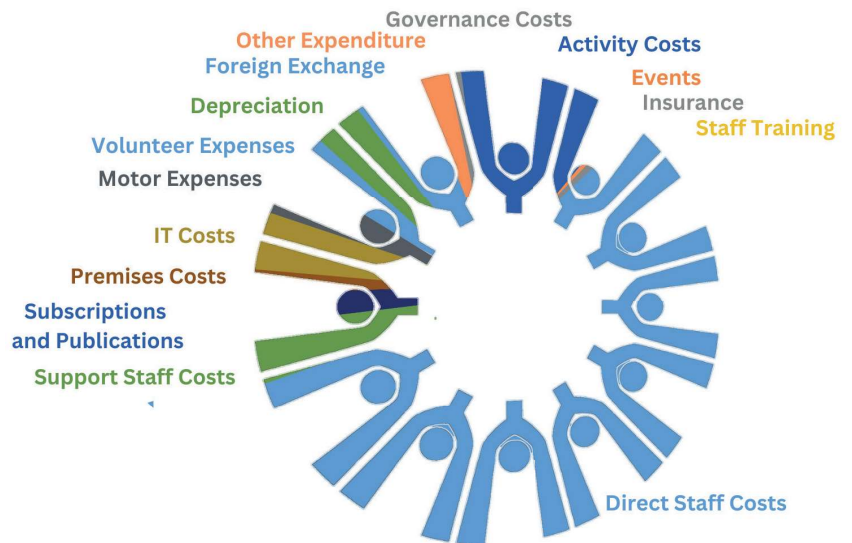
6280
Return Journeys

826
Total Social and Domestic/Well-Being Journeys

WHERE THE MONEY COMES FROM



HOW WE SPEND OUR MONEY



Finances

FINANCIAL REVIEW

The parent charity had incoming resources of £1,684,909 and expenditure of £1,159,477 for the year giving rise to a surplus of £525,452. At the year end the charity had total reserves of £1,447,704 comprising of £14,747 of restricted funds, £261,789 of designated funds and £1,171,168 of unrestricted general funds

RESERVES POLICY

The Charity holds reserves to provide financial resilience as recommended by the Charities Commission. The Board has examined the charity's requirements for reserves in light of the main risks to the organisation. It has established the policy that the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be a minimum of 26 weeks of resources expended. At this level, which was reviewed during the year, the Trustees feel that they would be able to continue the current activities of the charity in the event of a significant drop in funding. Trustees are aware that with the loss of Erasmus and ESF funding following the UK's withdrawal from the European Union, and increasing inflationary costs due to the war in Ukraine, recourses may be needed to support the delivery and are therefore currently holding reserves above the minimum of 26 weeks. In addition designated funds are held in reserve for future projects to develop the Charity.

FUNDS HELD ON BEHALF OF OTHERS

As a part of our role as a CVS, Community Action Dacorum operates a payroll service for our members. As part of this service Community Action Dacorum holds funds on behalf of our member organisations, which are used to pay salaries on a monthly basis. As of 31st March 2022, the charity held £119,822 (2021: £125,185) on behalf of our payroll service users. In addition, we hold around €100,000 for European partner organisations who co-deliver Erasmus+ projects with us. These are held as a specific account in the Community Action Dacorum balance sheet and reported in Note 14.



STATEMENT OF RESPONSIBILITIES OF THE TRUSTEES

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial period that give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently; Comply with applicable accounting standards, including FRS102, subject to any material departures disclosed and explained in the financial statements;
- State whether a Statement of Recommended Practice (SORP) applies and has been followed, subject to any material departures which are explained in the financial statements
- Make judgements and estimates that are reasonable and prudent;
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006.

They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

IN SO FAR AS THE TRUSTEES ARE AWARE:

There is no relevant audit information of which the charitable company's auditor is unaware; and the trustees have taken all the steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information. The Trustees' Annual Report is approved by the trustees of the Charity. The Strategic Report, which forms part of the Annual Report, is approved by the trustees in their capacity as directors in company law of the Charity.

Signed on behalf of the Trustees on 19th October 2022



COLIN GAGE
CHAIRMAN



DCVS (Trading) Ltd

DCVS (Trading) Ltd is a wholly owned subsidiary company within the group. The core service we deliver through this subsidiary is our interpretation and translation business HITS. HITS (Hertfordshire Interpretation and Translation Service) provides DPSI qualified interpreters to public sector, voluntary sector, and business based clients all across England and Wales. The majority of our clients are hospitals and councils in the East of England, Southern England and London.

HITS provides our customers with Quality, Performance, Reliability and Security providing reassurance that their interpretation and translation needs are accurate and unbiased. Through our network of interpreters we provide over 200 different languages and dialects to our clients on a contract or ad hoc basis. Where **HITS** differs is in that all of our profits are used to support the charity and so money spent with **HITS** not only provides a top-quality service for patients and families, but also funds preventative programmes aimed at reducing the need for medical intervention.

Our dedicated booking team ensure we provide a bespoke service to our customers, matching the most appropriate interpreter to the client and recommending the most cost effective way to interact, be that face-to-face, phone or via video link. The team have expertise in ensuring that the individuals' needs are prioritised and can offer support and advise when booking. They also monitor and support bookings

placed through our online portal to ensure that costs are kept to a minimum whilst maintaining the highest quality.

Our award winning DPSI (Diploma in Public Service Interpreting) and Safe to Practice interpretation courses offer a way into interpreting for those who wish to start a new career. Through this training route, **HITS** is able to select the best students to join our team and ensure the highest quality interpreters are available to our clients and ensure we provide a service they can trust. This year our training was recognised by the DWP as a way into employment and so more students have come through our training team than in previous years, supporting the

delivery of our charitable aims in the area of employment.

HITS are ISO9001 and ISO27001 certified, ensuring the security of our client's data. Our interpreters are all fully vetted and offered continuous personal development opportunities to ensure their knowledge of interpreting, safeguarding, and data security remain current. With a fulfilment rate of over 97% successful appointments, HITS continues to offer our customers a high quality, reliable service at an affordable price.





To access interpretation services call us on **01442 867212** or email **interpreting@communityactiondacorum.org.uk** 24 hours a day seven days a week

During the year DCVS Trading was developed and continues to contribute to the overall delivery of Community Action Dacorum's charitable activities. Currently our commercial services for interpretation and translation are provided through this trading subsidiary, which is available for other income generating activities in the future. The details are reported in the separate accounts for the trading company and the profits of £379,259 are reported as a Gift Aid donation in the charity's accounts to the parent charity in its individual accounts.



The legal bit

LEGAL AND ADMINISTRATIVE INFORMATION

NAME OF CHARITABLE COMPANY:
Dacorum Council for Voluntary Service
(Community Action Dacorum)

COMPANY LIMITED BY GUARANTEE NUMBER: 01745852
CHARITY COMMISSION NUMBER: 288080

TRUSTEES (NON-EXECUTIVE DIRECTORS)

Colin Gage (Chair)
Glenda Ferneyhough (Vice Chair, resigned 21 July 2021)
Doug Root (Vice Chair)
Chris Dove (Hon. Treasurer)
John Birnie
Margaret Griffiths (Appointed 02 December 2021)
Ian Laidlaw-Dickson
Pushpa Kalu
Tina Howard (Vice Chair)
Richard Roberts
Roger Taylor
Helen Young (Appointed 02 December 2021)

Trustees are inducted and have opportunities for ongoing training on a regular basis both individually and as a group.



SENIOR STAFF MEMBERS

To whom day-to-day management of the charitable company is delegated by the trustees

Simon Aulton Chief Executive Officer
Helen Mutio Deputy Chief Executive

PRINCIPAL ADVISERS

BANKERS

Metro Bank
56-58 Marlow Centre
Hemel Hempstead
Hertfordshire
HP1 1DX

Barclays Bank
11 Bank Court
Hemel Hempstead
Hertfordshire
HP1 1BX

The Cooperative Bank
3/7 Market Street
Watford
Hertfordshire
WD18 0PB

Santander Bank
160 The Marlowes
Hemel Hempstead
Hertfordshire
HP1 1BB

AUDITORS

Moore Kingston Smith LLPk
4 Victoria Square
St Albans
Hertfordshire
AL1 3TF

SOLICITORS

SA Law
Gladstone Place
36-38 Upper Marlborough Road
St Albans
Hertfordshire
AL1 3UU

ACCOUNTANTS

LB Group
Swift House
Ground Floor
18 Hoffmanns Way
Chelmsford
CM1 1GU

BACKGROUND

Dacorum Council for Voluntary Service is a charitable company, limited by guarantee, originally incorporated on 8 December 1976 with its activities taken over by the company on 1 October 1983, and registered with the Charity Commission on 1 October 1983. In addition to the legal name the charity has as a working name Community Action Dacorum, which is primarily used in promoting the work and activities of the organisation.

We are a registered non-profit company limited by guarantee and governed by a memorandum of association and articles of association which date back to 11th August 1983. The charity is controlled solely by its members, who elect its trustees and whose members make up the board of directors. Trustees are appointed for an initial term of three years and can stand for re-election at the Annual General Meeting. The Trustees elect from their membership the positions of Chair, two Vice Chairs and Honorary Treasurer. All trustees are volunteers and receive no payments. Trustees are elected to the executive board which meets eight times per year, alternating between general business (including risk management / mitigation) and financial review. The risk register is reviewed annually. Sub-committees monitor progress against our strategic objectives and report in to the executive committee meetings four times per year.

Our CEO is responsible for operations reporting to the board four times per year. The CEO manages the management team who in turn manage staff, interns and volunteers. The trustees set the salaries of key management personnel and oversee the allocation of pay increases for all personnel. Community Action Dacorum has an Equal Opportunity Policy which is applicable both internally to all staff, volunteers, the board and externally. We also have a Safeguarding Policy, a Modern Slavery Policy, a User Engagement Policy, a Data Management Policy, and a Volunteering Policy. We have an employee handbook and a Finance Management Policy.

The charity adheres to the guidelines laid down in The Charity Code and follows the principles that are in that document.

The charity has a wholly owned subsidiary trading company, "DCVS Trading Ltd.", which includes Hertfordshire Interpretation and Translation Service (HITS). This trading company was formed prior to the financial year ending 31st March 2019. DCVS Trading Ltd., is a company limited by shares. It is controlled by a board of five directors brought together from the local community, including three directors who are trustees of the charity. The board meets 6 times per year to make decisions and receive the report of the Chief Executive Officer. The CEO is responsible for the operations and line manages the DCVS Trading Ltd. management team, who in turn line manage staff and contractors. All profits from the trading company are transferred under the terms of a deed of covenant by GiftAid donation to Community Action Dacorum.

WE ARE GRATEFUL TO OUR MANY SPONSORS AND SUPPORTERS some of whom are listed here:

Capt. Tom Fund
Dacorum Borough Council
Department for Work and Pensions
European Social Fund
European Union—Erasmus Fund
Hertfordshire Community Foundation
Hertfordshire County Council
Hertfordshire Interpreting and Translation Services
The National Lottery
Hertfordshire County Councillors Locality Budget
Herts Valleys CCG
NHS Charities Together

Full details about the charity's legal and regulatory status can be found at the Charity Commission's website.





REGISTERED OFFICE

Community Action Dacorum
48 High Street
Hemel Hempstead, Hertfordshire, HP1 3AF

OFFICE LINE 01442 253935

reception@communityactiondacorum.org.uk
<http://www.communityactiondacorum.org>

Community Action Dacorum

(Working Name for: Dacorum Council for Voluntary Service)

Annual Report and Consolidated Financial Statements

For the year ended 31 March 2022

A non - profit company limited by guarantee
Company number: 01745852 (England & Wales)
Charity number: 288080

Dacorum Council For Voluntary Service

Independent Auditor's Report to the Trustees of Dacorum Council for Voluntary Service

Opinion

We have audited the financial statements of Dacorum Council For Voluntary Service ('the company') for the year ended 31 March 2022 which comprise the consolidate and parent Statement of Financial Activities, the consolidate and parent Balance Sheet, the consolidate Cash Flow Statement, and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 'The Financial Reporting Standard Applicable in the UK and Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs(UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the audit of financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' annual report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' annual report have been prepared in accordance with applicable legal requirements.

Dacorum Council For Voluntary Service

Independent Auditor's Report to the Trustees of Dacorum Council for Voluntary Service

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' annual report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 10, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below.

Explanation as to what extent the audit was considered capable of detecting irregularities, including fraud

The objectives of our audit in respect of fraud, are; to identify and assess the risks of material misstatement of the financial statements due to fraud; to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatement due to fraud, through designing and implementing appropriate responses to those assessed risks; and to respond appropriately to instances of fraud or suspected fraud identified during the audit. However, the primary responsibility for the prevention and detection of fraud rests with both management and those charged with governance of the charitable company.

Our approach was as follows:

- We obtained an understanding of the legal and regulatory requirements applicable to the charitable company and considered that the most significant are the Companies Act 2006, the Charities Act 2011, the Charity SORP, and UK financial reporting standards as issued by the Financial Reporting Council.
- We obtained an understanding of how the charitable company complies with these requirements by discussions with management and those charged with governance.
- We assessed the risk of material misstatement of the financial statements, including the risk of material misstatement due to fraud and how it might occur, by holding discussions with management and those charged with governance.

Dacorum Council For Voluntary Service

Independent Auditor's Report to the Trustees of Dacorum Council for Voluntary Service

- We inquired of management and those charged with governance as to any known instances of non-compliance or suspected non-compliance with laws and regulations.
- Based on this understanding, we designed specific appropriate audit procedures to identify instances of non-compliance with laws and regulations. This included making enquiries of management and those charged with governance and obtaining additional corroborative evidence as required.

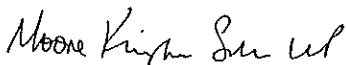
As part of an audit in accordance with ISAs (UK) we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purposes of expressing an opinion on the effectiveness of the charitable company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charitable company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charitable company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to any party other than the charitable company and charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Silvia Vitiello
Senior Statutory Auditor
For and on behalf of Moore Kingston Smith LLP, Statutory Auditor

4 Victoria Square
St Albans
Hertfordshire
AL1 3TF

Date: 1.12.2022

Dacorum Council For Voluntary Service

Consolidated Statement of Financial Activities
For the year ended 31 March 2022

	Note	2022			2021			Total Funds £	
		Unrestricted Funds General £	Designated Funds £	Restricted Funds £	Unrestricted Funds General £	Designated Funds £	Restricted Funds £		
INCOME AND ENDOWMENTS:									
Donations and legacies	2	900,444	-	-	900,444	564,933	-	-	564,933
Other trading activities		5,679	-	-	5,679	853	-	-	853
Income from investments	3	112	-	-	112	166	-	-	166
		<u>906,235</u>	<u>-</u>	<u>-</u>	<u>906,235</u>	<u>565,952</u>	<u>-</u>	<u>-</u>	<u>565,952</u>
Income from charitable activities	4	2,091,645	-	-	2,091,645	1,473,424	-	-	1,473,424
		<u>2,091,645</u>	<u>-</u>	<u>-</u>	<u>2,091,645</u>	<u>1,473,424</u>	<u>-</u>	<u>-</u>	<u>1,473,424</u>
Total Income and Endowments		<u>2,997,880</u>	<u>-</u>	<u>-</u>	<u>2,997,880</u>	<u>2,039,376</u>	<u>-</u>	<u>-</u>	<u>2,039,376</u>
EXPENDITURE:									
Expenditure on charitable activities	5	2,472,448	-	-	2,472,448	1,854,387	-	-	1,854,387
Total Expenditure		<u>2,472,448</u>	<u>-</u>	<u>-</u>	<u>2,472,448</u>	<u>1,854,387</u>	<u>-</u>	<u>-</u>	<u>1,854,387</u>
Net (Expenditure)/Income before other recognised gains and losses	8	525,432	-	-	525,432	184,989	-	-	184,989
Transfers	14	(261,789)	261,789	-	-	-	-	-	-
Net (Expenditure)/ income after transfers between funds		<u>263,643</u>	<u>261,789</u>	<u>-</u>	<u>525,432</u>	<u>184,989</u>	<u>-</u>	<u>-</u>	<u>184,989</u>
Reconciliation of Funds									
Balance brought forward at 1st April 2021		907,525	-	14,747	922,272	722,536	-	14,747	737,283
Balance carried forward at 31st March 2022	14	<u>1,171,168</u>	<u>261,789</u>	<u>14,747</u>	<u>1,447,704</u>	<u>907,525</u>	<u>-</u>	<u>14,747</u>	<u>922,272</u>

The statement of financial activities includes all gains and losses recognised in the year and all income and expenditure derive from continuing activities.

The notes on pages 12 to 23 form part of these financial statements.

Dacorum Council For Voluntary Service

Statement of Financial Activities
For the year ended 31 March 2022

	Note	2022			Total Funds £	2021			Total Funds £
		Unrestricted Funds General £	Designated Funds £	Restricted Funds £		Unrestricted Funds General £	Designated Funds £	Restricted Funds £	
INCOME AND ENDOWMENTS:									
Donations and legacies	2	1,279,703	-	-	1,279,703	740,477	-	-	740,477
Other trading activities		9,715	-	-	9,715	854	-	-	854
Income from investments	3	70	-	-	70	166	-	-	166
		<u>1,289,488</u>	<u>-</u>	<u>-</u>	<u>1,289,488</u>	<u>741,497</u>	<u>-</u>	<u>-</u>	<u>741,497</u>
Income from charitable activities	4	395,422	-	-	395,422	405,432	-	-	405,432
		<u>395,422</u>	<u>-</u>	<u>-</u>	<u>395,422</u>	<u>405,432</u>	<u>-</u>	<u>-</u>	<u>405,432</u>
Total Income and Endowments		<u>1,684,909</u>	<u>-</u>	<u>-</u>	<u>1,684,909</u>	<u>1,146,929</u>	<u>-</u>	<u>-</u>	<u>1,146,929</u>
EXPENDITURE:									
Expenditure on charitable activities	5	1,159,477	-	-	1,159,477	961,940	-	3,000	964,940
Total Expenditure		<u>1,159,477</u>	<u>-</u>	<u>-</u>	<u>1,159,477</u>	<u>961,940</u>	<u>-</u>	<u>3,000</u>	<u>964,940</u>
Net (Expenditure)/income before other recognised gains and losses	8	525,432	-	-	525,432	184,989	-	(3,000)	181,989
Transfers	14	(261,789)	261,789	-	-	-	-	-	-
Net (Expenditure)/ income after transfers between funds		<u>263,643</u>	<u>261,789</u>	<u>-</u>	<u>525,432</u>	<u>184,989</u>	<u>-</u>	<u>(3,000)</u>	<u>181,989</u>
Reconciliation of Funds									
Balance brought forward at 1st April 2022		907,525	-	14,747	922,272	722,536	-	17,747	740,283
Balance carried forward at 31st March 2022	14	<u>1,171,168</u>	<u>261,789</u>	<u>14,747</u>	<u>1,447,704</u>	<u>907,525</u>	<u>-</u>	<u>14,747</u>	<u>922,272</u>

The statement of financial activities includes all gains and losses recognised in the year and all income and expenditure derive from continuing activities.

The notes on pages 12 to 23 form part of these financial statements.

Dacorum Council For Voluntary Service

Consolidated Balance Sheet

For the year ended 31 March 2022

	Notes	2022		2021	
		£	£	£	£
Fixed assets:					
Tangible assets	9		<u>109,164</u>		<u>115,188</u>
Total fixed assets			<u>109,164</u>		<u>115,188</u>
Current assets:					
Debtors	12	415,518		425,373	
Cash at bank and in hand		<u>1,646,065</u>		<u>1,526,266</u>	
Total current assets		<u>2,061,583</u>		<u>1,951,639</u>	
Liabilities:					
Creditors: Amounts falling due within one year	13	<u>(723,042)</u>		<u>(1,144,555)</u>	
Net current assets			<u>1,338,540</u>		<u>807,084</u>
Total assets less current liabilities			<u><u>1,447,704</u></u>		<u><u>922,272</u></u>
The funds of the charity:					
Restricted funds	14		14,747		14,747
Designated funds	14		261,789		-
Unrestricted funds					
General funds	14		<u>1,171,168</u>		<u>907,525</u>
Total funds			<u><u>1,447,704</u></u>		<u><u>922,272</u></u>

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006, relating to small companies.

These financial statements were approved by the members of the Board of Trustees on 22nd November 2022 and signed on their behalf by:



Mr Colin Gage
Signed on behalf of the Board of Trustees

Charity number: 288080

Company number: 01745852 (England & Wales)

The notes on pages 12 to 23 form part of these financial statements.

Dacorum Council For Voluntary Service

Balance Sheet

For the year ended 31 March 2022

	Notes	2022		2021	
		£	£	£	£
Fixed assets:					
Tangible assets	9		102,785		110,363
Investments	11		<u>1</u>		<u>1</u>
Total fixed assets			<u>102,786</u>		<u>110,364</u>
Current assets:					
Debtors	12	1,037,759		597,716	
Cash at bank and in hand		909,509		1,157,796	
Total current assets		<u>1,947,268</u>		<u>1,755,512</u>	
Liabilities:					
Creditors: Amounts falling due within one year	13	<u>(602,350)</u>		<u>(943,604)</u>	
Net current assets			<u>1,344,918</u>		<u>811,908</u>
Total assets less current liabilities			<u>1,447,704</u>		<u>922,272</u>
The funds of the charity:					
Restricted funds	14		14,747		14,747
Designated funds	14		261,789		-
Unrestricted funds					
General funds	14		<u>1,171,168</u>		<u>907,525</u>
Total funds			<u>1,447,704</u>		<u>922,272</u>

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006, relating to small companies.

These financial statements were approved by the members of the Board of Trustees on 22nd November 2022 and signed on their behalf by:



Mr Colin Gage
Signed on behalf of the Board of Trustees

Charity number: 288080
Company number: 01745852 (England & Wales)

The notes on pages 12 to 23 form part of these financial statements.

Dacorum Council For Voluntary Service

Consolidated Statement of Cash Flows For the year ended 31 March 2022

	Notes	2022 £	2021 £
Cash flows from operating activities:			
Net cash provided by operating activities	1	144,094	744,152
Cash flows from investing activities:			
Interest received		111	166
Purchase of property, plant and equipment		(24,405)	(12,316)
Sale of investment properties		-	-
Net cash used in investing activities		<u>(24,294)</u>	<u>(12,150)</u>
Change in cash and cash equivalents in the reporting period		119,798	732,002
Cash and cash equivalents at the beginning of the reporting period		1,526,267	794,265
Cash and cash equivalents at the end of the reporting period		<u><u>1,646,065</u></u>	<u><u>1,526,267</u></u>

Dacorum Council For Voluntary Service

Notes to the Consolidated Cash Flow Statement
For the year ended 31 March 2022

1 Reconciliation of net income to net cash flow from operating activities

	2022 £	2021 £
Net income for the reporting period	525,432	184,989
Adjustments for:		
Depreciation charges	30,429	34,363
Interest received	(112)	(166)
Decrease in debtors	9,855	190,579
Increase in creditors	(421,513)	334,386
Net cash provided by operating activities	<u>144,094</u>	<u>744,152</u>

2 Analysis of cash and cash equivalents

Cash in hand	1,646,065	1,526,266
Total cash and cash equivalents	<u>1,646,065</u>	<u>1,526,266</u>

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2022

1 Accounting policies

Basis of preparation of the Financial Statements

The financial statements have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and with the Companies Act 2006, The Charities Act 2011 and follows the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland ('the SORP'). The financial statements have been prepared on the historical basis except for the modification to a fair value basis for certain financial instruments as specified in the accounting policies below.

Going concern

In light of the on-going Covid-19 pandemic, the trustees have assessed whether the use of going concern is appropriate and have considered possible events or conditions that might cast significant doubt on the ability of the charitable company to continue as a going concern. The trustees have made this assessment for a period of at least one year from the date of the approval of these financial statements. In particular, the trustees have considered the charitable company's forecasts and projections and have taken account of pressures on fee income. After making enquiries, the trustees have concluded that there is a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. The charitable company therefore continues to adopt the going concern basis in preparing its financial statements.

Basis of consolidation

The results of DCVS Trading Limited have been consolidated on a line by line basis. The results for the subsidiary are disclosed in note 11.

Significant judgements and estimates

No items in these financial statements include significant judgements and estimates that management has made in the process of applying these accounting policies or that have a significant risk of causing material adjustment to the book value of assets and liabilities within the next financial year.

Incoming resources

Grants are recognised as income over the period to which they relate. Any grant funding received in advance is recognised as deferred income on the balance sheet.

All other incoming resources are recognised when the charity is entitled to the income, there is certainty of receipt and the monetary value can be measured with reasonable accuracy.

Resources expended and the basis of allocation of costs

Expenditure is accounted for on an accruals basis. Overheads and other costs not directly attributable to particular projects are apportioned to the relevant funds on the basis of management estimates of the amount attributable to that activity in the year, either by reference to staff, time or space occupied, as

Costs relating to a particular activity are allocated directly and others are apportioned on an appropriate staff basis. All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designated to reflect the use of the resources.

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2022

1 Accounting policies (continued)

Fixed assets

Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less estimated residual value, over the expected useful life on the following basis:

Motor vehicles	- 8 years Straight Line
Office fixture and fittings	- 20% Reducing Balance
Computer equipment	- 3 years Straight Line
Lease premium	- 7 years Straight Line

Investments

Interests in subsidiaries are initially measured at cost and subsequently measured at cost less any accumulated impairment losses. The investments are assessed for impairment at each reporting date and any impairment losses or reversals are recognised immediately in profit or loss.

A subsidiary is an entity controlled by the charitable company. Control is the power to govern the financial and operating policies of the entity so as to obtain benefits from its activities.

Financial assets

Basic financial assets, which include trade and other receivables and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method, unless arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest.

Financial liabilities

Basic financial liabilities are initially measured at transaction price.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for a particular purpose.

Designated funds are reserves which have been earmarked for particular uses by the trustees.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

The charitable company is also part of the Local Government Pension Scheme (Herfordshire County Council). See note 16 for the details

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2022

1 Accounting policies (continued)

Foreign currency translation

Monetary assets and liabilities denominated in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are recorded at the rate at the date of the transaction. All differences are taken to the Statement of Financial Activities.

2.1 Donations and legacies

	Group	
	2022	2021
	£	£
Gifts and donations	2,358	1,025
Sponsorship	2,851	6,321
Affiliation fees	435	1,884
Grants	894,800	555,703
	<u>900,444</u>	<u>564,933</u>

Grants received, included in the above, are as follows:

	Group	
	2,022	2021
	£	£
Dacorum Borough Council	46,851	54,950
Hertfordshire County Council	337,511	245,250
Job Retention Scheme	-	77,793
Other Grants	510,438	177,710
	<u>894,800</u>	<u>555,703</u>

There was no restricted income during the current or prior year.

2.2 Donations and legacies

	Charity	
	2022	2021
	£	£
Gifts and donations	381,618	176,569
Sponsorship	2,850	6,321
Affiliation fees	435	1,884
Grants	894,800	555,703
	<u>1,279,703</u>	<u>740,477</u>

Grants received, included in the above, are as follows:

	Charity	
	2,022	2021
	£	£
Dacorum Borough Council	46,851	54,950
Hertfordshire County Council	337,511	245,250
Job Retention Scheme	-	77,793
Other Grants	510,438	177,710
	<u>894,800</u>	<u>555,703</u>

There was no restricted income during the current or prior year.

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2022

3.1 Investments

	Group	
	2022 £	2021 £
Bank interest	<u>112</u>	<u>166</u>

There was no restricted investment income in the current or prior year.

3.2 Investments

	Charity	
	2022 £	2021 £
Bank interest	<u>70</u>	<u>166</u>

There was no restricted investment income in the current or prior year.

4.1 Income from charitable activities

	Group	
	2022 £	2021 £
Management fees	12,925	12,252
Contract income	1,905,716	1,339,419
Rent receivable	3,700	3,900
Earned income	158,846	117,483
Other income	10,458	370
	<u>2,091,645</u>	<u>1,473,424</u>

There was no restricted income from charitable activities in the current or prior year.

4.2 Income from charitable activities

	Charity	
	2022 £	2021 £
Management fees	60,925	60,252
Contract income	215,853	253,387
Rent receivable	3,700	3,900
Earned income	108,521	87,523
Other income	6,424	370
	<u>395,422</u>	<u>405,432</u>

There was no restricted income from charitable activities in the current or prior year.

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2022

5.1 Expenditure on charitable activities	Group	
	2022 £	2021 £
Costs directly related to activities		
Activity costs	168,268	95,906
Advertising and publicity	3,826	549
Communication costs	20,592	16,786
Computer costs	63,065	47,428
Office expenses	7,306	4,660
Events	930	-
Bad debts	-	1,484
Insurance	10,756	10,686
Staff conference and training	2,676	-
Direct staff costs (note 7)	1,263,851	1,099,624
Subscriptions and publications	4,389	4,660
Translation / interpreting	612,232	348,216
Premises costs	32,335	23,579
Motor expenses	30,004	10,494
Volunteer expenses	30,232	13,134
Depreciation	22,032	21,489
Sundry	12,260	10,082
Foreign exchange (gain)/loss	14,760	9
	<u>2,299,514</u>	<u>1,708,787</u>
Other		
Advertising and publicity	322	50
Staff costs (note 7)	106,305	99,490
Communication costs	1,732	1,519
Computer costs	5,305	4,291
Office expenses	615	422
Governance costs (note 6)	45,441	22,811
Depreciation	8,397	12,874
Sundry	1,031	912
Bank charges	3,786	3,232
	<u>172,934</u>	<u>145,600</u>

Support costs are allocated on a basis of time spent as determined by staff time allocation.

There was no restricted expenditure on charitable activities in the current or prior year.

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2022

5.2 Expenditure on charitable activities	Charity	
	2022 £	2021 £
Costs directly related to activities		
Activity costs	139,852	78,385
Advertising and publicity	2,765	65
Communication costs	10,676	7,277
Computer costs	36,488	21,665
Office expenses	4,991	2,936
Events	930	-
Bad debts	-	1,484
Insurance	10,756	10,686
Staff conference and training	2,676	-
Direct staff costs (note 7)	672,599	648,917
Subscriptions and publications	2,448	2,325
Premises costs	32,335	21,937
Motor expenses	30,004	10,494
Volunteer expenses	30,200	13,134
Depreciation	22,032	21,489
Sundry	8,229	6,328
Foreign exchange (gain)/loss	14,760	9
	<u>1,021,741</u>	<u>847,131</u>
Other		
Advertising and publicity	1,383	35
Staff costs (note 7)	56,574	58,711
Communication costs	5,338	3,950
Computer costs	18,244	11,761
Office expenses	2,495	1,594
Governance costs (note 6)	39,013	22,773
Depreciation	7,121	9,293
Sundry	4,118	3,435
Bank charges	3,450	3,257
	<u>137,736</u>	<u>114,809</u>

Support costs are allocated on a basis of time spent as determined by staff time allocation.

There was no restricted expenditure on charitable activities in the current or prior year.

6.1 Governance costs	Group	
	2022 £	2021 £
Auditors' remuneration	17,500	16,812
Professional fees	27,941	13,551
	<u>45,441</u>	<u>30,363</u>

There were no restricted governance costs in the year.

6.2 Governance costs	Charity	
	2022 £	2021 £
Auditors' remuneration	11,112	16,812
Professional fees	27,901	5,986
	<u>39,013</u>	<u>22,798</u>

There were no restricted governance costs in the year.

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2022

7.1 Staff costs - Group	2022 £	2021 £
Wages and salaries	1,280,041	1,125,502
Social security costs	69,024	58,084
Other pension costs	21,091	15,528
	<u>1,370,156</u>	<u>1,199,114</u>

Included in staff costs above are costs in relation to contracted workers engaged via workers' agreements for translation and adult learning services. These workers are not employees of the charity.

Number of employees - Group

The average number of employees including workers during the year was:	2022	2021
Management	10	12
Administration	8	7
Activity	214	210
	<u>232</u>	<u>229</u>

7.2 Staff costs - Charity

	2022 £	2021 £
Wages and salaries	679,438	670,035
Social security costs	35,343	35,101
Other pension costs	14,392	2,492
	<u>729,173</u>	<u>707,628</u>

Number of employees - Charity

The average number of employees during the year was:	2022	2021
Management	10	12
Administration	8	7
Activity	36	35
	<u>54</u>	<u>54</u>

Key management personnel include the Chief Executive Officer, Deputy Chief Executive Officer, and the Chief Financial Officer. The total employee benefits of the Group and Charity's key management personnel were £117,708 (2021: £118,616).

No trustees received any remuneration or were reimbursed for any expenses in the current or prior year.

8.1 Net incoming / outgoing resources

	Group	
Net movements in resources are stated after charging / (crediting):	2022 £	2021 £
Auditors' remuneration	17,500	16,812
Depreciation	30,429	34,363
Loss / (gain) on foreign exchange	14,760	9
	<u>14,760</u>	<u>9</u>

8.2 Net incoming / outgoing resources

	Charity	
Net movements in resources are stated after charging / (crediting):	2022 £	2021 £
Auditors' remuneration	11,112	16,787
Depreciation	29,153	30,782
Loss / (gain) on foreign exchange	14,760	9
	<u>14,760</u>	<u>9</u>

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2022

9 A) Tangible fixed assets Group	Short Term Lease £	Motor Vehicles £	Plant & machinery £	Total £
Cost:				
At 1 April 2021	16,622	391,279	203,194	611,095
Additions	-	14,795	9,610	24,405
Disposals	-	(60,789)	-	(60,789)
At 31 March 2022	<u>16,622</u>	<u>345,285</u>	<u>212,804</u>	<u>574,711</u>
Depreciation:				
At 1 April 2021	16,622	295,457	183,828	495,907
Charge for the year	-	22,032	8,397	30,429
Eliminated on disposal	-	(60,789)	-	(60,789)
At 31 March 2022	<u>16,622</u>	<u>256,700</u>	<u>192,225</u>	<u>465,547</u>
Net Book Value:				
At 31 March 2022	<u>-</u>	<u>88,585</u>	<u>20,579</u>	<u>109,164</u>
At 31 March 2021	<u>-</u>	<u>95,822</u>	<u>19,366</u>	<u>115,188</u>
9 B) Tangible fixed assets Charity	Short Term Lease £	Motor Vehicles £	Plant & machinery £	Total £
Cost:				
At 1 April 2021	16,622	391,279	179,519	587,420
Additions	-	14,795	8,937	23,732
Disposals	-	(60,789)	(2,155)	(62,944)
At 31 March 2022	<u>16,622</u>	<u>345,285</u>	<u>186,301</u>	<u>548,208</u>
Depreciation:				
At 1 April 2021	16,622	295,457	164,978	477,057
Charge for the year	-	22,032	7,123	29,155
Eliminated on disposal	-	(60,789)	-	(60,789)
At 31 March 2022	<u>16,622</u>	<u>256,700</u>	<u>172,101</u>	<u>445,423</u>
Net Book Value:				
At 31 March 2022	<u>-</u>	<u>88,585</u>	<u>14,200</u>	<u>102,785</u>
At 31 March 2021	<u>-</u>	<u>95,822</u>	<u>14,541</u>	<u>110,363</u>

10 Freehold property

The company holds the freehold of 3 St Mary's Road, Hemel Hempstead. This is subject to an equitable interest with Hightown Praetorian Housing Association Limited who are entitled to receive one half of the sale proceeds if the property is ever sold. The property is currently let to Dacorum Borough Council on a 125 year lease at a peppercorn rent. The lease commenced in December 1995.

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2022

11 Fixed Asset Investments

The company has a trading subsidiary, DCVS Trading Limited, of which it is the sole shareholder. The company is incorporated in England & Wales and its registration number is 01745852.

In the year ended 31 March 2022 the company made profits of £nil and at the period end had net assets of £1 after donating profits of £379,259 (2021: £175,543) to the charity.

	Group £	Charity £
Cost as at 1 April 2021	-	1
Additions	-	-
Disposals	-	-
Cost as at 31 March 2022	<u>-</u>	<u>1</u>

12 Debtors

	Group		Charity	
	2022 £	2021 £	2022 £	2021 £
Trade debtors	149,391	207,479	34,535	97,942
Prepayments and other debtors	266,126	217,895	101,558	80,099
Amounts due from trading subsidiary	-	-	901,666	419,675
	<u>415,518</u>	<u>425,373</u>	<u>1,037,759</u>	<u>597,716</u>

13 Creditors: amounts falling due within one year

	Group		Charity	
	2022 £	2021 £	2022 £	2021 £
Trade creditors	76,930	82,999	76,930	82,999
Funds held for others	119,882	125,185	119,882	125,184
Tax and social security costs	96,421	209,496	16,996	58,183
Deferred income	334,312	646,361	335,277	636,361
Other creditors	95,497	80,514	53,265	40,877
	<u>723,042</u>	<u>1,144,555</u>	<u>602,350</u>	<u>943,604</u>

Movement in deferred income

Deferred income brought forward	646,361	161,005	636,361	161,005
Released in year	(646,361)	(161,005)	(636,361)	(161,005)
New provision added	334,312	646,361	335,277	636,361
Deferred income carried forward	<u>334,312</u>	<u>646,361</u>	<u>335,277</u>	<u>636,361</u>

Income is recognised in the year to which it relates, these conditions are set by grants and contracts.

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2022

14 A) Reserves - Group

	At 1 April 2021 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2022 £
General Reserve	907,525	2,997,880	(2,472,448)	(261,789)	1,171,168
Total unrestricted funds	907,525	2,997,880	(2,472,448)	(261,789)	1,171,168
Designated funds					
Development fund	-	-	-	261,789	261,789
Total designated funds	-	-	-	261,789	261,789
Dacorum CSP	7,680	-	-	-	7,680
TLI	3,109	-	-	-	3,109
Highfield	3,958	-	-	-	3,958
Total restricted funds	14,747	-	-	-	14,747
Total funds	922,272	2,997,880	(2,472,448)	-	1,447,704

14 B) Reserves - Charity

	At 1 April 2021 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2022 £
General Reserve	907,525	1,684,909	(1,159,477)	(261,789)	1,171,168
Total unrestricted funds	907,525	1,684,909	(1,159,477)	(261,789)	1,171,168
Designated funds					
Development fund	-	-	-	261,789	261,789
Total designated funds	-	-	-	261,789	261,789
Dacorum CSP	7,680	-	-	-	7,680
TLI	3,109	-	-	-	3,109
Highfield	3,958	-	-	-	3,958
Total restricted funds	14,747	-	-	-	14,747
Total funds	922,272	1,684,909	(1,159,477)	-	1,447,704

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2022

15 A) Analysis of net assets - Group	General £	Designated £	Restricted £	Total £
Fixed Assets	109,164	-	-	109,164
Debtors	415,518	-	-	415,518
Cash at bank and in hand	1,369,529	261,789	14,747	1,646,065
Creditors: amounts falling due within one year	(723,042)	-	-	(723,042)
	<u>1,171,168</u>	<u>261,789</u>	<u>14,747</u>	<u>1,447,704</u>
15 B) Analysis of net assets - Charity	General £	Designated £	Restricted £	Total £
Fixed Assets	102,786	-	-	102,786
Debtors	1,037,759	-	-	1,037,759
Cash at bank and in hand	632,973	261,789	14,747	909,509
Creditors: amounts falling due within one year	(602,350)	-	-	(602,350)
	<u>1,171,168</u>	<u>261,789</u>	<u>14,747</u>	<u>1,447,704</u>

16 Pension commitments

The charity operates a defined contribution scheme. Contributions payable by the charity to the fund amounted to £21,090 during this year (2021 - £18,714).

There was an outstanding contribution amount at 31 March 2022 of £4,826 (2021: £3,403).

The Charity is also part of the Local Government Pension Scheme (Hertfordshire County Council). An actuarial valuation was prepared by Hymans Robertson LLP for the year ended 31 March 2016. This report indicated a possible pension deficit that is indeterminable and under discussion.

17 Operating lease commitments

Leases:

At the reporting end date, the company had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2022 £	2021 £
Due within one year	4,132	1,588
Due after one year	4,760	1,588
	<u>8,892</u>	<u>3,176</u>

18 Share Capital

The company has no share capital and is limited by guarantee. Each members liability is limited to £1.

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2022

19 Related party transactions

During the year the Charity provided services totalling £nil (2021: £1,538) to Dacortium, a charitable company connected by common officers. At the balance sheet date an amount of £nil (2021: £669 due to) was due from Dacortium.

DCVS Trading Ltd is a wholly owned subsidiary of Dacorum Council for Voluntary Service. It is a company registered in England and Wales with the same registered office.

The Charity has taken the exemption under paragraph 33 of FRS 102 Section 1A from disclosing related party transactions with wholly owned subsidiaries.

Community Action Dacorum

(Working Name for: Dacorum Council for Voluntary Service)

Annual Report and Consolidated Financial Statements

For the year ended 31 March 2022

A non - profit company limited by guarantee
Company number: 01745852 (England & Wales)
Charity number: 288080

Dacorum Council For Voluntary Service

Independent Auditor's Report to the Trustees of Dacorum Council for Voluntary Service

Opinion

We have audited the financial statements of Dacorum Council For Voluntary Service ('the company') for the year ended 31 March 2022 which comprise the consolidate and parent Statement of Financial Activities, the consolidate and parent Balance Sheet, the consolidate Cash Flow Statement, and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 'The Financial Reporting Standard Applicable in the UK and Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs(UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the audit of financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' annual report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' annual report have been prepared in accordance with applicable legal requirements.

Dacorum Council For Voluntary Service

Independent Auditor's Report to the Trustees of Dacorum Council for Voluntary Service

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' annual report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 10, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below.

Explanation as to what extent the audit was considered capable of detecting irregularities, including fraud

The objectives of our audit in respect of fraud, are; to identify and assess the risks of material misstatement of the financial statements due to fraud; to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatement due to fraud, through designing and implementing appropriate responses to those assessed risks; and to respond appropriately to instances of fraud or suspected fraud identified during the audit. However, the primary responsibility for the prevention and detection of fraud rests with both management and those charged with governance of the charitable company.

Our approach was as follows:

- We obtained an understanding of the legal and regulatory requirements applicable to the charitable company and considered that the most significant are the Companies Act 2006, the Charities Act 2011, the Charity SORP, and UK financial reporting standards as issued by the Financial Reporting Council.
- We obtained an understanding of how the charitable company complies with these requirements by discussions with management and those charged with governance.
- We assessed the risk of material misstatement of the financial statements, including the risk of material misstatement due to fraud and how it might occur, by holding discussions with management and those charged with governance.

Dacorum Council For Voluntary Service

Independent Auditor's Report to the Trustees of Dacorum Council for Voluntary Service

- We inquired of management and those charged with governance as to any known instances of non-compliance or suspected non-compliance with laws and regulations.
- Based on this understanding, we designed specific appropriate audit procedures to identify instances of non-compliance with laws and regulations. This included making enquiries of management and those charged with governance and obtaining additional corroborative evidence as required.

As part of an audit in accordance with ISAs (UK) we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purposes of expressing an opinion on the effectiveness of the charitable company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charitable company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charitable company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to any party other than the charitable company and charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Silvia Vitiello
Senior Statutory Auditor
For and on behalf of Moore Kingston Smith LLP, Statutory Auditor

4 Victoria Square
St Albans
Hertfordshire
AL1 3TF

Date: 1.12.2022

Dacorum Council For Voluntary Service

Consolidated Statement of Financial Activities
For the year ended 31 March 2022

	Note	2022			2021			Total Funds £	
		Unrestricted Funds General £	Designated Funds £	Restricted Funds £	Unrestricted Funds General £	Designated Funds £	Restricted Funds £		
INCOME AND ENDOWMENTS:									
Donations and legacies	2	900,444	-	-	900,444	564,933	-	-	564,933
Other trading activities		5,679	-	-	5,679	853	-	-	853
Income from investments	3	112	-	-	112	166	-	-	166
		<u>906,235</u>	<u>-</u>	<u>-</u>	<u>906,235</u>	<u>565,952</u>	<u>-</u>	<u>-</u>	<u>565,952</u>
Income from charitable activities	4	2,091,645	-	-	2,091,645	1,473,424	-	-	1,473,424
		<u>2,091,645</u>	<u>-</u>	<u>-</u>	<u>2,091,645</u>	<u>1,473,424</u>	<u>-</u>	<u>-</u>	<u>1,473,424</u>
Total Income and Endowments		<u>2,997,880</u>	<u>-</u>	<u>-</u>	<u>2,997,880</u>	<u>2,039,376</u>	<u>-</u>	<u>-</u>	<u>2,039,376</u>
EXPENDITURE:									
Expenditure on charitable activities	5	2,472,448	-	-	2,472,448	1,854,387	-	-	1,854,387
Total Expenditure		<u>2,472,448</u>	<u>-</u>	<u>-</u>	<u>2,472,448</u>	<u>1,854,387</u>	<u>-</u>	<u>-</u>	<u>1,854,387</u>
Net (Expenditure)/Income before other recognised gains and losses	8	525,432	-	-	525,432	184,989	-	-	184,989
Transfers	14	(261,789)	261,789	-	-	-	-	-	-
Net (Expenditure)/ income after transfers between funds		<u>263,643</u>	<u>261,789</u>	<u>-</u>	<u>525,432</u>	<u>184,989</u>	<u>-</u>	<u>-</u>	<u>184,989</u>
Reconciliation of Funds									
Balance brought forward at 1st April 2021		907,525	-	14,747	922,272	722,536	-	14,747	737,283
Balance carried forward at 31st March 2022	14	<u>1,171,168</u>	<u>261,789</u>	<u>14,747</u>	<u>1,447,704</u>	<u>907,525</u>	<u>-</u>	<u>14,747</u>	<u>922,272</u>

The statement of financial activities includes all gains and losses recognised in the year and all income and expenditure derive from continuing activities.

The notes on pages 12 to 23 form part of these financial statements.

Dacorum Council For Voluntary Service

Statement of Financial Activities
For the year ended 31 March 2022

	Note	2022			Total Funds £	2021			Total Funds £
		Unrestricted General £	Funds Designated £	Restricted Funds £		Unrestricted General £	Funds Designated £	Restricted Funds £	
INCOME AND ENDOWMENTS:									
Donations and legacies	2	1,279,703	-	-	1,279,703	740,477	-	-	740,477
Other trading activities		9,715	-	-	9,715	854	-	-	854
Income from investments	3	70	-	-	70	166	-	-	166
		<u>1,289,488</u>	<u>-</u>	<u>-</u>	<u>1,289,488</u>	<u>741,497</u>	<u>-</u>	<u>-</u>	<u>741,497</u>
Income from charitable activities	4	395,422	-	-	395,422	405,432	-	-	405,432
		<u>395,422</u>	<u>-</u>	<u>-</u>	<u>395,422</u>	<u>405,432</u>	<u>-</u>	<u>-</u>	<u>405,432</u>
Total Income and Endowments		<u>1,684,909</u>	<u>-</u>	<u>-</u>	<u>1,684,909</u>	<u>1,146,929</u>	<u>-</u>	<u>-</u>	<u>1,146,929</u>
EXPENDITURE:									
Expenditure on charitable activities	5	1,159,477	-	-	1,159,477	961,940	-	3,000	964,940
Total Expenditure		<u>1,159,477</u>	<u>-</u>	<u>-</u>	<u>1,159,477</u>	<u>961,940</u>	<u>-</u>	<u>3,000</u>	<u>964,940</u>
Net (Expenditure)/income before other recognised gains and losses	8	525,432	-	-	525,432	184,989	-	(3,000)	181,989
Transfers	14	(261,789)	261,789	-	-	-	-	-	-
Net (Expenditure)/ income after transfers between funds		<u>263,643</u>	<u>261,789</u>	<u>-</u>	<u>525,432</u>	<u>184,989</u>	<u>-</u>	<u>(3,000)</u>	<u>181,989</u>
Reconciliation of Funds									
Balance brought forward at 1st April 2022		907,525	-	14,747	922,272	722,536	-	17,747	740,283
Balance carried forward at 31st March 2022	14	<u>1,171,168</u>	<u>261,789</u>	<u>14,747</u>	<u>1,447,704</u>	<u>907,525</u>	<u>-</u>	<u>14,747</u>	<u>922,272</u>

The statement of financial activities includes all gains and losses recognised in the year and all income and expenditure derive from continuing activities.

The notes on pages 12 to 23 form part of these financial statements.

Dacorum Council For Voluntary Service

Consolidated Balance Sheet

For the year ended 31 March 2022

	Notes	2022		2021	
		£	£	£	£
Fixed assets:					
Tangible assets	9		<u>109,164</u>		<u>115,188</u>
Total fixed assets			<u>109,164</u>		<u>115,188</u>
Current assets:					
Debtors	12	415,518		425,373	
Cash at bank and in hand		<u>1,646,065</u>		<u>1,526,266</u>	
Total current assets		<u>2,061,583</u>		<u>1,951,639</u>	
Liabilities:					
Creditors: Amounts falling due within one year	13	<u>(723,042)</u>		<u>(1,144,555)</u>	
Net current assets			<u>1,338,540</u>		<u>807,084</u>
Total assets less current liabilities			<u>1,447,704</u>		<u>922,272</u>
The funds of the charity:					
Restricted funds	14		14,747		14,747
Designated funds	14		261,789		-
Unrestricted funds					
General funds	14		<u>1,171,168</u>		<u>907,525</u>
Total funds			<u>1,447,704</u>		<u>922,272</u>

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006, relating to small companies.

These financial statements were approved by the members of the Board of Trustees on 22nd November 2022 and signed on their behalf by:



Mr Colin Gage
Signed on behalf of the Board of Trustees

Charity number: 288080

Company number: 01745852 (England & Wales)

The notes on pages 12 to 23 form part of these financial statements.

Dacorum Council For Voluntary Service

Balance Sheet

For the year ended 31 March 2022

	Notes	2022		2021	
		£	£	£	£
Fixed assets:					
Tangible assets	9		102,785		110,363
Investments	11		<u>1</u>		<u>1</u>
Total fixed assets			<u>102,786</u>		<u>110,364</u>
Current assets:					
Debtors	12	1,037,759		597,716	
Cash at bank and in hand		909,509		1,157,796	
Total current assets		<u>1,947,268</u>		<u>1,755,512</u>	
Liabilities:					
Creditors: Amounts falling due within one year	13	<u>(602,350)</u>		<u>(943,604)</u>	
Net current assets			<u>1,344,918</u>		<u>811,908</u>
Total assets less current liabilities			<u>1,447,704</u>		<u>922,272</u>
The funds of the charity:					
Restricted funds	14		14,747		14,747
Designated funds	14		261,789		-
Unrestricted funds					
General funds	14		<u>1,171,168</u>		<u>907,525</u>
Total funds			<u>1,447,704</u>		<u>922,272</u>

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006, relating to small companies.

These financial statements were approved by the members of the Board of Trustees on 22nd November 2022 and signed on their behalf by:



Mr Colin Gage
Signed on behalf of the Board of Trustees

Charity number: 288080
Company number: 01745852 (England & Wales)

The notes on pages 12 to 23 form part of these financial statements.

Dacorum Council For Voluntary Service

Consolidated Statement of Cash Flows For the year ended 31 March 2022

	Notes	2022 £	2021 £
Cash flows from operating activities:			
Net cash provided by operating activities	1	144,094	744,152
Cash flows from investing activities:			
Interest received		111	166
Purchase of property, plant and equipment		(24,405)	(12,316)
Sale of investment properties		-	-
Net cash used in investing activities		<u>(24,294)</u>	<u>(12,150)</u>
Change in cash and cash equivalents in the reporting period		119,798	732,002
Cash and cash equivalents at the beginning of the reporting period		1,526,267	794,265
Cash and cash equivalents at the end of the reporting period		<u><u>1,646,065</u></u>	<u><u>1,526,267</u></u>

Dacorum Council For Voluntary Service

Notes to the Consolidated Cash Flow Statement
For the year ended 31 March 2022

1 Reconciliation of net income to net cash flow from operating activities

	2022 £	2021 £
Net income for the reporting period	525,432	184,989
Adjustments for:		
Depreciation charges	30,429	34,363
Interest received	(112)	(166)
Decrease in debtors	9,855	190,579
Increase in creditors	(421,513)	334,386
Net cash provided by operating activities	<u>144,094</u>	<u>744,152</u>

2 Analysis of cash and cash equivalents

Cash in hand	1,646,065	1,526,266
Total cash and cash equivalents	<u>1,646,065</u>	<u>1,526,266</u>

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2022

1 Accounting policies

Basis of preparation of the Financial Statements

The financial statements have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and with the Companies Act 2006, The Charities Act 2011 and follows the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland ('the SORP'). The financial statements have been prepared on the historical basis except for the modification to a fair value basis for certain financial instruments as specified in the accounting policies below.

Going concern

In light of the on-going Covid-19 pandemic, the trustees have assessed whether the use of going concern is appropriate and have considered possible events or conditions that might cast significant doubt on the ability of the charitable company to continue as a going concern. The trustees have made this assessment for a period of at least one year from the date of the approval of these financial statements. In particular, the trustees have considered the charitable company's forecasts and projections and have taken account of pressures on fee income. After making enquiries, the trustees have concluded that there is a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. The charitable company therefore continues to adopt the going concern basis in preparing its financial statements.

Basis of consolidation

The results of DCVS Trading Limited have been consolidated on a line by line basis. The results for the subsidiary are disclosed in note 11.

Significant judgements and estimates

No items in these financial statements include significant judgements and estimates that management has made in the process of applying these accounting policies or that have a significant risk of causing material adjustment to the book value of assets and liabilities within the next financial year.

Incoming resources

Grants are recognised as income over the period to which they relate. Any grant funding received in advance is recognised as deferred income on the balance sheet.

All other incoming resources are recognised when the charity is entitled to the income, there is certainty of receipt and the monetary value can be measured with reasonable accuracy.

Resources expended and the basis of allocation of costs

Expenditure is accounted for on an accruals basis. Overheads and other costs not directly attributable to particular projects are apportioned to the relevant funds on the basis of management estimates of the amount attributable to that activity in the year, either by reference to staff, time or space occupied, as

Costs relating to a particular activity are allocated directly and others are apportioned on an appropriate staff basis. All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designated to reflect the use of the resources.

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2022

1 Accounting policies (continued)

Fixed assets

Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less estimated residual value, over the expected useful life on the following basis:

Motor vehicles	- 8 years Straight Line
Office fixture and fittings	- 20% Reducing Balance
Computer equipment	- 3 years Straight Line
Lease premium	- 7 years Straight Line

Investments

Interests in subsidiaries are initially measured at cost and subsequently measured at cost less any accumulated impairment losses. The investments are assessed for impairment at each reporting date and any impairment losses or reversals are recognised immediately in profit or loss.

A subsidiary is an entity controlled by the charitable company. Control is the power to govern the financial and operating policies of the entity so as to obtain benefits from its activities.

Financial assets

Basic financial assets, which include trade and other receivables and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method, unless arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest.

Financial liabilities

Basic financial liabilities are initially measured at transaction price.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for a particular purpose.

Designated funds are reserves which have been earmarked for particular uses by the trustees.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

The charitable company is also part of the Local Government Pension Scheme (Herfordshire County Council). See note 16 for the details

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2022

1 Accounting policies (continued)

Foreign currency translation

Monetary assets and liabilities denominated in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are recorded at the rate at the date of the transaction. All differences are taken to the Statement of Financial Activities.

2.1 Donations and legacies

	Group	
	2022	2021
	£	£
Gifts and donations	2,358	1,025
Sponsorship	2,851	6,321
Affiliation fees	435	1,884
Grants	894,800	555,703
	<u>900,444</u>	<u>564,933</u>

Grants received, included in the above, are as follows:

	Group	
	2,022	2021
	£	£
Dacorum Borough Council	46,851	54,950
Hertfordshire County Council	337,511	245,250
Job Retention Scheme	-	77,793
Other Grants	510,438	177,710
	<u>894,800</u>	<u>555,703</u>

There was no restricted income during the current or prior year.

2.2 Donations and legacies

	Charity	
	2022	2021
	£	£
Gifts and donations	381,618	176,569
Sponsorship	2,850	6,321
Affiliation fees	435	1,884
Grants	894,800	555,703
	<u>1,279,703</u>	<u>740,477</u>

Grants received, included in the above, are as follows:

	Charity	
	2,022	2021
	£	£
Dacorum Borough Council	46,851	54,950
Hertfordshire County Council	337,511	245,250
Job Retention Scheme	-	77,793
Other Grants	510,438	177,710
	<u>894,800</u>	<u>555,703</u>

There was no restricted income during the current or prior year.

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2022

3.1 Investments

	Group	
	2022 £	2021 £
Bank interest	<u>112</u>	<u>166</u>

There was no restricted investment income in the current or prior year.

3.2 Investments

	Charity	
	2022 £	2021 £
Bank interest	<u>70</u>	<u>166</u>

There was no restricted investment income in the current or prior year.

4.1 Income from charitable activities

	Group	
	2022 £	2021 £
Management fees	12,925	12,252
Contract income	1,905,716	1,339,419
Rent receivable	3,700	3,900
Earned income	158,846	117,483
Other income	10,458	370
	<u>2,091,645</u>	<u>1,473,424</u>

There was no restricted income from charitable activities in the current or prior year.

4.2 Income from charitable activities

	Charity	
	2022 £	2021 £
Management fees	60,925	60,252
Contract income	215,853	253,387
Rent receivable	3,700	3,900
Earned income	108,521	87,523
Other income	6,424	370
	<u>395,422</u>	<u>405,432</u>

There was no restricted income from charitable activities in the current or prior year.

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2022

5.1 Expenditure on charitable activities	Group	
	2022	2021
	£	£
Costs directly related to activities		
Activity costs	168,268	95,906
Advertising and publicity	3,826	549
Communication costs	20,592	16,786
Computer costs	63,065	47,428
Office expenses	7,306	4,660
Events	930	-
Bad debts	-	1,484
Insurance	10,756	10,686
Staff conference and training	2,676	-
Direct staff costs (note 7)	1,263,851	1,099,624
Subscriptions and publications	4,389	4,660
Translation / interpreting	612,232	348,216
Premises costs	32,335	23,579
Motor expenses	30,004	10,494
Volunteer expenses	30,232	13,134
Depreciation	22,032	21,489
Sundry	12,260	10,082
Foreign exchange (gain)/loss	14,760	9
	<u>2,299,514</u>	<u>1,708,787</u>
Other		
Advertising and publicity	322	50
Staff costs (note 7)	106,305	99,490
Communication costs	1,732	1,519
Computer costs	5,305	4,291
Office expenses	615	422
Governance costs (note 6)	45,441	22,811
Depreciation	8,397	12,874
Sundry	1,031	912
Bank charges	3,786	3,232
	<u>172,934</u>	<u>145,600</u>

Support costs are allocated on a basis of time spent as determined by staff time allocation.

There was no restricted expenditure on charitable activities in the current or prior year.

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2022

5.2 Expenditure on charitable activities	Charity	
	2022 £	2021 £
Costs directly related to activities		
Activity costs	139,852	78,385
Advertising and publicity	2,765	65
Communication costs	10,676	7,277
Computer costs	36,488	21,665
Office expenses	4,991	2,936
Events	930	-
Bad debts	-	1,484
Insurance	10,756	10,686
Staff conference and training	2,676	-
Direct staff costs (note 7)	672,599	648,917
Subscriptions and publications	2,448	2,325
Premises costs	32,335	21,937
Motor expenses	30,004	10,494
Volunteer expenses	30,200	13,134
Depreciation	22,032	21,489
Sundry	8,229	6,328
Foreign exchange (gain)/loss	14,760	9
	<u>1,021,741</u>	<u>847,131</u>
Other		
Advertising and publicity	1,383	35
Staff costs (note 7)	56,574	58,711
Communication costs	5,338	3,950
Computer costs	18,244	11,761
Office expenses	2,495	1,594
Governance costs (note 6)	39,013	22,773
Depreciation	7,121	9,293
Sundry	4,118	3,435
Bank charges	3,450	3,257
	<u>137,736</u>	<u>114,809</u>

Support costs are allocated on a basis of time spent as determined by staff time allocation.

There was no restricted expenditure on charitable activities in the current or prior year.

6.1 Governance costs	Group	
	2022 £	2021 £
Auditors' remuneration	17,500	16,812
Professional fees	27,941	13,551
	<u>45,441</u>	<u>30,363</u>

There were no restricted governance costs in the year.

6.2 Governance costs	Charity	
	2022 £	2021 £
Auditors' remuneration	11,112	16,812
Professional fees	27,901	5,986
	<u>39,013</u>	<u>22,798</u>

There were no restricted governance costs in the year.

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2022

7.1 Staff costs - Group	2022 £	2021 £
Wages and salaries	1,280,041	1,125,502
Social security costs	69,024	58,084
Other pension costs	21,091	15,528
	<u>1,370,156</u>	<u>1,199,114</u>

Included in staff costs above are costs in relation to contracted workers engaged via workers' agreements for translation and adult learning services. These workers are not employees of the charity.

Number of employees - Group

The average number of employees including workers during the year was:	2022	2021
Management	10	12
Administration	8	7
Activity	214	210
	<u>232</u>	<u>229</u>

7.2 Staff costs - Charity

	2022 £	2021 £
Wages and salaries	679,438	670,035
Social security costs	35,343	35,101
Other pension costs	14,392	2,492
	<u>729,173</u>	<u>707,628</u>

Number of employees - Charity

The average number of employees during the year was:	2022	2021
Management	10	12
Administration	8	7
Activity	36	35
	<u>54</u>	<u>54</u>

Key management personnel include the Chief Executive Officer, Deputy Chief Executive Officer, and the Chief Financial Officer. The total employee benefits of the Group and Charity's key management personnel were £117,708 (2021: £118,616).

No trustees received any remuneration or were reimbursed for any expenses in the current or prior year.

8.1 Net incoming / outgoing resources

Net movements in resources are stated after charging / (crediting):	Group	
	2022 £	2021 £
Auditors' remuneration	17,500	16,812
Depreciation	30,429	34,363
Loss / (gain) on foreign exchange	14,760	9
	<u>14,760</u>	<u>9</u>

8.2 Net incoming / outgoing resources

Net movements in resources are stated after charging / (crediting):	Charity	
	2022 £	2021 £
Auditors' remuneration	11,112	16,787
Depreciation	29,153	30,782
Loss / (gain) on foreign exchange	14,760	9
	<u>14,760</u>	<u>9</u>

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2022

9 A) Tangible fixed assets Group	Short Term Lease £	Motor Vehicles £	Plant & machinery £	Total £
Cost:				
At 1 April 2021	16,622	391,279	203,194	611,095
Additions	-	14,795	9,610	24,405
Disposals	-	(60,789)	-	(60,789)
At 31 March 2022	<u>16,622</u>	<u>345,285</u>	<u>212,804</u>	<u>574,711</u>
Depreciation:				
At 1 April 2021	16,622	295,457	183,828	495,907
Charge for the year	-	22,032	8,397	30,429
Eliminated on disposal	-	(60,789)	-	(60,789)
At 31 March 2022	<u>16,622</u>	<u>256,700</u>	<u>192,225</u>	<u>465,547</u>
Net Book Value:				
At 31 March 2022	<u>-</u>	<u>88,585</u>	<u>20,579</u>	<u>109,164</u>
At 31 March 2021	<u>-</u>	<u>95,822</u>	<u>19,366</u>	<u>115,188</u>
9 B) Tangible fixed assets Charity	Short Term Lease £	Motor Vehicles £	Plant & machinery £	Total £
Cost:				
At 1 April 2021	16,622	391,279	179,519	587,420
Additions	-	14,795	8,937	23,732
Disposals	-	(60,789)	(2,155)	(62,944)
At 31 March 2022	<u>16,622</u>	<u>345,285</u>	<u>186,301</u>	<u>548,208</u>
Depreciation:				
At 1 April 2021	16,622	295,457	164,978	477,057
Charge for the year	-	22,032	7,123	29,155
Eliminated on disposal	-	(60,789)	-	(60,789)
At 31 March 2022	<u>16,622</u>	<u>256,700</u>	<u>172,101</u>	<u>445,423</u>
Net Book Value:				
At 31 March 2022	<u>-</u>	<u>88,585</u>	<u>14,200</u>	<u>102,785</u>
At 31 March 2021	<u>-</u>	<u>95,822</u>	<u>14,541</u>	<u>110,363</u>

10 Freehold property

The company holds the freehold of 3 St Mary's Road, Hemel Hempstead. This is subject to an equitable interest with Hightown Praetorian Housing Association Limited who are entitled to receive one half of the sale proceeds if the property is ever sold. The property is currently let to Dacorum Borough Council on a 125 year lease at a peppercorn rent. The lease commenced in December 1995.

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2022

11 Fixed Asset Investments

The company has a trading subsidiary, DCVS Trading Limited, of which it is the sole shareholder. The company is incorporated in England & Wales and its registration number is 01745852.

In the year ended 31 March 2022 the company made profits of £nil and at the period end had net assets of £1 after donating profits of £379,259 (2021: £175,543) to the charity.

	Group £	Charity £
Cost as at 1 April 2021	-	1
Additions	-	-
Disposals	-	-
Cost as at 31 March 2022	<u>-</u>	<u>1</u>

12 Debtors

	Group		Charity	
	2022 £	2021 £	2022 £	2021 £
Trade debtors	149,391	207,479	34,535	97,942
Prepayments and other debtors	266,126	217,895	101,558	80,099
Amounts due from trading subsidiary	-	-	901,666	419,675
	<u>415,518</u>	<u>425,373</u>	<u>1,037,759</u>	<u>597,716</u>

13 Creditors: amounts falling due within one year

	Group		Charity	
	2022 £	2021 £	2022 £	2021 £
Trade creditors	76,930	82,999	76,930	82,999
Funds held for others	119,882	125,185	119,882	125,184
Tax and social security costs	96,421	209,496	16,996	58,183
Deferred income	334,312	646,361	335,277	636,361
Other creditors	95,497	80,514	53,265	40,877
	<u>723,042</u>	<u>1,144,555</u>	<u>602,350</u>	<u>943,604</u>

Movement in deferred income

Deferred income brought forward	646,361	161,005	636,361	161,005
Released in year	(646,361)	(161,005)	(636,361)	(161,005)
New provision added	334,312	646,361	335,277	636,361
Deferred income carried forward	<u>334,312</u>	<u>646,361</u>	<u>335,277</u>	<u>636,361</u>

Income is recognised in the year to which it relates, these conditions are set by grants and contracts.

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2022

14 A) Reserves - Group

	At 1 April 2021 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2022 £
General Reserve	907,525	2,997,880	(2,472,448)	(261,789)	1,171,168
Total unrestricted funds	907,525	2,997,880	(2,472,448)	(261,789)	1,171,168
Designated funds					
Development fund	-	-	-	261,789	261,789
Total designated funds	-	-	-	261,789	261,789
Dacorum CSP	7,680	-	-	-	7,680
TLI	3,109	-	-	-	3,109
Highfield	3,958	-	-	-	3,958
Total restricted funds	14,747	-	-	-	14,747
Total funds	922,272	2,997,880	(2,472,448)	-	1,447,704

14 B) Reserves - Charity

	At 1 April 2021 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2022 £
General Reserve	907,525	1,684,909	(1,159,477)	(261,789)	1,171,168
Total unrestricted funds	907,525	1,684,909	(1,159,477)	(261,789)	1,171,168
Designated funds					
Development fund	-	-	-	261,789	261,789
Total designated funds	-	-	-	261,789	261,789
Dacorum CSP	7,680	-	-	-	7,680
TLI	3,109	-	-	-	3,109
Highfield	3,958	-	-	-	3,958
Total restricted funds	14,747	-	-	-	14,747
Total funds	922,272	1,684,909	(1,159,477)	-	1,447,704

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2022

15 A) Analysis of net assets - Group	General £	Designated £	Restricted £	Total £
Fixed Assets	109,164	-	-	109,164
Debtors	415,518	-	-	415,518
Cash at bank and in hand	1,369,529	261,789	14,747	1,646,065
Creditors: amounts falling due within one year	(723,042)	-	-	(723,042)
	<u>1,171,168</u>	<u>261,789</u>	<u>14,747</u>	<u>1,447,704</u>
15 B) Analysis of net assets - Charity	General £	Designated £	Restricted £	Total £
Fixed Assets	102,786	-	-	102,786
Debtors	1,037,759	-	-	1,037,759
Cash at bank and in hand	632,973	261,789	14,747	909,509
Creditors: amounts falling due within one year	(602,350)	-	-	(602,350)
	<u>1,171,168</u>	<u>261,789</u>	<u>14,747</u>	<u>1,447,704</u>

16 Pension commitments

The charity operates a defined contribution scheme. Contributions payable by the charity to the fund amounted to £21,090 during this year (2021 - £18,714).

There was an outstanding contribution amount at 31 March 2022 of £4,826 (2021: £3,403).

The Charity is also part of the Local Government Pension Scheme (Hertfordshire County Council). An actuarial valuation was prepared by Hymans Robertson LLP for the year ended 31 March 2016. This report indicated a possible pension deficit that is indeterminable and under discussion.

17 Operating lease commitments

Leases:

At the reporting end date, the company had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2022 £	2021 £
Due within one year	4,132	1,588
Due after one year	4,760	1,588
	<u>8,892</u>	<u>3,176</u>

18 Share Capital

The company has no share capital and is limited by guarantee. Each members liability is limited to £1.

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2022

19 Related party transactions

During the year the Charity provided services totalling £nil (2021: £1,538) to Dacortium, a charitable company connected by common officers. At the balance sheet date an amount of £nil (2021: £669 due to) was due from Dacortium.

DCVS Trading Ltd is a wholly owned subsidiary of Dacorum Council for Voluntary Service. It is a company registered in England and Wales with the same registered office.

The Charity has taken the exemption under paragraph 33 of FRS 102 Section 1A from disclosing related party transactions with wholly owned subsidiaries.

DACORUM COUNCIL FOR VOLUNTARY SERVICE

England & Wales - Charity number 288080

Accounts



**The Queen's Award
for Voluntary Service**

The MBE for volunteer groups

Community Action Dacorum

(Working Name for: Dacorum Council for Voluntary Service)

A non-profit company limited by guarantee: No 01745852 (England and Wales)
Registered Charity: No 288080

Financial Statements and Trustees' Report for the year ended 31 March 2021

Registered Office:
Community Action Dacorum
48 High Street
Hemel Hempstead, Hertfordshire, HP1 3AF
Office line: 01442 253935
eMail: reception@communityactiondacorum.org.uk
Web: <http://www.communityactiondacorum.org>



Dacorum Council For Voluntary Service

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Legal and Administrative Information

NAME OF CHARITABLE COMPANY: Dacorum Council for Voluntary Service (Community Action Dacorum)

COMPANY LIMITED BY GUARANTEE NUMBER: 01745852

CHARITY COMMISSION NUMBER: 288080

TRUSTEES (NON-EXECUTIVE DIRECTORS)

Colin Gage (Chair)
Glenda Ferneyhough (Vice Chair)
Doug Root (Vice Chair)
Chris Dove (Hon. Treasurer)
John Birnie
Ian Laidlaw-Dickson
Pushpa Kalu
Tina Howard
Richard Roberts
Roger Taylor

SENIOR STAFF MEMBERS TO WHOM DAY-TO-DAY MANAGEMENT OF THE CHARITABLE COMPANY IS DELEGATED BY THE TRUSTEES:

Simon Aulton	Chief Executive Officer
Helen Mutio	Deputy Chief Executive

PRINCIPAL ADVISERS:

BANKERS:

Metro Bank
56-58 Marlow Centre
Hemel Hempstead
Hertfordshire
HP1 1DX

Barclays Bank
11 Bank Court
Hemel Hempstead
Hertfordshire
HP1 1BX

The Cooperative Bank
3/7 Market Street
Watford
Hertfordshire
WD18 0PB

Santander Bank
160 The Marlowes
Hemel Hempstead
Hertfordshire
HP1 1BB

AUDITORS:

Moore Kingston Smith LLP
4 Victoria Square
St Albans
Hertfordshire
AL1 3TF

SOLICITORS

SA Law
Gladstone Place
36-38 Upper Marlborough Road
St Albans
Hertfordshire
AL1 3UU

Report of the Trustees for the year ended 31 March 2021

The Trustees are pleased to present their report and annual accounts of Dacorum Council for Voluntary Services (Community Action Dacorum) for the year ended 31 March 2021. These comply with current statutory requirements, the memorandum and articles of association and the requirements of the Statement of Recommended Practice – Accounting and Reporting by Charities (SORP) 2015.

Structure, Governance and Management

Dacorum Council for Voluntary Service (DCVS) operating as Community Action Dacorum (CAD) is a registered non-profit company limited by guarantee and governed by a memorandum of association and articles of association. Community Action Dacorum is also a registered charity with the Charity Commission of England and Wales.

Dacorum Council for Voluntary Service is controlled solely by its members, who elect its Trustees and whose members make up the board of directors. The charity is governed by its Memorandum and Articles of Association, initially dated 11th August 1983, and is subject to the requirements and the protection of both charity and company law.

The company has an executive board, known as the Board of Trustees, of at least four individuals. The Board of Trustees meets 6 times per year to make decisions and receive the report of the Chief Executive Officer who is line managed by the Chair of the Board. The CEO is responsible for operations and manages the CAD management team who in turn manage staff, interns and volunteers. The Trustees set the salaries of key management personnel and oversee the allocation of pay increases for all personnel.

The charity owns a wholly owned subsidiary trading company, "DCVS Trading Ltd.", which includes Hertfordshire Interpretation and Translation Service (HITS). This trading company was formed prior to the financial year ending 31st March 2019.

DCVS Trading Ltd, is a company limited by shares. It is controlled by a board of directors brought together from the local community, including three directors who also serve as Trustees of the charity. The board meets 6 times per year to make decisions and receive the report of the Chief Executive Officer. The CEO is responsible for the operations and line manages the DCVS Trading Ltd. management team, who in turn line manage staff and contractors. All profits from the trading company are transferred under the terms of a deed of covenant by Gift Aid donation to Community Action Dacorum.

History and Governing Document

Dacorum Council for Voluntary Service is a charitable company, limited by guarantee, incorporated on 8 December 1976 with its activities taken over by the company on 1 October 1983, and registered with the Charity Commission on 1 October 1983. In addition to the legal name the charity has as a working name Community Action Dacorum, which is primarily used in promoting the work and activities of the organisation.

Community Action Dacorum makes a positive difference to the lives of people within Dacorum in the areas of Communities ; Employment ; Wellbeing. As a council for voluntary service, we make a difference to the lives of people in Dacorum, bringing people together to achieve more in their communities and improve quality of life.

Recruitment and Appointment of Trustees

Trustees are appointed for an initial term of three years and can stand for re-election at the Annual General Meeting. The Trustees elect from their membership the positions of Chair, two Vice Chairs and Honorary Treasurer. All trustees are volunteers.

The Board of Directors meets six times a year and has a membership of all Directors. The Finance and General Purposes Committee also meets six times a year and comprises eight members of the Board of Directors. Reporting to the board are five committees which oversee the service delivery and marketing of the charity. During the COVID-19 crisis additional groups have temporarily met to support the management of the charity during this time. These include a weekly finance group, to review cash flow and income and a business forecasting group that meets monthly.

Community Action Dacorum has an Equal Opportunity Policy which is applicable both internally to all staff, volunteers, the board and externally. We also have a Safeguarding Policy, a Modern Slavery Policy, a User Engagement Policy, a Data Management Policy, and a Volunteering Policy. We have an employee handbook and a Finance Management Policy.

Community Action Dacorum inducts new Trustees on appointment and provides opportunities for Trustees to undertake training on a regular basis.

Risk Management

The Trustees have given consideration to the major risks to which the charity is exposed and satisfied themselves that systems and procedures are established in order to manage and mitigate those risks. The Board and senior staff review the activities of Community Action Dacorum and identify the risks to which it is exposed, in particular those related to operation, governance and finances. This process involves identifying risks and prioritising them in terms of potential impact and likelihood of occurrence. Controls to prevent or mitigate the risks are identified, together with deadlines for their implementation. The resulting risk register is reviewed by the Board and senior staff at least once a year. The Board reviews the Risk Register during its quarterly board meetings (standing agenda item). Risks and actions are identified, and minutes are recorded for follow up and sign off.

During 2020/2021, an additional Risk Register, specifically focussed on the impact of COVID-19 and mitigating the associated risks posed by the virus has been produced in partnership with our external Health and Safety advisor. This has been reviewed by Trustees on a bi-monthly basis or as there have been significant changes to the assessment.

Adherence to The Charity Code

The charity adheres to the guidelines laid down in The Charity Code and follows the principles that are in that document. During the year 2020 to 2021 the Trustees have undertaken training on the code and its application.

Objectives and Activities

Summary of the Objects of the Charity

As set out in its governing document, Community Action Dacorum objects state that the charity exists to “link the public, corporate and voluntary sectors for the benefit of the community.” Specifically, these are:

1. To promote any charitable purposes for the benefit of the public, principally but not exclusively in the local government area of Dacorum and its environs and in particular, build the capacity of third sector organisations, providing them with the necessary support, information and services to enable them to pursue or contribute to any charitable purpose.
2. To promote, organise and facilitate co-operation and partnership working between third sector, statutory and other relevant bodies in the achievement of the above purposes within the area of benefit.

Our Vision

“Our Vision is for Community Action Dacorum to be recognised throughout our region as a leading provider of community services and projects of the highest quality, efficiency and value.”

Our Mission

“Our Mission is to improve the quality of life and well-being of our community by working constructively with individuals and organisations to overcome the barriers they face.”

We do this through the delivery of services that make a real difference to the lives of people in the Borough.

Our intended impact

Community Action Dacorum aims to impact on individuals, charitable organisations and communities within Dacorum borough and beyond. Community Action Dacorum makes a difference to the lives of people in Dacorum by providing services that address social issues such as loneliness, isolation or unemployment which helps people to be active citizens within our community. This may be by direct service provision, project work or by supporting and working in partnership with, our member organisations to multiply the impact our work can have.

Our core values and beliefs

We believe that community organisations play a vital role in an inclusive society. We aim to achieve this by:

- Listening to and respecting others’ ideas and aspirations;
- Giving everyone the right to equality of opportunity and the chance to make a contribution;
- Committing to quality in all that we do and emphasising throughout our activities that quality matters;
- Bringing people and organisations together across different sectors of the community to achieve more;
- Encouraging the widespread participation of volunteers in the organisation and leadership of all our activities and Business Units;
- Working always in an ethical and responsible manner;
- Responding to the need for change in a timely and responsible way;
- Seeking to develop new initiatives which address developing social needs.

The Trustees aim to review their three year strategy during 2021/2022 to ensure it is still current and fit for purpose.

Achievement and performance for the public benefit

Summary of the main activities undertaken for the public benefit in relation to the charity's objects

In planning our activities for the year, we kept in mind the Charity Commission's guidance on public benefit at our Trustee meetings. The Trustees are content that the activities of the charity meet the requirements of being for the public benefit. Community Action Dacorum remains focused on its charitable objects and mission.

During the year, many additional programs of work have been delivered specifically to address the communities needs during the COVID-19 pandemic. These have included providing volunteers and services to support people who were shielding or felt unable to go to do their shopping. We have also supported the vaccination process, providing around 31,000 volunteering hours, as well as widely promoting the benefits of the vaccination to hard-to-reach communities. Our services have been developed during the year to be delivered cross departmentally rather than sticking with our current departmental groupings.

Sadly, some services were not able to be delivered due to the pandemic and the difficulties of delivering face-to-face services. Our minibus service was mothballed and is slowly returning in 2021, and our ShopMobility service was mostly unable to operate during the year. The Repair Sheds and Creative Learning were two good examples of where our services were able to be continuously delivered online rather than face-to-face.

In reviewing the work undertaken through the majority of 2020/2021 (during the pandemic), the charity continued to carry out its key objectives well. The focus remained on key areas of operation:

- Community
- Employment
- Wellbeing

Through our impactful delivery, we were able to continue to provide a high-quality service to people in Dacorum Borough and throughout Hertfordshire, expanding our service offer to include additional opportunities including expansions in our adult learning programs and our Repair Sheds. The latter was recognised as the winner of the National Schools and Academies Award for Innovation, for the partnership between Community Action Dacorum and St Luke's Academy in Redbourn.

The Repair Sheds are a great example of the fantastic work that our volunteers continue to do for their community. A combination of high-quality volunteering experiences and strategic partnerships has allowed us to ensure our work is impactful for all of our community. For example our Repair Shed volunteers spend 1/3rd of their time volunteering for their host charities; this means that not only does the Repair Shed address loneliness and isolation in the over 50s, it provides direct support and benefit for young people with learning difficulties in the Borough. By delivering this through intergenerational volunteering, it provides purpose to our volunteers and transfers experience to the young people. To address waiting lists in the north of the Borough, we have agreed a partnership with Sunnyside Northchurch to open a third Repair Shed on their site.

We have continued to deliver our contracts for both HCC and DBC during the year and have agreed extensions on some of them. These are impactful services that support people in the Borough, for example our ShopMobility service extends independence for people with mobility difficulties. The daughter of one of our

users expressed the impact well, saying “thank you for ShopMobility, it gives my mother and me an afternoon to be Mum and Daughter together [not patient and carer]”.

Additional information of objectives and activities

Community Action Dacorum has continued to deliver multiple services directly and in cooperation with our local and international partners. These services include; Building Better Opportunities, Community Transport, Connect Dacorum, Creative Learning, European Projects, Radio Dacorum, Repair Sheds, ShopMobility and Support 4 Dacorum.

We are grateful to our funders, sponsors and donors without whom we would be unable to continue delivering our charitable objects. This year, we received tenders and grants from Dacorum Borough Council, European Commission ERASMUS + Key Action 2 and European Volunteer Service, Hertfordshire County Council, HAFLS and Others. We are also grateful to the support of our commercial supporters and sponsors.

How our regular programs performed during the year:

Service	We achieved
Building Better Opportunities	<p>We have worked closely with Hertfordshire County Council in the delivery of two Building Better Opportunities projects in the county. This has included the central management and recruitment of staff, lead on the Equality & Diversity Plan, creation of central marketing material, recording project dissemination, and chair of the BBO Steering Group.</p> <p>In addition to our support role with the County Council in the central management, we have employed five Mentors who have worked with individuals facing social isolation to support them to build their self-confidence and overcome barriers. The aim of the project is to support participants into employment, volunteering or further learning. The project has the ethos of providing in-depth support and mentoring and this has led to positive outcomes as outlined in a series of case studies.</p>
Community Transport	<p>We have adapted our Community Transport services during the year, our Store2Door project was very well received and made peoples lives better during the lockdown periods and beyond. The service supported over 400 vulnerable individuals with shopping and prescription collections on a weekly basis, reducing anxieties of individuals and families both in Dacorum and further afield.</p> <p>We were unable to use most of our minibuses during the year, and all but two were mothballed. We continued to run a school bus service between Wiggington and Tring School however this contract was not continued, and the service withdrawn during the year.</p>
Connect Dacorum	<p>Connect Dacorum has held six virtual Networking Events, including a Christmas Lunch fundraiser where Connect Dacorum members enjoyed their lunch at home on Zoom. Participants were entertained by local entrepreneur Ben Moorehouse at the meal.</p> <p>It was not possible to run the Dragon’s Apprentice initiative for safety reasons.</p>

Creative Learning	<p>During the year we worked hard to convert our face-to-face training courses online. This includes using Zoom and Teams to deliver our training programs. We have provided learning opportunities to over 400 adults (aged 19+) in a wide range of topics: English for Speakers of Other Languages, Arts & Crafts, Belly Dancing, Exercise, Swimming, Confidence Building, Employment Skills, Healthy Eating, Technology and Know Your Town. In our delivery we have met and exceeded the targets set by the funder, including quality provision in line with Ofsted requirements.</p>
European Projects	<p>We have been engaged in 23 funded projects over the year in the fields of volunteering, creating digital Tools for teachers/trainer, employability, youth engagement and active citizenship. This has included many projects where we are the lead applicant, with the topics including Local and International Active Seniors, Combating Loneliness, Cultural Diversity in youth work, My Community 2020 covering local history, Social Enterprise in a youth work, SMIIM - Interpreting & Cultural Mediation to break down language barriers, Top 10 Employability Skills 2020 to improve skills to match current demand, providing opportunity to other local voluntary organisations to attend training in other EU countries.</p> <p>The ethos of the European Project activity is to share our knowledge, learn from other countries facing the same social issues and to use this learning to improve our local provision. In addition, the activities continue to provide a valuable professional development opportunity for participants.</p>
Radio Dacorum	<p>With the support of our volunteer presenters, we have continued to broadcast world-wide via the internet, seven days per week with DJs hosting shows from their homes. During this year we have broadcast a live lunchtime program to support people through the pandemic, as well as public information programs including information about the vaccination, and Music for Memory, a program supporting people with dementia.</p> <p>We average 2,262 listener hours per month and continue to build our social media presence and advertising base.</p>
Repair Shed	<p>We now host three sheds: two at Sunnyside Rural Trust and a third at St Luke's Foundation School. They continue to thrive and add to the important contribution we make in addressing social isolation. The shed members, who are predominantly aged over 50, have continued to recycle, reuse and repair, with the goods made being sold at local community events to contribute to the costs of the project.</p> <p>Whilst sheds were unable to meet during the lockdowns, they continued to meet socially online and share their homemade creations.</p>
Shopmobility	<p>Shopmobility has been able to open briefly during the year and uptake was slow, however since the last lockdown and the reduction</p>

	of restrictions, people are now increasing their uptake of the service and numbers are gently increasing week on week.
Support4Dacorum	<p>We hold a three-year contract with Dacorum Borough Council (commenced Dec 2016) which has been extended to at least Dec 2021 to deliver the Support4Dacorum service. During the year the contract has met and have in some instances exceeded the Key Performance Indicator targets.</p> <p>This service has delivered over 1000 volunteers during the Coronavirus pandemic, supporting the efforts to help isolating people and those clinically vulnerable. In addition this team has led the work with the vaccination centres, delivering over 10,000 hours of volunteering and saving the NHS £1½m in staff time.</p>

During the year DCVS Trading was developed and continues to contribute to the overall delivery of Community Action Dacorum's charitable activities. Currently our commercial services for interpretation and translation are provided through this trading subsidiary, which is available for other income generating activities in the future. The details are reported in the separate accounts for the trading company and the profits of £175,543 are reported as a Gift Aid donation in the charity's accounts to the parent charity in its individual accounts.

Financial Review

The parent charity had incoming resources of £1,146,929 and expenditure of £961,940 for the year giving rise to a surplus of £184,989. At the year end the charity had total reserves of £922,272 comprising of £14,747 of restricted funds and £907,525 of unrestricted general funds

Treasury Policy

The charity has the power to invest its monies which are not immediately required in such investments, securities or property as may be thought fit. Aside from retaining a prudent amount in reserves each year, most of the charity's funds are to be spent in the short term. Therefore, there are only few funds for medium term investment. Having considered the options available, the Board has taken a balanced approach to investment and has invested its portfolio across a small number of bank deposit accounts. Income from investment this year was £166 down from £235.

Reserves Policy

The Board has examined the charity's requirements for reserves in light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be 26 weeks of resources expended. At this level, which is periodically reviewed, the Trustees feel that they would be able to continue the current activities of the charity in the event of a significant drop in funding. Should this happen, it would be necessary to consider how such funding would be replaced or activities changed. As of 31st March 2021 the charity had total access to free reserves in its accounts (based on current assets less current liabilities) of £811,908, which amounted to 26 weeks of extended reserves. However, Trustees are aware that as services return to normal, there will be a need for investment in some assets before they can generate income, which will reduce this figure.

Funds Held on Behalf of Others

As a part of our role as a CVS, Community Action Dacorum operates a payroll service for our members. As part of this service Community Action Dacorum holds funds on behalf of our member organisations, which are used to pay salaries on a monthly basis. As of 31st March 2021, the charity held £125,185 (2020: £91,126) on behalf of our payroll service users. In addition, we hold around €250,000 for European partner organisations who co-deliver Erasmus+ projects with us. These are held as a specific account in the Community Action Dacorum balance sheet.

Other Operational Information

External Plans for 2021 - 2022

Provided that we continue to receive our current and new funders' support the focus of management efforts in the financial year 2021/22 will be to support the delivery of the agreed strategic objectives:

- To ensure that we remain a leading charity within Dacorum / Hertfordshire and are recognised for our expertise and quality of service provision;
- To build partnerships with likeminded organisations across Hertfordshire and beyond to improve the offer that Community Action Dacorum can make to the people of Dacorum.
- To focus our services on delivering programs that are tailored to the needs of Dacorum residents post pandemic. Specifically, our focus will be on:
 - Working with community organisations to promote recovery.
 - Working to improve the employment chances of Dacorum residents.
 - Working to reduce loneliness and isolation, focussing on improving wellbeing for Dacorum residents.
- To ensure we secure renewal of existing grant agreements and contracts across the charity and have a pro-active approach to building on and expanding our work through identifying and securing new sources of income;
- To continue to develop our skills and knowledge spotting opportunities for crossover between our services to ensure we are recognised as having specific and valuable expertise in the areas we work.

Internal Plans for 2021-2022:

- To set a budget to ensure we at least breakeven and can limit the impact of COVID-19 on the level of reserves of the charity;
- Ensure we deliver provision within the agreed budget and comply with all aspects of the law relevant to our work as a charity;
- Update our strategy in the light of COVID-19 and develop operational delivery plans focused on new needs;
- Hold our staff, Trustees and volunteers Away Day;
- To continue to work towards being an employer of choice in Dacorum.

COVID-19:

The impact of COVID-19 on the charity is significant. Although at the beginning of the financial year the pandemic had only just started, its effect can be seen in the outcomes for the year. Rapid deployment of staff to work remotely has taken priority both in terms of human, technological and financial resources and this will be considerably more significant in the next period. Through agile management of the situation there are also benefits to the charity; more partnership working and closer relationships with funders and similar local charities has been one of these, our standing and leadership within the community has increased further, and our staff team are both able to work remotely and happy doing so.

Through prudent financial management, and regular tracking of both cash flow and income, the Trustees have been reassured that the impact of the virus on the viability of the charity is manageable with limited need to draw on reserves at this time. However, prudence will be a watchword for the foreseeable future as well as the need for the charity to expand and diversify its range of income sources to mitigate a reduction in income from charitable activities.

Statement of responsibilities of the Trustees

The Trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial period that give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- comply with applicable accounting standards, including FRS102, subject to any material departures disclosed and explained in the financial statements;
- state whether a Statement of Recommended Practice (SORP) applies and has been followed, subject to any material departures which are explained in the financial statements
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006.

They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the Trustees have taken all the steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The Trustees' Annual Report is approved by the Trustees of the Charity. The Strategic Report, which forms part of the Annual Report, is approved by the Trustees in their capacity as directors in company law of the Charity.

Signed on behalf of the Trustees on 23rd September 2021



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Colin Gage
Chairman

Dacorum Council For Voluntary Service

Independent Auditor's Report to the Trustees of Dacorum Council for Voluntary Service

Opinion

We have audited the financial statements of Dacorum Council For Voluntary Service ('the company') for the year ended 31 March 2021 which comprise the consolidate and parent Statement of Financial Activities, the consolidate and parent Balance Sheet, the consolidate Cash Flow Statement, and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 'The Financial Reporting Standard Applicable in the UK and Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2021 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs(UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the audit of financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' annual report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' annual report have been prepared in accordance with applicable legal requirements.

Dacorum Council For Voluntary Service

Independent Auditor's Report to the Trustees of Dacorum Council for Voluntary Service

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' annual report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 10, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below.

Explanation as to what extent the audit was considered capable of detecting irregularities, including fraud

The objectives of our audit in respect of fraud, are; to identify and assess the risks of material misstatement of the financial statements due to fraud; to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatement due to fraud, through designing and implementing appropriate responses to those assessed risks; and to respond appropriately to instances of fraud or suspected fraud identified during the audit. However, the primary responsibility for the prevention and detection of fraud rests with both management and those charged with governance of the charitable company.

Our approach was as follows:

- We obtained an understanding of the legal and regulatory requirements applicable to the charitable company and considered that the most significant are the Companies Act 2006, the Charities Act 2011, the Charity SORP, and UK financial reporting standards as issued by the Financial Reporting
 - We obtained an understanding of how the charitable company complies with these requirements by discussions with management and those charged with governance.
 - We assessed the risk of material misstatement of the financial statements, including the risk of material misstatement due to fraud and how it might occur, by holding discussions with management and those charged with governance.
-

Dacorum Council For Voluntary Service

Independent Auditor's Report to the Trustees of Dacorum Council for Voluntary Service

- We inquired of management and those charged with governance as to any known instances of non-compliance or suspected non-compliance with laws and regulations.
- Based on this understanding, we designed specific appropriate audit procedures to identify instances of non-compliance with laws and regulations. This included making enquiries of management and those charged with governance and obtaining additional corroborative evidence as required.

As part of an audit in accordance with ISAs (UK) we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purposes of expressing an opinion on the effectiveness of the charitable company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charitable company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charitable company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to any party other than the charitable company and charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



.....
Silvia Vitiello
Senior Statutory Auditor
For and on behalf of Moore Kingston Smith LLP, Statutory Auditor

4 Victoria Square
St Albans
Hertfordshire
AL1 3TF

Date: 21.10.21

Dacorum Council For Voluntary Service

Consolidated Statement of Financial Activities
For the year ended 31 March 2021

Note	2021			2020			Total Funds £
	Unrestricted Funds General £	Unrestricted Funds Designated £	Restricted Funds £	Unrestricted Funds General £	Unrestricted Funds Designated £	Restricted Funds £	
INCOME AND ENDOWMENTS:							
2	564,933	-	-	525,236	-	-	525,236
	853	-	-	13,668	-	-	13,668
3	166	-	-	235	-	-	235
	<u>565,952</u>	<u>-</u>	<u>-</u>	<u>539,139</u>	<u>-</u>	<u>-</u>	<u>539,139</u>
4	1,473,424	-	-	2,403,823	-	-	2,403,823
	<u>1,473,424</u>	<u>-</u>	<u>-</u>	<u>2,403,823</u>	<u>-</u>	<u>-</u>	<u>2,403,823</u>
	<u>2,039,376</u>	<u>-</u>	<u>-</u>	<u>2,942,962</u>	<u>-</u>	<u>-</u>	<u>2,942,962</u>
EXPENDITURE:							
5	1,854,387	-	-	2,922,636	-	3,000	2,925,636
	<u>1,854,387</u>	<u>-</u>	<u>-</u>	<u>2,922,636</u>	<u>-</u>	<u>3,000</u>	<u>2,925,636</u>
8	184,989	-	-	20,326	-	(3,000)	17,326
	<u>184,989</u>	<u>-</u>	<u>-</u>	<u>20,326</u>	<u>-</u>	<u>(3,000)</u>	<u>17,326</u>
	<u>722,536</u>	<u>-</u>	<u>14,747</u>	<u>702,210</u>	<u>-</u>	<u>17,747</u>	<u>719,957</u>
14	<u>907,525</u>	<u>-</u>	<u>14,747</u>	<u>722,536</u>	<u>-</u>	<u>14,747</u>	<u>737,283</u>

The statement of financial activities includes all gains and losses recognised in the year and all income and expenditure derive from continuing activities.

The notes on pages 21 to 32 form part of these financial statements.

Dacorum Council For Voluntary Service

Consolidated Balance Sheet

For the year ended 31 March 2021

	Notes	2021		2020	
		£	£	£	£
Fixed assets:					
Tangible assets	9		<u>115,188</u>		<u>137,235</u>
Total fixed assets			<u>115,188</u>		<u>137,235</u>
Current assets:					
Debtors	12	425,373		615,952	
Cash at bank and in hand		<u>1,526,266</u>		<u>794,265</u>	
Total current assets		<u>1,951,639</u>		<u>1,410,217</u>	
Liabilities:					
Creditors: Amounts falling due within one year	13	<u>(1,144,555)</u>		<u>(810,169)</u>	
Net current assets			<u>807,084</u>		<u>600,048</u>
Total assets less current liabilities			<u>922,272</u>		<u>737,283</u>
The funds of the charity:					
Restricted funds	14		<u>14,747</u>		<u>14,747</u>
Unrestricted funds					
General funds	14		<u>907,525</u>		<u>722,536</u>
Total funds			<u>922,272</u>		<u>737,283</u>

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006, relating to small companies.

These financial statements were approved by the members of the Board of Trustees on 23/9/21 and signed on their behalf by:



Mr Colin Gage

Signed on behalf of the Board of Trustees

Charity number: 288080

Company number: 01745852 (England & Wales)

The notes on pages 21 to 32 form part of these financial statements.

Dacorum Council For Voluntary Service

Balance Sheet

For the year ended 31 March 2021

	Notes	2021		2020	
		£	£	£	£
Fixed assets:					
Tangible assets	9		110,363		130,223
Investments	11		1		1
Total fixed assets			<u>110,364</u>		<u>130,224</u>
Current assets:					
Debtors	12	597,716		622,812	
Cash at bank and in hand		<u>1,157,796</u>		<u>657,250</u>	
Total current assets		<u>1,755,512</u>		<u>1,280,062</u>	
Liabilities:					
Creditors: Amounts falling due within one year	13	<u>(943,604)</u>		<u>(673,003)</u>	
Net current assets			<u>811,908</u>		<u>607,059</u>
Total assets less current liabilities			<u>922,272</u>		<u>737,283</u>
The funds of the charity:					
Restricted funds	14		14,747		14,747
Unrestricted funds					
General funds	14		<u>907,525</u>		<u>722,536</u>
Total funds			<u>922,272</u>		<u>737,283</u>

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006, relating to small companies.

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Mr Colin Gage

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Charity number: 288080

Company number: 01745852 (England & Wales)

The notes on pages 21 to 32 form part of these financial statements.

Dacorum Council For Voluntary Service

Consolidated Statement of Cash Flows For the year ended 31 March 2021

	Notes	2021 £	2020 £
Cash flows from operating activities:			
Net cash provided by operating activities	1	744,152	394,589
Cash flows from investing activities:			
Interest received		166	235
Purchase of property, plant and equipment		(12,316)	(62,368)
Sale of investment properties		-	-
Net cash used in investing activities		<u>(12,150)</u>	<u>(62,133)</u>
Change in cash and cash equivalents in the reporting period		732,001	332,456
Cash and cash equivalents at the beginning of the reporting period		794,265	461,809
Cash and cash equivalents at the end of the reporting period		<u>1,526,266</u>	<u>794,265</u>

Dacorum Council For Voluntary Service

Notes to the Consolidated Cash Flow Statement
For the year ended 31 March 2021

1 Reconciliation of net income to net cash flow from operating activities

	2021 £	2020 £
Net income for the reporting period	184,989	17,326
Adjustments for:		
Depreciation charges	34,363	39,775
Interest received	(166)	(235)
Decrease in debtors	190,579	99,779
Increase in creditors	334,386	237,944
Net cash provided by operating activities	<u>744,152</u>	<u>394,589</u>

2 Analysis of cash and cash equivalents

Cash in hand	1,526,266	794,265
Total cash and cash equivalents	<u>1,526,266</u>	<u>794,265</u>

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2021

1 Accounting policies

Basis of preparation of the Financial Statements

The financial statements have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and with the Companies Act 2006, The Charities Act 2011 and follows the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland ('the SORP'). The financial statements have been prepared on the historical basis except for the modification to a fair value basis for certain financial instruments as specified in the accounting policies below.

Going concern

In light of the on-going Covid-19 pandemic, the trustees have assessed whether the use of going concern is appropriate and have considered possible events or conditions that might cast significant doubt on the ability of the charitable company to continue as a going concern. The trustees have made this assessment for a period of at least one year from the date of the approval of these financial statements. In particular, the trustees have considered the charitable company's forecasts and projections and have taken account of pressures on fee income. After making enquiries, the trustees have concluded that there is a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. The charitable company therefore continues to adopt the going concern basis in preparing its financial statements.

Basis of consolidation

The results of DCVS Trading Limited have been consolidated on a line by line basis. The results for the subsidiary are disclosed in note 11.

Significant judgements and estimates

No items in these financial statements include significant judgements and estimates that management has made in the process of applying these accounting policies or that have a significant risk of causing material adjustment to the book value of assets and liabilities within the next financial year.

Incoming resources

Grants are recognised as income over the period to which they relate. Any grant funding received in advance is recognised as deferred income on the balance sheet.

All other incoming resources are recognised when the charity is entitled to the income, there is certainty of receipt and the monetary value can be measured with reasonable accuracy.

Resources expended and the basis of allocation of costs

Expenditure is accounted for on an accruals basis. Overheads and other costs not directly attributable to particular projects are apportioned to the relevant funds on the basis of management estimates of the amount attributable to that activity in the year, either by reference to staff, time or space occupied, as

Costs relating to a particular activity are allocated directly and others are apportioned on an appropriate staff basis. All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designated to reflect the use of the resources.

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2021

1 Accounting policies (continued)

Fixed assets

Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less estimated residual value, over the expected useful life on the following basis:

Motor vehicles	- 8 years Straight Line
Office fixture and fittings	- 20% Reducing Balance
Computer equipment	- 3 years Straight Line
Lease premium	- 7 years Straight Line

Investments

Interests in subsidiaries are initially measured at cost and subsequently measured at cost less any accumulated impairment losses. The investments are assessed for impairment at each reporting date and any impairment losses or reversals are recognised immediately in profit or loss.

A subsidiary is an entity controlled by the charitable company. Control is the power to govern the financial and operating policies of the entity so as to obtain benefits from its activities.

Financial assets

Basic financial assets, which include trade and other receivables and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method, unless arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest.

Financial liabilities

Basic financial liabilities are initially measured at transaction price.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for a particular purpose.

Designated funds are reserves which have been earmarked for particular uses by the trustees.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

The charitable company is also part of the Local Government Pension Scheme (Hertfordshire County Council). See note 16 for the details

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2021

1 Accounting policies (continued)

Foreign currency translation

Monetary assets and liabilities denominated in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are recorded at the rate at the date of the transaction. All differences are taken to the Statement of Financial Activities.

2.1 Donations and legacies

	Group			
	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Gifts and donations	1,025	-	1,025	5,383
Sponsorship	6,321	-	6,321	9,154
Affiliation fees	1,884	-	1,884	20,999
Grants	555,703	-	555,703	489,700
	<u>564,933</u>	<u>-</u>	<u>564,933</u>	<u>525,236</u>

Grants received, included in the above, are as follows:

	Group			
	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Dacorum Borough Council	54,950	-	54,950	47,886
Hertfordshire County Council	245,250	-	245,250	235,376
Job Retention Scheme	77,793	-	77,793	-
Other Grants	177,710	-	177,710	206,438
	<u>555,703</u>	<u>-</u>	<u>555,703</u>	<u>489,700</u>

2.2 Donations and legacies

	Charity			
	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Gifts and donations	176,569	-	176,569	19,817
Sponsorship	6,321	-	6,321	9,154
Affiliation fees	1,884	-	1,884	19,964
Grants	555,703	-	555,703	489,700
	<u>740,477</u>	<u>-</u>	<u>740,477</u>	<u>538,635</u>

Grants received, included in the above, are as follows:

	Charity			
	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Dacorum Borough Council	54,950	-	54,950	47,886
Hertfordshire County Council	245,250	-	245,250	235,376
Job Retention Scheme	77,793	-	77,793	-
Other Grants	177,710	-	177,710	206,438
	<u>555,703</u>	<u>-</u>	<u>555,703</u>	<u>489,700</u>

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2021

3.1 Investments

	Group			Total 2020 £
	Unrestricted Funds £	Restricted Funds £	Total 2021 £	
Bank interest	166	-	166	235

3.2 Investments

	Charity			Total 2020 £
	Unrestricted Funds £	Restricted Funds £	Total 2021 £	
Bank interest	166	-	166	175

4.1 Income from charitable activities

	Group			Total 2020 £
	Unrestricted Funds £	Restricted Funds £	Total 2021 £	
Management fees	12,252	-	12,252	13,560
Contract income	1,339,419	-	1,339,419	2,122,302
Rent receivable	3,900	-	3,900	4,300
Earned income	117,483	-	117,483	263,282
Other income	370	-	370	379
	<u>1,473,424</u>	<u>-</u>	<u>1,473,424</u>	<u>2,403,823</u>

4.2 Income from charitable activities

	Charity			Total 2020 £
	Unrestricted Funds £	Restricted Funds £	Total 2021 £	
Management fees	60,252	-	60,252	62,064
Contract income	253,387	-	253,387	312,670
Rent receivable	3,900	-	3,900	4,300
Earned income	87,523	-	87,523	197,353
Other income	370	-	370	379
	<u>405,432</u>	<u>-</u>	<u>405,432</u>	<u>576,766</u>

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2021

5.1 Expenditure on charitable activities

	Group			Total 2020 £
	Unrestricted Funds £	Restricted Funds £	Total 2021 £	
Costs directly related to activities				
Activity costs	95,906	-	95,906	170,764
Events	-	-	-	5,074
Bad debts	1,484	-	1,484	-
Insurance	10,686	-	10,686	10,112
Staff conference and training	-	-	-	3,842
Staff recruitment	-	-	-	1,901
Direct staff costs (note 7)	1,099,624	-	1,099,624	880,696
Subscriptions and publications	4,660	-	4,660	4,095
Translation / interpreting	348,216	-	348,216	940,057
Premises costs	23,579	-	23,579	26,072
Motor expenses	10,494	-	10,494	63,795
Volunteer expenses	13,134	-	13,134	49,192
Depreciation	21,489	-	21,489	22,854
	<u>1,629,272</u>	<u>-</u>	<u>1,629,272</u>	<u>2,178,454</u>
Other				
Advertising and publicity	599	-	599	2,112
Staff costs (note 7)	99,490	-	99,490	587,130
Communication costs	18,305	-	18,305	20,702
Computer costs	51,719	-	51,719	61,936
Office expenses	5,082	-	5,082	18,545
Governance costs (note 6)	22,811	-	22,811	29,601
Depreciation	12,874	-	12,874	16,920
Sundry	10,994	-	10,994	4,376
Bank charges	3,232	-	3,232	2,930
Foreign exchange (gain)/loss	9	-	9	(70)
	<u>225,115</u>	<u>-</u>	<u>225,115</u>	<u>744,182</u>

Support costs are allocated on a judgemental basis with the exception of staff costs which are based on time spent.

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2021

5.2 Expenditure on charitable activities	Unrestricted Funds £	Restricted Funds £	Charity	
			Total 2021 £	Total 2020 £
Costs directly related to activities				
Activity costs	78,385	-	78,385	125,705
Events	-	-	-	5,074
Bad debts	1,484	-	1,484	-
Insurance	10,686	-	10,686	10,112
Staff conference and training	-	-	-	3,822
Staff recruitment	-	-	-	1,901
Direct staff costs (note 7)	648,917	-	648,917	412,537
Subscriptions and publications	2,325	-	2,325	2,018
Premises costs	21,937	-	21,937	25,489
Motor expenses	10,494	-	10,494	63,795
Volunteer expenses	13,134	-	13,134	49,192
Depreciation	21,489	-	21,489	22,854
	<u>808,851</u>	<u>-</u>	<u>808,851</u>	<u>722,499</u>
Other				
Advertising and publicity	100	-	100	2,112
Staff costs (note 7)	58,711	-	58,711	275,024
Communication costs	11,227	-	11,227	13,438
Computer costs	33,426	-	33,426	34,650
Office expenses	4,530	-	4,530	15,775
Governance costs (note 6)	22,773	-	22,773	29,563
Depreciation	9,293	-	9,293	9,453
Sundry	9,763	-	9,763	4,198
Bank charges	3,257	-	3,257	2,295
Foreign exchange (gain)/loss	9	-	9	(90)
	<u>153,089</u>	<u>-</u>	<u>153,089</u>	<u>386,418</u>

Support costs are allocated on a judgemental basis with the exception of staff costs which are based on time spent.

6.1 Governance costs	Unrestricted Funds £	Restricted Funds £	Group	
			Total 2021 £	Total 2020 £
Auditors' remuneration	16,812	-	16,812	16,050
Professional fees	5,999	-	5,999	13,551
	<u>22,811</u>	<u>-</u>	<u>22,811</u>	<u>29,601</u>

6.2 Governance costs	Unrestricted Funds £	Restricted Funds £	Charity	
			Total 2021 £	Total 2020 £
Auditors' remuneration	16,787	-	16,787	16,050
Professional fees	5,986	-	5,986	13,551
	<u>22,773</u>	<u>-</u>	<u>22,773</u>	<u>29,601</u>

Dacorum Council For Voluntary Service

Notes to the Financial Statements
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7.1 Staff costs - Group	2021	2020
	£	£
Wages and salaries	1,125,502	1,377,067
Social security costs	58,084	66,062
Other pension costs	15,528	24,697
	<u>1,199,114</u>	<u>1,467,826</u>

Included in staff costs above are costs in relation to contracted workers engaged via workers' agreements for translation and adult learning services. These workers are not employees of the charity.

Number of employees - Group

The average number of employees including workers during the year was:	2021	2020
Management	12	12
Administration	7	7
Activity	210	229
	<u>229</u>	<u>248</u>

7.2 Staff costs - Charity	2021	2020
	£	£
Wages and salaries	670,035	648,347
Social security costs	35,101	32,984
Other pension costs	2,492	6,230
	<u>707,628</u>	<u>687,561</u>

Number of employees - Charity

The average number of employees during the year was:	2021	2020
Management	12	12
Administration	7	7
Activity	35	35
	<u>54</u>	<u>54</u>

Key management personnel include the Chief Executive Officer, Deputy Chief Executive Officer, and the Chief Financial Officer. The total employee benefits of the Group and Charity's key management personnel were £118,616 (2020: £105,631).

No trustees received any remuneration or were reimbursed for any expenses in the current or prior year.

8.1 Net incoming / outgoing resources

	Group	
Net movements in resources are stated after charging / (crediting):	2021	2020
	£	£
Auditors' remuneration	16,812	16,050
Depreciation	34,363	39,775
Loss / (gain) on foreign exchange	9	(70)
	<u>9</u>	<u>(70)</u>

8.2 Net incoming / outgoing resources

	Charity	
Net movements in resources are stated after charging / (crediting):	2021	2020
	£	£
Auditors' remuneration	16,787	16,012
Depreciation	30,782	32,307
Loss / (gain) on foreign exchange	9	(90)
	<u>9</u>	<u>(90)</u>

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2021

9 A) Tangible fixed assets Group	Short Term Lease £	Motor Vehicles £	Plant & machinery £	Total £
Cost:				
At 1 April 2020	16,622	386,696	195,461	598,779
Additions	-	4,583	7,733	12,316
At 31 March 2021	<u>16,622</u>	<u>391,279</u>	<u>203,194</u>	<u>611,095</u>
Depreciation:				
At 1 April 2020	16,622	273,968	170,954	461,544
Charge for the year	-	21,489	12,874	34,363
At 31 March 2021	<u>16,622</u>	<u>295,457</u>	<u>183,828</u>	<u>495,907</u>
Net Book Value:				
At 31 March 2021	<u>-</u>	<u>95,822</u>	<u>19,366</u>	<u>115,188</u>
At 31 March 2020	<u>-</u>	<u>112,728</u>	<u>24,507</u>	<u>137,235</u>
9 B) Tangible fixed assets Charity	Short Term Lease £	Motor Vehicles £	Plant & machinery £	Total £
Cost:				
At 1 April 2020	16,622	386,696	173,180	576,498
Additions	-	4,583	6,339	10,922
At 31 March 2021	<u>16,622</u>	<u>391,279</u>	<u>179,519</u>	<u>587,420</u>
Depreciation:				
At 1 April 2020	16,622	273,968	155,685	446,275
Charge for the year	-	21,489	9,293	30,782
At 31 March 2021	<u>16,622</u>	<u>295,457</u>	<u>164,978</u>	<u>477,057</u>
Net Book Value:				
At 31 March 2021	<u>-</u>	<u>95,822</u>	<u>14,541</u>	<u>110,363</u>
At 31 March 2020	<u>-</u>	<u>112,728</u>	<u>17,495</u>	<u>130,223</u>

10 Freehold property

The company holds the freehold of 3 St Mary's Road, Hemel Hempstead. This is subject to an equitable interest with Hightown Praetorian Housing Association Limited who are entitled to receive one half of the sale proceeds if the property is ever sold. The property is currently let to Dacorum Borough Council on a 125 year lease at a peppercorn rent. The lease commenced in December 1995.

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2021

11 Fixed Asset Investments

The company has a trading subsidiary, DCVS Trading Limited, of which it is the sole shareholder. The company is incorporated in England & Wales and its registration number is 01745852.

In the year ended 31 March 2021 the company made profits of £nil and at the period end had net assets of £1 after donating profits of £175,543 (2020: £14,434) to the charity.

	Group £	Charity £
Cost as at 1 April 2020	-	1
Additions	-	-
Disposals	-	-
Cost as at 31 March 2021	<u>-</u>	<u>1</u>

12 Debtors

	Group		Charity	
	2021 £	2020 £	2021 £	2020 £
Trade debtors	207,479	358,657	97,942	84,308
Prepayments and other debtors	217,894	257,295	80,099	117,560
Amounts due from trading subsidiary	-	-	419,675	420,944
	<u>425,373</u>	<u>615,952</u>	<u>597,716</u>	<u>622,812</u>

13 Creditors: amounts falling due within one year

	Group		Charity	
	2021 £	2020 £	2021 £	2020 £
Trade creditors	82,999	58,476	82,999	58,476
Funds held for others	125,185	91,126	125,184	91,126
Tax and social security costs	209,496	149,481	58,183	57,653
Deferred income	646,361	408,252	636,361	408,252
Other creditors	80,514	102,834	40,877	57,496
	<u>1,144,555</u>	<u>810,169</u>	<u>943,604</u>	<u>673,003</u>

Movement in deferred income

Deferred income brought forward	408,252	161,005	408,252	161,005
Released in year	(408,252)	(161,005)	(408,252)	(161,005)
New provision added	646,361	408,252	636,361	408,252
Deferred income carried forward	<u>646,361</u>	<u>408,252</u>	<u>636,361</u>	<u>408,252</u>

Income is recognised in the year to which it relates, these conditions are set by grants and contracts.

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2021

14 A) Reserves - Group

	At 1 April 2020 £	Incoming resources £	Resources expended £	Transfers, gains and losses £	At 31 March 2021 £
General Reserve	722,536	2,039,376	(1,854,387)	-	907,525
Total unrestricted funds	722,536	2,039,376	(1,854,387)	-	907,525
Dacorum CSP	7,680	-	-	-	7,680
TLI	3,109	-	-	-	3,109
Highfield	3,958	-	-	-	3,958
Total restricted funds	14,747	-	-	-	14,747
Total funds	737,283	2,039,376	(1,854,387)	-	922,272

14 B) Reserves - Charity

	At 1 April 2020 £	Incoming resources £	Resources expended £	Transfers, gains and losses £	At 31 March 2021 £
General Reserve	722,536	1,146,929	(961,940)	-	907,525
Total unrestricted funds	722,536	1,146,929	(961,940)	-	907,525
Dacorum CSP	7,680	-	-	-	7,680
TLI	3,109	-	-	-	3,109
Highfield	3,958	-	-	-	3,958
Total restricted funds	14,747	-	-	-	14,747
Total funds	737,283	1,146,929	(961,940)	-	922,272

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2021

15 A) Analysis of net assets - Group	General	Restricted	Total
	£	£	£
Fixed Assets	115,188	-	115,188
Debtors	425,373	-	425,373
Cash at bank and in hand	1,511,519	14,747	1,526,266
Creditors: amounts falling due within one year	(1,144,555)	-	(1,144,555)
	<u>907,525</u>	<u>14,747</u>	<u>922,272</u>
15 B) Analysis of net assets - Charity	General	Restricted	Total
	£	£	£
Fixed Assets	110,364	-	110,364
Debtors	597,716	-	597,716
Cash at bank and in hand	1,143,049	14,747	1,157,796
Creditors: amounts falling due within one year	(943,604)	-	(943,604)
	<u>907,525</u>	<u>14,747</u>	<u>922,272</u>

16 Pension commitments

The charity operates a defined contribution scheme. Contributions payable by the charity to the fund amounted to £18,714 during this year (2020 - £16,822).

There was an outstanding contribution amount at 31 March 2021 of £3,403 (2020: £7,055).

The Charity is also part of the Local Government Pension Scheme (Hertfordshire County Council). An actuarial valuation was prepared by Hymans Robertson LLP for the year ended 31 March 2016. This report indicated a possible pension deficit that is indeterminable and under discussion.

17 Operating lease commitments

Leases:

At the reporting end date, the company had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2021	2020
	£	£
Due within one year	1,588	1,588
Due after one year	1,588	3,176
	<u>3,176</u>	<u>4,764</u>

18 Share Capital

The company has no share capital and is limited by guarantee. Each members liability is limited to £1.

Dacorum Council For Voluntary Service

Notes to the Financial Statements
For the year ended 31 March 2021

19 Related party transactions

During the year the Charity provided services totalling £1,538 (2020: £1,649) to Dacortium, a charitable company connected by common officers. At the balance sheet date an amount of £669 (2020: £17,146 due to) was due from Dacortium.

DCVS Trading Ltd is a wholly owned subsidiary of Dacorum Council for Voluntary Service. It is a company registered in England and Wales with the same registered office.

The Charity has taken the exemption under paragraph 33 of FRS 102 Section 1A from disclosing related party transactions with wholly owned subsidiaries.